

Ordinary Council Meeting

Notice of Meeting

21 November 2017

6.00pm

Council Chamber

Level 9

Council House

27 St Georges Terrace, Perth WA

6000



City of Perth

Agenda

ORDER OF BUSINESS AND INDEX

- 1 Prayer
- 2 Declaration of Opening
- 3 Apologies
- 4 Question Time for the Public

4.1 Question taken on notice at the Ordinary Council Meeting held **26 September 2017**

The following question was taken on notice at Ordinary Council Meeting held **26 September 2017**, the response provided is outlined below:

Question from Mr Wayne Davey, 7 Altair Street, Dianella WA 6059, in relation to ranger vehicle toxicity (CM 241686/17).

Question:	Can City of Perth advise when they first received the toxicity report on ranger vehicle PV181 and when are Council going to advise ex-ranger staff who drove it about the high level of carcinogenic material in it so they can have their health checked?
Answer:	<p>Following a complaint in March 2017, the Community Amenity and Safety (CAS) team in conjunction with the Occupational Health and Safety (OSH) team organised Volatile Organic Compound (VOC) testing on a Ranger vehicle to assess the presence of any VOCs. The initial report written by QED Environmental Services Pty Ltd (QED) is dated 19th April 2017 and the results provided that all VOCs tested (inclusive of formaldehyde) were below the detection limit for the analysis and exposure standards.</p> <p>There were several modifications and fit out changes that were made to the vehicle following the complaint and VOC testing, such as having an air vent fitted, an enclosed partition fitted and the van thoroughly ventilated and detailed. The vehicle was returned to full service in late May 2017.</p> <p>Following a further complaint received in early September, the vehicle was taken out of service and additional VOC testing was conducted. The second report written by QED is dated 5th October 2017 and the results again provided that all VOCs tested (inclusive of formaldehyde) were below the detection limit for the analysis and exposure standards. The formaldehyde results were below best practice guidelines. The vehicle has remained out of</p>

Please convey apologies to Governance on 9461 3250
or email governance@cityofperth.wa.gov.au

	<p>service since early September and will not be placed back into the Ranger fleet. Alternative vehicles will be provided to the Rangers in future.</p> <p>Due to the low level readings returned from the VOC analysis, there is no requirement for the City to provide individual health monitoring for current or past employees. The City will also not be undertaking any further VOC testing of the vehicle.</p>
--	--

4.2 Question received prior to the **21 November 2017** Ordinary Council Meeting

The following questions were received prior to the **21 November 2017** Ordinary Council Meeting, the responses provided are outlined below:

Questions from Mr Scott O'Keeffe, 94/33 Newcastle Street, Perth WA 6000, (CM 241686/17).

Question:	<p>Due to safety and security it's not practical for Perth Home Grown stall holders on Murray Street Mall Sundays to leave their market stall for a long period of time for parking and retrieving of vehicles when bumping in and out of Murray Street Mall.</p> <p>With the closure of the outdoor open Wilson Carpark on Murray Street finding alternative oversize carparks within practical walking distance of the western entry of Murray Street Mall is difficult. Would the Council offer parking permits or allow parking in loading zones to Perth Home Grown stall holders with over size commercial vehicles Sundays between 8:30am and 4:30pm?</p>
Answer:	<p>The loading zones are a very limited resource and therefore have strict guidelines which unfortunately prevents this from being a viable option. We would however, like to provide you the following options which will assist in your endeavours:</p> <ol style="list-style-type: none"> 1. Utilising one of the two closest car parks to the area being Pier Street or Citiplace. <ol style="list-style-type: none"> a. Pier Street Car Park is \$4 per hour or \$10 for the day (between 6am to 5.59pm) on weekends. b. Citiplace Car Park (1 Roe Street, Northbridge) is \$4.80 per hour or \$12 for the day (between 6am to 5.59pm) on weekends. 2. A Half or Full Day parking permit (in the same way we offer a removalist who have large commercial* vehicles) in the ½P bays on Murray Street between Barrack Street and Pier Street, as well as Murray Street between William Street and King Street. Half day reservations are \$29 (up to 5 hours) on a Sunday or \$36 for a full day. <p>* Commercial vehicle means a motor vehicle that is -</p> <ol style="list-style-type: none"> (a) constructed, adapted or fitted for the conveyance of goods; and (b) used primarily for the conveyance of goods

	but does not include a vehicle constructed for the conveyance of materials used in any trade, business, industry or any other work.
Question:	The Salvation Army homeless accommodation at 9 Aberdeen Street, Perth paid approximately \$14,600 in rates in 2016 and \$25,841 in 2017, considering the gifting of rent at the upper Roe Street Car Park for a commercial cinema with a value of over \$120,000 per season, would the council rebate the Salvation Army rates to \$0?
Answer:	<p>Prior to 1 October 2011 the property at 9 Aberdeen Street, Perth was receiving a rates exemption under Section 6.26(2)(g) of the <i>Local Government Act 1995</i> (charitable purposes). However, from that date the property became vacant land when the building was demolished. From this time, the rates exemption status was removed.</p> <p>Now that the property has been rebuilt they would likely be eligible for another rates exemption given the provision of accommodation services to the homeless. To date, they have not applied for this. The City will make contact with them to advise they may be eligible and request they complete a rates exemption application form so it can be assessed. If approved it would reduce their rates bill by \$20,835 per year.</p>

5 Members on Leave of Absence and Application for Leave of Absence

6 Confirmation of minutes – Ordinary Council Meeting 26 September 2017

– Special Council Meeting One 24 October 2017

– Special Council Meeting Two 24 October 2017

7 Announcements by the Lord Mayor

8 Disclosure of Members' interests

Member/Officer	Item No. and Title	Nature/Extent of Interest
Cr Hasluck (CM 326453/17)	Item 13.2 - 66-84 (Lot 200) Railway Street, West Perth - Two Proposed Third Party Variable Content Wall Signs	Nature: Direct Financial Interest Extent: The Landowner G Harvey leases a building that Cr Hasluck manages through his business.
Cr Chen (CM 320155/17)	Item 13.8 - Event Sponsorship Round 2 (2017/18)	Nature: Impartiality Interest. As member of Chung Wah Association discussed Chung Wah Association application for sponsorship. Extent: Member
Cr Limnios (CM 320152/17)	Item 13.8 - Event Sponsorship Round 2 (2017/18)	Nature: Impartiality Interest. Member Hellenic Community of WA. Extent: Member
Cr Davidson (CM 326455/17)	Item 13.12 - Tender 064-17/18 Auditorium and Façade Lighting Perth Concert Hall	Nature: Impartiality Interest. Extent: Member of the Perth Theatre Trust

- 9 Questions by Members of which due notice has been given
- 10 Correspondence
- 11 Petitions
- 12 Matters for which the meeting may be closed

In accordance with Section 5.23(2) of the *Local Government Act 1995*, the meeting will be required to be closed to the public prior to discussion of the following:

Item No.	Item Title	Reason
13.28	Compliance Audits – City of Perth and NSW/Victorian Government Transport Authority Agreements	s5.23(2)(f)(i)
13.29	Outstanding Internal Audit Recommendations – September 2017	s5.23(2)(a) and s5.23(2)(f)(i)
13.30	McLean Lane – Approval of Claim Agreement	s5.23(2)(d)
13.31	Appointment of Designated Senior Employee – Manager Coordination and Design	s5.23(2)(b)

In accordance with Section 5.23(2) of the *Local Government Act 1995*, should an Elected Member wish to discuss the content of the confidential attachments listed below, it is recommended that Council resolve to close the meeting to the public prior to discussion of the following:

Attachment No.	Item No. and Title	Reason
Confidential Attachments 13.11A – 13.11D	Tender 019 – 17/18 – Food Business Assessment and Inspection	s5.23(2)(e)(ii)
Confidential Attachment 13.12B	Tender 064-17/18 Auditorium and Façade Lighting Perth Concert Hall	s5.23(2)(e)(ii)
Confidential Attachments 13.15A and 13.15B	Bicentenary Project Feasibility Study – Project Overview and Funding Request from Perth Public Art Foundation	s5.23(2)(e)(ii)
Confidential Attachment 13.16A	Risk Management Quarterly Update – August 2017	s5.23(2)(e)(iii)
Confidential Attachment 13.17A	Internal Audit 2016/17 – Validation of Critical/Major Risk Mitigation Strategies Review Part 1	s5.23(2)(f)(i)
Confidential Attachments 13.19A and 13.19B	Tender 043-17/18 – Temporary Traffic Management Services	s5.23(2)(e)(ii)
Confidential Attachments 13.20A and 13.20B	Increase Capital Works Budget – CW2018 Windan Bridge Riverbank Erosion Control	s5.23(2)(e)(ii)
Confidential	Tender 047–17/18 Supply and Installation of	s5.23(2)(e)(ii)

Please convey apologies to Governance on 9461 3250
or email governance@cityofperth.wa.gov.au

Attachment No.	Item No. and Title	Reason
Attachments 13.21A and 13.21B	Irrigation Systems	
Attachments 13.22A and 13.22B	Tender 050 17/18 - St Georges Terrace Street Lighting Upgrade - Barrack to Irwin and Mill St Intersection	s5.23(2)(e)(ii)
Attachments 13.23A - 13.23C	Tender 033-17/18 Provision of Road Rehabilitation Services	s5.23(2)(e)(ii)
Attachment 13.29A	Outstanding Internal Audit Recommendations – September 2017	s5.23(2)(a) and s5.23(2)(f)(i)
Attachments 13.31A and 13.31B	Appointment of Designated Senior Employee – Manager Coordination and Design	s5.23(2)(b)

13

Reports

- 13.1 180 (Lot 2) Bennett Street, East Perth – Proposed Demolition of Existing Single Storey Building and Construction of a Sixteen Level Hotel ('Special Residential') Development Comprising 85 Hotel Rooms and a Restaurant ('Dining') Use and Bar ('Entertainment') Use - Request for Bonus Plot Ratio
- 13.2 66-84 (Lot 200) Railway Street, West Perth - Two Proposed Third Party Variable Content Wall Signs
- 13.3 419 – 447 Wellington Street and Forrest Place (Lots 54, 976, 977 and 978) and Wellington Street, Perth – Alfresco Dining and including minor works to Forrest Place associated with the approved Forrest Chase/Place Redevelopment Works
- 13.4 Initiation of Amendment No. 41 to City Planning Scheme No.2 to Introduce a Special Control Area Over 28 (Lot 51) and 32 (Lot 52) Troode Street and 196 (Lot 200) Colin Place, West Perth
- 13.5 Signing of Letter of Intent with representatives of Denpasar City, Indonesia
- 13.6 Business Event Sponsorship – Australasian Oil and Gas Exhibition and Conference (AOG) 2018
- 13.7 Arts Grants Round 2 (2017-18)
- 13.8 Event Sponsorship Round 2 (2017-18)
- 13.9 Payments from Municipal and Trust Funds – September 2017
- 13.10 Financial Statements and Financial Activity Statement for the Period Ended 30 September 2017
- 13.11 Tender 019 – 17/18 – Food Business Assessment and Inspection
- 13.12 Tender 064-17/18 Auditorium and Façade Lighting Perth Concert Hall
- 13.13 Activation of the City
- 13.14 Heritage Rate Concession Criterion Hotel 560 Hay Street
- 13.15 Bicentenary Project Feasibility Study – Project Overview and Funding Request from Perth Public Art Foundation
- 13.16 Risk Management Quarterly Update – August 2017

Please convey apologies to Governance on 9461 3250
or email governance@cityofperth.wa.gov.au

- 13.17 Internal Audit 2016/17 – Validation of Critical/Major Risk Mitigation Strategies Review Part 1
- 13.18 Organisational Capability and Compliance Assessment – Implementation Plan
- 13.19 Tender 043-17/18 – Temporary Traffic Management Services
- 13.20 Increase Capital Works Budget – CW2018 Windan Bridge Riverbank Erosion Control
- 13.21 Tender 047–17/18 Supply and Installation of Irrigation Systems
- 13.22 Tender 050 17/18 - St Georges Terrace Street Lighting Upgrade - Barrack to Irwin and Mill St Intersection
- 13.23 Tender 033-17/18 Provision of Road Rehabilitation Services
- 13.24 Alfresco Policy, Local Law Review and Fee Review
- 13.25 Review of Elected Members Expense Categories
- 13.26 Third Party Travel Contribution – Cr Limnios – World Village Congress, Shaanxi Province, 2017
- 13.27 Nomination of Elected Members for the Library Board of Western Australia
- 13.28 Compliance Audits – City of Perth and NSW/Victorian Government Transport Authority Agreements
- 13.29 Outstanding Internal Audit Recommendations – September 2017
- 13.30 McLean Lane – Approval of Claim Agreement
- 13.31 Appointment of Designated Senior Employee – Manager Coordination and Design

14

Motions of which Previous Notice has been given

- 14.1** In accordance with Clause 4.12 of the *City of Perth Standing Orders Local Law 2009* the following notice of motion was received from Cr Limnios on 15 November 2017 for the consideration of Council:
1. That Council approve from 15 to 24 December 2017 (Christmas week) free parking for entry after 4.00pm – until close in the following parking stations:
 - State Library;
 - Pier Street;
 - Terrace Road; and
 - Cultural Centre Carparks.
 2. That a report be presented back to Council on the effectiveness of the free parking initiative within three months of the completion of the trial. The administration is to engage with a strong sample of retailers to determine its effectiveness.
- 14.2** In accordance with Clause 4.12 of the *City of Perth Standing Orders Local Law 2009* the following notice of motion was received from Cr Limnios on 15 November 2017 for the consideration of Council:
1. That Council initiate a 6 month trial (with a 3 month interim review) of “one hour free timed parking” to assist our struggling small business owners and residents on the following roads:

- Royal Street, East Perth (Between Fielder Street and Trafalgar Road);
- Lake Street (Between Newcastle Street and Roe Street);
- James Street (Between William Street and Fitzgerald Street);
- Hay Street (Between George Street and Thomas Street); and

The three month review to take into account, revenue reduction as well as the external economic review,

2. To commence January 1st 2018

14.3 In accordance with Clause 4.12 of the *City of Perth Standing Orders Local Law 2009* the following notice of motion was received from Cr Limnios on 15 November 2017 for the consideration of Council:

That Council:

1. Initiate an external cost/benefit analysis to determine the overall impact of discounted parking within the City of Perth. This research to include factors such as:
 - The impact of discounted parking on attraction, intent and activation to visit; and
 - The dwell time and spend of people who visited the city because of – or in part due to – perceived or actual improved parking options and cost.
2. Notes that upon the completion of the research a report be prepared for Councils' further consideration.
3. To be completed on or before six weeks from Council endorsement.

15 Urgent Business

16 Closure



MARTIN MILEHAM
CHIEF EXECUTIVE OFFICER

17 November 2017

This meeting is open to members of the public



City of Perth

Council Chambers Seating Layout



Manager Governance
Mark Ridgwell



Deputy
Lord Mayor
Cr Jemma Green



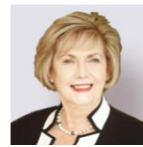
Chief
Executive Officer
Martin Mileham



Director Community and
Commercial Services
Rebecca Moore



Cr Steve Hasluck



Cr Janet Davidson
OAM JP



Personal Aide to
the Lord Mayor
Paul Anastas



Director Planning and
Development
Erica Barrenger



Cr Reece Harley



Director Construction
and Maintenance
Paul Crosetta



Manager
Development Approvals
Margaret Smith



Cr Lexi Barton



Cr Lily Chen



Director
Corporate Services
Robert Mianich



Director Economic
Development and Activation
Annaliese Battista



Cr James Limnios



Cr Jim Adamos



Governance and
Electoral Officer
Siobhan Rippington

Public Gallery

INFORMATION FOR THE PUBLIC ATTENDING COUNCIL MEETINGS

Welcome to this evening's Council meeting. This information is provided on matters which may affect members of the public. If you have any queries on procedural matters please contact a member of the City's staff in attendance tonight.

Question Time for the Public

- An opportunity is available at Council meetings for members of the public to ask a question about any issue relating to the City. This time is available only for asking questions and not for making statements. Complex questions requiring research should be submitted as early as possible in order to allow the City sufficient time to prepare a response.
- The Presiding Person may nominate a Member or officer to answer the question and may also determine that any complex question requiring research be answered in writing. No debate or discussion is allowed to take place on any question or answer.
- To ask a question please write it on the white Question Sheet provided at the entrance to the Council Chamber and hand it to a staff member before the meeting begins. Alternatively questions can be forwarded to the City of Perth prior to 3.00pm on the day of the meeting, by:-
 - Letter: Addressed to GPO Box C120, Perth, 6839;
 - Email: governance@cityofperth.wa.gov.au.
- Question Sheets are also available on the City's web site: www.perth.wa.gov.au.

Disclaimer

Members of the public should note that in any discussion regarding any planning or other application that any statement or intimation of approval made by any Member or officer of the City during the course of any meeting is not intended to be and is not to be taken as notice of approval from the City. No action should be taken on any item discussed at a Council meeting prior to written advice on the resolution of the Council being received.

Any plans or documents contained in this agenda may be subject to copyright law provisions (*Copyright Act 1968, as amended*) and the express permission of the copyright owner(s) should be sought prior to their reproduction.

EMERGENCY GUIDE

Council House, 27 St Georges Terrace, Perth



The City of Perth values the health and safety of its employees, tenants, contractors and visitors. The guide is designed for all occupants to be aware of the emergency procedures in place to help make an evacuation of the building safe and easy.

BUILDING ALARMS

Alert Alarm and Evacuation Alarm.

ALERT ALARM

beep beep beep

All Wardens to respond.

Other staff and visitors should remain where they are.



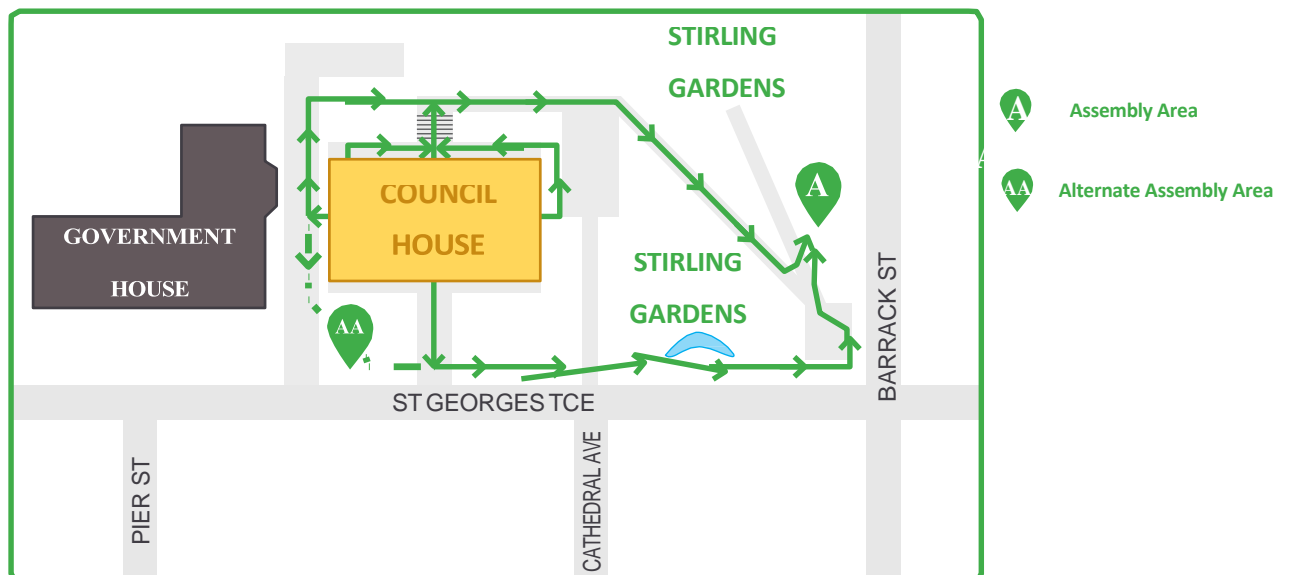
EVACUATION ALARM / PROCEDURES

whoop whoop whoop

On hearing the Evacuation Alarm or on being instructed to evacuate:

1. Move to the floor assembly area as directed by your Warden.
2. People with impaired mobility (those who cannot use the stairs unaided) should report to the Floor Warden who will arrange for their safe evacuation.
3. When instructed to evacuate leave by the emergency exits. **Do not use the lifts.**
4. Remain calm. Move quietly and calmly to the assembly area in **Stirling Gardens** as shown on the map below. Visitors must remain in the company of City of Perth staff members at all times.
5. After hours, evacuate by the nearest emergency exit. **Do not use the lifts.**

EVACUATION ASSEMBLY AREA



Report to the Planning Committee

Agenda Item 13.1	180 (Lot 2) Bennett Street, East Perth – Proposed Demolition of Existing Single Storey Building and Construction of a Sixteen Level Hotel ('Special Residential') Development Comprising 85 Hotel Rooms and a Restaurant ('Dining') Use and Bar ('Entertainment') Use - Request for Bonus Plot Ratio
-----------------------------	---

Recommendation:

That, in accordance with the provisions of the City Planning Scheme No. 2, the Metropolitan Region Scheme and the Planning and Development (Local Planning Schemes) Regulations 2015 – Deemed Provisions for local planning schemes, Council APPROVES BY AN ABSOLUTE MAJORITY the application for the proposed demolition of the existing building and construction of a sixteen storey hotel ('Special Residential') development containing 85 hotel rooms, with ground floor 'dining' and 'entertainment' uses, as indicated on the Metropolitan Region Scheme Form One dated 16 August 2016, and as shown on the plans received on 6 September 2017, subject to:

- 1. the proposed development being restricted to a maximum plot ratio of 3.6:1 (1,815m²) inclusive of 20% bonus plot ratio (297m² plot ratio floor area) on the basis of 20% bonus plot ratio (being 297m² of plot ratio floor area) for a new Special Residential use in accordance with clause 28 of City Planning Scheme No. 2 and the requirements of the Bonus Plot Ratio Policy 4.5.1;*
- 2. any subsequent change of use of the Special Residential portions of the development being prohibited within 10 years following the date on which those portions of the development are lawfully occupied, pursuant to Clause 46A of City Planning Scheme No. 2;*
- 3. final details of the design and a sample board of the high quality and durable materials, colours and finishes for the exterior of the hotel building and being submitted for approval by the City prior to applying for a building permit;*
- 4. any proposed external building plant, lift overruns, piping, ducting, water tanks, transformers, air condensers and fire booster cabinets shall be located so as to minimise any visual and noise impact on the adjacent developments and being screened from view of the street, with details of the location and screening of such plant and services being submitted for approval by the City prior to the submission of an application for a building permit;*

(Cont'd)

5. *a Vehicular, Service and Delivery Access Plan, outlining the management strategies to deal with the dropping off and picking up of hotel guests via taxi or other transport; strategies for advising guests upfront of limitations in parking in the locality; and including arrangements for on-site servicing of the building, being submitted for approval by the City prior to the occupation of the hotel building with the plan being implemented by the hotel proprietor/manager thereafter to the satisfaction of the City;*
6. *a Hotel Management Plan addressing the operation of the hotel in accordance with the provisions of the City's Special Residential (Serviced and Short Term Accommodation) Policy, including but not being limited to the following:-*
 - 6.1 *Company name and relevant experience of management/operator;*
 - 6.2 *Cleaning and laundry services, where applicable;*
 - 6.3 *Opening hours for guest check-ins and check-out including the method of reservations/bookings;*
 - 6.4 *Security of the guests and their visitors;*
 - 6.5 *Control of noise and other disturbances; and*
 - 6.6 *A complaints management service.*

being submitted for approval by the City prior to the commencement of the hotel use, with the management plan being implemented by the proprietor/manager on an ongoing basis to the satisfaction of the City;
7. *a management plan for the small bar, detailing control of noise, patron behaviour, hours of operation, queuing arrangements and the procedure for addressing complaints, being submitted to the City for approval prior to the small bar use coming into operation, with the management plan being implemented by the proprietor / manager of the premises on an on-going basis;*
8. *the Waste Management Strategy dated August 2017 being implemented by the owners of the development, with any alternative waste management proposals that might impact on the design of the building being submitted for approval by the City prior to applying for a building permit;*
9. *details of on-site stormwater disposal/management being to the City's specifications and being submitted for approval by the City prior to applying for a building permit;*
10. *the proposed floor levels of the pedestrian entrances to the building being designed to match the current levels of the adjacent footpaths, to the City's satisfaction, with details being submitted for approval by the City prior to applying for a building permit;*

(Cont'd)

- 11. any signage for the proposed uses being integrated into the design of the building and any signs which are not exempt from approval under the City's Signs Policy 4.6 requiring a separate application for approval;**
- 12. in the event that the approved development has not been substantially commenced within six months of the demolition of the existing buildings on site, the site is to be landscaped or aesthetically screened at the owner's cost, with details being submitted and approved by the City prior to installation, in order to preserve the amenity of the area and to prevent dust and sand being blown from the site, with the site being maintained in a clean and tidy state to the City's satisfaction;**
- 13. the works referred to in Condition 12, shall be secured by a bond/deed of agreement between the applicant and the City, to the value of the proposed works, with the cost of the deed to be borne by the applicant prior to the demolition of the existing buildings on site;**
- 14. the proposed residential part of the development being designed and constructed in such a manner that existing and future noise levels occurring between dwellings, and from external noise sources and mechanical plant and equipment that could potentially affect future occupiers, can be successfully attenuated in accordance with the City Planning Scheme No. 2 - Residential Design Policy. Details of such noise attenuation measures shall be prepared by a qualified acoustic consultant and be submitted for approval by the City prior to the submission of an application for the relevant building permit;**
- 15. a construction management plan for the proposal being submitted for approval by the City prior to applying for a building permit, detailing how it is proposed to manage:**
 - 15.1 the delivery of materials and equipment to the site;**
 - 15.2 the storage of materials and equipment on the site;**
 - 15.3 the parking arrangements for the contractors and subcontractors;**
 - 15.4 the protection and retention of street trees and other City assets;**
 - 15.5 any dewatering of the site; and**
 - 15.6 other matters likely to impact on the surrounding properties.**

The Committee recommendation to the Council for this report was resolved by the Planning Committee at its meeting held on 14 November 2017.

The Committee recommendation to the Council is the same as that recommended by the Officers.

FILE REFERENCE: 2016/5328
 SUBURB/LOCATION: 180 (Lot 2) Bennett Street, East Perth
 REPORTING UNIT: Development Approvals
 RESPONSIBLE DIRECTORATE: Planning and Development
 DATE: 5 September 2017
 ATTACHMENT/S: Attachment 13.1A – Map and Coloured perspectives
 3D MODEL PRESENTATION: Yes

 LANDOWNER: M Cube Charles Properties Pty Ltd
 APPLICANT: Archiapps Pty Ltd
 ZONING: (MRS Zone) Central City Area Zone
 (City Planning Scheme Precinct) Goderich (P14)
 (City Planning Scheme Use Area) Residential / Commercial
 APPROXIMATE COST: \$13.8 million

Council Role:

- ☐ Advocacy *When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- ☐ Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- ☐ Legislative *Includes adopting local laws, town planning schemes and policies*
- ☒ Quasi-Judicial *When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- ☐ Information *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation *Planning and Development Act 2005*
Planning and Development (Local Planning Schemes) Regulations 2015
City Planning Scheme No. 2

Policy

Policy No and Name: 3.9 Special Residential (Serviced and Short Term Accommodation) Policy
 4.1 City Development Design Guidelines
 5.1 Parking Policy
 5.3 Bicycle Parking and End of Journey Facilities
 6.3 Goderich Design Policy

Background:

The 506m² subject site is located on the eastern side of Bennett Street opposite Wellington Square in East Perth. The site adjoins a right of way to its eastern lot boundary and is currently occupied by a single storey commercial building.

At its meeting held on **26 September 2017**, Council deferred consideration of the subject application for the sixteen level hotel development on the site “to enable further consideration of the impact of the building on the surrounding area”. The applicant has responded to the Council’s request providing additional justification for the proposed development, improved perspectives of the development showing existing surrounding properties as well as overshadowing diagrams demonstrating the difference between the proposed development and a fully compliant development under CPS2. The applicant’s justification for the proposal and its impact on the surrounding area has been summarised as follows:

Building height:

The development has been revised on the advice provided by the Design Advisory Committee to reduce the podium height of the building to better integrate with surrounding developments and improve the proportions of the podium relative to the tower. The Goderich Design Policy permits a maximum street building height of 21 metres, in which 16 metres is proposed, and no overall maximum height limit is prescribed. Amendments to the building height limits and plot ratio requirements for the Goderich Precinct were introduced in 2014 to promote activity, vitality and population targets in accordance with the City’s Urban Design Framework. Neighbouring residents hesitation towards the development is understandable given the proposed development is the first in the immediate area to be developed under the increased building height and plot ratio limits. Over time, more properties will be developed, complementing the proposed building.

Overshadowing:

The building at 178 Bennett Street will be the most affected by overshadowing, however no apartments within this development have north facing windows. The apartments at 65 Wittenoom Street and 52 Wickham Street will be affected by overshadowing for a period in the later afternoon only. The submitted shadow diagrams demonstrate that there is minimal difference between the overshadowing from the proposed building and a building that is fully compliant with the Goderich Design Policy development requirements under CPS2.

Parking:

The hotel is aimed at short stay guests, visiting for events in the city and the new Perth Stadium. Both destinations are easily accessible on foot and there are various transport options available in the vicinity of the site for guests and hotel employees. Guests with cars will be directed to public car parking in the area as stated in the Parking Management Plan submitted with the application.

Reduced Rear Setbacks:

The subject site abuts a 2.6 metre wide laneway to the rear and therefore the impact of the setback variations to the lower levels of the building are reduced given there is a permanent separation between buildings adjoining the laneway. The ground floor of the development has no openings to the rear laneway, whilst the first floor has four small vertical windows to the common dining area for the hotel. The hotel rooms on the third level to the rear of the site have been setback two metres from the rear property boundary. The impact of the rear setback variation to the lower building levels is reduced with the abutting laneway providing a permanent separation to the adjoining properties and reducing any potential overlooking or privacy issues.

Details:

The applicant seeks planning approval to demolish the existing building on the site and construct a sixteen level hotel development consisting of 85 hotel rooms, a restaurant and bar on the subject site. Details of the proposed development are as follows:

Basement Level	This level includes two fire service water tanks, a stormwater storage tank, fire service pump room and a lift shaft pit.
Ground Floor Level	This level includes the hotel reception and lobby, lounge area, cafe / bar area, staff office and staff bathroom facilities, outdoor deck area, a guest lift and service lift, transformer room, ten bicycle parking bays and bin storage area.
First Floor Level	This level includes a kitchen, common dining room, outdoor deck, a function room, staff rest room, lift foyer, store rooms and lift and stair access.
Second to Fourth Floor Levels	These levels each have ten, single bedroom hotel rooms ranging in size from 19m ² to 22m ² each with their own bathroom. These levels also include a sitting area and lift and stair access.
Fifth Floor Level	This level contains a 50m ² communal gym and large open deck area plus lift and stair access.
Sixth Floor Level	This level contains four single bedroom hotel rooms each with their own bathroom ranging in size from 19m ² to 37m ² , a sitting area and lift and stair access.
Seventh to Fourteenth Floor level	These levels each contain six, single bedroom hotel rooms each with their own bathroom. These levels also include a sitting area and lift and stair access.

Compliance with Planning Scheme:

Land Use

The subject site is located within the Residential / Commercial use area of the Goderich Precinct (P14) under the City Planning Scheme No. 2 (CPS2). This area will accommodate a greater portion of residential uses, strengthening the Precinct as a residential neighbourhood. Contemporary, innovative designs will be encouraged however, development is to be sympathetic to original inner city housing and commercial buildings.

Hotel ('Special Residential') and 'Dining' uses are both preferred ('P') uses in the Residential / Commercial use, whilst 'Entertainment' is a contemplated ('C') use within Residential / Commercial use area of the Goderich Precinct.

Development Requirements

The proposal's compliance with the CPS2 and Goderich Design Policy development requirements is summarised below:

Development Standard	Proposed	Required / Permitted
Maximum Plot Ratio:	3.6:1 (1,815m²) including 20% bonus plot ratio for provision of Special Residential use)	3.0:1.0 (1,518m ²) Special Residential Bonus Plot Ratio(20% maximum)
Maximum Street Building Height:	16 metres	21 metres
Maximum Building Height:	49 metres	No prescribed limit
Setbacks:		
Bennett Street	Nil	Nil
Side (south)		
- Lower building levels	Nil to 1.5 metres with openings	Nil where no openings, 4 metres where openings
- Upper building levels	Nil (No openings), 1.5 metres with openings	3 metres where no openings, 4 metres where openings
Side (north)		
- Lower building levels	Nil (no openings) 4.5 metres to opening	Nil where no openings, 3 metres where openings
- Upper building levels	3 metres (no openings) 4.6 metres to opening	3 metres where no openings, 4 metres where openings
Rear (east)		
- Lower building levels	1 metre (to opening on first floors)	Nil where no openings, 4 metres where openings
- Upper building level	2.1 metres	4 metres

Development Standard	Proposed	Required / Permitted
Car Parking: Commercial	Nil	12 bays (maximum)
Bicycle Parking:	10 bays	28 bays (minimum)

Variations to the setback provisions applicable to the development can be granted by an absolute majority decision of the Council, in accordance with Clause 47 of the CPS2 and provided the Council is satisfied that:-

- ‘47(3)(c)(i) if approval were to be granted, the development would be consistent with:-*
- (a) the orderly and proper planning of the locality;*
 - (b) the conservation of the amenities of the locality; and*
 - (c) the statement of intent set out in the relevant precinct plan; and*
- (ii) the non-compliance would not have any undue adverse effect on:-*
- (a) the occupiers or users of the development;*
 - (b) the property in, or the inhabitants of, the locality; or*
 - (c) the likely future development of the locality’.*

In accordance with Clause 28 of the CPS2 the Council may permit a bonus plot ratio for special residential uses:-

“(2) (b) up to a maximum of 20% per lot where the development incorporates a new special residential use and the development is located within the area shown on the Special Residential Bonus Plot Ratio Plan as being eligible for a maximum of 20% or 40% special residential bonus plot ratio; ”

“(4) Where bonus plot ratio is permitted for development which incorporates-

- (a) a special residential use under subclause (2)(c)(i) the floor area of the building derived from the bonus plot ratio shall be used solely for the special residential use”*
- And*
- (b) the orderly and proper planning of the locality;*
- (c) the conservation of the amenities of the locality; and*
- (d) the statement of intent set out in the relevant precinct plan.*

Comments:

Consultation

Due to the proposed setback variations to City Planning Scheme No. 2, the application was advertised to all adjoining landowners for a period of 14 days, closing on the 25 August 2017. A total of 21 submissions were received during the advertising process. The submissions raised the following concerns with the application:

- The proposed building height is excessive and double the height of adjacent buildings and all other buildings in the area;

- The building is not being consistent with the Goderich Design Policy objectives which states that ‘a continuous edge of appropriately scaled peripheral buildings of relatively consistent height, abutting the front boundaries of the site’;
- The lack of on-site car parking and the potential issues this will cause for not only residents but for clients of the hotel, their staff and delivery vehicles;
- The overshadowing impact on adjoining properties to the south of the subject site for extended periods of the days during both summer and winter months;
- The character and amenity of the proposed building on Bennett Street and its amenity on existing surrounding properties;
- The reduced rear setback to the laneway;
- The use of the laneway for service vehicles and the potential issues with vehicles manoeuvring in the laneway given its narrowness; and
- Potential noise created during the construction of the building and its potential impact on neighbouring properties as well as airborne debris as a result of the construction.

The concerns identified during the consultation period have been noted and will be addressed later in the report.

Design Advisory Committee

The original application for a twelve storey hotel development including a request for bonus plot ratio on the subject site was considered by the Design Advisory Committee (DAC) at its meeting held on 17 November 2016. The Committee resolved to support the awarding of the 20% bonus plot ratio for the provision of a new Special Residential use, however raised concerns regarding the design quality of the proposed development identifying areas of the proposal which needed improving.

The applicant modified the building design in accordance with the recommendation of the DAC. The application was referred back to the DAC at its meeting held on 24 August 2017. The DAC, having considered the revised design of the sixteen level hotel development at the subject site advised that it supports:

1. *reiterates support for the awarding of 20% bonus plot ratio for the provision of a new Special Residential use, noting the proposal's compliance with the City's Bonus Plot Ratio Policy 4.5.1 and Special Residential (Serviced and Short Term Accommodation) Policy 3.9;*
2. *commends the applicant for having simplified the proposed finishes and materials, the window and canopy designs and for improving the proportions of the podium and tower elements, which has resulted in a more cohesive design;*
3. *considers that the design of the southern elevation requires further development due to the extent of its exposure;*
4. *suggests that the applicant consider extending the vertical expression of the front façade of the podium levels to the façade for the tower to provide a more unified façade design;*
5. *considers that the rotated geometry elements of the tower should be extended further down the tower to improve the vertical proportions of this aspect of the design;*

6. *suggests that the glazing within the ground level canopy should incorporate a frit pattern to address shading and maintenance issues;*
7. *considers that the design of the canopy on the podium rooftop should be reviewed to be more functional in terms of providing shading and weather protection on this level; and*
8. *considers that the overall form of the building is suitable for the narrow lot, including the proposed side and rear setback variations, noting the minimal impact the variations will have on the adjacent properties.*

The applicant has further modified the building design in response to DAC's comments making the following amendments to the building design:

- The southern elevation has been redesigned, adding vertical elements and patterning to provide additional interest to the façade.
- The rotated geometry elements of the tower have been extended further down the building in accordance with items 4 and 5 of the DAC's comments.
- The podium canopy and tower canopy have been redesigned to complement each other with a frit pattern glazing incorporated to provide shading and weather protection for guests.

The design modifications are considered to address the recommendations of the DAC to provide an overall improved outcome for the development proposal and will be discussed in further detail later in this report.

Bonus Plot Ratio:

Developments which incorporate a Special Residential use may be awarded bonus plot ratio of up to 20% where it is located within the area indicated on the Special Residential Bonus Plot Ratio Plan contained within CPS2. The subject site is eligible for a maximum bonus plot ratio of 50% in accordance with the Bonus Plot Ratio Policy 4.5.1, however is seeking a 20% bonus plot ratio for the provision of Special Residential use.

Under Section 7.1 Design Criteria of the City's Bonus Plot Ratio Policy 4.5.1 a special residential use must be designed in accordance with the provisions of the CPS2 Special Residential (Serviced and Short Term Accommodation) Policy 3.9. In addition, hotels seeking bonus plot ratio must provide the following basic facilities and amenities:

- a lobby/reception area;
- back of house/administration facilities, including housekeeping areas to enable a fully serviced hotel to function, staff ablution/locker facilities, office space and storage areas; and
- bathrooms within guest rooms which incorporate at a minimum a basin, shower and toilet. Laundry facilities shall not be provided within hotel guest rooms.

The proposed hotel development has a dedicated hotel lobby and reception desk at ground level as well as back of house facilities, office space, staff rooms and storage rooms to enable the efficient functioning of the hotel. Each room has been designed with a bathroom which incorporates a basin, shower and toilet facilities. The proposed hotel is consistent with the design criteria of the policy relating to Special Residential Development and is considered worthy of the 20% bonus plot ratio being sought.

Building Height and Setbacks:

In accordance with CPS2, the site has no prescribed maximum building height, however, a maximum street building height of 21 metres along Bennett Streets is prescribed. The subject development proposes a street building height of 16 metres and a total building height of 49 metres, therefore complying with the maximum street and building height required by the Goderich Design Policy. The proposed height is considered to be appropriate for the location noting the respective plot ratio and building height control measures in the locality which encourage redevelopment of existing sites to provide for larger scale developments in contrast to the existing scale of development.

The application proposes variations to the rear setback requirements of CPS2 to the lower and upper building levels. A reduced setback of 987mm is proposed to the lower building level to the rear (east) of the site, in lieu of the required 4 metre setback where openings exist. The ground floor level has no openings, whilst the first floor level has four small vertical windows to the common dining area for the hotel. The hotel rooms located on the third level of the hotel to the rear of the site have been setback two metres from the rear property boundary. Given the subject site abuts a laneway to the rear of the site, which is 2.6 metres wide, the impact of the setback variations to the lower building levels is reduced with the abutting laneway providing a permanent separation to the adjoining property and reducing any potential overlooking or privacy issues. It is therefore recommended that the setback variation to the rear of the building be supported in accordance with Clause 47 of CPS2.

The application proposes setback variations to both the lower and upper levels of the southern elevation, with a 1.5 metre setback proposed to the lobby windows on the lower levels of the building. The windows to the southern elevation will provide natural light to the internal lobby space on each floor whilst providing potential views of the Swan River which is considered an improved design outcome. A nil setback is proposed to the upper level of the southern elevation of the hotel building. The subject site is 13.6 metres wide therefore making a three metre side setback difficult to achieve whilst still achieving a good design outcome. The adjoining residential property to the south is five storeys high with a parapet wall extending along most of the length of the common lot boundary. The proposed reduced setback to the lobby windows as well as parapet wall for the upper levels poses no overlooking or privacy issues between the proposed and existing residential building. It is recommended that the proposed setback variations to the upper and lower building levels setbacks be supported in accordance with Clause 47 of CPS2.

Overshadowing

The Goderich Design Policy states that 'all development should be designed to maximise sunlight penetration into streets, public spaces and buildings and provide for moderate to high levels of sunlight in to the Town Centre and key public spaces in the middle of the day (10am to 2pm) from August through to April.'

Overshadow diagrams show that the existing residential building at 178 Bennett Street which is directly south of the subject site, will be affected by overshadowing in the morning from April to August and a portion of the building to the rear will also be affected in the afternoon. The overshadow diagrams show that 52 Wickham Street will also be affected by overshadowing from the proposed development however only in the afternoons between April and August, with solar access maintained in the mornings.

There are no prescribed maximum building height limits under the Goderich Design Policy for buildings along Bennett Street, therefore built form is controlled via plot ratio limits, street building heights and setback requirements. The proposed development complies with the maximum permitted street building height and seeks rear and side setback variations, however even with the building being compliant with the setback provisions, the development would still overshadow adjoining properties given its location.

Car Parking:

The proposed develop does not provide any on-site car parking for guests, staff or the daily servicing of the hotel. The applicant is proposing to service the hotel by utilising existing on-street car parking bays on Bennett and Goderich Streets. It is proposed to convert the existing loading bay on Bennett Street to an on-street car parking bay for drop-off and pick up of hotel guests and converting the existing on-street car parking bay on Wittenoom Street to a loading bay for service vehicles.

The Special Residential (Serviced and Short Term Accommodation) Policy requires all applications for Special Residential use to submit a Management Plan which includes a Parking Management Plan. The applicant has submitted a Parking Management Plan for the hotel which will direct hotel guests to paid parking in the area.

The Hotel Management Plan states that all cleaning and laundering services will be contracted out to local companies, with soiled linen being stored in the basement level and collected twice weekly. All servicing of the hotel will be from the rear laneway, with vehicles parking in the on street loading bay and all deliveries entering and exiting the hotel via the rear of the building. Further details regarding times and frequency of deliveries will need to be carefully managed to ensure nearby residents are not unduly affected. Further details relating to the management of the hotel will be required as a condition of any approval.

Bicycle Parking and End of Trip Facilities:

A minimum total of 28 bicycle parking bays are required under the City's Bicycle Parking and End of Journey Facilities Policy 5.3. The minimum bicycle parking requirement is considered onerous for a hotel development given guests are unlikely to be arriving by bicycles or requiring these facilities. Given the anticipated low demand, a variation to the Policy can be supported in this case.

Amenity Impacts and Orderly and Proper Planning:

It is evident from the range of submissions received that there is concern from the local community that the proposed development, due to its bulk and scale, will have a detrimental impact on the character and amenity of the locality.

It is acknowledged that much of the concern has arisen as the proposal will be among the first few major scale redevelopments within the immediate locality under the revised plot ratio and building height provisions of CPS2 which were introduced in 2013 and 2014. The provisions were introduced to ensure development and redevelopment within the City is undertaken in a sustainable and integrated manner. Relevant increases in plot ratio and building heights were also seen as integral in order to achieve the relevant activity, vitality and population targets of the City's 'Urban Design Framework'.

Given the development's bulk and scale is generally consistent with the provisions of CPS2 it is considered that impacts relating to parking and traffic management, overshadowing, access to natural sunlight and ventilation have been adequately addressed by the proposal.

Conclusion

In response to the concerns of the Design Advisory Committee, the applicant has provided revised plans and elevations to improve the overall presentation and quality of the design. Noting the concerns of adjacent landowners, the revised plans aim to integrate the development more sympathetically with surrounding development and minimise any negative impacts on existing development within the vicinity.

It is considered that the proposed development will add to the residential living environment being well located between the city and new stadium. The development generally complies with the requirements of CPS2, with the proposed setback variations being supported in accordance with Clause 47 of CPS2.

Given the above, it is recommended that the proposed development be supported subject to relevant conditions.



2016/5328 180 (LOT 2) BENNETT STREET, EAST PERTH



2016/5328 180 (LOT 2) BENNETT STREET, EAST PERTH



2016/5328 180 (LOT 2) BENNETT STREET, EAST PERTH

Report to the Planning Committee

Agenda Item 13.2 66-84 (Lot 200) Railway Street, West Perth - Two Proposed Third Party Variable Content Wall Signs

Recommendation:

*That, in accordance with the provisions of the City Planning Scheme No. 2, the Planning and Development (Local Planning Schemes) Regulations 2015 – Deemed Provisions for Local Planning Schemes and the Metropolitan Region Scheme, the Council **REFUSES** the application for two proposed third party variable content wall signs at 66-84 (Lot 200) Railway Street, West Perth as indicated on the Local Planning Scheme Form and Metropolitan Region Scheme Form One dated 18 July 2017 and as shown on the plans received on 24 July 2017 and 23 October 2017 for the following reasons:*

- 1. the proposed signs are considered to be contrary to the orderly and proper planning of the locality and will be inconsistent with conservation of the amenities of the locality given that:*
 - 1.1 the third party advertising content is contrary to clause 5.0 h) 'General Principles' of City Planning Scheme No. 2 Policy 4.6 Signs as it will potentially impact on the visual quality, amenity and safety within the area;*
 - 1.2 the signs are contrary to clause 5.0 j) 'General Principles' and clause 6.3 e) 'Safety' of City Planning Scheme No. 2 Policy 4.6 Signs as the signs are likely to cause a distraction to road users as they are intended to be viewed by passing motorists entering various intersections and freeway interchanges, creating potential traffic safety hazards; and*
 - 1.3 the signs are contrary to clause 6.6 c) i) A) 'Sign Content' and 6.8 c) i) 'Variable Content' of City Planning Scheme No. 2 Policy 4.6 Signs as they are not facing or in a public space as intended in the Policy and are not located within the Entertainment Area, the Retail Core Area, a Town Centre Area or The Terraces Area (as identified in Figure 2 of the Policy) where the viewing area is designed and intended for pedestrians to linger for an extended period of time and are oriented for viewing within the space and not from adjacent streets.*

The Committee recommendation to the Council for this report was resolved by the Planning Committee at its meeting held on 14 November 2017.

The Committee recommendation to the Council is the same as that recommended by the Officers.

