



City of **Perth**

Agenda

Agenda Briefing Session

17 February 2026

Notice of Meeting

To the Lord Mayor and Councillors

The next Agenda Briefing Session will be held on Tuesday, 17 February 2026 in the Council Chamber, Level 9, 27 St Georges Terrace, Perth commencing at 5:00 PM.

Michelle Reynolds

Chief Executive Officer

12 February 2026

Information

This information is provided on matters which may affect members of the public. If you have any queries on procedural matters, please contact a member of the City's Governance team via governance@cityofperth.wa.gov.au.

Disclaimer

Members of the public should note that in any discussion during a meeting regarding any item, a statement or indication of approval by any council member, committee member or officer of the City is not intended to be, and should not be taken as, notice of approval from the City. No action should be taken on any item discussed at a meeting of a Committee prior to written advice on the Committee or Council's resolution being received.

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1. Declaration of Opening

2. Acknowledgement of Country/Prayer

3. Attendance

3.1 Apologies

Councillor Lisa Ma

3.2 Leave of Absence

Nil

3.3 Applications for Leave of Absence

This item will be dealt with at the Ordinary Council Meeting.

4. Announcements by the Lord Mayor

5. Disclosures of Interests

6. Public Participation

6.1 Public Questions

This item will be dealt with at the Ordinary Council Meeting.

6.2 Deputations

7. Confirmation of Minutes

This item will be dealt with at the Ordinary Council Meeting.

8. Questions by Members which due Notice has been Given

This item will be dealt with at the Ordinary Council Meeting.

9. Correspondence

This item will be dealt with at the Ordinary Council Meeting.

10. Petitions

This item will be dealt with at the Ordinary Council Meeting.

11. Planning and Sustainability Alliance Reports

11.1 Shaping Perth City Centre: Towards 2036 and Beyond

Responsible Officer	Maria Cooke – General Manager Planning and Sustainability
Voting Requirements	Simple Majority
Attachments	Attachment 11.1A – Shaping Perth City Centre - Towards 2036 and Beyond ↓

Purpose

To present the final study document for *Shaping Perth City Centre Towards 2036 and Beyond* and seek Council endorsement.

Recommendation

That Council

1. ACKNOWLEDGES the unique and longstanding relationship between the City of Perth and Gehl Architects over the past 30 years, and their contribution to shaping the City's urban environment;
 2. ADOPTS the final study - *Shaping Perth City Centre: Towards 2036 and Beyond* as presented in this report as Attachment 11.1A; and
 3. NOTES that the adopted study is as a key informing document for the City's draft Capital City Plan.
-

Background

1. The *Shaping Perth City Centre: Towards 2036 and Beyond* (Towards 2036+) project builds on Gehl Architects previous projects in Perth - *Public Spaces & Public Life in Perth (1994)* and *Perth 2009: Public Spaces and Public Life*. These previous studies influenced major transformations of Perth over the past three decades resulting in a vastly more vibrant, prosperous and liveable city.
2. This is a key project under the Corporate Business Plan (CBP), with the 2025/2026 deliverable being the “Final vision for Central Perth presented to Elected Members”.
3. To achieve the City’s goal of 55,000 residents by 2036 and 90,000 by 2050, a shared vision for the public realm in Perth City Centre is required to enhance liveability, prosperity and sustainability.
4. High-quality public spaces are core infrastructure for a city centre with multiple benefits:
 - a. Economic:
 - i. Drives visitation, footfall, spending and investment
 - ii. Boosts property and land values
 - iii. Supports tourism and City branding
 - b. Social and Community
 - i. Creates inclusive, shared spaces
 - ii. Improves public health and wellbeing
 - iii. Enhances safety
 - c. Environmental
 - i. Urban cooling, biodiversity & climate resilience
 - ii. Supports sustainable transport
 - iii. Improves people’s connection with nature
 - d. Cultural & Civic
 - i. Strengthens City identity and civic pride
 - ii. Supports arts & culture
 - e. Governance
 - i. Higher return on public investment programs
 - ii. Adaptable and resilient
5. Investment in public spaces therefore delivers shared value for both the community and the private sector. If strategically planned and well designed, great public spaces can compound these multiple benefits and maximise return on investment.
6. The study identifies the most powerful public realm and connectivity improvements needed to support Perth City Centre’s growth by translating the City’s strategic goals into evidence-based, place specific directions for future planning and investment.

7. The project has been undertaken in four phases as summarised below:

a. **Phase 1: Research and Analysis**

This phase included review of existing strategies and policies governing the City of Perth, along with extensive Public Spaces & Public Life studies across the city centre. This work comprised 59 observational studies, with 155,712 people counted between December 2024 and January 2025.

The findings were summarised in the Report Card:

https://perth.wa.gov.au/-/media/Project/COP/COP/COP/Documents-and-Forms/Develop/Documents/Future-Perth/Documents/Major-Projects-in-Perth/Towards-2036/20250402_Towards-2036---Central-Perth---PSPL---Report-Card-Final.pdf

b. **Phase 2: Engagement, Review & Preliminary Workshops**

A series of online workshops with stakeholders was facilitated by the City of Perth team and Gehl in June 2025. These workshops engaged 76 key external stakeholders with a strong connection with Central Perth from planning, design, development, property, tourism, and peak industry bodies. This phase also included several workshops and many interviews with City staff and Elected Members.

c. **Phase 3: Further Engagement and Draft Vision**

In early July 2025, the Gehl team facilitated a series of face-to-face engagement sessions, including Visioning Workshops with City of Perth Management, the Executive Leadership Team, Elected Members, and key external stakeholders involved in Phase 2. These sessions tested and refined the proposed Guiding Principles, Directions, and Key Moves.

d. **Phase 4: Final Vision**

The final phase of the project focuses on completing, endorsing and launching *Shaping Perth City Centre: Towards 2036 and Beyond*.

Insights from research and stakeholder engagement have informed the final document, structured around five (5) Guiding Principles, twenty (20) Directions and five (5) Key Moves – the most powerful and catalytic opportunities to shape the City Centre’s future. These are supplemented by an Implementation Road Map, providing an indicative program to realise the key moves.

Discussion

8. Towards 2036+ is guided by five place-based principles, the strategic directions that support them, and five prioritised key moves that bring the vision to life.

9. Guiding Principles: these are clearly defined principles that will guide change.

a. **Guiding Principle 1: A Vibrant and Magnetic City**

Focuses on attracting and sustaining a diverse mix of people and businesses by creating a safe, welcoming and lively city centre that supports everyday living, public life and a strong sense of belonging.

b. Guiding Principle 2: A Well-Connected City

Prioritises simple, safe and accessible movement by reducing reliance on private cars and strengthening walking, cycling and public transport to improve connectivity and liveability.

c. Guiding Principle 3: A Climate-Resilient City

Embeds climate resilience into streets, buildings and public spaces through cooling, water-sensitive design, blue-green corridors and stronger connections to the Swan River, Kings Park and natural systems.

d. Guiding Principle 4: A City with Diverse Identities and Stories

Celebrates Perth's Whadjuk Nyoongar heritage, cultural diversity, creativity and built heritage by embedding culture into everyday city life and ensuring inclusive, distinctive public spaces.

e. Guiding Principle 5: A City that Invites People to Explore and Stay

Strengthens a connected, high-quality network of streets, squares and parks to encourage walking, exploration and longer stays, enhancing the city centre's character and appeal.

10. Directions: these translate the guiding principles into clear areas of focus that guide decision making. They describe what needs to change to support the vision.

a. *A Vibrant and Magnetic City* Directions:

- More Liveable Heart
- Enhanced Retail Core
- Enhanced Lighting
- Better Social Infrastructure

b. *A Well-Connected City* Directions:

- Simplified Bus Network
- Calmed Car Traffic
- Filled Gaps in Micro-Mobility Network
- Enhanced Arrival Experience

c. *A Climate-Resilient City* Directions:

- Embraced Natural Assets
- Streets as Blue-Green Connectors
- Activated Underutilised Land

- Cooled City

d. ***A City with Diverse Identities and Stories*** Directions:

- Stronger Connection to Country
- Culture in Everyday Life
- Inclusive Public Spaces for All
- Activated Human Scale Built Heritage

e. ***A City that Invites People to Explore and Stay*** Directions:

- Seamless Public Space Network
- Upgraded Existing Public Spaces
- Prioritised Street Level Public Life
- Clear Public Space Hierarchy

11. Key Moves: these are bold, place-based actions that translate the vision and strategic intent of the Guiding Principles and Directions into clear, spatial change on the ground.

a. **Key Move 1: North–South Connectors**

Strengthens William Street and Barrack Street as primary north–south links between Northbridge and the Riverfront, supported by pedestrian-focused connections from Perth Station to the river. Transformative street interventions will improve walkability, legibility and place identity, creating stronger addresses along each route.

b. **Key Move 2: Buneenboro Loop**

Extends the riverfront experience beyond Elizabeth Quay to create a connected loop linking the city, river and Country. The loop strengthens destinations to the east, west and south, improves connections to Kings Park and South Perth, and enhances cultural, recreational and active transport opportunities along the riverfront.

c. **Key Move 3: Living Streets**

Supports residential growth by creating people-focused streets in targeted city centre pockets. High-quality public spaces, local services, traffic calming and street greening will foster strong neighbourhoods, support 24/7 activity and make city living more attractive and sustainable.

d. **Key Move 4: Malls Consolidated**

Clarifies the distinct roles of Hay Street Mall and Murray Street Mall to strengthen the retail core. Hay Street Mall will evolve as a food, entertainment and lifestyle destination, while Murray Street Mall will remain the city’s primary retail precinct, enhanced through public realm and greening improvements.

e. Key Move 5: East–West Transit Corridors

Reimagines St Georges Terrace and Wellington Street as multi-modal corridors prioritising public transport, walking and cycling. Consolidated transit, potential mid-tier systems and public realm upgrades will create quieter, greener and more people-friendly streets, strengthening connections across the city centre.

12. There will be a staged approach to delivering the Towards 2036+ Key Moves. In the short term (next 2 years), the focus is on pilots, trials and feasibility studies to test ideas, engage stakeholders and build momentum through early street, riverfront and public space activations. In the medium term (3–10 years), successful pilots are translated into permanent upgrades, with expanded Living Streets, improved riverfront connections and delivery of key infrastructure. Beyond 2036, the Key Moves are fully realised through major infrastructure projects, comprehensive street transformations and policy changes, supporting a connected, people-first and vibrant city centre.

13. ConsultationTo get to the final vision, consultation was held at various stages of the project.

14. Phase 1 – Research and Analysis (Output - Report Card) - Complete

The Report Card was finalised and published on the City's website, with associated hard copies provided to the ELT. Links to the Report Card have also been shared during the Phase 2 workshops, and hard copies have been sent to the relevant State Ministers.

[Towards 2036 | City of Perth](#)

Throughout this phase, multiple briefings and engagement activities were undertaken including

- 11 December 2024 – Briefing with Elected Members, Gehl and key stakeholders.
- 10 February 2025 – Function with key stakeholders and Elected Members, serving as early engagement and a soft launch of the Report Card Findings.
- 11 March 2025 – Elected Members Engagement Session, during which the draft Report Card findings were presented. The Report Card was subsequently distributed via briefing note for final feedback prior to finalisation and publication.

15. Phase 2 – Engagement, Review & Preliminary Workshops - Complete

This phase included:

- Six online workshops with external stakeholders (facilitated by the CoP team and Gehl in Copenhagen – May 2025). These workshops engaged 76 key external stakeholders from planning, design, development, building, tourism, peak industry bodies.
- Six online interviews with key internal CoP stakeholders / subject matter experts. These were generally well received. Discussions provided valuable insights to develop these ideas further in future phases.
- 10 June 2025 – Elected Members Engagement Session, during which an update on the project was provided including an overview of the key themes, wins and challenges.

16. Phase 3 – Further Engagement and Draft Vision (Output – Draft Vision Document) – Complete

The Gehl team visited Perth for one week in early July for a series of engagement activities including:

- Online Maptionnaire survey – invitees of all phase 3 workshops were invited to complete this survey (July). The survey was also circulated to Elected Members via Briefing Note on 26 May 2025.
- 1 July 2025 – Visioning Workshop with key City of Perth Management personnel.
- 1 July 2025 – Visioning Workshop with key external stakeholders.
- 2 July 2025 – Visioning Workshop with Elected Members
- Several face-to-face follow up meetings with key stakeholders to seek more feedback on particular points of interest – City Planning, Commercial Services, PCEC & Fiveight.

These workshops and meetings began to introduce and test some initial ideas of what could be included in the vision. Gehl proposed 5 preliminary strategic goals for discussion, activities and feedback. These were generally well received. Discussions provided valuable insights to develop these ideas further in future phases.

These sessions tested and refined the proposed Guiding Principles, Directions, and Key Moves.

17. **Phase 4 – Final Vision – Underway**

The final phase of the project focuses on completing, endorsing and launching Shaping Perth City Centre: Towards 2036 and Beyond. Key engagement activities include:

- 2 December 2025 – Final draft document circulated to Elected Members via briefing note for review and feedback.
- 16 December 2025 – Final draft document presented to Elected Members for feedback.

Decision Implications

18. The study is intended to inform the development of an implementation plan and to support the City's advocacy position on significant future city-shaping projects. It has also been considered in the preparation of the City of Perth's draft Capital City Plan.
19. If Council supports the recommendation, the final study will be adopted and will be used to inform future planning and advocacy actions.
20. If Council does not support the recommendation, the City will be unable to finalise or adopt the study, limiting its ability to use the work to guide future planning, advocacy, and the development of the Capital City Plan.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Liveable
Related Documents (Issue Specific Strategies and Plans):	Capital City Plan Strategic Community Plan 2022-2032 Corporate Business Plan 2023/24 - 2026/27 Local Planning Strategy

Legislation, Delegation of Authority and Policy	
Legislation:	Nil.
Authority of Council/CEO:	Nil.
Policy:	Nil.

Financial Implications

Nil.

Further Information

Nil.

11.2 Submission on Draft Station Precincts Improvement Plan - Claisebrook Station

Responsible Officer	Maria Cooke – General Manager Planning and Sustainability
Voting Requirements	Simple Majority
Attachments	Attachment 11.2A – City of Perth Submission on Station Precincts Improvement Plan ↓ Attachment 11.2B – Station Precincts Improvement Plan ↓

Purpose

For Council to consider a submission to the Western Australian Planning Commission on the draft Station Precinct Improvement Plan that will apply to Claisebrook Station.

Recommendation

That Council ENDORSE the submission to the Western Australian Commission on draft Station Precincts Improvement Plan, as shown in **Attachment A**.

Background

1. On 5 December 2025, the Western Australian Planning Commission (WAPC) invited the City to provide comments on the draft Station Precincts Improvement Plan (Improvement Plan). The Improvement Plan is provided in **Attachment B**. The comment period concludes on 27 February 2026.
2. The Improvement Plan designates 10 metropolitan train stations as precincts. Claisebrook Station is one of the identified precincts.
3. The Improvement Plan area generally includes all land within an 800 metre radius, covering the City of Perth and City of Vincent. For the City of Perth, the boundary has excluded land immediately adjacent the station that is the responsibility of DevelopmentWA.
4. An Improvement Plan is a strategic planning instrument used in areas identified by the WAPC as requiring State-led planning to coordinate re-development. An Improvement Plan precedes an Improvement Scheme. The primary purpose of an Improvement Plan is to establish the boundary and objectives that inform the Improvement Scheme.
5. The objectives of the draft Improvement Plan are:
 - a. *Guide planning and development within Station Precincts to align with the strategic planning objectives of Perth and Peel @ 3.5 million, prioritising sustainable urban growth and land use;*
 - b. *Support the delivery of new housing and ensure station precincts provide a diversity of housing options to cater for different community and lifecycle needs;*
 - c. *Increase consistency in planning and decision making, providing greater certainty to local communities and the housing development industry;*
 - d. *Coordinate the activities of state infrastructure providers and prioritise investment to support housing delivery in Station Precincts;*
 - e. *Optimise the use of existing State owned land and building assets within Station Precincts for housing and mixed use development.*
6. The Improvement Scheme for the Claisebrook Precinct (once prepared) will contain the detailed planning provisions applicable to the precinct. It is understood the Improvement Scheme may apply to all land, or a portion of land located within the Improvement Plan boundary.
7. The WAPC has not released information regarding the sequence or timeframe for preparing the Improvement Schemes for the 10 designated station precincts.
8. There are multiple planning authorities responsible for issuing planning approvals in this area. These are, the City of Perth (land zoned under the current City Planning Scheme No. 2 and Local Planning Scheme No.26), Development WA (Royal Street Carpark site), Department of Planning, Lands and Heritage (land reserved under the Metropolitan Region Scheme) and City of Vincent (land located north of the train line and Newcastle Street).
9. Once the Improvement Scheme is in place, the WAPC will be responsible for issuing planning approvals, unless this is delegated back to the local government.

Local Planning Strategy

10. The City's *Local Planning Strategy* (Strategy) outlines the strategic direction for the future planning and development of the city. The Strategy was adopted by Council on 13 December 2022 and endorsed by the Western Australian Planning Commission (WAPC) on 30 May 2023.

11. The Strategy includes an action to work with State Government to undertake a detailed planning study of the Mclver-Claisebrook station precinct, that addresses the following planning directions:
- *Station rationalisation: Rationalise the Mclver and Claisebrook train stations;*
 - *Growth opportunities: Optimise development opportunities on underutilised land to accommodate resident population and employment growth;*
 - *Health, knowledge and Innovation: The Royal Perth Hospital is a significant medical and research facility and major employer of Perth. Any future redevelopment of Royal Perth Hospital should consider:*
 - *Outcomes of previous masterplanning undertaken for the site.*
 - *The heritage status and significance of Royal Perth Hospital.*
 - *Addressing the severance issues caused from the train line.*
 - *Considering highest and best use of existing State and City owned land.*
 - *Encourage the clustering of land uses which attract works into the area.*
 - *Connectivity: Improvement movement to and across the Central Perth, Northbridge and Claisebrook neighbourhoods; and*
 - *Public realm: To enhance the public realm and ensure that development positively contributes to it.*

Discussion

12. As the State Government is a major landholder of the area around Claisebrook Station, the Improvement Plan and subsequent Improvement Scheme presents a significant opportunity to help address the objectives of the Strategy through:
- Redeveloping underutilised State land.
 - Addressing severance issues created by the road and rail infrastructure.
 - Improving access and accessibility to the train stations.
 - Integrating the train stations in the surrounding neighbourhoods and movement networks.
 - Improving public realm and wayfinding within the precinct.
 - Delivering new housing and community infrastructure.
13. The Improvement Plan is focused on defining the boundary and broad objectives that will inform a future Improvement Scheme. It contains no provisions relating to land use, built form or other development requirements, which will be contained within a future Improvement Scheme. For this reason, and to assist the State Government on more detailed planning and design of the Precinct, the submission to the WAPC has included advice and recommendations on further planning of the Precinct.
14. The submission addresses the following key matters that are essential to the successful redevelopment of the precinct:
- a. *Boundary Considerations:* the submission recommends the Improvement Plan boundary include the Development WA area immediately adjacent Claisebrook station and additional lots at the

Royal Perth Hospital. Inclusion of the DevelopmentWA land is critical to achieving meaningful improvements to connectivity and accessibility. The additional lots around the Royal Perth Hospital are also recommended to be included to allow for holistic planning of the health precinct.

- b. *Existing masterplans, studies and local planning framework:* extensive work has already been undertaken for the precinct area, including masterplans, the City's Local Planning Strategy and draft Local Planning Scheme No. 3. These documents collectively provide a strong evidence base for future planning and should form the basis for the preparation of the Improvement Scheme. Importantly, any requirements of the Improvement Scheme should deliver place-responsive built form outcomes.
 - c. *Connectivity:* the submission identifies the significant accessibility and movement challenges arising from rail and freeway infrastructure and the close proximity of Claisebrook and McIver Stations. These stations are not currently well integrated into the neighbourhood or well-connected into the broader public transport, cycling or walking networks. The submission advocates integration of the train through rationalising the train stations, improving linkages between the train station and the neighbourhood, integrating the train stations other transport networks, and improving the public realm and the pedestrian experience.
 - d. *Community infrastructure:* The Local Planning Strategy forecasts the need for a new public secondary school by 2036. The Claisebrook Station precinct is well-suited to accommodate a secondary school, given its strong public transport access, proximity to Wellington Square, the existing TAFE, and the availability of State-owned land. The submission also advises on the City's current work on a draft community infrastructure plan and advocates for a site to be identified for public secondary school within the Improvement Plan area.
 - e. *On-going collaboration:* the need for ongoing collaboration between the City and State is necessary to ensure alignment with State and local objectives. It is requested that appropriate City technical representation be included in any technical working group or Planning Committee if the WAPC decides to form a committee.
15. The preparation of an Improvement Scheme will not alter or delay the current progression of draft LPS3. The draft LPS3 was considered by the Statutory Planning Committee on 4 February 2026 with the next step being consideration by the Minister for Planning for approval to proceed to consultation.

Consultation

16. Nil.

Decision Implications

17. Should Council support the recommendation, the City's submission on the draft Improvement Plan will be lodged with the WAPC.
18. If Council does not support the recommendation, Council can resolve to amend the submission prior to lodgement with the WAPC.
19. If Council does not support the recommendation and does not resolve to amend the submission, the City will not lodge a submission.

Strategic, Legislative and Policy Implications

Strategic Community Plan	
Strategic Pillar (Objective)	Liveable
Related Documents (Issue Specific Strategies and Plans):	<p><i>Local Planning Strategy</i></p> <p>The Strategy includes and action to undertake a detailed planning study of the McIver–Claisebrook precinct in partnership with the State Government. The planning study seeks to develop an appropriate planning framework to address:</p> <ul style="list-style-type: none"> • Rationalising the two stations; • Unlocking development potential on underutilised land; • Guiding future redevelopment of Royal Perth Hospital; and • Addressing land use and connectivity constraints, improving links between surrounding neighbourhoods, and enhancing the public realm. <p>The creation of an Improvement Plan aligns the Strategy action.</p>

Legislation, Delegation of Authority and Policy	
Legislation:	Nil.
Authority of Council/CEO:	The City of Perth submission on the draft Improvement Scheme is being considered by Council at the discretion of the CEO.
Policy:	Nil.

