



City of **Perth**

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# Agenda

Agenda Briefing Session

15 November 2022

Notice of Meeting

To the Lord Mayor and Councillors

The next Agenda Briefing Session will be held on Tuesday, 15 November 2022 in the Council Chamber, Level 9, 27 St Georges Terrace, Perth commencing at 5.00pm.

**Michelle Reynolds**

Chief Executive Officer

10 November 2022

## Information

This information is provided on matters which may affect members of the public. If you have any queries on procedural matters, please contact a member of the City's Governance team via [governance@cityofperth.wa.gov.au](mailto:governance@cityofperth.wa.gov.au).

## Deputations

Deputations are heard at Agenda Briefing Sessions only and have a five minute time limit. To submit a deputation request, please complete the form available on the City's website [www.perth.wa.gov.au/council/council-meetings](http://www.perth.wa.gov.au/council/council-meetings).

## Disclaimer

Members of the public should note that in any discussion during a meeting regarding any item, a statement or indication of approval by any council member, committee member or officer of the City is not intended to be, and should not be taken as, notice of approval from the City. No action should be taken on any item discussed at a meeting of a Committee prior to written advice on the Committee or Council's resolution being received.

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**1. Declaration of Opening**

**2. Acknowledgement of Country/Prayer**

**3. Attendance**

3.1 Apologies

3.2 Leave of Absence

Councillor Clyde Bevan (8 November 2022 to 12 December 2022 inclusive)

Councillor Catherine Lezer (11 November 2022 to 18 November 2022 inclusive)

3.3 Applications for Leave of Absence

This item will be dealt with at the Ordinary Council Meeting.

**4. Announcements by the Lord Mayor**

**5. Disclosures of Interests**

**6. Public Participation**

6.1 Public Questions

This item will be dealt with at the Ordinary Council Meeting.

6.2 Deputations

**7. Confirmation of Minutes**

This item will be dealt with at the Ordinary Council Meeting.

**8. Questions by Members which due Notice has been Given**

This item will be dealt with at the Ordinary Council Meeting.

**9. Correspondence**

This item will be dealt with at the Ordinary Council Meeting.

**10. Petitions**

This item will be dealt with at the Ordinary Council Meeting.

## 11. Planning and Economic Development Alliance Reports

Nil.

## 12. Community Development Alliance Reports

### 12.1 2022/23 Economic Development Sponsorship

<b>Responsible Officer</b>	Kylie Johnson – General Manager Community Development
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Nil.

#### Purpose

To provide a sponsorship recommendation to Council, under the Economic Development Sponsorship 2022/23 program.

#### Recommendation

That Council APPROVES the following Economic Development Sponsorship totalling \$50,000 excluding GST:

Ref	Applicant / Project	Recommendation Total Amount (ex GST cash contribution)
A	32 Degrees South Group Pty Ltd  <b>West Tech Fest 2022</b>	\$50,000 (excluding GST) cash contribution in FY2022/23.

*\*Approval subject to a suitable sponsorship agreement being entered into by the City and 32 Degrees South Group Pty Ltd. on terms acceptable to the City within three months.*

## Background

1. The City is committed to supporting the growth and ongoing development of established or emerging key sectors that represent strategic importance to the City of Perth's economy.
2. There are three tiers of funding available under the Economic Development Sponsorship program:
  - a. Tier 1 - \$0 - \$15,000 (decision to be made by the Chief Executive Officer);
  - b. Tier 2 - \$15,001 - \$50,000 (decision to be made by Council); and
  - c. Tier 3 - \$50,001+ (decision to be made by Council).
3. Applications for Economic Development Sponsorship opened on 1 June 2022 and close on 30 June 2023.

## Discussion

4. The 32 Degrees South Group Pty Ltd application and request for \$50,000 was assessed by a three-person panel, consisting of management and officers from the City's Economic Development and Community Development Alliances.
5. The General Manager Planning and Economic Development had oversight of the assessment and evaluation process but was not a voting member.
6. The assessment criteria have clear descriptions and a rating scale which guide the assessors when considering an appropriate score. The scores from panel members for each assessment criteria are averaged.
7. A summary of the application and the assessment panel recommendation is outlined below:

Applicant Details			
Applicant Name	32 Degrees South Pty Ltd		
Applicant Background	32 Degrees South Pty Ltd are the event management company responsible programming and delivery of West Tech Fest. West Tech Fest has been delivered by the applicant for the past 10 years.		
Previous Support (5-year period)	Year	Amount (ex GST)	Project
	2021/22	\$57,777	West Tech Fest main event (\$57,777 was approved by Council however applicant de-scoped a festival component and accepted \$50,000 cash and up to \$4,777 in-kind)
	2020/21	\$50,000	West Tech Fest main event
	2019/20	\$50,000	West Tech Fest main event
	2018/19	\$50,000	West Tech Fest main event
	2017/18	\$20,000	West Tech Fest main event
	<b>TOTAL</b>	<b>\$220,000</b>	
Project Details			
Project Title	West Tech Fest 2022		

Project Date / Venue	4 December 2022 – 10 December 2022	Westin Hotel Perth
Project Description	<p>West Tech Fest is Western Australia's premier tech festival bringing together local founders, innovators, researchers and industry and further strengthens the Perth startup ecosystem.</p> <p>Heading into its 11th year, the applicant states that West Tech Fest has built a strong global network and profile with many successful investment outcomes recorded at the festival each year.</p> <p>In 2022 the main event includes the following core components:</p> <p><b>West Tech Fest Conference</b></p> <p>The annual West Tech Fest Conference brings together global tech leaders, established founders, and emerging startups together in the same room to discuss the biggest ideas shaping how we approach innovation in Perth, Western Australia.</p> <p>Programmed as a full day conference on 7 December 2022, the event aims to garner conversations about how the diverse tech ecosystem in WA is ever changing and emerging, while fostering connections through insightful talks.</p> <p><b>Innovation Showcase</b></p> <p>In 2022, the festival also welcomes the general public to a free Public Innovation Showcase at the Westin Perth, highlighting the very best in current and emerging opportunities in the West Australian technology and innovation spaces; while showcasing the career opportunities open to high school and university students. The showcase components include:</p> <ul style="list-style-type: none"> <li>- West Tech Women</li> <li>- Atomic Sky's Quantum Technology Exchange</li> <li>- Regional Innovation Showcase</li> <li>- Plus Eight Demo Night</li> </ul> <p><b>Exhibitions and Activations</b></p> <p>There will be various exhibitors and activities running in conjunction with the conference and showcase. These include:</p> <ul style="list-style-type: none"> <li>- Young Entrepreneurs Showcase</li> <li>- Startup Alley</li> <li>- AgTech Alley</li> <li>- CREATE Indigenous Accelerator Showcase</li> <li>- Future Leaders Masterclass</li> <li>- Indigenous Entrepreneurs Masterclass</li> </ul> <p>As with previous years, the West Tech Fest main event is complemented by a series of satellite events delivered by third party organisations.</p>	
Estimated Attendance	2,500	

Total Project Cost	\$520,524
Total Amount Requested	\$50,000 (excluding GST) cash contribution
Total Assessment Score	83% (33 out of 40)
Recommendation	<b>Approve</b>
Recommended Amount	\$50,000 (excluding GST) cash contribution

#### Recommendation Rationale

**The application was recommended for support due to:**

- a) The City has supported the successful delivery of the West Tech Fest for the previous five financial years. The program has a proven track record of being the premier annual festival for the innovation and technology sector.
- b) The festival is an industry drawcard for attracting business leaders (international and interstate visitors) to WA and highlighting current focus on the sector.
- c) The Innovation Showcase is a welcome addition in 2022 and will help to further promote WA, Perth, and the event itself to visitors.
- d) The Westin Hotel is centrally located in the city, and this event will provide good activation of the precinct.
- e) The strong focus on women, indigenous and student participation in innovation and entrepreneurship was well regarded by the panel.
- f) A strong list of local and international speakers has been secured for the festival.

## Consultation

Nil.

## Decision Implications

8. A City representative will negotiate sponsorship benefits with the applicant in line with sponsorship funding amounts, once approved by Council. The applicant will be required to provide significant benefits in recognition of the City's support.
9. The applicant will be required to submit an acquittal report within three months of project completion. Acquittal reports must demonstrate how the City's sponsorship funding supported projects or initiatives within the City of Perth local government area and demonstrate direct impact on the City of Perth meeting its aspirations of Liveable, Sustainable and Prosperous.

## Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Prosperous
Related Documents (Issue Specific Strategies and Plans):	Economic Development Strategy

Legislation, Delegation of Authority and Policy	
Legislation:	<a href="#">Regulation 12 of the Local Government (Financial Management) Regulations 1996</a> – payments from municipal fund or trust fund, restrictions on.
Authority of Council/CEO:	Council Policy 4.3 – Outgoing Sponsorship and Grants directs that any sponsorship application for more than \$15,000 or from a funding round be considered by Council.
Policy:	Council Policy 4.3 - Outgoing Sponsorship and Grants directs there be a consistent and transparent assessment process and criteria to guide recommendations to Council. An eligibility check has been conducted on all applications to ensure they are compliant with the Policy and the necessary assessment process has been followed.

## Financial Implications



10. The financial implications of the recommendation is accommodated within the existing budget.

Account Number	1066-100-50-10095-7901	Operating
Account Description	Economic Development Sponsorship	
Total Budget	\$650,000	
Total Allocated to Approved Applicants	\$444,189	
Budget – This report	\$50,000	
Remaining Budget	\$155,811	
Budget Impact	Accommodated in approved budget 2022/23	

## Further Information

Nil.

## 12.2 Event Sponsorship (Round 2) 2022/23

<b>Responsible Officer</b>	Kylie Johnson – General Manager Community Development
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Attachment 12.2A – Summary and Recommendation Rationale Event Sponsorship Round 2 2022/23 <a href="#">↓</a>  Attachment 12.2B – Events Calendar January - December 2023 <a href="#">↓</a> 

### Purpose

To provide recommendations to Council, under Round 2 of the Event Sponsorship Program Financial Year 2022/23.

### Recommendation

That Council:

- APPROVES the following Event Sponsorships totalling \$294, 500 excluding GST:

Ref	Applicant / Project	Recommendation Total Amount (ex GST cash contribution)
a	The trustee for Alice Street Trust / <b>Strange Festival</b>	<b>\$60,000</b> cash contribution for one year
b	The Trustee for Kinn & Co Trust / <b>Schools Out Winter Fest</b>	<b>\$45,000</b> cash contribution for one year
c	THE TRUSTEE FOR ROSS & JAN TRUST & THE TRUSTEE FOR TAPPER FAMILY TRUST NO 2/ <b>Make Smoking History Targa West</b>	<b>\$80,000</b> cash contribution for one year
d	Activ Foundation / <b>City to Surf</b>	<b>\$10,000</b> cash contribution for one year
e	Buddha's Light International Association of Western Australia / <b>Buddha's Birthday and Multicultural Festival</b>	<b>\$22,000</b> cash contribution for one year
f	Nursery and Garden Industry WA (INC) / <b>2023 Perth Garden and Outdoor Living Festival</b>	<b>\$77,500</b> cash contribution for one year

- DECLINES the following Event Sponsorship 2022/23:

Ref	Applicant / Project	Recommendation Total Amount (ex GST cash contribution)
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g	Netball WA (INC) / <b>West Coast Fever Suncorp Super Netball Season</b>	Decline
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*\*Approval subject to a suitable sponsorship agreement being entered into by the City and all approved applicants listed above on terms acceptable to the City within three months.*

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## Background

- The City has a vision for Perth to be ‘the events heart of WA’ (2025 Events Strategy). A key principle of this strategy is ‘something for everyone.’ The City will facilitate and support a diverse range of events that are inclusive, appeal to a broad demographic and provide enriching experiences for all throughout the year. To demonstrate this approach, an Indicative Events Calendar for January to December 2023 is contained within Attachment 12.2B.
- A budget of \$1,000,000 was allocated to the 2022/23 Event Sponsorship program, with applications received across two rounds. Approved applications from Round 1 are outlined below:

Approval Date	Applicant / Project	Approved Amount (ex GST cash contribution)
Ordinary Council Meeting 26 July 2022	Nalomian Pty Ltd for <b>Perth Leisure Lifestyle Show</b>	\$135,000 for one year
	Seven Network Operations Limited for <b>Christmas Pageant</b>	\$120,000 for one year
	The Chung Wah Association Inc. for <b>Perth Chinese New Year Fair 2023</b>	\$80,000 for one year
	Perth International Jazz Festival Inc. for <b>2022 Perth International Jazz Festival</b>	\$50,000 for one year
	Go Sports and Events Ltd for <b>23rd Golden Oldies World Rugby Festival</b>	\$40,000 for one year
	UniSport Australia for <b>2022 UniSport Nationals Perth</b>	\$30,000 for one year
	True North Church for <b>Carols in the City</b>	\$20,500 for one year
	CMS Events for <b>City Wine Perth</b>	\$20,000 for one year
Special Council Meeting 15 August 2022	Pride Western Australia Inc for <b>PrideFEST 2022</b>	\$210,000 for one year
<b>TOTAL</b>		<b>\$705,500</b>

- The remaining available budget for Event Sponsorship 2022/23 Round 2 is \$294,500 (ex GST).
- The City of Perth accepted applications for Round 2 of the Events Sponsorship 2022/2023 program from 1 - 23 August 2022. The City received nine applications in total, two of which opted to withdraw the application prior to it progressing to assessment.
- The total amount requested by the seven applicants was \$752,000 (ex GST), exceeding the budget available. The panel has determined an agreed value for each, as well as a recommendation in-line with the budget. The agreed value is a funding amount determined to be appropriate for the event, irrespective of budget limitations. The agreed value of each application is outlined within the Attachment 12.2A: Application and Recommendation Rationale.
- The funding level recommended is based on the scale, impact and significance of the event. The Event Sponsorship program guidelines stipulate the City can provide a maximum contribution of 30% to the total project cost.

## Discussion

7. A three-person panel, consisting of one external representative from Department of Local Government, Sport and Cultural Industries, and two City of Perth officers from the City’s Community Development Alliance assessed seven applications. Additionally, the General Manager Community Development had an oversight role.
8. The assessment criterium is aligned to the key priority outcomes; visitation, vibrancy, engaging a diverse community, sustainability and economic growth and provides clear descriptions and a rating scale to guide the assessors when considering an appropriate score. The scores from panel members for each assessment criteria are averaged and ranked from highest to lowest.
9. The panel determined an agreed value of each application during assessment which did not factor in budget limitations. Applications were then prioritised for funding based on their total score with recommendations made in-line with the available budget. Of the seven applications, six are recommended to be approved and one to be declined. More detail can be found in Attachment 12.2A: Summary and Recommendation Rationale – Event Sponsorship Round 2 2022/23.
10. Where applicable, in-kind support is considered to have a value equal to cash, and the recommended total amount is inclusive of cash only to ensure that the applicant receives the full value, limiting the impact of in-kind estimates that can be subject to change.

## Consultation

Nil.

## Decision Implications

11. It is generally not possible to support every application or the total request for each applicant, due to budget constraints, lack of alignment with the City’s strategic priorities and/or poor-quality applications. This may result in unavoidable dissatisfaction from some applicants.
12. A City representative will negotiate sponsorship benefits with applicants in line with sponsorship funding amounts once approved by Council. The applicant will be required to provide significant benefits in recognition of the City’s support.
13. The applicant will be required to submit an acquittal report within three months of project completion. Acquittal reports must demonstrate how the City’s sponsorship funding supported projects or initiatives within the City’s district and demonstrate direct impact on the City of Perth meeting its aspirations of Liveable, Sustainable and Prosperous.

## Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Liveable
Related Documents (Issue Specific Strategies and Plans):	<a href="#">2025 Events Strategy</a>

Legislation, Delegation of Authority and Policy	
Legislation:	Regulation 12 of the <a href="#">Local Government (Financial Management) Regulations 1996</a> – payments from municipal fund or trust fund, restrictions on.
Authority of Council/CEO:	Council Policy 4.3 Outgoing Sponsorship and Grants directs that any sponsorship application for more than \$15,000 or from a funding round be considered by Council.
Policy:	Council Policy 4.3 Outgoing Sponsorship and Grants - the policy directs that there be a consistent and transparent assessment process and criteria to guide recommendations to Council. An eligibility check has been conducted on all applications to ensure they are compliant with the Policy and the necessary assessment process has been followed.

## Financial Implications

14. The financial implications of the recommendation(s) are accommodated within the existing budget.

Account Number	1066 100 50 10078 7901	Operating
Account Description	Event Sponsorship	
Total Budget	\$1,000,000	
Budget – This report	\$294,500	
Remaining Budget	\$0	
Budget Impact	Accommodated in proposed 2022/23 budget	

## Further Information

Nil.