FILE REFERENCE: 2017/5291
 SUBURB/LOCATION: 66-84 Railway Street, West Perth
 REPORTING UNIT: Development Approvals
 RESPONSIBLE DIRECTORATE: Planning and Development
 DATE: 6 November 2017
 ATTACHMENT/S: Attachment 13.2A – Location Plan, Development Plans and Perspectives
 3D MODEL PRESENTATION: N/A

 LANDOWNER: Calardu Perth City West Pty Ltd and G Harvey
 APPLICANT: Altus Planning and Appeals
 ZONING: (MRS Zone/Reserve) Urban/Primary Regional Roads
 (City Planning Scheme Precinct) Hamilton (P11)
 (City Planning Scheme Use Area) Residential/Commercial
 APPROXIMATE COST: \$500,000

Council Role:

- | | | |
|-------------------------------------|----------------|---|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| <input type="checkbox"/> | Legislative | <i>Includes adopting local laws, town planning schemes and policies</i> |
| <input checked="" type="checkbox"/> | Quasi-Judicial | <i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i> |
| <input type="checkbox"/> | Information | <i>For the Council/Committee to note.</i> |

Legislation / Strategic Plan / Policy:

Legislation *Planning and Development Act 2005*
 Planning and Development (Local Planning Scheme) Regulations 2015
 City Planning Scheme No. 2

Policy

Policy No and Name: 4.6 - Signs

Purpose and Background:

The subject site is bound by Sutherland Street to the north and east, Railway Street to the south, and Plaistowe Mews to the west. The site is approximately 2.82 hectares in area and forms part of a commercial, retail and entertainment complex known as 'City West'.

Details:

The application proposes the installation of two electronic advertising signs on the 'City West Dome' feature located within the subject site. The proposed signs comprise of the following key elements:

- two 15 metre (wide) by 3.6 metre (high) LED screens with one located on the north-east elevation and the other on the south-east elevation replacing the existing 'City West' signage;
- the materials to be used include high-definition ('HD') screens supported by a custom structural steel framework attached to the fascia elevation;
- the screens will have the capacity to operate 24 hours per day, seven days per week;
- the content displayed on the screens is proposed to be static with no animated content being proposed or scrolling, fading, sliding or spinning displays;
- each advertisement is to have a dwell time of 20 seconds (which can be increased to 40 seconds) and a transition time of 0.01 seconds;
- advertising content will comprise of in-house advertisements for current tenants (e.g. Harvey Norman, Domayne, Scitech, etc.), in addition to third-party advertising; and
- all information displayed will conform to the relevant Australian outdoor media by-laws and government regulations.

Compliance with Planning Scheme:

Development Requirements

The subject site is located within the Residential/Commercial Use Area of the Hamilton Precinct (P11) under the City Planning Scheme No. 2 (CPS2). The Precinct will be redeveloped to provide for a vibrant and sustainable, residential rich, mixed use precinct that complements the city centre. The role of this precinct will shift in focus from providing mainly commercial and bulky retail services to promoting a well-integrated, mixed residential and commercial urban hub. The Statement of Intent for the Precinct does not specify any development provisions for signage.

The site is also located within the Hamilton Special Control Area (Schedule 8 – Special Control Area 16.0 under CPS2) that aims to ensure that the development of the land within the Special Control Area (SCA) occurs in a coordinated and integrated manner. There are no specific requirements relating to signage within the SCA.

The CPS2 Signs Policy (4.6) sets out the requirements for the erection and management of signs on or adjacent to buildings within the city, providing guidelines for their acceptable design and location. Under the Policy the proposed sign falls within the following definitions:

“Third Party Advertising Content means sign content that advertises businesses, products, goods or services not located or available at the premises where the sign content is displayed.

Variable Content means static sign content that changes automatically by electronic or programmable methods on a specified time cycle. Where displaying variable content, a small sign is one that has a sign face with an area of 2m² or less and a large sign is one that has a sign face with an area of greater than 2m².

Wall Sign means a sign that is fixed flat or parallel to, or painted upon, the surface of a wall of a building (including a glass wall or a decorative or screen material fixed flat or parallel to the wall), but not to a roof top plant room setback from the main elevation of the building or to an architectural feature at the top of the building. It includes cabinets fixed to walls to display an advertisement.”

The proposal's compliance with the Policy is detailed in the following comments section.

Variations to the Signs Policy can be granted by an absolute majority decision of the Council, in accordance with Clause 36 of CPS2 provided Council is satisfied that:-

- “36(3)(c)(i) if approval were to be granted, the development would be consistent with:*
- (A) the orderly and proper planning of the locality;*
 - (B) the conservation of the amenities of the locality; and*
 - (C) the statement of intent set out in the relevant precinct plan; and*
- (ii) the non-compliance would not have any undue adverse effect on:*
- (A) the occupiers or users of the development;*
 - (B) the property in, or the inhabitants of, the locality; or*
 - (C) the likely future development of the locality.’*

Comments:

Consultation

As the subject site abuts a Primary Regional Road Reserve identified under the Metropolitan Region Scheme (MRS), the proposal was referred to Main Roads Western Australia (MRWA) for comment, noting the potential traffic safety implications on the adjacent roads and freeway. In correspondence dated 25 August 2017, MRWA advised:

*“Main Roads has now had the opportunity to review the information provided and **does not** support the application due to the following:*

The application has not addressed the following criteria within Main Roads Policy and Application Guidelines for Advertising Signs within and beyond state road reserves document pertaining to advertising devices located beyond a state road reserve:

- *Section 5, Part 5.3.1 Display— Point two refers to luminance levels shown in Appendix B. The information provided by the applicant did not refer to this criterion.*
- *Section 5, Part 5.3.1 Display — Point four refers to display the dwell time duration as shown in Table 4.2. The information provided by the applicant proposed a dwell time of 20 seconds. Main Roads guideline states a dwell time of not less than 40 seconds for a 60 km/h speed limit.”*

Signs Policy

The Policy includes the following relevant provisions with regards to the assessment and approval of third party large variable content signs:

- 6.6 (c)(i) *Third party advertising or on-premises advertising content shall only be considered for development approval on:*
- A) *a sign facing or in a public space within the Entertainment Area, the Retail Core Area, a Town Centre Area or The Terraces Area (as identified in Figure 2) where the sign is oriented for viewing within the space and not from adjacent streets;*
- (ii) *Third party advertising or on-premises advertising content shall only be considered for development approval on a sign facing or in a public space in accordance with (i)(A) above where the local government is satisfied that it:*
- A) *is compatible with the desired character of the public space;*
 - B) *will enhance the visual quality of the public space; and*
 - C) *will increase the use and vibrancy of the public space, particularly at night.*
- 6.8 (c) *Variable content on a large sign (>2m² sign face) shall only be considered for development approval:*
- i) *facing or in a public space within the Entertainment Area, the Retail Core Area or The Terraces Area and where:*
 - A) *the viewing area is designed and intended for pedestrians to linger for an extended period of time; and*
 - B) *the sign is oriented for viewing within the public space and not from adjacent streets and can only be viewed by road users if:*
 - 1. *it has content that is completely static without any motion, animation or special effects for the duration of its display;*
 - 2. *it has a specified duration of display and a transition time between display that comply with standards specified by the State Government transport authority or another authority considered appropriate by the local government;*
 - 3. *each display comprises no more than 20% of its area as text and the text is large scale so that it can be easily and quickly read by road users; and*
 - 4. *it does not include any content that could be perceived to be providing public safety instructions to road users.*
 - d) *Animated or variable content on a large sign facing or in a public space shall only be considered for development approval where the local government is satisfied that it:*
 - i) *is compatible with the desired character of the public space;*
 - ii) *will enhance the visual quality of the public space; and*

- iii) will make a positive contribution to the public space and its activation, particularly at night.'*

The proposal does not comply with the above criteria, specifically clauses 6.6(c)(i)(A) and 6.8(c)(i), given that the signs are proposed to take advantage of the location's exposure to passing motorists on the freeway and surrounding streets and they will be located within a private commercial property and not within or facing a 'public space' which has been designed for pedestrians to linger for an extended period of time. The applicant contends however, that as the subject site is effectively in 'no man's land' situated on the edge of the municipal boundary, its location can be considered a 'Gateway to the City' and therefore is an appropriate location for signage of this nature and will not set an undesirable precedent. This view is not supported as the intent of this clause is for large format digital signs to be restricted to plazas, piazzas and gathering spaces of that nature to add interest to these spaces without detracting from the safety and amenity of the city's streets or 'gateways' to the City.

Whilst the application could potentially be conditioned to comply with the requirements specified in subclauses 1. to 4. of clause 6.8(c)(i)(B) to control the content and duration of images displayed on the signs, as the signs are not oriented for viewing within a public space and is orientated to be viewed by users of the adjacent streets, including the Freeway, it does not comply with this clause and it is considered that the proposed signs do not have sufficient planning merit to vary this policy requirement.

In accordance with the provisions of clauses 6.6(c)(ii) and 6.8(d), approval of any large variable content signs is subject to Council being satisfied in regards to its potential to being compatible with, enhancing and making a positive contribution to a public space. Notwithstanding the proposed sign is not considered to be appropriately located within or adjacent to a public space in the first instance, it is considered that the addition of the signs to the City West dome will not be compatible with the desired character of this locality it does not meet the criteria specified in the clauses.

The applicant contends that by virtue of the unique shape of the building and the location of the proposed signage on the base of the dome, the proposal is not a true 'roof' or 'wall' sign as defined by the Policy and maintains the architectural features of both the overall building and the dome itself. This, therefore, distinguishes the proposal from others related to standard 'roof' or 'wall' sign and will present differently to their surrounding environment. The applicant submits that the proposal provides an exceptional circumstance that clearly distinguishes itself from other locations throughout the city and will not undermine the Policy. This justification is not supported as the intent of the clause is to ensure this type of sign is appropriately located in or near public gathering spaces and not in an ad hoc manner adjacent to streets. It is the location and impact of the signs which do not satisfy the Policy requirements or warrant approval noting exceptional circumstances.

Traffic Impact

The applicant submitted a Road Safety Assessment in support of the application noting the location of the proposed sign in the vicinity of the Mitchell and Graham Farmer Freeways and its potential impact on vehicles. The report concludes that the proposed location ultimately fails key criteria in both the Austroads guidelines and the MRWA guidelines however the 'failure' is limited to two features of the proposal being the dwell time of 20 seconds and the visibility of the signs from multiple locations, including intersections. Should

the dwell time be increased to 40 seconds the proposal will comply with the MRWA guidelines and would go some way towards mitigating the concerns relating to the distraction potential of the proposal at the various complex intersections from which it will be visible.

It is considered that even with an increase in dwell time, the proposed signs will still create an unacceptable distraction to all traffic and will impact on the ability of drivers to react to hazards and ability to respond quickly. It is considered that the proposal has the potential to distract drivers at critical times (high demand, decision making) particularly noting the high level of interchanges and traffic speed in the vicinity.

It is noted that should the sign be considered for approval, there is scope for appropriate conditions to be imposed in regards to sign transitions, luminance and content seeking to reduce any risks associated with the adjacent street environment and address the concerns of MRWA and the City. While limits on dwell and transition time and luminance levels would reduce the safety hazard created by the sign to some degree, this would reduce but not totally remove the risk.

Conclusion

The proposed signs do not meet the criteria for large 'variable content' and 'third party' signs applicable under the Policy. The signs are therefore considered to be inappropriately located, being directed towards the Mitchell and Graham Farmer Freeways and not being in a public space where people gather or linger and where it might contribute to the vibrancy of a gathering space, as intended in the Policy.

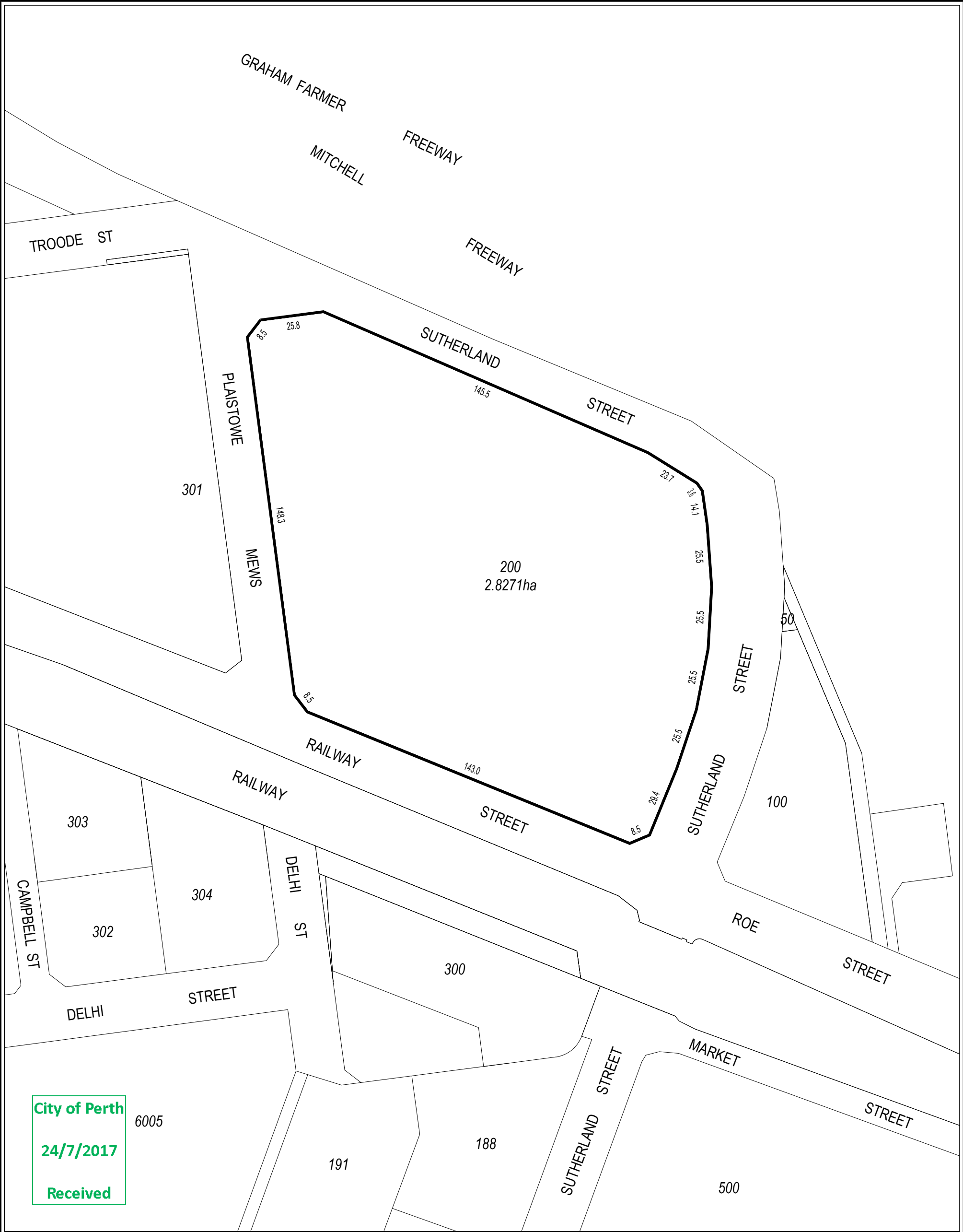
Noting that the Hamilton Precinct is intended to be redeveloped to provide for a vibrant and sustainable, residential rich, mixed use precinct that complements the city centre, the installation of large third party advertising signs, located to take advantage of exposure to the regional transport network, will contribute little to the intended character of this area.

Based on the above it is considered that the variations proposed to the relevant Policy provisions do not have planning merit and should not be supported. Given that the revisions to the Signs Policy, that included specific requirements for the location of large 'variable content' and 'third party' signs, was only adopted by the Council within the past 12 months, it would be contrary to orderly and proper planning to consider approving a format of sign which is non-compliant with respect to the general principles and siting requirements of the Policy. Approval of such significant variations is also likely to compromise the future performance of the Policy and undermine Council's position when considering applications of a similar nature.

It is therefore recommended that the application be refused for the reasons as outlined in the sections above.



2017/5291 – 66-84 (LOT 200) RAILWAY STREET, WEST PERTH




0102030405060m

SCALE 1:1500
ORIGINAL PLAN SIZE: A3

Base Mapping Prepared
By Landgate


DATE:
13.07.2017

REV
1

ALTUS
PLANNING

Altus Planning
68 Canning Highway
South Perth WA 6151
t. 9474 1449 m. 0400 069 037
w. www.altusplan.com.au


NORTH

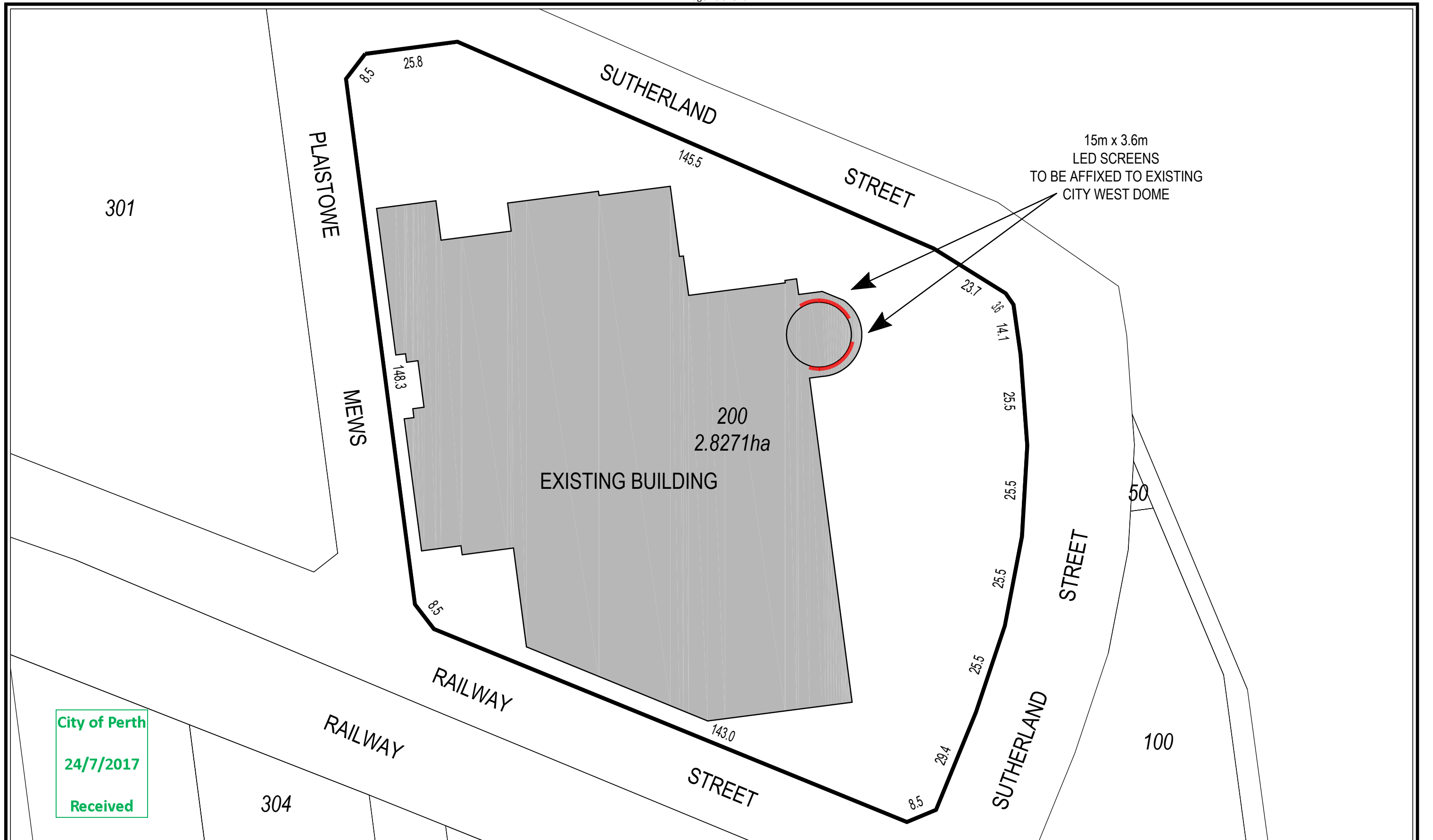
LEGEND:
Subject Land.....

NOTE: Areas and dimensions are subject to survey.

DISCLAIMER: This plan has been prepared under instruction of the client, Altus Planning bears no responsibility for any inaccuracies or errors.

LOCATION PLAN

LOT 200 (No. 66) RAILWAY STREET
WEST PERTH
City of Perth



City of Perth
24/7/2017
Received

0 10 20 30 40m
SCALE 1:1000
ORIGINAL PLAN SIZE: A3

Base Mapping Prepared
By Landgate

DATE:
13.07.2017

REV
1



Altus Planning
68 Canning Highway
South Perth WA 6151
t. 9474 1449 m. 0400 069 037
w. www.altusplan.com.au

LEGEND:

Subject Land.....

NOTE: Areas and dimensions are subject to survey.

DISCLAIMER: This plan has been prepared under instruction of the client, Altus Planning bears no responsibility for any inaccuracies or errors.

SITE PLAN

LOT 200 (No. 66) RAILWAY STREET
WEST PERTH
City of Perth

BEFORE



AFTER



BEFORE



AFTER



**ARTWORK OF PROPOSED SIGNAGE
LOT 200 (NO. 66) RAILWAY STREET, WEST PERTH**



Figure 1: Northward view from car park - Before & After

City of Perth

24/7/2017

Received



Figure 2: North-westward view from car park - Before & After

City of Perth

24/7/2017

Received



Figure 3: South-westward view from Sutherland Street - Before & After

City of Perth

24/7/2017

Received

Report to the Planning Committee

Agenda Item 13.3	419 – 447 Wellington Street and Forrest Place (Lots 54, 976, 977 and 978) and Wellington Street, Perth – Alfresco Dining and including minor works to Forrest Place associated with the approved Forrest Chase/Place Redevelopment Works
---------------------	---

Recommendation:***That***

1. ***in accordance with the provisions of the City Planning Scheme No. 2 and the Metropolitan Region Scheme and the Planning and Development (Local Planning Schemes) Regulations 2015 – Deemed provisions for local planning schemes, the Council APPROVES BY AN ABSOLUTE MAJORITY the application for Alfresco Dining and including minor works to Forrest Place associated with the approved Forrest Chase/Place Redevelopment Works at 419 – 447 Wellington Street and Forrest Place (Lots 54, 976, 977 and 978) and Wellington Street, Perth as indicated on the Metropolitan Region Scheme Form One dated 28 June 2017 and as shown on the plans received on 29 June 2017 and 1 September 2017 subject to:***
 - 1.1 ***prior to commencement of the construction of the alfresco development, the owner of Forrest Chase entering into an agreement with the City, that addresses the removal of the existing public seating and facilities identified as “existing” in the application, their ongoing storage, and relocation at the applicant’s cost to the City’s satisfaction;***
 - 1.2 ***final details of the design, external materials and finishes for the development, including a sample board demonstrating the use of high quality, robust materials, and specifically illustrating how the solid and louvred canopy roof and the glazed infill roof will be maintained and cleaned, noting its visibility from above, being submitted for approval by the City prior to applying for the relevant building permit;***
 - 1.3 ***all freestanding moveable alfresco dining furniture being removed from the site and stored securely at the close of business each day of the associated food and beverage tenancies;***

(Cont’d)

- 1.4 the owner of Forrest Chase being responsible for the overall management and maintenance of the alfresco dining area including cleaning (with particular attention to the ground surface, furniture and roof), waste removal, general safety and security, management of the alfresco dining furniture (including removal and storage after hours), and maintenance of landscaping, to the City's satisfaction with any related actions and services undertaken by the City on the owner's behalf being at the cost of the owner. A Management Plan addressing, but not being limited to, the above matter being submitted to the City prior to applying for the relevant building permit;**
- 1.5 a Waste Management Plan addressing the City's requirements for waste collection, being submitted and approved by the City prior to applying for the relevant building permit;**
- 1.6 a detailed landscaping and reticulation plan being submitted for approval by the City prior to the installation of the approved landscaping (refer to advice note 2.2);**
- 1.7 no café style operable roller blinds being permitted to the canopy perimeter, with the alfresco dining area remaining unenclosed at all times;**
- 1.8 all external signage for the naming or branding of the alfresco dining area, as indicated on the approved plans, being integrated with the design of the overall development with final details of the signs being submitted for approval by the City prior to installation;**
- 1.9 any signage or advertising for individual tenants that will be utilising the alfresco dining areas being restricted to the alfresco dining furniture in accordance with the City's Alfresco Dining Policy 2000 and not being erected or displayed on the proposed canopies;**
- 1.10 public access through the area shall be maintained at all times to the City's satisfaction;**
- 1.11 all stormwater being contained and controlled with final details being submitted for approval by the City prior to applying for a building permit;**
- 1.12 a construction management plan for the development being prepared in accordance with the City's 'Construction and Demolition Management Pro-Forma' and being submitted and approved prior to applying for the relevant building permit, with particular attention to how it is proposed to manage:**

 - a. delivery of materials and equipment to the site;**
 - b. storage of materials and equipment on the site;**

(Cont'd)

- c. parking arrangements for contractors and subcontractors;*
- d. impacts on the Forrest Place and Murray Street Mall activities and businesses; and*
- e. other matters likely to impact on the surrounding properties.*

2. the applicant be advised that:

- 2.1 the owner of Forrest Chase is required to make the necessary arrangements to enter into leases with the Crown and the City where appropriate on the Crown Land Lots (being Reserves under Management Order) and obtaining permits where required for development in Wellington Street for the alfresco area, with confirmation that the leases have been finalised being submitted to the City prior to applying for the relevant building permit or prior to the commencement of any construction;**
- 2.2 the works are required to comply with the requirements under the Forrest Place and City Station Development Act 1985 including obtaining approvals/agreements from all parties for any works or actions as required;**
- 2.3 Landscaping: The landscaped areas are to be maintained by the owner of Forrest Chase to the satisfaction of the City. The existing tree is to remain and shall have a fenced Tree Protection Zone in accordance with AS 4970-2009. The applicant shall arrange for the City's Technical Officer – Arboriculture (9461 3234) to undertake an inspection and appraisal of the existing tree prior to the commencement of site and/or development works. Any change in levels by more than 50mm within the Tree Protection Zone of the London Plane tree, shall be carried out under the supervision of the City of Perth's Technical Officer – Arboriculture. For every metre outside of the tree protection zone, any change in level greater than 100mm will require prior approval from the City. Any damage done to the London Plane tree during the construction phase may incur a fine to the value of the amenity value of the tree which is an amount determined by the City's Technical Officer – Arboriculture using the Tree Amenity Value Method.**

The Committee recommendation to the Council for this report was resolved by the Planning Committee at its meeting held on 14 November 2017.

The Committee recommendation to the Council is the same as that recommended by the Officers.

FILE REFERENCE: 2017/5254
 SUBURB/LOCATION: 419 – 447 Wellington Street and Forrest Place (Lots 54, 976, 977, and 978) and Wellington Street, Perth

REPORTING UNIT: Planning and Development
 RESPONSIBLE DIRECTORATE: Planning and Development
 DATE: 6 November 2018
 ATTACHMENT/S: Attachment 13.3A – Map and Coloured Perspectives
 3D MODEL PRESENTATION: No

LANDOWNER: ISPT & Crown (Management Order City of Perth – Prime interest Holder)
 APPLICANT: TPG Town Planning Group and Place Match
 ZONING: MRS: Central City Area Zone
 CPS: 'City Centre' use area of the Citiplace Precinct (P5)
 APPROXIMATE COST: \$2.5 Million

Council Role:

- ☐ Advocacy *When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- ☐ Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- ☐ Legislative *Includes adopting local laws, town planning schemes and policies*
- ☒ Quasi-Judicial *When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- ☐ Information *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation *Planning and Development Act 2005 s. 162
 City Planning Scheme No. 2 (CPS2) Clauses 6, 26, 27, 33, 34 36 and 37 and the Citiplace Precinct Plan requirements
 Planning and Development (Local Planning Scheme) Regulations 2015 – Deemed Provisions for Local Planning Schemes Clauses 60, 67, 68, 74 and 77
 Regulation 17 of the Planning and Development (Development Assessment Panels) Regulations 2011
 Metropolitan Region Scheme*

Policy

Policy No and Name: City Development Design Guidelines (4.1)

Purpose and Background:

At its meeting held on 19 March 2015, the City of Perth Local Development Assessment Panel (LDAP) granted conditional approval for the redevelopment of Forrest Chase, City Central, Existing Forrest Place Walkways and Murray Street Mall Colonnade

At its meeting held on 30 January 2017, the City of Perth LDAP granted an extension for development until 19 March 2019.

At its meeting held on **19 September 2017**, the Planning Committee deferred consideration of the subject application and requested a briefing to the Council on the background and details of the proposed development. The briefing took place on 31 October 2017 and the application is now presented for consideration with minor alterations to the conditions mainly to clarify and ensure practical implementation which were discussed at Planning Committee and subsequently with the applicant.

The site comprises a total area of 12,550m². It has frontages to Wellington Street, Forrest Place, Murray Street Mall and Grand Lane. Lot 54 contains the Forrest Chase retail development that was officially opened in 1988, in conjunction with the upper level walkways named 'Padbury Walk' (Lot 997), inclusive of pedestrian overpasses over Wellington Street and Murray Street Mall and the ground level colonnade and basement (Lots 976 and 978). Since that time, no major upgrade works have occurred to either Forrest Chase or Padbury Walk. Lot 110 to the east of Forrest Chase is a relatively new retail and office building completed in 2002, known as 'City Central'.

As part of that and since that time ISPT has had a number of discussions with the City regarding the development of an alfresco dining precinct associated with the north-west corner of Forrest Chase. Negotiations regarding the terms for a ground lease are ongoing and will finally be agreed to by Council via the normal processes.

Details:

The applicant advises that the proposal seeks to redevelop the existing public seating located in the vicinity of the north-east corner of Forrest Place and ground level pedestrian walkway adjacent Forrest Chase. This existing seating serves as both public seating and is also used by patrons of the existing food and beverage tenancies located within Forrest Chase. According to the applicant this proposal seeks to deliver a contemporary alfresco dining precinct with the new seating area operating as dedicated alfresco seating for patrons of the Forrest Chase food and beverage tenancies.

The intention is that distinct seating areas operating under licence with the City of Perth will be associated with individual food and beverage tenancies, allowing these to be tailored to suit the individual requirements and style of the tenants, whilst being maintained under the control of ISPT.

New landscaping and retaining features are proposed, along with reorientated stair and access arrangements between Forrest Place/Wellington Street and the subject site, so as to appropriately deal with the change in levels.

New signage associated with the food and beverage tenancies and the 'dining precinct' within Forrest Chase is also proposed by this application.

A new stair access required as a condition under the approved redevelopment for Forrest Place by the LDAP is proposed between the northwest corner of the upper level walkway and Forrest Place.

This application also contemplates the potential future removal of the existing Bocellis Café located within Forrest Place, along with its associated seating adjacent the escalators, upon the termination of the café lease. Subject to this occurring a 'future activation zone' has been identified to consider alternative uses of this space to best respond to the City's requirements at a future time.

The details of the proposed development include the following:

- Removal of approximately 142 public fixed seats and associated tables;
- Modified alignment of stairs from Wellington Street to Forrest Chase /Place walkway;
- New partial slab infill over the vehicle ramp from Wellington Street to the Forrest Place basement, providing an alfresco area above and screening the vehicle ramp from view;
- Stair between Forrest Chase walkway and Forrest Chase incorporated in the design;
- Steel canopy with louvred and solid glazed sections providing weather protection to patrons and public passers-by;
- The canopy roof will be fixed on custom stainless brackets to match Padbury Walk details with a matching glass frit pattern;
- Plans indicate tenant installed café style operable roller blinds to perimeter of canopy;
- Plans indicate precinct signage as well as the location for tenant signage on the canopy; and
- Alfresco seating space for approximately 300 patrons.

The applicant further justifies the proposal on the basis of addressing the following relevant "key elements" of the Forrest Place Masterplan (2008):

Reconnect Forrest Place with Perth Station

The applicant states that the provision of the new stair access between the northwest corner of the upper level walkway and Forrest Place assists to achieve this objective by providing a direct and legible vertical circulation function for pedestrians exiting Perth Station (via the Wellington Street bridge) down to Forrest Place, and vice versa. According to the applicant the proposed location at the northwest corner will be highly visible and aligned with the key pedestrian flow path and line of site when exiting the station, so as to provide pedestrians with an immediate ability to descend to Forrest Place rather than remain on the upper level walkway until the next (existing) point of vertical circulation, being the escalators and lifts at Murray Street Mall.

Clarify Forrest Place Civic Space

The applicant further advises that the removal of the existing seating and envisaged future removal of Bocellis Café will open a clear line of sight and path of travel for pedestrians along the eastern side of Forrest Place, when travelling to/from Perth Station via the Wellington Street signalised crossing. The applicant further notes that this will assist to clarify the civic space function of Forrest Place by removing unnecessary elements.

Furthermore, the delivery of the proposed alfresco dining precinct will provide a clear demarcation between Forrest Place and the new seating area that will operate as dedicated alfresco seating for patrons of the Forrest Chase food and beverage tenancies and clarifying the civic and public space of Forrest Place.

Activate Forrest Place

The applicant states that the proposed development provides the alfresco dining seating at the ground level as specifically desired by the Masterplan assisting to demarcate Forrest Place as a civic and public space separate from the alfresco dining area, and also provide an active interface to this eastern side of Forrest Place by locating alfresco food and beverage patrons along a defined edge.

Compliance with Planning Scheme:

Land Use

The site is located within the 'City Centre' use area of the Citiplace Precinct (P5). The intent for the Citiplace Precinct is to be enhanced as the retail focus of the State providing a range of retail and related services more extensive than elsewhere in the metropolitan region. The Precinct will offer a wide range of general and specialised retail uses as well as a mix of other uses such as entertainment and minor office uses. The street and pedestrian level will mainly comprise of shops, restaurants (including cafes), taverns and other uses that have attractive shop fronts and provide activity, interest and direct customer services. Other uses will be established above or below street level and major pedestrian levels.

Dining and Entertainment uses are preferred ('P') uses in this area.

It is noted that the proposed alfresco areas would be associated with the approved and existing uses on site and is only an extension of the existing and approved dining uses. It is considered that the proposed development satisfies the Statement of Intent for the Citiplace Precinct and would enhance the facilities available in the city's retail core.

Development Requirements

Under the City Planning Scheme there are no specific requirements or development standards for the development of alfresco dining areas. General objectives of the Scheme and matters to be considered under clause 67 of the Deemed Provisions in any determination of proposed development which is applicable include:

- Protecting and enhancing the health, safety and general welfare of the City's inhabitants;
- Promoting and safeguarding the cultural heritage of the local government by encouraging development that is in harmony with the cultural heritage value of any area;
- Ensuring development is of a high architectural quality and delivers a high level of public amenity within the public realm;
- Complies with requirements of orderly and proper planning;
- Compatibility of development with its setting; and
- The potential loss of any community service or benefit resulting from the development.

Comments:

Consultation

The proposal was not referred to adjacent landowners in compliance with the City's advertising policy as the development is not considered to result in any associated adverse impacts on surrounding developments.

Replacement of public facilities

ISPT and the City have been in negotiation for some time regarding the redevelopment of Forrest Chase. These discussions have extended to the development of an alfresco dining precinct associated with the north-west corner of Forrest Chase. In discussions with officers there has been agreement that a recommendation would be presented to the Council for approval in principle to relocate the existing seating and tables to the area currently occupied by the Bocelli's Café as well as the associated alfresco area. Bocellis Café and their alfresco area adjacent to the current escalators is under lease until 2021.

The existing facilities available to the public, which are proposed to be removed, will need to be replaced at the cost of the applicant and within an acceptable timeframe in a location and of a design that is acceptable to the City. Any approval should be made subject to a condition requiring that prior to the development being undertaken a formal agreement between the developer and the City be concluded addressing inter alia when, how and at whose cost the public facilities will be replaced.

Design, Materials and Finishes

During discussions of the proposed development the city officers have maintained that the proposed alfresco area should be open and transparent with a light touch, and that full enclosure would not be supported, to reflect the intent of Forrest Place being a public facility even though the alfresco area would be subject to a private lease. The City seeks that the geometry of the design should accommodate desire lines from the Perth Train Station and the CAT bus stop and relate to elements within Forrest Chase.

It is considered that the minor revisions to the original bulky and more privatised design have achieved this. The glass lift enclosure and the integration of the lift within the proposed alfresco design are supported noting that it recedes as an object rather than dominates. It is however noted that access to the lift enclosure need to be provided for purposes of cleansing and maintenance and this could be included under a condition requiring the applicant owner to submit a management plan.

Access through and around the alfresco areas is considered to be sufficient in the final revised design however any approval should require that acceptable space for the public to pass through the area should be maintained at all times.

The proposed alfresco area and associated works appear to project over the lot boundary into the Wellington Street reserve. This is acceptable however need to be incorporated in terms of lease agreements or permits.

Landscaping

The existing tree is proposed to be retained in this location however the existing grassed area and retaining walls will be reconfigured. Due to the limitations being placed on the access to the landscaped area any approval should be made subject to a condition requiring the applicant to finalise the design and plant species, providing and maintaining irrigation, providing a tree protection zone, obtaining prior approval for any modifications to the ground levels within the tree protection zone and accepting responsibility of any damage to the tree during construction.

Signage

The applicant seeks the area to be branded as a specific dining precinct however the City's concern is to limit the perceived privatisation of Forrest Place. The modified precinct signage element has been reduced and is now considered acceptable and is supported on the basis of final details being submitted for approval to ensure integration with the overall development and also to ensure it not dominating the public space.

The plans indicate signage locations for individual Forrest Chase food and beverage tenants on the canopy however this location is not supported on the basis that it emphasises the privatisation of the area whilst the alfresco area should be less formalised and the signage be more consistent with other alfresco dining areas in the City. To this end, advertising for tenants should be restricted to the alfresco dining furniture as with areas subject to an alfresco dining licence. Tenant signage is therefore recommended not to be permitted on the canopy structure.

Maintenance Waste and Cleaning

The applicant has advised that ISPT as property manager and holder of any approved lease will be responsible for the cleaning and maintenance of the alfresco dining area. To further address this it is considered that all alfresco furniture should be safely and appropriately stored when not in use from a security and amenity point of view and a condition in this regard should be incorporated in any approval, together with the requirement for a management plan to be submitted prior to the alfresco area being occupied.

Toilets

Toilet facilities are being provided in the Forrest Chase redevelopment and there is a current separate development application under consideration to modify and add toilet and bathroom facilities to address the potential patron requirements for the alfresco areas. This will be finally addressed in the health approval process.

Conclusion

The proposed development is conditionally supported noting it is considered to add to the upgrade and lifting of the standard of arguably the City's most important public space. It is important to ensure that Forrest Chase maintains its public space function and that the alfresco development does not present as privatisation of the space. Further the development should not adversely impact and should embrace public events being held in Forrest Place. This development is also subject to separate agreements between the developer and the City and it is important to ensure that the facilities being removed are replaced at equally high standard with no cost to the City.



2017/5254; 419 – 447 WELLINGTON STREET (LOTS 54, 976, 977 AND 978), AND WELLINGTON STREET, PERTH



2017/5254; 419 – 447 WELLINGTON STREET (LOTS 54, 976, 977 AND 978) AND WELLINGTON STREET, PERTH



PERSPECTIVE - LOOKING TO PROPOSED
FOOD & BEVERAGE PRSNGT

2017/5254; 419 – 447 WELLINGTON STREET (LOTS 54, 976, 977 AND 978) AND WELLINGTON STREET, PERTH



PERSPECTIVE - LOOKING TO FORREST
CHASE FROM WELLINGTON ST

2017/5254; 419 – 447 WELLINGTON STREET (LOTS 54, 976, 977 AND 978) AND WELLINGTON STREET, PERTH



PERSPECTIVE - LOOKING TO FOREST
PLACE FROM FOOD & BEVERAGE PRECINCT

2017/5254; 419 – 447 WELLINGTON STREET (LOTS 54, 976, 977 AND 978) AND WELLINGTON STREET, PERTH

Report to the Planning Committee

Agenda Item 13.4	Initiation of Amendment No. 41 to City Planning Scheme No.2 to Introduce a Special Control Area Over 28 (Lot 51) and 32 (Lot 52) Troode Street and 196 (Lot 200) Colin Place, West Perth
-----------------------------	---

Recommendation:***That Council:***

- 1. pursuant to section 75 of the Planning and Development Act 2005 (the Act), RESOLVES to initiate Amendment No. 41 to the City Planning Scheme No. 2, as detailed in Attachment 13.4B – Proposed Scheme Amendment No. 41;***
- 2. pursuant to regulation 35(2) of the Planning and Development (Local Planning Schemes) Regulations 2015 (the Regulations), RESOLVES that Amendment No. 41 to the City Planning Scheme No. 2 is a standard amendment pursuant to regulation 34 of the Regulations for the following reasons:***
 - 2.1 the amendment would have minimal impact on land in the scheme area that is not the subject of the amendment; and***
 - 2.2 the amendment does not reflect in any significant environmental, social, economic or governance impacts on land in the scheme area.***
- 3. pursuant to section 81 of the Act, RESOLVES to refer Amendment No. 41 to the City Planning Scheme No. 2 to the Environmental Protection Authority; and***
- 4. pursuant to section 84 of the Act, RESOLVES to advertise Amendment No. 41 to the City Planning scheme No.2 for public inspection in accordance with regulation 47 of the Regulations.***

The Committee recommendation to the Council for this report was resolved by the Planning Committee at its meeting held on 14 November 2017.

The Committee recommendation to the Council is the same as that recommended by the Officers.

FILE REFERENCE:	P1034993
REPORTING UNIT:	City Planning
RESPONSIBLE DIRECTORATE:	Planning and Development
DATE:	30 October 2017
ATTACHMENT/S:	Attachment 13.4A – Location Plan Attachment 13.4B – Scheme Amendment Report

Council Role:

- | | | |
|-------------------------------------|----------------|---|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| <input checked="" type="checkbox"/> | Legislative | <i>Includes adopting local laws, town planning schemes and policies</i> |
| <input type="checkbox"/> | Quasi-Judicial | <i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i> |
| <input type="checkbox"/> | Information | <i>For the Council/Committee to note.</i> |

Legislation / Strategic Plan / Policy:

Legislation	Clauses 75, 81 and 84 of the <i>Planning and Development Act 2005</i> Clause 39 of the <i>City Planning Scheme No.2</i> Clause 34, 35 and 47 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> Schedule 3 of the <i>Town Planning and Development Regulations 2009</i>
--------------------	--

Integrated Planning and Reporting Framework Implications**Strategic Community Plan**

Goal 2 An exceptionally well designed, functional and accessible city.

Policy

Policy No and Name:	Hamilton Precinct Plan (P11) Perth Parking Policy
---------------------	--

Purpose and Background:

A request has been received from PTS Town Planning on behalf of the owners of 28 (Lot 51) and 32 (Lot 52) Troode Street and 196 (Lot 200) Colin Place, West Perth to amend City Planning Scheme No. 2 (CPS2) to introduce a Special Control Area (SCA) over those lots. SCAs provide a mechanism to prescribe development standards for specific sites or areas within the Scheme Area.

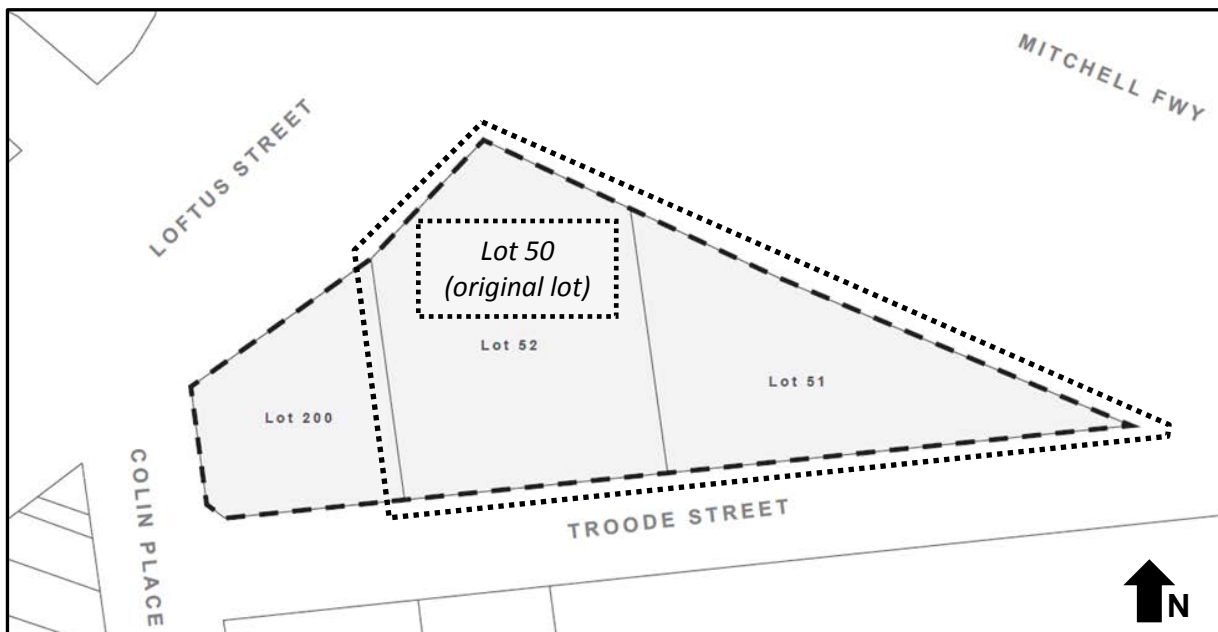
The proposed SCA comprises of three separate lots including:

Lot	Address	Land Area (m2)	Landowner
Lot 51	28 Troode Street	2,098	Capricorn 1974 Pty Ltd
Lot 52	32 Troode Street	2,770	Georgiou Property 4 Pty Ltd
Lot 200	196 Colin Place	1,275	Housing Authority

The lots have a combined area of 6,143m² and are bound by the Graham Farmer Freeway to the north, Troode Street to the south, Colin Place to the west and Loftus Street to the north-west. Refer to Attachment 13.4A – Location Plan.

Development Approvals

Lots 51 and 52 were originally one lot (Lot 50) while Lot 200 has always been a separate lot.



At its meeting on **14 December 2010**, Council approved an application for the eastern portion of Lot 50, comprising of a three-level office development including 40 car parking bays. The development was completed in 2012.

The City of Perth Local Development Assessment Panel at its meeting on 7 August 2013 approved an application for an eight-level office building with associated car parking on the western portion of Lot 50.

The owner submitted an application for the subdivision of Lot 50 on 22 May 2014. The City advised that it could not support the application, as it would have resulted in the development being non-compliant with CPS2 in terms of plot ratio and car parking.

The City advised the applicant that a Scheme Amendment to establish a SCA over Lot 50 would be required before the subdivision could be supported. The SCA would address the distribution of plot ratio and parking over the site and therefore ensure compliance with the CPS2 provisions. A second option provided to the landowner was to reconsider the subdivision after the 2013 development approval lapsed. The owner decided to cancel the 7 August 2013 development approval so that the subdivision could proceed.

As part of the subdivision process, the new owners of Lots 51 and 52 entered into a private agreement to enable Lot 52 to use the remaining plot ratio from Lot 51, should a SCA be created over the lots.