Financial Implications

20. The draft Improvement Plan area includes properties owned by the City of Perth. These are currently used as the Newcastle Street Carpark and Saunders Street Carpark, as well as the container for change site. The City is advocating for the area adjacent to the Claisebrook Train Station that is currently under planning control of Development WA to be included in the Improvement Plan area, as it is currently excluded. The City owns property in Royal Street which is currently used as an at-grade car park.
21. The Improvement Plan does not have direct financial implications for the City’s landholding. Any implications in terms of the future development potential of City owned land would be considered once an Improvement Scheme has been prepared and released for consultation.

Further Information

22. Nil.

11.3 City of Perth Motion - ALGA 2026 National General Assembly - Mandatory NABERS Ratings for Apartment Buildings

Responsible Officer	Maria Cooke – General Manager Planning and Sustainability
Voting Requirements	Simple Majority
Attachments	Attachment 11.3A – Motion - ALGA 2026 National General Assembly - Mandatory NABERS Ratings for Apartment Buildings ↓

Purpose

To seek Council endorsement for the ‘Motion for Mandatory NABERS Ratings for Apartment Buildings’ for the Australian Local Government Association (ALGA) National General Assembly in June 2026.

Recommendation

That Council ENDORSE the ‘Motion for Mandatory NABERS Ratings for Apartment Buildings’ for the Australian Local Government Association (ALGA) National General Assembly in June 2026.

Background

1. ALGA is hosting the 32nd National General Assembly of Local Government (NGA) in Canberra from 23-25 June 2026 with the theme “Stronger Together: Resilient. Productive. United”.
2. The NGA provides an opportunity for councils to come together to share ideas, discuss key issues and debate motions to inform the development of policy that can be used by other local governments and to demonstrate the value of local government in delivering national priorities.
3. The Commercial Building Disclosure (CBD) program, administered under the Building Energy Efficiency Disclosure Act 2010, mandates energy ratings for commercial office buildings over 1,000 square metres when sold or leased, using the National Australian Built Environment Rating System (NABERS), promoting transparency and energy efficiency in the built environment.
4. NABERS provides a proven framework for assessing and improving the environmental performance of buildings. While NABERS ratings are currently available for apartment buildings, they remain voluntary for residential properties.
5. The City of Perth proposes a motion for discussion at the NGA to support the expansion of mandates under the Commercial Building Disclosure (CBD) program to residential apartment buildings, making NABERS ratings mandatory for apartment buildings like the requirements for commercial properties.

Discussion

6. A significant portion of Australia’s apartment building stock is energy-inefficient, contributing to high energy consumption, increased greenhouse gas emissions, and escalating living costs. Many households, particularly in older buildings, are paying disproportionately high energy bills due to poor insulation, outdated heating systems, and inefficient appliances.
7. The NABERS framework targets environmental performance ratings for shared services and common areas (for e.g., lifts, lobbies, pools, and lighting), which can constitute up to 60% of a building's total energy consumption. It provides an environmental performance benchmark for continuous performance monitoring.
8. Environmental benefits include targeting reducing resource use (for example, energy and water) by retrofitting to more efficient energy and water systems and upgrading building elements powered by gas. Resource efficiency measures reduce greenhouse gas emissions and resource consumption.
9. Economic benefits include reduced energy and water costs by up to 30-42%, as NABERS identifies inefficiencies in common areas which are high energy and water consumers. This reduces cost-of-living pressures for residents. Property appeal and property values can be enhanced and increased for owners.
10. Social and community benefits include empowering individuals to choose energy-efficient homes whether they are prospective buyers or renters. The program provides transparency to everyone, increases resident satisfaction, allows investor confidence, enhances a building’s sustainability reputation as a desirable place to live and fosters environmental stewardship within communities.
11. Local governments can drive any mandated program requirements at the local level through their roles in urban planning, enforcement and providing incentives. They can offer localised support such as workshops for strata managers, coordinate subsidies during any fee-waiver period, and data-sharing platforms to track progress.

12. Coordination at the local level amplifies national energy transition efforts by enabling place-based innovations, like net-zero precincts, while empowering residents through education campaigns that link building efficiency to everyday cost savings and climate resilience.
13. By advocating for mandatory NABERS ratings for apartments, the City of Perth’s motion at ALGA should highlight the need for the Australian government to:
 - a. Extend the mandates under the Commercial Building Disclosure (CBD) program to residential apartment buildings, making NABERS ratings mandatory for apartment buildings in a manner like requirements for commercial properties.
 - b. Support widespread uptake and reduce barriers for building owners and managers, direct NABERS to waive all submission and assessment fees for apartment building ratings for the next five years.
 - c. Amend relevant legislation to require NABERS ratings to be disclosed in all rental and sale advertisements for apartments, ensuring prospective tenants and buyers have access to transparent energy efficiency information.
14. The City of Perth has a unique opportunity to lead the nation by advocating for mandatory environmental performance ratings and requiring their disclosure in all rental and sale advertisements that enhances transparency, incentivises efficiency upgrades, and supports Australia's sustainability agenda, including the push toward net-zero emissions in the built environment.

Consultation

15. Not applicable.

Decision Implications

16. If Council supports the recommendation, then the motion is to be submitted to ALGA by 8:59pm WST, Friday 27 February 2026, to be considered for inclusion at the NGA in June 2026.
17. If Council does not support the recommendation, then the motion will not be submitted to ALGA for consideration.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Sustainable
Related Documents (Issue Specific Strategies and Plans):	Strategic Community Plan 2022-2032 Strategic goal S1 – A well-planned, designed and managed city. Strategic goal G2 – A high-performing organisation.

Legislation, Delegation of Authority and Policy	
Legislation:	<p>Sections 3.1(1) and 3.1(1A) of the Local Government Act 1995</p> <p>Outlines the function of a local government is to provide good government of persons in its district and in exercising this function to give regard to promoting the district’s environmental, economic and social sustainability; planning for mitigating climate change risks; and considering future generations when making decisions.</p> <p>City of Perth Act 2016 - Section 4(a)(i)(ii), 4(b) and Section 8(a)(d)(f)(j)</p> <p>The City of Perth and the City of Perth Council are responsible for recognising, promoting and enhancing the economic, social, cultural, environmental and civic role of Perth as the capital city for the benefit of its community and the broader Perth region. This specifically includes developing and maintaining collaborative inter-governmental relationships at regional, State, national and international levels with a view to developing and implementing strategies for the continued improvement of the City of Perth and facilitating advocacy opportunities.</p>
Authority of Council:	Council is exercising its role to advocate on its own behalf and on behalf of its community.
Policy:	Nil.

Financial Implications

18. Nil.

Further Information

19. Nil.

12. Community Development Alliance Reports

Nil.

13. Infrastructure and Operations Alliance Reports

Nil.

14. Commercial Services Alliance Reports

14.1 Corporate Business Plan 2025/26-2028/29 Quarterly Progress Report 2

Responsible Officer	Steve Holden – General Manager Commercial Services
Voting Requirements	Simple Majority
Attachments	Attachment 14.1A – Corporate Business Plan 2025/26-2028/29 Quarterly Progress Report 2 (Oct-Dec 2025) ↓

Purpose

The report provides Council with a progress update for the deliverables set out in the Corporate Business Plan 2025/26-2028/29. It covers activities during the second quarter of the 2025/26 financial year, covering the period 1 October to 31 December 2025.

Recommendation

That Council ENDORSES the Corporate Business Plan 2025/26-2028/29 Quarterly Progress Report 2 for the period 1 October to 31 December 2025, as contained in **Attachment A**.





Background

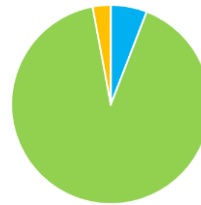
1. Council adopted the Corporate Business Plan 2025/26-2028/29 (the CBP) at its Special Meeting held on 15 July 2025(Council Resolution SCM-25/07-003).
2. The CBP establishes the City’s priorities for the next four years, guided by the Strategic Community Plan 2022-2032 (Revised 2024), and sets out the City’s deliverables for the first year of the plan.
3. The City reports to Council quarterly on the implementation of the CBP. Council endorsed the first quarterly report for 2025/26 at its Ordinary Meeting held on 18 November 2025 (Council Resolution OCM-25/11-008).

Discussion

4. The quarterly progress report is contained in **Attachment A** and a summary is provided below.

5. At the end of the quarter:

- a. 11 (32%) deliverables have been achieved 
- b. 21 (62%) deliverables are on track 
- c. 2 (6%) deliverable is on watch 
- d. 0 deliverables are delayed 



6. The 9 deliverables achieved during quarter 2 are:

- a. City Events program –
 - i. Christmas celebrations delivered
 - ii. New Year’s Eve celebrations delivered
- b. Safer City –
 - i. Design Assessment of Wellington Square to reinforce key safety principles in the public realm
 - ii. Undertake independent research to assist the City to develop a better understanding of seasonal visitor usage in public parks
 - iii. Trial use of mobile sound level monitoring equipment in the public realm
 - iv. Assess the City’s community safety campaign to enhance future engagement with the community
- c. Hay Street West, Elder to Thomas Street – Final concept design provided to Elected Members following public consultation
- d. Technology Replacement (Boom gated car parks) – Tender process completed
- e. Strategic Community Plan Major Review – Stakeholder engagement completed.

7. The two deliverables reported as ‘on watch’ are:

Project	Deliverables for 25/26	Progress comments
Local Planning Scheme No. 3	Community and stakeholder consultation commenced ¹	The draft scheme was presented to Council in April 2024 and submitted to the State Government for approval to advertise but a decision is yet to be received. The City continues to work closely with the State Government to progress proposed changes and it is anticipated that consultation will commence in 2026.
Mardalup Park Public Toilet	Construction commenced ²	A draft Aboriginal Heritage Conservation Report is being reviewed by the Whadjuk Aboriginal Corporation. Following feedback, the City will apply for heritage approvals and commence procurement concurrently during quarter 3.

¹ Dependent on approval from the Department of Planning, Lands and Heritage.

² Dependent on Aboriginal heritage approval from the Department of Planning, Lands and Heritage.

Consultation

8. Nil.

Decision Implications

9. Nil.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	A Well-Governed City
Related Documents (Issue Specific Strategies and Plans):	Strategic Community Plan 2022-2032 – Articulates the community’s vision for Perth. Corporate Business Plan 2025/26-2028/29 – Sets out how the City will deliver the vision in the Strategic Community Plan.

Legislation, Delegation of Authority and Policy	
Legislation:	Section 2.7 of the <i>Local Government Act 1995</i> provides that Council is responsible for the performance of the local government’s functions. Section 5.56 of the <i>Local Government Act 1995</i> requires a local government to plan for the future of the district. Regulation 19DA of the <i>Local Government (Administration) Regulations 1996</i> establishes the requirements for a Corporate Business Plan, including adoption and modification.

Authority of Council/CEO:	Under the Act and Regulations, the Council is responsible for the performance of the City's functions and setting the Corporate Business Plan. Accordingly, it is appropriate for Council to receive regular updates on the progress of this plan. Regulation 19DA(6) of the <i>Local Government (Administration) Regulations 1996</i> requires that a Corporate Business Plan, or modifications of such a plan, be considered and adopted by an absolute majority of Council.
Policy:	Nil.

Financial Implications

10. Nil.

Further Information

11. Nil.

14.2 City of Perth Parking Fee Review

Responsible Officer	Steve Holden – General Manager Commercial Services
Voting Requirements	Absolute Majority
Attachments	Attachment 14.2A – Proposed Parking Fee Schedule Changes ↓

Purpose

This report is for Council to consider proposed parking fee increases, changes to Three-Hour Free parking at three select City car parks and One-Hour Free parking at Point Fraser car park in support of our Purpose Statement:

‘Deliver strong and sustainable surpluses to support the City of Perth in the delivery of infrastructure and services to its residents and businesses.’

Recommendation

That Council APPROVES:

1. to amend the adopted 2025/26 Schedule of Fees and Charges to increase parking fees effective from 30 March 2026, as outlined in **Attachment A**, subject to completion of the statutory local public notice provisions.
 2. to amend the City’s Three-Hour Free parking promotion to Two-Hour Free at the Pier Street, Cultural Centre and His Majesty’s Car Park effective from 30 March 2026, subject to completion of the statutory local public notice provisions.
 3. to remove One-Hour Free parking at Point Fraser Car Park effective from 30 March 2026, subject to completion of the statutory local public notice provisions.
-

Background

1. Parking revenue is vital to the City as an enabler for investment in infrastructure, event activation and to minimise increases to rates.
2. Parking Services currently provides \$5M in free parking incentives introduced to drive visitation back into the City.
3. A proposal to increase parking fees was presented to Elected Members at an Engagement session on 3 February 2026, with the proposed increases to commence on 30 March 2026.

Discussion

4. Proposed modest increases to parking fees from 30 March 2026 are balanced and necessary to offset the increasing demand for all day parking in boom gated off-street car parks, noting that existing technology in these facilities does not yet support digital payments or booking in advance.
5. Aligning the total cost of a parking meter transaction with the total cost of using the Payment App contributed to uptake increasing above 80% but this was only ever intended to be a short term strategy (promotional phase) as it obligated the City to absorb the 11.5% Easy Park App service fee to create this price parity.
6. This significant Payment App take up has supported the reduction in physical parking equipment, delivering efficiencies for the City.
7. Re-establishment of the user pay service fee on all Easy Park payments supports the intended long term pricing model where the user pays a convenience fee direct to the App provider, ensuring full cost recovery and consistency across City of Perth parking payment platforms, while allowing for monitoring of customer behaviour and future adjustments if required.
8. The projected increase in revenue for FY 25/26 for increased fees commencing April is estimated at \$1M with App payment uptake remaining above 80% (excluding any changes to free parking).
9. Projected increase in revenue for FY 26/27 is estimated at \$4M with 80% user uptake remaining on the Payment App on-street and in non-boom gated car parks.
10. The proposed \$4M parking fee increase aligns with the City's Long Term Financial Plan, with any additional revenue providing a direct benefit by supporting the replenishment of City reserves for future projects.
11. A return to fee payable at night created turnover within our facilities that were reaching capacity with increased events and activation within the City.
12. A change to two-hour free parking will allow more visitors to access parking spaces, reducing congestion, and ensuring fairer use of parking facilities, particularly in these high-demand areas.
13. Data suggests that during a typical shopping trip, retail spend is initially higher and tapers off and therefore the reduction to two-hour free parking will have the potential to drive additional retail spend across the City as the bays are encouraged to be turned over more frequently with new shoppers.
14. Projected increase in revenue by reducing to Two-Hour Free parking for FY 26/27 is an estimated \$1M.
15. The Point Fraser Car Park is currently the only non-boom gated (open-air) parking facility that offers One-Hour Free parking.
16. Point Fraser Car Park operated at a loss to the ratepayer in FY24/25.

17. Projected increase in revenue by removing one-hour free parking in Point Fraser for FY 26/27 is an estimated \$400K to aid in mitigating these losses.
18. Operating costs increased by 1%, including ongoing payment of the Perth Parking Levy, which increased fees by 5.8% in FY 2025/26.

Consultation

19. Nil.

Decision Implications

20. If Council supports the parking fee increase recommendation, there is a potential \$4M increase to annual revenue aligning with the Long Term Financial Plan while also addressing parking capacity.
21. If Council support the introduction of Two-Hour Free parking, there is a potential \$1M increase to annual revenue.
22. If Council support the removal of One-Hour Free parking at Point Fraser Car Park, there is a potential \$400K increase to annual revenue.
23. If Council is supportive of the officer’s recommendation, then in accordance with s.6.19 of the Local Government Act 1995 it will be necessary to give local public notice of Council’s intention to increase the City’s parking fees and the date from which the new fees will take effect. Reg. 3A of the Local Government (Administration) Regulations 1996 requires that, where no other specific period of notice is required, then notice must be given for a period of not less than seven days. This means that the new provisions cannot come into effect until a full week after the local public notice is given.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Prosperous
Related Documents (Issue Specific Strategies and Plans):	City of Perth: Parking Business Plan 2021/22 – 2025/26. ‘Deliver strong and sustainable surpluses to support the City of Perth in the delivery of infrastructure and services to its residents and businesses.’

Legislation, Delegation of Authority and Policy	
Legislation:	<i>Local Government Act 1995</i> <i>Regulatory provisions – Sections 6.17 and 6.38 of the Local Government Act 1995.</i>
Authority of Council/CEO:	Fee schedule changes require approval by Council.
Policy:	CP 2.3 Strategic Financial Planning and Budgeting Policy.

	<p>This proposal aligns with the policy objective to support a well-considered, consistent, and strategic approach to planning for, and allocating the financial resources required to deliver on the Strategic Community Plan.</p>
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Financial Implications

24. Financial implications of the recommendations will increase revenue to deliver strong and sustainable surpluses to support the City of Perth in the delivery of infrastructure and services to its residents and businesses.

Further Information

25. Nil.

14.3 Perth Bowling and Recreation Club - Lease Proposal

Responsible Officer	Steve Holden – General Manager Commercial Services
Voting Requirements	Absolute Majority
Attachments	Attachment 14.3A – Attachment 1 - Perth Bowling & Recreation Club - Key Commercial Terms (Lease Proposal) ↓

Purpose

To seek Council approval to enter into the disposal of a new lease for 2 Plain Street, East Perth, to the Perth Bowling and Recreation Club ('Lessee') as per Attachment 1 ('Key Commercial Terms').

Recommendation

That Council:

1. APPROVES the proposed Key Commercial Terms to lease portion of 2 Plain Street, East Perth to Perth Bowling and Recreation Club.
 2. APPROVES the funding of \$300,000 (plus annual CPI adjustments) from the Community Infrastructure Reserve to fund the Co-Contribution Capital Works.
 3. DELEGATES authority to the Chief Executive Officer to execute the Lease Agreement in accordance with the Key Commercial Terms.
-

Background

1. The 'Perth Bowling and Recreation Club', hereafter (Club), formerly known as the 'Perth & Tattersalls Bowling Club', has been based in the City of Perth owned building on a portion (approx. 8,475m²) of 2 Plain Street, East Perth (Site) since 1962.
2. The total area of the site, including the Club, is 12,581sq m and is owned freehold by the City.
3. The site incorporates the Club, City of Perth Parking Plain Street Car Park, the City Watch Surveillance Centre, and City depot functions.
4. The Club, which was the first bowling club formed in WA, is mostly used by Club and associated club members, however it is also open to the public. The Club also caters for corporate and private functions including conferences and weddings.
5. The City has contributed significant funds throughout the lease towards the upkeep and maintenance of the current Club building, however the building is past it's design life and does not meet modern standards for a bowling club facility.
6. The City has aspirations to develop the site for community benefit whilst concurrently accommodating the longer term future of the Club within the East Perth area.
7. Specifically, the administration is progressing the following initiatives which will impact the Site and the wider precinct.
 - a. Finalisation of the City of Perth Community Infrastructure Plan in Q3 26/27 which will plan for community infrastructure to meet community needs in East Perth.
 - b. Draft Local Planning Scheme 3 (LPS3), subject to State Government consideration, is anticipated to progress to approval and gazettal in Q4 27/28 and proposes significant density increases to support the City's residential growth targets.
8. Furthermore, the WACA redevelopment, East Perth Primary School, and Perth Park developments will impact the wider East Perth precinct and provide sporting and recreation options.
9. In consideration of community use versus income-generating opportunities on freehold land owned by the City, and in consideration of the above, the City and the Club have mutually agreed to allow the Club to operate in the facility on a month-to-month lease basis since 2008.
10. However, it is timely to provide the Club with a new five (5) year lease term, with the potential for two (2) further one (1) year terms at the City's discretion, to provide continuity for a long-standing community facility while supporting the City's broader strategic direction and objectives for the 2 Plain Street Masterplan, including the proposed future Community Sports & Recreation Hub.
11. The proposed lease term aligns with a planned capital investment programme by the City and the Club.
12. Noting the development potential of the site, the requirement for a long-term redevelopment strategy, and to provide security of tenure to the Club, the City has entered into conversations with the Club to formalise Key Commercial Terms for a new Lease.
13. Following a period of negotiations, Key Commercial Terms have now been agreed with the Club as per Attachment 1.

Discussion

Lease Proposal and Key Commercial Terms

14. The property is classified as Community Purpose, which means that the property is for community benefit or civic purposes.
15. Commencing rent will continue at the current rate of \$1 per annum plus GST, as per the Community Purpose classification.
16. A five (5) year lease term, plus two (2) further one (1) year terms, which can be exercised at the discretion of the City, has been agreed upon.
17. The Permitted Use will be for operation of a bowling club, including associated facilities such as bar, dining, functions, and community recreation activities.
18. The variable and statutory outgoings have been agreed at an estimated \$52,675.92 plus GST per annum, to be borne by the Lessee.
19. A new survey and lettable area has been finalised, the lettable area has increased slightly to 8550m².
20. A break clause for relocation of the Club has been included in the Key Commercial Terms to ensure flexibility and adaptability of the site to meet future City planning needs.
21. Specifically, the break clause ensures flexibility for future redevelopment, including the proposed future Community Sports & Recreation Hub under the 2 Plain Street Masterplan.
22. Activation Clause - The Club must ensure the premises is regularly activated in a manner that contributes positively to the vitality, safety and amenity of the wider precinct. The Club will provide the City with an annual written report noting key performance metrics including but not limited to annual activities undertaken, shared use, participation numbers, and proposed initiatives for the following year.