Attachment A: Application Summary and Recommendation Rationale – Event Sponsorship 2022/23 (Round 2)

Ref	Applicant/Event	Venue	Estimated Attendance (provided by applicant)	Previous Support (ex GST) (for same event)	Funding Request (ex GST)	Application score %	Total Funding Recommendation (ex GST) (in line with available budget)
a	The Trustee for Alice Street Trust/ <b>Strange Festival</b>	Forrest Place Forrest Chase Murray Street Hay Street William Street Barrack Street Yagan Square	61,000	\$33,444 (ex GST)	<b>\$120,000</b> (\$110,000 cash \$10,000 in-kind) FY 22/23; <b>\$120,000</b> (\$110,000 cash \$10,000 in-kind) FY 23/24; <b>\$120,000</b> (\$110,000 cash \$10,000 in-kind) FY 24/25	69%	<b>\$60,000</b> cash contribution for one year
b	The Trustee for Kinn & Co Trust / <b>Schools Out Winter Fest</b>	Perth Convention and Exhibition Centre Forrest Place Murray Street Mall	120,000	N/A	<b>\$45,000</b> cash FY 22/23; <b>\$45,000</b> cash FY 23/24;	66%	<b>\$45,000</b> cash contribution for one year
c	THE TRUSTEE FOR ROSS & JAN TRUST & THE TRUSTEE FOR TAPPER FAMILY TRUST NO 2/ <b>Make Smoking History Targa West</b>	Murray Street Mall Forrest Place Terrace Road Car Park Riverside Drive Langley Park	25,000	\$100,000 (ex GST)	<b>\$100,000</b> (\$75,000 cash \$25,000 in-kind) FY 22/23; <b>\$100,000</b> (\$75,000 cash \$25,000 in-kind) FY 23/24; <b>\$100,000</b>	65%	<b>\$80,000</b> cash contribution for one year

					(\$75,000 cash \$25,000 in-kind) FY 24/25		
d	Activ Foundation Incorporated/ <b>City to Surf</b>	William Street St Georges Terrace Parmelia Hilton (TBC) Yagan Square (TBC) Various outdoor venues within the City of Perth	29,000	\$18,000 (ex GST)	<b>\$90,000</b> (\$80,000 cash \$10,000 in-kind) FY 22/23; <b>\$90,000</b> (\$80,000 cash \$10,000 in-kind) FY 23/24; <b>\$90,000</b> (\$80,000 cash \$10,000 in-kind) FY 24/25	64%	<b>\$10,000</b> cash contribution for one year
e	Buddha's Light International Association of Western Australia / <b>Buddha's Birthday and Multicultural Festival</b>	Supreme Court Gardens	20,000	\$40,000 (ex GST)	<b>\$42,000</b> (\$40,000 cash \$2,000 in-kind)	59%	<b>\$22,000</b> cash contribution for one year
f	Nursery and Garden Industry WA (INC) / <b>2023 Perth Garden and Outdoor Living Festival</b>	Langley Park	52,000	\$135,000	<b>\$175,000</b> (\$120,000 cash \$55,000 in-kind) FY 22/23	58%	<b>\$77,500*</b> cash contribution for one year  *Recommendation based on available budget. \$100,000 was the agreed value if budget limitations were not a factor.

g	Netball WA (INC) / <b>West Coast Fever Suncorp Super Netball Season</b>	RAC Arena	49,000	\$115,000	<b>\$180,000</b> (\$150,000 cash \$30,000 in-kind) FY 22/23; <b>\$180,000</b> (\$150,000 cash \$30,000 in-kind) FY 23/24; <b>\$180,000</b> (\$150,000 cash \$30,000 in-kind) FY 24/25	56%	<b>\$0*</b>  *Recommendation based on available budget. \$60,000 was the agreed value if budget limitations were not a factor.
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a.) The Trustee for Alice Street Trust/ Strange Festival

Applicant Details		
Applicant Name	The Trustee for Alice Street Trust T/A Alice Street Events	
Previous Support (5-year period)	Year	Approved Amount (ex GST)
	2021/22	\$40,000
	Strange Festival	
Project Details		
Project Title	Strange Festival	
Project Date / Venue	16/06/2023 – 25/06/2023	Various venues and locations within; Murray Street; Hay Street; William Street; Barrack Street; Yagan Square; Forrest Place; Forrest Chase
Project Description	<p>Strange is an alternative arts festival, returning for its second year in 2023. Taking over vacant retail and public spaces throughout the CBD over ten days in June 2023, including the Winter Solstice on 21 June.</p> <p>The Strange Festival aims to build on the success of the 2022 festival, which hosted 50 artists throughout 19 venues for the 10-day duration.</p> <p>The art installations and activations which make up Strange Festival will primarily take place from 4pm to midnight, however installations will be viewable throughout the day. The installations will provide an opportunity for office workers to experience the festival and a reason for City Dwellers and visitors to venture to the CBD on a winter evening.</p> <p>The visual arts installations will be free to see and experience and the public will be encouraged to walk the trail. Forrest Place will host the large 'Cor Novis' installation, which will be set alight on the final night of the festival.</p>	
Estimated Attendance	60,000	
Total Project Cost	\$375,000	
Total Amount Requested	\$120,000 (ex GST) comprising of: \$110,000 (ex GST) cash contribution; and \$10,000 (ex GST) in-kind contribution for City fees and charges (32% of total project budget)	
Multi Year Request	3-year request	
Total Assessment Score	34.5 out of 50 (69%)	
Value Agreed by Panel	\$60,000	
Recommendation	<b>APPROVE</b>	

<b>Recommended Amount</b>	<b>\$60,000</b> (ex GST) cash contribution for 1-year
<b>Recommendation Rationale</b>	
<p>The Assessment Panel recommend supporting the application for \$60,000 (ex GST) cash contribution for one year for the following reasons:</p> <ul style="list-style-type: none"> <li>a. The panel noted that the application was well considered and provided comprehensive and detailed information. The applicant has demonstrated their intent to grow the event through strategic marketing and increased brand awareness.</li> <li>b. The applicant has carefully considered the dates for the festival, which were intentionally chosen to target a typically quieter time of the year. Activation through this time of year is likely to increase visitation and have a positive impact on city businesses.</li> <li>c. The organisers of the festival intend on working with Activate Perth to activate several under-utilised spaces over the 10-day festival. The proposed venues and locations will lead attendees on a tour through the centre of the city, providing great opportunity for visitation and economic impacts.</li> <li>d. The applicant demonstrated collaboration and support from a diverse range of local organisations and businesses.</li> <li>e. The applicant provides a diverse offering and shows potential for growth over the coming years.</li> <li>f. The panel recommend an 80% increase in funding from 2022 (\$33,444) to support the diverse offering and growth of the event.</li> </ul> <p>The Assessment Panel considered the applicants request for \$120,000 (ex GST) for a three-year sponsorship. The panel did not recommend the requested support for the following reason:</p> <ul style="list-style-type: none"> <li>g. While the panel noted the success of the 2022 event, the request for \$120,000 was considered very high and an increase of over 250% from the previous funding awarded.</li> <li>h. The funding request exceeds the maximum 30% contribution outlined in the program guidelines and the panel couldn't identify significant additional benefit to the City to warrant such an increase.</li> <li>i. The panel agreed that the event is still in its infancy and needs to continue to prove its success before considering a multi-year agreement. The panel recommends the applicant engage a reputable third party to conduct an impact report to support future applications.</li> </ul>	

b.)The Trustee for Kinn & Co Trust / Schools Out Winter Fest

Applicant Details	
Applicant Name	The Trustee for Kinn & Co Trust
Previous Support (5-year period)	N/A
Project Details	
Project Title	Schools Out Winter Fest
Project Date / Venue	01/07/2023 – 16/07/2023   Perth Convention and Exhibition Centre
Project Description	<p>Schools Out Winter Fest is a unique indoor experience for kids and families throughout the winter school holiday period. The festival offers rides, an ice-skating rink, giant ice slide, carnival games, showbags, roving entertainment and snow machines.</p> <p>The festival will run for sixteen consecutive days at the Perth Convention Centre. The event aims to cater specifically to kids and families, and in a new development for 2023, the event will expand to include After Dark sessions with a bar for adults across Friday and Saturday nights until 10pm, and a Thursday night teen session that will run until 8pm.</p> <p>The ticketed event offers free access for parents and caregivers and a pay-as-you-go option for children who may not want to participate in every experience. The event also offers an all-inclusive ticket style, where a coupon sheet with up to \$200 worth of value, is redeemed.</p>
Estimated Attendance	120,000
Total Project Cost	\$1,154,376
Total Amount Requested	\$45,000 (ex GST) cash contribution (3.89% of total project budget)
Multi Year Request	2-year request
Total Assessment Score	33 out of 50 (66%)
Value Agreed by Panel	\$45,000
<b>Recommendation</b>	<b>APPROVE</b>
<b>Recommended Amount</b>	<b>\$45,000</b> (ex GST) cash contribution for one year
Recommendation Rationale	
<p>The Assessment Panel recommend supporting the application for \$45,000 (ex GST) cash contribution for one year for the following reasons:</p> <ol style="list-style-type: none"> <li>a. The applicant has a proven history of delivering a range of successful events within the City of Perth.</li> <li>b. The festival will increase visitation and draw crowds to the city throughout this period and is likely to have a positive economic impact for city traders.</li> <li>c. The applicant has demonstrated their consideration of local business engagement, by coordinating food and beverage and retail deals, ‘play and stay’ and ‘snip and save’</li> </ol>	

promotions. These incentives will likely encourage families to stay in the city longer than just their visit to the event.

- d. The previous event was well attended and received good media coverage. There is potential for the event to grow and become self-sufficient in future years.
- e. The applicant has provided sufficient sponsorship benefits for the level of support requested, inclusive of naming rights, which creates good opportunity for leveraging.

The Assessment Panel considered the applicants request for a two-year sponsorship. The panel did not recommend multi-year support for the following reason:

- f. The panel queried the estimated attendance and recommend the applicant engage a reputable third-party to conduct attendance and impact reporting to support future sponsorship applications.
- g. The panel considered the multi-year request and agreed that supporting the applicant for an initial one year period would allow the City and applicant to review the success of the sponsorship and reflect on the social and economic impacts and attendance data post event.

c.) THE TRUSTEE FOR ROSS & JAN TRUST & THE TRUSTEE FOR  
TAPPER FAMILY TRUST NO 2/ Make Smoking History Targa West

Applicant Details		
Applicant Name	THE TRUSTEE FOR ROSS & JAN TRUST & THE TRUSTEE FOR TAPPER FAMILY TRUST NO 2	
Previous Support (5-year period)	Year	Approved Amount (ex GST)
	2022/23	\$100,000
	2021/22	\$93,115
	2020/21	\$93,115.60
	2019/20	-
	2018/19	\$70,000
		Project
		Make Smoking History Targa West
		Make Smoking History Targa West
		Make Smoking History Targa West
		Make Smoking History Targa West
		Make Smoking History Targa West
Project Details		
Project Title	Make Smoking History Targa West	
Project Date / Venue	14/09/2023 – 17/09/2023	Various venues throughout the City: Murray Street Mall; Forrest Place; Langley Park; Riverside Drive; Terrace Road car park; Governors Avenue; Victoria Avenue; and Terrace Road
Project Description	<p>Targa West is a free four-day motor sport event, which travels through the Perth metropolitan area activating multiple locations.</p> <p>Targa West event components include:</p> <ul style="list-style-type: none"> <li>o 'Show 'n' Shine' car display in Forrest Place and Murray Street</li> <li>o 'Shannon's Classics on the Swan Display'</li> <li>o City of Perth Family Zone activation</li> <li>o 'Targa West City Sprint'</li> <li>o Pre-event display activation</li> </ul>	
Estimated Attendance	25,000	
Total Project Cost	\$390,550	
Total Amount Requested	\$100,000 (ex GST) comprising of: \$75,000 (ex GST) cash contribution; and \$25,000 (ex GST) in-kind contribution for City fees and charges (25.60% of total project budget)	
Multi Year Request	3-year request	
Total Assessment Score	32.5 out of 50 (65%)	
Value Agreed by Panel	\$80,000	
Recommendation	<b>APPROVE</b>	
Recommended Amount	<b>\$80,000</b> (ex GST) cash contribution for one year	
Recommendation Rationale		

The Assessment Panel recommend supporting the application for \$80,000 (ex GST) cash contribution for one year for the following reasons:

- a. The Targa West event is well executed and is a key event for the motor-sport community, activating multiple locations within the City.
- b. Historically the event has been well attended, attracting visitors from Perth metropolitan suburbs and intrastate areas. The panel made comment that the event has the potential to attract interstate visitors and recommend that organisers investigate this opportunity.
- c. The event adds value to the City's events calendar, providing a unique offering which increases visitation of a broad demographic.
- d. The applicants provided a detailed submission and shows potential to positively impact the local economy. The applicant has shown strong consideration for the sustainability criterion and will again showcase electric vehicles at the 2023 event.
- e. It is recommended that the applicant continue to engage an organisation to conduct formal research, reporting on social and economic impacts.

The Assessment Panel considered the applicants request for \$100,000 (ex GST) for a three-year sponsorship. The panel did not recommend the requested support for the following reason:

- f. The panel had concerns about the timely provision of documentation for the 2022 event. The panel agreed there is room for improvement in this area and would like to see Targa prioritise this in the future.
- g. The panel understand that the rally component of the event may not proceed again in 2023. Whilst the loss of the rally component does not have a major impact on the activities delivered within the City of Perth, the panel agreed that the removal of this component may impact the broader awareness and interest in the event.
- h. The panel acknowledged that the City has been a long-time supporter of the Targa West event, however noted that the applicant has not identified opportunities to grow activities or deliver new components in recent years.
- i. The application would have been strengthened with greater consideration and detail on how businesses will be engaged and benefit from the event.
- j. The panel recommend the applicant investigate social media marketing strategies to promote their event to a broader demographic, with aim to increase interest beyond their current market and to drive City of Perth business engagement.
- k. When benchmarked against other applications in a very competitive funding round, a contribution of \$80,000 was considered appropriate.

d.) Activ Foundation Incorporated/ City to Surf

Applicant Details		
Applicant Name	Activ Foundation Incorporated	
Previous Support (5-year period)	Year	Amount (ex GST)
	2019/2020	\$15,000
	2018/2019	\$18,000
	2017/2018	\$18,000
Project Details		
Project Title	City to Surf	
Project Date / Venue	27/08/2023	St Georges Terrace, Corner of William Street
Project Description	<p>The Chevron City to Surf for Activ (City to Surf) returns on 27 August 2023 after pausing for 2 years. The event will once again start on the corner of St Georges Terrace and William Street, Perth.</p> <p>Starting with 500 participants in 1975, the City to Surf is a mass participation sports event that aims to be recognised as one of the must-do runs in Australia.</p> <p>The City to Surf event encourages the community to walk, run or roll to the finish line, in Activ’s most significant annual fundraiser with funds raised supporting programs and necessary services for WA residents living with disability.</p>	
Estimated Attendance	29,000	
Total Project Cost	\$2,105,500	
Total Amount Requested	\$90,000 (ex GST) comprising of: \$80,000 (ex GST) cash contribution; and \$10,000 (ex GST) in-kind contribution for City fees and charges (4.27% of total project budget)	
Multi Year Request	3-year request	
Total Assessment Score	32 out of 50 (64%)	
Value Agreed by Panel	\$10,000	
<b>Recommendation</b>	<b>APPROVE</b>	
<b>Recommended Amount</b>	<b>\$10,000</b> (ex GST) cash contribution for one year	
<b>Recommendation Rationale</b>		
<p>The Assessment Panel recommend supporting the application for \$10,000 (ex GST) cash contribution for one year for the following reasons:</p> <ol style="list-style-type: none"> <li>a. The City to Surf event has been on pause for two years due to the impacts of COVID-19. The panel acknowledged that it is a good opportunity to welcome the iconic event back into the City of Perth and agreed that the event will complement the City’s events calendar.</li> <li>b. Prior to the two-year pause, the City supported the City to Surf for over 44 years. The panel expressed the value of supporting an event which has a strong charity and community focus, which promotes fitness and champions supporting people living with disability.</li> </ol>		

- c. The applicant provided a comprehensive application and provided sufficient sponsorship benefits.
- d. The City to Surf event has been well attended over the years, the operations of the event have been well managed, and the event has been delivered to a high standard.

The Assessment Panel considered the applicants request for \$90,000 (ex GST) for a three-year sponsorship. The panel did not recommend the requested support for the following reason:

- a. There is limited opportunity for the event to have a significant economic impact with participants commencing their run early on a Sunday and finishing in another Local Government area. The request for \$90,000 was considered very high.
- b. The panel didn't recommend support for a three-year sponsorship given the event was returning for the first time in three years. The panel encourage the applicant to report on the positive impacts that the return of the City to Surf event has on the community and local businesses to support future funding requests.

e.) Buddha's Light International Association of Western Australia /  
Buddha's Birthday and Multicultural Festival

Applicant Details			
Applicant Name	Buddha's Light International Association of Western Australia		
Previous Support (5-year period)	Year	Approved Amount (ex GST)	Project
	2020/21	\$40,000	Buddha's Birthday and Multicultural Festival (cancelled)
	2019/20	\$25,000	Buddha's Birthday and Multicultural Festival
	2018/19	\$25,000	Buddha's Birthday and Multicultural Festival
	2017/18	\$20,000	Buddha's Birthday and Multicultural Festival
Project Details			
Project Title	Buddha's Birthday and Multicultural Festival		
Project Date / Venue	11/03/2023 – 12/03/2023	Supreme Court Gardens	
Project Description	<p>Buddha's Birthday and Multicultural Festival (Buddha's Birthday) is an annual community event which has been celebrated in Perth since 1992. The event was unable to proceed in 2022 due to the impacts of COVID-19, however, is scheduled to return to Supreme Court Gardens in March 2023.</p> <p>Buddha's Birthday is a free, family friendly, two-day event that showcases and celebrates diversity through Buddhist ceremonies, meditation, art, cultural music and dance performances, mindfulness activities and a vegetarian food fair to promote health and wellbeing.</p> <p>The event's main objectives are to promote social harmony, mutual respect and understanding through Buddha's teachings of compassion, love and kindness.</p> <p>In 2023, the festival organisers propose a new event component, 'Heartfulness Garden' a pre-festival activation, which will be held in Forrest Place on 25 February 2023 to promote Buddha's Birthday. Event programming will include a sitting meditation demonstration, a tea meditation demonstration, mindful matcha art, sand mandala art and vegetarian food sampling.</p>		
Estimated Attendance	20,000		
Total Project Cost	\$190,000		
Total Amount Requested	\$42,000 (ex GST) comprising of: \$40,000 (ex GST) cash contribution; and \$2,000 (ex GST) in-kind contribution for City fees and charges (22.11% of total project budget)		
Multi Year Request	NA		
Total Assessment Score	29.5 out of 50 (59%)		

Value Agreed by Panel	\$22,000
Recommendation	<b>APPROVE</b>
Recommended Amount	<b>\$22,000</b> (ex GST) cash contribution for one year
<b>Recommendation Rationale</b>	
<p>The Assessment Panel recommend supporting the application for \$22,000 (ex GST) cash contribution for one year for the following reasons:</p> <ul style="list-style-type: none"> <li>a. The panel acknowledged the importance of the positive multicultural, community-focused event, which promotes inclusivity and provides opportunity for the community to engage and connect with one another.</li> <li>b. Buddha's Birthday is a long running event of 28 years, with conscientious operators who have a track record of successfully delivering the event. The event offers diversity to the city's events landscape and presents a variety of activity for the community.</li> <li>c. The applicant has shown good consideration of inclusivity and encourages participation from other cultures and lifestyles. The event is free to attend and will encourage visitation and attendance from the wider Perth metropolitan area.</li> </ul> <p>The Assessment Panel considered the applicants request for \$42,000 (ex GST) for a one-year sponsorship. The panel did not recommend the requested support for the following reason:</p> <ul style="list-style-type: none"> <li>d. The application would have benefited from greater consideration to business engagement and key performance measures.</li> <li>e. The attendance estimates seemed high for the venue and the panel agreed that future applications would benefit from third-party impact reporting to validate this.</li> <li>f. The recommended investment aligns with the economic and community benefits that the festival will bring to the City of Perth.</li> <li>g. When benchmarked against other applications in a highly competitive round, the panel agreed that support of \$22,000 is appropriate.</li> </ul>	

f.) Nursery and Garden Industry WA (INC) / 2023 Perth Garden and Outdoor Living Festival

Applicant Details			
Applicant Name	Nursery and Garden Industry WA (INC)		
Previous Support (5-year period)	Year	Approved Amount (ex GST)	Project
	2021/22	\$135,000	Perth Garden and Outdoor Living Festival
	2020/21	\$135,000	Perth Garden and Outdoor Living Festival
Project Details			
Project Title	2023 Perth Garden and Outdoor Living Festival		
Project Date / Venue	11/05/2023 – 14/05/2023	Langley Park	
Project Description	<p>The Perth Garden and Outdoor Living Festival (the Festival) is Western Australia’s longest running garden, landscape and outdoor living event in WA. The Festival returned to the City of Perth for the second time in 2022 and will again showcase a variety of garden and outdoor living designs at Langley Park.</p> <p>The Festival features a display of garden concepts, landscape show gardens, floral displays, sustainable living ideas, garden trends and information on outdoor living. Attendees will also be able to make purchases and enjoy food and beverage at the event.</p> <p>The event is ticketed, ticket prices range from \$22 for standard entry, \$15 for concession and free entry for persons under 18. City of Perth residents will receive a 50% discount on their ticket.</p>		
Estimated Attendance	52,000		
Total Project Cost	\$1,279,500		
Total Amount Requested	\$175,000 (ex GST) comprising of: \$120,000 (ex GST) cash contribution; and \$55,000 (ex GST) in-kind contribution for City fees and charges (13.68% of total project budget)		
Multi Year Request	NA		
Total Assessment Score	29 out of 50 (58%)		
Value Agreed by Panel	\$100,000		
<b>Recommendation</b>	<b>APPROVE</b>		
<b>Recommended Amount</b>	<b>\$77,500</b> (ex GST) cash contribution for one year		
Recommendation Rationale			
<p>The Assessment Panel recommend supporting the application for \$77,500 (ex GST) cash contribution for one year for the following reasons:</p> <ul style="list-style-type: none"> <li>a. Previous events have been delivered to a high quality, offer a range of activities, and establish an enjoyable outdoor living atmosphere. The event is historically well attended.</li> </ul>			

- b. The demand for events of this nature is increasing and draws tourists and a suburban demographic into the City of Perth.
- c. The event will activate the city in a traditionally quieter time of year, positioning the City of Perth as a place of activity and supporting the City's goal of being the events heart of Western Australia.
- d. The panel agreed that the event has a strong focus on sustainability and offers education on sustainable living to event attendees.
- e. The panel valued the event at \$100,000 (ex GST), but were unable to recommend supporting the application to this value due to budget limitations.