Georgiou, the owners of Lot 52, identified that there was an opportunity to enter into discussions with the Department of Communities - Housing, who own Lot 200, regarding a potential joint venture. A separate private agreement has been entered into between Georgiou and the Department to progress the development of Lots 52 and 200 which also requires the preparation of a SCA, to address the development options and landownership.

Therefore there are agreements in place between the three landowners, which enables the SCA request to be lodged and for the three landowners to work together to enable an improved development outcome for these gateway sites.

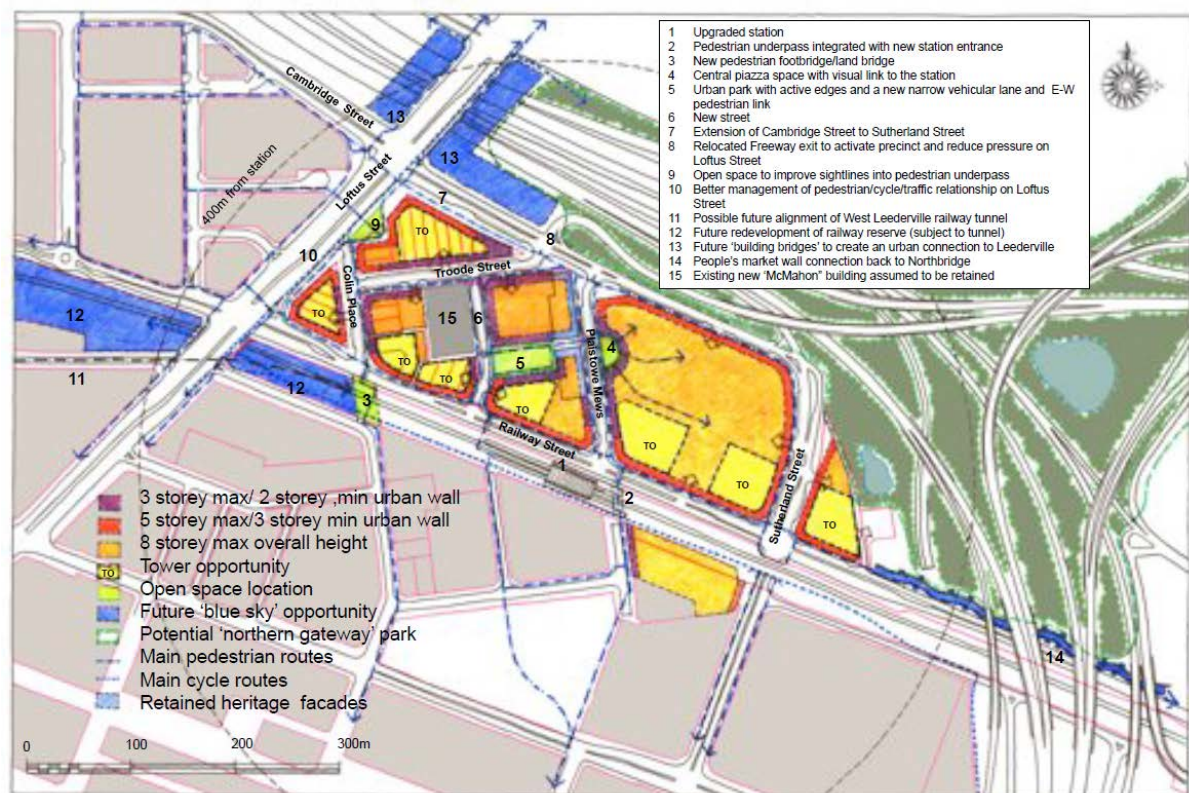
Development Framework

The three lots have a maximum plot ratio of 3:1 for Residential and Special Residential development and a maximum plot ratio of 2:1 for use groups other than Residential and Special Residential under CPS2.

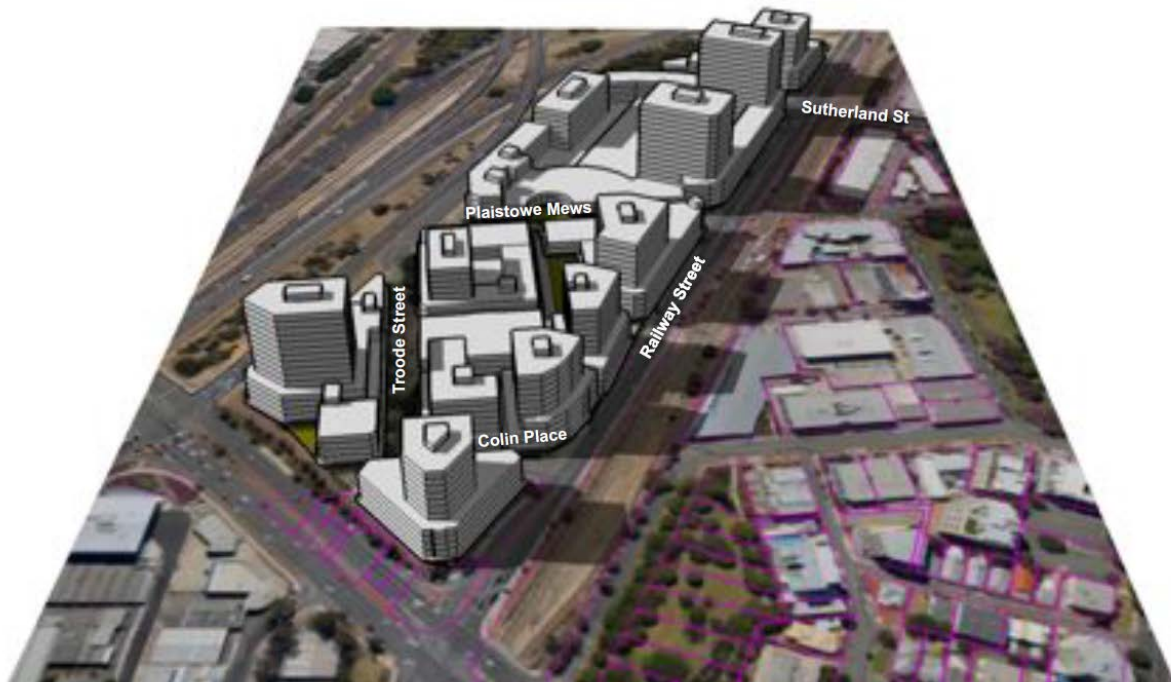
The Hamilton Precinct Urban Design Study determines approximate building heights within the Precinct Plan No.11 – Hamilton. The Development framework plan, from the *Hamilton Study* and shown below, shows building heights of approximately eight storeys, with tower opportunities on eight sites. This includes a tower opportunity on the subject sites.

Hamilton precinct urban design study

Development framework plan



The *Hamilton Study* recommended the highest density scenario of three options that were considered. This option was Scenario Two, shown below, where the envisaged building height for the subject sites is in the order of 15 to 18 storeys.



Scenario 2 (high development scenario) viewed from the south west

Details:

A SCA over the subject area is proposed to enable the land to be treated as one site for the purposes of allocating plot ratio and tenant car parking.

The SCA proposes to allocate:

- 1,980m² plot ratio floor area for use groups other than Residential and/or Special Residential or 2,970m² plot ratio floor area for the Residential and/or Special Residential use groups to Lot 51; and
- the balance of plot ratio, approximately 10,306m² plot ratio floor area (use groups other than Residential and/or Special Residential) or 15,459m² plot ratio floor area (Residential or Special Residential) being allocated to Lots 52 and 200.

A number of other provisions are being proposed to:

- allow for the consideration of building heights above eight storeys and provide some guidance on what matters need to be considered;
- create a public space on the western portion of the site to provide sightlines between Colin Place and the underpass to enhance passive surveillance and the perceived safety of the underpass; and
- ensure any future development on the site provides passive surveillance of the underpass and pedestrian path.

Refer to Attachment 13.4B – Scheme Amendment Report for details.

Financial Implications:

Staff costs to progress and finalise the proposed Scheme Amendment have been calculated at \$6,519.30 based on Schedule 3 of the *Town Planning and Development Regulations 2009*. This fee has been received from the applicant.

The advertising and gazettal fees have been estimated at \$2,000 based on previous amendment fees and will be invoiced to the applicant in due course.

Comments:

The proposed SCA will enable the land to be treated as one site for the purposes of plot ratio and tenant car parking. The SCA will not change the overall quantum of plot ratio available on the site, however the proposed distribution of plot ratio will allow for greater height on the western portion of the site than would be possible without the SCA.

As outline above, tower opportunities on the site were identified in the *Hamilton Precinct Urban Design Study* therefore the proposal is generally consistent with the Study and the SCA will ensure the integrity of the CPS2 is maintained.

It is considered that the proposed SCA will facilitate the development of two important vacant sites within the city and should therefore be supported.

Planning and Development (Local Planning Schemes) Regulations 2015

The *Planning and Development (Local Planning Schemes) Regulations 2015* include three categories for amending Local Planning Schemes which are; Basic, Standard and Complex. It is considered that the proposed amendment would be a Standard amendment because:

- The amendment would have minimal impact on land in the Scheme area that is not the subject of the amendment; and
- The amendment does not result in any significant environmental, social, economic or governance impacts on land in the scheme area.

ATTACHMENT 13.4A

Location Plan



ATTACHMENT 13.4B



City of Perth
City Planning Scheme
No. 2

Amendment No. 41



CITY of PERTH

PLANNING & DEVELOPMENT ACT 2005
RESOLUTION DECIDING TO AMEND A TOWN PLANNING SCHEME

CITY OF PERTH

CITY PLANNING SCHEME NO. 2

AMENDMENT NO. 41

RESOLVED that the Council, in pursuance of Section 75 of the *Planning and Development Act 2005*, amend City Planning Scheme No. 2 by:

1. Inserting after clause 39(1)(z):

(aa) 28 and 32 Troode Street and 196 Colin Place Special Control Area.

2. Inserting the following in Schedule 8 Special Control Areas:

27. 28 and 32 Troode Street and 196 Colin Place Special Control Area

27.1 Special Control Area

The following provisions apply to the land marked as Figure 27 being the 28 and 32 Troode Street and 196 Colin Place Special Control Area.

27.2 Objective

To facilitate the development of the Special Control Area as a whole in a coordinated manner.

27.3 Plot Ratio

27.3.1 For the purpose of determining the maximum plot ratio within the Special Control Area, the Special Control Area shall be treated as one site.

27.3.2 The maximum plot ratio shall be allocated in the Special Control Area as follows:

27.3.2.1 Lot 51 – 1,980m² plot ratio floor area for use groups other than Residential and/or Special Residential or 2,970m² plot ratio floor area for the Residential and/or Special Residential use groups;

27.3.2.2 Lots 52 and 200 – the balance of the maximum plot ratio.

27.3.3 For the purposes of determining any bonus plot ratio under Clause 28 and transferable plot ratio under Clause 30, the Special Control Area shall be treated as one site.

- 27.3.4 Any bonus plot ratio or transferable plot ratio granted shall be allocated fully to Lots 52 and 200.

27.4 Car Parking

- 27.4.1 For the purpose of determining the tenant car parking allowance for the Special Control Area under the provisions of the Perth Parking Policy, the Special Control Area shall be treated as one lot.
- 27.4.2 The tenant car parking facilities located on one site/lot within the Special Control Area may be leased or used by the tenants of another site/lot within the Special Control Area.

27.5 Maximum Building Heights

- 27.5.1 Building heights greater than the indicative heights outlined in the *Hamilton Precinct Urban Design Study – Development Plan Framework* may be considered.
- 27.5.2 In considering greater building heights under clause 27.5.1, consideration shall be given to the *Development Framework Principles of the Hamilton Precinct Urban Design Study*, Clause 67 of the *Deemed Provisions* and the principles contained within the City's *Building Heights and Setbacks Policy*.

27.6 Public Space

- 27.6.1 Any future development of the site should incorporate public space on the western portion of the site to provide sightlines between Colin Place and the underpass, and to enhance passive surveillance and the perceived safety of the underpass.
- 27.6.2 The public space created as part of any future development should provide public access, remain under the ownership and management of the landowners and be protected by an easement in gross.

27.7 Passive Surveillance

Any future development should be designed to provide passive surveillance to the underpass and pedestrian path to the west of the site.

3. Inserting Figure 27 – 28 and 32 Troode Street and 196 Colin Place Special Control Area into Schedule 8 – Special Control Areas of the Scheme.

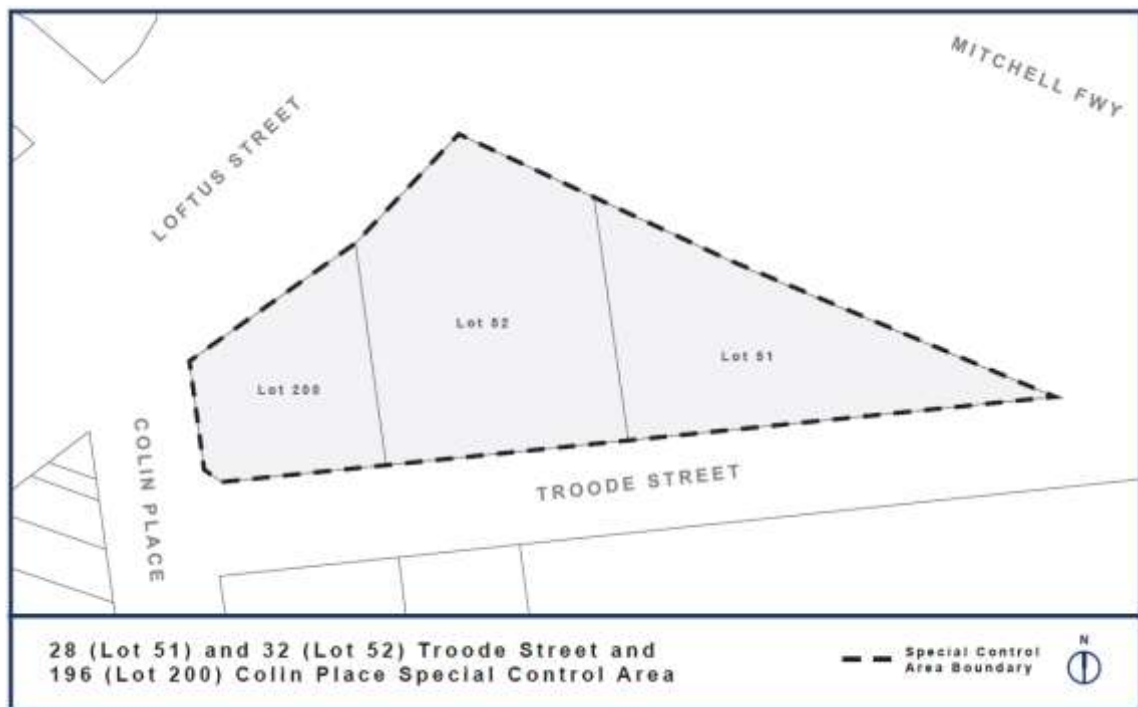


Figure 27 - 28 and 32 Troode Street and 196 Colin Place Special Control Area

4. Amending the Hamilton Precinct Plan Map (P11) accordingly.

Dated this __ day of ____ 2017

CHIEF EXECUTIVE OFFICER

SCHEME AMENDMENT REPORT

1.0 INTRODUCTION

The purpose of this amendment to City Planning Scheme No. 2 (CPS2) is to introduce a Special Control Area (SCA) over the land situated at 28 (Lot 51) and 32 (Lot 52) Troode Street and 196 (Lot 200) Colin Place, West Perth.

The SCA over the subject area is proposed to enable the land to be treated as one site for the purposes of allocating plot ratio and tenant car parking.

The SCA will also allow for the built form outcomes proposed by the *Hamilton Precinct Urban Design Study* to be achieved whilst maintaining the integrity of CPS2 and the Approval to Commence Development on Lot 51.

2.0 BACKGROUND

The site has an area of 6,143m² and is bound by the Graham Farmer Freeway to the north, Troode Street to the south, Colin Place to the west and Loftus Street to the north-west.

A three level office building currently exists on 28 Troode Street while 32 Troode Street and 196 Colin Place are currently vacant.

3.0 SUBJECT SITE

The SCA is depicted in Figure 1 below.



Figure 1: Aerial of the SCA

4.0 PLANNING FRAMEWORK

4.1 Metropolitan Region Scheme

The subject site is zoned 'Urban' under the Metropolitan Region scheme (MRS). The land to the north-east and north-west of the site, being the Graham Farmer Freeway Off-Ramp and Loftus Street, are Reserved as Primary Regional Roads under the MRS.

These Reservations do not impact on the SCA as no access can be obtained from either Loftus Street or the Graham Farmer Freeway Off Ramp.

4.2 City Planning Scheme No. 2

4.2.1 Use Area and Precinct

The subject site is located within the Hamilton Precinct (P11) and is a Residential-Commercial Land Use Area. The Statement of Intent for the Hamilton Precinct, relevant to the subject site, states:

'A wide range of commercial uses will be provided which primarily serve the needs of the city centre, West Perth and nearby health, education, business and retail uses. The scale of the commercial development, in particular office development, should be economically proven to support a range of local services and importantly, complement rather than compete with similar uses situation within the city centre. The precinct's status as an out-of-centre node offering easy access to and from the city centre with pricing to reflect this position, as well as attracting differing commercial markets to those within the city centre, will be its primary points of difference'.

An extract of the CPS2 Scheme Use Area map is provided below in Figure 2:

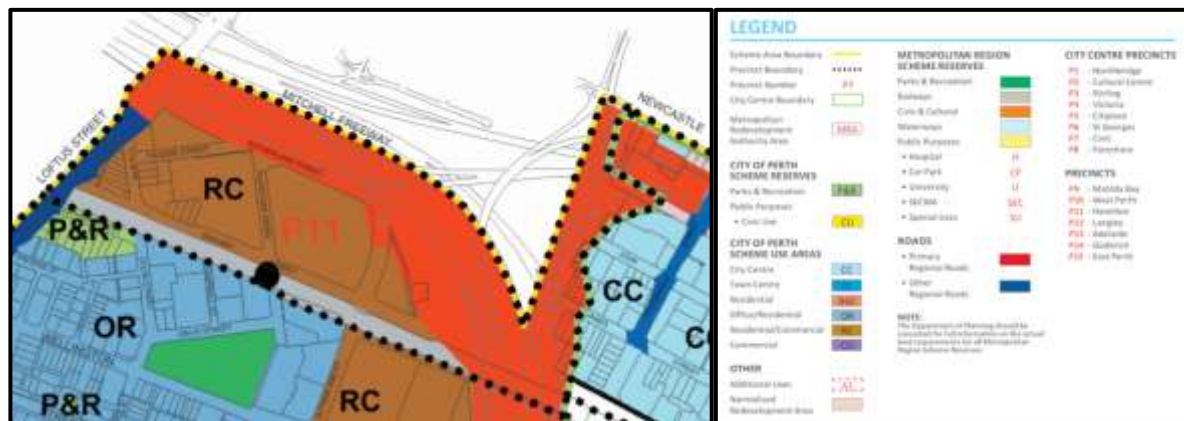


Figure 2: Extract from City Planning Scheme No.2 Scheme Map

4.2.2 Land Use Permissibility

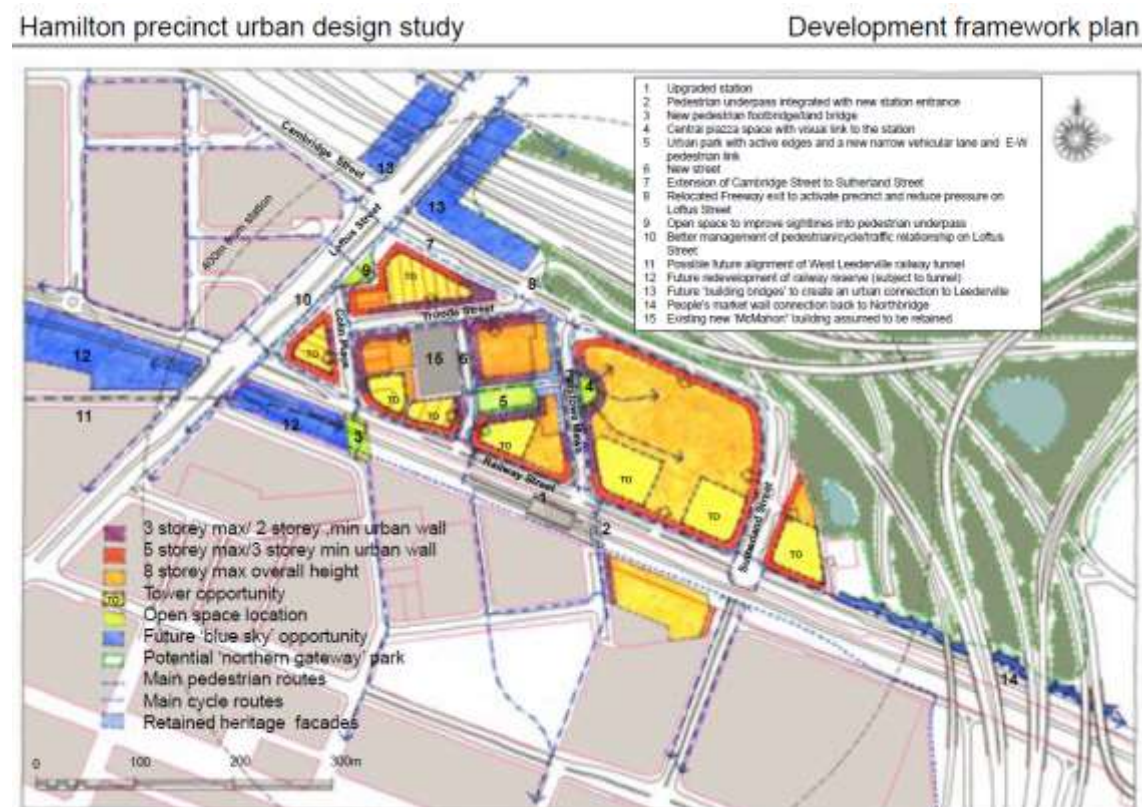
Preferred Uses within the Hamilton Precinct are Business Services, Community and Cultural, Dining, Healthcare 1, Home Occupation, Office, Recreation and Leisure, Residential, Retail (Local) and Special Residential.

Contemplated Uses include Civic, Education 1, Education 2, Entertainment, Healthcare 2, Industry – Service, Industry – Cottage, Mixed Commercial, Retail (General) and Storage.

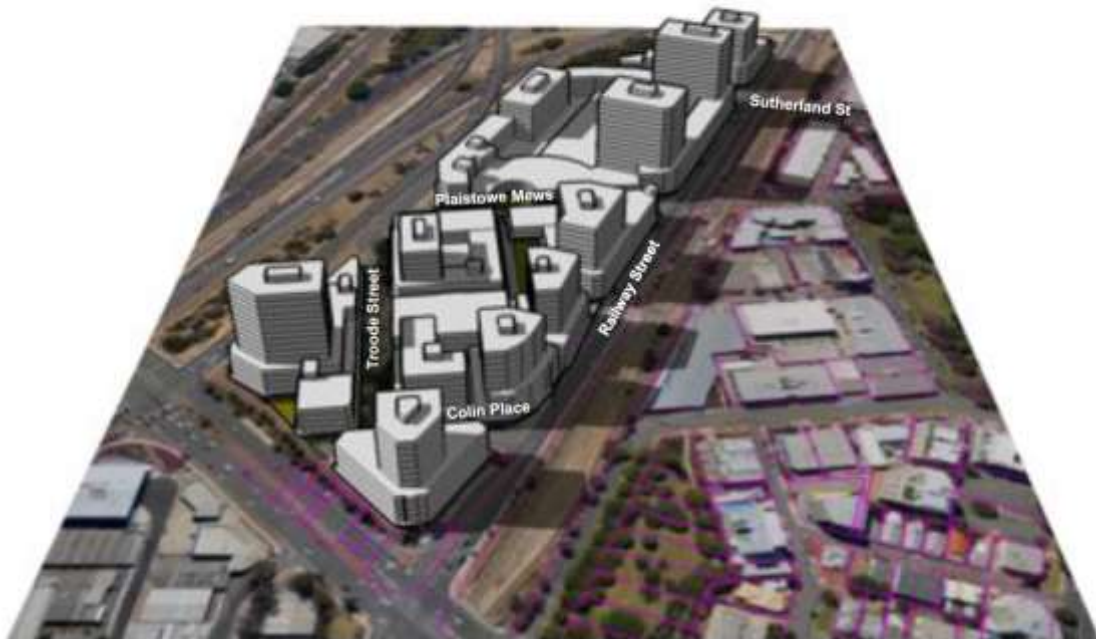
Prohibited Uses are Industry – Light and Retail (Central).

4.3 Hamilton Precinct Urban Design Study

The *Hamilton Precinct Urban Design Study* was prepared in 2010/2011 to investigate an appropriate vision, scale and form of development for future redevelopment within the Hamilton Precinct. The following is an extract from the *Hamilton Study* which shows the Development framework plan. This includes heights of approximately eight storeys and includes a tower opportunity on the subject sites.



The *Hamilton Study* recommended the highest density scenario of three options that were considered. This option was Scenario Two, shown below, where the built form outcome identified for the sites is in the order of 15 to 18 storeys.



Scenario 2 (high development scenario) viewed from the south west

5.0 THE PROPOSAL

The proposed SCA will enable the land to be treated as one site for the purposes of plot ratio and tenant car parking. The SCA will not change the overall quantum of plot ratio available on the site, however the proposed distribution of plot ratio will allow for greater height on the western portion of the site than would be possible without the SCA.

As outline above, a tower opportunity within the proposed SCA was identified in the *Hamilton Precinct Urban Design Study* therefore the proposal is generally consistent with the Study and the SCA will ensure the integrity is maintained.

6.0 PLANNING AND DEVELOPMENT (LOCAL PLANNING SCHEMES) REGULATIONS 2015

The *Planning and Development (Local Planning Schemes) Regulations 2015* include three categories for amending Local Planning Schemes which are; Basic, Standard and Complex. It is considered that the proposed amendment would be a Standard amendment because:

- The amendment would have minimal impact on land in the Scheme area that is not the subject of the amendment; and
- The amendment does not result in any significant environmental, social, economic or governance impacts on land in the scheme area.

7.0 CONCLUSION

The proposed SCA is consistent with the relevant statutory planning framework provided by CPS2 and the intent of the City's strategic planning policies. The SCA may also facilitate the development of two important vacant sites within the city and is therefore supported.

**PLANNING AND DEVELOPMENT ACT 2005
CITY OF PERTH**

CITY PLANNING SCHEME NO. 2

AMENDMENT NO. 41

RESOLVED that the Council, in pursuance of Section 75 of the *Planning and Development Act 2005*, amend City Planning Scheme No. 2 by:

2. Inserting after clause 39(1)(z):

(aa) 28 and 32 Troode Street and 196 Colin Place Special Control Area.

2. Inserting the following in Schedule 8 Special Control Areas:

27. 28 and 32 Troode Street and 196 Colin Place Special Control Area

27.1 Special Control Area

The following provisions apply to the land marked as Figure 27 being the 28 and 32 Troode Street and 196 Colin Place Special Control Area.

27.2 Objective

To facilitate the development of the Special Control Area as a whole in a coordinated manner.

27.3 Plot Ratio

- 27.3.1 For the purpose of determining the maximum plot ratio within the Special Control Area, the Special Control Area shall be treated as one site.

- 27.3.2 The maximum plot ratio shall be allocated in the Special Control Area as follows:

27.3.2.1 Lot 51 – 1,980m² plot ratio floor area for use groups other than Residential and/or Special Residential or 2,970m² plot ratio floor area for the Residential and/or Special Residential use groups;

27.3.2.2 Lots 52 and 200 – the balance of the maximum plot ratio.

- 27.3.3 For the purposes of determining any bonus plot ratio under Clause 28 and transferable plot ratio under Clause 30, the Special Control Area shall be treated as one site.

- 27.3.4 Any bonus plot ratio or transferable plot ratio granted shall be allocated fully to Lots 52 and 200.

27.4 Car Parking

- 27.4.1 For the purpose of determining the tenant car parking allowance for the Special Control Area under the provisions of the Perth Parking Policy, the Special Control Area shall be treated as one lot.
- 27.4.2 The tenant car parking facilities located on one site/lot within the Special Control Area may be leased or used by the tenants of another site/lot within the Special Control Area.

27.5 Maximum Building Heights

- 27.5.1 Building heights greater than the indicative heights outlined in the *Hamilton Precinct Urban Design Study – Development Plan Framework* may be considered.
- 27.5.2 In considering greater building heights under clause 27.5.1, consideration shall be given to the *Development Framework Principles of the Hamilton Precinct Urban Design Study*, Clause 67 of the *Deemed Provisions* and the principles contained within the City's *Building Heights and Setbacks Policy*.

27.6 Public Space

- 27.6.1 Any future development of the site should incorporate public space on the western portion of the site to provide sightlines between Colin Place and the underpass, and to enhance passive surveillance and the perceived safety of the underpass.
- 27.6.2 The public space created as part of any future development should provide public access, remain under the ownership and management of the landowners and be protected by an easement in gross.

27.7 Passive Surveillance

Any future development should be designed to provide passive surveillance to the underpass and pedestrian path to the west of the site.

3. Inserting Figure 27 – 28 and 32 Troode Street and 196 Colin Place Special Control Area into Schedule 8 – Special Control Areas of the Scheme.

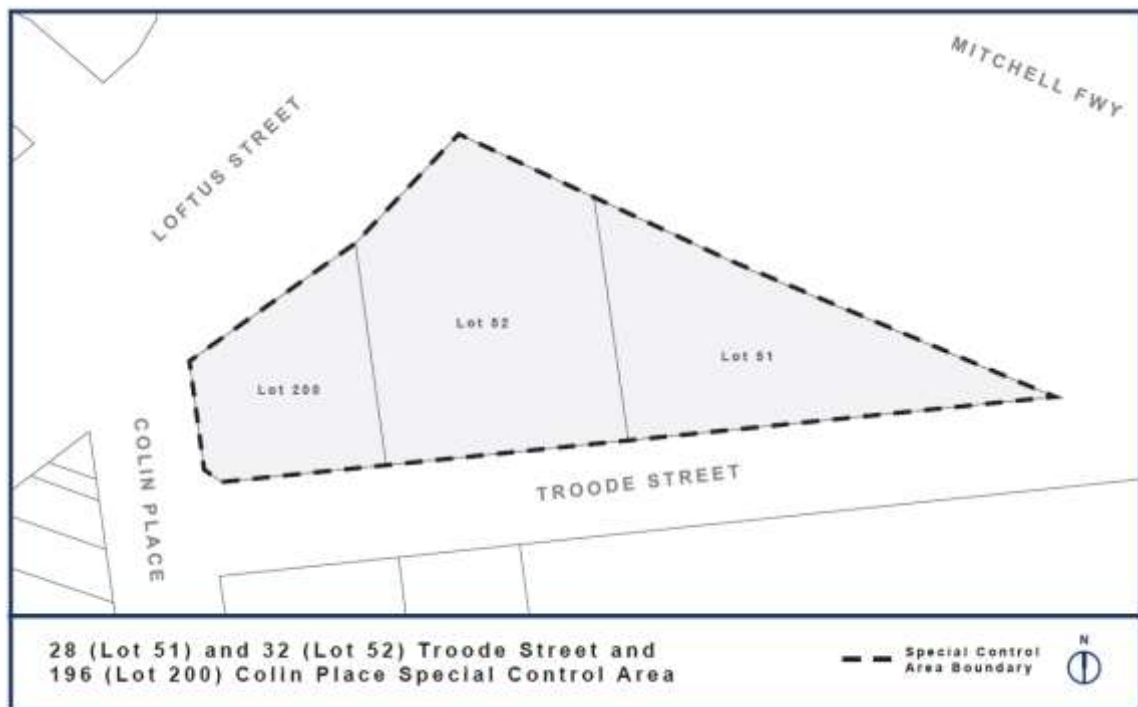


Figure 27 - 28 and 32 Troode Street and 196 Colin Place Special Control Area

4. Amending the Hamilton Precinct Plan Map (P11) accordingly.

ADOPTION

Adopted by resolution of the City of Perth at the Ordinary Meeting of the Council held on the
__ day of ____ 2017.

LORD MAYOR

CHIEF EXECUTIVE OFFICER

FINAL ADOPTION

Adopted for final approval by the City of Perth at the Ordinary Meeting of the Council held on the on the ____ day of _____ 201_, and the Common Seal of the City of Perth was hereunto affixed by the authority of a resolution of the Council in the presence of:

LORD MAYOR

CHIEF EXECUTIVE OFFICER

Recommended / Submitted for Final Approval

DELEGATED UNDER S.16 OF PD ACT 2005

DATE

FINAL APPROVAL GRANTED

MINISTER FOR PLANNING

DATE

SCHEDULE 1 EXISTING CITY CENTRE PRECINCTS PLAN (P11)



SCHEDULE 2

PROPOSED CITY CENTRE PRECINCTS PLAN (P11)



Agenda Item 13.5	Signing of Letter of Intent with representatives of Denpasar City, Indonesia
-----------------------------------	---

Recommendation:

That Council APPROVES the City, becoming a signatory to a Letter of Intent with Denpasar City Indonesia, about cooperation on creative and digital economy ecosystems.

The Committee recommendation to the Council for this report was resolved by the Marketing, Sponsorship and International Engagement Committee at its meeting held on 7 November 2017.

The Committee recommendation to the Council is the same as that recommended by the Officers.

FILE REFERENCE:	P1028377
REPORTING UNIT:	Economic Development Unit
RESPONSIBLE DIRECTORATE:	Economic Development and Activation
DATE:	26 October 2017
ATTACHMENT/S:	Attachment 13.5A - Letter of Intent between Denpasar City and City of Perth

Council Role:

- | | | |
|-------------------------------------|----------------|---|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input checked="" type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| <input type="checkbox"/> | Legislative | <i>Includes adopting local laws, town planning schemes and policies</i> |
| <input type="checkbox"/> | Quasi-Judicial | <i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i> |
| <input type="checkbox"/> | Information | <i>For the Council/Committee to note.</i> |

Legislation / Strategic Plan / Policy:**Legislation**Section 8 of the *City of Perth Act 2016***Integrated Planning and Reporting Framework Implications****Strategic Community Plan**
Goal 5 A prosperous city**Policy**

Policy No and Name: N/A

Purpose and Background:

In April 2017, the Australian Consul General in Bali, Dr Helena Studdert, visited with representatives from the City of Perth to discuss the Consulate's role in Bali and to identify opportunities for possible collaborations between Perth and Indonesia.

Following initial discussions, Dr Studdert advised of an opportunity to progress a cooperative arrangement with Denpasar City around digital start-ups, and creative and digital ecosystems.

Details:

The foundation of collaborative initiatives between the City of Perth and Denpasar can commence with the signing of a Letter of Intent (Attachment 13.5A). A legally non-binding document, it outlines the desire for the respective cities to collaborate on initiatives that will foster the exchange of skills, knowledge, business to business trade opportunities and resources, and outlines the following key areas of interest:

- Establishing an entrepreneur and founder exchange program.
- Facilitating and encouraging collaboration and connections between universities, co-working spaces and incubator programs.
- Engaging in regular knowledge sharing that will develop innovation ecosystems within each City.

Following the signing of the Letter of Intent by both parties, discussions will commence about the development of initiatives that will serve the above criteria. Once developed, these initiatives will be specifically outlined within an Implementation Agreement, which will be approved and signed by representatives of both city governments.

A six-person delegation from Denpasar City, detailed below, intend on visiting Perth across the 22-26 November:

- Mayor of Denpasar;
- Head of Denpasar City's Communications and Information Agency;
- Head of Denpasar City's Regional Development Planning Agency;
- Head of Denpasar City's Cooperation Agency;
- Head of Denpasar City's Creative Agency; and
- Mr Made Arta, Founder of the Primakara Computer and Information Management College, Bali.

City Officers are currently developing a visit program for the delegation that will showcase the City's co-working spaces, business incubators, universities and digital ecosystem, as well as opportunities to showcase the tourism and liveability aspects of Perth.

As part of this visit program, a Courtesy Call and Signing Ceremony will be arranged with the Office of the Lord Mayor, where Denpasar delegates and a small number of key guests will be invited to meet and both representatives will be invited to sign the Letter of Intent.

Financial Implications:

Currently, there are no financial implications in becoming a signatory to the Letter of Intent.

Any programs or initiatives that may arise in future will be subject to their own business case and subsequent relevant approvals.

Comments:

Progressing this Letter of Intent between Perth and Denpasar is in strong alignment with the City's International Engagement Strategy, which recommends the City increase engagement and economic activities with cities within the Indian Ocean Rim region.

Initiatives to increase the level of collaboration and knowledge exchange related to start-ups and innovation between Perth and Denpasar will benefit the stakeholders in each of the respective cities. The City's role as a facilitator in helping to foster and encourage this collaboration will also strengthen connections and relationships with local organisations.

It is recommended the City progress and sign the Letter of Intent.



City of Perth

**LETTER OF INTENT FOR
COOPERATION ON CREATIVE AND
DIGITAL ECONOMY ECOSYSTEMS
BETWEEN THE CITY OF PERTH AND
THE DENPASAR CITY GOVERNMENT**

The City of Perth and the Denpasar City Government, hereinafter referred to as the "Parties", have a desire to collaborate on initiatives that support the development of the creative and digital economy ecosystem through exchanges and collaboration of skills, knowledge and resources between the two cities.

Recognising the importance of the principles of equality and mutual benefit, both parties hereby declare their intention to develop and progress initiatives, in accordance with applicable laws and regulations, in the following areas:

- Creation of an entrepreneur and founder exchange program between the two cities;
- Facilitating and encouraging collaboration and connections between universities, co-working spaces and incubator programs in each city; and
- Engaging in regular knowledge exchange and information sharing about initiatives that help to develop each city's innovation ecosystem.

The details of initiatives arising from this cooperation will be specifically described in a future Implementation Agreement, which will be developed, agreed and signed by both parties.

Signed in Perth, on..... in four original copies, two each in Indonesian and English.



**SURAT PERNYATAAN UNTUK KERJASAMA
TENTANG EKOSISTEM EKONOMI KREATIF
DAN DIGITAL ANTAR PEMERINTAH KOTA
PERTH DAN PEMERINTAH KOTA DENPASAR**

Pemerintah Kota Denpasar dan Kota Perth selanjutnya disebut sebagai "Para Pihak" memiliki keinginan untuk berkolaborasi dalam inisiatif yang mendukung pengembangan ekosistem ekonomi kreatif dan digital melalui pertukaran dan kolaborasi keterampilan, pengetahuan dan sumber daya di antara kedua kota tersebut.

Menyadari pentingnya prinsip-prinsip kesetaraan dan saling menguntungkan, kedua belah pihak dengan ini menyatakan niat untuk mengkonfirmasi kesepakatan bersama sebagai dasar pengembangan lebih lanjut, sesuai dengan hukum dan peraturan yang berlaku, di bidang berikut:

- Penciptaan program pertukaran wirausaha dan pendiri antara kedua kota tersebut;
- Memfasilitasi dan mendorong kolaborasi dan hubungan antara universitas, ruang kerja bersama dan program incubator di setiap kota; dan
- Terlibat dalam pertukaran pengetahuan umum dan berbagi informasi secara biasa mengenai inisiatif yang membantu mengembangkan ekosistem inovasi masing-masing kota.

Rincian inisiatif yang timbul dari kerjasama ini akan secara khusus dijelaskan dalam Perjanjian Pelaksanaan di masa depan yang akan dikembangkan, disepakati dan ditandatangani kedua belah pihak.

Ditandatangani di Perth, pada tanggal dalam empat salinan asli, masing-masing dua dalam Bahasa Indonesia dan Inggris.

Agenda **Business Event Sponsorship – Australasian Oil and Gas**
Item 13.6 **Exhibition and Conference (AOG) 2018**

Recommendation:

That Council:

1. ***APPROVES cash sponsorship of \$50,000 (excluding GST) to Diversified Exhibitions Australia Pty Ltd to present the 2018 Australasian Oil and Gas Exhibition and Conference, to be held from 14 to 16 March 2018;***
2. ***NOTES the list of sponsorship benefits contained within the Detailed Officer Assessment in Attachment 13.6A;***
3. ***AUTHORISES the Chief Executive Officer (or an appointed delegate) to negotiate with the applicant the final list of sponsorship benefits according to the Council-approved funding amount; and***
4. ***NOTES that a detailed acquittal report, including all supporting material, will be submitted to the City of Perth by 16 June 2018.***

The Committee recommendation to the Council for this report was resolved by the Marketing, Sponsorship and International Engagement Committee at its meeting held on 7 November 2017.

The Committee recommendation to the Council is the same as that recommended by the Officers.

FILE REFERENCE:	P1034443#02#01
REPORTING UNIT:	Business Support and Sponsorship
RESPONSIBLE DIRECTORATE:	Economic Development and Activation
DATE:	26 October 2017
ATTACHMENT/S:	Attachment 13.6A – Detailed Officer Assessment

Council Role:

- | | | |
|-------------------------------------|-------------|--|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input checked="" type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| <input type="checkbox"/> | Legislative | <i>Includes adopting local laws, town planning schemes and policies</i> |

- ☐ **Quasi-Judicial** *When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- ☐ **Information** *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation	Section 8 of the <i>City of Perth Act 2016</i>
Integrated Planning and Reporting Framework Implications	<p>Strategic Community Plan</p> <p>Goal 1 A city for people</p> <p>Goal 2 An exceptionally well designed, functional and accessible city</p> <p>Goal 5 A prosperous city</p>
Policy	
Policy No and Name:	18.13 - Sponsorships

Purpose and Background:

The City of Perth has received a request for Business Event Sponsorship of \$50,000 from Diversified Exhibitions Australia Pty Ltd to present the Australasian Oil and Gas Exhibition and Conference (AOG) in Perth in 2018. AOG is Australia's largest and most successful petroleum industry event. The City has sponsored the event since 2013.

Diversified Exhibitions Australia is a proprietary limited company founded in 1982 under the name Australian Exhibition Services (AES) specialising in providing paramount market knowledge for customers across a variety of industries.

Diversified Exhibitions Australia has held the AOG in Perth since acquiring the rights to the conference in 2007, with the City of Perth financially supporting the conference since 2009. In addition to AOG, Diversified Exhibitions also manage a range of major conventions around Australia and in Perth including:

- Subsea Australasia Conference;
- DesignBuild Perth;
- Green Building Seminars;
- Fine Food Perth;
- Hospitality Perth;
- Fitness Show; and
- Good Food and Wine Show.

Details:

The 2018 AOG conference will be held over three days from 14 to 16 March 2018 at the Perth Convention and Exhibition Centre. The event comprises a trade exhibition, conference and networking events.

AOG has been staged in Perth for the past 36 years. In that time, it has grown to be the largest oil and gas event of its type in the Southern Hemisphere. It has mirrored the growth of the hydrocarbon industry in the region and has been a major contributor to positioning Australia as a world leader in LNG development.

AOG is held annually in Perth in line with its vision of becoming the largest oil and gas conference of the Australasian region. It is comparable to internationally renowned conferences such as the Offshore Technology Conference (OTC) in Houston, Offshore Europe in Aberdeen and Offshore Northern Seas (ONS) Conference in Stavanger.

AOG is supported by the Federal Government-funded National Energy Resources Australia (NERA) Industry Growth Centre, Society for Underwater Technology, Subsea Energy Australia, Subsea UK, Engineers Australia, UWA, Curtin University, Institute of Instrumentation Control & Automation, Australian Institute for Non-destructive Testing, Royal Institution of Naval Architects, UK Trade & Industry, Scottish Development International, NORWEP Norway and the Petroleum Club of WA.

AOG receives major sponsorship from the City of Perth, the State Government of Western Australia and Woodside Energy.

Financial Implications:

ACCOUNT NO:	939730007901
BUDGET ITEM:	Economic Development – Resource Sector Support
BUDGETED AMOUNT:	\$50,000
AMOUNT SPENT TO DATE:	\$ 0
PROPOSED COST:	\$50,000
BALANCE REMAINING:	\$ 0
ANNUAL MAINTENANCE:	N/A
ESTIMATED WHOLE OF LIFE COST:	N/A

All figures quoted in this report are exclusive of GST.

Comments:

The oil and gas sector is a major contributor to the Perth economy, with AOG representing the most significant local industry event for the sector. Staging the event annually in Perth highlights Perth's significance as a major oil and gas city and showcases its capability, desirability and opportunities in investment, supply chain, research and education.

AOG facilitates international partnerships and continued support for the event will enhance Perth's status as a 'World Energy City' and reinforce the City of Perth's positive association with the oil and gas sector.

The assessment panel confirmed the significant economic return to the City associated with the event, tracked and validated over several years. According to the 2017 AOG impact report carried out by the Audited Media Association of Australia, the event had a direct economic impact of over \$12 million. In addition, 9% of exhibitors and 17% of visitors surveyed have made an investment in Western Australia as a result of AOG 2017.

AOG facilitates key economic relationships in the oil and gas industry by attracting major international and interstate companies, trade bodies and research organisations and increased visitation to the City including high spending exhibiting companies and delegates.

Cash sponsorship of \$50,000 (excluding GST) is recommended for the event.

Detailed Officer Assessment – Business Event Sponsorship**Event Summary**

The Australasian Oil and Gas Conference and Exhibition (AOG) is Australia's largest and most successful oil and gas industry event. The event comprises a trade exhibition, conference and networking events. AOG has been staged annually in Perth for the past 36 years and in that time has grown to be the largest oil and gas show of its type in the Southern hemisphere. It has mirrored the growth of the hydrocarbon industry in the region and has been a major contributor to positioning Australia, and specifically Perth, as a world leader in LNG development.

Applicant	Diversified Exhibitions Australia Pty Ltd
Program	Business Event Sponsorship
Event Title	2018 Australasian Oil and Gas Conference and Exhibition (AOG)
Event Start Date	14/03/2018
Event End Date	16/03/2018
Venue	Perth Convention and Exhibition Centre
Total Project Cost	\$1,592,500
Total Amount Requested	\$50,000 (3% of the total project cost)
Audited Media Association of Australia Impact (Direct)	\$12M
Recommendation	Approval
Recommended amount	\$50,000 (excluding GST)
Assessment Score	35 out of 36(97%)

Applicant Details

Information from the Australian Business Register

ABN	18 006 002 286
Entity Name	Diversified Exhibitions Australia Pty Ltd
Entity Type	Australian Public Company
ABN Status	Active
ATO Endorsed Charity Type	Not endorsed
Goods & Services (GST)	Yes
Endorsed as DGR	No
Tax Concessions	No tax concessions
Main Business Location Postcode	3004
Main Business Location State	VIC

Associate Details

Board members of Diversified Communications (parent company of Diversified Exhibitions Australia Pty Ltd) are:

- Daniel Hildreth (Chair)
- Horace Hildreth
- Malcolm Hildreth
- Thomas Hildreth
- Charles Hildreth
- Josephine Detmer
- Zareen Mirza
- David Lowell
- Paul Clancy

Project Description

The 2018 AOG will be held over three days from 14 to 16 March 2018 at the Perth Convention and Exhibition Centre.

The event attracts over 10,300 participants and features over 250 exhibiting companies, including international and interstate groups from: Scotland / UK, Norway, Belgium, Italy, Tasmania and Northern Territory.