Co-contribution Capital Works

23. The Lessor and Lessee are committed to the ongoing support of the Club, and it has been agreed by all parties that a shared investment by way of co-contribution will ensure security of tenure for the Lessee and a building that is fit for community purpose.
24. Subsequently, noting the condition of the facility, the Lessor and the Lessee have agreed to jointly fund necessary capital works to the Premises.
25. An aggregate maximum contribution cap of \$300,000 plus GST has been budgeted over the five (5) year lease term, plus the discretionary exercising of the two (2) further one (1) year terms by the City, indexed annually by CPI (Perth, All Groups), detailed below:
26. Year 1: A maximum contribution (cap) of \$185,000 by the City based on a 70/30 split (City contributes 70% and Club 30% to any capital works) on the basis that the Club will make an additional \$380,000 investment in year 1 to install a new artificial green and other minor works.
27. Year 2: A maximum contribution (cap) of \$52,000 (CPI adjusted) by the City based on a 50/50 co-contribution.
28. Years 3–7: A maximum contribution (cap) of \$12,600 (CPI adjusted) annually by the City based on a 50/50 co-contribution.
29. Proposed works include kitchen refurbishment and air-conditioning together with other essential improvements to ensure compliance and functionality.

Council Policy 2.7 – Property Performance, Investment and Disposal

30. Per Section 5.A (iv) of Council Policy 2.7 – Property Performance, Investment and Disposal, a property classified as Community Purpose may be considered for disposal (lease) sale in accordance with satisfaction of the following criteria:
 - a. The term, including any options, is not to exceed a maximum of 10 years.
 - b. Rent shall be at peppercorn rate.
 - c. The Lessee is to be responsible for payment of consumption of utilities and services, and with respect to leases, also variable outgoings and insurances.
31. The City considers that the Key Commercial Terms generally satisfies all the Criteria noted above and subsequently may be considered for disposal.
32. However, the addition of the Co-contribution Capital Works obligation will necessitate a deviation of Council Policy 2.7, in that the City is requesting that capital renewal obligations, including expenditure and ongoing maintenance in some instances, are sought to be shared between the Lessor and Lessee.
33. Noting the above, the Key Commercial Terms have been referred to Council for consideration for approval to commence the statutory process to effect the disposal, assuming that deviation from Council Policy 2.7 be accepted as a recommendation to this report.

Local Government (Functions and General) Regulations 1996

34. The proposed lease constitutes an exempt disposition under regulation 30(2)(b) of the *Local Government (Functions and General) Regulations 1996*, as the Club is a recreational/sporting body with no distribution of profit to its members.

Consultation

35. Elected Members were consulted.

Decision Implications

36. If Council supports the recommendation, the City will finalise the required procedural leasing steps and proceed to execute the lease agreement.
37. If Council does not approve the recommendation, the Lessee will be advised accordingly.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Prosperous
Related Documents (Issue Specific Strategies and Plans):	Strategic Community Plan 2022-2032

Legislation, Delegation of Authority and Policy	
Legislation:	<i>Local Government Act 1995</i> <i>Local Government (Functions and General) Regulations 1996</i>
Authority of Council/CEO:	Under section 2.13 Register of Delegations and Authorisations, the CEO has the authority to lease a land where its independent market rental valuation is less than \$2,000,000 pa.
Policy:	CP2.7 Property Performance, Investment and Disposal

Financial Implications

38. Per the requirements of the Co-Contribution Capital Works, an aggregate cap of \$300,000 plus GST over seven (7) years with the remaining balance indexed by CPI annually, has been agreed upon between the Lessor and Lessee.
39. The breakdown of the aggregate cap is detailed in the Discussion section of this paper.
40. The co-contribution will be funded as required by the Community Infrastructure Reserve. \$300,000 will be phased across the financial years.

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
Financial Year	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32 – 2032/33
Lease Year	Apr 2026 to Mar 2027	Apr 2027 to Mar 2028	Apr 2028 to Mar 2029	Apr 2029 to Mar 2030	Apr 2030 to Mar 2031	Apr 2031 to Mar 2032	Apr 2032 to Mar 2033
Financial Impact	\$185,000	\$52,000 + CPI	\$12,600 + CPI	\$12,600 + CPI	\$12,600 + CPI	\$12,600 + CPI	\$12,600 + CPI

Further Information

41. Nil.

15. Corporate Services Reports

15.1 Monthly Financial Statements - November 2025

Responsible Officer	Michael Kent – Chief Financial Officer
Voting Requirements	Simple Majority
Attachments	<p>Attachment 15.1A – Statement of Financial Activity P05-26 ↓</p> <p>Attachment 15.1B – Statement of Financial Activity Notes P05-26 ↓</p> <p>Attachment 15.1C – Supplementary Notes to the SFA P05-26 ↓</p> <p>Attachment 15.1D – Monthly Financial Statistics P05-26 ↓</p> <p>Attachment 15.1E – Statement of Financial Position P05-26 ↓</p> <p>Attachment 15.1F – Alliance Variances P05-26. ↓</p> <p>Attachment 15.1G – Capital Variances P05-26 ↓</p> <p>Attachment 15.1H – Investment Report P05-26 ↓</p> <p>Attachment 15.1I – Rates Monthly Debtors P05-26 ↓</p>

Purpose

This suite of reports provides Council with timely, meaningful financial insights regarding the City’s operating activities, financial performance, and financial position.

Recommendation

That Council RECEIVES the following financial reports for the period ended 30 November 2025:

- a. Statement of Financial Activity (SFA) - **Attachment A**.
 - b. Notes on Significant Variances - **Attachment B**.
 - c. Supplementary Notes to the Statement of Financial Activity - **Attachment C**.
 - d. Monthly Financial Statistics – **Attachment D**.
 - e. Statement of Financial Position - **Attachment E**.
 - f. Alliance Operating Variances - **Attachment F**
 - g. Capital Variances - **Attachment G**
 - h. Investment Report - **Attachment H**.
 - i. Rates Monthly Debtors Report - **Attachment I**.
-

Background

1. Presentation of a monthly financial report to Council is both a statutory obligation and good financial management practice that:
 - a. Demonstrates the City's commitment to managing its operations in a financially responsible and sustainable manner.
 - b. Provides timely identification of variances from budget expectations for revenues and expenditures and identification of emerging opportunities or changes in economic conditions.
 - c. Ensures proper accountability to the community for the use of financial resources.
2. Preparation of a monthly Statement of Financial Activity (SFA) is the minimal statutory requirement of the *Local Government Act 1995* and regulation 34 of the *Local Government (Financial Management) Regulations 1996*. It is also a responsible financial management practice to allow Council to effectively execute their financial management responsibilities.
3. Financial information that is required to be reported directly to Council monthly includes:
 - a. Operational financial performance against budget expectations.
 - b. Explanations for identified variances from expectations.
 - c. Financial position of the City at each given month end.
4. This statutory financial information is supported by additional supplementary information including investments performance and reports on rates and general debtors.

Understanding the Financials

5. When reading the financial information provided in this report, 'variances' (deviations from budget expectations) are classified as being either:
 - a. Favourable variance.
 - b. Unfavourable variance.
 - c. Timing variance.
6. A timing variance relates to a budgeted revenue or expense that has not occurred at the time it was expected, but which is still expected to occur within the budget year. That is, the financial transaction will still occur - but just in a different month. There should be no impact on the projected budget surplus by year end.
7. A realised favourable or unfavourable variance is different to a timing variance. It represents a genuine difference between the actual and budgeted revenue or expenditure item.
8. A realised favourable year to date variance on a revenue item is a positive outcome for the City as it increases the projected budget surplus. An unfavourable variance on a revenue item has the opposite effect, resulting a decrease to the projected budget surplus.
9. A realised favourable variance on an expenditure item may have either of two causes - one being a saving because the outcome was achieved for a lesser cost, which has the effect of increasing the projected budget surplus. The other cause may be that the proposed expenditure may not have been undertaken and is not expected to be incurred in that financial year. Whilst this may seem positive from the financial position perspective, it may not be a positive outcome for the community if the service or project is not delivered.

10. A realised unfavourable year to date variance on an expenditure item, (over-expenditure) results in a decrease to the projected budget surplus.
11. The Schedule of Significant Variances (**Attachment B**) provides commentary on whether the nature of the variance is savings related, timing related or otherwise.
12. If a realised favourable or unfavourable variance is material in value (of significant size), it will be amended through a formal budget review process.

Discussion

13. It is a statutory requirement to present a set of Monthly Management Accounts within two months of the end of the month to which they refer.
14. The SFA by Nature & Type - **Attachment A** presents a whole of organisation perspective on the attainment of revenue and expenditure targets overall - classified by nature and type.
15. The headline data from the SFA at month end is shown in Table 1 below.

Table 1:

Item Details	Annual Budget	YTD Budget	YTD Actual 25/26	Variance	F/ U
Operating Revenue	\$126.37 M	\$59.56 M	\$63.03 M	\$3.47 M	F
Rates Revenue	\$112.25 M	\$111.88 M	\$112.85 M	\$0.97M	F
Cash Operating Exp	\$197.28 M	\$77.76 M	\$77.91 M	\$0.15 M	U
Non-Operating Revenue	\$7.03 M	\$0.19 M	\$0.22 M	\$0.03 M	-
Property, Plant & Equip	\$36.69 M	\$14.34 M	\$14.43 M	\$0.86 M	U
Capital - Infrastructure	\$25.11 M	\$4.33M	\$3.92 M	\$0.41 M	F
Capital Contributions	\$15.25 M	\$0.00 M	\$0.00 M	\$0.00 M	-

16. Material operating revenue and expenditure variances from **Attachment A** are detailed (with explanatory comments) in the Notes on Significant Variances (**Attachment B**).
17. Each line item listed in the SFA by Nature & Type **Attachment A** can be cross referenced (using the Note reference) back to the relevant note.
18. Examining the SFA (**Attachment A**) in more detail; the aggregation of operating revenues and operating expenses reflects a year-to-date Net Cash Position from Operations of \$97.97M compared to a year-to-date budget of \$93.68M. This is a favourable variance of \$4.29M at the end of the month.
19. Investing activities reflect a result of (\$18.16M) compared to a year-to-date budget of (\$18.48M). This is a favourable variance of \$0.32M.
20. Construction of infrastructure to month end is \$0.41M under budget expectations.
21. Acquisition of non-infrastructure to month end is \$0.86M ahead of budget expectations.
22. Adjusting for opening funds (Net Current Position), generates the Budget Deficiency before Rates. This then indicates the Amount Required to be Raised from Rates. The difference between the Rates amount, and the Deficiency before Rates, is the Closing Position.

23. The SFA for the period to 30 November shows a rate yield of \$112.85M has been levied compared to the budget of \$111.88M. This balance may be reduced pending a contested billing amount and then the remaining windfall gain will be recognised in the mid-year budget review.
24. The disclosed SFA Closing Position of \$104.73M compares favourably to the projected year to date budget closing position of \$96.30M - due to improved operating revenue and reduced expenditure.
25. Key financial statistics at each month end are presented graphically in **Attachment D** as an alternative representation of the data.
26. The Net Current Position Note (**Attachment C**) at month end reflects an indicative adjusted Net Current Position value of \$104.73M compared the year to date value of \$96.30M and a year-end budget projection of \$5.68M.
27. Headline data from this month's Net Current Position report is shown in Table 2 below.

Table 2:

Item Details	June 25 Actual	June 26 Annual Budget	YTD 25 Actual
Current Assets	\$ 244.36 M	\$ 211.31 M	\$ 342.62M
Current Liabilities	(\$ 40.06 M)	(\$ 40.72 M)	(\$ 58.61 M)
Unadjusted Net Assets	\$ 204.30 M	\$ 170.59 M	\$ 284.01 M
Less Restricted Items & Adjustments	(\$ 177.44 M)	(\$ 164.91 M)	(\$ 179.28 M)
Less Allowance for Carry Forward Projects	(\$ 16.53 M)	-	-
Adjusted Net Current Position	\$ 26.86 M	\$ 5.68 M	\$ 104.73 M

28. The Net Current Position at year end is impacted by the factors noted at paragraph 24 above.
29. A Statement of Financial Position as at month end (showing 2024/25 Actual balances, the Revised 2025/26 Budget and the 2025/26 Year to Date Actual balances) is presented as **Attachment E**.
30. In line with recent local government financial management reporting changes, **Attachments A** to **Attachment C** form the portion of monthly management accounts that is a statutory obligation.
31. The remaining **attachments D through to I** are supplementary information provided to give Council additional transparency of the City's financial management performance.
32. **Attachment H** - Investment Report for November 2025 presents detail of the City's cash investment portfolio in terms of performance, percentage exposure of total portfolio by credit risk, counterparty exposure and maturity profile.
33. The report indicates the City has adequate cash flow to meet its financial obligations as and when they will fall due; and it has achieved compliance with the various Investment Policy limits.
34. **Attachment I** - Rates Debtors provides a monthly update and analysis of rates collections by differential property rating category and overall. The 2025/26 rates notices were issued on 26 July and the second instalment due date was 12 November 2025. Collections currently represent 78% of total rates collectable at month end.

Consultation

35. Nil.

Decision Implications

36. Council's acknowledgement of receiving the Statement of Financial Activity and supporting documents will meet its statutory obligation in respect of overseeing the City's financial resources.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	A Well-Governed City
Related Documents (Issue Specific Strategies and Plans):	Nil.

Legislation, Delegation of Authority and Policy	
Legislation:	<p>Section 6.4(1) and (2) of the Local Government Act 1995 Regulation 34(1) of the Local Government (Financial Management) Regulations 1996</p> <p>This section of the Act and the related regulation prescribe the requirement to prepare and present to Council a Monthly Financial Report including a Statement of Financial Activity (SFA). That Statement of Financial Activity (SFA) should contain:</p> <ul style="list-style-type: none"> • Annual Budget estimates, and approved revisions to these for comparison purposes. • Actual amounts of income and expenditure to the end of the month of the SFA. • Material variances between the comparable amounts and commentary on reasons for these variances. <p>The Monthly Financial Report should also contain:</p> <ul style="list-style-type: none"> • A Statement of Financial Position at the end of the month. • An explanation of the composition of the Net Current Position at the end of the month to which the SFA relates. <p>Any other information which the local government deems relevant.</p>
Authority of Council/CEO:	The above legislation prescribes that this report be presented to Council on a monthly basis.
Policy:	CP 2.1 Management of Investments.

Financial Implications

37. There are no direct financial implications of receiving this report as it reflects a historical accounting of financial transactions. When material variances are noted, appropriate remedial action will be initiated by the administration in a timely and prudent manner.

Further Information

Nil

15.2 Schedule of Accounts Paid - November 2025

Responsible Officer	Michael Kent – Chief Financial Officer
Voting Requirements	Simple Majority
Attachments	Attachment 15.2A – Schedule of Accounts Paid - November 2025 ↓

Purpose

For Council to note details of payments made under delegated authority for the month of November 2025.

Recommendation

That Council:

- RECEIVES the Schedule of Accounts Paid for the period ended 30 November 2025 as attached as **Appendix 15.2A**.
- RECORDS in the Ordinary Council Meeting minutes the summary of accounts paid being:

Total Accounts Paid	
Municipal Fund	\$18,251,568.11
Trust Fund	\$0
Total - All Funds	\$18,251,568.11

Background

1. In accordance with Regulation 13(2) and 13(3) of the *Local Government (Financial Management) Regulations 1996*, where this power has been delegated, a list of payments for each month is to be compiled and presented to the Council. The Chief Executive Officer is delegated this authority under Delegation 2.14.
2. This authority has then been subdelegated by the Chief Executive Officer.
3. The listing of payments with full disclosure of all required information, is presented as an attachment to this report.
4. The listing of payments was made available to the Elected Members via the Council Hub, ahead of the agenda distribution, to provide additional time for review.
5. This summary report then facilitates the acknowledgement of the listing having been received.

Discussion

6. The Schedule of Accounts Paid (**Attachment 15.2A**) contains the following payments made under Delegated Authority 2.14 - Payments from the Municipal & Trust Fund:

Schedule of Accounts Paid – September 2025		
Municipal Fund		
EFT & Cheque Payments	Direct Creditor Payments	13,900,235.33
Sub Total - EFT & Cheques		13,900,235.33
Direct Debits	Bank Charges and Merchant Fees	22,846.43
Sub Total - Direct Debits		22,846.43
Payroll	31/10/2025	2,194,166.28
	14/11/2025	2,102,344.51
Sub Total - Payroll		4,296,510.79
Corporate Cards		31,975.56
Sub Total - Cards		31,975.56
Total per Attachment 15.2A		18,251,568.11
Total Payments from Municipal Fund		18,251,568.11
Investments in Term Deposits		0
Trust Fund		
Trust EFT & Cheques		0
Total - Trust Funds		

Consultation

7. Nil.

Decision Implications

8. Council’s acknowledgement of receiving the Schedule of Accounts Paid will meet its statutory obligation under Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Prosperous
Related Documents (Issue Specific Strategies and Plans):	Annual Budget

Legislation, Delegation of Authority and Policy	
Legislation:	<p>Section 6.10 of the <i>Local Government Act 1995</i>. Regulation 13(1) of the <i>Local Government (Financial Management) Regulations 1996</i>.</p> <p>This section of the Act and the related regulation prescribes the requirement to prepare a list of all payments made for each month and to present them to Council. The Schedule of Accounts Paid (the ‘list’) should contain, for each payment:</p> <ul style="list-style-type: none"> • Payee Name. • Amount of the Payment. • Date of the Payment. • Sufficient information to identify the transaction.
Authority of Council/CEO:	In accordance with Regulation 13(2) and 13(3) of the <i>Local Government (Financial Management) Regulations 1996</i> , where this power has been delegated, a list of payments for each month is to be compiled and presented to the Council.
Policy:	Nil.

Financial Implications

9. There are no direct financial implications of receiving this report as it reflects a historical accounting of financial transactions that were provided for in the adopted budget (as amended).

Further Information

10. Nil.

15.3 Monthly Financial Statements - December 2025

Responsible Officer	Michael Kent – Chief Financial Officer
Voting Requirements	Simple Majority
Attachments	Attachment 15.3A – Statement of Financial Activity  Attachment 15.3B – Notes on Significant Variances  Attachment 15.3C – Supplementary Notes to the SFA  Attachment 15.3D – Monthly Financial Statistics  Attachment 15.3E – Statement of Financial Position  Attachment 15.3F – Alliance Variances  Attachment 15.3G – Capital Variances  Attachment 15.3H – Investment Report  Attachment 15.3I – Rates Monthly Report 

Purpose

This suite of reports provides Council with timely, meaningful financial insights regarding the City’s operating activities, financial performance, and financial position.

Recommendation

That Council RECEIVES the following financial reports for the period ended 31 December 2025:

- a. Statement of Financial Activity (SFA) - **Attachment A**.
- b. Notes on Significant Variances - **Attachment B**.
- c. Supplementary Notes to the Statement of Financial Activity - **Attachment 15.1C**.
- d. Monthly Financial Statistics – **Attachment D**.
- e. Statement of Financial Position - **Attachment E**.
- f. Alliance Operating Variances - **Attachment F**
- g. Capital Variances - **Attachment G**
- h. Investment Report - **Attachment H**.
- i. Rates Monthly Debtors Report - **Attachment I**.

Background

1. Presentation of a monthly financial report to Council is both a statutory obligation and good financial management practice that:
 - a. Demonstrates the City's commitment to managing its operations in a financially responsible and sustainable manner.
 - b. Provides timely identification of variances from budget expectations for revenues and expenditures and identification of emerging opportunities or changes in economic conditions.
 - c. Ensures proper accountability to the community for the use of financial resources.
2. Preparation of a monthly Statement of Financial Activity (SFA) is the minimal statutory requirement of the *Local Government Act 1995* and regulation 34 of the *Local Government (Financial Management) Regulations 1996*. It is also a responsible financial management practice to allow Council to effectively execute their financial management responsibilities.
3. Financial information that is required to be reported directly to Council monthly includes:
 - a. Operational financial performance against budget expectations.
 - b. Explanations for identified variances from expectations.
 - c. Financial position of the City at each given month end.
4. This statutory financial information is supported by additional supplementary information including investments performance and reports on rates and general debtors.

Understanding the Financials

5. When reading the financial information provided in this report, 'variances' (deviations from budget expectations) are classified as being either:
 - a. Favourable variance.
 - b. Unfavourable variance.
 - c. Timing variance.
6. A timing variance relates to a budgeted revenue or expense that has not occurred at the time it was expected, but which is still expected to occur within the budget year. That is, the financial transaction will still occur - but just in a different month. There should be no impact on the projected budget surplus by year end.
7. A realised favourable or unfavourable variance is different to a timing variance. It represents a genuine difference between the actual and budgeted revenue or expenditure item.
8. A realised favourable year to date variance on a revenue item is a positive outcome for the City as it increases the projected budget surplus. An unfavourable variance on a revenue item has the opposite effect, resulting a decrease to the projected budget surplus.
9. A realised favourable variance on an expenditure item may have either of two causes - one being a saving because the outcome was achieved for a lesser cost, which has the effect of increasing the projected budget surplus. The other cause may be that the proposed expenditure may not have been undertaken and is not expected to be incurred in that financial year. Whilst this may seem positive from the financial position perspective, it may not be a positive outcome for the community if the service or project is not delivered.

10. A realised unfavourable year to date variance on an expenditure item, (over-expenditure) results in a decrease to the projected budget surplus.
11. The Schedule of Significant Variances (**Attachment B**) provides commentary on whether the nature of the variance is savings related, timing related or otherwise.
12. If a realised favourable or unfavourable variance is material in value (of significant size), it will be amended through a formal budget review process.

Discussion

13. It is a statutory requirement to present a set of Monthly Management Accounts within two months of the end of the month to which they refer.
14. The SFA by Nature & Type - **Attachment A** presents a whole of organisation perspective on the attainment of revenue and expenditure targets overall - classified by nature and type.
15. The headline data from the SFA at month end is shown in Table 1 below.