The Assessment Panel considered the applicants sponsorship request for \$175,000 (ex GST) for one year and did not recommend the requested support for the following reason:

- f. The panel agreed that the sponsorship benefits and City of Perth recognition outlined within application did not match the level of support requested. A request of \$175,000 for a four-day event would warrant greater recognition of the City, for example naming rights or similar.
- g. Whilst the anticipated attendance exceeds the minimum for tier three event sponsorship as per the guidelines, the applicant did not provide a marketing plan to demonstrate how these numbers will be achieved. The panel also considered estimates of interstate and international visitors to be high. The panel noted that the application would have benefited from supporting information demonstrating how the estimated attendance would be achieved.
- h. The applicant did not sufficiently address the business engagement criterion, include a business engagement plan, or provide evidence that businesses within the City of Perth boundaries will actively participate in the event. The information provided was not sufficient to give the panel confidence that the event will bring a positive economic impact.
- i. The applicant opted not to incorporate a third-party impact report for submission as part of the future acquittal, which is a requirement of tier three event sponsorship.
- j. Due to the nature of the event, attendees are encouraged to park close to Langley Park for large purchases and plant collection. The panel agreed this will affect the economic impacts beyond parking revenue, further emphasising the importance of strategic business engagement with City of Perth businesses.
- k. Feedback from the panel was that the application lacked detail, contained insufficient information on event programming, and responses to criteria questions were limited.
- l. The panel agreed that the application was not detailed enough to recommend a higher level of funding.
- m. When benchmarked against other applications in a highly competitive round, the panel agreed that the amount recommended is reasonable.

g.) Netball WA (INC) / West Coast Fever Suncorp Super Netball Season

Applicant Details			
Applicant Name	Netball WA (INC)		
Previous Support (5-year period)	Year	Approved Amount (ex GST)	Project
	2020/21	\$115,000	West Coast Fever Suncorp Super Netball Season
	2019/20	\$150,000	West Coast Fever Suncorp Super Netball Season
	2018/19	\$150,000	West Coast Fever Suncorp Super Netball Season
	2017/18	\$120,000	West Coast Fever Suncorp Super Netball Season
Project Details			
Project Title	West Coast Fever Suncorp Super Netball Season		
Project Date / Venue	01/03/2023 - 01/08/2023	RAC Arena	
Project Description	<p>Suncorp Super Netball is the top netball league in the country featuring teams from across Australia.</p> <p>West Coast Fever are a professional Netball Team who play in the Suncorp Super Netball league and were successful in winning the competition in 2022. In fulfilling their commitment to the competition, West Coast Fever host seven regular season home games at RAC Arena, with potential for more should they participate in finals. Each home game welcomes a team from outside of Western Australia to compete for the entertainment of the WA community.</p>		
Estimated Attendance	49,000 (across 7 games)		
Total Project Cost	\$996,251		
Total Amount Requested	\$180,000 (ex GST) comprising of: \$150,000 (ex GST) cash contribution; and \$30,000 (ex GST) in-kind contribution for City fees and charges (18.06% of total project budget)		
Multi Year Request	3-year request		
Total Assessment Score	28 out of 50 (56%)		
Value Agreed by Panel	\$60,000		
<b>Recommendation</b>	<b>Decline</b>		
<b>Recommended Amount</b>	<b>\$0</b>		
Recommendation Rationale			
The Assessment Panel recommend declining the application for the following reasons: <ul style="list-style-type: none"> <li>a. The application was the lowest scoring of all submissions with the panel agreeing that all other applications more closely aligned to the intent of the sponsorship program and the desired outcomes.</li> </ul>			

- b. The Event Sponsorship budget is exhausted and there are no funds to support this application.

The Assessment Panel did recognise value in a sponsorship with West Coast Fever and determined an agreed value, acknowledging that it cannot be accommodated in the existing budget. The panel determined that value at \$60,000 (ex GST) for one year for the following reasons:

- a. West Coast Fever are a successful sporting team with demonstrated attendance to home games over the previous seasons. The panel agreed that the expected game attendance will have a positive economic impact to City of Perth local businesses, specifically the hospitality sector.
- b. There is opportunity to leverage the family demographic that attends the games, particularly on Sundays, and encourage increased dwell time within the city.
- c. Netball WA were able to demonstrate their intent to engage with tenants of surrounding and nearby properties, Forrest Chase and ENEX 100. Netball WA have advised that they are in active discussions with JLL who manage these properties, with the aim to activate these spaces on game days and increase traffic to local businesses.
- d. The City's brand exposure for supporting these home games is positive, particularly given the games are televised. The proposed sponsorship benefits were considered sufficient for a \$60,000 investment.

The Assessment Panel's agreed value is lower than the applicants request for \$150,000 (ex GST) for three years for the following reasons:

- e. Whilst the applicant is in discussions with the surrounding properties with the aim to activate and positively impact local businesses and increase dwell time, the panel noted that they are yet to develop their marketing strategy and activation ideas, limiting the panels ability to estimate their likelihood for success. The panel agreed that outcomes achieved by this approach should be evidenced before a multi-year sponsorship is considered.
- f. The panel agreed that the sponsorship benefits proposed were not reflective of the level of the investment requested and were more aligned with a sponsorship at the entry level of tier three.
- g. The request for in-kind support to light up the City is not an eligible in-kind cost and as such was not considered by the panel. Feature lighting bookings are accessible to eligible organisations free of charge.
- h. The City's previous sponsorship to West Coast Fever assisted in the transition from Mt Claremont and consolidated their tenancy at RAC Arena. The panel agreed that this had been achieved, with the team now well established at the city venue and the value of City funding is not as significant.

# Events Calendar

## January – December 2023

*\*Correct as at 21 October 2022 and subject to change.*

CITY-LED EVENTS	SPONSORED EVENTS	FACILITATED EVENTS
Events delivered by the City.	Events with approved sponsorship or grant from the City.  *Application to be considered - Recommended to be approved	Events delivered by a third party in a City venue or major events in a private venue with city activation/leveraging. These events may be yet to be approved for a sponsorship or grant or have not applied.  *Application to be considered – Recommended to be declined


JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
<b>Twilight Hawkers Market</b> <i>(Every Friday- October 2022 – March 2023)</i>			<b>Hills Billy Carts - Perth Race</b> <i>(15 – 16 April)</i>	<b>Legacy Centenary Torch Relay - Community Day 2023</b> <i>(6 May)</i>	<b>Memory Walk and Jog 2023</b> <i>(11 June)</i>
<b>City of Light Shows</b> <i>(26 January, 18 &amp; 19 February)</i>		<b>LiveLighter Multicultural Festival &amp; Food Bazaar</b> <i>(11 March)</i>	<b>Spare Parts Puppet Theatre- Puppets in the City</b> <i>(19 April)</i>	<b>*Perth Garden and Outdoor Living Festival</b> <i>(11 – 14 May)</i>	<b>*Strange Festival</b> <i>(16 - 25 June)</i>
<b>Lunar New Year</b> <i>(21 January – 5 February)</i>		<b>Golden Oldies Sports &amp; Events 2023</b> <i>(18 – 24 March)</i>	<b>Eid Festival 2023</b> <i>(22 April)</i>	<b>HBF Run for a Reason</b> <i>(21 May)</i>	
<b>Birak Concert</b> <i>(26 January)</i>	<b>St Jerome’s Laneway Festival</b> <i>(12 February)</i>	<b>Japan Festival Matsuri 2022</b> <i>(25 March)</i>	<b>ANZAC Day Parade</b> <i>(25 April)</i>		
<b>Rooftop Movies</b> <i>(October 2022 – May 2023)</i>					
<b>FRINGE WORLD Festival</b> <i>(20 January – 19 February)</i>		<b>City Wine</b> <b>(24 – 25 March)</b>			
<b>Perth Leisure Lifestyle Show</b> <i>(6 – 8 January)</i>	<b>Opera at the WACA</b> <i>(24 – 25 February)</i>	<b>Perth Festival - Contemporary Music Event</b> <i>(3 - 12 March)</i>			
<b>Perth Chinese New Year Fair</b> <i>(29 January)</i>	<b>Perth Festival</b> <i>(10 February – 5 March)</i>				
<b>Jurassic World by Brickman</b> <i>24 September – 5 February)</i>		<b>*Buddha Birthday</b> <i>(11 - 12 March)</i>			
<b>Summer Jam</b> <i>(14 – 15 January)</i>		<b>*West Coast Fever</b> <i>(1 March – 1 August)</i>			

<p><b>*Schools Out Winter Festival</b> <i>(1 – 16 July)</i></p>		<p><b>Holi- Festival of Colours 2023</b> <i>(19 March)</i></p>		
		<p><b>Something Nice</b> <i>(19 March)</i></p>		
		<p><b>Perth’s Oodles of Noodles</b> <i>(17 – 19 March)</i></p>		
		<p><b>Epilepsy WA 60<sup>th</sup> Anniversary</b> <i>(26 March)</i></p>		
		<p><b>Macula Lighting Installation</b> <i>(1 – 31 March)</i></p>		

JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
	<b>*West Coast Fever</b> <i>(1 March – 1 August)</i>	<b>*City to Surf 2023</b> <i>(27 August)</i>	<b>2023 AWESOME International Arts Festival</b> <i>(18 - 30 September)</i>	<b>Oktoberfest in the Gardens 2023</b> <i>(7 October)</i>	<b>WA Music Month</b> <i>(3 – 5 November)</i>
		<b>*Targa West</b> <i>(17 September)</i>			

## 13. Commercial Services Alliance & Infrastructure and Operations Alliance Reports

### 13.1 Parking Fee Review

Responsible Officer	Steve Holden – General Manager Commercial Services
Voting Requirements	Absolute Majority
Attachments	Attachment 13.1A – Parking Fee Increase Schedule <a href="#">↓</a> 

#### Purpose

To consider proposed parking fee increases to offset the escalating costs of operating parking services and the continued subsidy of free night parking.

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#### Recommendation

That Council AMENDS the parking fees detailed in Attachment 13.1A effective 16 January 2023.

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## Background

1. Assumed revenue in the City's 2022/23 budget from night parking is \$2.1M, on the basis that free night parking would discontinue from 30 June 2022.
2. However, at the 7 June 2022 Elected Member Engagement Session (EMES) Elected Members supported the continuation of free night parking in 2022/23 creating an associated negative budget impact of \$2.1M.
3. A proposal to increase parking fees to offset the free night parking subsidy was presented to Elected Members at an EMES on 4 October 2022, with the proposed increase to commence on 16 January 2023.

## Discussion

4. Car parking revenue enables for investment in infrastructure, services, event activation and to reduce increases to Rates.
5. City wide parking fees have not increased since 2018.
6. A free night parking initiative began in 2021/22 to support COVID recovery plans.
7. Cost of parking services operations is rising by approximately 4% per annum which includes increases to the State imposed Perth Parking Levy.
8. As part of this parking fee review, the City's parking fees were benchmarked against other local parking providers (as provided at the 4 October Elected Members Engagement Session). This comparison exercise demonstrated that the City's parking fees are in the main, below the competition. As a result, the City's car parks are at capacity.
9. The proposed increases to parking fees effective 16 January 2023 (refer to Attachment 13.1A) are balanced and necessary to offset the continuing free night parking subsidy and rising costs.

## Consultation

Nil.

## Decision Implications

10. If Council does not support the recommendation, there is an associated \$2.1M negative impact to the 2022/23 budget.

## Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Prosperous
Related Documents (Issue Specific Strategies and Plans):	City of Perth: Parking Business Plan 2021/22 – 2025/26 'Deliver strong and sustainable surpluses to support the City of Perth in the delivery of infrastructure and services to its residents and businesses'.

Legislation, Delegation of Authority and Policy	
Legislation:	Sections 6.16, 6.17 and 6.38 of the <i>Local Government Act 1995</i> .
Authority of Council/CEO:	Section 6.16(3)(b) of the <i>Local Government 1995</i> prescribes any amendments to fees and charges adopted in the annual budget are to be made by an absolute majority decision of Council.
Policy:	Council Policy 2.3 Strategic Financial Planning and Budgeting this proposal aligns with the policy to provide a financially responsible approach to managing the budget.

## Financial Implications

11. Financial implications of the recommendation are expected to provide additional revenue of approximately \$2.5M to offset the anticipated revenue forfeiture resulting from continuing the free night-time parking initiative \$2.5M.
12. The annual budget for parking revenue will not be adjusted at this time.

## Further Information

Nil.

## Boom Gated Carpark Proposed Fees

	Boom Gated	Current Rate	Proposed Rate
Hourly Rates	Citiplace	\$5.00	\$5.50
	Concert Hall	\$4.00	\$4.50
	Convention Centre	\$6.00	\$6.50
	Council House	\$5.00	\$5.50
	Cultural Centre	\$4.00	\$4.50
	Elder Street	\$5.00	\$5.50
	Goderich Street	\$4.00	\$4.50
	His Majesty's	\$4.50	\$5.00
	Mayfair Street	\$3.50	\$4.00
	Pier Street	\$4.00	\$4.50
	Regal Place	\$3.50	\$4.00
	Roe Street	\$4.50	\$5.00
	State Library	\$4.00	\$4.50
	Terrace Road	\$4.00	\$4.50

	Boom Gated	Current Rate	Proposed Rate
Day Rates	Citiplace	\$20.00	\$21.00
	Concert Hall	\$16.00	\$17.00
	Convention Centre	\$23.00	\$24.00
	Council House	N/A	N/A
	Cultural Centre	\$16.00	\$17.00
	Elder Street	\$17.00	\$18.00
	Goderich Street	\$15.00	\$16.00
	His Majesty's	\$21.00	\$22.00
	Mayfair Street	\$15.00	\$16.00
	Pier Street	\$16.00	\$17.00
	Regal Place	\$13.00	\$14.00
	Roe Street	\$16.00	\$17.00
	State Library	\$16.00	\$17.00
	Terrace Road	\$16.00	\$17.00

## Open Air Carpark Proposed Fees

	Pay & Display	Current Rate	Proposed Rate
Hourly Rates	Aberdeen Street	\$4.00	\$4.50
	Coolgardie Street	\$3.50	\$4.00
	Fire Station	\$3.50	\$4.00
	Hay Street East	\$3.50	\$4.00
	James Street	\$4.00	\$4.50
	JH Abrahams Reserve	\$2.00	\$2.50
	John Oldham	\$4.00	\$4.50
	Mardalup Park	\$3.00	\$3.50
	Mounts Bay Road	\$4.00	\$4.50
	Newcastle Street	\$3.50	\$4.00
	Plain Street	\$4.00	\$4.50
	Point Fraser	\$2.50	\$3.00
	Queens Gardens	\$4.00	\$4.50
	Royal Street	\$3.50	\$4.00
	Saunders Street	\$3.50	\$4.00
	Victoria Garden	\$3.50	\$4.00
Wellington Street	\$3.50	\$4.00	


	Pay & Display	Current Rate	Proposed Rate
Day Rates	Aberdeen Street	\$11.00	\$13.00
	Coolgardie Street	\$11.00	\$13.00
	Fire Station	N/A	N/A
	Hay Street East	\$11.00	\$13.00
	James Street	\$11.00	\$13.00
	JH Abrahams Reserve	\$11.00	\$13.00
	John Oldham	\$11.00	\$13.00
	Mardalup Park	\$11.00	\$13.00
	Mounts Bay Road	\$11.00	\$13.00
	Newcastle Street	\$11.00	\$13.00
	Plain Street	\$11.00	\$13.00
	Point Fraser	\$11.00	\$13.00
	Queens Gardens	\$11.00	\$13.00
	Royal Street	\$11.00	\$13.00
	Saunders Street	\$11.00	\$13.00
	Victoria Garden	N/A	N/A
Wellington Street	\$11.00	\$13.00	

## On-street Proposed

	Onstreet	Current Rate	Proposed Rate
Hourly Rates	On Street Parking Central Perth	\$5.00	\$6.00
	On Street Parking Claisebrook	\$4.00	\$4.50
	On Street Parking East Perth	\$4.00	\$4.50
	On Street Parking Northbridge	\$4.20	\$5.00
	On Street Parking West Perth	\$4.10	\$4.50
	Nedlands-Crawley	\$2.00	\$2.50

	Onstreet	Current Rate	Proposed Rate
Day Rates	On Street Parking Central Perth	N/A	N/A
	On Street Parking Claisebrook	N/A	N/A
	On Street Parking East Perth	N/A	N/A
	On Street Parking Northbridge	N/A	N/A
	On Street Parking West Perth	N/A	N/A
	Nedlands-Crawley	\$13.50	\$14.00

## 13.2 Budget Adjustments 2022/23

Responsible Officer	Allan Mason – General Manager Infrastructure and Operations
Voting Requirements	Absolute Majority
Attachments	Attachment 13.2A – Attachment A - Budget Adjustments 2022/23 <a href="#">↓</a> 

### Purpose

The purpose of this report is to seek Council endorsement of the attached budget adjustments to the 2022/23 capital works program.

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### Recommendation

That Council APPROVES the capital project budget adjustments detailed in Attachment 13.2A.

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## Background

1. At its Special Council Meeting held 12 July 2022 Council adopted the 2022/23 budget which included approximately 150 infrastructure projects to the value of approximately \$48 million.
2. The City normally carries out quarterly budget adjustments, with the major changes being captured in the mid-year review. In 2022/23 there was no budget amendment to the capital program in quarter 1.
3. The impact of the current economic climate post COVID-19 is leading to an overheated local construction market and global supply chain shortages are impacting businesses across the world including Australia and locally in Perth. This has led to a number of challenges in the delivery of the 2022/23 capital works program.