The AOG conference is free to attend and features over 145 speakers comprising:

- Collaboration Forum - Theme "Opportunities in Operations";
- Subsea Forum - Theme "Preparing for the Next Wave";
- Knowledge Forum - With sessions curated by key industry bodies.

Networking events to take place at AOG 2018 include:

- Opening Party;
- Subsea Welcome Drinks – A networking event for the subsea component of AOG 2018;
- AOG Diversity and Inclusion Breakfast – Event featuring presenters exploring the issues around diversity and inclusion in the oil and gas industry;
- AOG Festival – New to 2018, the AOG Festival will be held in the Summer Garden of the PCEC.

Also new for AOG 2018 is the staging of the below events, in cooperation with the Federal Government's National Energy Resources Australia (NERA) Industry Growth Centre:

- Technology and Skills Hub;
- Meet the Buyer initiative;
- Pitch Fest and Technology Road Map.

Previous City of Perth Support

Year	Amount
2013	\$50,000
2014	\$50,000
2015	\$50,000
2016	\$50,000
2017	\$50,000
TOTAL	\$250,000

Sponsorship Benefits

As AOG's Principal Sponsor, the City of Perth will receive the following sponsorship benefits:

- City of Perth 'recharge lounge' in the exhibition hall including the ability to meet the delegates and distribute promotional literature.
- Opportunity to contribute two questions for the post event exhibitor and visitor survey.
- Opportunity to provide a half page Welcome Letter from the Lord Mayor for the official AOG Show Guide.
- A half page advertisement in the official AOG Show Guide.
- Media coverage including: Newspaper, Trade magazines, radio and electronic digital media.
- As a Principal Sponsor of AOG, the City of Perth will receive logo recognition on promotional material, including:
 - AOG website including registration page;
 - A 24 page lift out feature in *The West Australian*;
 - Electronic direct mail (includes a link) to industry contacts;
 - Event promotional brochure - distributed by direct mail, inserts and by exhibitor distribution;
 - Trade Magazine advertisements in leading Australian and international journals including: *Oil and Gas Australia*, *Tradequip*, *Oil and Gas Australasian*, *Business News*, *Australian Energy Review*, *Gas Today*, *National Resources Review*, *LNG Industry*, *OE Magazine*, *Safety Solutions*, *What's New in Process Technology*, *Upstream*, *World Pipelines*, *Oilfield Technology*; and
 - At event signage.

Assessment Score Card

The application was assessed by a two person assessment panel and the scoring has been averaged for each outcome.

ECONOMIC OUTCOMES	
How do you rate the number of attendees the event will attract?	4
How do you rate the caliber of speakers and participants in the event?	4
What level of opportunity is there for business networking and links to existing WA industry sectors?	4
What is the level of anticipated economic impact to the City?	4
Does the event position Perth as a Capital City and lift the status, awareness or profile of Perth?	4
Has the applicant provided evidence of a robust business plan including other funding sources to ensure sustainability of the event?	3.5
How well does the application reflect and add value to the City's Economic Development Strategy outcomes?	4
How well does the application reflect and add value to the City's strategic objectives?	3.5
Subtotal 31 out of 32	
ORGANISATIONAL COMPETENCY	
Level of benefits and recognition offered to the City	4
Subtotal 4 out of 4	
TOTAL ASSESSMENT SCORE 35 out of 36 (97%)	

Assessment Panel comments

- The assessment panel noted that the sponsorship aligns closely with the City's Economic Development Strategy and strategic outcomes by providing not only a platform for the promotion of Perth to local, domestic and international markets, but also delivering great economic returns to the City.
- The assessment panel commented that whilst the conference centers on the service and supply side of the oil and gas industry it evidently attracts a major audience of exploration, development and production companies as well.
- The assessment panel remarked that the City's ongoing support is important to ensure that the event remains in Perth with significant interest from cities such as Adelaide or Brisbane to relocate the event.

Agenda Arts Grants Round 2 (2017-18)
Item 13.7

Recommendation:

That Council:

1. **APPROVES arts grants of \$86,350 (excluding GST) to the following applicants:**
 - 1.1 ***Badlands Bar for the City Limits Festival (\$10,000);***
 - 1.2 ***STRUT Dance for Punchdrunk/STRUT Workshop Development (\$12,500);***
 - 1.3 ***Paper Mountain for Peaks 2018 (\$10,000);***
 - 1.4 ***Black Swan Theatre Company for the Sector Development Program (\$18,000);***
 - 1.5 ***WA Youth Jazz Orchestra for the King Street Jazz Festival (\$10,000);***
 - 1.6 ***The Stella Prize for Girls Write Up Perth (\$5,350);***
 - 1.7 ***Co3 for Fitness Fridays (\$15,000); and***
 - 1.8 ***Ausdance WA for Australian Dance Week (\$5,500).***

2. **DECLINES arts grants to the following applicants:**
 - 2.1 ***Mandorla Centre for Inner Peace for the Mandorla Art Award;***
 - 2.2 ***Centre for Stories for Crossings: Journeys to Perth;***
 - 2.3 ***Uniting Church in the City for Stations of the Cross 2018;***
 - 2.4 ***WA Youth Theatre Company for yourseven;***
 - 2.5 ***The Last Great Hunt for IMPROVEMENT CLUB;***
 - 2.6 ***The Lucky Cat for The Lucky Cat @ Perth Town Hall;***
 - 2.7 ***West Australian Ballet Company for the Great Leaps program;***
 - 2.8 ***Australasian Photographic Association for Perth Cup Photographic Competition; and***
 - 2.9 ***Art Gallery of WA Foundation for ART BALL.***

3. **NOTES the provisional list of sponsorship benefits for each application contained in the Detailed Officer Assessment in Attachment 13.7A;**

4. **AUTHORISES the Chief Executive Officer (or an appointed delegate) to negotiate with the successful applicants the final list of sponsorship benefits for inclusion in the agreement according to the Council approved funding amount; and**

5. **NOTES that a detailed grant acquittal report, including any supporting material, will be submitted to the City of Perth four months following the completion of each supported project.**

At the Marketing, Sponsorship and International Engagement Committee held on 7 November 2017, the Committee agreed to amend points one and two of the officer recommendation, as follows:

That Council:

1. APPROVES arts grants of \$86,350 (excluding GST) to the following applicants:
 - 1.1 Badlands Bar for the City Limits Festival (\$10,000);
 - 1.2 STRUT Dance for Punchdrunk/STRUT Workshop Development ~~(\$18,000)~~ (\$12,500);
 - 1.3 Paper Mountain for Peaks 2018 (\$10,000);
 - 1.4 Black Swan Theatre Company for the Sector Development Program (\$18,000);
 - 1.5 WA Youth Jazz Orchestra for the King Street Jazz Festival (\$10,000);
 - 1.6 The Stella Prize for Girls Write Up Perth (\$5,350);
 - 1.7 Co3 for Fitness Fridays (\$15,000); and
 - 1.8 Ausdance WA for Australian Dance Week (\$5,500).
2. DECLINES arts grants to the following applicants:
 - ~~2.1 Ausdance WA for Australian Dance Week;~~
 - 2.2 Mandorla Centre for Inner Peace for the Mandorla Art Award;
 - 2.3 Centre for Stories for Crossings: Journeys to Perth;
 - 2.4 Uniting Church in the City for Stations of the Cross 2018;
 - 2.5 WA Youth Theatre Company for yourseven;
 - 2.6 The Last Great Hunt for IMPROVEMENT CLUB;
 - 2.7 The Lucky Cat for The Lucky Cat @ Perth Town Hall;
 - 2.8 West Australian Ballet Company for the Great Leaps program;
 - 2.9 Australasian Photographic Association for Perth Cup Photographic Competition; and
 - 2.10 Art Gallery of WA Foundation for ART BALL.

Reason: The Committee believed it important to support Ausdance WA for Australian Dance Week.

FILE REFERENCE: P1034140#03
 REPORTING UNIT: Business Support and Sponsorship
 RESPONSIBLE DIRECTORATE: Economic Development and Activation
 DATE: 18 October 2017
 ATTACHMENT/S: Attachment 13.7A - Detailed Officer Assessment

Council Role:

- | | | |
|-------------------------------------|-------------|--|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input checked="" type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| <input type="checkbox"/> | Legislative | <i>Includes adopting local laws, town planning schemes and policies</i> |

- ☐ **Quasi-Judicial** *When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- ☐ **Information** *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation

Section 8 of the *City of Perth Act 2016*

Integrated Planning and Reporting Framework Implications

Strategic Community Plan

- Goal 1 A city for people
Goal 6 A city that celebrates its diverse cultural identity
Goal 8 A city that delivers for its community

Policy

Policy No and Name: 18.15 - Grants

Purpose and Background:

The City of Perth holds two funding rounds for Arts Grants applications each financial year:

- Round 1 (for projects taking place between 1 July 2017 and 31 January 2018); and
- Round 2 (for projects taking place between 1 February 2018 and 31 August 2018).

There are two categories within the Arts Grants program:

- Under \$10,000; and
- \$10,001 - \$30,000.

Details:

The City has received 17 applications, with a total request of \$328,600 in Round 2 of Arts Grants 2017/18, as follows:

RANK	APPLICANT	PROJECT	ASSESSMENT SCORE	AMOUNT REQUESTED	RECOMMENDATION	ARTFORM
1	Badlands Bar	City Limits Festival and Ball Park Music	64%	\$10,000	\$10,000	Contemporary Music
2	STRUT Dance	Workshop Development	63%	\$28,000	\$18,000	Contemporary Dance
3	Paper Mountain	Peaks 2018	62%	\$10,000	\$10,000	Visual and Performance Art
4	Black Swan Theatre Company	Sector Development Program	60%	\$30,000	\$18,000	Theatre
5	WA Youth Jazz	Jazz @ the Maj King St Jazz	59%	\$30,000	\$10,000	Jazz

RANK	APPLICANT	PROJECT	ASSESSMENT SCORE	AMOUNT REQUESTED	RECOMMENDATION	ARTFORM
	Orchestra	Festival The Chuckle Club				
6	The Stella Prize	Girls Write Up Perth	59%	\$5,350	\$5,350	Literature
7	Co3	Arts and Community Access Program	56%	\$30,000	\$15,000	Contemporary Dance
8	Ausdance WA	Australian Dance Week	55%	\$10,000	Decline	Dance
9	Mandorla Centre for Inner Peace	Mandorla Art Award	55%	\$6,000	Decline	Visual Arts
10	Centre for Stories	Crossings: Journeys to Perth	55%	\$9,450	Decline	Literature
11	Uniting Church in the City	Stations of the Cross	54%	\$10,000	Decline	Visual Arts
12	WA Youth Theatre Company	yourseven	49%	\$9,800	Decline	Theatre
13	The Last Great Hunt	Improvement Club	48%	\$30,000	Decline	Theatre
14	The Lucky Cat	The Lucky Cat @ Perth Town Hall	48%	\$30,000	Decline	Performance
15	West Australian Ballet Company	Great Leaps Access and Education program	45%	\$30,000	Decline	Ballet
16	Australasian Photographic Association	Perth Cup 2018 Photographic Competition	43%	\$20,000	Decline	Photography
17	Art Gallery of WA Foundation	ART BALL presented by VOGUE Australia in support of the AGWA Foundation	38%	\$30,000	Decline	Visual Arts
<u>TOTAL</u>				<u>\$328,600</u> <u>Requested</u>	<u>\$86,350</u> <u>Recommended</u>	

The 17 applications requested support totalling \$328,600, with an available budget of \$86,500 for Round 2. Of the 17 applications received, seven are recommended for approval and ten for decline.

All applications were assessed by a four person assessment panel consisting of members from the City of Perth administration. A detailed Officer Assessment of all applications is

included in Attachment 13.7A. The applications were assessed using the schema of measurable outcomes for cultural engagement, developed by the Cultural Development Network.

Financial Implications:

ACCOUNT NO:	93E210007901
BUDGET ITEM:	Arts Grants
BUDGETED AMOUNT:	\$155,000
AMOUNT SPENT TO DATE:	\$ 68,500
PROPOSED COST:	\$ 86,350
BALANCE REMAINING:	\$ 150
ANNUAL MAINTENANCE:	N/A
ESTIMATED WHOLE OF LIFE COST:	N/A

All figures quoted in this report are exclusive of GST.

Comments:

The City received a strong response for the second round of Arts Grants. Due to an oversubscription of funding requests compared to the limited budget available, the assessment process was highly competitive and the assessment panel determined a minimum assessment score of 56% was required for support.

The Assessment Panel is confident the projects recommended for support will diversify and complement the existing offering within the City and enhance and support the local arts industry within Perth.

Arts Grants Round 2 | 2017-18 | BADLANDS BAR

Applicant	Badlands Bar
Project Title	City Limits Festival and Ball Park Music
Project Start Date	03/03/2018
Project End Date	04/03/2018
Venues	Badlands Bar and adjoining car park 1/3 Aberdeen St, Perth WA 6000
Estimated attendance	2,800 attendees
Total Project Cost	\$130,000
Total Amount Requested	\$10,000 (8% of the total project budget)
Grant Category	Arts Grants (under \$10,000)
Recommendation	Approval
Recommended amount	\$10,000 (8% of the total project budget)
Assessment Score	30.5 out of 48 (64%)

Applicant Details

Information from the Australian Business Register

ABN	38 262 358 768
Entity Name	The Trustee for Eagle Rock Lobster Trust
Entity Type	Fixed Unit Trust
ABN Status	Active
ATO Endorsed Charity Type	Not endorsed
Goods & Services (GST)	Yes
Endorsed as DGR	No
Tax Concessions	No tax concessions
Main Business Location Postcode	6000, WA
ACNC Registration	No

Associate Details

Name	Relationship Type
Eagle Rock Lobster Pty Ltd	Trustee

Program Summary

Badlands Bar is a live music venue for local, contemporary music, across a diverse variety of genres. Following a sold-out event in 2017, Badlands Bar will again host the “City Limits Festival” in 2018.

Program Description

City Limits Festival

Time: 2.00pm – 10.00pm
 Date: Saturday, 3 March 2018
 Venue: Badlands Bar and adjoining car park
 Anticipated attendance: 1,400 attendees
 Ticket price: \$60.00

‘City Limits Festival’ will feature 14 bands across two stages; the main stage will be held outside in the adjoining Badlands car park and Badlands stage will also be operational inside the venue.

‘Ball Park Music’ Concert

Time: 2.00pm – 10.00pm
 Date: Sunday, 4 March 2018
 Venue: Badlands Bar and adjoining car park
 Anticipated attendance: 1,400 attendees
 Ticket price: \$60.00

On the following day, Badlands will host the Perth leg of the tour of Australian band ‘Ball Park Music’, supported by a number of local bands.

Previous City of Perth Support

Support for the last five years is as follows:

Year	Amount
2013	N/A
2014	N/A
2015	N/A
2016	N/A
2017	\$9,000
TOTAL	\$9,000

Sponsorship Benefits

Organisers will provide the below benefits for the requested funding:

- Logo recognition on all project promotional and marketing materials.
- Opportunity for the City of Perth Digital team to access the project and produce content.
- Opportunity to display City of Perth signage.

Arts Grants Round 2 (under \$10, 000) Assessment Score Card

The application was assessed by a four person assessment panel and the scoring has been averaged for each outcome.

CULTURAL OUTCOMES	SCORE
Does the project demonstrate a high quality arts project and personnel?	3
Does the project provide professional development opportunities for local artists and/or cultural workers?	2.25
ECONOMIC OUTCOMES	
Does the project contribute to building and sustaining a local arts economy?	2.5
COMMUNITY AND SOCIAL OUTCOMES	
What is the level of anticipated community benefits for the project?	2.75
Does the project increase access to and opportunities to participate in cultural life?	2.75
Does the project challenge established understanding through exploration and exchanging ideas?	2.75
ENVIRONMENTAL AND PLACE OUTCOMES	
Does the project activate public spaces with dynamic cultural programming?	1.5
CIVIC OUTCOMES	
Does the project deliver innovative arts activity that represents Perth's unique cultural identity?	1.25
ORGANISATIONAL COMPETENCY	
Are the project plan and budget realistic and value for money?	3.25
Does the applicant have a demonstrated capacity to undertake all aspects of the project including evaluating and documenting the results?	3.75
Does the project demonstrate financial viability and/or sustainability via evidence of support from other government agencies, business or community organisations?	2.25
To what extent does the proposal contribute towards the achievement of the Strategic Community Goals endorsed by Council?	2.5
TOTAL ASSESSMENT SCORE 30.5 out of 48 (64%)	

Assessment Panel comments:

- It is important to support the local, live music sector which is experiencing a challenging time, with fewer opportunities available for local musicians. The event provides professional development opportunities for emerging bands;
- The proposed events provide a platform for audiences to engage with the local music industry and may assist Badlands in developing new audiences who haven't previously attended the venue;
- Badlands Bar has made a positive contribution to the revitalisation of the precinct and the event may further assist in improving public perception of the area and provide an opportunity for nearby residents to engage in cultural activity; and
- In 2017 the event was professionally managed, no noise complaints were received and positive feedback was received from the City's Health and Activities Approval team;
- The Panel recommended a grant of \$10,000 to support the project.

Arts Grants Round 2 | 2017-18 | STRUT DANCE

Applicant	STRUT Dance
Project Title	Punchdrunk & STRUT Dance collaborative workshop development
Project Start Date	12/02/2018
Project End Date	26/02/2018
Venues	King Street Arts Centre - studios and shared spaces
Estimated attendance	500 attendees
Total Project Cost	\$92,800
Total Amount Requested	\$28,000 (30% of the total project budget)
Grant Category	Arts Grants (\$10,001 - \$30,000)
Recommendation	Approval
Recommended amount	\$18,000 (19% of the total project budget)
Assessment Score	47.5 out of 76 (63%)

Applicant Details*Information from the Australian Business Register*

ABN	22 021 834 488
Entity Name	STRUT dance incorporated
Entity Type	Other Incorporated Entity
ABN Status	Active
ATO Endorsed Charity Type	Charity
Goods & Services (GST)	Yes
Endorsed as DGR	Yes
Tax Concessions	FBT Rebate, GST Concession, Income Tax Exemption
Main Business Location Postcode	6000 WA
ACNC Registration	Registered

Associate Details

Name	Relationship Type
Mr Michael John Murphy	Office Bearer of a club/association
Mr Shane Owen Colquhoun	Public Officer

Program Summary

STRUT Dance is the national centre for choreographic development, based at the King Street Arts Centre. STRUT Dance's mission is to make Perth a beacon of excellence and innovation for all dance artists across Australia through the provision of internationally benchmarked training, development and performance opportunities.

In 2016, STRUT Dance commenced a three year partnership with choreographer Maxine Doyle from UK-based dance theatre company Punchdrunk, who create site-based, large scale, immersive experiences. In 2018, STRUT Dance, in collaboration with local arts organisations TURA New Music, Ochre Dance, Community Arts Network WA and The Last Great Hunt, will run development workshops with Punchdrunk and local artists.

Program Description

Workshop development from Punchdrunk & STRUT Dance

Date: 12-26 February 2018
 Venue: King Street Arts Centre
 Anticipated attendance: 500 attendees
 Ticket price: Free to the public

As part of the 2018 Perth International Arts Festival, STRUT Dance will host development workshops for a new site-specific project under the artistic leadership of international dance company Punchdrunk. The workshops will result in a series of free development showcases to the public at the King Street Arts Centre, which will give both workshop participants and the general public insight into Punchdrunk's methodology. The ultimate objective of the workshops will be the development of work to premiere as part of the 2019 Perth International Arts Festival.

Previous City of Perth Support

Support for the last five years is as follows:

Year	Amount
2013	\$5,500
2014	\$0
2015	\$20,000
2016	\$10,000
2017	\$12,500
TOTAL	\$48,000

Sponsorship Benefits

Organisers will provide the below benefits for the requested funding:

- Logo recognition on all project promotional material and relevant content on the project website, e-news and social media;
- Opportunity to display City of Perth signage;
- Opportunity for the City of Perth Digital team to access the project and produce content and
- Verbal recognition at all public workshop showcases.

Arts Grants Round 2 (\$10,000 - \$30,000) Assessment Score Card

The application was assessed by a four person assessment panel and the scoring has been averaged for each outcome.

CULTURAL OUTCOMES	SCORE
Does the project demonstrate a high quality arts project and personnel?	3
Facilitates meaningful collaborations which contribute to building and sustaining a strong local arts economy	3
Does the project provide professional development opportunities for local artists and/or cultural workers?	3
Does the project reflect new practices through engagement of new forms of technology and/or multidisciplinary art forms?	2.5
Does the project utilise innovative strategies to widen audience engagement?	2.75
Encourages engagement and participation of the local arts community	3
ECONOMIC OUTCOMES	
Does the project contribute to a unique cultural tourism offering for local, national and international audiences?	3
Contribution to building and sustaining a local arts economy	2.75
COMMUNITY AND SOCIAL OUTCOMES	
What is the level of anticipated community benefits for the project?	2.5
Does the project increase access to and opportunities to participate in cultural life?	3
Does the project challenge established understanding through exploration and exchanging ideas?	2.75
ENVIRONMENTAL AND PLACE OUTCOMES	
Does the project activate public spaces with dynamic cultural programming?	1
Does the project activate underutilised locations or locations prioritised for activation by the City in interesting and engaging ways?	2
CIVIC OUTCOMES	
Does the project increase visibility and understanding of the City's cultural heritage and its precincts through immersive projects and interventions?	2
Does the project deliver innovative arts activity that represents Perth's unique cultural identity?	2.5
ORGANISATIONAL COMPETENCY	
Are the project plan and budget realistic and value for money?	2.75
Does the applicant have a demonstrated capacity to undertake all aspects of the project including evaluating and documenting the results?	2.25
Does the project demonstrate financial viability and/or sustainability via evidence of support from other government agencies, business or community organisations?	1.75
To what extent does the proposal contribute towards the achievement of the Strategic Community Goals endorsed by Council?	2.25
TOTAL ASSESSMENT SCORE 47.75 out of 76 (63%)	

Assessment Panel comments:

- The event is an innovative initiative and fosters collaborative arts sector development;
- The project contains significant professional development opportunities for local dance artists and offers the public a unique opportunity to experience the development of the work;
- The Panel recommended a grant of \$18,000 to support the project.

Arts Grants Round 2 | 2017-18 | PAPER MOUNTAIN

Applicant	Paper Mountain
Project Title	Peaks 2018
Project Start Date	01/02/2018
Project End Date	25/02/2018
Venues	Paper Mountain Upstairs, 267A William Street, Northbridge
Estimated attendance	3,200 attendees
Total Project Cost	\$17,850
Total Amount Requested	\$10,000 (56% of the total project budget)
Grant Category	Arts Grants (under \$10,000)
Recommendation	Approval
Recommended amount	\$10,000 (56% of the total project budget)
Assessment Score	29.75 out of 48 (62%)

Applicant Details*Information from the Australian Business Register*

ABN	46 765 591 442
Entity Name	Paper Mountain Inc
Entity Type	Other Incorporated Entity
ABN Status	Active
ATO Endorsed Charity Type	Not endorsed
Goods & Services (GST)	No
Endorsed as DGR	No
Tax Concessions	No tax concessions
Main Business Location Postcode	6003 WA
ACNC Registration	No

Associate Details

Name	Relationship Type
Emiko Watanabe	Office Bearer of a club/association
Ms Alisa Yvette Blakeney	Office Bearer of a club/association

Program Summary

Paper Mountain is an artist-run initiative on William Street that consists of a gallery, twelve studios and the Common Room, a multi-purpose space suitable for performance. Paper Mountain is run by volunteers and its mission is to provide support for the development of young, creative people in the Perth metropolitan area.

Peaks 2018 is Paper Mountain's creative development program for experimental and emerging performance and will result in a curated showcase of performance based work produced by emerging visual artists and performance makers.

Program Description

Paper Mountain will provide both financial and in-kind support to artists through mentorship, subsidised venue fees, marketing and photography costs. Paper Mountain will facilitate networking amongst artists, host feedback sessions, grant access to Paper Mountain for creative development sessions and provide marketing and promotional support in the lead up to their event.

Blank Slate Projects

Date:	1 February – 25 February 2018
Times:	9.30am to 5pm, Monday to Friday
Venue:	Paper Mountain, 267 William Street, Northbridge
Anticipated attendance:	1,200 attendees
Ticket price:	Free to the public

Blank Slate is a new gallery space for emerging artists, with the aim of encouraging works that are in-progress and experimental. For Peaks 2018, Paper Mountain will be offering short 3-day exhibitions to emerging artists, favouring group exhibitions and exhibitions with an interactive component. The exhibitions will be free to attend.

Peak Performance

Date:	1 February – 25 February 2018
Times:	5.00pm – 9.00pm
Venue:	Paper Mountain, 267 William Street, Northbridge
Anticipated attendance:	2,000 attendees
Ticket price:	Adult \$15.00; Concession \$13.00

For FringeWORLD 2018, Paper Mountain will support artists who are developing their first piece of performance and interactive work, presented to the public. Peak Performances will aim to include experimental, multidisciplinary and intimate new performance ideas from young emerging performance artists. There will be ten performances per weekend and each performance will be 45 minutes in length.

Previous City of Perth Support

Support for the last five years is as follows:

Year	Amount
2013	\$0
2014	\$0
2015	\$8,000
2016	\$5,000
2017	\$0
TOTAL	\$13,000

Sponsorship Benefits

Organisers will provide the below benefits for the requested funding:

- Logo recognition on all project promotional material;
- Opportunity to display City of Perth signage during the project; and
- Opportunity for the City of Perth Digital team to access the project and produce content.

Arts Grants Round 2 (under \$10, 000) Assessment Score Card

The application was assessed by a four person assessment panel and the scoring has been averaged for each outcome.

CULTURAL OUTCOMES	SCORE
Does the project demonstrate a high quality arts project and personnel?	2.5
Does the project provide professional development opportunities for local artists and/or cultural workers?	2.75
ECONOMIC OUTCOMES	
Does the project contribute to building and sustaining a local arts economy	3
COMMUNITY AND SOCIAL OUTCOMES	
What is the level of anticipated community benefits for the project?	2.5
Does the project increase access to and opportunities to participate in cultural life?	2.75
Does the project challenge established understanding through exploration and exchanging ideas?	2.5
ENVIRONMENTAL AND PLACE OUTCOMES	
Does the project activate public spaces with dynamic cultural programming?	1
CIVIC OUTCOMES	
Does the project deliver innovative arts activity that represents Perth's unique cultural identity?	3
ORGANISATIONAL COMPETENCY	
Are the project plan and budget realistic and value for money?	3
Does the applicant have a demonstrated capacity to undertake all aspects of the project including evaluating and documenting the results?	2.75
Does the project demonstrate financial viability and/or sustainability via evidence of support from other government agencies, business or community organisations?	1.5
To what extent does the proposal contribute towards the achievement of the Strategic Community Goals endorsed by Council?	2.5
TOTAL ASSESSMENT SCORE 29.75 out of 48 (62%)	

Assessment Panel comments:

- Paper Mountain are one of the few remaining artist run initiatives in Perth and play an important role in the development of visual arts in our city and in the provision of opportunities for emerging artists to exhibit their work, experiment and gain feedback from their peers;
- This initiative promises to provide a platform for emerging artists to progress their practices and connect with their peers, with the likelihood of new collaborative relationships being formed as a result;
- While the proposed project does not have large scale impact, it encourages experimentation in the arts;
- The Panel recommended a grant of \$10,000 to support the project.

Arts Grants Round 2 | 2017-18 | BLACK SWAN THEATRE COMPANY

Applicant	Black Swan State Theatre Company
Project Title	Sector Development Program
Project Start Date	01/01/2018
Project End Date	31/12/2018
Venues	State Theatre Centre of WA, Blue Room Theatre, City of Perth Library
Estimated attendance	19,476 attendees (across the BSSTC season)
Total Project Cost	\$631,290
Total Amount Requested	\$30,000 (5% of the total project budget)
Grant Category	Arts Grants (\$10,001 - \$30,000)
Recommendation	Approval
Recommended amount	\$18,000 (3% of the total project budget)
Assessment Score	45.25 out of 76 (60%)

Applicant Details*Information from the Australian Business Register*

ABN	28 053 092 961
Entity Name	Black Swan State Theatre Company Ltd
Entity Type	Australian Public Company
ABN Status	Active
ATO Endorsed Charity Type	Charity
Goods & Services (GST)	Yes
Endorsed as DGR	Yes
Tax Concessions	FBT Rebate, GST Concession, Income Tax
Main Business Location Postcode	6000 WA
ACNC Registration	Registered

Associate details

Name	Relationship Type
Mr Edward Thomas Wilkes	Director
Mr Errol David Considine	Director
Mr John Malcom Paterson	Director
Mr Kenneth Lewis Dray	Director
Mr Martin Lindsay Griffith	Director
Mr Richard Brien Kagi	Director
Mr Shane Owen Colquhoun	Public Officer
Mrs Janet Lee Holmes A Court	Director
Mrs Margaret Ann Haddrick	Director

Program Summary

Black Swan State Theatre Company (BSSTC) is Western Australia's state theatre company and aims to be a theatre company of national significance and to create exceptional theatre that nurtures Western Australian audiences and artists.

BSSTC's Sector Development Program aims to strengthen and nurture the local theatre industry through a suite of professional development opportunities for local artists.

Program Description

Commissioning Program

Date:	1 January – 31 December 2018
Venue:	State Theatre Centre of Western Australia
Anticipated attendance:	N/A
Ticket price:	N/A

BSSTC will commission leading playwrights to develop three new works that are meaningful to the Western Australian community and reflect our unique position in the world.

Emerging Writers Group

Date:	1 March 2018 – 28 February 2019
Venue:	State Theatre Centre of Western Australia
Anticipated attendance:	N/A
Ticket price:	N/A

BSSTC will support the writing of new plays through the Emerging Writers Group. Six local playwrights will undertake a year-long mentoring program to develop a new play of their choosing.

Good Play Club

Date:	1 January – 31 December 2018
Venue:	Blue Room Theatre
Anticipated attendance:	330
Ticket price:	Free to the public

Good Play Club invites Perth theatre artists (emerging and professional) to meet each month and read aloud a play from the canon of theatrical works, followed by a guided conversation.

Resident Artist Program

Date:	1 January – 31 December 2018
Venue:	State Theatre Centre of WA
Anticipated attendance:	N/A
Ticket price:	N/A

The Resident Artist Program will support two artists with specific areas of expertise, to work at BSSTC for one year to develop leadership skills, collaborate on developing future programs and take on key creative positions throughout the 2018 season.

Play Readings of Australian Plays

Date: 5 - 6 May 2018
 Venue: City of Perth Library
 Anticipated attendance: 114
 Ticket price: Free to the public

The Play Readings aim to complement productions at the State Theatre Centre and foster discussion between theatre audiences, artists and the broader community.

Inter-organisational collaboration

Date: 1 March – 2 September 2018
 Venue: State Theatre Centre of WA
 Anticipated attendance: 2,560
 Ticket price: Adult \$55; Concession \$50.

BSSTC will collaborate with small-to medium arts organisations on two productions, making available to them the resources afforded to BSSTC. This will include:

- 'You Know We Belong Together' (March 2018) - a world premiere co-production with Disability in the Arts Disadvantages in the Arts (DADAA) and Perth Festival; and
- *Skylab* (August 2018) – a world premiere co-production with Yirra Yaakin Theatre Company.

Previous City of Perth Support

Support for the last five years is as follows:

Year	Amount
2013	\$30,000
2014	\$30,000
2015	\$30,000
2016	\$50,000
2017	\$30,000
TOTAL	\$170,000

Sponsorship Benefits

Organisers will provide the below benefits for the requested funding:

Sponsorship Category

- City of Perth known as Sector Development Partner for BSSTC's 2018 Season;

Acknowledgement

- Acknowledgement as a Black Swan Partner on printed promotional materials, subscriber newsletters, Partners page on Black Swan website, scrolling slideshow on foyer screen in State Theatre Centre and foyer signage;
- Acknowledgement as Sector Development Partner (additional acknowledgment) in associated marketing materials, advertising, signage and welcome speeches.

Additional opportunities

- Opportunity for a joint social media campaign and to offer Black Swan theatre tickets as prizes for City social media promotions or a community engagement activities;
- Opportunities for the Lord Mayor, or nominated representative, to provide a welcome speech at relevant events.

Arts Grants Round 2 (\$10, 000 - \$30,000) Assessment Score Card

The application was assessed by a four person assessment panel and the scoring has been averaged for each outcome.

CULTURAL OUTCOMES	SCORE
Does the project demonstrate a high quality arts project and personnel?	2.75
Facilitates meaningful collaborations which contribute to building and sustaining a strong local arts economy	2.5
Does the project provide professional development opportunities for local artists and/or cultural workers?	2.5
Does the project reflect new practices through engagement of new forms of technology and/or multidisciplinary art forms?	2
Does the project utilise innovative strategies to widen audience engagement?	1.25
Encourages engagement and participation of the local arts community	2.5
ECONOMIC OUTCOMES	
Does the project contribute to a unique cultural tourism offering for local, national and international audiences?	2
Contribution to building and sustaining a local arts economy	3
COMMUNITY AND SOCIAL OUTCOMES	2.25
What is the level of anticipated community benefits for the project?	2.25
Does the project increase access to and opportunities to participate in cultural life?	2.75
Does the project challenge established understanding through exploration and exchanging ideas?	2
ENVIRONMENTAL AND PLACE OUTCOMES	
Does the project activate public spaces with dynamic cultural programming?	2.25
Does the project activate underutilised locations or locations prioritised for activation by the City in interesting and engaging ways?	2
CIVIC OUTCOMES	
Does the project increase visibility and understanding of the City's cultural heritage and its precincts through immersive projects and interventions?	2
Does the project deliver innovative arts activity that represents Perth's unique cultural identity?	2.75
ORGANISATIONAL COMPETENCY	
Are the project plan and budget realistic and value for money?	3
Does the applicant have a demonstrated capacity to undertake all aspects of the project including evaluating and documenting the results?	2.75
Does the project demonstrate financial viability and/or sustainability via evidence of support from other government agencies, business or community organisations?	2.75
To what extent does the proposal contribute towards the achievement of the Strategic Community Goals endorsed by Council?	2.25
TOTAL ASSESSMENT SCORE 45.25 out of 76 (60%)	

Assessment Panel comments:

- The commissioned projects have strong conceptual value, are varied in approach and have previously resulted in acclaimed works showcasing Western Australian stories;
- The proposed Sector Development Program facilitates the professional development of emerging Western Australian artists and writers;
- The inter-organisational collaboration is essential for arts sector sustainability;
- The Panel recommended a grant of \$18,000 to support the project.

Arts Grants Round 2 | 2017-18 | WAYJO

Applicant	WA Youth Jazz Orchestra
Project Title	1. The Chuckle Club 2. Jazz @ the Maj 3. King Street Corner Pocket Jazz Festival
Project Start Date	27/01/2018
Project End Date	03/11/2018
Venues	State Theatre Centre His Majesty's Theatre King Street precinct and businesses
Estimated attendance	7,500 attendees
Total Project Cost	\$200,896
Total Amount Requested	\$30,000 (15% of the total project budget)
Grant Category	Arts Grants (\$10,001 - \$30,000)
Recommendation	Approval (King St Corner Pocket Jazz Festival component)
Recommended amount	\$10,000 (5% of the total project budget)
Assessment Score	45 out of 76 (59%)

Applicant Details*Information from the Australian Business Register*

ABN	75 330 922 427
Entity Name	West Australian Youth Jazz Orchestra Association
Entity Type	Other Incorporated Entity
ABN Status	Active
ATO Endorsed Charity Type	Charity
Goods & Services (GST)	Yes
Endorsed as DGR	Yes
Tax Concessions	FBT Rebate, GST Concession, Income Tax Exemption
Main Business Location Postcode	6051 WA
ACNC Registration	Registered

Associate Details

Name	Relationship Type
Mr Stephen Hilton Abbott	Office Bearer of a club/association
Ms Fiona Michelle Symonds	Office Bearer of a club/association

Program Summary

The WA Youth Jazz Orchestra (WAYJO) is a youth jazz orchestra for jazz musicians aged 14 to 25 which provides development opportunities including touring, training, recording and performing with world-class guest artists.

Program Description

WAYJO have submitted an application for the following three projects:

The Chuckle Club

Date:	27 January – 3 February 2018
Times:	From 8.00pm
Venue:	Studio Underground - State Theatre Centre
Anticipated attendance:	1,162 attendees
Ticket price:	\$35.00

The Chuckle Club is a new work in collaboration with Perth-based Mel Cantwell and iOTA, featuring a 12-piece WAYJO band, as part of FringeWORLD 2018 and the Blue Room's Summer Nights Season. Organisers aim to present an innovative new work and provide a unique experience for audiences.

King St Corner Pocket Jazz Festival

Date:	3 – 7 July 2018
Times:	Evenings
Venue:	His Majesty's Theatre, Pop-up venues in King Street, Intercontinental Hotel
Anticipated attendance:	4,050 attendees
Ticket price:	\$15.00

In celebration of their 35th anniversary, WAYJO will create a four night Jazz Festival in the King Street precinct. The 'King St Corner Pocket Jazz Festival' will showcase young jazz musicians, WAYJO alumni, WAAPA student ensembles, and local professional musicians to create a Festival which celebrates the depth of jazz talent in Perth.

A gala performance on the main stage of His Majesty's will open the Festival. WAYJO will create a performance hub around the corners of King and Hay streets in established and pop-up venues, including His Majesty's Theatre, shop fronts, laneways and spaces in businesses in King St and Hay St, as well as the Intercontinental Hotel, with multiple performances in each venue, over each night of the Festival. To ensure the event has broad accessibility, tickets will be sold at \$15.00 per person.

Jazz @ the Maj - Women in Jazz

Date:	2 March – 3 November 2018
Times:	Start 7.30pm, Finish 9.30pm; Late night sessions 10pm start
Venue:	Downstairs at the Maj, His Majesty's Theatre
Anticipated attendance:	2,288 attendees
Ticket price:	Adult \$45.00; Concession \$35.00

Following a successful, sold-out inaugural season in 2017, WAYJO plan to develop their Jazz @ the Maj season in 2018 to run from March through to November, making Downstairs at the Maj Perth's premier live jazz venue. In 2018, WAYJO will be celebrating female jazz artists, with a focus on female instrumentalists and a dedicated season focusing on female jazz composers, and another as a female vocal showcase.

WAYJO will also trial reduced price matinee sessions to increase accessibility to seniors and will also offer education concerts and workshops to schools as part of the season.

Previous City of Perth Support

Support for the last five years is as follows:

Year	Amount
2013	\$4,000
2014	\$0
2015	\$0
2016	\$0
2017	\$3,000
TOTAL	\$7,000

Sponsorship Benefits

Organisers will provide the below benefits for the requested funding:

- The Lord Mayor, or nominated representative, invited to speak at relevant events;
- Acknowledgment on social media, WAYJO e-news and relevant promotion material;
- Opportunity to display signage at relevant events;
- Opportunity for WAYJO to provide an ensemble for performance at a nominated City of Perth function during 2018.

Arts Grants Round 2 (\$10,000 - \$30,000) Assessment Score Card

The application was assessed by a four person assessment panel and the scoring has been averaged for each outcome.

CULTURAL OUTCOMES	SCORE
Does the project demonstrate a high quality arts project and personnel?	2.75
Facilitates meaningful collaborations which contribute to building and sustaining a strong local arts economy	2.5
Does the project provide professional development opportunities for local artists and/or cultural workers?	2.5
Does the project reflect new practices through engagement of new forms of technology and/or multidisciplinary art forms?	1.75
Does the project utilise innovative strategies to widen audience engagement?	2
Encourages engagement and participation of the local arts community	2.25
ECONOMIC OUTCOMES	
Does the project contribute to a unique cultural tourism offering for local, national and international audiences?	2.5
Contribution to building and sustaining a local arts economy	2.5
COMMUNITY AND SOCIAL OUTCOMES	
What is the level of anticipated community benefits for the project?	2.25
Does the project increase access to and opportunities to participate in cultural life?	2.5
Does the project challenge established understanding through exploration and exchanging ideas?	2.5
ENVIRONMENTAL AND PLACE OUTCOMES	
Does the project activate public spaces with dynamic cultural programming?	2.5
Does the project activate underutilised locations or locations prioritised for activation by the City in interesting and engaging ways?	2
CIVIC OUTCOMES	
Does the project increase visibility and understanding of the City's cultural heritage and its precincts through immersive projects and interventions?	2.25
Does the project deliver innovative arts activity that represents Perth's unique cultural identity?	2.5
ORGANISATIONAL COMPETENCY	
Are the project plan and budget realistic and value for money?	2.75
Does the applicant have a demonstrated capacity to undertake all aspects of the project including evaluating and documenting the results?	2.5
Does the project demonstrate financial viability and/or sustainability via evidence of support from other government agencies, business or community organisations?	2.25
To what extent does the proposal contribute towards the achievement of the Strategic Community Goals endorsed by Council?	2.25
TOTAL ASSESSMENT SCORE 45 out of 76 (59%)	

Assessment Panel comments:

- While the Panel noted that the Women in Jazz and Chuckle Club offered significant cultural and social benefits, the Panel concluded that the proposed King St Corner Pocket Jazz Festival represented the best activation to enliven City public space, maximise audience engagement and deliver broad cultural, community and economic outcomes;
- The Panel recommended a grant of \$10,000 to support the *King Street Jazz Festival*.

Arts Grants Round 2 | 2017-18 | THE STELLA PRIZE

Applicant	The Stella Prize
Project Title	Girls Write Up Perth
Project Start Date	17/05/2018
Project End Date	17/05/2018
Venues	State Library of Western Australia
Estimated attendance	100 attendees
Total Project Cost	\$13,300
Total Amount Requested	\$5,350 (40% of the total project budget)
Grant Category	Arts Grants (under \$10,000)
Recommendation	Approval
Recommended amount	\$5,350 (40% of the total project budget)
Assessment Score	28.25 out of 48 (59%)

Applicant Details*Information from the Australian Business Register*

ABN	15 021 275 082
Entity Name	The Stella Prize Inc
Entity Type	Other Incorporated Entity
ABN Status	Active
ATO Endorsed Charity Type	Charity
Goods & Services (GST)	Yes
Endorsed as DGR	Yes
Tax Concessions	FBT Rebate, GST Concession, Income Tax Exemption
Main Business Location Postcode	3000 VIC
ACNC Registration	Registered

Associate Details

Name	Relationship Type
Ms Aviva Tuffield	Office Bearer of a club/association
Ms Catherine Louise Swinn	Office Bearer of a club/association
Ms Elizabeth Anne Chappell	Public Officer
Ms Keren A Murray	Office Bearer of a club/association

Program Summary

The Stella Prize is an Australian annual literary award established in 2013 for writing by Australian women in all genres, worth \$50,000.

The associated Stella Prize Schools Program aims to inspire change and empower young people by encouraging them to critically engage with their own reading habits and imagine a future not limited by their gender. In 2018, the program will be offered in Perth, the first time the opportunity has been offered outside the Eastern States, with the presentation of 'Girls Write Up Perth'.

Program Description

Girls Write Up Perth

Time:	9.00am – 3.45pm
Date:	17 May 2018
Venue:	State Library of Western Australia
Anticipated attendance:	100 attendees
Ticket price:	\$35.00

Girls Write Up is a one day writing festival for teenagers (aged 12–18). Presented by the Stella Prize Schools Program, Girls Write Up aims to explore language and gender, celebrate diversity and teach empowerment through writing and sharing stories.

Girls Write Up Perth will aim to bring interstate and local writers, artists and thinkers together to inspire Western Australian teenagers from a variety of backgrounds through a one-day program of panels and practical workshops.

Previous City of Perth Support

The project has not previously been submitted for funding.

Sponsorship Benefits

Organisers will provide the below benefits for the requested funding:

- Logo recognition on all project promotional material;
- Opportunity to display City of Perth signage during the project; and
- Opportunity for the City of Perth Digital team to access the project and produce content.

Arts Grants Round 2 (under \$10, 000) Assessment Score Card

The application was assessed by a four person assessment panel and the scoring has been averaged for each outcome.

CULTURAL OUTCOMES	SCORE
Does the project demonstrate a high quality arts project and personnel?	3
Does the project provide professional development opportunities for local artists and/or cultural workers?	2.25
ECONOMIC OUTCOMES	
Does the project contribute to building and sustaining a local arts economy	2.5
COMMUNITY AND SOCIAL OUTCOMES	
What is the level of anticipated community benefits for the project?	2.75
Does the project increase access to and opportunities to participate in cultural life?	2.75
Does the project challenge established understanding through exploration and exchanging ideas?	2.75
ENVIRONMENTAL AND PLACE OUTCOMES	
Does the project activate public spaces with dynamic cultural programming?	1.5
CIVIC OUTCOMES	
Does the project deliver innovative arts activity that represents Perth's unique cultural identity?	1.25
ORGANISATIONAL COMPETENCY	
Are the project plan and budget realistic and value for money?	3.25
Does the applicant have a demonstrated capacity to undertake all aspects of the project including evaluating and documenting the results?	3.75
Does the project demonstrate financial viability and/or sustainability via evidence of support from other government agencies, business or community organisations?	2.25
To what extent does the proposal contribute towards the achievement of the Strategic Community Goals endorsed by Council?	2.5
TOTAL ASSESSMENT SCORE 30.5 out of 48 (64%)	

Assessment Panel comments:

- The concept is strong and very important in the development of self-esteem for young women;
- While the event is targeted at a specific social group, the community and social outcomes are high;
- The Panel recommended a grant of \$5,350 to support the project.

Arts Grants Round 2 | 2017-18 | Co3

Applicant	The Contemporary Dance Company of WA Limited (Trading as Co3)
Project Title	Co3 Arts and Community Access Program
Project Start Date	15/01/2018
Project End Date	29/07/2018
Venues	King Street Arts Centre Various public spaces (TBC) for the film project
Estimated attendance	2,220 attendees
Total Project Cost	\$225,000
Total Amount Requested	\$30,000 (13% of the total project budget)
Grant Category	Arts Grants (\$10,001 - \$30,000)
Recommendation	Approval (Fitness Fridays component)
Recommended amount	\$15,000 (7% of the total project budget)
Assessment Score	42.75 out of 76 (56%)

Applicant Details*Information from the Australian Business Register*

ABN	69 169 595 537
Entity Name	The Contemporary Dance Company Of Western Australia Limited
Entity Type	Australian Public Company
ABN Status	Active
ATO Endorsed Charity Type	Charity
Goods & Services (GST)	Yes
Endorsed as DGR	Yes
Tax Concessions	FBT Rebate, GST Concession, Income Tax Exemption
Main Business Location Postcode	6000 WA
ACNC Registration	Registered

Associate Details

Name	Relationship Type
Ms Collene Joy Ann Hansen	Company Secretary, Public Officer, Director
Ms Margrete Helgeby	Director
Ms Wendy Wise	Director

Program Summary

Co3 is a contemporary Perth-based dance company which aims to support and inspire the development of contemporary dance. Co3 is guided by the key programming principles of curate, commission, and create.

The Co3 Arts and Community Access program aims to offer a broad range audience engagement and public access programs and to support professional development opportunities for contemporary dance.