Table 1:

Item Details	Annual Budget	YTD Budget	YTD Actual 25/26	Variance	F/ U
Operating Revenue	\$126.37 M	\$ 68.84 M	\$ 73.83 M	\$ 4.98 M	F
Rates Revenue	\$112.25 M	\$111.94 M	\$112.85 M	\$ 0.92M	F
Cash Operating Exp	\$197.79 M	\$ 97.15 M	\$ 92.88 M	\$ 4.27 M	F
Non-Operating Revenue	\$ 7.03 M	\$ 0.45 M	\$ 4.45 M	\$ 4.00 M	F
Property, Plant & Equip	\$ 36.00 M	\$ 15.69 M	\$ 16.84 M	\$ 1.15 M	U
Capital - Infrastructure	\$ 25.81 M	\$ 5.78 M	\$ 5.06 M	\$ 0.71 M	F
Capital Contributions	\$ 15.25 M	\$ 0.00 M	\$ 0.00 M	\$ 0.00 M	-

16. Material operating revenue and expenditure variances from **Attachment A** are detailed (with explanatory comments) in the Notes on Significant Variances (**Attachment B**).
17. Each line item listed in the SFA by Nature & Type **Attachment A** can be cross referenced (using the Note reference) back to the relevant note.
18. Examining the SFA (**Attachment A**) in more detail; the aggregation of operating revenues and operating expenses reflects a year-to-date Net Cash Position from Operations of \$97.03M compared to a year-to-date budget of \$86.74M. This is a favourable variance of \$10.28M at the end of the month.
19. Investing activities reflect a result of (\$21.37M) compared to a year-to-date budget of (\$21.02M). This is a favourable variance of \$0.35M.
20. Construction of infrastructure to month end is \$0.71M under budget expectations.
21. Acquisition of non-infrastructure to month end is \$1.15M ahead of budget expectations.
22. Adjusting for opening funds (Net Current Position), generates the Budget Deficiency before Rates. This then indicates the Amount Required to be Raised from Rates. The difference between the Rates amount, and the Deficiency before Rates, is the Closing Position.

23. The SFA for the period to 31 December shows a rate yield of \$112.85M has been levied compared to the budget of \$111.94M. This balance may be reduced pending a contested billing amount and then the remaining windfall gain is recognised in the mid-year budget review.
24. The disclosed SFA Closing Position of \$97.03M compares favourably to the projected year to date budget closing position of \$86.74M - due to improved operating revenue and reduced expenditure.
25. Key financial statistics at each month end are presented graphically in **Attachment D** as an alternative representation of the data.
26. The Net Current Position Note (**Attachment C**) at month end reflects an indicative adjusted Net Current Position value of \$97.03M compared to the year to date value of \$86.74M and a year-end budget projection of \$6.73M.
27. Headline data from this month's Net Current Position report is shown in Table 2 below.

Table 2:

Item Details	June 25 Actual	June 26 Annual Budget	YTD 25 Actual
Current Assets	\$ 244.36 M	\$ 214.15 M	\$ 324.57 M
Current Liabilities	(\$ 40.06 M)	(\$ 40.72 M)	(\$ 47.96 M)
Unadjusted Net Assets	\$ 204.30 M	\$ 170.59 M	\$ 276.61 M
Less Restricted Items & Adjustments	(\$ 177.44 M)	(\$ 173.42 M)	(\$ 179.57 M)
Less Allowance for Carry Forward Projects	(\$ 16.53 M)	-	-
Adjusted Net Current Position	\$ 26.86 M	\$ 6.74 M	\$ 97.03 M

28. The Net Current Position at year end is impacted by the factors noted at paragraph 24 above.
29. A Statement of Financial Position as at month end (showing 2024/25 Actual balances, the Revised 2025/26 Budget and the 2025/26 Year to Date Actual balances) is presented as **Attachment E**.
30. In line with recent local government financial management reporting changes, **Attachments A** to **Attachment C** form the portion of monthly management accounts that is a statutory obligation.
31. The remaining **attachments D through to I** are supplementary information provided to give Council additional transparency of the City's financial management performance.
32. **Attachment H** - Investment Report for November 2025 presents detail of the City's cash investment portfolio in terms of performance, percentage exposure of total portfolio by credit risk, counterparty exposure and maturity profile.
33. The report indicates the City has adequate cash flow to meet its financial obligations as and when they will fall due; and it has achieved compliance with the various Investment Policy limits.
34. **Attachment I** - Rates Debtors provides a monthly update and analysis of rates collections by differential property rating category and overall. The 2025/26 rates notices were issued on 26 July and the second instalment due date was 12 November 2025. Collections currently represent 8378% of total rates collectable at month end.

Consultation

35. Nil.

Decision Implications

36. Council's acknowledgement of receiving the Statement of Financial Activity and supporting documents will meet its statutory obligation in respect of overseeing the City's financial resources.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	A Well-Governed City
Related Documents (Issue Specific Strategies and Plans):	Nil.

Legislation, Delegation of Authority and Policy	
Legislation:	<p>Section 6.4(1) and (2) of the Local Government Act 1995 Regulation 34(1) of the Local Government (Financial Management) Regulations 1996</p> <p>This section of the Act and the related regulation prescribe the requirement to prepare and present to Council a Monthly Financial Report including a Statement of Financial Activity (SFA). That Statement of Financial Activity (SFA) should contain:</p> <ul style="list-style-type: none"> • Annual Budget estimates, and approved revisions to these for comparison purposes. • Actual amounts of income and expenditure to the end of the month of the SFA. • Material variances between the comparable amounts and commentary on reasons for these variances. <p>The Monthly Financial Report should also contain:</p> <ul style="list-style-type: none"> • A Statement of Financial Position at the end of the month. • An explanation of the composition of the Net Current Position at the end of the month to which the SFA relates. <p>Any other information which the local government deems relevant.</p>
Authority of Council/CEO:	The above legislation prescribes that this report be presented to Council on a monthly basis.
Policy:	CP 2.1 Management of Investments.

Financial Implications

37. There are no direct financial implications of receiving this report as it reflects a historical accounting of financial transactions. When material variances are noted, appropriate remedial action will be initiated by the administration in a timely and prudent manner.

Further Information

Nil

15.4 Schedule of Accounts Paid - December 2025

Responsible Officer	Michael Kent – Chief Financial Officer
Voting Requirements	Simple Majority
Attachments	Attachment 15.4A – Schedule of Accounts Paid - December 2025 ↓

Purpose

For Council to note details of payments made under delegated authority for the month of December 2025.

Recommendation

That Council:

1. RECEIVES the Schedule of Accounts Paid for the period ended 31 December 2025 as attached as **Attachment A**.
2. RECORDS in the Ordinary Council Meeting minutes the summary of accounts paid being:

Total Accounts Paid	
Municipal Fund	\$32,619,917.63
Trust Fund	\$0
Total - All Funds	\$32,619,917.63

Background

1. In accordance with Regulation 13(2) and 13(3) of the *Local Government (Financial Management) Regulations 1996*, where this power has been delegated, a list of payments for each month is to be compiled and presented to the Council. The Chief Executive Officer is delegated this authority under Delegation 2.14.
2. This authority has then been subdelegated by the Chief Executive Officer.
3. The listing of payments with full disclosure of all required information, is presented as an attachment to this report.
4. The listing of payments was made available to the Elected Members via the Council Hub, ahead of the agenda distribution, to provide additional time for review.
5. This summary report then facilitates the acknowledgement of the listing having been received.

Discussion

6. The Schedule of Accounts Paid (**Attachment A**) contains the following payments made under Delegated Authority 2.14 - Payments from the Municipal & Trust Fund:

Schedule of Accounts Paid – September 2025		
Municipal Fund		
EFT & Cheque Payments	Direct Creditor Payments	26,013,250.34
Sub Total - EFT & Cheques		26,013,250.34
Direct Debits	Bank Charges and Merchant Fees	20,375.10
Sub Total - Direct Debits		20,375.10
Payroll	03/12/2025	2,164,603.84
	17/12/2025	2,211,585.63
	31/12/2025	2,175,571.00
Sub Total - Payroll		6,551,760.47
Corporate Cards		34,531.72
Sub Total - Cards		34,531.72
Total per Attachment A		32,619,917.63
Total Payments from Municipal Fund		32,619,917.63
Investments in Term Deposits		0
Trust Fund		
Trust EFT & Cheques		0
Total - Trust Funds		0

Consultation

7. Nil.

Decision Implications

8. Council’s acknowledgement of receiving the Schedule of Accounts Paid will meet its statutory obligation under Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Prosperous
Related Documents (Issue Specific Strategies and Plans):	Annual Budget

Legislation, Delegation of Authority and Policy	
Legislation:	<p>Section 6.10 of the <i>Local Government Act 1995</i>. Regulation 13(1) of the <i>Local Government (Financial Management) Regulations 1996</i>.</p> <p>This section of the Act and the related regulation prescribes the requirement to prepare a list of all payments made for each month and to present them to Council. The Schedule of Accounts Paid (the ‘list’) should contain, for each payment:</p> <ul style="list-style-type: none"> • Payee Name. • Amount of the Payment. • Date of the Payment. • Sufficient information to identify the transaction.
Authority of Council/CEO:	In accordance with Regulation 13(2) and 13(3) of the <i>Local Government (Financial Management) Regulations 1996</i> , where this power has been delegated, a list of payments for each month is to be compiled and presented to the Council.
Policy:	Nil.

Financial Implications

9. There are no direct financial implications of receiving this report as it reflects a historical accounting of financial transactions that were provided for in the adopted budget (as amended).

Further Information

10. Nil.

15.5 Mid-Year Statutory Budget Review

Responsible Officer	Michael Kent – Chief Financial Officer
Voting Requirements	Absolute Majority
Attachments	Attachment 15.5A – Revised Budget Statement of Financial Activity ↓ Attachment 15.5B – Notes to Revised Budget Statement of Financial Activity ↓ Attachment 15.5C – Revised Budget Capital Projects Schedule ↓

Purpose

This report is for Council to consider the mid-year statutory review of the 2025/26 Annual Budget. The recommended adjustments arise from a comprehensive review of the City's financial performance relative to budget expectations from July 2025 to December 2025.

Recommendation

That Council

1. ADOPTS the statutory Mid-Year Review of the 2025/26 Budget as presented in the following schedules:
 - a. Revised Budget Statement of Financial Activity - **Attachment A**
 - b. Notes to the Revised Budget Statement of Financial Activity - **Attachment B**
 - c. Revised Budget Capital Projects Schedule - **Attachment C**
2. In accordance with Regulation 33A of the *Local Government (Financial Management) Regulations 1996*, REQUESTS the Chief Executive Officer to provide a copy of this Review and determination to the Department of Local Government, Industry Regulation and Safety within 30 days of Council's resolution.

Background

1. The Annual Budget is an informed financial forecast of the anticipated revenues and expenditures arising from the City's operations over the year. As such, it is reasonably expected that some variations will occur between those forecasts and the actual financial outcomes. These differences may arise from cost savings, change of project scope, release of project contingency, changed economic conditions or receipt of unanticipated revenues.
2. The variations may be either favourable or unfavourable - and it is important that the budget is dynamically managed so that Council maintains an informed perspective on the City's financial position.
3. This requirement is recognised by the Department of Local Government, Sport and Cultural Industries (the Department) who have legislated that all local governments should conduct a review of their financial performance for the period commencing 1 July and ending no earlier than 31 December and consider their financial position at review date.
4. For the purposes of preparing the Mid-Year Budget Review, the City has used the December 2025 Statement of Financial Activity and supporting financial information.
5. The results of the review must be presented to Council - and then be forwarded to the Department before 31 March so that department officers may perform a value-adding review to ensure that the local government is not facing unidentified short-term financial challenges.
6. Council Policy 2.6 - Budget Variations notes the statutory obligation for the budget review and provides guidance on what should be included.
7. The general principle is that the statutory budget review is primarily a 'financial housekeeping exercise' rather than the opportunity to introduce additional new projects,
8. Ideally, the initial budget should have responsibly balanced delivery resource capacity and financial capacity with strategic intent, therefore limiting opportunities to expand the program.
9. The objective is dynamic treasury management is to ensure best value and to respond to unforeseen or emerging economic challenges / opportunities.

Understanding the Budget Review Schedules

10. When reading the financial information in the Budget Review Schedules, amendments to budget expectations are classified as being either:
 - a. Favourable - increases the budget surplus
 - b. Unfavourable - decreases the budget surplus.
11. Timing variances, which relate to a budgeted revenue or expense that has not occurred at the time it was expected, but which is still expected to occur within the budget year are not included as there should be no impact on the projected budget surplus by year end.
12. A realised or known variance represents a genuine difference between the actual and budgeted revenue or expenditure item and needs to be considered in the budget review process.
13. A realised favourable year to date variance on a revenue item is a positive outcome for the City as it increases the projected budget surplus. An unfavourable variance on a revenue item has the opposite effect, resulting a decrease to the projected budget surplus.

14. A realised favourable variance on an expenditure item has the effect of increasing the projected budget surplus. A realised unfavourable year to date variance on an expenditure item (an over-expenditure) will result in a decrease to the projected budget surplus.
15. Realised favourable or unfavourable variances that are material in value (of significant size), are amended through this formal budget review process.

Discussion

16. Council adopted its 2025/26 Annual Budget on 16 July 2024 with a Projected Budget Closing Position (Surplus) of \$6,183,902.
17. Amendments to the budget already approved by Council prior to the date of this review are summarised in the table below.

Table 1:

Details	Timing	Impact on Surplus \$	Impact
Projected Budget Surplus @ Budget Adoption	Jul 25	6,183,902	-
Budget Amendments adopted by Council - Net (Full transaction reconciliation in Finance System) (including Carry Forwards & Budget Amendments)	Jul - Dec 25	550,991	▲
Projected Budget Surplus before Budget Review	Dec 25	6,734,893	-

18. It should be noted that the estimated surplus noted above was contingent on all funding and expenditure patterns running true to budget for the remainder of the year.
19. A comprehensive review of the City's budget was undertaken with engagement across all service areas. Items considered in the Statutory Budget Review Schedules included the following:
 - Recognition of revenues that exceed budget estimates.
 - Recognition of forfeited or additional parking revenues.
 - Recognition of operational savings in expenditure budgets.
 - Reprioritisation of certain capital works projects.
 - Some additional capital equipment purchases required to support approved initiatives.
20. As part of the review process, there were also internal transfers / reallocation of existing approved budget lines due to changes in organisation structure or re-assigning of functional responsibilities. These simply relate to transferring an expenditure item recorded in one service area to another service area without change in the nature of the budget item or having impact on the budget surplus.
21. To provide an overall summary of the City's budgeted financial position following the Mid -Year Budget Review, the information contained in Table 1 is updated below in Table 2.

Table 2:

Details		Impact on Surplus \$	Impact
Projected Budget Surplus @ Budget Adoption		6,183,902	-
Budget Amendments adopted by Council – Net (Full transaction reconciliation in Finance System) (including Carry Forwards & Budget Amendments)		550,991	▲
Projected Budget Surplus before Budget Review		6,734,893	-

Projected Budget Surplus Carried Forward	Jan 26	6,734,893	
Mid-Year Budget Review - Operating Revenues	Feb 26	4,720,140	▲
Mid-Year Budget Review - Operating Expenses (Cash)	Feb 26	(1,369,679)	▼
Mid-Year Budget Review - Capital Revenues	Feb 26	426,000	▲
Mid-Year Budget Review - Capital Expense *1	Feb 26	661,840	▲
Reserve Transfers	Feb 26	323,087	▲
Adjustment to Budget Opening Position	Feb 26	0	▲
Revised Budget Surplus after Budget Review	Feb 26	\$11,496,280	

22. An executive level summary of the amendments is provided below - but for more detailed explanations of the budget amendments, please see the attached schedules.
23. Referring initially to the **Revised Budget Statement of Financial Activity - Attachment A** and then using the note references from that document to cross reference to the **Notes to the Revised Budget Statement of Financial Activity - Attachment B** provides more granular detail on the changes.
24. Operating revenue adjustments identified through the Mid-Year Budget Review resulted in a \$4.7M (1.9%) net improvement in the budget operating position, largely driven by the improved performance from parking revenues as the City strategically recovers the lost revenue from recent forfeiture of two key car parks (PCH and Queens Gardens) and a favourable timing difference on interim rate revenues.
25. Cash operating expense budgets adjustments identified through the Mid-Year Budget Review will result in an increase in the Closing Position of approximately \$1.4M (0.5%) as detailed in the **Notes to the Revised Budget Statement of Financial Activity**.
26. Notes 1 - 9 of the **Notes to the Revised Budget Statement of Financial Activity - Attachment B** provide details of operating revenue budget adjustments whilst Notes 10 - 19 relate to operating expenditure budget adjustments.
27. Capital revenue items considered in the Mid-Year Budget Review resulted in an increase of \$0.4M in capital revenues due to the recognition of the proceeds from the sale of the Hay St colonnade.
28. Refer to Note 20 of the **Notes to the Revised Budget Statement of Financial Activity - Attachment B** and **Attachment C - Revised Budget Capital Projects** for details of Capital Revenue adjustments.

29. A net \$0.6M increase in capital works projects was identified in the budget review. Details of these adjustments can be found in the **Revised Budget Capital Projects Schedule - Attachment C (Note 30)**.

Consultation

Nil

Decision Implications

30. Council’s receipt of the Statutory Budget Review will meet its obligation under Regulation 33A of the *Local Government (Financial Management) Regulations 1996*. A copy of the review must then be lodged with the Department within 30 days.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Prosperous
Related Documents (Issue Specific Strategies and Plans):	Nil
Legislation, Delegation of Authority and Policy	
Legislation:	<p>Section 6.2(2) (b) of the Local Government Act 1995 Regulation 33(A) of the Local Government (Financial Management) Regulations 1996</p> <p>This section of the Act and the related Financial Management Regulation prescribe the requirement to prepare and present to Council, a review of the Annual Budget for the period commencing 1 July and no earlier than 31 December.</p> <p>That review of the Budget must consider:</p> <ul style="list-style-type: none"> • The local government’s financial performance for that period. • The local government’s financial position as at review date. • The financial outcomes as forecast in the budget for the end of the financial year. <p>Council must consider and adopt the review, or any parts of the review and any recommendations made in the review.</p> <p>Within 30 days of Council making its determination in respect of the Budget Review, it must submit a copy of the budget review to the Department of Local Government, Industry Regulation and Safety.</p>
Authority of Council/CEO:	Amendments to the City’s budget are required to be presented to, and formally approved by Council by absolute majority.
Policy:	CP 2.3 - Strategic Financial Planning & Budgeting CP 2.6 - Budget Variations.

Financial Implications

31. The Budget Review as presented will result in a (projected) budget surplus of \$11,496,280.
32. The financial implications of receiving this report will be reflected in the revised Annual Budget once adopted by Council. This ensures that Council continues to receive current, complete and accurate assessments of the City's financial performance and financial position each month.
33. Any other budget amendments arising from the February 2025 Ordinary Council Meeting have not been included in this review as they are approved after the review date.

Further Information

Nil.

15.6 WACA - Request for Rates Concession

Responsible Officer	Michael Kent – Chief Financial Officer
Voting Requirements	Absolute Majority
Attachments	Nil.

Purpose

The purpose of this report is to determine a request for a rates concession from the Western Australian Cricket Association (WACA).

Recommendation

That Council

1. APPROVES the following phased rate concessions to be applied to the annual local government rates for the WACA ground located at 39 Nelson Crescent in the nominated years (rates calculated using the Gross Rental Value [GRV] supplied by Landgate Valuation Services and the applicable Rate in the Dollar set by Council for the Commercial differential rates category):

2025/26 Rates Year	75% of levied Commercial differential rates (only)
2026/27 Rates Year	50% of levied Commercial differential rates (only)
2027/28 Rates Year	25% of levied Commercial differential rates (only)
2. NOTES that from the 2028/29 Rates Year, the WACA ground will be levied at the full Commercial differential rate.
3. NOTES that the CEO will waive interest payments until 31st March 2026.
4. REQUESTS the CEO to write to the Minister for Local Government, Industry Regulation & Safety informing her of the agreed rating concession outcome determined in relation the WACA cricket ground located at 39 Nelson Crescent.
5. REQUESTS the CEO to write to the WACA advising them of the Council decision.
6. REQUESTS the CEO engage with the WACA to develop a program of suitable community benefits and a mechanism for appropriate acknowledgement of the City, in recognition of the phased rate concessions.

Background

1. On 15 September 2025, Mr John Stephenson, CEO of the Western Australian Cricket Association (WACA) wrote to the City seeking consideration by the City of a proposal seeking 100% rates *exemption* for a ten year period.
2. The WACA ground is held in freehold title by the Western Australian Cricket Association. The WACA does **not** have entitlement to any of the statutory rate exemptions provided for by Section 6.26 (Rateable Land) of the Local Government Act (1995).
3. The City has an obligation to determine any and all requests for exemption from rates consistently, and in accordance with the legislative provisions of Section 6.26 (Rateable Land) of the Local Government Act (1995).
4. The only way that a full rate *exemption* could be granted to the WACA would be by exercise of ministerial discretion, should that be the minister's chosen course of action.
5. Council does have discretion under Section 6.47 to grant a *concession* in relation to rates - however, the granting of a discretionary concession is not consistent with the best practice principles of local government rating.