## Discussion

4. Project delivery in the first quarter of the 2022/23 financial year is tracking approximately \$750,000 ahead of predicted expenditure. A number of projects have been completed, many have started construction, and most have construction scheduled for later in the financial year.
5. The variable construction market, on site conditions, external funding increases and complex nature of project delivery have meant that several projects now require adjustments to the adopted budget to ensure delivery targets are met.
6. The table in **Attachment 13.2A** describes the individual budget adjustments for each project and provides the reason for the variance.

## Consultation

7. Stakeholder engagement varies for individual projects. Where there is a significant change in impact to stakeholders, communication will follow any Council decision regarding budget adjustments.

## Decision Implications

8. Implications vary for individual projects. The projects included in these proposed budget adjustments are time sensitive and cannot wait for mid-year review. If delayed or not approved a number of these projects will not be able to be completed in line with the Corporate Business Plan targets.

## Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Liveable
Related Documents (Issue Specific Strategies and Plans):	Annual Budget 2022/23, Corporate Business Plan, Public Lighting Framework, Asset Management Plan  Delay in project delivery will adversely affect the City's ability to deliver on the above plans.

Legislation, Delegation of Authority and Policy	
<b>Legislation:</b>	<p>Section 6.2(2) (b) of the <a href="#">Local Government Act 1995</a>  Regulation 33(A) of the <a href="#">Local Government (Financial Management) Regulations 1996</a></p> <p>This section of the Act and the related Financial Management Regulation prescribe the requirement to prepare and present to Council, a review of the Annual Budget for the period commencing 1 July and no earlier than 31 December.</p> <p>That review of the Budget must consider:</p> <ul style="list-style-type: none"> <li>• The local government’s financial performance for that period.</li> <li>• The local government’s financial position as at review date.</li> <li>• The financial outcomes as forecast in the budget for the end of the financial year.</li> </ul> <p>However, this legislation does not preclude the local government amending its budget at other times during the year where it considers the adjustment to the budget is sufficiently material to warrant a separate budget review.</p>
<b>Authority of Council/CEO:</b>	<p>Amendments to the City’s budget are required to be presented to, and formally approved by Council by absolute majority.</p> <p>Delay in project delivery will adversely affect the City’s ability to deliver on the corporate documents identified above.</p>
<b>Policy:</b>	<p>CP 2.3 - Strategic Financial Planning &amp; Budgeting  CP 2.6 - Budget Variations.</p>

## Financial Implications

The financial implications of this report are detailed by individual projects in **Attachment 13.2A**. Overall they will result in a net increase of \$27,000 in the Capital Works Program for 2022/23. This will be accommodated by an equivalent reduction in the projected Budget Closing Position (surplus).

## Further Information

Nil.

**Infrastructure and Assets Service Unit - Additional funding / Budget Transfer**

Project ID	Project Description	Annual Budget (2022/2023)	Additional Funding/ (Savings)	Reason For Variance
14424	Renewal - Stormwater - Various - pit covers	132,000	(13,000)	Project complete.
10423	Renewal - Electrical Lighting - Crawley Park Avenue	777,802	(510,000)	Project rescope to fund other lighting projects.
10425	Renewal - Electrical Lighting - Hay St (West Perth)	770,000	315,000	Project to be retendered. Budget increased to align with current market conditions.
10459	Renewal - Path - Stirling Gardens (Council House)	178,350	230,000	Retendering based on revised cost estimate and scope change.
10685	Renewal - Buildings - Compliance Works	100,000	100,000	Additional scope required to meet compliance requirements for State Library carpark fire panel and detectors.
10392	Renewal - Buildings - Toilet Roe St Car Park	120,700	200,000	Budget increased to meet compliance obligations and align with current market conditions.
10644	Upgrade - Stormwater - Spring St	60,000	(5,000)	Small saving through design.
10653	Renewal - Roads - Fitzgerald St - James St to John St	83,493	(15,000)	Project complete.
10654	Renewal - Path and Kerb - Horatio St	85,931	(30,000)	Project complete.
10666	Renewal - Kerb - Colin Gr Replacement	113,111	(50,000)	Project savings.
10670	Renewal - Kerb - Bronte St Replacement	142,806	(59,000)	Project savings.
10686	Renewal - Kerb - Ventnor Ave	307,286	(125,000)	Project savings.
12178	Mall Safety - Fixed Bollards	808,576	(60,000)	Project savings.
14154	Winthrop Avenue/Thomas Street Shared Path	1,800,000	400,000	Increased budget required based on tender submission. 50% funded by Department of Transport.
10695	Maintenance - Riverwalls	100,215	105,000	Successful grant application.
10641	Renewal - Path and Kerb - Cross Over Program - Pier St & Mye	36,000	(36,000)	Project deferred to future years - funds to be reprioritised.
10658	Renewal - Roads - Wellington St - Lord St Intersection	95,000	(95,000)	Project deferred to future years - funds to be reprioritised.
10673	Renewal - Roads - Mountain Tce	145,000	(145,000)	Project deferred to future years - funds to be reprioritised.
10680	Renewal - Roads - Wellington St Median	200,000	(200,000)	Project deferred to future years to allow planning to align with bus infrastructure - funds to be reprioritised.
10457	Renewal - Path - Mounts Bay Rd (Narrows Bridge to Brewery)	461,478	325,000	MRWA requirements have lead to a significant variation in management of traffic.
<b>Total</b>			<b>332,000</b>	

**External Funding**

10695	Renewal - Claisebrook Riverwall (DBCA Funding)		(105,000)	
14154	Winthrop Avenue/Thomas Street Shared Path (Department of Transport hasn't officially confirmed the funding but expects to finance 50% of additional cost)		(200,000)	
<b>Net Additional Cost to The City</b>			<b>27,000</b>	

	Additional Funding Required
	Savings/Deferred projects

## 14. Corporate Services Reports

### 14.1 Monthly Financial Statements - September 2022

<b>Responsible Officer</b>	Michael Kent – Chief Financial Officer
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Attachment 14.1A – Financial Activity Statement and Notes to FAS P3 <a href="#">↓</a>  Attachment 14.1B – Net Current Position P3 <a href="#">↓</a>  Attachment 14.1C – Operating Variances by Alliance and Service Unit <a href="#">↓</a>  Attachment 14.1D – Capital Project Variances <a href="#">↓</a>  Attachment 14.1E – Investment Register <a href="#">↓</a>  Attachment 14.1F – Rates Collections <a href="#">↓</a> 

### Purpose

This suite of reports provides Council with timely, meaningful financial insights regarding the City’s operating activities, financial performance and financial position.

### Recommendation

That Council RECEIVES the following financial reports for the period ended 30 September 2022:

1. Financial Activity Statement (FAS) and Notes to the FAS - Attachment 14.1A.
2. Net Current Position - Attachment 14.1B.
3. Operating Variances by Alliance & Service Unit - Attachment 14.1C.
4. Capital Projects Variances - Attachment 14.1D.
5. Investment Report - Attachment 14.1E.
6. Statement of Rates Debtors - Attachment 14.1F.

## Background

1. Presentation of a monthly financial report to Council is both a statutory obligation and good financial management practice that:
  - a. Demonstrates the City's commitment to managing its operations in a financially responsible and sustainable manner.
  - b. Provides timely identification of variances from budget expectations for revenues and expenditures and identification of emerging opportunities or changes in economic conditions.
  - c. Ensures proper accountability to the community for the use of financial resources.
2. Preparation of a monthly Financial Activity Statement (FAS) is the minimal statutory requirement of the *Local Government Act 1995* and regulation 34 of the *Local Government (Financial Management) Regulations 1996*. It is also a responsible financial management practice to allow Council to effectively execute their financial management responsibilities.
3. Financial information that is required to be reported directly to Council monthly includes:
  - a. Operational financial performance against budget expectations.
  - b. Explanations for identified variances from expectations.
  - c. Financial position of the City at each given month end.
4. This statutory financial information is supported by additional information including investments performance and reports on rates and general debtors.

## Understanding the Financials

5. When reading the financial information provided in this report, 'variances' (deviations from budget expectations) are classified as being either:
  - a. Favourable variance.
  - b. Unfavourable variance.
  - c. Timing variance.
6. A timing variance relates to a budgeted revenue or expense that has not occurred at the time it was expected, but which is still expected to occur within the budget year. That is, the financial transaction will still occur - but just in a different month. There should be no impact on the projected budget surplus by year end.
7. A realised favourable or unfavourable variance is different to a timing variance. It represents a genuine difference between the actual and budgeted revenue or expenditure item.
8. A realised favourable year to date variance on a revenue item is a positive outcome for the City as it increases the projected budget surplus. An unfavourable variance on a revenue item has the opposite effect, resulting a decrease to the projected budget surplus.
9. A realised favourable variance on an expenditure item may have either of two causes - one being a saving because the outcome was achieved for a lesser cost, which has the effect of increasing the projected budget surplus. The other cause may be that the proposed expenditure may not have been undertaken and is not expected to be incurred in that financial year. Whilst this may seem positive from the financial position perspective, it may not be a positive outcome for the community if the service or project is not delivered.

10. A realised unfavourable year to date variance on an expenditure item, (over-expenditure) results in a decrease to the projected budget surplus.
11. The Schedule of Variances (Attachment 14.1A) provides commentary on whether the nature of the variance is savings related, timing related or otherwise.
12. If a realised favourable or unfavourable variance is material in value (of significant size), it will be amended through a formal budget review process.

## Discussion

13. The FAS by Nature & Type - Attachment 14.1A presents a whole of organisation perspective on the attainment of revenue and expenditure targets overall - classified by nature and type.
14. The headline data from the FAS is shown in Table 1 below.

**Table 1:**

Item Details	YTD Budget	YTD Actual	Variance	F/ U
Operating Revenue - Excluding Rates	\$ 31.941 M	\$ 32.539 M	\$ 598 K	F
Rates Revenue	\$ 99.278 M	\$ 100.371 M	\$ 1.09M	F
Operating Expenditure	\$ 47.692 M	\$ 45.187 M	\$ 2.50M	F
Non-Operating Revenue	\$ 0 M	\$ 0.165 M	\$ 0.165 M	F
Capital - Infrastructure	\$ 4.399 M	\$ 5.607 M	\$ 1.208 M	U
Property, Plant & Equipment	\$ 1.594 K	\$ 1.909 M	\$ 316 K	U

15. Material operating revenue and expenditure variances from Attachment 14.1A are detailed (with explanatory comments) in the Notes to the FAS (also contained within Attachment 14.1A).
16. Comments on the material variances between budget and actual capital expenditures are presented in Attachment 14.1D - Capital Projects Schedule which lists all approved, budgeted capital projects for 2022/23.
17. Each line item listed in the FAS by Nature & Type Attachment 14.1A can be cross referenced (using the Note reference) back to the relevant note.
18. Attachment 14.1C provides an alternative view showing how the organisation is tracking against budget by Alliance - and then disaggregating those figures by Service. This reporting view includes all internal charges and internal recoveries so the full service-cost can be understood.
19. Examining the FAS (Attachment 14.1A) in more detail; the aggregation of operating revenues and operating expenses reflects a year-to-date Net Cash Deficit from Operations of (\$2.44M) compared to a year-to-date budgeted Deficit of (\$5.46M). This is a favourable variance of \$3.02M at the end of the month.
20. Investing activities reflect a result of (\$6.91M) compared to a year-to-date budget of (\$5.99M). This is an unfavourable variance of \$0.92M. This is due to a slightly accelerated start to capital program delivery, albeit in a low volume spend profile quarter.

21. Construction of infrastructure to month end is at 127% of year-to-date budget expectations at \$5.60M, against \$3.99M budget as noted at paragraph 14. Attachment 14.1D provides comments on specific variances for capital projects.
22. Acquisition of non-infrastructure to month end is \$1.91M and is 120% of the year-to-date budget. Readers are directed to Attachment 14.1D for comments on specific variances.
23. Adjusting for opening funds (Net Current Position), generates the Budget Deficiency before Rates. This then indicates the Amount Required to be Raised from Rates. The difference between the Rates amount, and the Deficiency before Rates is the Closing Position.
24. The FAS for the period to 30 September shows that a rate yield of \$100.37M has been levied compared to the \$99.3M budget at rates strike date. Interim rates for a newly rated Office property added \$552K. The rates levied figure will be reduced to reflect the impact of the resent WACA rate exemption (\$199K) and anticipated Heritage Concessions (\$232K) as they are processed.
25. The disclosed year to date Closing Position of \$118.5M compares favourably to the year-to-date budgeted closing position of \$115.4M - a 2.7% variance reflecting the combined impact of the favourable variances noted in this report for revenues, expenses and financing activity.
26. The Net Current Position Report (Attachment 14.1B) indicates a year-to-date adjusted Net Current Position value of \$127.1M versus the budget of \$124.9M. This is primarily attributable to a favourable variance in cash from a timing difference in spending on capital works and a stronger than budgeted operating result.
27. Headline data from this month's Net Current Position report is shown in Table 2 below. Comparative figures are provided for 2021 as well as the 30 June 2023 budgeted year-end figures.

**Table 2:**

Item Details	June 2023 Annual Budget	Sept 2021 YTD Actual	Sept 2022 YTD Actual
Current Assets	\$ 153.527 M	\$ 271.376 M	\$ 288.152 M
Current Liabilities	(\$ 36.390 M)	(\$ 53.342 M)	(\$ 46.158 M)
Unadjusted Net Assets	\$ 117.137 M	\$ 218.033 M	\$ 241.994 M
Less Restricted Items	(\$ 113.832 M)	(\$ 95.341 M)	(\$ 119.737M)
Adjusted Net Current Position	\$ 3.305 M	\$ 122.692 M	\$ 122.257 M

28. The comparative numbers from the Net Current Position report for September 2021 and September 2022 reflect the impact of a higher value of reserve funds and a lower value of creditors in September 2022. Removing the distortion of restricted items (Reserve funds) from the calculation results in a very similar Adjusted Net Position for both years.
29. As noted above, there is currently a higher value of reserve funds (restricted assets) in 2022 than in 2021 but this will reduce when drawn down to make capital contributions for the WACA Aquatic Facility and Perth Concert Hall when required.
30. Attachment 14.1E - Investment Report for September 2022 presents detail of the City's cash investment portfolio in terms of performance, percentage exposure of total portfolio by credit risk, counterparty exposure and maturity profile.

31. The report indicates the City has adequate cash flow to meet its financial obligations as and when they will fall due; and it has achieved compliance with the various Investment Policy limits.
32. It also shows the impact of the recent uplift in investment rates bringing to crystallise - hence the upward revision to the interest revenue budget in October 2022.
33. Attachment 14.1F - Rates Debtors provides a monthly update and analysis of rates collections by differential property rating category and overall. The 2022/23 rates notices were issued on 28 July with a due date for the first instalment of 7 September 2022. At month end, collections represented 65% of the collectible amount.

## Consultation

Nil.

## Decision Implications

34. Council's acknowledgement of receiving the Financial Activity Statement and supporting documents will meet its statutory obligation in respect of overseeing the City's financial resources.

## Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Prosperous
Related Documents (Issue Specific Strategies and Plans):	Nil.

Legislation, Delegation of Authority and Policy	
Legislation:	<p>Section 6.4(1) and (2) of the <a href="#">Local Government Act 1995</a>                      Regulation 34(1) of the <a href="#">Local Government (Financial Management) Regulations 1996</a></p> <p>This section of the Act and the related regulation prescribe the requirement to prepare and present to Council (monthly), FAS.</p> <p>That FAS should contain:</p> <ul style="list-style-type: none"> <li>• Annual Budget estimates, and approved revisions to these for comparison purposes.</li> <li>• Actual amounts of income and expenditure to the end of the month of the FAS.</li> <li>• Material variances between the comparable amounts and commentary on reasons for these variances.</li> <li>• Net current assets at the end of the month.</li> <li>• An explanation of the composition of the net current assets at the end of the month to which the FAS relates.</li> </ul> <p>Any other information which the local government deems relevant.</p>

Authority of Council/CEO:	The above legislation prescribes that this report be presented to Council on a monthly basis.
Policy:	CP 2.1 Management of Investments.

## Financial Implications

35. There are no direct financial implications of receiving this report as it reflects a historical accounting of financial transactions. When material variances are noted, appropriate remedial action will be initiated by the administration in a timely and prudent manner.

## Further Information

Nil.