Program Description

City of Perth Youth Mentor Artists

Time:	Sundays, 10am - 4pm, Wednesdays, 4.30pm - 7pm
Date:	15 January 2018 – 29 July 2018
Venue:	King Street Arts Centre
Anticipated attendance:	1,400 attendees (attendance of 70 people over 20 weeks)
Ticket price:	\$10.00 (registration fee for participants)

In 2018 the City of Perth Youth Mentor Artists (CPYMA) will support the professional development of two professional dance artists working directly with the CoYouth Ensemble over a six-month period. This period will culminate in the creation of new contemporary dance works and significant artist development.

The CPYMA will receive intensive professional mentoring and development from Co3 Artistic Director Raewyn Hill, Associate Artist Ella-Rose Trew, and Executive Director Richard Longbottom, toward developing and expanding their artistic practice.

CoP Fitness Fridays

Time:	12.30pm - 1.30pm
Date:	2 February - 27 July 2018
Venue:	King Street Arts Centre
Anticipated attendance:	500 attendees
Ticket price:	Free to attend

Continuing its inaugural season in 2017, Fitness Fridays provides 25-weeks of movement and wellness classes, taught by Co3 artists for community participants at the King Street Arts Centre.

Co3's Fitness Fridays is designed to encourage participation in physical activity and promote mindfulness of health and fitness within the community. It is a free initiative offered to the general public in the form of afternoon fitness sessions. Organisers believe the artistic excellence and passion of Co3 dancers will inspire and motivate individuals to achieve their fitness goals within a supportive and fun environment.

CoP CoYouth Film Project

Time:	Saturday / Sunday 10am - 4pm
Date:	5 February – 29 April 2018 (film release date, no later than 20 July 2018)
Venue:	King Street Arts Centre + various City locations for filming TBC
Anticipated attendance:	320 attendees (40 people over 8 weeks)
Ticket price:	\$10.00 (registration fee)

From February to April, young dancers will be guided by film-maker and musician Eden Mulholland, in a unique contemporary dance short film and City activation project. Once complete, the film will be shared online, and become part of the promotion of Co3's engagement with the City.

Previous City of Perth Support

Support for the last five years is as follows:

Year	Amount
2012	\$0
2013	\$0
2014	\$0
2015	\$10,000
2016	\$30,250
TOTAL	\$40,250

Sponsorship Benefits

Organisers will provide the below benefits for the requested funding:

- Naming Rights will be awarded to the sponsored projects (City of Perth Youth Mentor Artists, City of Perth Fitness Fridays, City of Perth Youth Dance Film);
- City of Perth support will be acknowledged on all relevant print material, advertising, verbal acknowledgement, social media promotions, online and digital related to the sponsored projects, t-shirts and apparel worn by sponsored artists in relevant projects;
- Facebook and e-newsletter promotion;
- City of Perth signage will be displayed during sponsored events;
- City of Perth logo will be placed on all promotional materials including print advertising and in TVCs and radio advertising (when applicable);
- City of Perth logo will be placed on the Co3 website; and
- City of Perth support will be verbally acknowledged at all activities.

Arts Grants Round 2 (\$10, 000 - \$30,000) Assessment Score Card

The application was assessed by a four person assessment panel and the scoring has been averaged for each outcome.

CULTURAL OUTCOMES	SCORE
Does the project demonstrate a high quality arts project and personnel?	2.75
Facilitates meaningful collaborations which contribute to building and sustaining a strong local arts economy	2.5
Does the project provide professional development opportunities for local artists and/or cultural workers?	2.5
Does the project reflect new practices through engagement of new forms of technology and/or multidisciplinary art forms?	1.75
Does the project utilise innovative strategies to widen audience engagement?	2.25
Encourages engagement and participation of the local arts community	2.5
ECONOMIC OUTCOMES	
Does the project contribute to a unique cultural tourism offering for local, national and international audiences?	1.5
Contribution to building and sustaining a local arts economy	2
COMMUNITY AND SOCIAL OUTCOMES	
What is the level of anticipated community benefits for the project?	2.25
Does the project increase access to and opportunities to participate in cultural life?	2.25
Does the project challenge established understanding through exploration and exchanging ideas?	2.25
ENVIRONMENTAL AND PLACE OUTCOMES	
Does the project activate public spaces with dynamic cultural programming?	1.75
Does the project activate underutilised locations or locations prioritised for activation by the City in interesting and engaging ways?	2
CIVIC OUTCOMES	
Does the project increase visibility and understanding of the City's cultural heritage and its precincts through immersive projects and interventions?	1.25
Does the project deliver innovative arts activity that represents Perth's unique cultural identity?	2.25
ORGANISATIONAL COMPETENCY	
Are the project plan and budget realistic and value for money?	3.25
Does the applicant have a demonstrated capacity to undertake all aspects of the project including evaluating and documenting the results?	2.75
Does the project demonstrate financial viability and/or sustainability via evidence of support from other government agencies, business or community organisations?	3
To what extent does the proposal contribute towards the achievement of the Strategic Community Goals endorsed by Council?	2
TOTAL ASSESSMENT SCORE 42.75 out of 76 (56%)	

Assessment Panel comments:

- The proposed initiatives provide opportunities for the community to engage with contemporary dance, foster audience engagement, attract increased visitation to the King Street precinct and enhance the profile of the City as a cultural destination;
- The panel recommended the support of the *Fitness Fridays* initiative as it provides broad community access and social benefits for the general public;
- The Panel recommended a grant of \$15,000 to support *Fitness Fridays*. The Panel noted it would be beneficial to explore if some of the *Fitness Fridays* could be held in a public City space.

Arts Grants Round 2 | 2017-18 | AUDANCE WA

Applicant	Australian Dance Council (Ausdance WA Inc)
Project Title	Australian Dance Week
Project Start Date	29/04/2018
Project End Date	05/05/2018
Venues	Forrest Place stage King Street Arts Centre James Street Amphitheatre, Perth Cultural Centre
Estimated attendance	7,385 attendees
Total Project Cost	\$30,350
Total Amount Requested	\$10,000 (33% of the total project budget)
Grant Category	Arts Grants (under \$10,000)
Recommendation	Decline
Recommended amount	\$0
Assessment Score	26.5 out of 48 (55%)

Applicant Details*Information from the Australian Business Register*

ABN	51 194 816 993
Entity Name	Australian Dance Council - ausdance WA Branch In
Entity Type	Other Incorporated Entity
ABN Status	Active
ATO Endorsed Charity Type	Charity
Goods & Services (GST)	Yes
Endorsed as DGR	Yes
Tax Concessions	FBT Rebate, GST Concession, Income Tax Exemption
Main Business Location Postcode	6000 WA
ACNC Registration	Registered

Associate Details

Name	Relationship Type
Mrs Alison Jane Doran	Office Bearer of a club/association
Mrs Felicity Roma Bott	Director

Program Summary

Ausdance is a national dance advocacy organisation which aims to educate, inspire and support the dance community. Ausdance WA will deliver a program of free activities for the community to celebrate 2018 Australian Dance Week, which is run nationally.

Program Description

Dance Day

Date: Sunday 29 April 2018
 Times: 3.00pm – 5.00pm
 Venue: Forrest Place stage
 Anticipated attendance: 3,810 attendees
 Ticket price: Free-to-the-public

Dance Day is the launch event for Australian Dance Week and is a family-focused live performance event celebrating the WA dance sector through a two-hour showcase of over 15 different dance styles and multicultural forms. Dance Day will include a free workshop allowing the public to actively participate. Ausdance WA also provides an information booth during the event for promotion of other Dance Week events and initiatives.

Dance Week Open Classes

Date: Monday 30 April – Friday 4 May 2018
 Times: Varied throughout the week (60-90 minute classes)
 Venue: King Street Arts Centre Dance Studios
 Anticipated attendance: 275 attendees
 Ticket price: Free to the public

Dance Week Open Classes provide a free opportunity for the general public to attend a dance class in a range of dance styles. Ausdance WA will program up to 25 free classes across the week and classes will be offered in a broad range of styles, with an emphasis on "having a go" and trying something new.

TRIGGER – finale event for Australian Dance Week 2018

Date: Saturday 5 May 2018
 Times: 5.00pm – 9.00pm
 Venue: James Street Amphitheatre, Perth Cultural Centre
 Anticipated attendance: 3,300 attendees
 Ticket price: Free-to-the-public

Trigger offers a free public participatory event at the Perth Cultural Centre and is positioned as a fun, inclusive and interactive event that offers the general public the opportunity to actively participate in dance. Set up as an outdoor disco, Trigger uses a live-feed camera to project moving bodies onto the big screen in a variety of cartoonlike forms, promoting spontaneous engagement and fun. Scattered throughout the event will be live 'flash- mob' style performances by the urban and street dance performers.

Previous City of Perth Support

Support for the last five years is as follows:

Year	Amount
2013	\$7,000
2014	\$9,350
2015	\$9,350
2016	\$9,500
2017	\$9,500
TOTAL	\$44,700

Sponsorship Benefits

Organisers will provide the below benefits for the requested funding:

- Access to content for City of Perth social media channels;
- City of Perth logo will feature in the Dance 100 brochure (1,000 copies); and
- City of Perth logo will also feature on the Registration Page for Dance Week Open Classes.

Arts Grants Round 2 (under \$10, 000) Assessment Score Card

The application was assessed by a four person assessment panel and the scoring has been averaged for each outcome.

CULTURAL OUTCOMES	SCORE
Does the project demonstrate a high quality arts project and personnel?	2.25
Does the project provide professional development opportunities for local artists and/or cultural workers?	2.25
ECONOMIC OUTCOMES	
Does the project contribute to building and sustaining a local arts economy	1.5
COMMUNITY AND SOCIAL OUTCOMES	
What is the level of anticipated community benefits for the project?	1.75
Does the project increase access to and opportunities to participate in cultural life?	2.5
Does the project challenge established understanding through exploration and exchanging ideas?	1.5
ENVIRONMENTAL AND PLACE OUTCOMES	
Does the project activate public spaces with dynamic cultural programming?	3.25
CIVIC OUTCOMES	
Does the project deliver innovative arts activity that represents Perth's unique cultural identity?	1.5
ORGANISATIONAL COMPETENCY	
Are the project plan and budget realistic and value for money?	2.75
Does the applicant have a demonstrated capacity to undertake all aspects of the project including evaluating and documenting the results?	3
Does the project demonstrate financial viability and/or sustainability via evidence of support from other government agencies, business or community organisations?	2
To what extent does the proposal contribute towards the achievement of the Strategic Community Goals endorsed by Council?	2.25
<u>TOTAL ASSESSMENT SCORE 26.5 out of 48 (55%)</u>	

Assessment Panel comments:

- The Assessment Panel noted that while the proposed projects aim to activate public spaces and increase community engagement with dance, and the City has supported the project for a number of years, the application did not score above the minimum assessment score of 56% required for support and the available budget has been expended on higher ranking applications.

Arts Grants Round 2 | 2017-18 | Mandorla Art Award

Applicant	Mandorla Centre for Inner Peace Inc
Project Title	Mandorla Art Award
Project Start Date	01/06/2018
Project End Date	30/06/2018
Venues	Turner Galleries, 470 William Street, Northbridge
Estimated attendance	1,000 attendees
Total Project Cost	\$114,000
Total Amount Requested	\$6,000 (5% of the total project budget)
Grant Category	Arts Grants (under \$10,000)
Recommendation	Decline
Recommended amount	\$0
Assessment Score	26.25 out of 48 (55%)

Applicant Details*Information from the Australian Business Register*

ABN	48 804 052 718
Entity Name	The Mandorla Centre Of Inner Peace Inc
Entity Type	Other Incorporated Entity
ABN Status	Active
ATO Endorsed Charity Type	Not endorsed
Goods & Services (GST)	Yes
Endorsed as DGR	Yes
Tax Concessions	No tax concessions
Main Business Location Postcode	6010 WA
ACNC Registration	No

Associate details

Name	Relationship Type
Dr Angela Mary Mccarthy	Office Bearer of a club/association

Program Summary

The Mandorla Art Award exhibition has been held in WA since its inception in 1985 and is the only thematic Christian art prize in Australia. The exhibition is held biennially showcasing a selection of contemporary artworks from around Australia responding to the theme, as chosen by the Award Committee.

Program Description

Mandorla Art Award Finalists Exhibition

Date:	1 June – 30 June 2018
Times:	Tuesday - Saturday 11am - 5pm
Venue:	Turner Galleries, 470 William Street, Northbridge
Anticipated attendance:	1,000 attendees
Ticket price:	Free-to-the-public

The Mandorla Award was established in 1985 and organisers believe it to be is the most significant religious art prize in Australia. The exhibition will be held at Turner Galleries in Northbridge and approximately 40 - 50 artists will be selected for display. The Award has a major prize of \$25,000 which is entirely sponsored by St John of God Health Care. The two highly commended awards for 2018 are sponsored by the Catholic Archdiocese of Perth and the Uniting Church Inner City.

The Award's aim is to engage with artists to create new interpretations of the bible. The 2018 theme will be "And then I saw a new heaven and a new earth....."

Artworks are encouraged in all mediums and styles from figurative to abstract and traditional painting to new media and video works. The exhibition is open to artists from any denomination or those with no religious affiliation.

Previous City of Perth Support

Support for the last five years is as follows:

Year	Amount
2013	\$0
2014	\$0
2015	\$0
2016	\$5,000
2017	\$0
TOTAL	\$5,000

Sponsorship Benefits

Organisers will provide the below benefits for the requested funding:

- Logo recognition on all project promotional material
- Opportunity to display City of Perth signage during the project
- Opportunity for the City of Perth Digital team to access the project and produce content.

Arts Grants Round 2 (under \$10, 000) Assessment Score Card

The application was assessed by a four person assessment panel and the scoring has been averaged for each outcome.

CULTURAL OUTCOMES	SCORE
Does the project demonstrate a high quality arts project and personnel?	2.75
Does the project provide professional development opportunities for local artists and/or cultural workers?	2.25
ECONOMIC OUTCOMES	
Does the project contribute to building and sustaining a local arts economy	1.5
COMMUNITY AND SOCIAL OUTCOMES	
What is the level of anticipated community benefits for the project?	1.75
Does the project increase access to and opportunities to participate in cultural life?	2
Does the project challenge established understanding through exploration and exchanging ideas?	2.25
ENVIRONMENTAL AND PLACE OUTCOMES	
Does the project activate public spaces with dynamic cultural programming?	0.5
CIVIC OUTCOMES	
Does the project deliver innovative arts activity that represents Perth's unique cultural identity?	1.5
ORGANISATIONAL COMPETENCY	
Are the project plan and budget realistic and value for money?	3
Does the applicant have a demonstrated capacity to undertake all aspects of the project including evaluating and documenting the results?	3.5
Does the project demonstrate financial viability and/or sustainability via evidence of support from other government agencies, business or community organisations?	3.75
To what extent does the proposal contribute towards the achievement of the Strategic Community Goals endorsed by Council?	1.5
TOTAL ASSESSMENT SCORE 26.25 out of 48 (55%)	

Assessment Panel comments:

- The proposed venue of Turner Galleries is outside the City of Perth boundaries and does not produce a public outcome within the City;
- While the Panel noted that the prize attracts highly professional and respected artists, the application did not score above the minimum assessment score of 56% required for support and the available budget has been expended on higher ranking applications.

Arts Grants Round 2 | 2017-18 | Centre for Stories

Applicant	Helm Wood Publishing PTY LTD trading as Centre for Stories
Project Title	Crossings: Journeys to Perth
Project Start Date	01/02/2018
Project End Date	03/04/2018
Venues	ENEX100 Piccadilly Arcade Other venues TBC by City of Perth Centre for Stories (confirmed)
Estimated attendance	2,000 attendees
Total Project Cost	\$24,350
Total Amount Requested	\$9,450 (39% of the total project budget)
Grant Category	Arts Grants (under \$10,000)
Recommendation	Decline
Recommended amount	\$0
Assessment Score	26.5 out of 48 (55%)

Applicant Details*Information from the Australian Business Register*

ABN	93 053 695 515
Entity Name	Helm Wood Publishers Pty Ltd
Entity Type	Australian Private Company
ABN Status	Active
ATO Endorsed Charity Type	Not endorsed
Goods & Services (GST)	Yes
Endorsed as DGR	No
Tax Concessions	No tax concessions
Main Business Location Postcode	6014 WA
ACNC Registration	No

Associate details

Name	Relationship Type
Dr John Cunningham Wood	Director
Mrs Caroline Wood	Director, Public Officer

Program Summary

The Centre for Stories (CFS) is a community and arts organisation based in Northbridge, which collects, shares and preserves stories online and through live events. The aim of the Centre is to tell good stories in the hope of strengthening connections between people and encouraging a more inclusive and informed community.

In 2018, CFS will produce "Crossings: Journeys to Perth".

Program Description

Crossing- Journeys to Perth

Date: 20 March – 20 April 2018
 Venue: ENEX100, Piccadilly Arcade, Council House, CoP library TBC
 Anticipated attendance: 2,000 attendees
 Ticket price: Free to the public

The project will be an exhibition which aims to capture stories and portraits of people crossing from the outer suburbs of Perth (bicycles, trains, buses) into the City and people who have crossed sea or air from other parts of Australia or other countries to make Perth home. The theme of "crossings" captures the act of crossing, traversing or travelling. "Crossings: Journeys to Perth" aims to highlight the role of Perth City as a hub for the dynamic cultural identity of Perth.

From a public call out, fifteen participants will be selected and trained to tell their stories. These interviews will be recorded and later developed into printed stories. A photographer will capture portraits of each of the participants and a producer and storyteller will capture the written and audio components of the stories.

The exhibition will be staged in spaces around Perth, and on the Centre for Stories' website, following the exhibition. The exhibition will be launched on World Storytelling Day on 20 March 2018 and will be exhibited for a minimum of one month with possible locations including empty shopfronts in ENEX100, Piccadilly, Council House and City of Perth library.

Previous City of Perth Support

Support for the last five years is as follows:

Year	Amount
2013	\$0
2014	\$0
2015	\$0
2016	\$11,136
2017	\$6,022
TOTAL	\$17,158

Sponsorship Benefits

Organisers will provide the below benefits for the requested funding:

- Centre for Stories will acknowledge the City of Perth in all project material including promotional material, social media coverage and e-newsletters.

Arts Grants Round 2 (under \$10, 000) Assessment Score Card

The application was assessed by a four person assessment panel and the scoring has been averaged for each outcome.

CULTURAL OUTCOMES	SCORE
Does the project demonstrate a high quality arts project and personnel?	1.75
Does the project provide professional development opportunities for local artists and/or cultural workers?	2.25
ECONOMIC OUTCOMES	
Does the project contribute to building and sustaining a local arts economy	1.5
COMMUNITY AND SOCIAL OUTCOMES	
What is the level of anticipated community benefits for the project?	2
Does the project increase access to and opportunities to participate in cultural life?	3
Does the project challenge established understanding through exploration and exchanging ideas?	2.75
ENVIRONMENTAL AND PLACE OUTCOMES	
Does the project activate public spaces with dynamic cultural programming?	3.25
CIVIC OUTCOMES	
Does the project deliver innovative arts activity that represents Perth's unique cultural identity?	2.5
ORGANISATIONAL COMPETENCY	
Are the project plan and budget realistic and value for money?	2.25
Does the applicant have a demonstrated capacity to undertake all aspects of the project including evaluating and documenting the results?	2
Does the project demonstrate financial viability and/or sustainability via evidence of support from other government agencies, business or community organisations?	1
To what extent does the proposal contribute towards the achievement of the Strategic Community Goals endorsed by Council?	2.25
TOTAL ASSESSMENT SCORE 26.5 out of 48 (55%)	

Assessment Panel comments:

- The budget provided by the applicant listed the City of Perth as the sole funding source and the Panel noted concerns as the proposed venues were not confirmed;
- The application did not score above the minimum assessment score of 56% required for support and the available budget has been expended on higher ranking applications.

Arts Grants Round 2 | 2017-18 | Stations of the Cross 2018

Applicant	Uniting Church in the City
Project Title	Stations of the Cross 2018
Project Start Date	23/03/2018
Project End Date	14/05/2018
Venues	Wesley Church, Corner William & Hay Streets, Perth Geraldton Regional Art Gallery
Estimated attendance	2,600 attendees
Total Project Cost	\$53,982
Total Amount Requested	\$10,000 (19% of the total project budget)
Grant Category	Arts Grants (under \$10,000)
Recommendation	Decline
Recommended amount	\$0
Assessment Score	25.75 out of 48 (54%)

Applicant Details*Information from the Australian Business Register*

ABN	93 351 192 498
Entity Name	The Uniting Church In Australia Property Trust
Entity Type	Other Incorporated Entity
ABN Status	Active
ATO Endorsed Charity Type	Charity
Goods & Services (GST)	Yes
Endorsed as DGR	No
Tax Concessions	FBT Rebate, GST Concession, Income Tax Exemption
Main Business Location Postcode	6000 WA
ACNC Registration	Registered

Associate Details

Name	Relationship Type
Mr Robert Victor Locke	Director, Public Officer

Program Summary

The Wesley Uniting Church is one of Perth's oldest and most iconic churches. Running for the 9th year in 2018, the Stations of the Cross is a curated exhibition, featuring fifteen artists from diverse cultural and religious backgrounds, which aims to facilitate a more open-ended and broader contemplation of the Easter message.

Program Description

Stations of the Cross 2018

Date:	23 March – 2 April 2018
Time:	9.00am – 5.00pm
Venue:	Wesley Church, corner William and Hay Street.
Anticipated attendance:	2,200 attendees
Ticket price:	Free to the public

A curator will invite and select 15 Western Australian artists to create their own interpretation of the narrative of the Stations of the Cross.

No account is taken of the religious convictions of the artists. To encourage diversity of medium and range of interpretations no restriction is placed on the size, scale or medium. Also no prizes are offered, only a fee of \$500 per work but with no commission being charged on works that are sold.

Following the exhibition in the Wesley Church, works will be transported to Geraldton Regional Art Gallery to be exhibited from 27 April to 14 May 2018.

Previous City of Perth Support

Support for the last five years is as follows:

Year	Amount
2013	\$0
2014	\$0
2015	\$8,000
2016	\$8,000
2017	\$10,000
TOTAL	\$26,000

Sponsorship Benefits

Organisers will provide the below benefits for the requested funding:

- Logo recognition on all project promotional material
- Opportunity to display City of Perth signage during the project
- Opportunity for the City of Perth Digital team to access the project and produce content.

Arts Grants Round 2 (under \$10, 000) Assessment Score Card

The application was assessed by a four person assessment panel and the scoring has been averaged for each outcome.

CULTURAL OUTCOMES	SCORE
Does the project demonstrate a high quality arts project and personnel?	3
Does the project provide professional development opportunities for local artists and/or cultural workers?	1.75
ECONOMIC OUTCOMES	
Does the project contribute to building and sustaining a local arts economy	1.25
COMMUNITY AND SOCIAL OUTCOMES	
What is the level of anticipated community benefits for the project?	2
Does the project increase access to and opportunities to participate in cultural life?	2
Does the project challenge established understanding through exploration and exchanging ideas?	2.25
ENVIRONMENTAL AND PLACE OUTCOMES	
Does the project activate public spaces with dynamic cultural programming?	1
CIVIC OUTCOMES	
Does the project deliver innovative arts activity that represents Perth's unique cultural identity?	1.25
ORGANISATIONAL COMPETENCY	
Are the project plan and budget realistic and value for money?	3.25
Does the applicant have a demonstrated capacity to undertake all aspects of the project including evaluating and documenting the results?	3.25
Does the project demonstrate financial viability and/or sustainability via evidence of support from other government agencies, business or community organisations?	2.5
To what extent does the proposal contribute towards the achievement of the Strategic Community Goals endorsed by Council?	2.25
TOTAL ASSESSMENT SCORE 25.75 out of 48 (54%)	

Assessment Panel comments:

- The Panel noted that Stations of the Cross is a highly respected exhibition that showcases new work created by respected and emerging visual artists. Whilst the City has supported the event in recent years, the application did not score above the minimum assessment score of 56% required for support and the available budget has been expended on higher ranking applications.

Arts Grants Round 2 | 2017-18 | WA YOUTH THEATRE COMPANY

Applicant	WA Youth Theatre Company (WAYTCo)
Project Title	yourseven
Project Start Date	10/02/2018
Project End Date	25/10/2018
Venues	Rehearsals and Development - King Street Arts Centre Performance - Perth Institute of Contemporary Art (PICA)
Estimated attendance	350 attendees
Total Project Cost	\$34,300
Total Amount Requested	\$9,800 (29% of the total project budget)
Grant Category	Arts Grants (under \$10,000)
Recommendation	Decline
Recommended amount	\$0
Assessment Score	23.75 out of 48 (49%)

Applicant Details*Information from the Australian Business Register*

ABN	77 839 836 159
Entity Name	Western Aust Youth Theatre Company
Entity Type	Other Incorporated Entity
ABN Status	Active
ATO Endorsed Charity Type	Charity
Goods & Services (GST)	Yes
Endorsed as DGR	Yes
Tax Concessions	FBT Rebate, GST Concession, Income Tax Exemption
Main Business Location Postcode	6000 WA
ACNC Registration	Registered

Associate Details

Name	Relationship Type
Mr Allan Victor Blagaich	Office Bearer of a club/association
Mr Robin Pascoe	Office Bearer of a club/association
Mrs Melanie Suzanne Jasper	Public Officer
Ms Gillian Lesley Kerr-Sheppard	Office Bearer of a club/association
Ms Heather Louise Dransfield	Office Bearer of a club/association
Ms Melinda Dransfield	Office Bearer of a club/association

Program Summary

Established in 1990, The WA Youth Theatre Company (WAYTCo) provides a platform for young West Australians to engage in theatre through performance, workshops, directing, writing and technical production roles. WAYTCo's mission is to provide open access to an education in theatre making and to nurture aspiring theatre artists.

WAYTCo will stage a world premiere of *yourseven*, an interactive performance production, as part of the 2018 FringeWORLD.

Program Description

yourseven

Date: 10 – 25 February 2018
 Times: 5.00pm - 7:30pm; 8.00pm -10:30pm
 Venue: Perth Institute of Contemporary Art, Perth Cultural Centre
 Anticipated attendance: 350 attendees
 Ticket price: Adult \$25.00; Concession \$20.00

yourseven is a live, one-on-one immersive performance structured around seven installations in 'photo booths'. In each booth the audience member is invited to take a Polaroid photograph, which are presented in album form to the audience member, to keep at the conclusion their journey. Each circuit of the performance takes approximately 45 minutes and fifty audience members can be accommodated each night.

Created by WA artist James Berlyn in collaboration with the performers, *yourseven* has a cast of 16 WAYTCo performers and two professional senior WA theatre artists who act as mentors. Members of the WA Youth Theatre Company are aged from 16 to 25 and the Ensemble represents diverse cultural and gendered backgrounds.

Previous City of Perth Support

Support for the last five years is as follows:

Year	Amount
2013	\$5,000
2014	\$5,000
2015	\$8,000
2016	\$0
2017	\$0
TOTAL	\$18,000

Sponsorship Benefits

Organisers will provide the below benefits for the requested funding:

- Logo recognition on all project promotional material including social media and e-newsletter;
- Opportunity to display City of Perth signage during the project;
- Opportunity for the City of Perth Digital team to access the project and produce content.

Arts Grants Round 2 (under \$10, 000) Assessment Score Card

The application was assessed by a four person assessment panel and the scoring has been averaged for each outcome.

CULTURAL OUTCOMES	SCORE
Does the project demonstrate a high quality arts project and personnel?	2
Does the project provide professional development opportunities for local artists and/or cultural workers?	2.25
ECONOMIC OUTCOMES	
Does the project contribute to building and sustaining a local arts economy	1.75
COMMUNITY AND SOCIAL OUTCOMES	
What is the level of anticipated community benefits for the project?	2
Does the project increase access to and opportunities to participate in cultural life?	2.5
Does the project challenge established understanding through exploration and exchanging ideas?	2
ENVIRONMENTAL AND PLACE OUTCOMES	
Does the project activate public spaces with dynamic cultural programming?	1.5
CIVIC OUTCOMES	
Does the project deliver innovative arts activity that represents Perth's unique cultural identity?	2.75
ORGANISATIONAL COMPETENCY	
Are the project plan and budget realistic and value for money?	1.75
Does the applicant have a demonstrated capacity to undertake all aspects of the project including evaluating and documenting the results?	2
Does the project demonstrate financial viability and/or sustainability via evidence of support from other government agencies, business or community organisations?	1.5
To what extent does the proposal contribute towards the achievement of the Strategic Community Goals endorsed by Council?	1.75
<u>TOTAL ASSESSMENT SCORE 23.75 out of 48 (49%)</u>	

Assessment Panel comments:

- While the Panel noted the proposed project would provide valuable professional development for young actors, the application did not score above the minimum assessment score of 56% required for support and the available budget has been expended on higher ranking applications.

Arts Grants Round 2 | 2017-18 | THE LAST GREAT HUNT

Applicant	The Last Great Hunt
Project Title	A 2018 Perth Season: The Last Great Hunt presents IMPROVEMENT CLUB by Jeffrey Jay Fowler
Project Start Date	25/06/2018
Project End Date	07/07/2018
Venues	State Theatre Centre of Western Australia, Rehearsal Studio
Estimated attendance	768 attendees
Total Project Cost	\$97,902
Total Amount Requested	\$30,000 (31% of the total project budget)
Grant Category	Arts Grants (\$10,001 - \$30,000)
Recommendation	Decline
Recommended amount	\$0
Assessment Score	36.25 out of 76 (48%)

Applicant Details*Information from the Australian Business Register*

ABN	53 557 696 975
Entity Name	The Last Great Hunt Inc
Entity Type	Other Incorporated Entity
ABN Status	Active
ATO Endorsed Charity Type	Charity
Goods & Services (GST)	Yes
Endorsed as DGR	Yes
Tax Concessions	FBT Rebate, Income Tax Exemption
Main Business Location Postcode	6000 WA
ACNC Registration	Registered

Associate Details

Name	Relationship Type
Miss Kathryn Louise Osborne	Office Bearer of a club/association
Ms Adriane Daff	Office Bearer of a club/association
Ms Toban Harris	Office Bearer of a club/association

Program Summary

The Last Great Hunt (TLGH) is a collective of seven Perth-based theatre makers. TLGH makes a range of theatre in a variety of forms and styles, including new writing, visual and physical theatre and interactive experiences and strives to give audiences an engaging, challenging and moving experiences.

Program Description

The Last Great Hunt presents IMPROVEMENT CLUB by Jeffrey Jay Fowler

Date: 25 June – 7 July 2018
 Times: 7.30pm – 9.00pm
 Venue: Rehearsal Studio, State Theatre Centre of WA
 Anticipated attendance: 768 attendees
 Ticket price: \$35.00 (Adult); \$28.00 (Concession)

IMPROVEMENT CLUB by Jeffrey Jay Fowler, is a new work play by one of Australia's leading theatre makers, premiering at the State Theatre Centre of WA in July 2018. TLGH aim, through IMPROVEMENT CLUB, to provide an insightful, interactive experience and make audiences consider their relationships with the people in their lives, and where we are going as individuals, as communities, and the world as a whole.

This project will employ 17 arts workers and TLGH will aim to contribute to the Perth independent theatre scene through exploring new ideas, engaging audiences and the provision of professional development opportunities for local theatre workers.

Previous City of Perth Support

Support for the last five years is as follows:

Year	Amount
2013	\$0
2014	\$0
2015	\$0
2016	\$0
2017	\$15,000
TOTAL	\$15,000

Sponsorship Benefits

Organisers will provide the below benefits for the requested funding:

- Logo recognition on all project promotional material including social media and e-newsletter;
- Opportunity to display City of Perth signage during the project
- Opportunity for the City of Perth Digital team to access the project and produce content.

Arts Grants Round 2 (\$10, 000 - \$30,000) Assessment Score Card

The application was assessed by a four person assessment panel and the scoring has been averaged for each outcome.

CULTURAL OUTCOMES	SCORE
Does the project demonstrate a high quality arts project and personnel?	3
Facilitates meaningful collaborations which contribute to building and sustaining a strong local arts economy	1.5
Does the project provide professional development opportunities for local artists and/or cultural workers?	2.75
Does the project reflect new practices through engagement of new forms of technology and/or multidisciplinary art forms?	1.5
Does the project utilise innovative strategies to widen audience engagement?	1.5
Encourages engagement and participation of the local arts community	1.75
ECONOMIC OUTCOMES	
Does the project contribute to a unique cultural tourism offering for local, national and international audiences?	1.75
Contribution to building and sustaining a local arts economy	1.75
COMMUNITY AND SOCIAL OUTCOMES	
What is the level of anticipated community benefits for the project?	1.5
Does the project increase access to and opportunities to participate in cultural life?	2
Does the project challenge established understanding through exploration and exchanging ideas?	1.75
ENVIRONMENTAL AND PLACE OUTCOMES	
Does the project activate public spaces with dynamic cultural programming?	1.75
Does the project activate underutilised locations or locations prioritised for activation by the City in interesting and engaging ways?	1.5
CIVIC OUTCOMES	
Does the project increase visibility and understanding of the City's cultural heritage and its precincts through immersive projects and interventions?	1.5
Does the project deliver innovative arts activity that represents Perth's unique cultural identity?	1.75
ORGANISATIONAL COMPETENCY	
Are the project plan and budget realistic and value for money?	2.5
Does the applicant have a demonstrated capacity to undertake all aspects of the project including evaluating and documenting the results?	2.25
Does the project demonstrate financial viability and/or sustainability via evidence of support from other government agencies, business or community organisations?	2.25
To what extent does the proposal contribute towards the achievement of the Strategic Community Goals endorsed by Council?	2
TOTAL ASSESSMENT SCORE 36.25 out of 76 (48%)	

Assessment Panel comments:

- TLGH create works of a consistently high standard that attract large audiences and provide significant professional development opportunities for emerging artists;
- The funding of a single production within the season limits the reach and community benefits of the project, generating limited outcomes within the City;
- The application did not score above the minimum assessment score of 56% required for support and the available budget has been expended on higher ranking applications.

Arts Grants Round 2 | 2017-18 | THE LUCKY CAT

Applicant	Mr Levon Polinelli
Project Title	The Lucky Cat @ Perth Town Hall
Project Start Date	27/01/2018
Project End Date	26/02/2018
Venues	Perth Town Hall.
Estimated attendance	45,000 attendees
Total Project Cost	\$133,023
Total Amount Requested	\$30,000 (23% of the total project budget)
Grant Category	Arts Grants (\$10,001 - \$30,000)
Recommendation	Decline
Recommended amount	\$0
Assessment Score	36.5 out of 76 (48%)

Applicant Details*Information from the Australian Business Register*

ABN	28 774 525 742
Entity Name	L Polinelli & A.m Thompson
Entity Type	Other Partnership
ABN Status	Active
ATO Endorsed Charity Type	Not endorsed
Goods & Services (GST)	No
Endorsed as DGR	No
Tax Concessions	No tax concessions
Main Business Location Postcode	6153 WA
ACNC Registration	No

Associate Details

Name	Relationship Type
Mr Levon Polinelli	Partner
Ms Angela Mary Claire Thompson	Partner

Program Summary

The Lucky Cat will curate a new independent venue and program for FringeWORLD 2018 at the Perth Town Hall.

Program Description

The Lucky Cat at Perth Town Hall

Date:	27 January – 25 February 2018
Venue:	Perth Town Hall
Anticipated attendance:	45,000 attendees across free & ticketed programs
Ticket price:	\$20.00 / Free-to-the-public

The Lucky Cat plan to transform Perth Town Hall in to a vibrant destination hub with a pop up bar, food trucks, roving entertainment and weekend markets in the Undercroft, alongside a ticketed program of over fifty shows across twenty-six nights.

The Lucky Cat aim to provide a high quality venue to local artists, allowing them professional development opportunities performing alongside interstate and international artists. Organisers aim to foster collaborations between artists, and expose them to a wide audience.

Previous City of Perth Support

The project has not previously been submitted for funding.

Sponsorship Benefits

Organisers will provide the below benefits for the requested funding:

- Logo recognition;
- Opportunity to display signage;
- Social media and digital promotion opportunities; and
- A full page advertisement in the printed guide.

Arts Grants Round 2 (\$10, 000 - \$30,000) Assessment Score Card

The application was assessed by a four person assessment panel and the scoring has been averaged for each outcome.

CULTURAL OUTCOMES		SCORE
Does the project demonstrate a high quality arts project and personnel?		1.75
Facilitates meaningful collaborations which contribute to building and sustaining a strong local arts economy		2.25
Does the project provide professional development opportunities for local artists and/or cultural workers?		1.75
Does the project reflect new practices through engagement of new forms of technology and/or multidisciplinary art forms?		1.25
Does the project utilise innovative strategies to widen audience engagement?		1.75
Encourages engagement and participation of the local arts community		2.25
ECONOMIC OUTCOMES		
Does the project contribute to a unique cultural tourism offering for local, national and international audiences?		2
Contribution to building and sustaining a local arts economy		1.5
COMMUNITY AND SOCIAL OUTCOMES		
What is the level of anticipated community benefits for the project?		2
Does the project increase access to and opportunities to participate in cultural life?		2.25
Does the project challenge established understanding through exploration and exchanging ideas?		1.75
ENVIRONMENTAL AND PLACE OUTCOMES		
Does the project activate public spaces with dynamic cultural programming?		3.25
Does the project activate underutilised locations or locations prioritised for activation by the City in interesting and engaging ways?		2.5
CIVIC OUTCOMES		
Does the project increase visibility and understanding of the City's cultural heritage and its precincts through immersive projects and interventions?		1.5
Does the project deliver innovative arts activity that represents Perth's unique cultural identity?		2.5
ORGANISATIONAL COMPETENCY		
Are the project plan and budget realistic and value for money?		1.75
Does the applicant have a demonstrated capacity to undertake all aspects of the project including evaluating and documenting the results?		1.25
Does the project demonstrate financial viability and/or sustainability via evidence of support from other government agencies, business or community organisations?		1.5
To what extent does the proposal contribute towards the achievement of the Strategic Community Goals endorsed by Council?		1.75
TOTAL ASSESSMENT SCORE 36.5 out of 76 (48%)		

Assessment Panel comments:

- While the Panel was positive about the proposal to activate the Perth Town Hall over FringeWORLD, plans to include pop up bars and food trucks do not meet with the City's strategy to support bricks and mortar businesses;
- The application did not score above the minimum assessment score of 56% required for support and the available budget has been expended on higher ranking applications.

Arts Grants Round 2 | 2017-18 | WA BALLET

Applicant	West Australian Ballet Company Inc.
Project Title	Great Leaps Access and Education program
Project Start Date	01/01/2018
Project End Date	31/12/2018
Venues	His Majesty's Theatre, Hay Street, Perth West Australian Ballet Centre, Maylands, Perth
Estimated attendance	5,790 attendees
Total Project Cost	\$100,500
Total Amount Requested	\$30,000 (30% of the total project budget)
Grant Category	Arts Grants (\$10,001 - \$30,000)
Recommendation	Decline
Recommended amount	\$0
Assessment Score	34.25 out of 76 (45%)

Applicant Details*Information from the Australian Business Register*

ABN	55 023 843 043
Entity Name	West Australian Ballet Company
Entity Type	Other Incorporated Entity
ABN Status	Active
ATO Endorsed Charity Type	Charity
Goods & Services (GST)	Yes
Endorsed as DGR	Yes
Tax Concessions	FBT Rebate, GST Concession, Income Tax Exemption
Main Business Location Postcode	6051 WA
ACNC Registration	Registered

Associate Details

Name	Relationship Type
Mr John Leslie Langoulant	Director
Ms Patricia Anne Wyn-Jones	Public Officer

Program Description

West Australian Ballet (WAB) is the State ballet company of Western Australia. The company was founded in 1952 and is one of the oldest ballet companies in Australia.

WAB runs Great Leaps, a free membership program which enables young dance students across the State to connect with WAB through a program of engagement and development activities.

Program Summary

Great Leaps membership

Date:	1 January – 31 December 2018
Venue:	N/A
Anticipated attendance:	1,600 members
Ticket price:	Free

Great Leaps is for dance students (aged five-seventeen years), enabling them to connect with the Company through initiatives including discounted tickets to performances, opportunities to meet professional ballet dancers, reduced fees for workshops, discounts on merchandise, opportunities to audition for roles in WAB's productions and direct communication about everything happening at the Company. WAB aims to have at least 1,600 registered Great Leaps members in 2018.

Teacher's Event

Date:	19 May 2018
Time:	6.30pm-7.30pm
Venue:	His Majesty's Theatre
Anticipated attendance:	40 attendees
Ticket price:	Free

The annual, free Teacher's Event invites teachers across dance schools in WA to network and access a professional development opportunity.

Open Day and other workshops

Date:	15 January – 5 October 2018
Venue:	West Australian Ballet Centre, Maylands
Anticipated attendance:	550 attendees
Ticket price:	One-off workshops range from \$15-\$30, full-day activities range from \$25-\$50, and the Masterclass program, which runs across the whole year is \$250 for Great Leaps members.

The Great Leaps Open Day, School Holiday Workshops, Masterclass Program and other workshops offers members a variety of training experience across all levels. Great Leaps members have the opportunity to learn from WAB's artistic staff, professional dancers and teaching artists, to meet with and create connections with students from other schools, and to watch WAB's professional dancers and artists at work in the studios at the West Australian Ballet Centre, and His Majesty's Theatre.

Great Leaps performance discounted tickets

Date: 1 January – 31 December 2018
 Venue: His Majesty's Theatre
 Anticipated attendance: 3,600 attendees
 Ticket price: Adults \$74.00; Concession \$15.00

Great Leaps membership allows dance students to buy tickets at a significantly discounted rate (\$15 a ticket) twice a year to any main stage performance at His Majesty's Theatre, improving accessibility for all children to see a professional ballet production.

Previous City of Perth Support

Support for the last five years is as follows:

Year	Amount
2013	\$54,496
2014	\$55,857
2015	\$57,253
2016	\$55,000
2017	\$55,000
TOTAL	\$277,606

Sponsorship Benefits

Organisers will provide the below benefits for the requested funding:

- Logo acknowledgement on WAB marketing and promotional materials, including the 2018 season brochure, performance programs and 'Applause board' for all His Majesty's Theatre main stage seasons in 2018;
- Logo acknowledgement on project-specific 'Access' marketing materials;
- Opportunity to display City of Perth signage at all related events;
- Dedicated half-page, full-colour City of Perth advertisement in souvenir programs;
- City of Perth logo included on WAB website with link to CoP's own website;
- Opportunities for City of Perth to be acknowledged via WAB social media channels;
- Opportunities for the City of Perth to be acknowledged where appropriate in digital newsletters ('Straight to the Pointe' and 'Backstage at the Ballet') sent to WAB subscribers and patrons.

Arts Grants Round 2 (\$10, 000 - \$30,000) Assessment Score Card

The application was assessed by a four person assessment panel and the scoring has been averaged for each outcome.

CULTURAL OUTCOMES		SCORE
Does the project demonstrate a high quality arts project and personnel?		2.75
Facilitates meaningful collaborations which contribute to building and sustaining a strong local arts economy		2
Does the project provide professional development opportunities for local artists and/or cultural workers?		2.5
Does the project reflect new practices through engagement of new forms of technology and/or multidisciplinary art forms?		0.5
Does the project utilise innovative strategies to widen audience engagement?		1.25
Encourages engagement and participation of the local arts community		2
ECONOMIC OUTCOMES		
Does the project contribute to a unique cultural tourism offering for local, national and international audiences?		1.25
Contribution to building and sustaining a local arts economy		2
COMMUNITY AND SOCIAL OUTCOMES		
What is the level of anticipated community benefits for the project?		1.75
Does the project increase access to and opportunities to participate in cultural life?		2
Does the project challenge established understanding through exploration and exchanging ideas?		1.75
ENVIRONMENTAL AND PLACE OUTCOMES		
Does the project activate public spaces with dynamic cultural programming?		1
Does the project activate underutilised locations or locations prioritised for activation by the City in interesting and engaging ways?		2
CIVIC OUTCOMES		
Does the project increase visibility and understanding of the City's cultural heritage and its precincts through immersive projects and interventions?		1.5
Does the project deliver innovative arts activity that represents Perth's unique cultural identity?		1.25
ORGANISATIONAL COMPETENCY		
Are the project plan and budget realistic and value for money?		2.5
Does the applicant have a demonstrated capacity to undertake all aspects of the project including evaluating and documenting the results?		3.25
Does the project demonstrate financial viability and/or sustainability via evidence of support from other government agencies, business or community organisations?		1
To what extent does the proposal contribute towards the achievement of the Strategic Community Goals endorsed by Council?		2
TOTAL ASSESSMENT SCORE 34.25 out of 76 (45%)		

Assessment Panel comments:

- While the City has a history of supporting WA Ballet, the Community and Social Outcomes of the application were assessed as low, as the proposed project is targeted to a very specific interest group, without broad community benefit and engagement;
- The components of the Great Leaps program have limited impact within the City of Perth Local Government Area;
- The event budget was noted to be incomplete as it did not list anticipated income;
- The application did not score above the minimum assessment score of 56% required for support and the available budget has been expended on higher ranking applications.

Arts Grants Round 2 | 2017-18 | Perth Cup Photography

Applicant	Australasian Photographic Association
Project Title	Perth Cup 2018 Photographic Competition
Project Start Date	16/10/2017
Project End Date	29/06/2018
Venues	Perth Town Hall
Estimated attendance	3,100 attendees
Total Project Cost	\$75,000
Total Amount Requested	\$20,000 (27% of the total project budget)
Grant Category	Arts Grants (\$10,001 - \$30,000)
Recommendation	Decline
Recommended amount	\$0
Assessment Score	33 out of 76 (43%)

Applicant Details*Information from the Australian Business Register*

ABN	29 351 284 152
Entity Name	Australasian Photographic Association Inc.
Entity Type	Other Incorporated Entity
ABN Status	Active
ATO Endorsed Charity Type	Not endorsed
Goods & Services (GST)	No
Endorsed as DGR	No
Tax Concessions	No tax concessions
Main Business Location Postcode	6062 WA
ACNC Registration	No

Associate Details

Name	Relationship Type
Ms Dan Zhou	Office Bearer of a club/association

Program Summary

The Australasian Photographic Association will present the Perth Cup 2018 Photographic Competition and Awards, the fifth Awards since the competition was established in 2009.

Program Description

The Competition encourages photographers to observe and record the characteristics of Perth, its architecture, lifestyle, people and multicultural heritage. Competition categories will include Perth Landscape, Perth Events and Mobile Phone Photography.

Perth Cup 2018 Photographic Competition Exhibition

Date: 9 June – 22 June 2018
 Time: 9.00am – 4.00pm
 Venue: Perth Town Hall
 Anticipated attendance: 2,000 attendees
 Ticket price: Free-to-the-public

Organisers anticipate 200 entries and participants are able to enter the competition for a small entry fee of \$30 and \$15 (concession). The free-to-the-public photographic exhibition of the winning entries will be held at Perth Town Hall for two weeks commencing 9 June 2018.

Perth Cup 2018 Photographic Competition Award Night Banquet Dinner

Date: 16 June 2018
 Time: 6.00pm – 11.00pm
 Venue: Perth Town Hall
 Anticipated attendance: 100 attendees
 Ticket price: \$100 adult; \$50 concession

The Awards Night will be attended by competition winners, sponsors, photographers and APA members. A group of renowned Chinese photographers will be invited to Perth for the Awards and spend ten days in Perth to capture Perth-based imagery.