Discussion

6. Since 2013/2014, the WACA has benefitted from \$1.88M worth of (discretionary) ministerial rate exemptions - having paid just 10% of the total rate amounts levied using the same rating principles applied to all other ratable property within the city boundaries.
7. No other sporting entity holding freehold land in the City receives a rate exemption.
8. In each past instance where ministerial exemptions were granted, previous WACA administrations have made a direct approach to the minister denying the City the opportunity to try to negotiate a mutually acceptable outcome which still offered a contribution towards the cost of delivering City services and infrastructure used by the WACA and their patrons.
9. The most recent rate exemption for the WACA allowed by Minister Beazley was gazetted in Feb 2023 and provided exemption until 30 June 2025, taking into account the WACA's reduced ability to trade commercially during the construction period of the WACA ground re-development.
10. In her February 2024 letter advising the City of that determination, Minister Beazley indicated that she requested the City and the WACA to identify pathways forward once the WACA Ground Improvement Project was completed. Instead, the WACA sought from the City a full rates exemption for ten years.
11. From December 2025 (the scheduled opening date) for the redeveloped WACA ground including its aquatic facility, health and fitness facility, museum, café and event facilities, the WACA should have significantly enhanced revenue generation opportunities from those parts of the facility that support commercial operations.
12. Given this, it is appropriate to begin exploring options to secure a reasonable contribution from the WACA as a responsible corporate citizen operating within the city boundaries.
13. A request for a ten year 100% rate *exemption* as proposed by the WACA is not considered to be in the spirit of that outcome as the City's ratepayers would otherwise be covering that financial shortfall.
14. The WACA ground is owned freehold by the WACA and as such has no eligibility for statutory exemption - therefore, it is ratable land.

15. Landgate Valuation Services have advised the City that for rating purposes the GRV used for properties such as the WACA ground, is calculated differently to residential properties, in that the valuation uses a calculation of 5% of the value of land and buildings on the ratable land parcel(s).
16. That valuation approach infers that the commercial trading operations are not factors that the City should be explicitly taking into consideration.
17. The City has explored opportunities that allow the City to support the WACA ground redevelopment (beyond our existing \$25M capital contribution to the redevelopment) and in the spirit of wanting to see the project produce beneficial outcomes for all parties and our City of Perth community.
18. It is acknowledged that the WACA may benefit from short term support in the form of a time-limited rate *concession* to allow the WACA to resume operations after the challenges of the re-development project.
19. The preferred approach would see a phase-in of rates payable by the WACA over three years commencing with the 2025/26 rating year with a Council rate *concession* being allowed which proportionally reduces each year until the 2028/29 year at which time the WACA would have been operating commercially for three years and should have bedded down a stable commercial operating model.
20. The projected financial implications of this approach over the three year concessional period are shown below in Table 1.
21. As the 2026/27 year is a GRV revaluation year, an estimated change in GRV is used for future year's modelling. This may not reflect Landgate's valuation at that time - but it is a most informed estimate at present.

Table 1 - Proposed City Preferred Phased Rate Concession Model (Estimated Impact):

Rating Year	Gross Rental Value	Rates Levied	Concession %	Concession \$	Net Rates
2025/26	\$ 3.00M	\$ 215.0K	75%	(\$ 161.25K)	\$ 53.75K
2026/27	\$ 3.50M	\$ 245.8K	50%	(\$ 122.90K)	\$ 122.90K
2027/28	\$ 3.50M	\$ 253.2K	25%	(\$ 63.30K)	\$ 189.90K
Total		\$ 714.0K		(\$ 347.45K)	\$ 366.55K

22. Full commercial rates would be payable by the WACA from 2028/29.

Consultation

23. The City administration has consulted with peer sporting associations regarding the land tenure and rating status of their facilities.

- 24. The WACA presented their suggested rate relief proposal at an EMES on Wednesday 4th February.
 - 2025/26 Rates Year - 100% of levied Commercial differential rates (only)
 - 2026/27 Rates Year - 100% of levied Commercial differential rates (only)
 - 2027/28 Rates Year - 100% of levied Commercial differential rates (only)
 - 2028/29 Rates Year - 75% of levied Commercial differential rates (only)
 - 2029/30 Rates Year - 50% of levied Commercial differential rates (only)
 - 2030/31 Rates Year - 25% of levied Commercial differential rates (only)
- 25. In addition, the presentation highlighted both the community impacts and benefits of the WACA and its new business model.

Decision Implications

- 26. Should Council approve the recommendation, rate concessions as detailed in Table 1 of this report will apply. This is currently not modelled into the Long Term Financial Plan 2025/26 to 2033/34.
- 27. Should Council make an alternative decision, the potential adverse financial impact will be anywhere between zero and circa \$2.5M depending on the decision made. This is currently not modelled into the Long Term Financial Plan 2025/26 to 2033/34.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	A Well-Governed City
Related Documents (Issue Specific Strategies and Plans):	Rates Methodology Statement Long Term Financial Plan 2025/26 – 2034/35 (LTFP) The report recommendation is aimed at managing the potential adverse impact on future rates revenue assumptions that underpin the financial modelling in the LTFP.

Legislation, Delegation of Authority and Policy	
Legislation:	Section 6.12 Local Government Act (1995) - Power to Defer, Grant Discounts, Waive or Write-Off Debts Section 6.47 Local Government Act (1995) - Concessions
Authority of Council/CEO:	Delegation 2.15 - Defer, Grant Concessions, Waive or Write Off Debts Condition 4 attaching to the relevant Council delegation provides that rates and service charges can only be waived where individual rate debts are valued equal to or below \$10.00 which will be dealt with administratively. Any debt valued above this value must be referred to Council for decision. A local government may at the time of imposing a rate or service charge or at a later date resolve to waive* a rate or service charge or resolve to grant other concessions in relation to a rate or service charge.
Policy:	

Financial Implications

28. Supporting the WACA proposal has significant financial implications, estimated to be circa \$1.113M (or higher) dependent on Landgate’s revaluation of the GRV for the site in 2026/27 and 2029/30.
29. Supporting recommended phased three year concession is estimated to have a financial impact of \$347,450 in total.

Further Information

Nil

16. Engagement and Activations Alliance Reports

16.1 Heritage Conservation Grants 2025/26

Responsible Officer	Kelly Townson – General Manager Engagement and Activation
Voting Requirements	Simple Majority
Attachments	Attachment 16.1A – Attachment A - Summary of Heritage Conservation Grant 202526 Applications and Recommendations ↓

Purpose

To provide a grant recommendation to Council under the Heritage Conservation Grant program.

Recommendation

That Council APPROVES, subject to a suitable grant agreement being entered into by the City and all approved applicants listed below on terms acceptable to the City within three months, the following Heritage Conservation Grants totalling \$114,824.39 ex GST:

Ref	Applicant/Address	Recommendation
a.	Cbus Property Pty Ltd / 140 William St, Perth	\$25,000.00
b.	Chung Wah Association Inc / 128 James St, Northbridge	\$25,000.00
c.	224 WILLIAM ST PTY LTD / 224 William St, Perth	\$12,288.00
d.	Ryan Mossny / 178 Aberdeen St, Northbridge	\$22,536.39
e.	THE TRUST COMPANY (RE SERVICES) LIMITED / 636-648 Hay Street Mall, Perth	\$15,000.00
f.	NORMAY & CO. Pty Ltd / 56 William St, Perth	\$15,000.00

Background

1. The City recognises that Perth’s heritage makes a significant contribution to the city’s identity, prosperity, and ongoing liveability. The Heritage Conservation Grants aim to support physical conservation works, and documentation and professional heritage advice relating to the conservation of heritage-protected places.
2. In the 2025/26 financial year, one funding round is offered for heritage conservation projects that can be completed before 17 August 2027.
3. Funding of up to \$15,000 ex GST or up to 75% of the total project cost, whichever is the lesser amount, is available for Heritage Advice and Documentation.
4. Funding of up to \$25,000 or up to 50% of the total project cost, whichever is the lesser amount, is available for Heritage Conservation Works.
5. Grant funding is paid upon completion of the project as a reimbursement of the approved expenditure.
6. Each property on the City’s Local Heritage Survey is assigned a Category Classification, denoting the place’s heritage significance. The classifications are defined by the Heritage Council of WA as follows:

Level of significance to the local area	Classification	Description
Exceptional	Category 1	a. Essential to the heritage of the locality. Rare or outstanding example.
Considerable	Category 2	b. Very important to the heritage of the locality.
Some/moderate	Category 3	c. Contributes to the heritage of the locality.
Little	Category 4	d. Has elements or values worth noting for community interest but otherwise makes little contribution.

Discussion

7. The City accepted applications for the Heritage Conservation Grant program from 18 August to 17 November 2025. The City received six applications in total.
8. The applications were assessed by a three-person assessment panel, consisting of a General Manager, and suitably qualified staff from across the Community Development and Planning and Sustainability Alliances.
9. The Heritage Conservation Grant round was competitive however the total funding requests across the applications did not exceed the available budget.
10. Applications were assessed against the following criteria:
 - a. The extent to which the project addresses a critical or emerging need of the place.
 - b. Whether the project will contribute to the conservation of elements of places that are publicly accessible or that are visible from the public realm or are of high social value to the community.
 - c. The extent to which the project complies with best practice heritage conservation.
 - d. The extent to which the project is achievable and demonstrates value for money.
11. Assessment criteria have clear descriptions and a rating scale to guide assessors. The scores from panel members for each assessment criteria are averaged and ranked from highest to lowest.

12. The funding recommendations are carefully considered with the view to achieve the best heritage conservation outcomes for the City. Project costs that are unrelated to the conservation of heritage are not considered as part of an eligible funding request.
13. Of the six applications recommended for approval, all maximum eligible funding requests have been recommended in full.
14. Application *Reference d.* has special conditions for the following reasons:
 - a. The assessment panel determined that the design of the proposed door is not in keeping with the heritage significance of the building. The City will only contribute towards a door where a revised design is approved by a City Officer prior to installation.
15. Application *Reference e.* has special conditions for the following reasons:
 - a. Components of the quotes and information provided in the application included items that related to general building maintenance rather than heritage conservation. The panel agreed that the funding is to be directed to the Heritage Professional Services outlined in the application.
16. A summary of the applications received, and assessment scores are detailed in Attachment A – Summary of Heritage Conservation Grants FY 2025/26 Applications and Recommendations.

Consultation

17. Nil.

Decision Implications

18. The recommendations within this report commit \$114,824.39 from the Heritage Grants 2025/26 budget.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Liveable
Related Documents (Issue Specific Strategies and Plans):	Heritage Conservation Grant Guidelines 2025/26 Strategic Community Plan 2022 – 2032

Legislation, Delegation of Authority and Policy	
Legislation:	Regulation 12 of the Local Government (Financial Management) Regulations 1996 .
Authority of Council/CEO:	Council Policy 4.3 Outgoing Sponsorship and Grants directs that any sponsorship application for more than \$20,000 or from a funding round be considered by Council.
Policy:	Council Policy 4.3 Outgoing Sponsorship and Grants directs that there be a consistent and transparent assessment process and criteria to guide recommendations to Council. An eligibility check has been

	conducted on all applications to ensure they are compliant with the Policy and the necessary assessment process has been followed.
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Financial Implications

19. The financial implications of the recommendation(s) are accommodated within the existing budget.

Account Number	1066-100-50-10371-7901	Operating
Account Description	Heritage Grants	
Total Budget	\$200,000.00	
Budget – This report	\$114,824.39	
Remaining Budget	\$85,175.61	
Budget Impact	Accommodated within 2025/26 budget	

Further Information

20. Nil.

16.2 Business Relocation Grant - Indigenous Professional Services

Responsible Officer	Kelly Townson – General Manager Engagement and Activation
Voting Requirements	Simple Majority
Attachments	Attachment 16.2A – Attachment A - Application Summary and Recommendation Rationale - Indigenous Professional Services ↓

Purpose

To provide a grant recommendation to Council under the Business Relocation Grant program.

Recommendation

That Council APPROVES, subject to a suitable grant agreement being entered into on terms acceptable to the City within three months, the following Business Relocation Grant totalling \$30,000 ex GST:

Ref.	Applicant	Project	Recommendation Amount
a.	Indigenous Professional Services Pty Ltd.	Office Relocation	\$30,000 ex GST

Background

1. The Business Relocation Grant program encourages small to medium-sized businesses to relocate to the city by assisting with the associated financial cost. By reimbursing some of the relocation costs, the City hopes to attract businesses from outside of the local government area and encourage them to call the City of Perth home.
2. Attracting additional businesses into the city will increase vibrancy, support local businesses through additional foot traffic for retail and hospitality, and make the city a safe place for people to live, work, study and visit.
3. Grant funding starts at \$10,000 for eligible businesses that have:
 - a. Minimum 10 full time equivalent (FTE) employees; and
 - b. Can demonstrate relocation costs of at least \$10,000.
4. The grant amount available increases by \$1,000 per full time equivalent employee up to \$50,000 and the applicant must demonstrate an equivalent value in relocation costs. Grant funding is paid upon completion of the project as a reimbursement of the approved expenditure.
5. Applications for a Business Relocation Grant are assessed against the following criteria:
 - a. Demonstrate how the relocation into the City of Perth will positively impact your business and contribute to a diverse economy;
 - b. Demonstrate how the relocation will positively impact the surrounding area;
 - c. Demonstrate your business is well-planned and will be sustainable in its new location; and
 - d. Demonstrate planning and capacity to manage all aspects of the relocation.
6. The program operates on exhaustive funding and applications are accepted at any time until budget is exhausted.

Discussion

7. An application for \$30,800 ex GST has been received from Indigenous Professional Services Pty Ltd to relocate their office from Burswood to West Perth.
8. The application was assessed by a three-person assessment panel with relevant expertise, including a General Manager. A recommendation of \$30,000 ex GST is based on the eligible amount of full-time equivalent employees at the West Perth office. In this instance, this is calculated as \$1,000 per 30 FTE.
9. A detailed summary of the application, scoring and assessment panel rationale is contained in Attachment A.
10. The applicant has outgrown their existing offices and advised the decision to relocate to the city provides better transport options for employees, access to modern facilities, and a desirable location for market exposure.

Consultation

11. Nil.

Decision Implications

12. Nil.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Prosperous
Related Documents (Issue Specific Strategies and Plans):	Strategic Community Plan 2022 – 2032 Economic Development Strategy 2025 – 2028 Business Relocation Grant Guidelines

Legislation, Delegation of Authority and Policy	
Legislation:	Regulation 12 of the Local Government (Financial Management) Regulations 1996.
Authority of Council/CEO:	Council Policy 4.3 Outgoing Sponsorship and Grants directs that any sponsorship application for more than \$20,000 or from a funding round be considered by Council.
Policy:	Council Policy 4.3 Outgoing Sponsorship and Grants directs that there be a consistent and transparent assessment process and criteria to guide recommendations to Council. An eligibility check has been conducted on the application to ensure it is compliant with the Policy and the necessary assessment process has been followed.

Financial Implications

13. The financial implications of the recommendation(s) are accommodated within the existing budget.

Account Number	1066-100-50-10917-7901	Operating
Account Description	Business Relocation Grant	
Total Budget	\$100,000	
Budget allocated to date	\$52,000	
Budget – This report	\$30,000	
Remaining Budget	\$18,000	

Further Information

14. Nil.

16.3 Major Leveraging Opportunity - 2026 Lightscape

Responsible Officer	Kelly Townson – General Manager Engagement and Activation
Voting Requirements	Absolute Majority
Attachments	Attachment 16.3A – 2026 Lightscape Proposal ↓

Purpose

To present the '2026 Lightscape' major event leveraging opportunity for consideration of Council.

Recommendation

That Council:

1. APPROVES to support the Botanic Gardens and Parks Authority for the 2026 Lightscape Event as *Supporting Partner* to the value of: \$60,000 (ex GST).
 2. AUTHORISES the CEO to execute a Partnership Agreement on terms equivalent to or more favourable to the City than those set out by the Botanic Gardens and Parks Authority in its 'Lightscape 2026 Partnership Proposal document' (**Attachment A**) for the amount approved or such lesser amount deemed appropriate by the CEO.
-

Background

1. The City has a vision for Perth to be ‘the events heart of WA’ (Events Strategy 2026-2028).
2. Lightscape is a 5-year major event at Kings Park Botanic Gardens, that commenced in 2023 taking ticketholders on a 1.8km trail through the iconic Kings Park and Botanic Gardens.
3. Lightscape is presented and funded by Sony Music and the State Government Authority the Botanic Gardens and Parks Authority (BGPA).
4. The theme over the five-year event series with Sony highlights the wonders of WA flora and fauna while delivering an immersive and entertaining experience in the winter months in Kings Park.
5. This City partnered with BGPA as the Presenting Partner (‘powered by City of Perth City of Light’) for the 2023 and 2024 Lightscape event seasons and as a Major Partner for the 2025 Lightscape event season.
6. The partnership investment (inclusive of GST) since the inception of the event includes:
 - a. 2023 – Presenting Partner - \$200,000 (\$195K cash and \$5K in-kind)
 - b. 2024 – Presenting Partner - \$320,000 (Cash)
 - c. 2025 – Major Partner - \$165,000 (Cash).
7. The previous editions of Lightscape have been hailed a success bringing over 415,000 people to the city during the winter months since 2023.
8. Lightscape illuminated Kings Park and Botanic Gardens for six weeks in 2025, with the following event overview:
 - More than 117,000 tickets sold (NB total attendance was 112,888 due to weather cancellations)
 - 26 local businesses engaged or leveraged off in the event.
 - 61% of people surveyed were aware of City of Perth Support.
 - Over 8.95 million reach across advertising, marketing and media coverage
 - 86% attendees rated their overall enjoyment of the event as good/excellent.
9. Year on Year Statistics:

Year	Attendance	Partner Tier	City Investment (ex GST)	Brand Awareness
2023 (36 event nights)	184,000	Presenting Partner	\$200,000	63%
2024 (35 event nights)	120,000	Presenting Partner	\$320,000	77%
2025 (42 event nights)	117,000 (sold)* 112,800 (attended)	Major Partner	\$165,000	62%

* More than 117,000 tickets were sold across 42 event nights, with total attendance of 112,800 impacted by weather-related cancellations on some nights.

Discussion

10. The internationally renowned Lightscape art and sound spectacular is returning to Kings Park after successful seasons in 2023, 2024 and 2025. Lightscape will take place from the first week of June until the end of July 2026 and will be supported by a strong advertising and social media campaign.
11. In 2026, Lightscape (year 4) will once again bring the best of international and local artists to build on a conservation and botanical theme, through immersive light installations, soundscapes, and storytelling.
12. The City is offered the opportunity to partner with BGPA for the 2026 Lightscape event. A redacted version of the Lightscape Proposal is attached to remove information that has not yet been publicly released by BGPA.
13. On 26 November 2025, the City received a formal request for support from BGPA. Options* presented to the City for 2026 as follows:
 - *Presenting Partner* to the value of \$290,909 (ex GST).
 - *Major Partner* to the value of \$150,000 (ex GST).
 - *Supporting Partner* to the value of \$60,000 (ex GST).

* Note: Lightscape Proposal at Attachment A presents options inclusive of GST.
14. For the City to maintain 'Major Partner' (as per 2025), a commitment of \$150,000 (ex GST) will be required.
15. The City has been the primary supporter of Lightscape since it was established in Perth in 2023. In 2025, the City reduced funding support from Principal Partner to Major Partner.
16. Now that Lightscape is embedded in Perth's winter calendar, Council may again consider the extent of the City's supporting role as the event enters its fourth year.
17. Following the presentation by Botanic Parks and Gardens Authority (BGPA) at the Elected Member Engagement Session (EMES) on 21 January 2025, Elected Members provided feedback noting that the City has been the primary supporter of this event since it was launched in Perth in 2023, and for its second year in 2024. It was also noted that Council may wish to consider the City's supporting role into the future now the event has attracted other sponsors and has stabilised to be regularly programmed and attended as part of Perth's winter calendar.
18. In light of this feedback, it is recommended the City reduce funding support for Lightscape 2026 to *Supporting Partner* level (\$60,000 ex GST).

Consultation

19. Discussions have been occurring since 2022 with BGPA and Sony and have continued across the Lightscape series.
20. Representatives from BGPA presented the proposal to the General Manager Engagement and Activation, General Manager Corporate Services, A/General Manager Community Development and the General Manager Planning and Sustainability on 23 January 2026.

Decision Implications

21. Council Policy 4.3 Outgoing Sponsorship and Grants clause 10a. outlines that the City will not consider applications from the Commonwealth or State Government Departments through the City's sponsorship and grant programs.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Liveable
Related Documents (Issue Specific Strategies and Plans):	Events Strategy 2026-2028 Council Policy 4.3 Sponsorship and Grants

Legislation, Delegation of Authority and Policy	
Legislation:	Regulation 12 of the Local Government (Financial Management) Regulations 1996 – payments from municipal fund or trust fund, restrictions on making. Section 6.8 of the Local Government Act 1995.
Authority of Council/CEO:	Council may by resolution of Council authorise expenditure from the Major Events Activation Reserve.
Policy:	Nil

Financial Implications

22. If Council supports any of the partnership options, to the extent of the financial impact will require funding from the City's Major Events Activation Reserve.
23. If Council supports this leveraging request for Supporting Partner level (\$60,000 + GST) it will be phased as follows:

Year	2025/26	2026/27
Financial Impact	\$54,000	\$6,000

24. If Council does not support any funding being made available, no further action will be required.

Further Information

25. Nil

16.4 World Police & Fire Games - Variation to Sponsorship Agreement

Responsible Officer	Kelly Townson – General Manager Engagement and Activation
Voting Requirements	Simple Majority
Attachments	Attachment 16.4A – Attachment A - World Police & Fire Games Summary ↓

Purpose

To request approval for a variation to the 2027 World Police & Fire Games sponsorship agreement.