City of Perth Financial Activity Statement - Nature and Type

Sep - 2022

Attachment A

Detail	Note	Revised Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance \$	YTD Budget Variance %	Budget Impact
<b>Revenue from Operating Activities</b>							
Operating Grants	1	1,345,570	419,068	342,953	(76,115)	(18.2%)	✗
Contributions and Donations	2	1,449,300	102,050	99,791	(2,258)	(2.2%)	✗
Fees and Charges - Waste	3	10,183,504	9,619,987	9,482,305	(137,682)	(1.4%)	✗
Fees and Charges - Community Services	4	3,129,055	1,078,020	1,029,782	(48,238)	(4.5%)	✗
Rental and Hire Revenue	5	4,194,600	968,552	915,473	(53,079)	(5.5%)	✗
Parking Fees	6	65,911,924	16,514,764	17,168,275	653,511	4.0%	✓
Fines and Costs	7	6,866,743	1,838,815	1,801,182	(37,633)	(2.0%)	✗
Interest Earned	8	3,153,172	1,087,235	1,333,088	245,853	22.6%	✓
Profit on Disposal of Assets*	9	384,293	0	43,876	43,876	100.0%	✓
Distribution from Investments*	10	325,000	81,250	32,283	(48,967)	(60.3%)	✗
Other Revenue	11	946,670	231,654	290,748	59,094	25.5%	✓
Recoverable works	39	0	0	0	0	0.0%	!
<b>Subtotal</b>		<b>97,889,831</b>	<b>31,941,395</b>	<b>32,539,757</b>	<b>598,363</b>	<b>1.9%</b>	<b>✓</b>
<b>Expenses</b>							
Employee Costs	12	(76,230,221)	(19,294,374)	(18,194,369)	1,100,005	5.7%	✓
Advertising	13	(713,888)	(149,938)	(97,999)	51,939	34.6%	✓
Contractors and Consultants	14	(32,461,414)	(6,117,486)	(5,520,328)	597,158	9.8%	✓
Insurance	15	(1,417,862)	(353,465)	(355,623)	(2,157)	(0.6%)	✗
Waste Tipping Charges	16	(3,467,769)	(848,458)	(600,086)	248,372	29.3%	✓
Other Charges	17	(4,485,844)	(1,124,772)	(1,059,181)	65,591	5.8%	✓
Materials	18	(3,216,525)	(787,059)	(772,211)	14,848	1.9%	✓
IT Support and Maintenance	19	(5,150,576)	(1,138,018)	(1,052,586)	85,432	7.5%	✓
Plant and Fleet Costs	20	(688,093)	(171,216)	(192,595)	(21,380)	(12.5%)	✗
Utilities	21	(3,544,518)	(910,972)	(907,558)	3,414	0.4%	✓
Depreciation*	22	(37,493,726)	(9,843,207)	(9,662,852)	180,355	1.8%	✓
Interest Expenses	23	(112,302)	(30,687)	(31,079)	(391)	(1.3%)	✗
Loss on Asset Disposal*	24	(1,996,630)	(441,544)	(530,001)	(88,457)	(20.0%)	✗
Change in valuation of Disposal*	25	0	0	0	0	0.0%	!
Work in Progress not Capitalised*	26	0	0	(11,778)	(11,778)	(100.0%)	✗
Parking Bay Levy	27	(17,760,732)	(4,433,399)	(4,036,065)	397,334	9.0%	✓
Other Expenses	28	(31,736,495)	(2,048,278)	(2,072,080)	(23,802)	(1.2%)	✗
Recoverable works	39	0	0	(91,005)	(91,005)	0.0%	!
<b>Subtotal</b>		<b>(220,476,595)</b>	<b>(47,692,874)</b>	<b>(45,187,396)</b>	<b>2,505,478</b>	<b>5.3%</b>	<b>✓</b>
<b>Total - Operating Activities</b>		<b>(122,586,764)</b>	<b>(15,751,479)</b>	<b>(12,647,639)</b>	<b>3,103,841</b>	<b>19.7%</b>	<b>✓</b>
Add Back Non Cash Items*		39,106,063	10,284,751	10,203,782	(80,969)	(0.8%)	✗
<b>Net Surplus / (Deficit) from Operations</b>		<b>(83,480,701)</b>	<b>(5,466,729)</b>	<b>(2,443,857)</b>	<b>3,022,872</b>	<b>55.3%</b>	<b>✓</b>
<b>Investing Activities</b>							
Non Operating Grants	29a	15,292,092	0	165,558	165,558	100.0%	✓
Initial recognition/Contributed Assets	29b	0	0	435,622	435,622	100.0%	✓
Purchase of Property, Plant & Equipment	30	(18,052,280)	(1,593,829)	(1,909,753)	(315,924)	(19.8%)	✗
Construction of Infrastructure	30	(43,210,040)	(4,399,144)	(5,606,763)	(1,207,619)	(27.5%)	✗
Proceeds from Sale of Plant & Equipment	31	996,471	0	0	0	0.0%	!
<b>Sub Total - Investing Activities</b>		<b>(44,973,757)</b>	<b>(5,992,973)</b>	<b>(6,915,336)</b>	<b>(922,364)</b>	<b>(15.4%)</b>	<b>✗</b>
<b>Financing Activities</b>							
New Loan Proceeds	32	0	0	0	0	0.0%	!
Repayment of Borrowings	33	(705,434)	(705,434)	(705,434)	0	0.0%	!
Lease Principal Payments	34	0	0	0	0	0.0%	!
Transfers to Reserves	35	(29,218,331)	(14,846,091)	(14,931,976)	(85,884)	(0.6%)	✗
Transfers from Reserves	36	44,243,301	24,343,301	24,343,301	0	0.0%	!
<b>Sub Total - Financing Activities</b>		<b>14,319,536</b>	<b>8,791,776</b>	<b>8,705,892</b>	<b>(85,884)</b>	<b>(1.0%)</b>	<b>✗</b>
<b>Budget Deficiency before Rates</b>		<b>(114,134,922)</b>	<b>(2,667,926)</b>	<b>(653,302)</b>	<b>2,014,624</b>	<b>75.5%</b>	<b>✓</b>
Opening Position at 1 July	37	18,811,084	18,811,084	18,811,084	0	0.0%	!
Amount Raised from Rates	38	99,401,428	99,278,668	100,371,066	1,092,397	1.1%	✓
<b>Closing Position Surplus (Deficit)</b>		<b>4,077,590</b>	<b>115,421,827</b>	<b>118,528,848</b>	<b>3,107,021</b>	<b>2.7%</b>	<b>✓</b>
<b>Legend</b>							
Favourable impact on Budget Surplus	✓	Unfavourable impact on Budget Surplus		✗			



## Notes to Financial Activity Statement - September 2022

Attachment A

The Note reference and descriptor in each summary box below link back to the relevant line item on the Financial Activity Statement. The variance is then expressed as both a dollar value and a percentage. Letter F or U refers to the impact of the variance on the budget surplus (favourable / unfavourable).

### Notes to Accompany FAS - Operating Revenues

Comments on the 1.9% favourable variances in Operating Revenues are provided below.

Note 1	Operating Grants	Variance \$	Variance %	Type
▼	Decrease Actual Surplus	(\$76K)	(18.2%)	U

The variance is related to the timing of the federal grant for local roads and the local government assistance grant which was impacted by the pre-payment by the Grant Commission before June 30.

Note 2	Contributions & Donations	Variance \$	Variance %	Type
▼	Decrease Actual Surplus	(\$2K)	(2.2%)	U

The contributions and donations are in line with the budget.

Note 3	Fees & Charges - Waste	Variance \$	Variance %	Type
▼	Decrease Actual Surplus	(\$138K)	(1.4%)	U

Fees & Charges for Waste are close to budget expectations.

Note 4	Fees & Charges - Community Services	Variance \$	Variance %	Type
▼	Decrease Actual Surplus	(\$48K)	(4.5%)	U

This variance reflects the composite impact of progressively lower childcare fees due to the facility closure (\$99K), lower than anticipated building approvals fees due to the value of approvals (\$54K), partially offset by higher than budgeted fees for development assessment (\$38K), revenue services (\$37K) and event approvals (\$21K).

Note 5	Rental & Hire Revenue	Variance \$	Variance %	Type
▼	Decrease Actual Surplus	(\$53K)	(5.5%)	U

The variance is mostly related to a lease correction based on revised market value, at Roe St car park shop.

Note 6	Parking Fees	Variance \$	Variance %	Type
▲	Increase Actual Surplus	\$654K	4.0%	F

Parking fees for Convention Centre are well above estimates due to events such as the Van Gogh exhibition, Comicon, Telethon Bingo (\$343K). In addition to this compliance bay parking reservations and work zones (\$279K) are above set budgets. However, the previously unbudgeted free night-time parking initiative is expected to begin to offset the favourable variance.

Note 7	Fines & Costs	Variance \$	Variance %	Type
▼	Decrease Actual Surplus	(\$38K)	(2.0%)	U

The fines and costs are in line with the budget.

Note 8	Interest Earned	Variance \$	Variance %	Type
▲	Increase Actual Surplus	\$246K	22.6%	F

Interest earned on investments is higher due to the recent series of interest rate rises by the Reserve Bank. The anticipated impact for the rest of the year is the subject of the Special Budget Review report in this agenda.

Note 9	Profit on Disposal of Assets (Non-Cash)	Variance \$	Variance %	Type
Nil	No direct cash impact on Actual Surplus	\$44K	100%	-

Minor plant and fleet disposals have taken place.

Note 10	Distribution from Investments	Variance \$	Variance %	Type
▼	Decrease Actual Surplus	(\$49K)	(60.3%)	U

The distribution from investments reflects the required accounting treatment for the distributions from the City's Colonial First State Investment which is marked to the ASX share index. The performance of Colonial First State investment was strong in the first two months. However, the past month has seen a drop in the market and has subsequently resulted in lower than budgeted distributions. This partially offsets the better result on conventional investments.

Note 11	Other Revenue	Variance \$	Variance %	Type
▲	Increase Actual Surplus	\$59K	25.5%	F

The variance relates mainly to op shop and craft sales at the Community Centre, income from Landgate and library events as well as charged security for those events.

**Notes to Accompany FAS - Operating Expenses**

Comments on the 5.3% favourable variance in Operating Expenses are provided below.

Note 12	Employee Costs	Variance \$	Variance %	Type
▲	Increase Actual Surplus	\$1,100K	5.7%	F

The variance in employee expenses are a result of the timing of staff learning and development expenses (\$66K) and the remaining variance relates to vacant positions, timing of exit payments for former childcare staff.

Note 13	Advertising	Variance \$	Variance %	Type
▲	Increase Actual Surplus	\$52K	34.6%	F

The variance mainly relates to the timing of media expenses in marketing services as well as timing requirements for various promotions, displays and multimedia.

Note 14	Contractors & Consultants	Variance \$	Variance %	Type
▲	Increase Actual Surplus	\$597K	9.8%	F

The favourable variance in expenditure is mainly caused by timing of invoices to be paid pending receipt of goods and services. Further details by service are listed below:

- Waste Services – timing variance for Container Deposit scheme and night shift agency staff (\$191K);
- Parking Services – timing variance in consultancy (business case for obsolete ticket machines) and contractors (\$160K);
- City Planning – timing variance related to Local Planning Scheme 3 and UWA QEII Precinct Plan (\$148K);
- Economic Development – timing variance across Sector Development, Economic Research, Place & Activation and Technology Action Plan (\$88K);
- Facility Maintenance – timing variance across HVAC services, cleaning, lift and escalator variance and fire prevention (\$71K)

The above mentioned and other delays in delivery of services and invoicing are partially offset by early contractors' expenses for Christmas decorations inspection and repair works.

Note 15	Insurance	Variance \$	Variance %	Type
▼	Decrease Actual Surplus	(\$2K)	(0.6%)	U

Insurance expenses are in line with budget expectations.

Note 16	Waste Tipping Charges	Variance \$	Variance %	Type
▲	Increase Actual Surplus	\$248K	29.3%	F

Favourable variance due to lower than anticipated tipping fees. The budget was set conservatively during the exit from Mindarie Regional Council resource recovery centre. The financial impact of the new fees will be taken into consideration at budget review.

Note 17	Other Charges	Variance \$	Variance %	Type
▲	Increase Actual Surplus	\$66K	5.8%	F

Related to lower than anticipated parking fees (prosecution fees and cash collection fees) as well as the timing of invoices for subscriptions and memberships. These are partially offset by higher parking bank charges.

Note 18	Materials	Variance \$	Variance %	Type
▲	Increase Actual Surplus	\$15K	1.9%	F

Materials expenses are lower than budgeted mainly due to lower expenditure in assets not capitalised and signage.

Note 19	IT Support & Maintenance	Variance \$	Variance %	Type
⌚	Timing Difference	\$85K	7.5%	F

Timing of software maintenance invoicing for core systems used.

Note 20	Plant & Fleet Costs	Variance \$	Variance %	Type
▼	Decrease Actual Surplus	(\$21K)	(12.5%)	U

Mainly related to higher than anticipated fuel costs.

Note 21	Utilities	Variance \$	Variance %	Type
▲	Increase Actual Surplus	\$3K	0.4%	F

Utilities expenses are in line with the budget.

Note 22	Depreciation (Non-Cash)	Variance \$	Variance %	Type
Nil	No cash impact on Actual Surplus	\$180K	1.8%	F

Depreciation is broadly in line with the budget.

Note 23	Interest Expenses	Variance \$	Variance %	Type
▼	Increase Actual Surplus	(\$0K)	(1.3%)	U

Interest expenses are line with the budget.

Note 24	Loss on Asset Disposal (Non-Cash)	Variance \$	Variance %	Type
Nil	No cash impact on Actual Surplus	(\$89K)	(20%)	-

The loss on asset disposals variance is related to the timing of roads, landscaping, paths and kerbs components disposed during the construction of new and renewal projects.

Note 25	Loss on Revaluation of Asset (Non-Cash)	Variance \$	Variance %	Type
Nil	No cash impact on Actual Surplus	-	-	-

Note 26	Work in Progress not Capitalised	Variance \$	Variance %	Type
Nil	No cash impact on Actual Surplus	(\$12K)	(100%)	-

Note 27	Parking Levy	Variance \$	Variance %	Type
▲	Increase Actual Surplus	\$397K	9%	F

The parking levy expenses are currently below budget expectations. Each year, the City prepays (in July and August) approximately \$17.8M in levies in advance for the parking bays used to generate our anticipated parking revenues. The prepayment is then expensed month by month to the City's accounts. Where parking bays are temporarily out of action, the City can seek a refund for the levy prepaid.

A parking bay variation has been approved by Department of Transport until October for 1,500 on-street bays due to reduced patronage.

Note 28	Other Expenses	Variance \$	Variance %	Type
⌚	Timing Difference	(\$24K)	(1.2%)	U

This variance is mainly related to the timing of the Trustee for the Property Australia rates for the library and parking discounts allowed offset by lower bad debts provisions in parking services.


**Notes to Accompany FAS - Investing Activities**

Investing Activities include sources grants for capital projects, sale of assets, acquisition and construction of assets. Comments on the 15.4% overall unfavourable variance are made below.

Note 29a	Non-Operating Grants	Variance \$	Variance %	Type
	Timing Difference	\$166K	100%	-


Note 29b	Initial Recognition/Contributed Assets	Variance \$	Variance %	Type
Nil	No cash impact on Actual Surplus	(\$436K)	(100%)	-

The initial recognition of roads, and drainage assets does not form part of the budget. The reported figure is related to the reconciliation of Gross Pollutant Traps (GPTs) throughout the City to align to the maintenance contract. The GPTs were not in the asset system previously or had been inadvertently created as manholes.

Note 30	Purchase of Property Plant & Equipment	Variance \$	Variance %	Type
	Timing Difference	(\$316K)	(19.8%)	U

An unbudgeted amortisation of \$590K has been recognised for the lease of Point Fraser lot 306 Riverside Drive.

Refer to the separate Capital Projects Schedule (September 22) for details of all capital projects and commentary on material variances identified therein.

Note 30	Construction of Infrastructure	Variance \$	Variance %	Type
	Timing Difference	(\$772K)	(17.5%)	U

Refer to the separate Capital Projects Schedule (September 22) for details of all capital projects and commentary on material variances identified therein.

Note 31	Proceeds from Sale of Equipment	Variance \$	Variance %	Type
Nil	No cash impact on Actual Surplus	-	-	-

**Notes to Accompany FAS - Financing Activities**

Financing activities include borrowing, debt repayment and management of cash reserve funds. Currently these activities reflect a 1% unfavourable variance. Comments on the individual variances are detailed below.

Note 32	New Loan Proceeds	Variance \$	Variance %	Type
Nil		-	-	-

No borrowings were required for the 2022/23 budget.

Note 33	Repayment of Borrowings	Variance \$	Variance %	Type
Nil	No cash impact on Actual Surplus	-	-	-

The final repayments on the City's loan portfolio occurred in July.

Note 34	Lease Principal Repayments	Variance \$	Variance %	Type
Nil	No cash impact on Actual Surplus	-	-	-

Note 35	Transfer to Reserves	Variance \$	Variance %	Type
▼	Decrease Actual Surplus	(\$86K)	(0.6%)	U

Transfers to Reserves is higher due to higher received interest revenue. Interest earnings are distributed to reserves in proportion to the monthly balances.

Note 36	Transfers from Reserves	Variance \$	Variance %	Type
⌚	No impact on Actual Surplus	-	-	

Transfers from Reserves is in line with the budget.

Note 37	Opening Budget Position	Variance \$	Variance %	Type
Nil	Increase to Actual Surplus	-	-	-

To allow local governments to adopt their budgets before previous year accounting accruals are completed, they can conservatively estimate the final year-end balance (which becomes the opening position for the next year) The City's estimated opening position was \$18.8M for the purposes of adopting the budget.

Note 38	Amount raised from Rates	Variance \$	Variance %	Type
▲	Increase Actual Surplus	\$1,093K	1.1%	F

The amount raised from rates is higher than budget expectations due to new interim rates raised in September. It should be noted that concessions of around \$474K are yet to be applied. The rates yield will reduce once these are processed.

Note 39	Recoverable works	Variance \$	Variance %	Type
▼	Decrease Actual Surplus	(\$91K)	(100%)	U

The variance is a combination of the timing of works incurred and recovered. The variance mainly relates to expenses incurred for water damage to the lift at His Majesty's carpark.

Some insurance reimbursements can take place in the following financial year of the expenses being incurred.



City of Perth - Net Current Position

30 September - 2022

Attachment B

Detail	Revised Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance \$	YTD Budget Variance %	Budget Impact
<b>Current Assets</b>						
Cash & Cash Equivalents - Unrestricted	8,314,919	9,914,394	9,241,060	(673,334)	(6.8%)	✘
Cash & Cash Equivalents - Restricted	4,756,500	2,500,000	407,375	(2,092,625)	(83.7%)	✘
Investments - Municipal Fund	20,985,112	85,000,000	87,687,958	2,687,958	3.2%	✔
Investments - Reserves	109,900,000	116,500,000	119,586,060	3,086,060	2.6%	✔
Receivables - Rates & ESL	1,923,145	49,500,000	45,591,129	(3,908,871)	(7.9%)	✘
Receivables - Trade & Other Receivables	6,682,443	8,000,000	8,321,449	321,449	4.0%	✔
Inventories	837,190	770,000	767,306	(2,694)	(0.3%)	✘
Deposits & Prepayments	1,388,979	3,500,000	4,410,050	910,050	26.0%	✔
Prepaid Parking Levy	0	12,500,000	12,140,048	(359,952)	(2.9%)	✘
<b>Subtotal</b>	<b>154,788,288</b>	<b>288,184,394</b>	<b>288,152,435</b>	<b>(31,959)</b>	<b>(0.0%)</b>	<b>✘</b>
<b>Current Liabilities</b>						
Trade & Other Payables	(25,432,826)	(20,000,000)	(15,711,696)	4,288,304	(21.4%)	✘
Payables ESL	0	(18,000,000)	(18,077,648)	(77,648)	0.4%	✔
Borrowings	(705,434)	0	0	0	0.0%	!
Lease Liabilities	0	0	(256,949)	(256,949)	0.0%	!
Employee Entitlements	(10,966,987)	(12,000,000)	(12,111,810)	(111,810)	0.9%	✔
<b>Subtotal</b>	<b>(37,105,247)</b>	<b>(50,000,000)</b>	<b>(46,158,103)</b>	<b>3,841,897</b>	<b>7.7%</b>	<b>✔</b>
<b>Unadjusted Net Assets</b>	<b>117,683,041</b>	<b>238,184,394</b>	<b>241,994,331</b>	<b>3,809,937</b>	<b>(1.6%)</b>	<b>✘</b>
<b>Less:</b>						
Restricted Cash - Reserves	(114,656,500)	(119,000,000)	(119,993,435)	(993,435)	0.8%	✔
<b>Add:</b>						
Current Portion of Borrowings	705,434	0	0	0	0.0%	!
Lease Liabilities	0	0	256,949	256,949	0.0%	!
<b>Adjusted Net Current Assets</b>	<b>3,731,975</b>	<b>119,184,394</b>	<b>122,257,846</b>	<b>3,073,452</b>	<b>(2.6%)</b>	<b>✘</b>
<b>Net Cash Position</b>						
Cash on Hand - Unrestricted	8,314,919	9,914,394	9,241,060	(673,334)	(6.8%)	✘
Money Market Instruments - Unrestricted	20,985,112	85,000,000	87,687,958	2,687,958	3.2%	✔
<b>Unrestricted Cash</b>	<b>29,300,031</b>	<b>94,914,394</b>	<b>96,929,018</b>	<b>2,014,624</b>	<b>(2.1%)</b>	<b>!</b>
<b>Financing Activities</b>						
Cash on Hand - Restricted	4,756,500	2,500,000	407,375	(2,092,625)	(83.7%)	✘
Money Market Instruments Restricted	109,900,000	116,500,000	119,586,060	3,086,060	(2.6%)	✘
<b>Restricted Cash</b>	<b>114,656,500</b>	<b>119,000,000</b>	<b>119,993,435</b>	<b>993,435</b>	<b>0.8%</b>	<b>✔</b>
<b>Net Cash</b>	<b>143,956,531</b>	<b>213,914,394</b>	<b>216,922,453</b>	<b>3,008,059</b>	<b>(1.4%)</b>	<b>✘</b>

 **CEO Alliance Variances by Alliance & Service**

**30 September - 2022**

Attachment C

Detail	Revised Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance \$	YTD Budget Variance %	Budget Impact	Comments on Material Variances Identified - by Service
<b>Financial Summary - CEO Alliance</b>							
<b>Operating Revenue</b>	<b>305</b>	<b>0</b>	<b>1,364</b>	<b>1,364</b>	<b>0.0%</b>	!	
Core Service Total Expenditure	8,470,635	2,058,856	1,721,017	337,840	16.4%	✓	
Internal Allocations Total	2,987,271	716,376	638,288	78,088	10.9%	✓	
Internal Recovery Total	1,913,399	498,146	442,348	(55,798)	(11.2%)	✗	
Recoverable works Total	0	0	0	0	0.0%	!	
Operating Project Expenditure Total	22,465,000	72,340	89,730	(17,390)	(24.0%)	✗	
<b>Total Expenditure</b>	<b>32,009,506</b>	<b>2,349,427</b>	<b>2,006,687</b>	<b>342,740</b>	<b>14.6%</b>	✓	
<b>Net Operating Surplus (Deficit)</b>	<b>(32,009,201)</b>	<b>(2,349,427)</b>	<b>(2,005,323)</b>	<b>(344,103)</b>	<b>14.6%</b>	✓	
<b>Total Capital Project Expenditure</b>	<b>120,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	!	