Previous City of Perth Support

Support for the last five years is as follows:

Year	Amount
2013	\$2,000
2014	\$0
2015	\$4,000
2016	\$0
2017	\$0
TOTAL	\$6,000

Sponsorship Benefits

Organisers will provide the below benefits for the requested funding:

- City of Perth's name and Crest will be used in the title of the project as "Perth Cup 2018" and all promotional materials, publications, advertisements and prize certificates;
- Logo acknowledgement and hyperlink included on the APA website;
- Opportunity to display signage;
- Social media acknowledgment and digital promotion opportunities;
- Opportunity for the Lord Mayor, or nominated representative, to be invited to present the Awards;
- All prize winning photos will be kept on a database and can be used for free by the City of Perth on its publication and promotional materials for non-commercial purposes for two years during 2018-2020. Copyrights of the photos will be reserved to the photographers.

Arts Grants Round 2 (\$10, 000 - \$30,000) Assessment Score Card

The application was assessed by a four person assessment panel and the scoring has been averaged for each outcome.

CULTURAL OUTCOMES	SCORE
Does the project demonstrate a high quality arts project and personnel?	1.75
Facilitates meaningful collaborations which contribute to building and sustaining a strong local arts economy	2
Does the project provide professional development opportunities for local artists and/or cultural workers?	1.75
Does the project reflect new practices through engagement of new forms of technology and/or multidisciplinary art forms?	0.75
Does the project utilise innovative strategies to widen audience engagement?	1
Encourages engagement and participation of the local arts community	1.75
ECONOMIC OUTCOMES	
Does the project contribute to a unique cultural tourism offering for local, national and international audiences?	2.25
Contribution to building and sustaining a local arts economy	1
COMMUNITY AND SOCIAL OUTCOMES	
What is the level of anticipated community benefits for the project?	2
Does the project increase access to and opportunities to participate in cultural life?	2.25
Does the project challenge established understanding through exploration and exchanging ideas?	1.5
ENVIRONMENTAL AND PLACE OUTCOMES	
Does the project activate public spaces with dynamic cultural programming?	4
Does the project activate underutilised locations or locations prioritised for activation by the City in interesting and engaging ways?	2
CIVIC OUTCOMES2	
Does the project increase visibility and understanding of the City's cultural heritage and its precincts through immersive projects and interventions?	2
Does the project deliver innovative arts activity that represents Perth's unique cultural identity?	1
ORGANISATIONAL COMPETENCY	
Are the project plan and budget realistic and value for money?	1
Does the applicant have a demonstrated capacity to undertake all aspects of the project including evaluating and documenting the results?	2.5
Does the project demonstrate financial viability and/or sustainability via evidence of support from other government agencies, business or community organisations?	1
To what extent does the proposal contribute towards the achievement of the Strategic Community Goals endorsed by Council?	1.5
TOTAL ASSESSMENT SCORE 33 out of 76 (43%)	

Assessment Panel comments:

- The Assessment Panel noted that the marketing channels identified by the applicant were perceived as limited, and the Panel were concerned the event would not reach a broad audience;
- The application did not score above the minimum assessment score of 56% required for support and the available budget has been expended on higher ranking applications.

Arts Grants Round 2 | 2017-18 | ART GALLERY OF WESTERN AUSTRALIA FOUNDATION

Applicant	Art Gallery of Western Australia Foundation
Project Title	ART BALL presented by VOGUE Australia in support of the AGWA Foundation
Project Start Date	26/05/2018
Project End Date	26/05/2018
Venues	The Art Gallery of Western Australia
Estimated attendance	800 attendees
Total Project Cost	\$218,000
Total Amount Requested	\$30,000 (14% of the total project budget)
Grant Category	Arts Grants (\$10,001 - \$30,000)
Recommendation	Decline
Recommended amount	\$0
Assessment Score	28.75 out of 76 (38%)

Applicant Details*Information from the Australian Business Register*

ABN	63 876 434 375
Entity Name	Art Gallery Of Western Australia Foundation
Entity Type	Other Incorporated Entity
ABN Status	Active
ATO Endorsed Charity Type	Charity
Goods & Services (GST)	Yes
Endorsed as DGR	Yes (Items 1 & 4)
Tax Concessions	FBT Rebate, GST Concession, Income Tax Exemption
Main Business Location Postcode	6000 WA
ACNC Registration	Registered

Associate Details

Name	
No Associates registered	

Program Summary

ART BALL is an annual, black-tie, cocktail-style ball event held at the Art Gallery of Western Australia (AGWA).

Program Description

ART BALL presented by VOGUE Australia in support of the AGWA Foundation

Date: 26 May 2018
 Time: 7.00pm - midnight
 Venue: Art Gallery of Western Australia
 Anticipated attendance: 800 attendees
 Ticket price: \$250.00

ART BALL is an initiative loosely modelled on the Met Gala, which is held at the Metropolitan Museum of Art in New York to raise funds for the Costume Institute. The event runs for one evening and organisers state that they aim to delight the audience with a program of entertainment, music acts, numerous performance art related activations, beverages and canapé style food service.

A key objective of the event is to raise funds for the AGWA Foundation that directly assists in the acquisition of new artworks for the gallery. The event is also positioned as an audience development activity and is designed to attract a younger demographic to AGWA.

Previous City of Perth Support

Support for the last five years is as follows:

Year	Amount
2013	\$0
2014	\$0
2015	\$0
2016	\$0
2017	\$1,500
TOTAL	\$1,500

Sponsorship Benefits

Organisers will provide the below benefits for the requested funding:

- Logo inclusion on event website including a hyperlink to the City of Perth website;
- Logo inclusion on digital signage (logo loop);
- Logo inclusion on media release;
- Acknowledgement of support via the ART BALL Facebook page and other social media (over 1,000 followers);
- Verbal acknowledgement by AGWA Director in speech on the night;
- Permission to use the ART BALL logo to acknowledge your support.

Arts Grants Round 2 (\$10,000 - \$30,000) Assessment Score Card

The application was assessed by a four person assessment panel and the scoring has been averaged for each outcome.

CULTURAL OUTCOMES		SCORE
Does the project demonstrate a high quality arts project and personnel?		1.5
Facilitates meaningful collaborations which contribute to building and sustaining a strong local arts economy		1.5
Does the project provide professional development opportunities for local artists and/or cultural workers?		1
Does the project reflect new practices through engagement of new forms of technology and/or multidisciplinary art forms?		1
Does the project utilise innovative strategies to widen audience engagement?		1.25
Encourages engagement and participation of the local arts community		1.25
ECONOMIC OUTCOMES		
Does the project contribute to a unique cultural tourism offering for local, national and international audiences?		1.25
Contribution to building and sustaining a local arts economy		1.5
COMMUNITY AND SOCIAL OUTCOMES		
What is the level of anticipated community benefits for the project?		1
Does the project increase access to and opportunities to participate in cultural life?		1
Does the project challenge established understanding through exploration and exchanging ideas?		1.25
ENVIRONMENTAL AND PLACE OUTCOMES		
Does the project activate public spaces with dynamic cultural programming?		1.75
Does the project activate underutilised locations or locations prioritised for activation by the City in interesting and engaging ways?		1.25
CIVIC OUTCOMES		
Does the project increase visibility and understanding of the City's cultural heritage and its precincts through immersive projects and interventions?		0.5
Does the project deliver innovative arts activity that represents Perth's cultural identity?		2
ORGANISATIONAL COMPETENCY		
Are the project plan and budget realistic and value for money?		3
Does the applicant have a demonstrated capacity to undertake all aspects of the project including evaluating and documenting the results?		2.75
Does the project demonstrate financial viability and/or sustainability via evidence of support from other government agencies, business or community organisations?		2.75
To what extent does the proposal contribute towards the achievement of the Strategic Community Goals endorsed by Council?		1.25
TOTAL ASSESSMENT SCORE 28.75 out of 76 (38%)		

Assessment Panel comments:

- Art Ball is a well-executed event and an important opportunity for Art Gallery of WA to engage with a younger, developing philanthropic community;
- The benefits to the broad community are limited, the event lacks community accessibility and generates limited community and social outcomes;
- The application did not score above the minimum assessment score of 56% required for support and the available budget has been expended on higher ranking applications.

Agenda **Event Sponsorship Round 2 (2017-18)**
Item 13.8

Recommendation:

That Council:

1. **APPROVES** sponsorship of \$206,000 (excluding GST) to the following applicants:
 - 1.1 ***HBF Health Limited for HBF Run for a Reason (\$36,500);***
 - 1.2 ***Fairfax Media Publications Pty Ltd for Night Noodle Markets (\$26,000);***
 - 1.3 ***Chung Wah Association for Chinese New Year Fair (\$60,000);***
 - 1.4 ***Brookfield Commercial Operations for Brookfield Winter Lights Festival (\$20,000);***
 - 1.5 ***The Home Away From Home Incorporated and Ronald McDonald House for Perth Ramble (\$8,500);***
 - 1.6 ***Buddha's Light International Association Western Australia Incorporated for Buddha's Birthday & Multicultural Festival (\$20,000);***
 - 1.7 ***Harry Perkins Institute Of Medical Research Inc. for Hawaiian Walk for Women's Cancer (\$5,000);***
 - 1.8 ***Japan Festival Association in Perth Inc. for Perth Japan Festival Matsuri 2018 (\$10,000);***
 - 1.9 ***Living Stone Foundation Inc. for Young Butchers Picnic (\$10,000);***
 - 1.10 ***Tee-Ball Association of WA Inc. for Tee-Ball State Championships (\$5,000); and***
 - 1.11 ***The Trustee for Mother's Day Classic Foundation for Perth Mother's Day Classic (\$5,000).***

2. **DECLINES** sponsorship to the following applicants:
 - 2.1 ***The Trustee for the Olszowy Family Trust for Indonesian Multicultural Harmony Day;***
 - 2.2 ***Perth Glendi Association of WA for Greek Festival, Perth Glendi;***
 - 2.3 ***Marcio Paulino Mendes for Brazilian Carnaval 2018;***
 - 2.4 ***Western Australian Swimming Association Inc. for Swim the Swan; and***
 - 2.5 ***Hellenic Community of WA Inc. for Greek Orthodox Easter Celebration.***

3. **NOTES** the provisional list of sponsorship benefits contained in the Detailed Officer Assessment in Attachment 13.8A;

4. **AUTHORISES** the Chief Executive Officer (or an appointed delegate) to negotiate with the applicant the final list of sponsorship benefits for inclusion in the agreement according to the Council approved funding amount; and

5. NOTES that a detailed acquittal report, including any supporting material, will be submitted to the City of Perth four months following the completion of each supported project.

At the Marketing, Sponsorship and International Engagement Committee held on 7 November 2017, the Committee agreed to amend point one of the officer recommendation, as follows:

1. APPROVES sponsorship of ~~\$200,000~~ \$206,000 (excluding GST) to the following applicants:
 - 1.1 HBF Health Limited for HBF Run for a Reason (\$36,500);
 - 1.2 Fairfax Media Publications Pty Ltd for Night Noodle Markets ~~(\$30,000)~~ (\$26,000);
 - 1.3 Chung Wah Association for Chinese New Year Fair ~~(\$50,000)~~ (\$60,000);
 - 1.4 Brookfield Commercial Operations for Brookfield Winter Lights Festival (\$20,000);
 - 1.5 The Home Away From Home Incorporated and Ronald McDonald House for Perth Ramble (\$8,500);
 - 1.6 Buddha's Light International Association Western Australia Incorporated for Buddha's Birthday & Multicultural Festival (\$20,000);
 - 1.7 Harry Perkins Institute Of Medical Research Inc. for Hawaiian Walk for Women's Cancer (\$5,000);
 - 1.8 Japan Festival Association in Perth Inc. for Perth Japan Festival Matsuri 2018 (\$10,000);
 - 1.9 Living Stone Foundation Inc. for Young Butchers Picnic (\$10,000);
 - 1.10 Tee-Ball Association of WA Inc. for Tee-Ball State Championships (\$5,000); and
 - 1.11 The Trustee for Mother's Day Classic Foundation for Perth Mother's Day Classic (\$5,000).

Reason: The Committee agreed on the reduction of the Night Noodle Markets sponsorship until greater local content is sourced. The Committee also determined that the Chung Wah Association sponsorship should remain at a similar amount to previous years' sponsorships.

Committee Meeting Note: An additional \$6,000 was sourced from the remaining budget for Event Sponsorship Round 2.

FILE REFERENCE: P1032438#02
 REPORTING UNIT: Business Support and Sponsorship
 RESPONSIBLE DIRECTORATE: Economic Development and Activation
 DATE: 18 October 2017
 ATTACHMENT/S: Attachment 13.8A - Detailed Officer Assessment

Council Role:

- | | | |
|-------------------------------------|-----------|--|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input checked="" type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |

Legislation

Integrated Planning and Reporting Framework Implications

Goal 1	A city for people
Goal 6	A city that celebrates its diverse cultural identity
Goal 8	A city that delivers for its community

Policy No and Name:

Purpose and Background:

- Round 1 (for projects taking place between 1 July 2017 and 31 January 2018); and
- Round 2 (for projects taking place between 1 February 2018 and 31 August 2018).

Details:

The City received 16 applications in Round 2 of Sponsorship 2017/18, as follows:

RANK	APPLICANT	PROJECT	REMLAN	ASSESSMENT SCORE	AMOUNT REQUESTED	RECOMMENDATION
1	HBF Health Limited	HBF Run for a Reason	\$1.178M (Direct) \$1.905M (Total)	76%	\$37,500	\$36,500
2	Fairfax Media Publications Pty Ltd	Night Noodle Markets	\$9.375M (Direct); \$15.159M (Total)	76%	\$50,000	\$30,000
3	Chung Wah Association	Chinese New Year Fair	\$1.612M (Direct); \$2.605M (Total)	74%	\$75,000	\$50,000
4	Brookfield Commercial Operations	Brookfield Winter Lights Festival	\$2.658M (Direct); \$4.298M (Total)	73%	\$30,000	\$20,000
5	The Home Away From Home Inc & Ronald Mcdonald House	Perth Ramble	\$0.601M (Direct); \$0.973M (Total)	66%	\$10,000	\$8,500
6	Buddha's Light International Association Western Australia Incorporated	Buddha's Birthday & Multicultural Festival	\$1.825M (Direct); \$2.951M (Total)	60%	\$50,000	\$20,000
7	Harry Perkins Institute Of Medical Research Inc	Hawaiian Walk for Women's Cancer	\$0.053M (Direct); \$0.087M (Total)	60%	\$50,000	\$5,000
8	Japan Festival Association in Perth Inc.	Perth Japan Festival Matsuri 2018	\$1.050M (Direct) \$1.698M (Total)	59%	\$10,000	\$10,000
9	Living Stone Foundation Inc.	Young Butchers Picnic	\$0.350M (Direct); \$0.566M (Total)	56%	\$20,000	\$10,000
10	Tee-Ball Association of WA Inc.	Tee-Ball State Championships	\$0.350M (Direct); \$0.566M (Total)	55%	\$5,000	\$5,000
11	The Trustee for Mother's Day Classic Foundation	Perth Mother's Day Classic	\$0.125M (Direct); \$0.202M (Total)	54%	\$30,000	\$5,000
12	The Trustee For The Olszowy Family Trust	Indonesian Multicultural Harmony Day	\$0.339M (Direct); \$0.548M (Total)	53%	\$35,000	Decline
13	Perth Glendi Association of WA	Greek Festival, Perth Glendi	\$0.848M (Direct); \$1.371M (Total)	51%	\$40,000	Decline
14	Marcio Paulino Mendes	Brazilian Carnaval	\$0.085M (Direct); \$0.137M (Total)	49%	\$5,000	Decline

RANK	APPLICANT	PROJECT	REMPAN	ASSESSMENT SCORE	AMOUNT REQUESTED	RECOMMENDATION
15	Western Australian Swimming Association Inc	Swim the Swan	\$0.024M (Direct); \$0.039M (Total)	48%	\$10,000	Decline
16	Hellenic Community of WA Inc	Greek Orthodox Easter Celebration	\$0.001M (Direct); \$0.002M (Total)	40%	\$15,000	Decline
TOTAL					<u>\$472,500</u> <u>Requested</u>	<u>\$200,000</u> <u>Recommended</u>

The 16 applications requested support totalling \$472,500, with an available budget of \$200,000 for Round 2. Of the sixteen applications received, eleven are recommended for approval and five for decline.

All applications were assessed by a three person assessment panel consisting of members from the City of Perth's Economic Development, Business Support and Sponsorship, and Sustainability Units. A Detailed Officer Assessment of all applications is included in Attachment 13.8A. The applications were also assessed using the schema of measurable outcomes for cultural engagement, developed by the Cultural Development Network.

Financial Implications:

ACCOUNT NO:	93E170007901
BUDGET ITEM:	Event Rounds
BUDGETED AMOUNT:	\$390,000
AMOUNT SPENT TO DATE:	\$184,000
PROPOSED COST:	\$200,000
BALANCE REMAINING:	\$ 6,000
ANNUAL MAINTENANCE:	N/A
ESTIMATED WHOLE OF LIFE COST:	N/A

All figures quoted in this report are exclusive of GST.

Comments:

The City received a strong response for the second round of event sponsorship. Due to an oversubscription of funding requests submitted, the assessment process was highly competitive and only those applications with an assessment score of 54% or greater were recommended for support.

The Assessment Panel is confident the projects recommended for support will diversify and complement the existing offering within the city and achieve significant outcomes including activation, social, cultural and economic returns for the city.

Event Sponsorship Round 2 | 2017-18 | HBF RUN FOR A REASON

Applicant	HBF Health Ltd		
Event Title	HBF Run for a Reason		
Event Start Date	27/05/2018	Start time	5.45am
Event End Date	27/05/2018	End time	12.00 noon
Venues	Perth CBD; Gloucester Park		
Estimated attendance	38,500		
Ticket Price	\$49.00		
Total Project Cost	\$2,037,000		
Total Amount Requested	\$37,500 (2% of the total project cost)		
REMPPLAN Impact (Direct)	\$1.178M	REMPPLAN Total	\$1.905M
Recommendation	Approval		
Recommended amount	36,500 (2% of the total project cost)		
Assessment Score	48.33 out of 64 (76%)		

Event Summary

The HBF Run for a Reason is an annual fundraising run, walk or jog though the City to raise funds for charity.

Applicant Details

Information from the Australian Business Register

ABN	11 126 884 786
Entity Name	HBF Health Limited
Entity Type	Australian Public Company
ABN Status	Active
ATO Endorsed Charity Type	Not endorsed
Goods & Services (GST)	Yes
Endorsed as DGR	No
Tax Concessions	No tax concessions
Main Business Location Postcode	6000
Main Business Location State	WA

Associate Details

Name	Relationship Type
Dr Rodney Maxwell Moore	Director
Mr Anthony Frank Crawford	Director
Mr Brent Michael Stewart	Director
Mr John Van Der Wielen	Director
Mr Richard England	Director
Mr Verran David Fehlberg	Company Secretary
Mr Warren Andrew Linnell	Public Officer
Ms Helen Kurincic	Director
Ms Lisa Michelle Fitzpatrick	Director
Ms Mary Woodford	Director
Ms Valerie Anne Davies	Director

Event Description

The 2018 HBF Run for a Reason will take place on Sunday 27 May. The event aims to attract 38,500 participants and to raise over \$1.2 million for WA charities.

The HBF Run for a Reason has three distances where participants can walk, jog, run or wheel (prams or wheelchairs) in the half marathon, 12km or 4km.

All distances start in the Perth CBD on the intersection of William and Hay Streets and conclude at Gloucester Park. A bag drop is stationed at Forrest Place Mall which over 15,000 participants utilise. There are shuttle buses post-event to return participants to the CBD where they can collect their bags and spend time in the City before returning home.

The event is not for profit and all of the funds raised go directly back to West Australian health related charities. The HBF Run for a Reason has raised over \$8 million in the previous eight years. HBF Run for a Reason supports four charities - Cancer Council WA, Diabetes WA, Heart Foundation WA and Lifeline WA.

Previous City of Perth Support

Sponsorship for the last five years is as follows:

Year	Amount
2013	\$25,000
2014	\$25,000
2015	\$25,000
2016	\$25,000
2017	\$35,000
TOTAL	\$135,000

Sponsorship Benefits

Organisers are offering the following benefits for the requested sponsorship:

- Access to the event for the City of Perth Digital team to produce content at our own cost;
- Official host of the start area and naming rights to start area stage – “City of Perth Start Stage” (HBF to produce specific branded stage signage as per 2017);
- Opportunity to have City of Perth activation around the start line;
- Opportunity for oncourse entertainment zone (e.g. City of Perth Band);
- Opportunity for the Lord Mayor, or representative, to address participants at start area;
- Inclusion of City of Perth crest on associated marketing collateral including brochures, posters, event pocket guide, participant bib, volunteer t-shirts and start and finish gantry signage (side panels);
- Inclusion of promotional message in one issue of e-newsletter to participant database;
- Logo and hyperlink on the home page of the event website and logo, blurb and hyperlink on the sponsors page of the event website;
- Inclusion of City of Perth promotional video on big screens at the Event Centre, start area and finish line;
- Signage opportunities including fencing panels/tear drop flags in start and finish gantries;
- Acknowledgment via PA announcements;
- Opportunity to promote CPP car park offer to all participants as the preferred event day car park with a preferred parking offer;
- The City to receive access to post-event research conducted by event organisers
- Opportunity for City of Perth employees to take part in the event;
- Official host of the bag drop area ‘City of Perth Bag Drop’ located in Forrest Place;
- Opportunity to showcase specific marketing messages or event at the three-day Event Centre (PCEC) to an audience of over 25,000;
- Opportunity to showcase specific marketing messages or event at the finish line to an audience of over 35,000 participants plus spectators; and
- One Facebook post, one Twitter post and one Instagram post on HBF Run platform promoting the City’s key messages.

Event Sponsorship Round 2: Assessment Score Card

The application was assessed by a three person assessment panel and the scoring has been averaged for each outcome.

CULTURAL OUTCOMES	
Event is accessible to a broad demographic	3
Subtotal 3 out of 4 (75%)	
ECONOMIC OUTCOMES	
Local businesses and traders are given opportunity to actively engage in the event	2.67
Opportunities for City of Perth Parking to benefit from increased visitation and revenue	3.33
Contributes to a strong reputation for Perth as a city that is attractive for investment	3
Provides attendees opportunities to engage with City businesses pre and/or post event	3
Encourages new visitors, specifically those identified as key target markets for the City including Families, Baby Boomers and City workers/ young professionals	3.33
Subtotal 15.33 out of 20 (77%)	
COMMUNITY AND SOCIAL OUTCOMES	
Affordable or free to the public to attend	2
Safe for participants and the public	2.33
Subtotal 4.33 out of 8 (54%)	
ENVIRONMENTAL AND PLACE OUTCOMES	
Environmentally sustainable practices for the event have been adequately addressed	2.67
Increased place activation and use of under-utilised space	3
Subtotal 5.67 out of 8 (71%)	
CIVIC OUTCOMES	
Event complements and diversifies the existing offering within the City	2
Event does not clash or conflict with other events on the events calendar	3.67
Subtotal 5.67 out of 8 (71 %)	
ORGANISATIONAL COMPETENCY	
A realistic, achievable budget	3.33
Applicants proven ability to deliver the project within the timeline	4
A demonstrated variety in funding sources to ensure sustainability of the project	3.67
Level of benefits and recognition offered to the City	3.33
Subtotal 14.33 out of 16 (90%)	
TOTAL ASSESSMENT SCORE 48.33 out of 64 (73%)	

Assessment Panel comments

- Unlike many mass participation events in Australia, the HBF Run for a Reason has experienced continual growth in participation in the event year-on-year since the events inception;
- The event brings vibrancy and activation to the City with clear economic return for local businesses due to it starting and finishing within the City boundaries;
- Organisers provide the City with a sponsor evaluation report to quantify the benefits of investment;

- The City's investment is relatively minor given the scale of the event, and the event delivers multiple benefits to the City in terms of marketing, health and well-being and activation;
- The assessment panel has recommended cash sponsorship of \$36,500 for the event.

Event Sponsorship Round 2 | 2017-18 | NIGHT NOODLE MARKETS

Applicant	Fairfax Media Publications Pty Ltd		
Event Title	Night Noodle Markets		
Event Start Date	16/03/2018	Start time	5.00pm
Event End Date	25/03/2018	End time	10.00pm
Venues	Supreme Court Gardens, Perth		
Estimated attendance	125,000		
Ticket Price	Free to attend		
Total Project Cost	\$612,070		
Total Amount Requested	\$50,000 (8% of the total project cost)		
REMPPLAN Impact (Direct)	\$9.375M	REMPPLAN Total	\$15.159M
Recommendation	Approval		
Recommended amount	\$30,000 (4.9% of the total project budget)		
Assessment Score	48.33 out of 64 (76%)		

Event Summary

Night Noodle Markets is a contemporary hawker-style food market held annually in the City. The event is managed by Fairfax Media and is held in several capital cities across Australia as a series of related events.

Applicant Details*Information from the Australian Business Register*

ABN	33 003 357 720
Entity Name	Fairfax Media Publications Pty Ltd
Entity Type	Australian Private Company
ABN Status	Active
ATO Endorsed Charity Type	Not endorsed
Goods & Services (GST)	Yes
Endorsed as DGR	No
Tax Concessions	No tax concessions
Main Business Location Postcode	2009
Main Business Location State	NSW

Associate Details

Name	Relationship Type
Mr David J Housego	Director
Ms Gail Hambly	Director and Public Officer

Event Description

A free community event, the 2018 Night Noodle Markets will be held for the first time in the Supreme Court Gardens each night from 16 to 25 March after previously being held in Elizabeth Quay. Celebrating Asian cuisine and culture, the Market will include over twenty stalls serving fresh Asian inspired dishes. Food stalls participating in the event are likely to include several City-based bricks and mortar businesses.

The Market will also feature family-friendly live music, DJs, LED-lit dancing dragons, and bespoke dessert creations. Organisers advise that previous events have attracted over 120,000 visitors. Organisers have planned the event dates in order to align with the City's 'Eat Drink Perth' campaign.

Previous City of Perth Support

Sponsorship for the last five years is as follows:

Year	Amount
2013	N/A
2014	N/A
2015	\$50,000
2016	Declined
2017	N/A
TOTAL	\$50,000

Sponsorship Benefits

Organisers have offered the following benefits for the requested sponsorship:

- Logo recognition on all event promotional material;
- Sponsor profile on event website;
- Opportunity to display City of Perth signage at the event;
- Access to the event for the City of Perth Digital team to produce content at our own cost;
- City of Perth crest to appear on the Good Food Month homepage with link to the City's 'Eat Drink Perth' microsite;
- City of Perth crest and /or 'Eat Drink Perth' logo to be include in event signage;
- 'Eat Drink Perth' promotional material to be distributed at Night Noodle Market;
- The Lord Mayor, or nominated representative, to be invited to speak at the Night Noodle Market launch;
- City of Perth and Eat Drink Perth logo to be included in signage at official launch function;
- 2 Facebook posts on the Good Food Month Facebook Page; and
- 1 eDM inclusion within the Good Food Insider eDM.

Event Sponsorship Round 2: Assessment Score Card

The application was assessed by a three person assessment panel and the scoring has been averaged for each outcome.

CULTURAL OUTCOMES	
Event is accessible to a broad demographic	3
Subtotal 3 out of 4 (75%)	
ECONOMIC OUTCOMES	
Local businesses and traders are given opportunity to actively engage in the event	2
Opportunities for City of Perth Parking to benefit from increased visitation and revenue	3.67
Contributes to a strong reputation for Perth as a city that is attractive for investment	3
Provides attendees opportunities to engage with City businesses pre and/or post event	2.67
Encourages new visitors, specifically those identified as key target markets for the City including Families, Baby Boomers and City workers/ young professionals	3.33
Subtotal 14.67 out of 20 (73%)	
COMMUNITY AND SOCIAL OUTCOMES	
Affordable or free to the public to attend	4
Safe for participants and the public	3.33
Subtotal 7.33 out of 8 (92%)	
ENVIRONMENTAL AND PLACE OUTCOMES	
Environmentally sustainable practices for the event have been adequately addressed	2.67
Increased place activation and use of under-utilised space	3
Subtotal 5.67 out of 8 (71%)	
CIVIC OUTCOMES	
Event complements and diversifies the existing offering within the City	2.33
Event does not clash or conflict with other events on the events calendar	2.33
Subtotal 4.66 out of 8 (58%)	
ORGANISATIONAL COMPETENCY	
A realistic, achievable budget	3.67
Applicants proven ability to deliver the project within the timeline	3.67
A demonstrated variety in funding sources to ensure sustainability of the project	3.33
Level of benefits and recognition offered to the City	2.33
Subtotal 13 out of 16 (81%)	
TOTAL ASSESSMENT SCORE 48.33 out of 64 (76%)	

Assessment Panel comments

- Organisers have worked closely with the City of Perth on the 2018 event including securing Supreme Court Gardens for the first time and plan to invite City-based Asian restaurants to participate in the event;
- The event attracts an estimated 120,000 people, with the key demographics of families, baby boomers and City workers aligning with the City's target markets;
- It is anticipated that the event will have flow on impact to City of Perth Parking car parks, and businesses located at Elizabeth Quay and Barrack Street;
- The assessment panel scored this event highly and recommends cash sponsorship of \$30,000.

Event Sponsorship Round 2 | 2017-18 | PERTH CHINESE NEW YEAR FAIR

Applicant	Chung Wah Association		
Event Title	Perth Chinese New Year Fair 2018		
Event Start Date	18/02/2018	Start time	12.00 noon
Event End Date	18/02/2018	End time	9.00pm
Venues	James Street, Lake Street and Northbridge Piazza		
Estimated attendance	38,000 (based on City survey 2017)		
Ticket Price	Free to attend		
Total Project Cost	\$250,000		
Total Amount Requested	\$75,000 (30% of the total project cost)		
REMPAN Impact (Direct)	\$1.612M	REMPAN Total	\$2.605M
Recommendation	Approval		
Recommended amount	\$50,000 (20% of the total project budget)		
Assessment Score	47.66 out of 64 (74%)		

Event Summary

The Perth Chinese New Year Fair is an annual street carnival celebrating Chinese New Year. The event is free to the public to attend and will include stalls, performances and entertainment.

Applicant Details*Information from the Australian Business Register*

ABN	31 621 821 100
Entity Name	Chung Wah Association
Entity Type	Other Incorporated Entity
ABN Status	Active
ATO Endorsed Charity Type	Not endorsed
Goods & Services (GST)	Yes
Endorsed as DGR	No
Tax Concessions	No tax concessions
Main Business Location Postcode	6003
Main Business Location State	WA

Associate Details

Name	Relationship Type
Mr Yew Chuan Ko	Public officer

Event Description

The Chinese New Year Fair will be held on Sunday 18 February 2018 from 12.00 noon to 9.00pm. The event will be held on James Street, Lake Street, the Northbridge Piazza and Chinatown. The Fair will include stalls in James Street offering food, drink, souvenirs and cultural information and demonstrations. Activities on Lake Street will include a games and ride alley, and street activities such as lion and dragon dances and other cultural parades. The event will conclude with a multicultural concert at the Northbridge Piazza.

Organisers will work with the Perth International Arts Festival for the 2018 event to present shows by a visiting Chinese artists as part of the event.

Organisers claim an estimated attendance of 70,000 at the 2017 event; however the City conducted independent measurement of the event through WIFI analytics, showing an attendance of 38,000. In 2018 the City will again undertake independent evaluation of the event to gauge attendance, audience engagement and economic return generated from the event.

Previous City of Perth Support

Sponsorship for the last five years is as follows:

Year	Amount
2013	\$50,000
2014	\$60,000
2015	\$60,000
2016	\$60,000
2017	\$70,000
TOTAL	\$300,000

Sponsorship Benefits

Organisers have offered the following benefits for the requested sponsorship:

- Presenting rights to the event (Chinese New Year Fair presented by the City of Perth);
- Logo recognition on all event promotional material including the advertisement on the Special Chinese New Year Advertising Supplement in the West Australian (over 100,000 issues);
- Sponsor profile on event website;
- Opportunity to display City of Perth signage at the event;
- Access to the event for the City of Perth Digital team to produce content at our own cost;
- Promotion of City of Perth activities through social media, e-newsletters and/ or website;
- City of Perth logo to appear on the event website with a hyperlink to the City of Perth website; and
- Advertisement of City of Perth on one issue of Chung Wah Magazine posted to 1,300 members.

Event Sponsorship Round 2: Assessment Score Card

The application was assessed by a three person assessment panel and the scoring has been averaged for each outcome.

CULTURAL OUTCOMES	
Event is accessible to a broad demographic	2.67
Subtotal 2.67 out of 4 (67%)	
ECONOMIC OUTCOMES	
Local businesses and traders are given opportunity to actively engage in the event	2.67
Opportunities for City of Perth Parking to benefit from increased visitation and revenue	3.33
Contributes to a strong reputation for Perth as a city that is attractive for investment	3
Provides attendees with opportunities to engage with City businesses pre and/or post event	3.67
Encourages new visitors, specifically those identified as key target markets for the City including Families, Baby Boomers and City workers/ young professionals	3.33
Subtotal 16 out of 20 (80%)	
COMMUNITY AND SOCIAL OUTCOMES	
Affordable or free to the public to attend	4
Safe for participants and the public	3.33
Subtotal 7.33 out of 8 (92%)	
ENVIRONMENTAL AND PLACE OUTCOMES	
Environmentally sustainable practices for the event have been adequately addressed	1.67
Increased place activation and use of under-utilised space	3.67
Subtotal 5.34 out of 8 (67%)	
CIVIC OUTCOMES	
Event complements and diversifies the existing offering within the City	3
Event does not clash or conflict with other events on the events calendar	3
Subtotal 6 out of 8 (75%)	
ORGANISATIONAL COMPETENCY	
A realistic, achievable budget	2.33
Applicants proven ability to deliver the project within the timeline	3.33
A demonstrated variety in funding sources to ensure sustainability of the project	2.33
Level of benefits and recognition offered to the City	2.33
Subtotal 10.32 out of 16 (65%)	
TOTAL ASSESSMENT SCORE 47.66 out of 64 (74.48%)	

Assessment Panel comments

- The Chinese New Year Fair is a high value event showcasing the City's cultural diversity;
- The event is accessible to a broad demographic and shows a high level of risk management and event management planning;
- There are no significant additions to the event which would justify additional funding;
- The assessment panel felt that funding for the event should be slightly scaled back to align more with events of a similar scale;
- The assessment panel recommends sponsorship of \$50,000 for this event.

Event Sponsorship Round 2 | 2017-18 | BROOKFIELD WINTER LIGHTS FESTIVAL

Applicant	Brookfield Commercial Operations Pty Ltd		
Event Title	Brookfield Winter Lights Festival		
Event Start Date	06/06/2018	Start time	6.00pm
Event End Date	16/06/2018	End time	11.00pm
Venues	The Brookfield heritage buildings on St Georges Terrace and within the Brookfield Place public spaces		
Estimated attendance	30,000		
Ticket Price	Free to attend		
Total Project Cost	\$330,000		
Total Amount Requested	\$30,000 (9% of the total project cost)		
REMPAN Impact (Direct)	\$2.658M	REMPAN Total	\$4.298M
Recommendation	Approval		
Recommended amount	\$20,000 (6% of the total project budget)		
Assessment Score	46.5 out of 64 (73%)		

Event Summary

The Brookfield Winter Lights Festival is a journey of art and light with the aim of transforming Brookfield Place through installations, projections, exhibitions and interactive performances.

Applicant Details*Information from the Australian Business Register*

ABN	86 120 690 940
Entity Name	Brookfield Commercial Operations Pty Ltd
Entity Type	Australian Private Company
ABN Status	Active
ATO Endorsed Charity Type	Not endorsed
Goods & Services (GST)	Yes
Endorsed as DGR	No
Tax Concessions	No tax concessions
Main Business Location Postcode	2000
Main Business Location State	NSW

Associate Details

Name	Relationship Type
Brookfield Commercial Property Pty Ltd	Company Shareholder
Mr Neil David Olofsson	Company Secretary
Mr Ross Arnold Mcdiven	Director
Mr Shane Andrew Ross	Public Officer

Event Description

The Brookfield Winter Lights Festival will be held nightly from 6 to 16 June 2018.

The Festival is a free community event curated annually under the global Arts Brookfield banner. The event aims to present a world-class cultural experience which brings public space to life. Organisers aim to provide economic returns for local businesses, attract city workers, residents and tourists into the precinct, and further enhance the revitalisation of the Perth CBD.

Located at Brookfield Place, the 2018 Festival will again have projections on both the front and back of the heritage buildings along St Georges Terrace. In addition the event will include a number of art and light installations, exhibitions and interactive performances pieces throughout the Brookfield Place precinct. A mix of local and international artists will be selected to participate.

The Festival is scheduled to align with the City of Perth's Winter Arts Season in order to take advantage of the extensive coverage and strong promotion the City of Perth campaign receives.

Previous City of Perth Support

Sponsorship for the last five years is as follows:

Year	Amount
2013	\$0
2014	\$0
2015	\$0
2016	\$20,000
2017	\$20,000
TOTAL	\$40,000

Sponsorship Benefits

Organisers will provide the following benefits for the requested sponsorship:

- Logo recognition on all event promotional material;
- Logo recognition on event website;
- Sponsor profile on event website;
- Opportunity to display City of Perth signage at the event;
- Access to the event for the City of Perth Digital team to produce content at our own cost;

- City of Perth crest will appear on all event collateral including;
 - the projections on the terrace;
 - social media (including Facebook, Instagram and Twitter);
 - event promotional flyer;
 - event video;
 - lift screen advertising and in print throughout Brookfield managed properties;
- The City of Perth will be recognised as a sponsor on the Brookfield Place website, across social media platforms and in relevant event media releases;
- The City of Perth will be recognised in relevant EDMs to local staff, key tenants contacts and the external Brookfield database; and
- The City of Perth support will be acknowledged during the opening launch.
- Additional sponsorship opportunities can also be discussed.

Event Sponsorship Round 2: Assessment Score Card

The application was assessed by a three person assessment panel and the scoring has been averaged for each outcome.

CULTURAL OUTCOMES	
Event is accessible to a broad demographic	3.33
Subtotal 3.33 out of 4 (83%)	
ECONOMIC OUTCOMES	
Local businesses and traders are given opportunity to actively engage in the event	2
Opportunities for City of Perth Parking to benefit from increased visitation and revenue	2
Contributes to a strong reputation for Perth as a city that is attractive for investment	2
Provides attendees opportunities to engage with City businesses pre and/or post event	3.33
Encourages new visitors, specifically those identified as key target markets for the City including Families, Baby Boomers and City workers/ young professionals	3
Subtotal 12.33 out of 20 (62%)	
COMMUNITY AND SOCIAL OUTCOMES	
Affordable or free to the public to attend	4
Safe for participants and the public	3.33
Subtotal 7.33 out of 8 (92%)	
ENVIRONMENTAL AND PLACE OUTCOMES	
Environmentally sustainable practices for the event have been adequately addressed	1
Increased place activation and use of under-utilised space	2
Subtotal 3 out of 8 (38%)	
CIVIC OUTCOMES	
Event complements and diversifies the existing offering within the City	3
Event does not clash or conflict with other events on the events calendar	4
Subtotal 7 out of 8 (88%)	
ORGANISATIONAL COMPETENCY	
A realistic, achievable budget	3.67
Applicants proven ability to deliver the project within the timeline	3.67
A demonstrated variety in funding sources to ensure sustainability of the project	3.67
Level of benefits and recognition offered to the City	2.50
Subtotal 13.51 out of 16 (84%)	
TOTAL ASSESSMENT SCORE 46.5 out of 64 (73%)	

Assessment Panel comments

- The event will add vibrancy to the City and will align with the City's Winter Arts Season;
- The City would like organisers to investigate carbon offsetting for the additional energy use over the period of the Festival;
- There are no additional elements to the 2018 event which would justify an increase in the level of sponsorship;
- Cash sponsorship of \$20,000 is recommended for the event.

Event Sponsorship Round 2 | 2017-18 | PERTH RAMBLE

Applicant	Ronald McDonald House Perth		
Event Title	Perth Ramble		
Event Start Date	08/04/2018	Start time	11am
Event End Date	08/04/2018	End time	2pm
Venues	Forrest Place start and finish		
Estimated attendance	6,200		
Ticket Price	Approximately \$43 individual, \$160 team		
Total Project Cost	\$38,490		
Total Amount Requested	\$10,000 (26% of the total project cost)		
REMPPLAN Impact (Direct)	\$0.601M	REMPPLAN Total	\$0.973M
Recommendation	Approval		
Recommended amount	\$8,500 (22% of the total project budget)		
Assessment Score	41.94 out of 64 (66%)		

Event Summary

Perth Ramble is a fundraising initiative for the Ronald McDonald House Perth. Participants are engaged in an event that is inspired by a 'treasure hunt' and an 'amazing race', through the Perth CBD.

Applicant Details*Information from the Australian Business Register*

ABN	17 197 600 778
Entity Name	The Home Away From Home Incorporated And Ronald McDonald House
Entity Type	Other incorporated Entity
ABN Status	Active
ATO Endorsed Charity Type	Public Benevolent Institution
Goods & Services (GST)	Yes
Endorsed as DGR	Yes (Item 1)
Tax Concessions	FBT Exemption, GST Concession, Income Tax Exemption
Main Business Location Postcode	6009
Main Business Location State	WA

Associate Details

Name	Relationship Type
Mr Glenn McGregor Baker	Office Bearer of a club/association

Event Description

The Perth Ramble will be held on Sunday 8 April 2018 from 11.00am to 2.00pm.

Participants are given a map of Perth and a set of clues. The answers are designed to take them to different places around the CBD in a race against the clock to get to the end, with opportunities to win prizes throughout the event. The Ramble route has been designed to showcase the ease in which participants can move around the city. Organisers aim to include new landmarks and precincts which may have been unveiled or opened in the 12 months prior to the event, and liaise closely with the City to gain advice on areas prioritised for activation.

Registration fees are applicable for the event and participants raise funds for the Ronald McDonald House. Online registration fees and sponsorships cover the costs of running the event which is managed by volunteers.

2018 will be the 7th Perth Ramble, and the first year that the event is managed by Ronald McDonald House. Organisers believe that it is the only event of its kind and scale in the Perth CBD. Organisers anticipate an attendance of 6,200 at the 2018 event.

Previous City of Perth Support

Sponsorship for the last five years is as follows*:

Year	Amount
2013	\$25,000
2014	\$25,000
2015	\$18,750
2016	\$5,000
2017	\$5,000
TOTAL	\$78,750

*Sponsorship was provided to “Rotary Ramble” who previously managed the event. No sponsorship has been provided to Ronald McDonald House in the last five years.

Sponsorship Benefits

Organisers will provide the following benefits for the requested sponsorship:

- Logo recognition on all event promotional material;
- Logo recognition on event website;
- Sponsor profile on event website;
- Opportunity to display City of Perth signage at the event;
- Access to the event for the City of Perth Digital team to produce content at our own cost;
- Logo to be placed on Perth Ramble Website on sponsor page;
- City of Perth logo to appear on all event promotional material – printed;
- City of Perth logo to appear on all event promotional material - emailed ;
- Promotion of sponsorship on Perth Ramble and RMH Perth social media channels;
- Inclusion of City of Perth branded location stop within the Perth CBD;

- Opportunity to display City of Perth signage at the start and finish of the event;
- Opportunity for Perth Lord Mayor, or representative, to open or close the event and to present prizes to winning teams;
- Invitation to attend post event sponsor appreciation function;
- Opportunity to use the function room at RMH (catering at own cost); and
- Opportunity to work with RMH Perth Media team to create social/newsletter content for City of Perth communications.

Event Sponsorship Round 2: Assessment Score Card

The application was assessed by a three person assessment panel and the scoring has been averaged for each outcome.

CULTURAL OUTCOMES	
Event is accessible to a broad demographic	3
Subtotal 3 out of 4 (75%)	
ECONOMIC OUTCOMES	
Local businesses and traders are given opportunity to actively engage in the event	1.67
Opportunities for City of Perth Parking to benefit from increased visitation and revenue	2.67
Contributes to a strong reputation for Perth as a city that is attractive for investment	1.67
Provides attendees with opportunities to engage with City businesses pre and/or post event	3.33
Encourages new visitors, specifically those identified as key target markets for the City including Families, Baby Boomers and City workers/ young professionals	2.67
Subtotal 12.01 out of 20 (60%)	
COMMUNITY AND SOCIAL OUTCOMES	
Affordable or free to the public to attend	2.33
Safe for participants and the public	3.33
Subtotal 5.6 out of 8 (71%)	
ENVIRONMENTAL AND PLACE OUTCOMES	
Environmentally sustainable practices for the event have been adequately addressed	0.67
Increased place activation and use of under-utilised space	3.67
Subtotal 4.34 out of 8 (54%)	
CIVIC OUTCOMES	
Event complements and diversifies the existing offering within the City	3
Event does not clash or conflict with other events on the events calendar	2.33
Subtotal 5.33 out of 8 (67%)	
ORGANISATIONAL COMPETENCY	
A realistic, achievable budget	3.33
Applicants proven ability to deliver the project within the timeline	3.33
A demonstrated variety in funding sources to ensure sustainability of the project	3
Level of benefits and recognition offered to the City	2
Subtotal 11.66 out of 16 (73%)	
TOTAL ASSESSMENT SCORE 41.94 out of 64 (66%)	

Assessment Panel comments

- The Perth Ramble has been held in the City since 2012;
- A large percentage of participants are families and young professionals - both of which fall within the City of Perth's identified target markets;
- City businesses will be given the opportunity to participate in the event by becoming a 'pit stop' which encourages participants to engage with them during the event;
- The assessment panel recommends cash sponsorship of \$8,500 for the event.

Event Sponsorship Round 2 | 2017-18 | BUDDHA'S BIRTHDAY AND MULTICULTURAL FESTIVAL

Applicant	Buddha's Light International Association		
Event Title	Buddha's Birthday and Multicultural Festival 2018		
Event Start Date	14/04/2018	Start time	10am - 8.30pm
Event End Date	15/04/2018	End time	9am - 5 pm
Venues	Elizabeth Quay		
Estimated attendance	40,000		
Ticket Price	Free to attend		
Total Project Cost	\$212,000		
Total Amount Requested	\$50,000 (24% of the total project cost)		
REMPAN Impact (Direct)	\$1.825M	REMPAN Total	\$2.951M
Recommendation	Approval		
Recommended amount	\$20,000 (9% of the total project budget)		
Assessment Score	38.65 out of 64 (60%)		

Event Summary

Buddha's Light International Association of Western Australia Inc. has been organising the Buddha's Birthday and Multicultural Festival (BBMF) as an annual celebration since 1992. The event has been held at various locations including Supreme Court Gardens, Langley Park, Elizabeth Quay and Fo Guang Shan Buddhist Temple, Maylands.

Organisers advise that the 2017 event attracted over 40,000 local and international visitors to Elizabeth Quay to participate in the event.

Applicant Details

Information from the Australian Business Register

ABN	86 642 350 067
Entity Name	Buddha's Light International Association Western Australia Incorporated
Entity Type	Other Incorporated Entity
ABN Status	Active
ATO Endorsed Charity Type	Charity
Goods & Services (GST)	No
Endorsed as DGR	No
Tax Concessions	FBT Rebate, Income Tax Exemption
Main Business Location Postcode	6051
Main Business Location State	WA

Associate Details

Name	Relationship Type
Mr Jong-Seng Foo	Office Bearer of a club/association

Event Description

Buddha's Birthday and Multicultural festival 2018 will be held at Elizabeth Quay from 14 – 15 April 2018. The event commemorates the birthday of Buddha.

