

Appendix 1

REGULATION 16 – COMMUNITY EVENT NOTIFICATION FORM

This form is to be submitted to the City of Perth at least 60 days prior to the event.
Please provide all of the following information (incomplete applications will not be accepted):

1. **Event name:**
2. **Event Location:**
3. **Event date/s:**
4. **Event Times:**

5. **Tick all the following options that apply to your event:**

- Agricultural show
- Fair or fete
- Educational activity
- Exhibition or like event
- Not for profit (evidence of NPO)
- The number of people to benefit from the event outweighs the number impacted
- Free and open to all age groups
- Accessible (disabled access toilets, ramps, etc)
- Benefits a positive cause (e.g fundraising and awareness for cancer research)
- Promotes/exhibits culture and/or rituals - through food, cultural dance, music or other demonstrations (e.g smoking ceremonies)

6. **Provide a list of performances and set times (e.g. singers, bands, dances etc)**

- List attached
- Not applicable for my event

7. **Site map that includes stage set-up and location of speakers and details of speakers.**

- Attached

8. **Noise Management Plan**

- Attached

Once a letter is submitted to the City, the event officer looking after your event will be in contact to notify you of the outcome.
For further clarification around events and noise exemptions please contact the City on info@cityofperth.wa.gov.au or call the City on (08) 9461 1444.