Figures in this view include all Internal Allocations and Internal Recoveries

**Financial Summary - Services**

**Leadership - CEO Alliance**

Operating Revenue Total	0	0	0	0	0.0%	!	
Core Service Expenditure Total	690,733	177,979	156,649	21,330	12.0%	✓	
Employee Costs	416,332	105,129	115,889	(10,760)	(10.2%)	✗	Higher duties for General Manager in acting role.
Materials and Contracts	164,520	44,130	30,391	13,739	31.1%	✓	Timing variance for consultancy expenses.
Utility Charges	12,720	3,180	1,061	2,119	66.6%	✓	
Insurance Expenses	22,161	5,540	5,423	118	2.1%	✓	
Other Expenditure	75,000	20,000	3,885	16,115	80.6%	✓	The World Cities Summit in Singapore could not be attended as Council of Capital City Lord Mayors (CCCLM) was held during the same period.
<b>Internal Allocations Total</b>	<b>692,919</b>	<b>162,194</b>	<b>123,234</b>	<b>38,960</b>	<b>24.0%</b>	✓	
Internal Recovery Total	0	0	0	0	0.0%	!	
Operating Project Expenditure Total	21,560,000	0	6,079	(6,079)	0.0%	!	
End of Year Event	0	0	6,079	(6,079)	0.0%	!	FBT journal to be corrected to core services expenses.
WACA Aquatic Centre Contribution	17,500,000	0	0	0	0.0%	!	Delays in the funding agreement will reduce the budget required in 22/23 by \$8.75M
Perth Concert Hall Contribution	4,000,000	0	0	0	0.0%	!	Delays in the funding agreement may reduce the budget required in 22/23.
City Investment Attraction Collateral	60,000	0	0	0	0.0%	!	
<b>Total Expenditure</b>	<b>22,943,652</b>	<b>340,173</b>	<b>285,962</b>	<b>54,212</b>	<b>15.9%</b>	✓	
<b>Net Operating Surplus (Deficit)</b>	<b>(22,943,652)</b>	<b>(340,173)</b>	<b>(285,962)</b>	<b>(54,212)</b>	<b>15.9%</b>	✓	
<b>Total Capital Project Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	!	Please refer to the capital project schedule for details

Detail	Revised Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance \$	YTD Budget Variance %	Budget Impact	Comments on Material Variances Identified - by Service
<b>Figures in this view include all Internal Allocations and Internal Recoveries</b>							
<b>Audit and Risk</b>							
Operating Revenue Total	0	0	0	0	0.0%	!	
Core Service Expenditure Total	701,043	137,195	135,425	1,770	1.3%	✓	
Employee Costs	371,673	93,343	90,647	2,696	2.9%	✓	
Materials and Contracts	322,022	42,015	41,846	169	0.4%	✓	
Insurance Expenses	7,348	1,837	2,933	(1,096)	(59.6%)	✗	Timing variance for LMDRF public liability insurance.
Internal Allocations Total	33,008	7,721	7,082	639	8.3%	✓	
Internal Recovery Total	684,456	171,063	133,306	37,757	22.1%	✓	
Operating Project Expenditure Total	0	0	0	0	0.0%	!	
<b>Total Expenditure</b>	<b>49,596</b>	<b>(26,147)</b>	<b>9,202</b>	<b>(35,349)</b>	<b>(135.2%)</b>	✗	
<b>Net Operating Surplus (Deficit)</b>	<b>(49,596)</b>	<b>26,147</b>	<b>(9,202)</b>	<b>(35,349)</b>	<b>(135.2%)</b>	✗	
<b>Total Capital Project Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	!	Please refer to the capital project schedule for details
<b>Corporate Communications</b>							
Operating Revenue Total	0	0	0	0	0.0%	!	
Core Service Expenditure Total	2,105,013	517,227	421,721	95,506	18.5%	✓	
Employee Costs	1,593,518	398,429	366,808	31,621	7.9%	✓	Employee vacancies.
Materials and Contracts	501,550	116,312	52,548	63,765	54.8%	✓	Timing variances due low season for digital content production. Media buy in community newspapers will not continue and those funds have been identified to be reprioritised at budget review.
Insurance Expenses	9,945	2,486	2,433	53	2.1%	✓	
Other Expenditure	0	0	(68)	68	0.0%	!	
Internal Allocations Total	660,318	159,452	145,475	13,976	8.8%	✓	
Internal Recovery Total	0	0	0	0	0.0%	!	
Operating Project Expenditure Total	0	0	0	0	0.0%	!	
<b>Total Expenditure</b>	<b>2,765,331</b>	<b>676,679</b>	<b>567,197</b>	<b>109,482</b>	<b>16.2%</b>	✓	
<b>Net Operating Surplus (Deficit)</b>	<b>(2,765,331)</b>	<b>(676,679)</b>	<b>(567,197)</b>	<b>(109,482)</b>	<b>16.2%</b>	✓	
<b>Total Capital Project Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	!	Please refer to the capital project schedule for details

Detail	Revised Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance \$	YTD Budget Variance %	Budget Impact	Comments on Material Variances Identified - by Service
<b>Figures in this view include all Internal Allocations and Internal Recoveries</b>							
<b>Council Governance and Policy</b>							
Operating Revenue Total	0	0	0	0	0.0%	!	
<b>Core Service Expenditure Total</b>	<b>1,048,110</b>	<b>246,071</b>	<b>145,628</b>	<b>100,443</b>	<b>40.8%</b>	✓	
Employee Costs	877,540	203,542	104,403	99,138	48.7%	✓	Employee vacancies.
Materials and Contracts	151,414	37,853	31,421	6,433	17.0%	✓	Timing variance, governance consultant to backfill manager position ceased in August.
Utility Charges	776	81	0	81	100.0%	✓	
Insurance Expenses	17,380	4,345	4,253	92	2.1%	✓	
Other Expenditure	1,000	250	5,551	(5,301)	(2,120.5%)	✗	Parking card expenditure incorrectly processed, to be reversed next month.
<b>Internal Allocations Total</b>	<b>607,469</b>	<b>151,981</b>	<b>136,075</b>	<b>15,906</b>	<b>10.5%</b>	✓	
Internal Recovery Total	0	0	0	0	0.0%	!	
Operating Project Expenditure Total	0	0	0	0	0.0%	!	
Neighbourhood & Strategic Community Plan	0	0	0	0	0.0%	!	
<b>Total Expenditure</b>	<b>1,655,579</b>	<b>398,053</b>	<b>281,703</b>	<b>116,349</b>	<b>29.2%</b>	✓	
<b>Net Operating Surplus (Deficit)</b>	<b>(1,655,579)</b>	<b>(398,053)</b>	<b>(281,703)</b>	<b>(116,349)</b>	<b>29.2%</b>	✓	
<b>Total Capital Project Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	!	Please refer to the capital project schedule for details
<b>Legal Services</b>							
Operating Revenue Total	0	0	0	0	0.0%	!	
<b>Core Service Expenditure Total</b>	<b>982,362</b>	<b>271,983</b>	<b>249,006</b>	<b>22,976</b>	<b>8.4%</b>	✓	
Employee Costs	559,052	142,405	128,105	14,300	10.0%	✓	Favourable variance as officer has taken unpaid leave.
Materials and Contracts	419,900	128,725	119,949	8,776	6.8%	✓	
Insurance Expenses	3,410	853	834	18	2.1%	✓	
Other Expenditure	0	0	118	(118)	0.0%	!	
<b>Internal Allocations Total</b>	<b>27,390</b>	<b>6,378</b>	<b>6,579</b>	<b>(202)</b>	<b>(3.2%)</b>	✗	
Internal Recovery Total	1,009,752	278,360	255,465	22,895	8.2%	✓	
Operating Project Expenditure Total	30,000	0	4,154	(4,154)	0.0%	!	
WACA Aquatic Centre Contribution	0	0	4,154	(4,154)	0.0%	!	Legal advice for WACA Aquatic centre.
Parking Local Law	15,000	0	0	0	0.0%	!	
Health Local Law	15,000	0	0	0	0.0%	!	
<b>Total Expenditure</b>	<b>30,000</b>	<b>0</b>	<b>4,274</b>	<b>(4,274)</b>	<b>0.0%</b>	!	
<b>Net Operating Surplus (Deficit)</b>	<b>(30,000)</b>	<b>0</b>	<b>(4,274)</b>	<b>4,274</b>	<b>0.0%</b>	!	
<b>Total Capital Project Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	!	Please refer to the capital project schedule for details

Detail	Revised Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance \$	YTD Budget Variance %	Budget Impact	Comments on Material Variances Identified - by Service
<b>Leadership - Strategy and Governance</b>							
Operating Revenue Total	0	0	0	0	0.0%	!	
<b>Core Service Expenditure Total</b>	<b>478,085</b>	<b>120,211</b>	<b>148,518</b>	<b>(28,307)</b>	<b>(23.5%)</b>	✘	
Employee Costs	477,279	120,009	130,254	(10,244)	(8.5%)	✘	Position for the Strategic Engagement Advisor budget was provided for in the "Council Governance and Policy" service and was subsequently moved to the "Leadership - Strategy and Governance" service.
Materials and Contracts	0	0	18,067	(18,067)	0.0%	!	Vacant position has been filled in with agency staff.
Insurance Expenses	806	202	197	4	2.1%	✓	
<b>Internal Allocations Total</b>	<b>264,488</b>	<b>61,134</b>	<b>50,034</b>	<b>11,100</b>	<b>18.2%</b>	✓	
Internal Recovery Total	0	0	0	0	0.0%	!	
Operating Project Expenditure Total	0	0	0	0	0.0%	!	
<b>Total Expenditure</b>	<b>742,572</b>	<b>181,345</b>	<b>198,552</b>	<b>(17,207)</b>	<b>(9.5%)</b>	✘	
<b>Net Operating Surplus (Deficit)</b>	<b>(742,572)</b>	<b>(181,345)</b>	<b>(198,552)</b>	<b>17,207</b>	<b>(9.5%)</b>	✘	
<b>Total Capital Project Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	!	Please refer to the capital project schedule for details
<b>Marketing</b>							
Operating Revenue Total	0	0	0	0	0.0%	!	
<b>Core Service Expenditure Total</b>	<b>651,534</b>	<b>144,750</b>	<b>105,945</b>	<b>38,805</b>	<b>26.8%</b>	✓	
Employee Costs	456,522	113,997	91,495	22,502	19.7%	✓	Staff vacancies
Materials and Contracts	182,000	27,500	11,388	16,112	58.6%	✓	City of Perth brand health tracking was put on pause, awaiting contract extension.
Insurance Expenses	12,512	3,128	3,062	66	2.1%	✓	
Other Expenditure	500	125	0	125	100.0%	✓	
<b>Internal Allocations Total</b>	<b>215,670</b>	<b>51,808</b>	<b>51,115</b>	<b>692</b>	<b>1.3%</b>	✓	
Internal Recovery Total	0	0	0	0	0.0%	!	
<b>Operating Project Expenditure Total</b>	<b>830,000</b>	<b>71,000</b>	<b>78,123</b>	<b>(7,123)</b>	<b>(10.0%)</b>	✘	
Winter Festival	0	0	7,519	(7,519)	0.0%	!	21/22 transactions for Winter festival
City of Light Brand Roll Out	280,000	71,000	70,604	396	0.6%	✓	Creative concepts for the City of Light branding.
Events Campaigns	550,000	0	0	0	0.0%	!	
<b>Total Expenditure</b>	<b>1,697,204</b>	<b>267,558</b>	<b>235,183</b>	<b>32,375</b>	<b>12.1%</b>	✓	
<b>Net Operating Surplus (Deficit)</b>	<b>(1,697,204)</b>	<b>(267,558)</b>	<b>(235,183)</b>	<b>(32,375)</b>	<b>12.1%</b>	✓	
<b>Total Capital Project Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	!	Please refer to the capital project schedule for details

Figures in this view include all Internal Allocations and Internal Recoveries

Detail	Revised Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance \$	YTD Budget Variance %	Budget Impact	Comments on Material Variances Identified - by Service
<b>Figures in this view include all Internal Allocations and Internal Recoveries</b>							
<b>Council Affairs</b>							
Operating Revenue Total	(305)	0	(1,364)	(1,364)	0.0%	!	Council of Capital City Lord Mayors (CCCLM) contribution
Core Service Expenditure Total	1,813,754	443,440	358,125	85,316	19.2%	✓	
Employee Costs	893,503	221,716	168,424	53,292	24.0%	✓	Staff vacancies
Materials and Contracts	305,870	71,743	52,916	18,826	26.2%	✓	Delayed invoices from catering suppliers
Depreciation	3,036	759	764	(5)	(0.6%)	✗	
Insurance Expenses	3,201	800	1,783	(983)	(122.8%)	✗	
Other Expenditure	608,144	148,422	134,238	14,185	9.6%	✓	The World Cities Summit in Singapore could not be attended as Council of Capital City Lord Mayors (CCCLM) was held during the same period.
Internal Allocations Total	486,009	115,709	118,692	(2,984)	(2.6%)	✗	
Internal Recovery Total	219,191	48,723	53,577	(4,854)	(10.0%)	✗	
Operating Project Expenditure Total	45,000	1,340	1,375	(35)	(2.6%)	✗	
CEO Special Project Consultancy	0	0	35	(35)	0.0%	!	Transaction to be moved to LM office refurbishment
Lord Mayor's office refurbishment	15,000	1,340	1,340	0	0.0%	!	Project in procurement process.
Freedom of Entry 10th Lighthorse Regiment	30,000	0	0	0	0.0%	!	
<b>Total Expenditure</b>	<b>2,125,572</b>	<b>511,766</b>	<b>424,615</b>	<b>87,151</b>	<b>17.0%</b>	✓	
<b>Net Operating Surplus (Deficit)</b>	<b>(2,125,877)</b>	<b>(511,766)</b>	<b>(425,978)</b>	<b>(85,787)</b>	<b>16.8%</b>	✓	
<b>Total Capital Project Expenditure</b>	<b>120,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	!	Please refer to the capital project schedule for details

 **Corporate Services Alliance Variances by Alliance & Service**

**30 September - 2022**

Attachment C

Detail	Revised Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance \$	YTD Budget Variance %	Budget Impact	Comments on Material Variances Identified - by Service
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Figures in this view include all Internal Allocations and Internal Recoveries

**Financial Summary - Corporate Services Alliance**

<b>Operating Revenue</b>	<b>104,073,053</b>	<b>100,796,570</b>	<b>102,512,011</b>	<b>1,715,441</b>	<b>1.7%</b>	✓	
Core Service Total Expenditure	23,637,020	5,665,733	5,922,495	(256,762)	(4.5%)	✗	
Internal Allocations Total	4,298,302	1,043,317	2,541,430	(1,498,113)	(143.6%)	✗	
Internal Recovery Total	27,859,172	6,830,401	8,113,762	1,283,361	18.8%	✓	
Recoverable works Total	0	0	0	0	0.0%	!	
Operating Project Expenditure Total	331,000	38,270	19,011	19,259	50.3%	✓	
<b>Total Expenditure</b>	<b>407,151</b>	<b>(83,081)</b>	<b>369,175</b>	<b>(452,255)</b>	<b>(544.4%)</b>	✗	
<b>Net Operating Surplus (Deficit)</b>	<b>103,665,903</b>	<b>100,879,651</b>	<b>102,142,837</b>	<b>1,263,186</b>	<b>1.3%</b>	✓	
<b>Total Capital Project Expenditure</b>	<b>2,675,584</b>	<b>31,584</b>	<b>54,996</b>	<b>(23,412)</b>	<b>(74.1%)</b>	✗	

**Financial Summary - Services**

**Corporate Planning & Performance**

Operating Revenue Total	0	0	0	0	0.0%	!	
Core Service Expenditure Total	1,200,020	262,441	141,842	120,598	46.0%	✓	
Employee Costs	1,012,609	252,588	136,619	115,969	45.9%	✓	Staff vacancies
Materials and Contracts	185,000	9,250	4,633	4,617	49.9%	✓	
Insurance Expenses	2,411	603	590	13	2.1%	✓	
Internal Allocations Total	480,822	116,693	117,259	(566)	(0.5%)	✗	
Internal Recovery Total	1,680,842	379,134	259,101	120,033	31.7%	✓	
Operating Project Expenditure Total	36,000	0	0	0	0.0%	!	
External Review of the Complaints Management Framework	36,000	0	0	0	0.0%	!	
<b>Total Expenditure</b>	<b>36,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100.0%</b>	✓	
<b>Net Operating Surplus (Deficit)</b>	<b>(36,000)</b>	<b>(0)</b>	<b>0</b>	<b>(0)</b>	<b>100.0%</b>	✓	
<b>Total Capital Project Expenditure</b>	<b>80,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	!	Please refer to the capital project schedule for details