BBMF is a free, family-orientated event, where organisers aim to celebrate the teaching of the Buddha across the two day event program. The event aims to promote multiculturalism and social inclusion and healthy living with vegetarian food, no alcohol and mindfulness activities. The event will also include Dragon and Lion Dances, a Buddha's bathing and prayer ceremony, children's art and craft, mindfulness activities such as Tai Chi, mass meditation and tea meditation and a fireworks display.

BBMF will include performances by over 35 multicultural performance groups and over 400 performers throughout the two days of the event.

Previous City of Perth Support

Sponsorship for the last five years is as follows:

Year	Amount
2013	\$0
2014	\$0
2015	\$39,000
2016	\$39,000
2017	\$39,000
TOTAL	\$117,000

Sponsorship Benefits

Organisers will provide the following benefits for the requested sponsorship:

- Logo recognition on all event promotional material;
- Logo recognition on event website if applicable;
- Sponsor profile on event website if applicable;
- Opportunity to display City of Perth signage at the event;
- Access to the event for the City of Perth Digital team to produce content at our own cost;
- The support of the City to be acknowledged on social media channels;
- Onsite benefits such as dedicated space to carry out on-site leverage activities and demonstration/display opportunities or exhibition space;
- Inclusion in all press releases and other media activities;

- An opportunity for the Lord Mayor, or representative, to officiate at official event functions;
- Verbal recognition of the City of Perth's support;
- Inclusion in all print, outdoor and broadcast advertising, and inclusion on event promotion;
- Inclusions in eDMs or event newsletter;
- The Lord Mayor, or representative, to be invited to speak at the event.

Event Sponsorship Round 2: Assessment Score Card

The application was assessed by a three person assessment panel and the scoring has been averaged for each outcome.

CULTURAL OUTCOMES	
Event is accessible to a broad demographic	2.33
Subtotal 2.33 out of 4 (58%)	
ECONOMIC OUTCOMES	
Local businesses and traders are given opportunity to actively engage in the event	1
Opportunities for City of Perth Parking to benefit from increased visitation and revenue	3
Contributes to a strong reputation for Perth as a city that is attractive for investment	2.33
Provides attendees opportunities to engage with City businesses pre and/or post event	2.67
Encourages new visitors, specifically those identified as key target markets for the City including Families, Baby Boomers and City workers/ young professionals	2.33
Subtotal 11.33 out of 20 (57%)	
COMMUNITY AND SOCIAL OUTCOMES	
Affordable or free to the public to attend	4
Safe for participants and the public	2.67
Subtotal 6.67 out of 8 (83%)	
ENVIRONMENTAL AND PLACE OUTCOMES	
Environmentally sustainable practices for the event have been adequately addressed	2
Increased place activation and use of under-utilised space	1
Subtotal 3 out of 8 (38%)	
CIVIC OUTCOMES	
Event complements and diversifies the existing offering within the City	2.33
Event does not clash or conflict with other events on the events calendar	2.33
Subtotal 4.66 out of 8 (58%)	
ORGANISATIONAL COMPETENCY	
A realistic, achievable budget	3
Applicants proven ability to deliver the project within the timeline	3.33
A demonstrated variety in funding sources to ensure sustainability of the project	2.33
Level of benefits and recognition offered to the City	2
Subtotal 10.66 out of 16 (67%)	
TOTAL ASSESSMENT SCORE 38.65 out of 64 (60%)	

Assessment Panel comments

- The event is free to the public and will attract a broad demographic;
- Organisers have requested an increased level of sponsorship for 2018 with no rationale or justification provided in the application;
- As the event is to be held at Elizabeth Quay which is an MRA owned space, the maximum contribution allowable under the policy is \$20,000;
- Cash sponsorship of \$20,000 is recommended.

Event Sponsorship Round 2 | 2017-18 | HAWAIIAN WALK FOR WOMEN'S CANCER

Applicant	Harry Perkins Institute Of Medical Research Inc.		
Event Title	Hawaiian Walk for Women's Cancer		
Event Start Date	05/05/2018	Start time	5.30am
Event End Date	05/05/2018	End time	8.00pm
Venues	Various, including UWA, Hawaiian shopping centres, Langley Park and Kings Park		
Estimated attendance	3,500		
Ticket Price	\$50.00 registration fee and fundraising minimum of \$1,000		
Total Project Cost	\$437,500		
Total Amount Requested	\$50,000 (11% of the total project budget)		
REMPPLAN Impact (Direct)	\$0.053M	REMPPLAN Total	\$0.087M
Recommendation	Approval		
Recommended amount	\$5,000 (1% of the total project budget)		
Assessment Score	38.31 out of 64 (60%)		

Event Summary

The Harry Perkins Institute of Medical Research held its inaugural Hawaiian Walk for Women's Cancer in 2017. The purpose of the event is to raise funds for charity.

Applicant Details*Information from the Australian Business Register*

ABN	16 823 190 402
Entity Name	Harry Perkins Institute Of Medical Research Inc.
Entity Type	Other Incorporated Entity
ABN Status	Active
ATO Endorsed Charity Type	Health Promotion Charity
Goods & Services (GST)	Yes
Endorsed as DGR	Yes (Item 1)
Tax Concessions	FBT Exemption, GST Concession, Income Tax Exemption
Main Business Location Postcode	6009
Main Business Location State	WA

Associate Details

Name	Relationship Type
Charles Henry Perkins	Office Bearer of a club/association
Mr Antonio Spezzacatena	Office Bearer of a club/association and Public Officer

Event Description

The Hawaiian Walk for Women's Cancer 2018 will be held on Saturday 5 May 2018 from 5.30am to 8.00pm. The walk will start at the University of WA, and will take a route through Nedlands, Shenton Park, Subiaco and Leederville, North Perth, Perth, Victoria Park and returning to the University of WA. Each participant can walk either 30km or the marathon distance of 42km. Hawaiian shopping centres will provide entertainment precincts along the course route, and food stops and a gourmet lunch are also provided for participants.

Participants must commit to a minimum fundraising effort of \$1,000. Organisers hope to raise \$1,500,000 through the event. All funds raised from the event go directly to the Harry Perkins Institute of Medical Research. Funds support the employment and funding of research into better prevention methods and treatments for breast and ovarian cancer.

Previous City of Perth Support

The City of Perth has not previously supported this event.

Sponsorship Benefits

Organisers have offered the following benefits for the requested sponsorship:

- Sponsorship Designations;
 - City of Perth will be a Major Sponsor;
 - City of Perth will be the Presenting Sponsor for the Lunch Stop (to be located in the City of Perth);
- Logo recognition on all event promotional material, including posters, postcards, flyers, brochures and participants bibs;
- Logo recognition on event website, including on course maps;
- Sponsor profile on event website;
- Access to the event for the City of Perth Digital team to produce content at our own cost;
- Item inclusion on 3 EDM distributions to a database of 150,000;
- Logo inclusion on EDM distributions and press releases;
- Event signage;
 - Prominently placed CCB mesh and feather flags at the start/finish chutes at the University of Western Australia;
 - All walk through food/water stations within the City of Perth to be provided with CCB and feather flag signage opportunities;
 - Prominent signage at the designated lunch stop for the event located within the City of Perth;

- Lord Mayor to be invited to participate in the official start of the event and to address the participants at the start line;
- City of Perth logo to be used on specific digital marketing content as determined by Corporate Sports Australia;
- City of Perth to be provided with social media inclusions to promote City of Perth services/events/amenities within the City of Perth as nominated by the City of Perth;
 - Minimum of 12 posts on Facebook and connected social media platforms;
- A minimum of 2 pre-event training sessions to take place solely within the City of Perth boundaries, with post training session coffee taking place in the City of Perth; and
- An invitation to councillors, executive and administrative staff of the City of Perth to take part in an educational tour and workshop at the Harry Perkins Institute of Medical Research.

Event Sponsorship Round 2: Assessment Score Card

The application was assessed by a three person assessment panel and the scoring has been averaged for each outcome.

CULTURAL OUTCOMES	
Event is accessible to a broad demographic	3
Subtotal 3 out of 4 (75%)	
ECONOMIC OUTCOMES	
Local businesses and traders are given opportunity to actively engage in the event	1.33
Opportunities for City of Perth Parking to benefit from increased visitation and revenue	1.33
Contributes to a strong reputation for Perth as a city that is attractive for investment	1.33
Provides attendees opportunities to engage with City businesses pre and/or post event	2.33
Encourages new visitors, specifically those identified as key target markets for the City including Families, Baby Boomers and City workers/ young professionals	2.67
Subtotal 8.99 out of 20 (45%)	
COMMUNITY AND SOCIAL OUTCOMES	
Affordable or free to the public to attend	2.67
Safe for participants and the public	3.33
Subtotal 6 out of 8 (75%)	
ENVIRONMENTAL AND PLACE OUTCOMES	
Environmentally sustainable practices for the event have been adequately addressed	2
Increased place activation and use of under-utilised space	2.33
Subtotal 4.33 out of 8 (54%)	
CIVIC OUTCOMES	
Event complements and diversifies the existing offering within the City	2
Event does not clash or conflict with other events on the events calendar	2.33
Subtotal 4.33 out of 8 (54%)	
ORGANISATIONAL COMPETENCY	
A realistic, achievable budget	3.33
Applicants proven ability to deliver the project within the timeline	3.33
A demonstrated variety in funding sources to ensure sustainability of the project	2.33
Level of benefits and recognition offered to the City	2.67
Subtotal 11.66 out of 16 (73%)	
TOTAL ASSESSMENT SCORE 38.31 out of 64 (60%)	

Assessment Panel comments

- Whilst this is a valuable fundraising event, the event attracts a significantly lower attendance than the HBF Run for a Reason and Mother's Day Classic;
- The event will raise funds for Harry Perkins Institute which is located within the City of Perth LGA;
- It is anticipated there will be limited economic returns to the community;
- The assessment panel is recommending cash sponsorship of \$5,000.

Event Sponsorship Round 2 | 2017-18 | PERTH JAPAN FESTIVAL MATSURI

Applicant	Japan Festival Association in Perth		
Event Title	Perth Japan Festival Matsuri 2018		
Event Start Date	10/03/2018	Start time	11:00am
Event End Date	10/03/2018	End time	6:00pm
Venue	Forrest Place		
Estimated attendance	15,000		
Ticket Price	Free to attend		
Total Project Cost	\$50,000		
Total Amount Requested	\$10,000 (20% of the total project cost)		
REMPPLAN Impact (Direct)	\$1.050M	REMPPLAN Total	\$1.698M
Recommendation	Approval		
Recommended amount	\$10,000 (20% of the total project budget)		
Assessment Score	37.67 out of 64 (59%)		

Event Summary

The Japan Festival is an annual event which showcases Japanese cultural performances to the public. Performances will include traditional instruments, martial arts, choir and Japanese Cos-play. Organisers will also have marquees selling Japanese food and Japanese goods.

Applicant Details*Information from the Australian Business Register*

ABN	12 787 414 676
Entity Name	Japan Festival Association in Perth Inc.
Entity Type	Other Incorporated Entity
ABN Status	Active
ATO Endorsed Charity Type	Not endorsed
Goods & Services (GST)	No
Endorsed as DGR	No
Tax Concessions	No tax concessions
Main Business Location Postcode	6005
Main Business Location State	WA

Associate Details

Name	Relationship Type
Blk Benjamin James Opie	Director

Event Description

The Japan Festival will be held in Forrest Place on Saturday 10 March 2018 from 11.00am to 6.00pm. Organisers advise that the event is the largest Japanese cultural event in WA.

The event is designed to promote Japanese culture, traditions and way of life, and to promote business relationships between Japan and Australia. The event also features stalls offering cultural and business information relating to Japan, as well as children's games and activities.

Previous City of Perth Support

Sponsorship for the last five years is as follows:

Year	Amount
2013	N/A
2014	\$8,400
2015	\$8,400
2016	\$8,400
2017	\$10,000
TOTAL	\$35,200

Sponsorship Benefits

Organisers will provide the following benefits for the requested sponsorship:

- Logo recognition on all event promotional material;
- Logo recognition on event website;
- Sponsor profile on event website;
- Opportunity to display City of Perth signage at the event;
- Access to the event for the City of Perth Digital team to produce content at our own cost;
- The City of Perth logo to appear on all event promotion including the website and print advertising;
- The support of the City to be acknowledged on social media for the event;
- The support of the City of Perth to be acknowledged verbally and in radio advertising.

Event Sponsorship Round 2: Assessment Score Card

The application was assessed by a three person assessment panel and the scoring has been averaged for each outcome.

CULTURAL OUTCOMES	
Event is accessible to a broad demographic	2.33
Subtotal 2.33 out of 4 (58%)	
ECONOMIC OUTCOMES	
Local businesses and traders are given opportunity to actively engage in the event	0.67
Opportunities for City of Perth Parking to benefit from increased visitation and revenue	2.33
Contributes to a strong reputation for Perth as a city that is attractive for investment	2
Provides attendees with opportunities to engage with City businesses pre and/or post event	3
Encourages new visitors, specifically those identified as key target markets for the City including Families, Baby Boomers and City workers/ young professionals	2.33
Subtotal 10.33 out of 20 (52%)	
COMMUNITY AND SOCIAL OUTCOMES	
Affordable or free to the public to attend	4
Safe for participants and the public	2.67
Subtotal 6.67 out of 8 (83%)	
ENVIRONMENTAL AND PLACE OUTCOMES	
Environmentally sustainable practices for the event have been adequately addressed	0.67
Increased place activation and use of under-utilised space	4
Subtotal 4.67 out of 8 (58%)	
CIVIC OUTCOMES	
Event complements and diversifies the existing offering within the City	2.33
Event does not clash or conflict with other events on the events calendar	2
Subtotal 4.33 out of 8 (58%)	
ORGANISATIONAL COMPETENCY	
A realistic, achievable budget	2.67
Applicants proven ability to deliver the project within the timeline	3
A demonstrated variety in funding sources to ensure sustainability of the project	2
Level of benefits and recognition offered to the City	1.67
Subtotal 9.37 out of 16 (59%)	
TOTAL ASSESSMENT SCORE 37.67 out of 64 (59%)	

Assessment Panel comments

- The Japan Festival is a free annual event which attracts a broad demographic;
- The City has supported this event since it first moved to the City in 2014;
- The assessment panel is recommending sponsorship of \$10,000 for the event.

Event Sponsorship Round 2 | 2017-18 | YOUNG BUTCHER'S PICNIC

Applicant	Lifeline WA		
Event Title	Young Butchers Picnic		
Event Start Date	21/04/2018	Start time	10.00am
Event End Date	22/04/2018	End time	4.00pm
Venues	Forrest Place Perth		
Estimated attendance	5,000		
Ticket Price	Free to attend		
Total Project Cost	\$80,000		
Total Amount Requested	\$20,000 (25% of the total project cost)		
REMPAN Impact (Direct)	\$0.350M	REMPAN Total	\$0.566M
Recommendation	Approval		
Recommended amount	\$10,000 (12.5% of the total project budget)		
Assessment Score	35.65 out of 64 (56%)		

Event Summary

The Young Butcher's Picnic is an annual celebration of the meat and food industries, local butchers and BBQ enthusiasts. The event is a free family friendly event that includes entertainment, cooking demonstrations, food sampling and local produce.

Applicant Details*Information from the Australian Business Register*

ABN	43 517 756 699
Entity Name	Living Stone Foundation Inc.
Entity Type	Other Incorporated Entity
ABN Status	Active
ATO Endorsed Charity Type	Public Benevolent Institution
Goods & Services (GST)	Yes
Endorsed as DGR	Yes (Item 1)
Tax Concessions	FBT Exemption, GST Concession, Income Tax Exemption
Main Business Location Postcode	6000
Main Business Location State	WA

Associate Details

Name	Relationship Type
Mr Donald McIntyre Bouse	Office Bearer of a club/association
Mr Newland Branch Hutchinson	Office Bearer of a club/association
Mr Peter Robert Mott	Director
Ms Lorna Jane Macgregor	Public Officer

Event Description

The Young Butchers Picnic will be held from 21 to 22 April 2018 in Forrest Place. The event includes butchering competitions, demonstrations and is free to the public to attend. Organisers invite contestants from interstate and international locations to participate in the event. Last year, contestants from New Zealand, America, Canada and Singapore were invited to attend and compete. Organisers advise that WA butchers are the leaders in their industry and this event and competition is a great environment for them to be involved in.

The event has two components; the butchering competition and the “Smokin’ in the City BBQ Challenge”. The butchering competition will involve apprentice butchers from all over the world competing in Australia's only cutting and cooking competition.

“Smokin’ in the City” is a contest for BBQ enthusiasts showcasing their BBQ skills. This competition will consist of teams of one to four cooks. Teams are required to provide approximately 100 tastes to the community to assist Lifeline WA in raising funds.

Previous City of Perth Support

Sponsorship for the last five years is as follows:

Year	Amount
2013	\$12,000
2014	\$20,000
2015	\$20,000
2016	\$20,000
2017	\$20,000
TOTAL	\$92,000

Sponsorship Benefits

Organisers will provide the following benefits for the requested sponsorship:

- Logo recognition on all event promotional material;
- Logo recognition on event website;
- Sponsor profile on event website;
- Opportunity to display City of Perth signage at the event;

- Access to the event for the City of Perth Digital team to produce content at our own cost;
- City of Perth logo included on newspaper promotions;
- The City of Perth to be acknowledged in radio advertising for the event;
- The Lord Mayor, or representative, to be invited to officially open the event; and
- The support of the City of Perth to be acknowledged on the event page on the Lifeline WA website.

Event Sponsorship Round 2: Assessment Score Card

The application was assessed by a three person assessment panel and the scoring has been averaged for each outcome.

CULTURAL OUTCOMES	
Event is accessible to a broad demographic	2.33
Subtotal 2.33 out of 4 (58%)	
ECONOMIC OUTCOMES	
Local businesses and traders are given opportunity to actively engage in the event	1.33
Opportunities for City of Perth Parking to benefit from increased visitation and revenue	1.67
Contributes to a strong reputation for Perth as a city that is attractive for investment	1.33
Provides attendees opportunities to engage with City businesses pre and/or post event	2.67
Encourages new visitors, specifically those identified as key target markets for the City including Families, Baby Boomers and City workers/ young professionals	2.33
Subtotal 9.33 out of 20 (47%)	
COMMUNITY AND SOCIAL OUTCOMES	
Affordable or free to the public to attend	3.67
Safe for participants and the public	2
Subtotal 5.67 out of 8 (71%)	
ENVIRONMENTAL AND PLACE OUTCOMES	
Environmentally sustainable practices for the event have been adequately addressed	0.67
Increased place activation and use of under-utilised space	4
Subtotal 4.67 out of 8 (58%)	
CIVIC OUTCOMES	
Event complements and diversifies the existing offering within the City	2
Event does not clash or conflict with other events on the events calendar	2.33
Subtotal 4.33 out of 8 (50%)	
ORGANISATIONAL COMPETENCY	
A realistic, achievable budget	2.33
Applicants proven ability to deliver the project within the timeline	3.33
A demonstrated variety in funding sources to ensure sustainability of the project	1.33
Level of benefits and recognition offered to the City	2.33
Subtotal 9.32 out of 16 (58%)	
TOTAL ASSESSMENT SCORE 35.65 out of 64 (56%)	

Assessment Panel comments

- The City has supported this event for several years;
- The event has limited other funding sources;
- Cash sponsorship of \$10,000 is recommended for the 2018 event.

Event Sponsorship Round 2 | 2017-18 | TEE-BALL STATE CHAMPIONSHIPS

Applicant	Tee-Ball Association of WA		
Event Title	Tee-Ball State Championships		
Event Start Date	03/03/2018	Start time	8.00 am
Event End Date	05/03/2018	End time	6.00 pm
Venues	Langley Park		
Estimated attendance	10,000		
Ticket Price	Free for spectators		
Total Project Cost	\$28,900		
Total Amount Requested	\$5,000 (17% of the total cost of the event)		
REMPAN Impact (Direct)	\$0.350M	REMPAN Total	\$0.566M
Recommendation	Approval		
Recommended amount	\$5,000 (17% of the total project budget)		
Assessment Score	35.33 out of 64 (55%)		

Event Summary

The State Tee-Ball Championships have been held at Langley Park annually since 1978. The event is comprised of a competition between tee-ball clubs throughout the State to decide the 2018 West Australian champions.

Applicant Details*Information from the Australian Business Register*

ABN	13 684 422 808
Entity Name	Tee-Ball Association of WA Inc.
Entity Type	Other Incorporated Entity
ABN Status	Active
ATO Endorsed Charity Type	Not endorsed
Goods & Services (GST)	No
Endorsed as DGR	No
Tax Concessions	No tax concessions
Main Business Location Postcode	6018
Main Business Location State	WA

Associate Details

Name	Relationship Type
Executor For Elizabeth Ann Geddis	Office Bearer of a club/association
Mr Daniel Robert Hankin	Office Bearer of a club/association
Mr Douglas Noel Sullivan	Office Bearer of a club/association
Mr Eric Lake	Office Bearer of a club/association
Mrs Kay Malcolmson Briggs	Office Bearer of a club/association

Event Description

The State Tee-Ball Championships will be held at Langley Park from 3 – 5 March 2018. West Australian tee-ball clubs send their 12 best players in each age group to play in a competition to decide the champions in their division.

Age divisions for the event are: Under 9, Under 10, Under 11, Under 12 and Under 13. Organisers estimate that 10,000 people attend the event each year including families of teams travelling from regional areas to compete in the championships.

Previous City of Perth Support

Sponsorship for the last five years is as follows:

Year	Amount
2013	\$5,000
2014	\$5,000
2015	\$5,000
2016	\$5,000
2017	\$5,000
TOTAL	\$25,000

Sponsorship Benefits

Organisers will provide the following benefits for the requested sponsorship:-

- Logo recognition on all event promotional material, including brochures, flyers, e-newsletters, booklets, adverts, websites;
- Logo recognition on event website;
- Sponsor profile on event website;
- Access to the event for the City of Perth Digital team to produce content at our own cost;
- Opportunity to display City of Perth signage at the event;
- The City of Perth to be acknowledged verbally during the event;

- The City of Perth to receive a complimentary full page advert in the program for the event;
- The City of Perth to be given the opportunity to place news item in any newsletters produced promoting the event;
- The City of Perth to be given the opportunity to have an information kiosk at the event, staffed by the City;
- VIP invitations to be extended to the Lord Mayor and Elected Members to attend the event;
- The Lord Mayor, or representative, to be invited to speak at the event; and
- The City of Perth crest to be displayed at the Tee-Ball Association of Western Australia Clubrooms acknowledging sponsorship.

Event Sponsorship Round 2: Assessment Score Card

The application was assessed by a three person assessment panel and the scoring has been averaged for each outcome.

CULTURAL OUTCOMES	
Event is accessible to a broad demographic	2
Subtotal 2 out of 4 (50%)	
ECONOMIC OUTCOMES	
Local businesses and traders are given opportunity to actively engage in the event	0.33
Opportunities for City of Perth Parking to benefit from increased visitation and revenue	2
Contributes to a strong reputation for Perth as a city that is attractive for investment	2
Provides attendees opportunities to engage with City businesses pre and/or post event	2
Encourages new visitors, specifically those identified as key target markets for the City including Families, Baby Boomers and City workers/ young professionals	2.33
Subtotal 8.66 out of 20 (43%)	
COMMUNITY AND SOCIAL OUTCOMES	
Affordable or free to the public to attend	3.67
Safe for participants and the public	1.67
Subtotal 5.34 out of 8 (67%)	
ENVIRONMENTAL AND PLACE OUTCOMES	
Environmentally sustainable practices for the event have been adequately addressed	0.67
Increased place activation and use of under-utilised space	3
Subtotal 3.67 out of 8 (46%)	
CIVIC OUTCOMES	
Event complements and diversifies the existing offering within the City	3
Event does not clash or conflict with other events on the events calendar	2.33
Subtotal 5.33 out of 8 (67%)	
ORGANISATIONAL COMPETENCY	
A realistic, achievable budget	3
Applicants proven ability to deliver the project within the timeline	3.33
A demonstrated variety in funding sources to ensure sustainability of the project	2.33
Level of benefits and recognition offered to the City	1.67
Subtotal 10.33 out of 16 (65%)	
TOTAL ASSESSMENT SCORE 35.33 out of 64 (55%)	

Assessment Panel comments

- The State Tee-Ball Championships have a long history in the City;
- The event is estimated to attract 10,000 people to the City, including several regional teams and their families who are likely to patronise City hotels and food and beverage providers;
- The assessment panel commented that sponsorship of this event was a small contribution for a relatively large economic return, mostly through CPP parking revenue;
- Cash sponsorship of \$5,000 is recommended for the event.

Event Sponsorship Round 2 | 2017-18 b | PERTH MOTHER'S DAY CLASSIC

Applicant	The Women in Super Mother's Day Classic		
Event Title	The Perth Mother's Day Classic		
Event Start Date	13/05/2018	Start time	7.00 am
Event End Date	13/05/2018	End time	10.00 am
Venues	Supreme Court Gardens		
Estimated attendees	5,000		
Ticket Price	\$45		
Total Project Cost	\$108,340		
Total Amount Requested	\$30,000 (28% of the total event cost)		
REMPAN Impact (Direct)	\$0.125M	REMPAN Total	\$0.202M
Recommendation	Approval		
Recommended amount	\$5,000 (5% of the total project budget)		
Assessment Score	34.65 out of 64 (54%)		

Applicant Details*Information from the Australian Business Register*

ABN	16 179 157 565
Entity Name	The Trustee for Mother's Day Classic Foundation
Entity Type	Discretionary Investment Trust
ABN Status	Active
ATO Endorsed Charity Type	Charity
Goods & Services (GST)	Yes
Endorsed as DGR	Yes (Item 2)
Tax Concessions	GST Concession, Income Tax Exemption
Main Business Location Postcode	3000
Main Business Location State	VIC

Event Summary

The Mother's Day Classic is an annual fundraising event which has been held for the past twelve years. The mission of the event is to deliver an inspirational and fun community event which celebrates those touched by breast cancer, increases awareness of the disease and raises funds for ongoing breast cancer research.

Associate Details

Name	Relationship Type
MDC Foundation Limited	Trustee

Event Description

The Mother's Day Classic will be held on the morning of Mother's Day, Sunday 13 May 2018.

The event consists of a 4km or 8km walk/run around Supreme Court Gardens and parts of Riverside Drive. The event audience is primarily women with 75% of participants being female.

The event is a fundraising activity with participants charged an entry free. The event precinct is free for supporters and the site is open to the general public.

Organisers will stage a variety of activities and free entertainment for participants and supporters, including warm up aerobics, live music, a special zone for children and celebrity appearances. Participants are able to collect their commemorative medallions when they finish the course. Additionally sponsors set up marquees on the day to interact with all attendees.

Many participants wear tribute cards to loved ones who have been lost or are currently fighting breast cancer. They can then place these cards on a tribute wall in the assembly area.

Previous City of Perth Support

Sponsorship for the last five years is as follows*:

Year	Amount
2013	\$12,000
2014	\$12,000
2015	\$12,000
2016	\$12,000
2017	\$10,000
TOTAL	\$58,000

*This event was supported by way of a donation from the Community Services Business Unit until 2017.

Sponsorship Benefits

Organisers will provide the following benefits for the requested sponsorship:

- Logo recognition on all event promotional material;
- Logo recognition on event website;
- Sponsor profile on event website;
- Opportunity to display City of Perth signage at the event;

- Access to the event for the City of Perth Digital team to produce content at our own cost;
- Category of 'Official Venue Partner';
- Two Facebook posts and one 250 promotion included in an event EDM;
- Logo recognition on event website and participant communication;
- Opportunity to display signage at the event (provided by the City of Perth);
- Opportunity for the Lord Mayor, or nominated representative, to speak on stage at the event.

Event Sponsorship Round 2: Assessment Score Card

The application was assessed by a three person assessment panel and the scoring has been averaged for each outcome.

CULTURAL OUTCOMES	
Event is accessible to a broad demographic	2.67
Subtotal 2.67 out of 4 (67%)	
ECONOMIC OUTCOMES	
Local businesses and traders are given opportunity to actively engage in the event	0.33
Opportunities for City of Perth Parking to benefit from increased visitation and revenue	2
Contributes to a strong reputation for Perth as a city that is attractive for investment	1.33
Provides attendees opportunities to engage with City businesses pre and/or post event	2.33
Encourages new visitors, specifically those identified as key target markets for the City including Families, Baby Boomers and City workers/ young professionals	2.33
Subtotal 8.32 out of 20 (42%)	
COMMUNITY AND SOCIAL OUTCOMES	
Affordable or free to the public to attend	2.33
Safe for participants and the public	2.33
Subtotal 4.66 out of 8 (58%)	
ENVIRONMENTAL AND PLACE OUTCOMES	
Environmentally sustainable practices for the event have been adequately addressed	2.67
Increased place activation and use of under-utilised space	3
Subtotal 5.67 out of 8 (71%)	
CIVIC OUTCOMES	
Event complements and diversifies the existing offering within the City	2.33
Event does not clash or conflict with other events on the events calendar	2.33
Subtotal 4.66 out of 8 (58%)	
ORGANISATIONAL COMPETENCY	
A realistic, achievable budget	2.67
Applicants proven ability to deliver the project within the timeline	3
A demonstrated variety in funding sources to ensure sustainability of the project	1.33
Level of benefits and recognition offered to the City	1.67
Subtotal 8.67 out of 16 (54%)	
TOTAL ASSESSMENT SCORE 34.65 out of 64 (54%)	

Assessment Panel comments

- Whilst the event is for a worthwhile cause, it has a lower attendance than other events of a similar nature;
- Organisers have requested increased funding for the 2018 event with no justification or rationale provided in the application;
- Cash sponsorship of \$5,000 is recommended for the event.

Event Sponsorship Round 2 | 2017-18 | INDONESIAN MULTICULTURAL HARMONY DAY

Applicant	Perth Indonesian Community		
Event Title	Indonesian Multicultural Harmony Day		
Event Start Date	28/04/2018	Start time	4.00pm
Event End Date	28/04/2018	End time	9.00pm
Venues	Ozone Reserve		
Estimated attendance	8,000		
Ticket Price	Free to attend		
Total Project Cost	\$71,354.70		
Total Amount Requested	\$35,000 (49% of the total project cost)		
REMPPLAN Impact (Direct)	\$0.339M	REMPPLAN Total	\$0.548M
Recommendation	Decline		
Recommended amount	\$0		
Assessment Score	33.66 out of 64 (53%)		

Applicant Details*Information from the Australian Business Register*

ABN	65 133 640 532
Entity Name	The Trustee For The Olszowy Family Trust
Entity Type	Other trust
ABN Status	Active
ATO Endorsed Charity Type	Not endorsed
Goods & Services (GST)	Yes
Endorsed as DGR	No
Tax Concessions	No tax concessions
Main Business Location Postcode	6110
Main Business Location State	WA

Event Summary

Perth Indonesian Community will deliver the Indonesian Multicultural Harmony Day in 2018. The event is a multicultural festival involving different cultures living in the Perth area, to celebrate Harmony Day.

Associate Details

Name	Relationship Type
-------------	--------------------------

M A B PTY LTD	Trustee
---------------	---------

Event Description

The Indonesian Multicultural Harmony Day will be held at Ozone Reserve on 28 April 2018 from 4.00pm to 9.00pm. The event is a multicultural celebration showcasing Indonesian culture, including participation from other cultures such as the Sri Lankan and African communities in Perth.

The event will feature cultural performances, food sales, and art and craft stalls, and will be delivered by the Perth Indonesian Community and Easy Events. Organisers are planning the event to support Living in Harmony in Perth. Organisers are holding the event on this date as the venue was unavailable for the event on the official Harmony Day in March.

Previous City of Perth Support

The City has not previously sponsored this event.

Sponsorship Benefits

Organisers will provide the following benefits for the requested sponsorship:

- Logo recognition on all event promotional material;
- Logo recognition on event website if applicable;
- Sponsor profile on event website if applicable;
- Opportunity to display City of Perth signage at the event;
- Access to the event for the City of Perth Digital team to produce content at our own cost;
- The support of the City to be acknowledged in all newspaper and radio advertising, including in the West Australian;
- The City of Perth logo to appear on all event banners, flyers and the event website; and
- The support of the City to be acknowledged on social media for the event.

Event Sponsorship Round 2: Assessment Score Card

The application was assessed by a three person assessment panel and the scoring has been averaged for each outcome.

CULTURAL OUTCOMES	
Event is accessible to a broad demographic	3
Subtotal 3 out of 4 (75%)	
ECONOMIC OUTCOMES	
Local businesses and traders are given opportunity to actively engage in the event	1
Opportunities for City of Perth Parking to benefit from increased visitation and revenue	2.67
Contributes to a strong reputation for Perth as a city that is attractive for investment	1.33
Provides attendees opportunities to engage with City businesses pre and/or post event	1.33
Encourages new visitors, specifically those identified as key target markets for the City including Families, Baby Boomers and City workers/ young professionals	2.67
Subtotal 9 out of 20 (45%)	
COMMUNITY AND SOCIAL OUTCOMES	
Affordable or free to the public to attend	4
Safe for participants and the public	2.33
Subtotal 6.33 out of 8 (79%)	
ENVIRONMENTAL AND PLACE OUTCOMES	
Environmentally sustainable practices for the event have been adequately addressed	1
Increased place activation and use of under-utilised space	3.33
Subtotal 4.33 out of 8 (54%)	
CIVIC OUTCOMES	
Event complements and diversifies the existing offering within the City	2.33
Event does not clash or conflict with other events on the events calendar	2.33
Subtotal 4.66 out of 8 (58%)	
ORGANISATIONAL COMPETENCY	
A realistic, achievable budget	2
Applicants proven ability to deliver the project within the timeline	1
A demonstrated variety in funding sources to ensure sustainability of the project	1.67
Level of benefits and recognition offered to the City	1.67
Subtotal 6.34 out of 16 (40%)	
TOTAL ASSESSMENT SCORE 33.66 out of 64 (53%)	

Assessment Panel comments

- Whilst the application demonstrates planning, the assessment panel had concerns on the organisers ability to deliver this event to a high standard;
- Organisers have requested a significant percentage of the total project budget which is in excess of the maximum 30% allowed in the program guideline;
- The application did not show a diversity of funding sources to contribute to the event's sustainability.
- The event did not score above the threshold for funding (54%).

Event Sponsorship Round 2 | 2017-18 | GREEK FESTIVAL, PERTH GLENDI

Applicant	Perth Glendi Association of WA		
Event Title	Greek Festival, Perth Glendi		
Event Start Date	21/04/2018	Start time	11.00am
Event End Date	21/04/2018	End time	10.00pm
Venues	Elizabeth Quay		
Estimated attendance	20,000		
Ticket Price	\$2.00		
Total Project Cost	\$150,000		
Total Amount Requested	\$40,000 (27% of the total project cost)		
REMPPLAN Impact (Direct)	\$0.848M	REMPPLAN Total	\$1.371M
Recommendation	Decline		
Recommended amount	\$0		
Assessment Score	32.33 out of 64 (51%)		

Event Summary

The Greek Glendi has been presented by the Hellenic Community since 2015. In 2017, organising members of the event have separated from the Hellenic Community of WA and formed the Perth Glendi Association of WA Inc. in order to deliver the Perth Glendi 2018.

Applicant Details*Information from the Australian Business Register*

ABN	55 816 416 363
Entity Name	Perth Glendi Association of WA
Entity Type	Other Incorporated Entity
ABN Status	Active
ATO Endorsed Charity Type	Not endorsed
Goods & Services (GST)	Yes
Endorsed as DGR	No
Tax Concessions	No tax concessions
Main Business Location Postcode	6000
Main Business Location State	WA

Associate Details

Name	Relationship Type
Mrs Lexine French	Office Bearer of a club/association

Event Description

The Perth Glendi will be held at Elizabeth Quay on Saturday 21 April 2018 from 11.00am to 10.00pm. The event will be a showcase of Greek culture and food and will feature entertainment including:

- cooking demonstrations;
- dance shows;
- entertainment;
- food stalls; and
- children's activities.

Organisers advise that the Greek Glendi is designed to celebrate the contribution that Hellenic migration has made to Western Australia and the opportunities Western Australia has provided migrants and their families.

Organisers advise that the previous events delivered by the Hellenic Community attracted an audience of 20,000.

Previous City of Perth Support

The City of Perth has not previously supported the Perth Glendi Association of WA to deliver this event.

The City has supported the Hellenic Community of WA to deliver the event as per the below:-

Year	Amount
2013	\$0
2014	\$0
2015	\$25,000
2016	\$25,000
2017	\$0
TOTAL	\$50,000

Sponsorship Benefits

Organisers will provide the following benefits for the requested sponsorship:

- Logo recognition on all event promotional material;
- Logo recognition on event website;
- Sponsor profile on event website;
- Opportunity to display City of Perth signage at the event;
- Access to the event for the City of Perth Digital team to produce content at our own cost;
- The City of Perth logo will appear on all promotion and marketing material as a Major Sponsor. The City of Perth will be promoted on the Facebook Page and web site;
- VIP invitations extended to the Lord Mayor, elected members and relevant staff with their guest;
- The Lord Mayor will be asked to speak at the event; and
- The City of Perth logo will also be included as a major sponsor in the electronic newsletter.

Event Sponsorship Round 2: Assessment Score Card

The application was assessed by a three person assessment panel and the scoring has been averaged for each outcome.

CULTURAL OUTCOMES	
Event is accessible to a broad demographic	2.33
Subtotal 2.33 out of 4 (58%)	
ECONOMIC OUTCOMES	
Local businesses and traders are given opportunity to actively engage in the event	0.67
Opportunities for City of Perth Parking to benefit from increased visitation and revenue	3
Contributes to a strong reputation for Perth as a city that is attractive for investment	2.33
Provides attendees with opportunities to engage with City businesses pre and/or post event	1.67
Encourages new visitors, specifically those identified as key target markets for the City including Families, Baby Boomers and City workers/ young professionals	2.33
Subtotal 10 out of 20 (50%)	
COMMUNITY AND SOCIAL OUTCOMES	
Affordable or free to the public to attend	2.33
Safe for participants and the public	2.67
Subtotal 5 out of 8 (63%)	
ENVIRONMENTAL AND PLACE OUTCOMES	
Environmentally sustainable practices for the event have been adequately addressed	0.67
Increased place activation and use of under-utilised space	2
Subtotal 2.67 out of 8 (33%)	
CIVIC OUTCOMES	
Event complements and diversifies the existing offering within the City	2.33
Event does not clash or conflict with other events on the events calendar	2
Subtotal 4.33 out of 8 (54%)	
ORGANISATIONAL COMPETENCY	
A realistic, achievable budget	2.33
Applicants proven ability to deliver the project within the timeline	2.67
A demonstrated variety in funding sources to ensure sustainability of the project	2
Level of benefits and recognition offered to the City	1
Subtotal 8 out of 16 (50%)	
TOTAL ASSESSMENT SCORE 32.33 out of 64 (51%)	

Assessment Panel comments

- Organisers have separated from the Hellenic Community of WA to deliver the event independently;
- The requested sponsorship of \$40,000 is an increase on the \$25,000 previously provided to the Hellenic Community of WA to deliver the event;
- The event scored low in the assessment process and did not meet the 54% threshold for funding;
- It is recommended that cash sponsorship is declined for this event.

Event Sponsorship Round 2 | 2017-18 | BRAZILIAN CARNAVAL

Applicant	Marcio Mendes & Community Dance Events Inc		
Event Title	Brazilian Carnival 2018		
Event Start Date	10/02/2018	Start time	4.00pm
Event End Date	10/02/2018	End time	10.00pm
Venues	Swan River from Barrack Street Jetty Elizabeth Quay Game Sports Bar, Aberdeen Street		
Estimated attendance	2,300		
Ticket Price	\$150 (Boat Party only)		
Total Project Cost	\$22,000		
Total Amount Requested	\$5,000 (23% of the total project cost)		
REMPPLAN Impact (Direct)	\$0.085M	REMPPLAN Total	\$0.137M
Recommendation	Decline		
Recommended amount	\$0		
Assessment Score	31.33 out of 64 (49%)		

Event Summary

Brazilian Carnival was first held in Perth in 2017. The event is a showcase of Brazilian culture through music and dance.

Applicant Details

Information from the Australian Business Register

ABN	25 232 247 397
Entity Name	Marcio Paulino Mendes
Entity Type	Individual/ Sole trader
ABN Status	Active
ATO Endorsed Charity Type	Not endorsed
Goods & Services (GST)	No
Endorsed as DGR	No
Tax Concessions	No tax concessions
Main Business Location Postcode	6050
Main Business Location State	WA

Associate Details

Name	Relationship Type
No Associates registered	

Event Description

The Brazilian Carnaval will be held on Saturday 10 February from 4.00pm to 10.00pm. The event is a Brazilian Festival including food, music, children's activities, dancing and workshops. There will be three key elements to the event as follows:-

- Street Party –held at Elizabeth Quay, the event will be free to the public to attend and will feature a range of performances with a carnival atmosphere. The Street Party will end with a Samba parade through Elizabeth Quay. Organisers estimate an attendance of 2,000 at this component;
- Boat party- departing from Elizabeth Quay, the boat party will be ticketed at \$150 per head. Organisers estimate an attendance of 200 at this component; and
- After Party – to be held at the Games Sports Bar in Northbridge, this will be the official after party of the event.

Organisers advise that the boat party and after party are self-funding, and they are seeking funding for the Street Party component only.

Previous City of Perth Support

The City has not previously supported this event.

Sponsorship Benefits

Organisers will provide the following benefits for the requested sponsorship:

- Logo recognition on all event promotional material;
- Logo recognition on event website;
- Sponsor profile on event website;
- Opportunity to display City of Perth signage at the event;
- Access to the event for the City of Perth Digital team to produce content at our own cost;
- The Lord Mayor to be invited to participate in the opening of the event as part of the welcome to country ceremony;
- City of Perth logo on all advertising Media as a major sponsor;
- The event utilises a stage screen that would include snapshots of City of Perth as major Sponsor; and
- Making photography and videography available to City of Perth for use in Marketing.

Event Sponsorship Round 2: Assessment Score Card

The application was assessed by a three person assessment panel and the scoring has been averaged for each outcome.

CULTURAL OUTCOMES	
Event is accessible to a broad demographic	2.33
Subtotal 2.33 out of 4 (58%)	
ECONOMIC OUTCOMES	
Local businesses and traders are given opportunity to actively engage in the event	1
Opportunities for City of Perth Parking to benefit from increased visitation and revenue	1.33
Contributes to a strong reputation for Perth as a city that is attractive for investment	1
Provides attendees opportunities to engage with City businesses pre and/or post event	2.33
Encourages new visitors, specifically those identified as key target markets for the City including Families, Baby Boomers and City workers/ young professionals	1.67
Subtotal 7.33 out of 20 (37%)	
COMMUNITY AND SOCIAL OUTCOMES	
Affordable or free to the public to attend	2.33
Safe for participants and the public	2.33
Subtotal 4.66 out of 8 (58%)	
ENVIRONMENTAL AND PLACE OUTCOMES	
Environmentally sustainable practices for the event have been adequately addressed	2
Increased place activation and use of under-utilised space	1.67
Subtotal 3.67 out of 8 (46%)	
CIVIC OUTCOMES	
Event complements and diversifies the existing offering within the City	2.67
Event does not clash or conflict with other events on the events calendar	2
Subtotal 4.67 out of 8 (58%)	
ORGANISATIONAL COMPETENCY	
A realistic, achievable budget	1.67
Applicants proven ability to deliver the project within the timeline	2.33
A demonstrated variety in funding sources to ensure sustainability of the project	2.67
Level of benefits and recognition offered to the City	2
Subtotal 8.67 out of 16 (54%)	
TOTAL ASSESSMENT SCORE 31.33 out of 64 (49%)	

Assessment Panel comments

- The assessment panel sees value in this event and believes it has the capacity to grow into a vibrant annual event;
- However the attendance is low in comparison to other events of a similar nature supported by the City;
- The event did not rate above the threshold for support; and
- It is recommended that cash sponsorship is declined for this event.

Event Sponsorship Round 2 | 2017-18 | SWIM THE SWAN

Applicant	West Australian Swimming Association Inc.		
Event Title	Swim the Swan		
Event Start Date	25/03/2018	Start time	9.00am
Event End Date	25/03/2018	End time	12.00noon
Venues	Swan River adjacent to Riverside Drive and WA Rowing Club		
Estimated attendance	250		
Ticket Price	Free for spectators		
Total Project Cost	\$35,000		
Total Amount Requested	\$10,000 (29% of the total project cost)		
REMPAN Impact (Direct)	\$0.024M	REMPAN Total	\$0.039M
Recommendation	Decline		
Recommended amount	\$0		
Assessment Score	31 out of 64 (48%)		

Applicant Details*Information from the Australian Business Register*

ABN	19 894 160 812
Entity Name	Western Australian Swimming Association Inc.
Entity Type	Other Incorporated Entity
ABN Status	Active
ATO Endorsed Charity Type	Not endorsed
Goods & Services (GST)	Yes
Endorsed as DGR	No
Tax Concessions	No tax concessions
Main Business Location Postcode	6006
Main Business Location State	WA

Event Summary

Swim the Swan is the final round of the fourteen event Open Water Swimming Series 2017-2018. The series is comprised of 14 Rounds, held across metropolitan and regional WA beaches, a dam, Champion Lakes and the river. The series also includes a special children's event at Rottnest Island.

Associate Details

Name	Relationship Type
Mr Christopher John R Conway-Cook	Director and Office Bearer of a club/association
Mr Geoffrey Grant Reid	Office Bearer of a club/association and Public Officer

Event Description

Swim the Swan will be held on Sunday 25 March 2018 from 9.00am to 12.00 noon. Swimmers will enter the water at the WA Rowing Club and swim parallel with Riverside Drive before returning to the rowing club. The course will offer 500m, 1.25k, 2.5k and 5k distances which will provide opportunities for the young, the experienced and inexperienced to challenge themselves against the backdrop of the city. Spectators can follow their swimmer via the river bank.

The series is designed to appeal to a wide group of swimmers and to provide new swimmers an opportunity to swim in a safe, controlled environment.

Organisers advise that in 2018 the event will be promoted to corporate organisations as corporate challenges and/or team building.

Previous City of Perth Support

The City has not previously supported this event.

Sponsorship Benefits

Organisers will provide the following benefits for the requested sponsorship:

- The City to be acknowledged as a Major Partner with the event to be "Proudly supported by the City of Perth";
- Logo recognition on all event promotional material;
- Logo recognition on event website;
- Sponsor profile on event website;
- Opportunity to display City of Perth signage at the event;
- Access to the event for the City of Perth Digital team to produce content at our own cost;
- The Lord Mayor, or representative, to be invited to officially start the event and present awards;
- City of Perth branding will be included in all marketing collateral of the round;
- The City of Perth will be linked via our website on all pages relating to the round;
- All advertising will carry the agreed slogan on radio and print and television;
- The #challenge yourself, tag will link back to the City of Perth and all social media will carry the agreed branding; and
- The City of Perth to be acknowledged in Swimming WA's Annual Report.