Recommendation

That Council:

- APPROVES, subject to a suitable variation being entered into within three months, a variation to the sponsorship agreement with United Lights Sports Federation Ltd for the 2027 World Police & Fire Games to reallocate \$75,000 of the in-kind sponsorship to a cash contribution.
- ACKNOWLEDGES the varied sponsorship amounts which will be reflected in the agreement:

Original Amount	Variation
\$1,000,000 ex GST comprising:	\$1,000,000 ex GST comprising:
<ul style="list-style-type: none"> \$750,000 cash 	<ul style="list-style-type: none"> \$825,000 cash
<ul style="list-style-type: none"> \$100,000 cash to be used exclusively towards city banners and dressing 	<ul style="list-style-type: none"> \$100,000 cash to be used exclusively towards city banners and dressing
<ul style="list-style-type: none"> \$150,000 in-kind 	<ul style="list-style-type: none"> \$75,000 in-kind

Background

1. Through the Major Events and Festivals Sponsorship program, the City seeks to attract major cultural events, sporting events and festivals of national and international significance which generate significant return on investment, economic impact, and visitation outcomes.
2. A Major Events and Festivals Sponsorship to United Lights Sports Federation for the 2027 World Police & Fire Games (the Games) was approved at the Ordinary Council Meeting on 27 August 2024.
3. Council approved a \$1,000,000 sponsorship comprising of:
 - a. \$750,000 cash
 - b. \$100,000 cash to be used exclusively towards city banners and dressing
 - c. \$150,000 in-kind
4. A sponsorship agreement was executed in December 2024 based on the above resolution.
5. In-kind sponsorship is limited to the use of City facilities and bookings inclusive of hire for venues, parks, reserves, road reserves, thoroughfares, malls, streets, public places, banner and flag sites, and parking permits and on-street car parking bay reservations.
6. In-kind contributions have a monetary value and are incorporated into budgets in the same way as cash.
7. As the original resolution specified the allocated amounts of cash and in-kind, any change to this requires Council approval.
8. An overview of the Games and original panel comments can be found in Attachment A.

Discussion

9. As event planning progresses it has been identified the Games are unlikely to use a significant portion of the \$150,000 in-kind allocation. This is attributed to the following unique factors:
 - a. The sponsorship was awarded more than two and half years ahead of the Games.
 - b. The assessment panel recommended an in-kind amount larger than the applicant's request to accommodate changes in planning or cost increases, which have not eventuated as expected.
 - c. The allocation of \$100,000 cash for banners and dressing has offset some of the costs which would otherwise be taken from the in-kind allocation.
10. It is estimated the Games may underspend 30-50% of the in-kind allocation, which would create a large amount of unrealised value. As the Principal Partner of the Games, it is important the City takes a proactive and supportive approach to the situation.
11. A variation to the sponsorship agreement is proposed which would reduce the in-kind allocation by \$75,000 and reallocate this as a cash contribution. There is no budget impact or change to the total amount of sponsorship provided.
12. The reallocated cash contribution will be used to support city-based activity, including a newly proposed three-day program of dodgeball at Forrest Place. Organisers have advised of increased costs due to the need to construct a temporary dodgeball floor at the site (organisers will investigate donating to a school or community group after the Games). There is opportunity for the City to receive additional naming rights for this program.
13. Any additional costs incurred above the revised \$75,000 in-kind will be paid by the Games organisers.

Consultation

14. United Lights Sports Federation, the organisers of the World Police & Fire Games, have been consulted as part of this proposal to determine what additional benefit could be achieved through the reallocation of funds.

Decision Implications

15. A City representative will prepare a sponsorship variation once approved by Council.
16. If Council does not support the recommendation this may cause reputational damage between the City and the World Police & Fire Games due to the large amount of unrealised sponsorship value, as well as impact the activity delivered within the city.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Liveable
Related Documents (Issue Specific Strategies and Plans):	Major Events and Festivals Sponsorship Program Guidelines 2025 Events Strategy Events Plan 2025-2026

Legislation, Delegation of Authority and Policy	
Legislation:	Regulation 12 of the Local Government (Financial Management) Regulations 1996 .
Authority of Council/CEO:	Council Policy 4.3 Outgoing Sponsorship and Grants directs that any sponsorship application for more than \$20,000 or from a funding round be considered by Council.
Policy:	Council Policy 4.3 Outgoing Sponsorship and Grants directs sponsorship and grant decisions are not subject to any further appeal. The request for the contract variation has been initiated by the City and is not considered an appeal.

Financial Implications

17. The financial implications of the recommendation(s) are accommodated within the existing budget.

Account Number	1066-100-50-10984-7901	Operating
Account Description	2027 World Police & Fire Games	
Total Budget	\$1,000,000	
Budget – This report	No change	
Remaining Budget	\$0	
Budget Impact	Nil.	

18. Council approved the quarantining of \$1,000,000 from the Sponsorship Reserve, which will be phased across four financial years based on the estimates below:

Year	2024/25	2025/26	2026/27	2027/28
Financial Impact	\$150,000	\$250,000*	\$385,000*	\$215,000*

*Estimates dependent on achievement of milestones

Further Information

19. Nil.

16.5 City of Perth Motion - ALGA 2026 National General Assembly - Delivering Equitable NBN Fibre Upgrade Pathway for Multi-Dwelling Units

Responsible Officer	Kelly Townson – General Manager Engagement and Activation
Voting Requirements	Simple Majority
Attachments	Attachment 16.5A – ALGA NGA Motion - Delivering Equitable NBN ↓

Purpose

To seek Council endorsement for the ‘Motion for Delivering Equitable NBN Fibre Upgrade Pathway for Multi-Dwelling Units’ for the Australian Local Government Association (ALGA) National General Assembly in June 2026

Recommendation

That Council ENDORSE the ‘Motion for Delivering Equitable NBN Fibre Upgrade Pathway for Multi-Dwelling Units’ for the Australian Local Government Association (ALGA) National General Assembly in June 2026.

Background

1. ALGA is hosting the 32nd National General Assembly of Local Government (NGA) in Canberra from 23-25 June 2026 with the theme “*Stronger Together: Resilient. Productive. United*”.
2. The NGA provides an opportunity for councils to come together to share ideas, discuss key issues and debate motions to inform the development of policy that can be used by other local governments and to demonstrate the value of local government in delivering national priorities.
3. Reliable high-speed broadband is essential infrastructure in a knowledge-based economy, underpinning economic participation, remote work, education, telehealth and access to government services.
4. While the National Broadband Network (NBN) is transitioning toward a predominantly fibre-based network, a significant cohort of household - those living in Multi-Dwelling Units (MDUs) - remain reliant on legacy technologies.
5. NBN’s current roll-out plan does not appear to include an important cohort, those living in high-density dwellings such as apartments. The NBN does not have a published universal funded pathway to Fibre-To-The-Building (FTTB).
6. NBN’s published Annual Service Improvement Plan (ASIP) indicates that a full-fibre upgrade for the FTTB footprint is not broadly planned.

Discussion

7. This exclusion disproportionately affects city residents in higher-density locations such as the city of Perth.
8. Within the City of Perth, inner-city apartments are hindered by capped speeds and reduced reliability compared with neighbouring dwellings that have access to full-fibre connections.
9. Consequently, without a clear upgrade strategy, a growing number of urban households risk being left behind as the rest of the country transitions to world-class fibre connectivity, possibly entrenching a digital divide based not on demand or location, but on dwelling type.
10. The City has an opportunity to actively advocate for change by elevating this issue at the ALGA NGA, seeking to influence national policy settings and improve digital infrastructure outcomes for residents in higher-density communities.

Consultation

11. Not applicable.

Decision Implications

12. If Council supports the recommendation, then the motion is to be submitted to ALGA by 8:59pm WST, Friday 27 February 2026, to be considered for inclusion at the NGA in June 2026.
13. If Council does not support the recommendation, then the motion will not be submitted to ALGA for consideration.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Prosperous
Related Documents (Issue Specific Strategies and Plans):	Strategic Community Plan 2022-2032 Strategic goal P1 – A smart and innovative city on a strong growth path. Strategic goal P2 – Job rich with economic sector development and thriving small businesses.

Legislation, Delegation of Authority and Policy	
Legislation:	Sections 3.1(1) and 3.1(1A) of the Local Government Act 1995 Outlines the function of a local government is to provide good government of persons in its district and in exercising this function to give regard to promoting the district’s environmental, economic and social sustainability; planning for mitigating climate change risks; and considering future generations when making decisions. City of Perth Act 2016 - Section 4(a)(i)(ii),4(b) and Section 8(a)(d)(f)(j) The City of Perth and the City of Perth Council are responsible for recognising, promoting and enhancing the economic, social, cultural, environmental and civic role of Perth as the capital city for the benefit of its community and the broader Perth region. This specifically includes developing and maintaining collaborative inter-governmental relationships at regional, State, national and international levels with a view to developing and implementing strategies for the continued improvement of the City of Perth and facilitating advocacy opportunities.
Authority of Council:	Council is exercising its role to advocate on its own behalf and on behalf of its community.
Policy:	Nil.

Financial Implications

14. Nil.

Further Information

15. The draft Motion (attached) has been drafted by Councillor Goncalves for consideration.

16.6 2026/27 Events Plan

Responsible Officer	Kelly Townson – General Manager Engagement and Activation
Voting Requirements	Simple Majority
Attachments	Attachment 16.6A – 2026/27 Events Plan ↓

Purpose

To present the City of Perth 2026/27 Events Plan for Council approval.

Recommendation

That Council ADOPTS the final 2026/27 Events Plan (**Attachment A** - 2026/27 Events Plan), noting that:

- a. the 2026/27 Events Plan attached to this report may be formatted (including structurally) and graphically designed following adoption before it is made available; and
 - b. minor typographical amendments, that do not affect the materiality of the document, may also be made to improve the presentation and/or make corrections.
-

Background

1. The Events Strategy 2026-2028 outlines the City's vision to facilitate, support and deliver a vibrant year-round calendar of events to be the 'events heart of WA'.
2. The 2025/26 Events Plan (current year) has been very successful, with almost 850,000 attendees estimated to visit the CBD by the conclusion of the events season. Whilst too early to have a full picture of economic impact, the flagship events from the 2024/25 program achieved \$41,000,000, a 30% increase from the year prior. It is expected 2025/26 will see a similar growth in line with increased attendance figures.

Discussion

3. The 2026/27 Events Plan builds on the success of 2025/26 and has been developed after a review of the current annual events calendar, post-event impact reporting, and feedback from Elected Members and key event stakeholders.
4. Through the delivery of the 2026/27 Events Plan, the City looks to continue to deliver the major free-to-attend flagship events such as Christmas Lights Trail, New Year's Eve and Australia Day.
5. The proposed Events Plan outlines the scope, scale and budget of City-led events, which were workshopped with Elected Members at an Elected Member Engagement Session on 4 February 2026.
6. Marketing of the 2026/27 Events Plan has been incorporated into the City's overall Marketing Plan.
7. The current 2025/26 Events Plan is significantly supported by incoming sponsorship totalling \$3,064,389 (\$2,855,289 cash and \$209,100 in-kind). When combined with the Council-approved budget of \$4,650,000, this represents a total events program value of \$7,505,289 for the 2025/26 financial year.
8. Several incoming funding agreements that supported the 2025/26 events program are due to conclude at the end of the 2025/26 financial year. This presents a material funding risk to the City's ability to maintain delivery of the events program at current levels in 2026/27, should incoming sponsorship funding not be secured.
9. The proposed 2026/27 Events Plan requires \$7,335,000 in total funding. The Long-Term Financial Plan provides \$4,850,000 in municipal funding, with \$1,575,000 currently confirmed through Lotterywest sponsorship. To deliver the full program as proposed, a further \$910,000 in incoming sponsorship funding remains unconfirmed and unsecured.
10. The City currently has confirmed funding agreements in place for the 2026/27 year to support the Christmas Lights Trail, New Year's Eve, Multicultural Festival, Summer Nights, and Boorloo Heritage Festival.
11. To manage the uncertainty and risk associated with the level of unconfirmed incoming sponsorship funding, whilst retaining the integrity of an always on Events Plan, the following event program changes have been made for the 2026/27 plan:
 - Summer Series (EQ Stage program – January/February) – removed
 - Barrack Square Market – removed
 - Festive Lights – removed*

*Festive Lights was delivered as a credit note in the 2025/26 event program; this was a result of the event being postponed due to weather in 2024/25.

12. Should incoming sponsorship be secured above the required \$910,000, the Summer Series and Barrack Square Markets will be reconsidered for reinstatement into the 2026/27 events program.
13. Essential operational costs and, in some instances, creative/programming costs, have increased significantly, in many cases by more than 20 per cent over the past year. When comparing current-year costs to the 2025/26 season, notable increases include New Year’s Eve (\$236,739 increase from 2024 to 2025) and Australia Day (\$220,468 increase from 2025 to 2026). This upward cost trend is expected to continue.

The following examples provides further context and detail for understanding of the increases for the 2026 Australia Day event:

Australia Day Cost Increases			
Item	2025 Cost	2026 Cost	% Increase
Traffic Management*	\$75,285	\$91,688	21.8% increase
Hostile Vehicle Mitigation	\$132,666	\$159,578	20.3% increase
Security	\$107,120	\$129,025	20.5% increase
River Exclusion Area Management	\$5,454	\$16,363	200% increase
Drone Show	\$150,000	\$182,270	21.5% increase
Event Infrastructure	\$156,560	\$181,955	16.19% increase

*Physical road closures have reduced in 2026 however; the overall cost is still more.

13. In summary, the proposed 2026/27 Events Plan requires \$7,335,000 in total funding. The Long-Term Financial Plan provides \$4,850,000 in municipal funding, with \$1,575,000 currently confirmed through Lotterywest sponsorship. Therefore, to deliver the full program as proposed, a further \$910,000 in incoming sponsorship funding remains unconfirmed and unsecured. Should incoming sponsorship be secured above the required \$910,000, the Summer Series and Barrack Square Markets will be reconsidered for reinstatement into the 2026/27 events program.

Consultation

14. The City is still actively delivering and evaluating the 2025/26 Events Plan, noting the program is not yet complete, evaluation takes place through event attendee surveys and debriefs with key stakeholders, internal and external. The City will be reviewing the event program for efficiencies as the season continues, this includes ancillary events which take place such as stakeholder functions.
15. This feedback received by the City during consultation informs the 2026/27 Events Plan and ensures it provides a program of events and activation that increases economic and community impact. This program aligns to community expectations and is complimentary to third-party event programming, whilst delivering on the strategic objectives of the City.

Decision Implications

16. If Council does not support the recommendation to approve the 2026/27 Events Plan, the City will not be able to meet community expectations to deliver on key events and outcomes.

17. If Council defers the decision on supporting the recommendation to approve the 2026/27 Events Plan planning will be critically delayed for the procurement of key contracts required.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Liveable
Related Documents (Issue Specific Strategies and Plans):	Events Strategy 2026-2028 The City has a vision for Perth to be ‘the events heart of WA’. Events generate significant economic, social and community benefits for all who live, work, visit, study and invest in the city.

Legislation, Delegation of Authority and Policy	
Legislation:	Section 8 (1) of the <i>City of Perth Act 2016</i> (e) to promote awareness of the facilities and events provided or facilitated by the City of Perth and encourage the community to make use of or participate in them
Authority of Council/CEO:	The recommendation is made to Council in line with both: <ul style="list-style-type: none"> • section 2.10 (a) of the <i>Local Government Act 1995</i> whereby under the role of Councillors; represents the interests of electors, ratepayers and residents of the district; and • section 2.7 of the <i>Local Government Act 1995</i> which provides that Council is to be responsible for the performance of the local government’s functions and oversees the allocation of the local government’s finances and resources. <p>The future decision to budget for events in the Events Plan will have significant financial implications. Planning and resource allocation will commence prior to (but subject to) the budget. Council oversight and direction is warranted prior to investment of resources.</p>
Policy:	Council Policy 4.10 – Incoming Sponsorship The incoming sponsorship forecasts contained within the Events Plan will be actively pursued in line with the policy scope. Projected incoming sponsorship is variable and outside of the City’s control.

Financial Implications

18. The financial implications of the recommendation(s) are subject to the 2026/27 budget adoption.

Further Information

19. Nil.

17. Chief Executive Officer Reports

17.1 Review of Council Policies relating to Elected Members

Responsible Officer	Michelle Reynolds – Chief Executive Officer
Voting Requirements	Absolute Majority
Attachments	<p>Attachment 17.1A – Council Policy 1.1 - Attendance at Events - showing proposed changes in red and green text ↓</p> <p>Attachment 17.1B – Table of amendments - Council Policy 1.1 - Attendance at Events ↓</p> <p>Attachment 17.1C – Council Policy 1.2 - Professional Development Policy - showing proposed changes in red and green text ↓</p> <p>Attachment 17.1D – Table of amendments - Council Policy 1.2 - Professional Development ↓</p> <p>Attachment 17.1E – Council Policy 1.6 - Council Member Allowances, Fees and Entitlements - showing proposed changes in red and green text ↓</p> <p>Attachment 17.1F – Table of amendments - Council Member Allowances, Fees and Entitlements ↓</p> <p>Attachment 17.1G – Council Policy 1.7 - Independent Committee Members - showing proposed changes in red and green text ↓</p> <p>Attachment 17.1H – Table of amendments - Council Policy 1.7 - Independent Committee Members ↓</p> <p>Attachment 17.1I – Table of Elected Member Feedback ↓</p>

Purpose

To present a review of the following council policies:

- a. CP 1.1 - Attendance at Events
- b. CP 1.2 - Professional Development
- c. CP 1.6 - Council Member Allowances, Fees and Entitlements
- d. CP 1.7 - Independent Committee Members

Recommendation

That Council:

1. ADOPTS the following amended policies as shown in the attachments, with red text for removal and green text for insertion:
 - a. CP 1.1 - Attendance at Events
 - b. CP 1.2 - Professional Development
 - c. CP 1.6 - Council Member Allowances, Fees and Entitlements
 - d. CP 1.7 - Independent Committee Members

2. APPROVES minor typographical amendments, where the materiality of the policies is not affected, and placing the policies in future new templates may be made to improve the presentation and/or make corrections.
-

Background

1. It is good practice to review policies that directly impact Council Members following each local government ordinary election to ensure newly elected members of council are aware of, and in support of, those policies. Section 5.128(5) of the *Local Government Act 1995* (the Act) prescribes this for Professional Development Policies.
2. The following policies relating to elected members are therefore presented for review following the 2025 ordinary election:
 - a. CP 1.1 - Attendance at Events
 - b. CP 1.2 - Professional Development
 - c. CP 1.6 - Council Member Allowances, Fees and Entitlements
 - d. CP 1.7 - Independent Committee Members
3. The above policies last underwent a major review at the Ordinary Council Meeting on 27 February 2024, following the 2023 Ordinary Election.
4. As these four policies interrelate, they have been reviewed in conjunction with one another.

Discussion

Attendance at Events

5. Section 5.90A of the Act prescribes that Council adopts a policy that deals with matters relating to the attendance of Council Members and the CEO at events.
6. Council adopted its Attendance at Events policy at the Ordinary Council meeting on 15 December 2020, and it was last reviewed and amended at the Ordinary Council meeting held on 27 February 2024.
7. The previous policy has remained functional since its last review. The proposed amendments focus on promoting fairness and equity among Elected Members.
8. The reviewed Policy, showing proposed amendments in red and green text is provided at **Attachment A**. A table of proposed amendments is also provided at **Attachment B**.

Professional Development

9. Section 5.128 of the Act prescribes that Council adopt a policy related to the continuing professional development of its Council Members. Section 5.128(5) of the Act requires that this policy be reviewed following each ordinary election.
10. Council adopted its Professional Development policy at the Ordinary Council meeting on held on 15 December 2020. The policy underwent its last major review and was amended at the Ordinary Council meeting held on 27 February 2024.
11. The Professional Development policy was also amended at the Ordinary Council Meeting on 22 May 2024 in order to formalise the process for the selection of the City's Voting Delegates at the WALGA Annual General Meeting.
12. The previous Professional Development Policy has remained functional since its last review. The proposed amendments are intended to clarify how this Policy operates alongside other Council policies and to formally recognise training sessions and workshops arranged by the City for Elected Member professional development.

13. The reviewed Policy, showing proposed amendments in red and green text is provided at **Attachment C**. A table of proposed amendments is also provided at **Attachment D**.

Council Member Allowances, Fees and Entitlements

14. Sections 5.98, 5.99, 5.99A and 5.129 of the Act provide for local governments to make payments or reimburse fees and expenses to Council Members.
15. Council adopted its Allowances, Fees and Entitlements policy at the Ordinary Council meeting on held on 9 July 1996. The policy underwent its last major review and was amended at the Ordinary Council meeting held on 27 February 2024.
16. The previous Allowances, Fees and Entitlements Policy has remained functional since its last review. The proposed amendments are intended to clarify and ensure appropriate and equitable travel and accommodation arrangements, and to respond to findings of the Office of the Auditor General Purchasing Card Audit.
17. The reviewed Policy, showing proposed amendments in red and green text is provided at **Attachment E**. A table of proposed amendments is also provided at **Attachment F**.

Independent Committee Members

18. Council adopted its Independent Committee Members policy on 27 May 1997. The policy underwent its last major review and was amended at the Ordinary Council meeting held on 27 February 2024.
19. The previous Independent Committee Members policy has remained functional since its last review. The proposed amendments are minor in nature.
20. The reviewed Policy, showing proposed amendments in red and green text is provided at **Attachment G**. A table of proposed amendments is also provided at **Attachment H**.

Consultation

21. Elected Members were given the opportunity to provide feedback and ask questions during this review of Elected member related policies.
22. A table of feedback received and responses from the administration are provided at **Attachment I**.

Decision Implications

23. If Council supports the recommendation, the above council policies will have been reviewed and the amended policies will be implemented.
24. If Council does not support the recommendation, the above council policies will have been reviewed but the current policies will continue to apply.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	A Well-Governed City
Related Documents (Issue Specific Strategies and Plans):	Nil.