Detail	Revised Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance \$	YTD Budget Variance %	Budget Impact	Comments on Material Variances Identified - by Service
<b>Leadership - Corporate Services</b>							
Operating Revenue Total	0	0	0	0	0.0%	!	
<b>Core Service Expenditure Total</b>	<b>534,080</b>	<b>134,364</b>	<b>168,694</b>	<b>(34,330)</b>	<b>(25.5%)</b>	✗	
Employee Costs	434,355	109,470	130,954	(21,483)	(19.6%)	✗	Casual Compliance officer requirement additional to the budget.
Materials and Contracts	36,200	9,050	27,929	(18,879)	(208.6%)	✗	Agency staff to cover staff on leave.
Utility Charges	57,853	14,426	8,423	6,003	41.6%	✓	Timing variance, telecommunication supplier delayed in sending invoices.
Insurance Expenses	5,672	1,418	1,388	30	2.1%	✓	
Internal Allocations Total	22,928	5,419	6,360	(942)	(17.4%)	✗	
Internal Recovery Total	557,008	139,783	175,054	(35,271)	(25.2%)	✗	
Operating Project Expenditure Total	0	0	0	0	0.0%	!	
<b>Total Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	!	
<b>Net Operating Surplus (Deficit)</b>	<b>(0)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	!	
<b>Total Capital Project Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	!	Please refer to the capital project schedule for details
<b>Strategic Finance</b>							
Operating Revenue Total	0	0	0	0	0.0%	!	
<b>Core Service Expenditure Total</b>	<b>1,432,330</b>	<b>357,210</b>	<b>331,878</b>	<b>25,333</b>	<b>7.1%</b>	✓	
Employee Costs	1,401,580	350,773	325,577	25,196	7.2%	✓	One vacant position is currently utilised by Procurement services
Materials and Contracts	5,000	0	0	0	0.0%	!	
Insurance Expenses	25,750	6,437	6,301	137	2.1%	✓	
Internal Allocations Total	475,183	115,176	116,114	(938)	(0.8%)	✗	
Internal Recovery Total	1,907,513	472,386	447,991	24,395	5.2%	✓	
Operating Project Expenditure Total	0	0	0	0	0.0%	!	
<b>Total Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	!	
<b>Net Operating Surplus (Deficit)</b>	<b>(0)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	!	
<b>Total Capital Project Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	!	Please refer to the capital project schedule for details

Figures in this view include all Internal Allocations and Internal Recoveries

Detail	Revised Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance \$	YTD Budget Variance %	Budget Impact	Comments on Material Variances Identified - by Service
<b>Figures in this view include all Internal Allocations and Internal Recoveries</b>							
<b>ICT Services</b>							
Operating Revenue Total	0	0	(4,143)	(4,143)	0.0%	!	E-Waste computer recycling refund for disposed ICT assets.
Core Service Expenditure Total	13,128,457	3,143,642	3,011,943	131,699	4.2%	✓	
Employee Costs	5,004,869	1,249,185	1,242,234	6,950	0.6%	✓	
Materials and Contracts	4,901,083	1,003,840	910,333	93,507	9.3%	✓	Microsoft support costs are lower than anticipated in addition to credits received. Timing variance on other ICT licenses.
Utility Charges	171,252	42,813	24,477	18,336	42.8%	✓	Savings in telecommunication charges to be reprioritised in budget review.
Depreciation	2,999,316	834,819	822,190	12,629	1.5%	✓	
Insurance Expenses	51,937	12,984	12,708	276	2.1%	✓	
Internal Allocations Total	695,075	166,879	174,962	(8,083)	(4.8%)	✗	
Internal Recovery Total	13,813,171	3,329,889	3,182,458	147,432	4.4%	✓	
Operating Project Expenditure Total	0	0	0	0	0.0%	!	
<b>Total Expenditure</b>	<b>10,361</b>	<b>(19,369)</b>	<b>4,447</b>	<b>(23,816)</b>	<b>(123.0%)</b>	✗	
<b>Net Operating Surplus (Deficit)</b>	<b>(10,361)</b>	<b>19,369</b>	<b>(8,590)</b>	<b>(27,959)</b>	<b>(144.4%)</b>	✗	
<b>Total Capital Project Expenditure</b>	<b>2,565,584</b>	<b>31,584</b>	<b>54,996</b>	<b>(23,412)</b>	<b>(74.1%)</b>	✗	Please refer to the capital project schedule for details

Detail	Revised Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance \$	YTD Budget Variance %	Budget Impact	Comments on Material Variances Identified - by Service
<b>Transactional Finance</b>							
<b>Operating Revenue Total</b>	<b>(104,063,333)</b>	<b>(100,795,820)</b>	<b>(102,506,921)</b>	<b>(1,711,100)</b>	<b>1.7%</b>	✓	
Rates	(99,401,428)	(99,278,668)	(100,371,066)	(1,092,397)	1.1%	✓	The increase in revenue is a result of higher rates revenue related to additional interim rates received within the office category, heritage rates pending payment.
Operating Grants, Subsidies and Contributions	(546,128)	(136,532)	(71,590)	64,942	(47.6%)	✗	Unfavourable variance as the Local road funding and local government assistance grant received are an estimate at the time of setting the budget.
Fees and Charges	(342,605)	(200,135)	(236,843)	(36,708)	18.3%	✓	Timing variance for rates administration charges.
Interest Earnings	(3,153,172)	(1,087,235)	(1,333,088)	(245,853)	22.6%	✓	Higher interest revenue on investments as a result of rate rises by the RBA.
Other Revenue	(370,000)	(93,250)	(494,334)	(401,084)	430.1%	✓	Revaluation income relates to Colonial First State investment and to be offset against the loss of revaluation asset.
Profit On Asset Disp	(250,000)	0	0	0	0.0%	!	
<b>Core Service Expenditure Total</b>	<b>2,386,100</b>	<b>593,425</b>	<b>1,064,792</b>	<b>(471,368)</b>	<b>(79.4%)</b>	✗	
Employee Costs	1,832,105	458,100	449,905	8,195	1.8%	✓	
Materials and Contracts	539,850	131,850	169,724	(37,873)	(28.7%)	✗	Timing variance for printing charges and bank charges related to merchant fees associated with rates payments.
Utility Charges	246	0	(0)	0	0.0%	!	
Insurance Expenses	13,899	3,475	3,401	74	2.1%	✓	
Interest Expense	0	0	13	(13)	0.0%	!	
Other Expenditure	0	0	(957)	957	0.0%	!	
Loss on Revaluation of Fixed Assets	0	0	442,707	(442,707)	0.0%	!	The performance of Colonial First State was strong in the first two months, however the past month has seen a drop in the market and has subsequently resulted in loss on the revaluation of the asset.
<b>Internal Allocations Total</b>	<b>1,264,469</b>	<b>308,271</b>	<b>1,809,277</b>	<b>(1,501,006)</b>	<b>(486.9%)</b>	✗	
<b>Internal Recovery Total</b>	<b>3,577,418</b>	<b>986,884</b>	<b>2,529,301</b>	<b>(1,542,417)</b>	<b>(156.3%)</b>	✗	
<b>Operating Project Expenditure Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	!	
<b>Total Expenditure</b>	<b>73,151</b>	<b>(85,189)</b>	<b>344,769</b>	<b>(429,958)</b>	<b>(504.7%)</b>	✗	
<b>Net Operating Surplus (Deficit)</b>	<b>(104,136,484)</b>	<b>(100,710,631)</b>	<b>(102,851,689)</b>	<b>2,141,058</b>	<b>(2.1%)</b>	✗	
<b>Total Capital Project Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	!	Please refer to the capital project schedule for details

Figures in this view include all Internal Allocations and Internal Recoveries

Detail	Revised Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance \$	YTD Budget Variance %	Budget Impact	Comments on Material Variances Identified - by Service
<b>Figures in this view include all Internal Allocations and Internal Recoveries</b>							
<b>People &amp; Culture</b>							
Operating Revenue Total	(6,720)	0	0	0	0.0%	!	
Core Service Expenditure Total	2,787,112	651,705	675,925	(24,219)	(3.7%)	✗	
Employee Costs	2,505,528	610,810	598,919	11,891	1.9%	✓	
Materials and Contracts	255,500	34,375	73,168	(38,793)	(112.9%)	✗	Agency staff to cover vacant positions.
Insurance Expenses	14,084	3,521	3,446	75	2.1%	✓	
Other Expenditure	12,000	3,000	392	2,608	86.9%	✓	
Internal Allocations Total	572,619	145,653	149,597	(3,944)	(2.7%)	✗	
Internal Recovery Total	3,359,732	812,308	825,522	(13,214)	(1.6%)	✗	
Operating Project Expenditure Total	200,000	35,000	13,636	21,364	61.0%	✓	
People and Culture Transformation	200,000	35,000	13,636	21,364	61.0%	✓	Skills gap analysis is complete, consultant now engaged to complete Learning and Development Framework.
<b>Total Expenditure</b>	<b>200,000</b>	<b>20,051</b>	<b>13,636</b>	<b>6,414</b>	<b>32.0%</b>	✓	
<b>Net Operating Surplus (Deficit)</b>	<b>(206,720)</b>	<b>(20,051)</b>	<b>(13,636)</b>	<b>(6,414)</b>	<b>32.0%</b>	✓	
<b>Total Capital Project Expenditure</b>	<b>30,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	!	Please refer to the capital project schedule for details
<b>Information and Records Management</b>							
Operating Revenue Total	(3,000)	(750)	(947)	(197)	26.3%	✓	
Core Service Expenditure Total	806,314	193,692	176,216	17,476	9.0%	✓	
Employee Costs	673,266	166,568	166,681	(113)	(0.1%)	✗	
Materials and Contracts	129,000	26,125	8,579	17,546	67.2%	✓	Timing variance across postage, archive storage costs and assets not capitalised expenditure.
Insurance Expenses	3,798	950	929	20	2.1%	✓	
Other Expenditure	250	50	27	23	45.5%	✓	
Internal Allocations Total	392,960	89,804	69,558	20,246	22.5%	✓	
Internal Recovery Total	1,206,636	285,340	244,827	40,514	14.2%	✓	
Operating Project Expenditure Total	95,000	3,270	5,375	(2,105)	(64.4%)	✗	
Historical Records Disposal Program	95,000	3,270	5,375	(2,105)	(64.4%)	✗	
<b>Total Expenditure</b>	<b>87,639</b>	<b>1,426</b>	<b>6,323</b>	<b>(4,896)</b>	<b>(343.2%)</b>	✗	
<b>Net Operating Surplus (Deficit)</b>	<b>(90,639)</b>	<b>(2,176)</b>	<b>(7,270)</b>	<b>5,093</b>	<b>(234.0%)</b>	✗	
<b>Total Capital Project Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	!	Please refer to the capital project schedule for details

Detail	Revised Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance \$	YTD Budget Variance %	Budget Impact	Comments on Material Variances Identified - by Service
<b>Workplace, Health &amp; Safety</b>							
Operating Revenue Total	0	0	0	0	0.0%	!	
Core Service Expenditure Total	342,867	83,719	78,094	5,626	6.7%	✓	
Employee Costs	331,898	82,852	76,460	6,393	7.7%	✓	
Materials and Contracts	7,500	0	785	(785)	0.0%	!	
Insurance Expenses	3,469	867	849	18	2.1%	✓	
Internal Allocations Total	54,011	13,222	15,023	(1,800)	(13.6%)	✗	
Internal Recovery Total	396,878	96,942	93,116	3,825	3.9%	✓	
Operating Project Expenditure Total	0	0	0	0	0.0%	!	
<b>Total Expenditure</b>	<b>0</b>	<b>(0)</b>	<b>0</b>	<b>(0)</b>	<b>(100.0%)</b>	✗	
<b>Net Operating Surplus (Deficit)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>(100.0%)</b>	✗	
<b>Total Capital Project Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	!	Please refer to the capital project schedule for details
<b>Procurement and Contract Management</b>							
Operating Revenue Total	0	0	0	0	0.0%	!	
Core Service Expenditure Total	1,019,740	245,534	273,112	(27,578)	(11.2%)	✗	
Employee Costs	953,178	238,894	265,852	(26,958)	(11.3%)	✗	Category specialist position utilising vacancy in Strategic Finance services.
Materials and Contracts	62,000	5,500	6,144	(644)	(11.7%)	✗	
Insurance Expenses	4,562	1,141	1,116	24	2.1%	✓	
Internal Allocations Total	340,234	82,200	83,280	(1,080)	(1.3%)	✗	
Internal Recovery Total	1,359,974	327,735	356,392	(28,657)	(8.7%)	✗	
Operating Project Expenditure Total	0	0	0	0	0.0%	!	
<b>Total Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>0.0%</b>	!	
<b>Net Operating Surplus (Deficit)</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>0</b>	<b>0.0%</b>	!	
<b>Total Capital Project Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	!	Please refer to the capital project schedule for details

Figures in this view include all Internal Allocations and Internal Recoveries

































































## 14.2 Schedule of Accounts Paid - September 2022

<b>Responsible Officer</b>	Michael Kent – Chief Financial Officer
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Attachment 14.2A – Schedule of Accounts Paid - September 2022 <a href="#">↓</a> 

### Purpose

For Council to note details of payments made under delegated authority for the month of September 2022.

### Recommendation

That Council:

1. RECEIVES the Schedule of Accounts Paid for the period ended 30 September 2022 as attached.
2. RECORDS in the Ordinary Council Meeting minutes the summary of accounts paid being:

Total Accounts Paid	
Municipal Fund	\$37,140,958.49
Trust Fund	\$0
<b>Total - All Funds</b>	<b>\$37,140,958.49f</b>

## Background

1. In accordance with Regulation 13(2) and 13(3) of the *Local Government (Financial Management) Regulations 1996*, where this power has been delegated, a list of payments for each month is to be compiled and presented to the Council. The Chief Executive Officer is delegated this authority under Delegation 2.14.
2. This authority has then been subdelegated by the Chief Executive Officer.
3. The listing of payments with full disclosure of all required information, is presented as Attachment 14.2A.
4. The listing of payments was made available to the Elected Members via the Council Hub, ahead of the agenda distribution, to provide additional time for review.
5. This summary report then facilitates the acknowledgement of the listing having been received.

## Discussion

6. The Schedule of Accounts Paid (Attachment 14.2A) contains the following payments made under Delegated Authority 2.14 - Payments from the Municipal & Trust Fund:

Schedule of Accounts Paid - September 2022		
<b>Municipal Fund</b>		
EFT & Cheque Payments	Direct Creditor Payments	33,563,306.33
<b>Sub Total - EFT &amp; Cheques</b>		<b>33,563,306.33</b>
Direct Debits	Bank Charges and Merchant Fees	89,943.46
<b>Sub Total - Direct Debits</b>		<b>89,943.46</b>
Payroll	09/09/2022	1,690,198.00
	23/09/2022	1,768,768.91
		<b>3,458,966.91</b>
<b>Sub Total - Payroll</b>		
Corporate Cards		28,741.79
<b>Sub Total - Cards</b>		<b>28,741.79</b>
<b>Total per Attachment 14.2A</b>		<b>37,140,958.49</b>
<b>Total Payments from Municipal Fund</b>		
Investments in Term Deposits		<b>28,000,000</b>
<b>Trust Fund</b>		
Trust EFT & Cheques		<b>0</b>
<b>Total - Trust Funds</b>		

## Consultation

Nil.

## Decision Implications

7. Council's acknowledgement of receiving the Schedule of Accounts Paid will meet its statutory obligation under Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*.

## Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Prosperous
Related Documents (Issue Specific Strategies and Plans):	Annual Budget

Legislation, Delegation of Authority and Policy	
Legislation:	<p>Section 6.10 of the <i>Local Government Act 1995</i>                      Regulation 13(1) of the <i>Local Government (Financial Management) Regulations 1996</i></p> <p>This section of the Act and the related regulation prescribes the requirement to prepare a list of all payments made for each month and to present them to Council. The Schedule of Accounts Paid (the 'list') should contain, for each payment:</p> <ul style="list-style-type: none"> <li>• Payee Name</li> <li>• Amount of the Payment</li> <li>• Date of the Payment</li> <li>• Sufficient information to identify the transaction</li> </ul>
Authority of Council/CEO:	In accordance with Regulation 13(2) and 13(3) of the <i>Local Government (Financial Management) Regulations 1996</i> , where this power has been delegated, a list of payments for each month is to be compiled and presented to the Council.
Policy:	Nil.

## Financial Implications

8. There are no direct financial implications of receiving this report as it reflects a historical accounting of financial transactions that were provided for in the adopted budget (as amended).

## Further Information

Nil.








































































































































### 14.3 Corporate Business Plan Quarterly Progress Report 1 and Amendment

<b>Responsible Officer</b>	Melissa Murphy – General Manager Corporate Services
<b>Voting Requirements</b>	Absolute Majority
<b>Attachments</b>	Attachment 14.3A – Corporate Business Plan 2022/23–2025/26 Quarterly Progress Report 1 <a href="#">↓</a> 

#### Purpose

To inform Council of the progress made against the Corporate Business Plan 2021/22-2024/25 and amend the plan to remove a project that will not progress.

---

#### Recommendation

That Council:

1. ENDORSES the Corporate Business Plan Quarterly Progress Report for the period 1 July to 30 September 2022, as contained in Attachment 14.3A
  2. APPROVES the amendment of the Corporate Business Plan 2022/23-2025/26 to remove the project 'Business Hub / Launch Pad' and the associated deliverable.
-

## Background

1. The Corporate Business Plan 2022/23-2025/26 (CBP) was adopted by Council at its Ordinary Meeting held 26 July 2022. The CBP sets out the City's priorities for the next four years, guided by the Strategic Community Plan 2022-2032.
2. The City provides quarterly CBP progress reports to Council to ensure transparency and accountability.
3. The new CBP sets out 74 deliverables for the 2022/23 financial year, which are the subject of this report.

## Discussion

4. This quarterly report includes several improvements on the previous report format. These improvements align the design with the CBP and enhance the interpretation. They include:
  - a. One City-wide account of projects and programs, rather than divided by Alliance,
  - b. Simple explanatory and contextual information, including status definitions and traffic lights; and
  - c. Focus on deliverables for the reporting year, rather than whole projects.
5. Of the 74 deliverables for the 2022/23 financial year, four (5%) were delivered during the quarter:
  - a. A06: Retail Core Refresh Murray Street Mall plan – Concept Design was approved by Council at the Ordinary Council Meeting on 27 September 2022.
  - b. A08: Pier Street solar panels – Panels installed. Pending Western Power connection to the grid, expected in October.
  - c. A014: Customer Experience service review report – The final report has been received and is being reviewed to identify improvement opportunities.
  - d. A14: Library service review report – The final report was presented to Elected Members at the Elected Member Engagement Session on 6 September 2022.

A further 64 (87%) are on track and five (7%) are on watch and one (1%) will not progress.
6. At the Elected Member Engagement Session on 11 October 2022, Elected Members advised they no longer want to proceed with the Business Hub/Launch Pad project under focus area A15. As this project will not progress it is recommended that Council approves the amendment of the CBP to remove this project and the associated deliverable.

## Consultation

Nil.

## Decision Implications

Nil.

## Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	A Well-Governed City
Related Documents (Issue Specific Strategies and Plans):	The Strategic Community Plan articulates the community’s vision for the city. It sets goals and objectives that guide all of the City’s activities.

