

# APPLICATION FOR SPECIAL EVENTS PERMIT FOOD VEHICLES & TEMPORARY FOOD OUTLETS

Food Act 2008



## Privacy

The personal information collected on this form will only be used by the City of Perth for the sole purpose of providing requested and related services. Information will be stored securely by the City and will not be disclosed to any third parties without your express written consent.

**Instructions:** Please print clearly using **black pen** in the spaces provided. The completed form and fee must be returned to the City prior to the event.

City of Perth  
Council House  
27 St George's Terrace, Perth  
GPO Box C120 Perth  
Western Australia 6839  
ABN 8378 0118 628  
Phone: (08) 9461 3218  
Facsimile: (08) 9461 3083  
[info.city@cityofperth.wa.gov.au](mailto:info.city@cityofperth.wa.gov.au)  
[www.perth.wa.gov.au](http://www.perth.wa.gov.au)

## 1. Proprietor details (details of the person or company legally responsible for the business)

|                   |  |            |  |
|-------------------|--|------------|--|
| Proprietor name:  |  |            |  |
| ABN/ACN           |  |            |  |
| Mailing address:  |  |            |  |
| Postcode:         |  | Telephone: |  |
| Mobile:           |  | Facsimile: |  |
| Email:            |  |            |  |
| Contact name:     |  |            |  |
| Primary language: |  |            |  |

2. You must be a registered food business and approved to trade at temporary events. Please submit a copy of your **Food Business Registration** with this application along with;

- **A layout of your food stall (if applicable)**
- **A copy of your Public Liability Insurance**

## 2. EVENT DETAILS

|                |  |                  |  |
|----------------|--|------------------|--|
| Name of Event: |  | Date/s of Event: |  |
| Location:      |  |                  |  |

## 3. VEHICLE DETAILS or PLAN OF STALL

|  |  |                  |  |
|--|--|------------------|--|
| Type of Vehicle:                             |  | Registration No: |  |
| Description of food being sold at the event: |  |                  |  |

#### 4. PAYMENT METHOD

Circle appropriate fee: (Fees applicable for the financial year 2016/2017)

|  |  |
|--|--|
| <input type="checkbox"/> Temporary Special Events Permit \$70 (incl GST) | <input type="checkbox"/> Annual Special Events Permit \$160 (incl GST)   |
| <input type="checkbox"/> Notification Fee \$60 (incl GST)                | <input type="checkbox"/> Twilight Hawkers Market Permit \$315 (incl GST) |

Please indicate your preferred method of payment:

- In person at Customer Service, Council House, 27 St Georges Tce, Perth
- Cheque (please make payable to the City of Perth)
- Money Order (please make payable to the City of Perth)
- Credit card (Visa, Mastercard or Amex)

**NOTES:** For security reasons, the City of Perth **cannot accept written credit card details.**

Therefore, please provide the name as displayed on your credit card, and sign below to **authorise** the City of Perth to **debit** that credit card.

**The City of Perth** will contact you to obtain your **credit card number.**

**Name on Card:**

**Signature:**  **Date:**

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#### Declaration

I, the person making this application declare that the information contained in this application is true and correct in every particular.

**Signature:**  **Date:**

**Response Time: 14 Working Days from date of receipt.**

**Please Note: This form is available in alternative languages and formats on request.**