Legislation, Delegation of Authority and Policy	
Legislation:	<p>Attendance at Events Section 5.90A(2) of the <i>Local Government Act 1995</i> requires local governments to prepare and adopt a policy in relation to Council Members and the CEO’s attendance at events. The adoption and / or amendment of this policy is to be by absolute majority.</p> <p>Professional Development Section 5.128 of the <i>Local Government Act 1995</i> requires local governments to prepare and adopt a policy in relation to the continuing professional development of Council Members. The adoption and/or amendment of this policy is to be by absolute majority. This policy must be reviewed following each local government ordinary election.</p> <p>Council Members Allowances Fees and Entitlements Sections 5.98, 5.99, 5.99A and 5.129 of the <i>Local Government Act 1995</i> provide for local governments to make payments or reimburse fees and expenses to Council Members. A policy adopted under Section 5.129 is to be by absolute majority.</p>
Authority of Council/CEO:	Section 2.7(2)(b) of the <i>Local Government Act 1995</i> states that Council is to determine the City’s policies.
Policy:	Policy amendments are proposed.

Financial Implications

25. Nil.

Further Information

26. Nil.

17.2 WALGA Central Metropolitan Zone Meeting and Regional State Council Meeting

Responsible Officer	Michelle Reynolds – Chief Executive Officer
Voting Requirements	Simple Majority
Attachments	Nil.

Purpose

To ensure Council supports hosting the WALGA Central Metropolitan Zone Meeting and the WALGA Regional State Council Meeting at the City of Perth.

Recommendation

That Council:

1. APPROVE the City to host the following meetings:
 - a. WALGA Central Metropolitan Zone Meeting on 23 April 2026
 - b. WALGA Regional State Council Meeting on 2 September 2026
2. ACKNOWLEDGE the financial implication of \$4,037.00 (inc GST) to facilitate the hosting of the WALGA Central Metropolitan Zone Meeting
3. ACKNOWLEDGE a notional allocation of \$7,016.65 (inc GST) for Council's consideration as part of the 2026/27 annual budget process to host the WALGA Regional State Council Meeting.

Background

1. WALGA is the single association for local governments in WA, representing the political and strategic interest of local government at State and Federal levels.
2. Member local governments are regarded as “shareholders” of WALGA and focus activities toward the provision of political advocacy and services to meet collective needs.

State Council

3. WALGA State Council is the decision-making representative body of all Member Local Governments, and is responsible for sector-wide policy making and strategic planning.
4. State Council holds two Regional meetings per year – one hosted by a Metropolitan Zone, and one a Country Zone. The Metropolitan meeting is generally in May.

Central Metropolitan Zone

5. The key functions of Zones are to elect one or more representative to State Council, consider the State Council Agenda and provide direction and feedback to State Council. Zones can also act independently in considering and advocating on regional issues.
6. The relationship between State Council and Zones is critical as it underpins WALGA’s advocacy on behalf of Local Government at the State and Federal Government levels.
7. The Central Metropolitan Zone meet five times per year (in February, April, June, August and November).
8. The City is currently represented on the WALGA Central Metropolitan Zone, in accordance with Council’s resolution at the Special Council Meeting on 28 October 2025:

Member	Deputy Member
Cr Liam Gobbert	Deputy Lord Mayor David Goncalves

9. At the [WALGA Central Metropolitan Zone meeting on 20 November 2025](#), the following resolution was carried:

RESOLUTION

Moved: Cr Liam Gobbert

Seconded: Cr Ben Mayes

That the Central Metropolitan Zone endorse:

1. *the proposal to host the May 2026 Regional State Council meeting;*
2. *the appointment of the City of Perth as the host Local Government; and*
3. *the appointment of the City of Perth CEO to act as liaison between the Zone and WALGA in planning the Regional State Council meeting.*

10. At that [same meeting](#), the following resolution was carried:

RESOLUTION

Moved: Cr Ben Mayes

Seconded: Mayor Alison Xamon

<i>Zone meeting dates Thursday</i>	<i>Time</i>	<i>HOST COUNCIL</i>	<i>State Council Meeting Dates 2026</i>
<i>12 February</i>	<i>5:00pm</i>	<i>Shire of Peppermint Grove</i>	<i>Wednesday, 4 March</i>
<i>23 April</i>	<i>5:00pm</i>	<i>City of Perth</i>	<i>Regional Meeting Wednesday, 6 May</i>
<i>11 June</i>	<i>5:00pm</i>	<i>City of Subiaco</i>	<i>Wednesday, 1 July</i>
<i>13 August</i>	<i>5:00pm</i>	<i>City of Vincent</i>	<i>Regional Meeting Friday, 4 September</i>
<i>19 November</i>	<i>5:00pm</i>	<i>Town of Cambridge</i>	<i>Wednesday, 2 September</i>

Discussion

11. Following the above decisions, WALGA contacted the City to advise that delegates from the City of Perth volunteered the City to host the Regional State Council meeting in 2026.
12. WALGA also requested the City to hold the Regional State Council Meeting on Wednesday 2 September 2026, instead of the originally endorsed date on 6 May 2026.
13. The CEO was unaware at the time of the above WALGA meeting, that the City of Perth was being proposed to host these meetings and that she was to act as liaison between the Zone and WALGA in planning the Regional State Council meeting.
14. There is no obligation on Members to host Regional State Council meetings. WALGA offers hosting responsibilities to Zones on a rotational basis, and then it is up to the Member Local Governments in that Zone to decide who will host. There is likewise, no obligation for the City to host a Zone meeting.
15. In light of the CEO's role under Section 5.41(2)(a) of the *Local Government Act 1995* to cause **council decisions** to be implemented and given the additional resources it will take to host these meetings, the CEO seeks Council's support before communicating the City's acceptance to host the above meetings and proceeding with making arrangements.
16. WALGA have advised that host Councils for Regional State Council Meetings are reimbursed for catering costs. This **does not apply** to Zone meetings hosted. Regardless, expenditure must be budgeted for despite future reimbursement.

17. The costs to host each meeting have been estimated below:

Central Metropolitan Zone Meeting

- a. Catering Costs (food, beverages, consumables, staff set-up/pack down and service) – \$3,200.00
- b. Internal Security Costs (noting that if City staff cannot undertake security for whatever reason, an external security company will need to be engaged) - \$382.00
- c. Staff Overtime – \$455.00

Total: \$4,037.00

Regional State Council Meeting

- a. Catering Costs (reimbursed) - \$6,244.65
- b. Internal Security Costs (noting that if City staff cannot undertake security for whatever reason, an external security company will need to be engaged) – \$382.00
- c. Staff Overtime – \$390.00

Total: \$7,016.65

Consultation

18. Nil.

Decision Implications

19. If Council support this recommendation, the administration will communicate and proceed with arrangements to host these meetings.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	A Well-Governed City
Related Documents (Issue Specific Strategies and Plans):	Committees, Sessions and External Bodies Register

Legislation, Delegation of Authority and Policy	
Legislation:	<i>Local Government Act 1995</i>
Authority of Council/CEO:	It is the CEO’s role under Section 5.41(2)(a) of the <i>Local Government Act 1995</i> to cause council decisions to be implemented.
Policy:	Nil.

Financial Implications

20. The financial implications of the WALGA Central Metropolitan Zone can be accommodated in the existing core service budget.
21. The \$7,016.65 anticipated costs for hosting the Regional State Council Meeting will be included for Council's consideration as part of 2026/27 budget deliberations.

Further Information

22. Nil.

17.3 Review of the Code of Conduct for Council Members, Committee Members and Candidates and Council Policy 1.8 - Code of Conduct Behavioural Complaints Management

Responsible Officer	Michelle Reynolds – Chief Executive Officer
Voting Requirements	Absolute Majority
Attachments	<p>Attachment 17.3A – Reviewed Code of Conduct for Council Members, Committee Members and Candidates - showing changes in red and green ↓</p> <p>Attachment 17.3B – Table of Proposed Amendments - Code of Conduct for Council Members, Committee Members and Candidates ↓</p> <p>Confidential Attachment 17.3C – Assessment Report - Authorised Person Submissions</p> <p>Attachment 17.3D – Reviewed Council Policy 1.8 - Code of Conduct Behavioural Complaints Management - showing changes in red and green ↓</p> <p>Attachment 17.3E – Table of Proposed Amendments - Council Policy 1.8 Code of Conduct Behavioural Complaints Management ↓</p> <p>Attachment 17.3F – Reviewed Council Policy 1.8 - Code of Conduct Behavioural Complaints Management - Clean Copy ↓</p> <p>Attachment 17.3G – Table of Feedback - Review of Code of Conduct for Council Members, Committee Members and Candidates ↓</p> <p>Attachment 17.3H – Table of Feedback - Council Policy 1.8 Code of Conduct Behavioural Complaints Management ↓</p>

Purpose

For Council to review the Code of Conduct for Council Members, Committee Members and Candidates and Council Policy 1.8 Code of Conduct Behavioural Complaints and consider proposed amendments.

Recommendation

That Council:

1. ADOPTS The attached Code of Conduct for Council Members, Committee Members and Candidates (**Attachment A**) in accordance with section 5.104 of the *Local Government Act 1995*, to replace any previous City of Perth Elected Member Code of Conduct, noting that:
 - a. a draft version of the Model Code of Conduct is attached to this report which may be formatted (including structurally) and graphically designed following adoption before it is made available; and
 - b. minor typographical amendments, that do not affect the materiality of the document, may also be made to improve the presentation and/or make corrections.

2. ADOPTS The attached Council Policy 1.8 Code of Conduct Division 3 Behavioural Complaints Management (**Attachment D**), to replace any previous City of Perth code of conduct behavioural complaints policies, noting that:
 - a. a draft version of Council Policy 1.8 Code of Conduct Division 3 Behavioural Complaints Management is attached to this report which may be formatted (including structurally) and graphically designed following adoption before it is made available; and
 - b. minor typographical amendments, that do not affect the materiality of the document, may also be made to improve the presentation and/or make corrections.
 3. AUTHORISES MCR Workplace Investigations – Matt Read, to deal with and dismiss all behavioural complaints in accordance with Clauses 12 and 13 of the Code of Conduct for Council Members, Committee Members and Candidates on behalf of the City of Perth.
 4. DECLARES that, based on the process and report provided at **Confidential Attachment C**, Council is satisfied that:
 - a. MCR Workplace Investigations – Matt Read is suitably qualified and experienced to perform the functions; and
 - b. MCR Workplace Investigations – Matt Read is impartial and has no close association with any member of the council or any employee of the local government.
-

Background

1. Local governments are required to prepare and adopt a **Code of Conduct for Council Members, Committee Members and Candidates** (the Code) that incorporates the prescribed requirements of Schedule 1 of the *Local Government (Model Code of Conduct) Regulations 2021* (the Model Code) in accordance with section 5.104 of the *Local Government Act 1995*.
2. At the Ordinary Council Meeting held on 27 April 2021, the City of Perth adopted its Code which included amendments to comply with the requirements under the Act and to incorporate the Model Code.
3. The Code of Conduct was last reviewed and amended at the Ordinary Council Meeting held on 30 April 2024.
4. This ordinary review, following the recent election, is considered to assist newly elected members to further familiarise themselves with the Code of Conduct and offer them the opportunity to contribute. Regular periodic review also ensures that the Code of Conduct meets, and continues to meet, community standards and expectations.
5. **Council Policy 1.8 – Code of Conduct Behavioural Complaints Management** (the Policy) was adopted by Council on 29 March 2022 and last reviewed and amended at the Ordinary Council Meeting held on 30 April 2024.
6. The Policy establishes the process for managing complaints of alleged breaches of the behavioural requirements of the Code of Conduct.
7. The review of this policy has been aligned with the review of the Code of Conduct as these policies interrelate. Periodic review of this policy is also considered to assist newly elected members to further familiarise themselves with this policy and offer them the opportunity to contribute. While ensuring that the policy continues to meet community standards and expectations.
8. Relevant to both the Code and the Policy, *the Local Government Amendment Act 2024 Commencement Proclamation (No. 4) 2025* was published on 17 December 2025. This proclamation brought additional provisions of the *Local Government Amendment Act 2024* into effect from 1 January 2026, including the introduction of a new complaints framework and the commencement of the Office of the Inspector.
9. The *Local Government Regulations Amendment (Local Government Amendment Act 2024) Regulations 2025* were subsequently published, resulting in amendments to the Model Code, and the way in which the City must handle behavioural complaints.
10. Section 5.104(2) of the *Local Government Act 1995* requires the Code to be amended within three months of any regulatory amendment that affects its contents, by an absolute majority decision.

Discussion

Review of the Code

11. The reviewed Code, showing proposed changes in red and green text, is provided at **Attachment A**. A table of amendments is provided at **Attachment B**.
12. Most of the proposed changes to the Code arise from amendments to the Model Code of Conduct Regulations.
13. In addition, Section 5.104 of the Act states that a local government may add extra requirements to its Code of Conduct, but only for council or committee members, and only where those requirements are consistent with (and do not conflict with) the Model Code.

14. The City’s current Code of Conduct includes five additional behavioural requirements:

Code of Conduct Additional Provision		Source
<i>As a Council or Committee Member for the City of Perth, I must -</i>		
1.	<i>“only use information technology facilities provided by the City to perform the duties of the office or appointment held.”</i>	Inquiry Recommendation 62: The Code requires all council members, committee members and employees of a local government, where information technology facilities are provided by the local government, to use those facilities for any matter relating to the business of the local government of the performance of the duties or functions of their office or employment.
2.	<i>“clearly preface any personal opinions or views I express publicly as my own and not the City’s, including when using social media.</i>	This was adopted to ensure the conduct provisions of repealed Policy 1.9 Media Policy – Media Statements, Press Releases and Social Media were included in the Code of Conduct.
3.	<i>“not make any adverse reflection on Council Members, Committee Members, the CEO, employees, or decisions of Council and Committees, including when publicly expressing my own personal opinions or views.</i>	This was adopted to ensure the conduct provisions of repealed Policy 1.9 Media Policy – Media Statements, Press Releases and Social Media were included in the Code of Conduct.
4.	<i>“direct to the CEO any request for a query or complaint to be dealt with, or other work or action to be undertaken, by a local government employee.</i>	Adopted at the Ordinary Council Meeting on 15 December 2020. <i>To incorporate the proposed behavioural requirements of the draft Model Code of Conduct. However, it is not a requirement of the adopted Model Code of Conduct.</i> This was also to ensure conduct provisions of repealed Policy 10.4 Elected Members – Administrative Support were included in the Code of Conduct.
<i>As a Council Member for the City of Perth, I must -</i>		
5.	<i>“only use my Lord Mayor or Councillor title when fulfilling the official functions of my elected office.”</i>	Inquiry Recommendation 87: The Department develop guidelines for local governments about the circumstances in which a council member may use his or her councillor title. <i>Council members are not to use their councillor title when it is not appropriate to do so, whether deliberately or inadvertently.</i>

15. A section on lobbying was also incorporated into the Code at the Ordinary Council Meeting on 30 April 2024 in response to a recommendation of the ‘Discretionary Grants Funding Internal Audit’ (adopted at the Ordinary Council Meeting held on 30 May 2023).

16. It is proposed that two new additional provisions be inserted into the Code as follows:

Code of Conduct Additional Provision	Justification
<i>As a Council or Committee Member for the City of Perth, I must –</i> <i>uphold the City’s obligations to support a safe workplace and do not engage in unreasonable behaviour toward another Council Member, Committee Member, the Chief Executive Officer or any City employee that creates a risk to the health and safety of that person.</i>	To reinforce the importance of Council and committee members meeting their work, health and safety obligations when performing their functions.
<i>As a Council Member for the City of Perth, I must –</i>	To:

<p><i>attend and participate in briefings, workshops and training sessions provided or arranged by the local government in relation to the performance of my role.</i></p>	<ul style="list-style-type: none"> • Reflect the role of Councillor under Section 2.10 of the <i>Local Government Act 1995</i> to maintain and develops the requisite skills to effectively perform their role. • Recognise the valuable contribution these sessions make in supporting informed Council decision-making.
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17. New Clause 14B of the Model Code now states that Council must perform the functions in clauses 12 and 13 of the Code (dealing with and dismissing a behavioural complaint) unless:
- a. They authorise a committee of the council comprising council members only to perform a function for and on behalf of the local government; or
 - b. authorise a person who is none of the following to perform a function for and on behalf of the local government —
 - i. a member of the council of any local government;
 - ii. a member of the governing body of any regional subsidiary;
 - iii. an employee of any local government or regional subsidiary;
 - iv. an employee of WALGA or the Local Government Professionals Australia (WA);
 - v. a member of the governing body of, or an employee of, a body corporate the activities of which are, wholly or partly, advocating or otherwise acting for, or on behalf of, 1 or more of the following —
 - (1) local governments;
 - (2) members of councils;
 - (3) employees of local governments.
18. Based on Section 5 of the *Interpretation Act 1984 (WA)* a **person** or any word or expression descriptive of a person includes a public body, company, or association or body of persons, corporate or unincorporate.
19. New Clause 14B(b) of the Model Code also states that a resolution to authorise a ‘person’ must include the following —
- a. a statement to the effect that the council is satisfied that the person being authorised is suitably qualified and experienced to perform the function;
 - b. an explanation as to why the council is satisfied as referred to in paragraph (a);
 - c. a statement to the effect that the council is satisfied that the person being authorised is impartial and has no close association with any member of the council or any employee of the local government.
20. It is recommended that Council appoint an independent authorised person to perform their functions under clauses 12 and 13 of the Code. This approach is intended to mitigate any actual or perceived bias, reduce work health and safety risks, and uphold the reputation and integrity of the City.
21. It is also not considered good practice, nor procedurally fair, to task Councillors with the assessment of behavioural complaints against one another.

22. The appointment of an independent authorised person will not restrict the ability for elected members to have the visibility of behavioural complaints intended by these amendments, as the proposed policy includes reporting provisions.
23. The administration has sought submissions from WALGA preferred suppliers in response to a Scope of Services. The Scope of services requested details, qualifications and experience of any potential person assisting the business in order for Council to make an informed decision and be satisfied of their suitability and impartiality.
24. The outcome of this process is provided at **Confidential Attachment C**.

Review of the Policy

25. The reviewed Policy, showing proposed changes in red and green text, is provided at **Attachment D**. A table of amendments is provided at **Attachment E**.
26. The proposed amendments are primarily intended to improve the policy's readability, structure and overall flow.
27. Given the substantial structural amendments to the Policy, a clean copy incorporating the proposed changes is provided at **Attachment F**.
28. Any substantive changes arise from the recently announced reforms to the local government complaints framework and the resulting need to clarify the roles and responsibilities within the behavioural complaints process.

Consultation

29. Elected Members were given the opportunity to provide feedback and ask questions during this review of the Code and the Policy.
30. The following elected members provided feedback within the timeframe provided:
 - a. Councillor Catherine Lezer
 - b. Councillor Raj Doshi
31. The Western Australian Local Government Association also provided feedback during this review.
32. A table of feedback received and responses from the administration are provided at **Attachment G and H**.

Decision Implications

33. If Council supports the officer's recommendation, The City's Code and Policy will be consistent with the model code and will meet community standards and expectations.
34. There will also continue to be an established, publicly available process detailing how alleged breaches of the behavioural requirements of the Code of Conduct are managed. However, will be easier to understand and navigate.
35. The appointment of an authorised person will also mitigate any actual or perceived bias, reduce work health and safety risks, and uphold the reputation and integrity of the City (administration and Council) in the assessment of Division 3 Behavioural Complaints.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	A Well-Governed City
Related Documents (Issue Specific Strategies and Plans):	Code of Conduct for Council Members, Committee Members and Candidates.

Legislation, Delegation of Authority and Policy	
Legislation:	<i>Local Government Act 1995</i> <i>Local Government (Model Code of Conduct) Regulations 2021</i> <i>Interpretation Act 1984</i>
Authority of Council/CEO:	Any amendments to the Code of Conduct and Council Policy requires a decision of Council. Council have the authority to authorise a person to perform the functions under clauses 12 and 13 of the Code of Conduct.
Policy:	Council Policy 1.8 – Code of Conduct Behavioural Complaints Management.

Financial Implications

36. The financial implications of the recommendation(s) are accommodated within the existing budget.

Account Number	1037-10010-10001-7210	Operating
Account Description	Council Governance and Policy – Legal Fees	
Total Budget	\$50,000.00	
Budget – This report	\$TBA – this is dependent on the amount of Division 3 behavioural complaints received	
Remaining Budget	\$19,916.00	
Budget Impact	\$TBA – this is dependent on the amount of Division 3 behavioural complaints received	

37. As detailed above, the cost of an authorised person to assess Division 3 behavioural complaints is entirely dependent on the amount of complaints received. The City will reassess this budget impact to ensure appropriate allocation is presented to Council as part of their 2026/27 financial year budget deliberations.

Further Information

38. Nil.

17.4 Rescheduling of the March 2026 Audit, Risk and Improvement Committee Meeting

Responsible Officer	Michelle Reynolds – Chief Executive Officer
Voting Requirements	Simple Majority
Attachments	Nil.

Purpose

To consider rescheduling the date for the March 2026 Audit, Risk and Improvement Committee Meeting.

Recommendation

That Council APPROVE the rescheduling of the Audit, Risk and Improvement Committee meeting from 4:00pm Monday, 9 March 2026 to 4:00pm Wednesday, 18 March 2026.

Background

1. At the Special Audit, Risk and Improvement Committee (ARIC) meeting held on 21 January 2026, it was discussed that the ARIC meeting scheduled for 9 March 2026 should be rescheduled due to the unavailability of Independent Members on that date.
2. Clause 2.3 of the City of Perth *Standing Orders Local Law 2009* states that an Ordinary Committee Meeting will be held if decided by the Council or Committee.
3. Council adopted the 2026 Council and Committee Meeting Schedule on 9 December 2025. As Committee meetings are required to be open to the public and held in accordance with the adopted schedule, any change to the date or time of a scheduled meeting must be formally approved by Council. Accordingly, Council is required to resolve to amend the meeting date.

Discussion

4. The Administration has reviewed the availability and existing commitments of Elected Members and Independent Members and, based on this review, recommends that the Audit, Risk and Improvement Committee meeting currently scheduled for 4:00pm Monday, 9 March 2026 be rescheduled to **4:00pm Wednesday, 18 March 2026**.