Legislation, Delegation of Authority and Policy	
Legislation:	<p>Section 2.7 of the <i>Local Government Act 1995</i> provides that Council is responsible for the performance of the local government’s functions.</p> <p>Section 5.56 of the <i>Local Government Act 1995</i> requires a local government to plan for the future of the district.</p> <p>Regulation 19DA of the <i>Local Government Administration Regulations 1996</i> establishes the requirements for a Corporate Business Plan, including adoption and modification.</p>
Authority of Council/CEO:	<p>Under the Act and Regulations, the Council is responsible for the performance of the City’s functions and setting the Corporate Business Plan. Accordingly, it is appropriate for Council to receive regular updates on the progress of this plan.</p> <p>Regulation 19DA(6) of the <i>Local Government Administration Regulations 1996</i> requires that a Corporate Business Plan, or modifications of such a plan, be considered and adopted by an absolute majority of Council.</p>
Policy:	Nil.

## Financial Implications

Nil.

## Further Information

Nil.



















#### 14.4 Chief Executive Officer - Credit Card

Responsible Officer	Michael Kent – Chief Financial Officer
Voting Requirements	Simple Majority
Attachments	Nil.

#### Purpose

To seek Council's approval for the allocation of a credit card to the Chief Executive Officer.

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#### Recommendation

That Council APPROVES the allocation of a credit card with a \$10,000 limit, to the City of Perth Chief Executive Officer

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## Background

1. With the easing of COVID restrictions and opening of borders, the need for domestic and international business travel has recommenced.
2. The use of corporate credit cards to facilitate payments associated with domestic and international business travel expenditure reduces the need for cash advances and foreign currency exchange. It also limits the need for staff members to use personal funds during business travel that would need to be reimbursed.
3. Expenditure incurred via credit cards also provide a greater level of transparency as they are duly authorised and reported to Council each month via the schedule of Accounts.
4. The Chief Executive Officer currently does not have a corporate credit card.
5. Section 4 of the City's credit card policy states the "Allocation of a credit card to the Chief Executive Officer can only be approved by Council and transaction acquittals are to be approved by the Chief Financial Officer".

## Discussion

6. The Chief Executive Officer may from time to time be required to travel interstate or overseas for business purposes.
7. The Chief Executive officer is currently required to use personal funds to pay for expenditure incurred during these business travels and be reimbursed upon return.
8. To eliminate the use of personal funds for business purposes and minimise administrative burden, it is proposed the Chief Executive Officer be issued with a City of Perth credit card.
9. The availability of a credit card during corporate travel is useful for remote or emergency situations.
10. Credit cards also allows the recovery of funds should a fraudulent transaction takes place.
11. The use of a credit card is subject to an operational corporate credit card policy and internal control guidelines.
12. It is proposed the Chief Executive Officer be approved a credit card limit of \$10,000 to facilitate payment for travel expenditure such as airline tickets, accommodation, incidental and emergency costs.
13. If approved, expenditure incurred within the Chief Executive Officer's credit card will be reviewed and approved by the Chief Financial officer and reported monthly to Council within the corporate credit card statement. This will provide Council greater transparency on expenditure through a single reporting source each month.

## Consultation

Nil.

## Decision Implications

14. If Council supports the issue of a credit card to the Chief Executive Officer, it will provide an efficient alternative method of expense payment which is transparent and less onerous.

## Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Sustainable
Related Documents (Issue Specific Strategies and Plans):	Nil.

Legislation, Delegation of Authority and Policy	
Legislation:	<i>Local Government Act 1995</i> <i>Local Government (Financial Management) Regulation 1996</i>
Authority of Council/CEO:	<ul style="list-style-type: none"> <li>• Section 2.7(2)(a) and (b) of the Act requires Council to oversee the allocation of the local government's finances and resources and to determine the policies of the local government.</li> <li>• Section 6.5(a) of the Act requires the Chief Executive Officer to ensure that proper accounts and records of the transactions and affairs of the local government are kept in accordance with regulations.</li> </ul> <p>Regulation 11(1)(a) of the <i>Local Government (Financial Management) Regulations 1996</i> requires local governments to develop procedures for the authorisation and payment of accounts to ensure that there is effective security and appropriate authorisations in place for the use of credit cards.</p>
Policy:	OP23   Credit Cards OP21   Corporate Travel

## Financial Implications


Nil.

## Further Information

Nil.

## 15. Chief Executive Officer Reports

### 15.1 2023 Council Meeting Schedule

Responsible Officer	Michelle Reynolds – Chief Executive Officer
Voting Requirements	Simple Majority
Attachments	Attachment 15.1A – 2023 Council Meeting Schedule <a href="#">↓</a> 

#### Purpose

For Council to consider the dates of its 2023 Ordinary Meetings.

---

#### Recommendation

That Council ADOPTS the Ordinary Council Meeting dates, times and places for 2023 as detailed in Table 1 of this report.

---

## Background

- Pursuant to section 5.3 of the *Local Government Act 1995* (the Act), Council is required to hold ordinary meetings and they must be held not more than three months apart. Section 5.4(b) of the Act prescribes that ordinary meetings are to be held if decided by Council. Regulation 12 of the *Local Government (Administration) Regulations 1996* (the Admin Regs) require the CEO to publish on the City's website, the dates, times and places where ordinary meetings are to be held.

## Discussion

- As per the 2022 November and December meeting schedule, the 2023 November and December meetings are proposed to be brought forward to maximise community participation as the festive season is typically a busy period with many people commencing holidays early in the month.
- The proposed schedule for the 2023 Ordinary Council Meetings (and corresponding Agenda Briefing Sessions) is as per Table 1 below. The 2023 Meeting Schedule in Attachment 15.1A will be graphically designed following Council adoption and published on the City's website.

**Table 1**

Agenda Briefing Sessions	Ordinary Council Meetings
City of Perth Council Chamber Council House 27 St Georges Terrace Perth WA 6000	City of Perth Council Chamber Council House 27 St Georges Terrace Perth WA 6000
5.00pm Tuesday 21 February 2023	5.00pm Tuesday 28 February 2023
5.00pm Tuesday 21 March 2023	5.00pm Tuesday 28 March 2023
5.00pm Tuesday 18 April 2023	5.00pm Wednesday* 26 April 2023 <i>*ANZAC Day Public Holiday is on Tuesday 25 April 2023.</i>
5.00pm Tuesday 23 May 2023	5.00pm Tuesday 30 May 2023
5.00pm Tuesday 20 June 2023	5.00pm Tuesday 27 June 2023
5.00pm Tuesday 18 July 2023	5.00pm Tuesday 25 July 2023
5.00pm Tuesday 22 August 2023	5.00pm Tuesday 29 August 2023
5.00pm Tuesday 19 September 2023	5.00pm Tuesday 26 September 2023
5.00pm Tuesday 24 October 2023	5.00pm Tuesday 31 October 2023
5.00pm Tuesday 14 November 2023	5.00pm Tuesday 21 November 2023
5.00pm Tuesday 5 December 2023	5.00pm Tuesday 12 December 2023

## Committees

4. Regulation 12(2)(b) of the Admin Regs requires a local government to publicise the meeting details of committee meetings which are open to the public. As none of Council’s committees have delegated authority, committee meetings are not required to be open to the public and therefore the dates of those meetings are not subject of this report. The meeting dates will be determined by each Committee and the frequency is prescribed by the relevant Terms of Reference.
5. That being said, this month Council will consider disbanding its Policy and Legislation Committee (refer Item 15.2). In anticipation of this recommendation being supported by Council, meeting dates for this Committee do not appear in the Schedule at Attachment 15.1A.

## Elected Member Engagement Sessions

6. In 2020, Council resolved upon the dates and times of Elected Member Engagement Sessions (EMES). However, as these EMES are not a formal meeting of Council, have no decision making authority and are not open to the public, a Council decision to determine the EMES dates and times is not required. Further, if Council were to determine the dates and times by Council resolution, then a Council resolution would be required for any changes to the schedule.
7. The EMES dates and times are determined by the Chief Executive Officer. In 2023 it is anticipated that only one EMES will be scheduled for months where committee meetings and/or public holidays fall.

## Consultation

8. The dates, times and location of the meetings will be published on the City’s website following Council’s consideration.

## Decision Implications

9. If Council resolves upon the recommendation, the City will achieve compliance with Admin Reg 12.

## Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Prosperous
Related Documents (Issue Specific Strategies and Plans):	Nil.

Legislation, Delegation of Authority and Policy	
Legislation:	<p><i>Local Government Act 1995</i></p> <p>Sections 5.3(1) and (2) - Council is to hold ordinary meetings and they are to be held not more than three months apart.</p> <p>Section 5.4 - Ordinary meetings are to be held if so decided by Council</p> <p>Regulation 12 of the <i>Local Government (Administration) Regulations 1996</i> - the CEO must publish the dates, times and places where meetings are to be held on the website before the beginning of the year in which ordinary meetings are to be held.</p>

Authority of Council/CEO:	Pursuant to section 5.4 of the <i>Local Government Act 1995</i> , ordinary meetings are to be held if so decided by Council.
Policy:	Nil.

### Financial Implications

Nil.

### Further Information

Nil.



15.2 Resignation of Cr Fleeton's Committee Membership, changes to Committee structure, and appointment of committee members.

Responsible Officer	Michelle Reynolds – Chief Executive Officer
Voting Requirements	Absolute Majority
Attachments	Nil.

### Purpose

1. To acknowledge the resignation of Councillor Fleeton, effective from 31 December 2022, from his position as Committee member for the:
  - a. Policy and Legislation Committee
  - b. Audit and Risk Management Committee
2. To amend the City's committee structure to:
  - a. disband the Policy and Legislation Committee and
  - b. appoint a new committee member to the Audit and Risk Management Committee.

---

### Recommendation

That Council

1. ACKNOWLEDGES the resignation of Cr Fleeton from his position as Committee Member for the:
    - a. Policy and Legislation Committee; and
    - b. Audit and Risk Management Committee
  2. APPROVES the disbandment of the Policy and Legislation Committee effective from 31 December 2022.
  3. APPOINTS \_\_\_\_\_ a replacement Committee Member for the Audit and Risk Management Committee.
-

## Background

1. Councillor Fleeton has advised the Lord Mayor of his intention to step away from his position as committee member for the Policy and Legislation Committee and the Audit and Risk Management Committee at the end of the year (2022). Councillor Fleeton is also the Presiding Member for the Policy and Legislation Committee
2. As a result of his resignation the position of committee member for those committees becomes vacant and new members may be appointed by council.
3. This report considers the appointment of a replacement member of the Audit and Risk Management Committee and proposes the disbandment of the Policy and Legislation Committee.
4. Council established the Policy and legislation Committee at its meeting held on 3 November 2020 to review all Council policies and the City's local laws. The review of all Council policies was completed on 31 August 2021.
5. At its meeting of 26 October 2021, Council considered a report on the different Committees of Council - specifically a review of the Terms of Reference and appointment of members to the Committees.
6. At the time, it was considered that although the Committee had fulfilled its objective to review all Council's policies, it was appropriate to maintain a Policy and Legislation Committee, to facilitate the review of the City's local laws and continue the review of Council's policies.
7. Since this decision the work designated to this committee has become limited and this has led to the administration bringing forward scheduled policy reviews to fill an agenda for consideration by the committee.
8. It is proposed that going forward Council consider policy and local law related bodies of work through the normal and more regular ordinary council processes and that the Policy and Legislation Committee be disbanded.
9. Given Cr Fleeton's resignation is effective from the 31 December 2022, it is considered appropriate to align the disbandment of the committee with this date to avoid having to appoint a new member to this committee for a very short period.
10. The terms of reference for the **Policy and Legislation Committee** currently provides that the Committee will be comprised of three elected members.

Current membership is as follows:

Members	Deputy Members
Cr Liam Gobbert	Cr Clyde Bevan
Cr Brent Fleeton	Cr Catherine Lezer
Cr Rebecca Gordon	

11. The terms of reference for the **Audit and Risk Management Committee** currently provides that the Committee will be comprised of six members of whom two must be independent members

Current membership is as follows:

Members	Independent Members
Cr Catherine Lezer	Ashwin Kumar

Cr Liam Gobbert Cr Brent Fleeton Cr Sandy Anghie	Robert Maurich
--	----------------

## Discussion

12. Committee members are appointed by the Council at the first Council meeting following the Local Government ordinary elections or at other times to replace members. Each elected member is entitled to be a member of at least one Committee and Council decides through voting who is elected to a committee.
13. If the Policy and Legislation Committee is not disbanded, a new member of the committee will be appointed by council and a new Presiding Member will be appointed, from the committee members, at the first meeting of the Committee held in 2023.
14. Nominations for new committee members may be received before and during the meeting at which this report is considered and new members appointed by Council.
15. Membership of a committee automatically ends if the committee is disbanded.

## Consultation

Nil.

## Decision Implications

16. If nominations for membership are not forthcoming or there are more nominees than positions, then Council may need to amend the relevant terms of reference for that committee to increase the membership or 'draw straws' to determine the new member to be considered for appointment by council.
17. If council does not support the recommendation to disband the Policy and Legislation Committee, a new committee member will need to be appointed by council.

## Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Liveable
Related Documents (Issue Specific Strategies and Plans):	Nil.

Legislation, Delegation of Authority and Policy	
Legislation:	Section 5.8 of the <i>Local Government Act 1995</i> permits a Council to establish Committees. 5.10(3) Committee members, appointment of

Authority of Council/CEO:	Section 5.8 of the <i>Local Government Act 1995</i> permits a Council to establish Committees. 5.10(3) Committee members, appointment of
Policy:	Nil.


### Financial Implications

Nil.

### Further Information

Nil.

### 15.3 City of Perth Inquiry Recommendations - Quarterly Progress Update - September 2022

<b>Responsible Officer</b>	Michelle Reynolds – Chief Executive Officer
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Attachment 15.3A – City of Perth Inquiry Recommendations - Quarterly Progress Update - September 2022 <a href="#">↓</a> 

#### Purpose

To update on progress of implementation of the recommendations from the Inquiry into the City of Perth.

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#### Recommendation

That Council NOTES the quarterly progress update on the remaining recommendations from the Inquiry into the City of Perth (Attachment 15.3A).

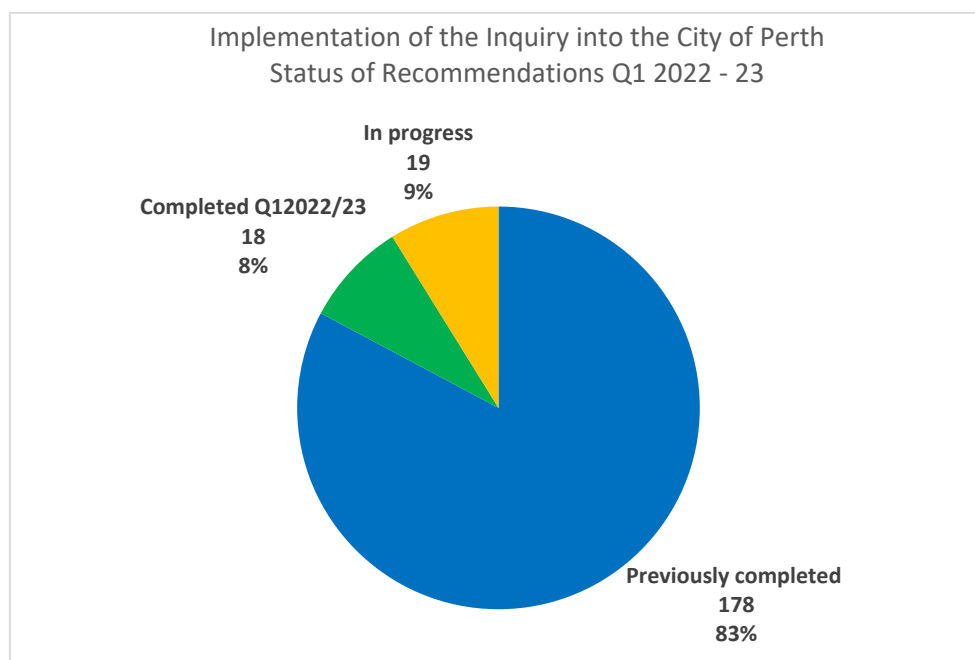
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## Background

1. The final report of the Inquiry into the City of Perth (Inquiry) was tabled at State Parliament on 11 August 2020. The report detailed 341 recommendations for both the City of Perth (215) and State Government (126).
2. Quarterly progress updates on the implementation of the Inquiry's recommendations have been presented to Council on 15 December 2020, 30 March 2021, 27 July 2021, 23 November 2021, 22 February 2022, 31 May 2022, and 30 August 2022. The City of Perth (City) has made significant progress toward addressing the Inquiry's recommendations.
3. As of 30 August 2022, the City had completed 178 of its 215, or 83% recommendations.
4. A further quarterly progress update is now presented to Council for noting (Attachment 15.3A).

## Discussion

5. Subject to the endorsement of the Department of Local Government, Sport and Cultural Industries (DLGSCI), the City has **completed 18** recommendations for this quarter (1 July – 30 September 2022) which represents a total of 196 out of 215, or **89%** of the recommendations completed.
6. Of the 215 recommendations, 19 recommendations remain and are in progress.
7. Some of the milestones delivered during the past quarter include:
  - a. The Decisions of Council, Committee and CEO Audit Report; Expenditure, Interests and Gifts Register Audit Report; and Misconduct and Fraud Audit Report were endorsed by the Audit and Risk Committee and Ordinary Council Meeting in September.
  - b. Completion of Recommendation 263 - A review of the procurement and contracting function to identify improvements, capability, and maturity of the City for procurement and contracting. Key Performance Indicators (KPIs) have also been established, including monitoring procurement activity across the City and compliance.
8. Overall, the progress achieved to date, subject to DLGSCI's endorsement, can be summarised as follows:



### Next steps

9. This quarterly progress update will be provided to the DLGSCI and the Inquiry Oversight Group, with evidence to support the recommendations addressed during the quarter. The Inquiry Oversight Group will then consider the information provided, and request any additional evidence as needed. If the recommendations are deemed to be satisfactorily addressed, they will be officially closed-out or, a further report may be required to the Minister, if requested.

### Consultation

10. The City is working closely with the DLGSCI to satisfy the recommendations of the Inquiry and formalise completion.

### Decision Implications

11. If this update is noted by Council, the recommendations completed as of 30 September 2022 will be submitted to the Inquiry Oversight Group for assessment.

### Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Prosperous
Related Documents (Issue Specific Strategies and Plans):	<a href="#">Report of the Inquiry into the City of Perth.</a>

Legislation, Delegation of Authority and Policy	
Legislation:	Sections 8.22 and 8.24 of the <i>Local Government Act 1995</i> .
Authority of Council/CEO:	The recommendation of this report is for noting only.
Policy:	Nil.

## Financial Implications

Nil.

## Further Information

Nil.

















**16. Committee Reports**

Nil.

**17. Motions of which Previous Notice has been Given**

This item will be dealt with at the Ordinary Council Meeting.

**18. Matters for which the meeting may be closed**

Nil.

**19. Urgent Business**

This item will be dealt with at the Ordinary Council Meeting.

**20. Closure**