Consultation

5. The Administration has reviewed the availability and existing commitments of Elected Members and Independent Members

Decision Implications

6. If Council approves the recommendation:
 - a. The Audit, Risk and Improvement Committee meeting will be rescheduled to 4:00pm Wednesday, 18 March 2026.
 - b. The Administration will update the Council and Committee meeting schedule and provide public notice of the amended meeting date in accordance with legislative requirements.
 - c. Elected Members, Independent Members, and relevant officers will be notified of the change and arrangements will be made to support the revised meeting date.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	A Well-Governed City
Related Documents (Issue Specific Strategies and Plans):	Nil.

Legislation, Delegation of Authority and Policy	
Legislation:	<i>Local Government Act 1995</i> <i>Local Government (Administration) Regulations 1996</i> <i>City of Perth Standing Orders Local Law 2009</i>
Authority of Council/CEO:	Ordinary Committee Meeting will be held if decided by the Council or Committee.
Policy:	Nil.

Financial Implications

7. Nil.

Further Information

8. Nil.

17.5 Draft Capital City Plan - Towards 2036 and Beyond - Strategic Community Plan (SCP) 2022-2032 Major Review

Responsible Officer	Mike Yeats – Strategic Communications Advisor
Voting Requirements	Simple Majority
Attachments	Attachment 17.5A – Attachment A - Draft Perth Capital City Plan - Towards 2036 and Beyond ↓

Purpose

The *Draft Perth Capital City Plan – Towards 2036 and Beyond*, representing a major review of the Strategic Community Plan 2022–2032, is presented for Council’s endorsement to proceed to public consultation.

Recommendation

That Council ENDORSES the *Draft Perth Capital City Plan – Towards 2036 and Beyond* (Attachment A) for public consultation, noting that:

1. The Draft Plan is currently presented in text-only format. The content in the Draft Plan will be refined in response to public feedback and will undergo full graphic design before being presented to Council for formal adoption later in the financial year.
 2. Minor typographical and non-material amendments may be made to the Draft Plan prior to release for public consultation, to improve clarity, correct errors, or enhance overall presentation when shared with staff, stakeholders, and the community.
-

Background

1. The Draft Plan has been revised to incorporate feedback received from Elected Members and the City's Alliances on the early draft circulated on Friday, 30 January 2026.
2. Under Section 5.56(1) of the *Local Government Act 1995*, all local governments are required to plan for the future of their districts. The supporting regulations made under Section 5.56(2) outline the minimum requirements necessary to fulfil this obligation.
3. The Department of Local Government, Sport and Cultural Industries (DLGSC) provides further guidance through its Integrated Planning and Reporting Framework (IPRF) and Guidelines, which state that local governments must review their Strategic Community Plan (SCP) every two years, alternating between a major and a minor review.
4. The City last completed a major review of its SCP in 2021/2022, followed by a desktop minor review in 2023/2024.
5. This Draft Plan constitutes the required major review of the SCP in 2025/26.

Discussion

6. The ***Draft Perth Capital City Plan – Towards 2036 and Beyond*** represents a major review and significant update to the Strategic Community Plan (SCP) 2022–2032. Alongside the responsibilities enshrined in the Local Government Act 1995, the Draft Plan elevates focus on the City's responsibilities under the City of Perth Act 2016. It articulates how the City of Perth will lead a sustainable capital city that supports economic prosperity, strengthens community wellbeing, and champions environmental stewardship.
7. Key updates to the Strategic Community Plan 2022–2032 include:
 - a. The development of a new Vision Statement that sets out the future desired state of Perth as the capital city of Western Australia.
 - b. The introduction of a Mission Statement that clearly defines the purpose and role of the City of Perth.
 - c. A refresh of the Plan's Pillars, Goals, and Objectives, ensuring stronger alignment with emerging priorities, community expectations, and long-term strategic direction.
 - d. The addition of practical progress indicators titled "What This Looks Like for a High-Performing City", along with an outline of the methods by which progress will be monitored.
 - e. Inclusion of key findings from the extensive engagement program, summarising insights derived from engagement with stakeholders, community members, and staff.
 - f. Updated demographic, economic, and contextual data to reflect the current state of both the City of Perth and Perth as a capital city.

Consultation

8. The development of the ***Draft Perth Capital City Plan – Towards 2036 and Beyond*** was informed by extensive engagement with staff, stakeholders and the community including a total 31 pop up sessions; 4 different surveys (targeted to different stakeholders); 11 workshops (targeted to different stakeholder groups) and stakeholder meetings.
9. More than 2,000 stakeholders, community members and organisations, and City of Perth staff provided input that has informed the plan.

10. An Elected Member Engagement Session (EMES) was held on 16 December 2025 to provide detailed analysis of the engagement findings to Elected Members, and to seek their critical input on proposed key elements of the Draft Plan that had been developed from the engagement findings, such as the vision, mission and pillars. Elected Members were invited to provide feedback during or following the session.
11. All Elected Members feedback received from the 16 December EMES was tabled with Elected Members on **6 January 2026**. Feedback on an early draft of the Draft Plan was also requested from Elected Members on **30 January 2026**.
12. The Draft Plan incorporates the feedback received by Elected Members through the engagement and review opportunities undertaken in the development of this Draft.
13. From the overall detailed engagement data, key community engagement insights have been included in the Draft Plan for public transparency (See Attachment A, Appendix 3).
14. To further recognise the important input from stakeholders, community and staff that has informed the Draft Plan, a more detailed *Key Engagement Insights Report* is being prepared for publication alongside the Draft Plan to support transparency and encourage further engagement in the next phase of consultation.
15. Following endorsement from Council of the *Draft Perth Capital City Plan – Towards 2036 and Beyond* it is proposed that the Draft Plan is published to seek public feedback that will inform finalisation of the Plan.
16. This next phase of consultation will encourage feedback on the Draft Plan through:
 - a. Direct Correspondence with stakeholders and community from the CEO and the Perth Capital City Planning Team, including (but not limited to) those who participated in the first phase of engagement.
 - b. Newspaper advertising
 - c. Social media posts
 - d. A dedicated page on the Engage Perth Website
 - e. Direct correspondence with staff from the CEO and the Perth Capital City Planning Team
 - f. Promotions in the Council House lifts and City of Perth Intranet
17. Engagement activities will include:
 - a. Stakeholder and Community Survey
 - b. Staff Survey
 - c. Staff Workshops
 - d. Community Workshops, proposed for:
 - i. Saturday 7 March, 2026 (1pm to 3pm – City of Perth Library)
 - ii. Tuesday 10 March, 2026 (6:15pm – 8:15pm – Langley Park Pavillion)

Decision Implications

18. All local governments are required to undertake a major review of their SCP.
19. The Perth Capital City Plan – Towards 2036 and Beyond requires completion and approval by 30 June 2026.
20. Delays in progressing the approval of the Plan may impact the design and delivery of the associated Corporate Business Plan (CBP) and associated Chief Executive Officer Key Performance Indicators.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	A Well-Governed City
Related Documents (Issue Specific Strategies and Plans):	Strategic Community Plan 2022- 2032 Corporate Business Plan

Legislation, Delegation of Authority and Policy	
Legislation:	This proposal aligns with Section 5.56 of the Local Government Act 1995, supporting the City's commitment to effective and compliant strategic planning.
Authority of Council/CEO:	Council is to consider (and adopt) the local government review of their SCP every two years.
Policy:	Nil.

Financial Implications

Nil.

Further Information

Nil.

18. Committee Reports

Nil.

19. Motions of which Previous Notice has been Given

19.1 Notice of Motion - Policy, Legislation and Governance Committee

The following Notice of Motion was submitted in accordance with clause 4.12 of the *Standing Orders Local Law 2009*.

Councillor	Councillor David Goncalves
Date Received	4 February 2026
Motion	<p>That Council:</p> <ol style="list-style-type: none"> 1. <u>ESTABLISH</u> the Policy, Legislation, and Governance Committee with the following Terms of Reference: <p>Establishment and Appointment</p> <p>The Committee is established having regard to, and to assist Council in fulfilling its responsibilities under, including but not limited to:</p> <ol style="list-style-type: none"> a) Section 2.7(2)(b) of the Local Government Act 1995, which provides that it is the role of Council to determine the local government’s policies; b) Part 3, Division 2 of the Local Government Act 1995 relating to the making, amending, revoking and review of local laws; c) Section 3.11 of the Local Government Act 1995 relating to offences under local laws. <p>Purpose</p> <p>In line with <i>the Local Government Act 1995</i>, the Policy, Legislation, and Governance Committee (the Committee) is to:</p> <ol style="list-style-type: none"> a) Support Council in fulfilling its responsibility under section 2.7(2)(b) of the Act in determining the policies of the local government. b) Assist Council in carrying out its legislative functions in the making, amending, revoking and reviewing of local laws under Part 3, Division 2 of the Act. <p>Role and Function</p> <p>The role of the Committee is to provide guidance and assistance to Council in fulfilling its policy, legislative, and governance responsibilities, including:</p> <ol style="list-style-type: none"> a) Developing and reviewing Council Policies and Local Laws in accordance with an endorsed workplan and making recommendations to Council at the next available Ordinary Council Meeting; b) Considering any other matters referred to the Committee by resolution of Council. <p>Membership</p> <ol style="list-style-type: none"> a) The Committee shall comprise a minimum of four (4) Elected Members appointed by Council for a two-year term in accordance with the electoral cycle;

- b) The Presiding Member and Deputy Presiding Member of the Committee shall be appointed by Council; and
- c) The Chief Executive Officer (or their nominee) and other staff as necessary, shall attend meetings to provide advisory and administrative support.

Meetings

- a) The Committee shall meet as set out in the *Council and Committee Meeting Dates* schedule as adopted by Council and at such other times determined by the Presiding Member as required to discharge its functions;
- b) Meetings shall be conducted in accordance with the *City of Perth Standing Orders Local Law 2009*;
- c) Other persons may appear before the Committee to address specific agenda items, as requested, by the Presiding Member in consultation with the CEO.
- d) Quorum for a committee meeting is set by section 5.19 of the Act.

Delegation

- a) This Committee has no delegated authority and no authority to implement its recommendations without resolution of Council.
- b) The Committee is a formally appointed Committee of Council and is responsible to that body. The Committee does not have executive powers or authority to implement actions in areas over which the Chief Executive Officer (CEO) has legislative responsibility.

Reporting

- a) Minutes of each Committee meeting shall be forwarded for inclusion on the agenda of the next practicable Ordinary Council Meeting; and
- b) All recommendations of the Committee shall be referred to Council for determination.

2. APPOINTS the following elected members to the Policy, Legislation and Governance Committee:

Member	Term Expiry
	16 October 2027
	16 October 2027
	16 October 2027
	16 October 2027

3. APPOINTS the following elected members as Deputy Members to the Policy, Legislation and Governance Committee:

Member	Term Expiry
	16 October 2027

	<p>4. <u>APPOINTS</u> the following elected member as Presiding Member of the Policy, Legislation and Governance Committee:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-left: 40px;"> <thead> <tr> <th style="width: 60%;">Member</th> <th>Term Expiry</th> </tr> </thead> <tbody> <tr> <td></td> <td style="text-align: center;">16 October 2027</td> </tr> </tbody> </table> <p>5. <u>APPOINTS</u> the following elected member as Deputy Presiding Member of the Policy, Legislation and Governance Committee:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-left: 40px;"> <thead> <tr> <th style="width: 60%;">Member</th> <th>Term Expiry</th> </tr> </thead> <tbody> <tr> <td></td> <td style="text-align: center;">16 October 2027</td> </tr> </tbody> </table>	Member	Term Expiry		16 October 2027	Member	Term Expiry		16 October 2027
Member	Term Expiry								
	16 October 2027								
Member	Term Expiry								
	16 October 2027								
Reasons Provided	<p>Under the Local Government Act 1995, Council is responsible for determining the policies of the local government and for exercising legislative functions in relation to local laws.</p> <p>Establishing a Policy and Governance Committee provides Councillors with a structured, transparent and deliberative forum to undertake this work in a considered manner, ensuring policy and legislative matters are strategically aligned, legally robust, and appropriately developed before being presented to Council for decision.</p> <p>This Committee strengthens governance, supports Council’s statutory role, and improves the quality and coherence of policy and legislative decision-making for the City of Perth.</p>								

Administration Response to Notice of Motion

Responsible Officer	Michelle Reynolds – Chief Executive Officer
Voting Requirements	Absolute Majority
Attachments	Attachment 19.1A – Administrative Processes relating to Council Policies and Local Laws ↓ Attachment 19.1B – Local Government Cities and Existence of Policy Committees ↓

Discussion

1. For the following reasons, this Notice of Motion is **not supported** by the administration.
2. This Notice of Motion is not supported by the administration as the proposed Policy, Legislation and Governance Committee (the proposed Committee) will:
 - a. dilute Elected Member oversight of the policy and legislation review process
 - b. duplicate existing effective oversight processes
 - c. create an unnecessary financial and resource impost on the City.

Efficacy of Existing Processes

3. The City's existing policy and legislation review processes are structured, transparent, strategically aligned and legally robust. The current process is set out at **Attachment A**.
4. The current processes were implemented following Council's decision on 22 November 2022 to disband the former Policy and Legislation Committee, on the basis that its workload had become limited and that policy and local law matters were more appropriately considered through Ordinary Council Meeting processes.

Dilution of Existing Oversight

5. The existing process provides oversight and scrutiny by all Elected Members by way of discussion opportunities at Elected Member Engagement Processes (where relevant), the use of Current Issues Briefing Notes to provide additional detail, as well as the opportunity to ask questions through the Agenda Briefing Session and Ordinary Council Meeting processes.
6. The proposed Committee would likely reduce opportunities for transparent deliberation and consultation amongst all Elected Members and is proposed to provide Committee members with as little as 72 hours to consider and respond to policy reviews before matters proceed. This would reduce overall review timeframes and limit full-Council oversight.

Financial and Resourcing Implications

7. Establishing and servicing an additional committee will have ongoing financial and staffing implications for the City
8. The City held a total of 51 meetings of Council in 2025. Based on current requirements, it is anticipated a **minimum of four additional Committee Meetings** will be needed annually to service the policy and legislation review requirements.
9. Direct costs include meeting coordination, agenda preparation, governance support and minute-taking resulting in an estimated **additional cost of around \$22,000** across the 2025/2026 and 2026/2027 financial years (~\$3,000 per meeting).

10. For local laws in particular, statutory consultation and advertising requirements already create tight timelines, significant workload and cost. Introducing an additional committee layer may extend timelines and increase administrative burden without a clear legislative requirement to do so.

Alignment with Sector Practice and Contemporary Governance Models

11. Many local governments consider policy, governance and local law matters effectively without a dedicated policy committee (see **Attachment B**).
12. Contemporary sector practice has increasingly moved toward:
 - a. streamlined committee structures
 - b. reducing duplication
 - c. ensuring clear and efficient decision-making pathways.
13. The City's current approach is consistent with these practices and supports efficient, cohesive and accountable governance.

Decision Implications

14. This notice of motion **is not supported**.
15. If Council approve the establishment of this Committee, it is the view of the Administration that this will:
 - a. Cause unnecessary financial and administration overlay by duplicating and complicating existing processes
 - b. Introduce risk of delay and non-compliance with statutory timeframes
 - c. Reduce flexibility for elected members to have input into proposed and reviewed Council Policies.
16. In addition to the above implications, the Administration also identifies the following issues with the Committee's proposed Terms of Reference:
 - a. This proposed Committee has been titled the 'Policy, Legislation and Governance Committee'. The inclusion of 'Governance' is not reflected in the proposed Terms of Reference and will cause confusion.
 - b. the proposed terms of reference states that:
 - i. *"All recommendations of the Committee shall be referred to Council for determination."*
It is unclear whether these recommendations are to be presented to an Agenda Briefing Session for the benefit of all elected members and members of the public.
 - ii. *"Other persons may appear before the Committee to address specific agenda items, as requested, by the Presiding Member in consultation with the CEO"*
Deputations are already provided for in the City's *Standing Orders Local Law* and it is a duplication to include this provision.
 - iii. *"The Committee shall meet as set out in the Council and Committee Meeting Dates schedule as adopted by Council and at such other times as required to discharge its functions."*
the Terms of Reference should state "The Committee will meet as adopted by Council, informed by a Council Policy/Local Law Review Plan and at such other times as required to discharge its functions".

It is likely that a Committee of this type will not be able to follow a regular customary schedule as with other Committees, due to review timelines and statutory requirements.

Strategic, Legislative and Policy Implications

Strategic Community Plan	
Strategic Pillar (Objective)	Well-Governed
Related Documents (Issue Specific Strategies and Plans):	Nil

Legislation, Delegation of Authority and Policy	
Legislation:	<i>Local Government Act 1995</i> and associated Regulations as it relates to Council's role, the CEO's role and the Establishment of Council Committees.
Authority of Council/CEO:	Section 5.8 of the <i>Local Government Act 1995</i> : A local government may establish committees of 3 or more persons to assist the council, by an absolute majority decision.
Policy:	All Council Policies and Local Laws.

Financial Implications

17. Based on current requirements, it is anticipated that a minimum of four Committee Meetings will be needed in 2026, resulting in an estimated **additional cost** of around \$22,000 across the 2025/2026 and 2026/2027 financial years.
18. It should be noted that, due to review timeframes, statutory obligations, and ongoing local government reforms, the number and timing of meetings may vary significantly.
19. Existing processes for managing Local Laws and Council Policies can continue with **no additional cost** to the City.

Further Information

20. Nil.

19.2 Notice of Motion - Putting Ratepayers First: Suspension of Council Travel

The following Notice of Motion was submitted in accordance with clause 4.12 of the *Standing Orders Local Law 2009*.

Councillor	Councillor Catherine Lezer
Date Received	4 February 2026
Motion	<p>That Council <u>RESOLVES</u> to:</p> <ol style="list-style-type: none"> 1. Suspend all City-funded interstate and international travel by Elected Members undertaken for representational purposes on behalf of the City of Perth, effective immediately. 2. Maintain this suspension for 6 months or until the Inspector has finalised his actions with the City, whichever is the latter.
Reasons Provided	<p>The City currently faces significant, unbudgeted costs. These include legal fees, Monitors costs, and substantial expenses associated with conducting and implementing the recommendations of the recent psychosocial risk assessment survey.</p> <p>In light of these high unbudgeted expenditures, Elected Members must exercise fiscal restraint.</p> <p>Suspending interstate and international travel is a necessary step to mitigate some of the financial burden on ratepayers and demonstrate a commitment to responsible financial management during this period of intensive scrutiny.</p>

Administration Response to Notice of Motion

Responsible Officer	Michelle Reynolds – Chief Executive Officer
Voting Requirements	Simple Majority
Attachments	Nil.

Discussion

1. The administration **supports** this notice of motion due to emerging and unanticipated financial pressures on the City.
2. Council is currently facing **immediate and unanticipated costs of ~\$285,000.**
3. The suspension of interstate and international travel for elected members in the period outlined, will result in **budget savings to ratepayers of approximately \$110,156.00.**
4. This Notice of Motion represents an opportunity to reallocate the existing elected member travel budget to partially offset these unanticipated and unbudgeted costs.
5. These costs include:
 - a. The appointment of a Monitor by the Local Government Inspector, and any associated future actions required (~\$35,000)
 - b. Implementation of recommendations arising from the recent Psychosocial Risk Assessment (~\$250,000)
6. Further unanticipated costs associated with the above may be likely.
7. In overseeing the allocation of the City's finances and resources, Council may consider it financially prudent to temporarily suspend national and international travel by Elected Members until the full extent of these costs are understood.
8. This Notice of Motion provides a practical funding source to help address these immediate pressures and reduce the financial impact on ratepayers.

Decision Implications

9. If Council supports this recommendation, all interstate and international travel by elected members will be suspended for the timeframe outlined in this motion.
10. Allocated budget (as identified below) will be redirected to support funding matters currently not budgeted for.
11. The administration will assist in identifying opportunities for remote attendance, where possible, to continue national and international engagement.

Strategic, Legislative and Policy Implications

Strategic Community Plan	
Strategic Pillar (Objective)	Prosperous
Related Documents (Issue Specific Strategies and Plans):	Nil.

Legislation, Delegation of Authority and Policy	
Legislation:	<i>Local Government Act 1995</i> Section 2.7 - Role of Council
Authority of Council/CEO:	Council is responsible for determination of the City's policies and must oversee the allocation of the City's finances and resources.
Policy:	Council Policy 4.5 – National and International Engagement

Financial Implications

12. The suspension of interstate and international travel for elected members in the period outlined, will result in **budget savings to ratepayers of approximately \$110,156.00.**

Further Information

13. Nil.

20. Matters for which the meeting may be closed

Audit, Risk and Improvement Committee meeting held on 21 January 2026

In accordance with Section 5.23(3) of the Local Government Act 1995, the following Item 20.1 and its attachments are confidential.

20.1 Psychosocial Risk Assessment Report (Elected Members)

Responsible Officer	Michelle Reynolds – Chief Executive Officer
Voting Requirements	Simple Majority
Attachments	Attachment 20.1A – Psychosocial Risk Assessment Report Attachment 20.1B – Recommendation Table - Psychosocial Risk Assessment - January 2026

CEO Performance Review Committee meeting held on 9 February 2026

In accordance with Section 5.23(2)(b) of the Local Government Act 1995, the following Item 20.2 and its attachments are confidential.

- 20.2 CEO Key Performance Indicators Update Report - Q2 2025/26 (1 October 2025 - 31 December 2025)

Responsible Officer	Michelle Reynolds – Chief Executive Officer
Voting Requirements	Simple Majority
Attachments	Confidential Attachment 20.2A – CEO Key Performance Indicators for 2025/2026 Attachment 20.2B – CEO KPI Quarterly Update Report - Q2 2025-26 (1 October - 31 December 2025)

21. Urgent Business

This item will be dealt with at the Ordinary Council Meeting.

22. Closure