Event Sponsorship Round 2: Assessment Score Card

The application was assessed by a three person assessment panel and the scoring has been averaged for each outcome.

CULTURAL OUTCOMES	
Event is accessible to a broad demographic	2
Subtotal 2 out of 4 (50%)	
ECONOMIC OUTCOMES	
Local businesses and traders are given opportunity to actively engage in the event	1
Opportunities for City of Perth Parking to benefit from increased visitation and revenue	2.33
Contributes to a strong reputation for Perth as a city that is attractive for investment	0.33
Provides attendees with opportunities to engage with City businesses pre and/or post event	2.33
Encourages new visitors, specifically those identified as key target markets for the City including Families, Baby Boomers and City workers/ young professionals	2.33
Subtotal 8.32 out of 20 (42%)	
COMMUNITY AND SOCIAL OUTCOMES	
Affordable or free to the public to attend	3
Safe for participants and the public	1.67
Subtotal 4.67 out of 8 (58%)	
ENVIRONMENTAL AND PLACE OUTCOMES	
Environmentally sustainable practices for the event have been adequately addressed	0.67
Increased place activation and use of under-utilised space	2.67
Subtotal 3.34 out of 8 (42%)	
CIVIC OUTCOMES	
Event complements and diversifies the existing offering within the City	2.33
Event does not clash or conflict with other events on the events calendar	2.33
Subtotal 4.66 out of 8 (58%)	
ORGANISATIONAL COMPETENCY	
A realistic, achievable budget	1.67
Applicants proven ability to deliver the project within the timeline	3
A demonstrated variety in funding sources to ensure sustainability of the project	1.67
Level of benefits and recognition offered to the City	1.67
Subtotal 8.01 out of 16 (50%)	
TOTAL ASSESSMENT SCORE 31 out of 64 (48%)	

Assessment Panel comments

- The event has a very small projected attendance in comparison with other events supported by the City;
- There is unlikely to be any substantial flow on to City traders as a result of the event;
- The application did not score above the threshold for funding;
- The assessment panel recommends that cash sponsorship is declined for this event.

Event Sponsorship Round 2 | 2017-18 | GREEK ORTHODOX EASTER CELEBRATION

Applicant	Hellenic Community of Western Australia Inc.		
Event Title	Greek Orthodox Easter Celebration		
Event Start Date	06/04/2018	Start time	9.00pm
Event End Date	07/04/2018	End time	2.00am
Venues	Procession: Parker St; Aberdeen St; Shenton St Procession and Resurrection Service: Russell Square		
Estimated attendance	2,000		
Ticket Price	Free to attend		
Total Project Cost	\$31,000.00		
Total Amount Requested	\$15,000.00 (48% of the total project cost)		
REMPAN Impact (Direct)	\$0.001M	REMPAN Total	\$0.002M
Recommendation	Decline		
Recommended amount	\$0		
Assessment Score	25.35 out of 64 (40%)		

Event Summary

The Greek Orthodox Easter Celebration is an annual Easter event, held by the Hellenic Community of Western Australia. The event was supported through the City's Donations Program from 2014 to 2017.

Applicant Details

Information from the Australian Business Register

ABN	43 348 779 338
Entity Name	Hellenic Community of WA Inc.
Entity Type	Other Incorporated Entity
ABN Status	Active
ATO Endorsed Charity Type	Charity
Goods & Services (GST)	Yes
Endorsed as DGR	No
Tax Concessions	FBT Rebate, GST Concession, Income Tax Exemption
Main Business Location Postcode	6003
Main Business Location State	WA

Associate Details

Name	Relationship Type
Mr John Metaxas	Director
Mr Nicolaos Dimopoulos	Director

Event Description

The Greek Orthodox Easter Celebration event includes a crucifixion procession around Russell Square on the Orthodox Good Friday 6 April 2018 and Resurrection Service in Russell Square commencing on the Orthodox Easter Saturday 7 April 2018. Greek Orthodox Easter is held later than the traditional Easter dates, according to the Gregorian Calendar.

Both the Procession and Resurrection Service will comprise approximately 2,000 people, including priests, priest's assistants, flower girls, altar boys and the choir from the Church of Saints Constantine and Helene.

Previous City of Perth Support

The City has previously provided donations for the event as follows:

Year	Amount
2013	\$0
2014	\$15,000
2015	\$15,000
2016	\$15,000
2017	\$10,000
TOTAL	\$55,000

Sponsorship Benefits

Organisers will provide the following benefits for the requested sponsorship:

- Logo recognition on all event promotional material;
- Logo recognition on event website;
- Sponsor profile on event website;
- Opportunity to display City of Perth signage at the event;
- Acknowledgement in President's annual report to approximately 1,600 Hellenic Community members;
- Acknowledgement in Hellenic eNews emailed to approximately 500 members;
- Acknowledgement of sponsorship on either the outside broadcast screen of the Church service or on signage beside the screen; and
- Facebook acknowledgement to 750 followers.

Event Sponsorship Round 2: Assessment Score Card

The application was assessed by a three person assessment panel and the scoring has been averaged for each outcome.

CULTURAL OUTCOMES	
Event is accessible to a broad demographic	0.67
Subtotal 0.67 out of 4 (17%)	
ECONOMIC OUTCOMES	
Local businesses and traders are given opportunity to actively engage in the event	0
Opportunities for City of Perth Parking to benefit from increased visitation and revenue	1.67
Contributes to a strong reputation for Perth as a city that is attractive for investment	0.67
Provides attendees opportunities to engage with City businesses pre and/or post event	2
Encourages new visitors, specifically those identified as key target markets for the City including Families, Baby Boomers and City workers/ young professionals	1
Subtotal 5.34 out of 20 (27%)	
COMMUNITY AND SOCIAL OUTCOMES	
Affordable or free to the public to attend	4
Safe for participants and the public	2.67
Subtotal 6.67 out of 8 (83%)	
ENVIRONMENTAL AND PLACE OUTCOMES	
Environmentally sustainable practices for the event have been adequately addressed	1
Increased place activation and use of under-utilised space	2.67
Subtotal 3.67 out of 8 (46%)	
CIVIC OUTCOMES	
Event complements and diversifies the existing offering within the City	1.67
Event does not clash or conflict with other events on the events calendar	1
Subtotal 2.67 out of 8 (33%)	
ORGANISATIONAL COMPETENCY	
A realistic, achievable budget	2.33
Applicants proven ability to deliver the project within the timeline	3
A demonstrated variety in funding sources to ensure sustainability of the project	0.67
Level of benefits and recognition offered to the City	0.33
Subtotal 6.33 out of 16 (40%)	
TOTAL ASSESSMENT SCORE 25.35 out of 64 (40%)	

Assessment Panel comments

- The event has historically been funded as a donation. With the review of the City's Donations program, organisers were informed in 2016 that the event would no longer be eligible for support;
- The event is purely a religious service and does not meet the objectives of the City's Event Sponsorship program, including increasing economic investment in the City;
- The panel recommends that cash sponsorship is declined for this event.

Agenda
Item 13.9

Payments from Municipal and Trust Funds – September 2017

Recommendation:

That in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, the list of payments made under delegated authority for the month ended 30 September 2017, be RECEIVED and recorded in the Minutes of the Council, the summary of which is as follows:

FUND	PAID
Municipal Fund	\$ 22,509,568.01
Trust Fund	\$ 306,683.31
TOTAL:	<u>\$ 22,816,251.32</u>

The Committee recommendation to the Council for this report was resolved by the Finance and Administration Committee at its meeting held on 14 November 2017.

The Committee recommendation to the Council is the same as that recommended by the Officers.

FILE REFERENCE:	P1032265
REPORTING UNIT:	Finance
RESPONSIBLE DIRECTORATE:	Corporate Services
DATE:	5 October 2017
ATTACHMENT/S:	A detailed list of payments made under delegated authority for the month ended 30 September 2017 can be accessed by Elected Members via the Council Hub. Members of the public can access the list of payments on request.

Council Role:

- | | | |
|-------------------------------------|-------------|--|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input checked="" type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| <input type="checkbox"/> | Legislative | <i>Includes adopting local laws, town planning schemes and policies</i> |

- ☐ **Quasi-Judicial** *When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- ☐ **Information** *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation	Regulation 13(1) of the <i>Local Government (Financial Management) Regulations 1996</i>
Integrated Planning and Reporting Framework Implications	Strategic Community Plan Goal 7 An open and engaged city

Comments:

Payments for the month of September 2017 included the following significant items:

- \$6,697,425.62 to the Department of Fire and Emergency Services for the emergency services levy first quarter contribution for 2017/18, and a minor invoice in relation to call out fees;
- \$2,650,673.25 to the Metropolitan Redevelopment Authority for works completed on Wellington Street 2B northern verge and median island landscape works; and
- \$506,448.76 to the Building Commission, Department Of Commerce for the Building Services Levy for August 2017.

Agenda Item 13.10 Financial Statements and Financial Activity Statement for the Period Ended 30 September 2017

Recommendation:

That Council APPROVES the Financial Statements and the Financial Activity Statement for the period ended 30 September 2017, as detailed in Attachment 13.10A of this Report.

The Committee recommendation to the Council for this report was resolved by the Finance and Administration Committee at its meeting held on 14 November 2017.

The Committee recommendation to the Council is the same as that recommended by the Officers.

FILE REFERENCE:	P1014149-25
REPORTING UNIT:	Finance
RESPONSIBLE DIRECTORATE:	Corporate Services
DATE:	18 October 2017
ATTACHMENT/S:	Attachment 13.10A – Financial Statements and Financial Activity Statement for the period ended 30 September 2017

Council Role:

- | | | |
|-------------------------------------|----------------|---|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| <input checked="" type="checkbox"/> | Legislative | <i>Includes adopting local laws, town planning schemes and policies</i> |
| <input type="checkbox"/> | Quasi-Judicial | <i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i> |
| <input type="checkbox"/> | Information | <i>For the Council/Committee to note.</i> |

Legislation / Strategic Plan / Policy:**Legislation**

Section 6.4(1) and (2) of the *Local Government Act 1995*
 Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996*

**Integrated Planning and
 Reporting Framework
 Implications**

Strategic Community Plan
 Goal 7 An open and engaged city

Financial Implications:

There are no direct financial implications arising from this report.

Details:

The Financial Activity Statement is presented together with a commentary on variances from the revised budget.

Comments:

The Financial Activity Statement commentary compares the actual results for the three months to 30 September 2017.

**FINANCIAL ACTIVITY STATEMENT FOR THE THREE MONTHS TO
30 SEPTEMBER 2017**

REPORT OF VARIANCES TO BUDGET

This report compares the actual performance for the three months to 30 September 2017 to the 2017/18 Budget adopted by Council on 28 June 2017 and amended by Council on 29 August 2017.

Operating Revenue

- Parking revenue year to date was \$18.6 million, which was \$574,000 above the revised budget. The variance mainly consisted of \$169,000 for Open Air Car Parks, \$175,000 for Kerbside parking, \$241,000 for Undercover Car Parks and \$(11,000) for events.
- The variances for Open Air Car Parks were primarily for the following car parks: \$92,000 Point Fraser, \$144,000 Queens Gardens and \$23,000 for the Fire Station. The \$9 all day parking promotion at Queens Gardens resulted in increased patronage and revenue for the car park.
- Undercover Car Parks that performed better than the revised budget on a year to date basis were: Convention Centre \$231,000, Concert Hall \$92,000 and Elder Street \$58,000 and partly offset with lower than budget for Roe Street \$(68,000) and Pier Street \$(50,000).
- Fines and Costs were lower than the revised budget by 3.1% or \$(73,000) predominantly due to parking fines.
- Investment Income and Interest was \$294,000 above the revised budget. This is predominantly due to more ratepayers opting to pay their rates by installments; thus earning higher interest on installments revenue than anticipated at budget setting.
- Recurrent Grants were \$(204,000) below the revised budget. This is primarily due to Federal Assistance and Local Government Grants' first quarter payment made in the last week of the previous financial year. The budget will be adjusted accordingly as part of the budget review 2017/18 process.
- Other income was \$600,000 above the revised budget and the variance included \$199,000 in administration charges as more than anticipated ratepayers opted to pay their rates in instalments. The variance also included higher than anticipated revenue for Building Licence Fees \$181,000, Outdoor Eating Area Licence Fees of \$52,000, swimming pool inspection \$57,000 and Food Premises Inspection Fees of \$63,000.

**FINANCIAL ACTIVITY STATEMENT FOR THE THREE MONTHS TO
30 SEPTEMBER 2017**

REPORT OF VARIANCES TO BUDGET

Operating Expenditure

- Employee costs ended the month on \$18.4 million being 2.1% or \$396,000 below the year to date revised budget. Vacant positions throughout the City were the main reasons for this underspend.
- Materials and Contracts were \$2.7 million below the revised budget. The main areas of underspend were: Advertising \$505,000 due to timing differences, Consultancy \$395,000, Property Maintenance \$438,000 and contractors \$170,000.
- Utilities were lower than the revised budget by \$186,000 due to lower than budgeted power consumption.
- Depreciation and Amortisation was under the revised budget by \$6,000 at the end of September.
- Loss on disposal of assets recorded a nil spend against a year to date revised budget of \$639,000. The year-end finalisation process is yet to be completed and is expected to reduce this variance.
- Other Expenditure was below the revised budget by \$881,000. This is mainly due to less than anticipated spending on donations and sponsorships, and is expected to be a timing variance only.

Investing Activities

- As part of the finalization of carry forwards \$8.5 million was added to the 2017/18 capital budget bringing it to a total of \$68.9 million for the year. Capital expenditure was \$7.3 million lower than the revised budget. Capital year to date spend being \$5.9 million or 8.7% of the revised capital budget for 2017/18.

Financing Activities

- Transfers to Reserves were \$3.8 million below the revised budget. Utilisation of reserve funds were lower than expected, and can be linked to the lower than anticipated capitals spend.
- Transfers from Reserves were below the revised budget by \$(6.1 million), mainly due to lower than anticipated year to date spend on capital projects.

**FINANCIAL ACTIVITY STATEMENT FOR THE THREE MONTHS TO
30 SEPTEMBER 2017**

REPORT OF VARIANCES TO BUDGET

Amounts sourced from Rates

- Rates revenue raised was \$(70,000) or 0.1% below the revised budget. During August and September interim rates of \$860,000 were raised. This was offset with rates refunds and back rates resulting in the overall result being below budget.

FINANCIAL ACTIVITY STATEMENT - for the period ended 30 September 2017

	Revised Budget 2017/18 \$	Budget YTD 30-Sep-17 \$	Actual YTD 30-Sep-17 \$	Variance YTD 30-Sep-17 \$
Proceeds from Operating Activities				
Operating Revenue				
<i>Nature of Income</i>				
Parking Fees	71,807,578	18,058,856	18,633,088	574,232
Fines and Costs	9,113,255	2,338,557	2,265,471	(73,085)
Investment Income and Interest	4,619,401	1,150,394	1,444,661	294,267
Community Service Fees	1,509,400	375,225	373,095	(2,130)
Rubbish Collection	9,250,450	8,709,468	8,680,121	(29,347)
Rentals and Hire Charges	4,993,543	1,240,444	1,227,436	(13,008)
Recurrent Grants	1,985,738	383,653	179,765	(203,888)
Contributions, Donations and Reimbursements	421,783	99,696	96,496	(3,200)
Other Income	4,059,824	1,715,661	2,315,821	600,160
Distribution from TPRC	200,000	0	0	0
	107,960,972	34,071,952	35,215,955	1,144,003
Less: Operating Expenditure				
<i>Nature of Expenditure</i>				
Employee Costs	74,752,665	18,773,952	18,378,209	395,743
Materials and Contracts	50,713,391	11,751,623	9,063,196	2,688,427
Utilities	3,464,509	871,874	686,354	185,519
Insurance Expenditure	920,937	228,136	195,549	32,587
Depreciation and Amortisation	33,534,088	8,387,393	8,381,614	5,780
Interest Expenses	1,380,827	384,472	381,815	2,657
Expense Provisions	915,726	228,932	283,682	(54,751)
Loss on Disposal of Assets	1,664,126	639,011	0	639,011
Other Expenditure	25,791,159	6,966,668	6,086,157	880,512
	193,137,428	48,232,061	43,456,577	4,775,484
Add back Depreciation	(33,534,088)	(8,387,393)	(8,381,614)	(5,780)
(Loss) / Profit on Disposals	(1,664,126)	(639,011)	0	(639,011)
	157,939,213	39,205,657	35,074,963	4,130,694
Net Surplus/(Deficit) from Operations	(49,978,242)	(5,133,704)	140,992	5,274,697
Investing Activities				
Capital Grants	1,275,000	72,917	0	(72,917)
Capital Expenditure	(68,916,040)	(13,275,699)	(5,963,740)	7,311,959
Proceeds from Disposal of Assets/Investments	801,800	202,098	78,717	(123,381)
	(66,839,240)	(13,000,684)	(5,885,023)	7,115,661
Financing Activities				
Repayment of Borrowings	(6,423,186)	(2,242,886)	(2,242,886)	0
Transfers to Reserves	(33,929,087)	(5,337,737)	(1,557,013)	3,780,724
Transfer from Reserves	43,345,720	23,925,497	17,815,069	(6,110,428)
	2,993,447	16,344,873	14,015,169	(2,329,704)
Add: Opening Funds	29,311,168	29,311,168	35,104,931	5,793,763
Net Surplus/(Deficit) before Rates	(84,512,867)	27,521,652	43,376,069	15,854,417
Amount Sourced from Rates	89,256,330	89,515,747	89,445,908	(69,839)
Closing Funds	4,743,463	117,037,399	132,821,977	15,784,578
Net Cash on Hand				
Cash On Hand	5,928,176	11,528,745	8,259,556	(3,269,189)
Money Market Investments	89,850,328	167,156,827	171,521,940	4,365,113
Funds on Hand	95,778,504	178,685,573	179,781,496	1,095,923
Analysis of Funds on Hand				
Reserves	81,962,969	71,681,581	73,216,110	1,534,530
Provisions	12,753,523	12,890,495	9,946,927	(2,943,568)
General Funds	1,062,012	94,113,497	96,618,459	2,504,962
Funds on Hand	95,778,504	178,685,573	179,781,496	1,095,923

CITY OF PERTH

CURRENT POSITION AS AT THE END OF THE PERIOD 30 SEPTEMBER 2017

	Revised Budget 2017/18 \$	Budget YTD 30-Sep-17 \$	Actual YTD 30-Sep-17 \$	YTD Variance \$
Current Assets				
Cash and Cash Equivalents	5,928,176	11,528,745	8,259,556	(3,269,189)
Deposits and Prepayments	446,730	14,231,156	15,538,341	1,307,185
Money Market Investments - Municipal Funds	7,887,359	95,475,247	98,305,830	2,830,583
Money Market Investments - Restricted Funds	81,962,969	71,681,581	73,216,110	1,534,530
Trade and Other Receivables	10,710,035	40,100,255	39,298,250	(802,005)
Inventories	1,104,206	1,192,877	836,796	(356,081)
Total Current Assets	108,039,475	234,209,861	235,454,883	1,245,022
Current Liabilities				
Trade and Other Payables	20,677,575	31,401,560	28,893,277	(2,508,283)
Employee Entitlements	12,753,523	12,305,144	9,946,927	(2,358,217)
Provisions	655,467	585,351	523,519	(61,832)
Borrowings	7,487,847	7,487,847	6,623,482	(864,365)
Total Current Liabilities	41,574,412	51,779,902	45,987,205	(5,792,697)
Working Capital Position Brought Forward	66,465,063	182,429,959	189,467,678	7,037,719
Deduct Restricted Cash Holdings	(81,962,969)	(81,962,969)	(73,216,110)	8,746,859
Add Current Liabilities not expected to clear	12,753,523	9,946,927	9,946,927	0
Add Current Borrowings	7,487,847	6,623,482	6,623,482	0
Current Funds Position Brought Forward	4,743,464	117,037,399	132,821,977	15,784,578

EXPLANATORY NOTES – FINANCIAL ACTIVITY STATEMENT

BACKGROUND

- Regulation 34 of the Local Government (Financial Management) Regulations 1996 was amended effective from 1 July 2005.
- The amendment prescribes a monthly Financial Activity Statement (FAS) reporting the sources and application of funds, as set out in the Rate Setting Statement which is included in the Annual Budget.

PURPOSE

- The FAS reports the actual financial performance of the City in relation to its adopted budget, which has been structured on financial viability and sustainability principles.
- The FAS is intended to act as a guide to Council of the impact of financial activities and the reasons for major variances to the annual budget estimates.

PRESENTATION

- Regulation 34 prescribes the minimum detail to be included in the FAS. These are listed below.
 - Annual Budget estimates, and approved revisions to these, are to be included for comparison purposes.
 - Actual amounts of income and expenditure to the end of the month of the FAS.
 - Material variances between the comparable amounts and commentary on reasons for these.
 - The net current assets at the end of the month to which the FAS relates.
- An explanation of the composition of the net current assets at the end of the month to which the FAS relates; less committed and restricted assets.
- Councils are given the option of adopting a format which is considered most appropriate to their needs. These options are listed below.
 - According to nature and type classification,
 - by program, or
 - by business unit.
- It is recommended that while the information presented by cost objects (programs and activities) or by cost centres (business units) are useful for expense allocation and cost centre accountability purposes, they are less informative and difficult to comprehend in matters of disclosure and less effective in cost management and control.
- The FAS has therefore been presented in the format using nature and type classification as the most meaningful disclosure to the Council and public.

FORMAT

- The FAS is formatted to align with the Rate Setting Statement.
- The first part deals with operating income and expenditure, excluding rate revenue.
- The next classification is the amount spent on capital expenditure and debt repayments.
- The classification 'Financing Activities' provides a statement of sources of funds other than from operating or rates revenue, which are usually associated with capital expenditure.
- Attached to the FAS is a statement of 'Net Current Assets' for the budget and actual expenditure to the end of the month to which the FAS relates.
- Opening and closing funds represent the balance of 'Net Current Assets', not including any funds which are committed or restricted.
- "Committed assets" means revenue unspent but set aside under the annual budget for a specific purpose.
- "Restricted assets" means those assets the uses of which are restricted, wholly or partially, by regulations or other externally imposed requirements", e.g. reserves set aside for specific purposes.
- To avoid duplication in calculating 'Closing Funds on hand', certain balances, such as provisions and borrowings, are also deducted.
- The total Closing Funds on hand are to be taken into account when calculating the amount to be raised by rates each year.
- The classification "Net Cash on Hand" represents the balances of funds held in cash or invested and the analysis into those funds reserved, carried forward or remaining unspent at the end of the month to which the FAS relates.



CITY of PERTH

CITY of PERTH

Financial Report

For the 3 months ended 30 September 2017

**CITY OF PERTH
MUNICIPAL**

**Statement of Comprehensive Income for the 3 months ended 30 September 2017
(By Program)**

	<i>Note</i>	Budget 2017/2018	Revised Budget YTD	Actual YTD 30/09/2017	YTD Variance
OPERATING REVENUE		\$	\$	\$	%
General Purpose Funding Rates		90,264,232	89,767,723	90,190,106	422,383 0.5%
General Purpose Funding Other		5,049,952	1,258,031	1,127,589	(130,442) -10.4%
Law, Order, Public Safety		53,534	26,960	13,192	(13,768) -51.1%
Health		788,100	740,583	887,449	146,866 19.8%
Education and Welfare		1,810,125	448,079	465,653	17,574 3.9%
Housing		1,078,000	269,500	193,181	(76,319) -28.3%
Community Amenities		11,754,116	9,322,172	9,239,952	(82,220) -0.9%
Recreation and Culture		1,488,764	244,299	289,759	45,460 18.6%
Transport		83,229,274	20,970,848	21,421,119	450,271 2.1%
Economic Services		727,275	346,022	612,195	266,173 76.9%
Other Property and Services		773,930	193,483	221,669	28,186 14.6%
Total Operating Income		197,017,302	123,587,700	124,661,864	1,074,164 0.9%
OPERATING EXPENDITURE					
Governance		7,904,924	1,885,621	1,880,932	4,689 0.2%
General Purpose Funding		2,109,852	591,366	587,499	3,867 0.7%
Law, Order, Public Safety		5,674,719	1,414,689	1,453,449	(38,760) -2.7%
Health		1,744,520	474,048	322,335	151,713 32.0%
Education and Welfare		3,738,514	967,553	911,342	56,211 5.8%
Housing		636,116	159,029	149,133	9,896 6.2%
Community Amenities		30,761,301	7,642,233	6,285,577	1,356,656 17.8%
Recreation and Culture		31,838,820	7,593,119	6,890,362	702,757 9.3%
Transport		81,611,822	20,186,683	19,171,489	1,015,194 5.0%
Economic Services		16,435,044	4,583,851	3,805,366	778,485 17.0%
Other Property and Services		9,017,671	2,090,314	1,956,444	133,870 6.4%
Total Operating Expenditure		191,473,303	47,588,506	43,413,928	4,174,578 8.8%
NET FROM OPERATIONS		5,543,999	75,999,194	81,247,936	5,248,742 6.9%
GRANTS/CONTRIBUTIONS					
For the Development of Assets					
- General Purpose Funding		100,000	25,000	58,705	33,705 134.8%
- Law, Order, Public Safety		-	-	40,000	40,000 0.0%
- Recreation and Culture		150,000	37,500	-	- 0.0%
- Transport		1,025,000	156,250	556,266	400,016 256.0%
Total Grants/Contributions		1,275,000	218,750	654,971	436,221 199.4%
DISPOSAL/WRITE OFF OF ASSETS					
Gain/(Loss) on Disposal of Assets	2	(1,664,126)	(639,010)	-	639,010 -100.0%
Change in net assets resulting from operations before significant items		5,154,873	75,578,934	81,902,907	6,323,973 8.4%
SIGNIFICANT ITEMS					
Distribution from TPRC		200,000	-	-	- 0.0%
Change in net assets resulting from operations after significant items		5,354,873	75,578,934	81,902,907	6,323,973 8.4%

Page 227 of 376
CITY OF PERTH
MUNICIPAL

Statement of Comprehensive Income for the 3 months ended 30 September 2017
(By Nature or Type)

	Note	Budget 2017/2018	Revised Budget YTD	Actual YTD 30/09/2017	YTD Variance	
OPERATING REVENUE		\$	\$	\$	\$	%
Rates		89,256,330	89,515,747	89,445,908	(69,839)	-0.1%
Grants and Contributions for Non Capital Purposes		1,785,738	383,653	179,765	(203,888)	-53.1%
Donations and Reimbursements		421,783	99,696	96,496	(3,200)	-3.2%
Fees and Charges		99,524,414	32,116,360	33,136,450	1,020,090	3.2%
Interest and Investment Income		4,619,401	1,150,394	1,444,661	294,268	25.6%
Other Revenue		1,409,636	321,850	358,584	36,734	11.4%
Total Revenue from Operating Activities		197,017,302	123,587,700	124,661,864	1,074,164	0.9%
OPERATING EXPENDITURE						
Employee Costs		74,752,665	18,773,952	18,378,209	395,743	2.1%
Materials and Contracts		50,713,391	11,751,623	9,063,196	2,688,427	22.9%
Utilities		3,464,509	871,874	686,354	185,520	21.3%
Depreciation and Amortisation		33,534,089	8,387,393	8,381,615	5,778	0.1%
Interest		1,380,827	384,472	381,815	2,657	0.7%
Insurance		920,937	228,136	195,549	32,587	14.3%
Expenses Provision		915,726	228,932	283,682	(54,751)	-23.9%
Other Expenses from Ordinary Activities		25,791,159	6,962,124	6,043,508	918,617	13.2%
Total Expenses from Ordinary Activities		191,473,303	47,588,506	43,413,928	4,174,578	8.8%
Change in Net Assets from Ordinary Activities before Capital Amounts		5,543,999	75,999,194	81,247,936	5,248,742	6.9%
GRANTS/CONTRIBUTIONS						
Grants and Contributions- Capital		1,275,000	218,750	654,971	436,221	199.4%
NET OPERATING SURPLUS		6,818,999	76,217,944	81,902,907	5,684,963	7.5%
DISPOSAL/WRITE OFF OF ASSETS	2	(1,664,126)	(639,010)	-	639,010	-100.0%
SIGNIFICANT ITEMS						
Distribution from TPRC		200,000	-	-	-	0.0%
Change in net assets resulting from operations after capital amounts and significant items		5,354,873	75,578,934	81,902,907	6,323,974	8.4%

Page 228 of 376
CITY OF PERTH
MUNICIPAL

Statement of Financial Position as at 30 September 2017

	Note	30/09/2017	30/06/2017
CURRENT ASSETS		\$	\$
Cash and Cash Equivalents	11	8,259,556	16,126,137
Deposits/Prepayments	4	15,538,341	1,835,306
Investments	3, 11	171,521,940	112,454,335
Trade and Other Receivables	5	15,166,814	10,861,753
Rates Receivable	1	24,131,436	323,913
Inventories		836,796	916,701
TOTAL CURRENT ASSETS		235,454,883	142,518,145
NON CURRENT ASSETS			
Investments	3	6,284,148	6,362,865
Trade and Other Receivables	5	53,853	46,356
Property, Plant and Equipment	8	713,526,789	718,108,938
Infrastructure	8	470,896,262	474,695,728
Capital Work in Progress	8	40,434,229	36,949,301
TOTAL NON CURRENT ASSETS		1,231,195,281	1,236,163,188
TOTAL ASSETS		1,466,650,164	1,378,681,333
CURRENT LIABILITIES			
Trade and Other Payables	6	28,893,277	21,192,562
Employee Benefits	7	9,946,927	9,880,062
Provisions	7	523,519	79,744
Loan Liability	9	6,623,482	6,423,187
TOTAL CURRENT LIABILITIES		45,987,205	37,575,555
NON CURRENT LIABILITIES			
Employee Benefits	7	1,655,504	1,655,504
Provisions	7	4,746,762	4,649,307
Loan Liability	9	20,688,561	23,131,742
TOTAL NON CURRENT LIABILITIES		27,090,827	29,436,553
TOTAL LIABILITIES		73,078,032	67,012,108
NET ASSETS		\$1,393,572,133	\$1,311,669,225
EQUITY			
Accumulated Surplus		730,947,922	630,815,151
Asset Revaluation Reserve	10	586,865,914	586,865,914
Reserves	10	75,758,297	93,988,160
TOTAL EQUITY		\$1,393,572,133	\$1,311,669,225

**CITY OF PERTH
MUNICIPAL**

Statement of Changes in Equity for the 3 months ended 30 September 2017

	Accumulated Surplus	Asset Revaluation Reserve	Cash Backed Reserves	Total Equity
	\$	\$	\$	\$
Balance at 1 July 2016	623,860,830	560,035,698	88,228,247	1,272,124,775
Change in net assets resulting from operations	39,544,451	-	-	39,544,451
Transfer to Cash Backed Reserves	(26,876,714)	-	26,876,714	-
Transfers to Asset Revaluation Reserve	(26,896,899)	26,896,899	-	-
Transfers from Asset Revaluation Reserve	66,683	(66,683)	-	-
Transfer from Cash Backed Reserves	21,116,810	-	(21,116,810)	-
Balance at 30 June 2017	\$630,815,160	\$586,865,914	\$93,988,151	\$1,311,669,225
	\$	\$	\$	\$
Balance at 1 July 2017	630,815,160	586,865,914	93,988,151	1,311,669,224
Change in net assets resulting from operations	81,902,907	-	-	81,902,906
Transfer to Cash Backed Reserves	(585,215)	-	585,215	-
Transfers to Asset Revaluation Reserve	-	-	-	-
Transfers from Asset Revaluation Reserve	-	-	-	-
Transfer from Cash Backed Reserves	18,815,069	-	(18,815,069)	-
Balance at the end of the reporting period	\$730,947,919	\$586,865,914	\$75,758,297	\$1,393,572,131

Page 230 of 376
CITY OF PERTH
MUNICIPAL

Statement of Cash Flows for the 3 months ended 30 September 2017

	Note	Budget 2017/2018	YTD Actual 30/09/2017	YTD Variation
		\$	\$	\$ %
Cash Flows from Operating Activities				
Receipts				
Rates		89,228,696	60,458,900	(28,769,796) -32.2%
Fees and Charges		99,465,787	34,147,553	(65,318,234) -65.7%
Interest		4,619,401	1,287,326	(3,332,075) -72.1%
Other		1,209,636	398,712	(810,924) -67.0%
		194,523,520	96,292,491	(98,231,029) -50.5%
Payments				
Employee Costs		(73,748,183)	(17,619,809)	56,128,374 76.1%
Materials and Contracts		(49,982,742)	(12,713,920)	37,268,822 74.6%
Interest		(1,380,827)	(409,296)	971,531 70.4%
Other		(31,092,331)	(7,111,638)	23,980,693 77.1%
		(156,204,083)	(37,854,663)	118,349,420 75.8%
Net Cash Flows from Operating Activities	12	38,319,437	58,437,829	20,118,392 -52.5%
Cash Flows from Investing Activities				
Receipts				
Distribution from TPRC		200,000	-	(200,000) -100.0%
Proceeds from Disposal of Assets		801,800	-	(801,800) -100.0%
Proceeds from Disposal of Investments(Non Current)		-	78,717	78,717 0.0%
Payments				
Purchase Land and Buildings		(11,652,500)	-	11,652,500 -100.0%
Purchase Infrastructure Assets		(20,986,426)	-	20,986,426 -100.0%
Purchase Plant and Mobile Equipment		(15,100,443)	-	15,100,443 100.0%
Purchase Office Furniture and Equipment		(12,634,963)	-	12,634,963 -100.0%
Work in Progress		-	(5,963,740)	(5,963,740) 0.0%
		(60,374,332)	(5,963,740)	54,410,592 90.1%
Net Cash Flows from Investing Activities		(59,372,532)	(5,885,023)	53,487,509 90.1%
Cash Flows from Financing Activities				
Repayment of Borrowings		(6,423,186)	(2,242,886)	4,180,299 65.1%
		(6,423,186)	(2,242,886)	4,180,299 65.1%
Cash Flows from Government and Other Parties				
Receipts from Appropriations/Grants				
Recurrent		2,596,843	236,133	(2,360,710) -90.9%
Capital		1,275,000	654,971	(620,029) -48.6%
		3,871,843	891,104	(2,980,739) -77.0%
Net Increase (Decrease) in Cash Held		(23,604,437)	51,201,023	74,805,460 -316.9%
Cash at 1 July 2017		119,829,671	128,580,472	8,750,801 7.3%
Cash at 30 September 2017	11	96,225,234	179,781,496	83,556,262 86.8%

Notes to the Balance Sheet for the 3 months ended 30 September 2017

1 Rates Receivable

	Actual YTD 30/09/2017	2016/17 YTD 30/09/2016
	\$	\$
Outstanding Amount at 30 June 2017	323,913	190,816
Rates Levied for the Year	89,562,530	87,856,238
Late Payment Penalties	58,373	73,356
Ex Gratia Rates	7,377	17,741
Rates Administration Fee	317,738	298,844
Back Rates	(123,999)	67,449
Bins Levy	611,585	504,498
	91,114,541	89,376,697
Amount Received during the Period	66,983,105	65,343,562
Outstanding Amount at 30 September 2017	\$24,131,436	\$24,033,135

2 Gain/(Loss) on Disposal/Write off of Assets

	Annual Budget	Actual YTD 30/09/2017
Infrastructure		
Proceeds on Disposal	-	-
Less: Carrying amount of assets written off	1,786,615	-
(Loss) on Write Off	(1,786,615)	-
Plant and Mobile Equipment		
Proceeds on Disposal	801,800	-
Less: Carrying amount of assets sold/written off	679,311	-
Profit on Disposal/Write Off	122,489	-
Gain/(Loss) on Disposal/Write off of Assets	(\$1,664,126)	\$ -

3 Investments

Current	30/09/2017	30/06/2017
Short Term Cash Investments *	\$	\$
Call Funds	7,274,092	6,237,197
Bank/Term Deposits	159,500,000	101,500,000
Managed Funds	4,747,848	4,717,138
Total Current Investments	\$171,521,940	\$112,454,335

* Short Term Cash Investments as stated in Note 11.

Non Current Investments	30/09/2017	30/06/2017
	\$	\$
Mortgage Backed Securities (MBS)	2,542,187	2,589,685
	2,542,187	2,589,685
Equity in Local Government House	10,000	10,000
Equity in Mindarie Regional Council	444,132	444,132
Equity in Tamala Park Regional Council	3,287,829	3,319,048
	\$6,284,148	\$6,362,865

Notes to the Balance Sheet for the 3 months ended 30 September 2017

4 Deposits/Prepayments

	30/09/2017	30/06/2017
	\$	\$
Prepaid Parking Bay Licence Fees	13,260,618	111,877
Other	1,926,633	1,723,429
	\$15,538,341	\$1,835,306

5 Trade And Other Receivables

	30/09/2017	30/06/2017
Current	\$	\$
Emergency Services Levy (ESL)	5,820,478	79,576
Accrued Interest and Investment Income	862,852	705,517
Accrued Income	1,234,694	3,173,250
Modified Penalties/Fines and Costs	7,958,250	7,859,984
Debtors - General		
Australian Taxation Office - GST Refundable	-	279,197
Works and Services	8,111	24,737
Other Debtors	2,650,672	2,094,577
	18,535,057	14,216,838
Less: Provision for Doubtful Debts	(3,368,243)	(3,355,085)
	\$15,166,814	\$10,861,753
Non Current		
Pensioners' Rates Deferred	53,853	46,356
	\$53,853	\$46,356

6 Trade And Other Payables

	30/09/2017	30/06/2017
Current	\$	\$
Trade Creditors	3,693,879	11,749,668
Emergency Services Levy	15,669,045	-
Interest Payable on Loans	128,966	156,447
Accrued Expenses - Operating	5,367,725	3,768,545
Accrued Expenses - Capital	171,283	2,650,095
Advances Received for Recoverable Works	23,240	85,300
Income Received / Raised in Advance	884,441	730,949
Australian Taxation Office - GST Payable	3,743	-
Other Creditors	2,950,955	2,051,558
	\$28,893,277	\$21,192,562

Notes to the Balance Sheet for the 3 months ended 30 September 2017

7 Employee Benefits

	30/09/2017	30/06/2017
Current	\$	\$
Leave Entitlements		
Annual Leave	4,324,874	4,287,802
Self Funded Leave	165,015	155,262
Long Service Leave	5,339,088	5,313,597
Recognition of Employees- Presentations	117,950	123,401
	\$9,946,927	\$9,880,062
Non Current		
Annual Leave	383,359	383,359
Long Service Leave	1,272,145	1,272,145
	\$1,655,504	\$1,655,504

Provisions

	30/09/2017	30/06/2017
Current	\$	\$
Workers Compensation	523,519	79,744
	\$523,519	\$79,744
Non Current		
Provision for Equipment Replacement PCEC	4,746,762	4,649,307
	\$4,746,762	\$4,649,307

8 Property, Plant and Equipment and Work in Progress

	30/09/2017	30/06/2017
	\$	\$
Land and Air Rights - at cost/fair value	406,954,192	406,954,192
Less: Accumulated Depreciation	(3,836,207)	(3,698,457)
	403,117,985	403,255,735
Buildings - at fair value	385,210,897	385,210,897
Less: Accumulated Depreciation	(163,831,295)	(161,825,318)
	221,379,602	223,385,579
Improvements - at fair value	52,478,227	52,478,227
Less: Accumulated Depreciation	(8,112,519)	(7,562,030)
	44,365,708	44,916,197
Infrastructure Assets - at cost/fair value	756,201,851	756,201,851
Less: Accumulated Depreciation	(285,305,589)	(281,506,123)
	470,896,262	474,695,728
Plant and Mobile Equipment - at cost/fair value	48,864,357	48,864,357
Less: Accumulated Depreciation	(32,254,898)	(31,180,569)
	16,609,459	17,683,788
Office Furniture and Equipment - at cost/fair value	46,213,438	46,213,438
Less: Accumulated Depreciation	(18,954,674)	(18,141,070)
	27,258,764	28,072,368
Agricultural - at cost	795,271	795,271
Less: Accumulated Depreciation	-	-
	795,271	795,271
Property, Plant and Equipment	1,184,423,051	1,192,804,666
Work in Progress - at cost	40,434,229	36,949,301
	40,434,229	36,949,301
Total Property, Plant and Equipment and Work in Progress	\$1,224,857,280	\$1,229,753,967

Notes to the Balance Sheet for the 3 months ended 30 September 2017

8 Property, Plant and Equipment and Work in Progress - Movement at Cost

	Balance 30/06/2017	Acquisitions Actual YTD 30/09/2017	Transfers Actual YTD 30/09/2017	Disposals/ Write off/ Actual YTD 30/09/2017	Revaluation Actual YTD 30/09/2017	Balance 30/09/2017
	\$	\$	\$	\$		\$
Land and Air Rights	406,954,192	-	-	-	-	406,954,192
Buildings	385,210,897	-	-	-	-	385,210,897
Improvements	52,478,227	-	-	-	-	52,478,227
Infrastructure Assets	756,201,851	-	-	-	-	756,201,851
Plant and Mobile Equipment	48,864,357	-	-	-	-	48,864,357
Office Furniture and Equipment	46,213,438	-	-	-	-	46,213,438
Agricultural	795,271	-	-	-	-	795,271
Work in Progress	36,949,301	3,484,928	-	-	-	40,434,229
	\$1,733,667,534	\$3,484,928	-	-	-	\$1,737,152,462

9 Loan Liability

	30/09/2017	30/06/2017
Current	\$	\$
Loans - Western Australian Treasury Corporation	6,623,482	6,423,187
Non Current		
Loans - Western Australian Treasury Corporation	20,688,561	23,131,742

10 Reserve Funds

Purpose of Reserve Fund	Balance 30/06/2017	Transfer from Accumulated Surplus	Transfer to Accumulated Surplus	Balance 30/09/2017
	\$	\$	\$	\$
Refuse Disposal and Treatment	3,638,247	24,823	(3,729)	3,659,341
Concert Hall - Refurbishment and Maint.	6,431,853	43,715	(80,010)	6,395,558
Asset Enhancement	28,849,417	193,895	(1,081,090)	27,962,222
Street Furniture Replacement	420,867	2,873	-	423,740
Parking Levy	18,466,786	7,253	(17,543,470)	930,569
Art Acquisition	399,512	2,626	(16,877)	385,261
Heritage Incentive	628,770	4,292	-	633,062
Parking Facilities Development	22,349,972	152,627	(89,893)	22,412,706
Employee Entitlements	1,823,030	12,444	-	1,835,474
David Jones Bridge	314,683	2,148	-	316,831
Bonus Plot Ratio	634,651	4,332	-	638,983
PCEC Fixed Plant Replacement	4,649,307	97,455	-	4,746,762
Enterprise and Initiative	4,974,072	33,953	-	5,008,025
Public Art	406,993	2,779	-	409,772
	93,988,161	585,215	(18,815,069)	75,758,306
* Asset Revaluation	586,865,914	-	-	586,865,914
	\$680,854,074	\$585,215	(\$18,815,069)	\$662,624,220

* The Asset Revaluation Reserve is a non cash backed reserve and cannot be used ,except for adjustments to fixed assets on their revaluation, disposal or write off

Notes to the Balance Sheet for the 3 months ended 30 September 2017

11 Cash Reconciliation

	30/09/2017	30/06/2017
	\$	\$
Cash and Cash Equivalents	8,259,556	16,126,137
Short Term Cash Investments	171,521,940	112,454,335
	\$179,781,496	\$128,580,472

12 Reconciliation of Net Cash Provided By Operating Activities to Operating Surplus

	30/09/2017	30/06/2017
	\$	\$
Change in Net Assets Resulting from Operations	81,902,907	12,827,850
Adjustment for items not involving the movement of Funds:		
Depreciation	8,381,615	33,309,060
Doubtful Debts	13,158	(68,695)
Non Capitalised Work in Progress	-	1,126,063
(Gain)/Loss on Disposal/Write off/Contribution of Assets	-	2,398,595
	90,297,680	49,592,873
Revenues Provided By :		
Government Grants	(891,104)	(4,700,790)
Contribution from Other Parties	-	-
	(891,104)	(4,700,790)
Change in Operating Assets and Liabilities		
Add Back		
Decrease in Inventories	79,905	99,522
Decrease in Trade and Other Receivables	-	993,815
Decrease in Deferred Debtors	-	-
Decrease in Accrued Income	1,938,556	-
Increase in Income Received /Raised in Advance	91,432	-
Increase in Accrued Expenses	1,599,180	1,475,439
Increase in Provisions	608,095	-
Increase in Trade and Other Payables	8,516,396	1,378,823
Deduct		
Decrease in Income Received /Raised in Advance	-	(232,416)
Decrease in Accrued Interest Payable	(27,481)	(43,401)
Increases in Deferred Debtors	(7,497)	(13,922)
Decrease in Provisions	-	(1,198,570)
Increase in Trade and Other Receivables	(29,906,964)	-
Increase in Prepayments	(13,703,035)	(588,323)
Increase in Accrued Income	-	(1,727,573)
Increase in Accrued Interest and Investment Income	(157,335)	(168,848)
	(30,968,750)	(25,454)
Net Cash Provided by Operating Activities	\$58,437,829	\$44,866,629

Notes to the Balance Sheet for the 3 months ended 30 September 2017

13 Ratios

	30/09/2017	30/06/2017
1 Current Ratio		
<u>Current Assets minus Restricted Assets</u>		
Current Liabilities minus Liabilities associated with Restricted Assets	3.53	1.45
2 Debt Ratio		
<u>Total Liabilities</u>		
Total Assets	4.98%	4.69%
3 Debt Service Ratio		
<u>Debt Service Cost</u>		
Available Operating Revenue	2.10%	4.25%
4 Rate Coverage Ratio		
<u>Net Rate Revenue</u>		
Operating Revenue	72.35%	44.36%
5 Outstanding Rates Ratio		
<u>Rates Outstanding</u>		
Rates Collectable	26.48%	0.36%
6 Untied Cash to Unpaid Creditors Ratio		
<u>Untied Cash</u>		
Unpaid Trade Creditors	28.85	3.16
7 Gross Debt to Revenue Ratio		
<u>Gross Debt</u>		
Total Revenue	21.91%	14.70%
8 Gross Debt to Economically Realisable Assets Ratio		
<u>Gross Debt</u>		
Economically Realisable Assets	2.74%	3.28%

Restricted Assets includes reserve funds and tied contributions not utilised at 30.09.2017

**Agenda
Item 13.11**

Tender 019 – 17/18 – Food Business Assessment and Inspection

Recommendation:

That Council ACCEPTS the most suitable tender, being that submitted by Food Technology Services for the provision of Food Business Assessment and Inspection for a period of one year with an option to extend for a further two years commencing January 2018, as detailed in Confidential Attachment 13.11A.

The Committee recommendation to the Council for this report was resolved by the Finance and Administration Committee at its meeting held on 14 November 2017.

The Committee recommendation to the Council is the same as that recommended by the Officers.

FILE REFERENCE:	P1034613
REPORTING UNIT:	Health and Activities Approval
RESPONSIBLE DIRECTORATE:	Planning and Development
DATE:	23 October 2017
ATTACHMENT/S:	Confidential Attachment 13.11A – Pricing Comparison. Tender for Supply of Food Business Assessment and Inspection. Confidential Attachment 13.11B – Qualitative Selection Criteria Evaluation Matrix. Tender for Supply of Food Business Assessment and Inspection. Confidential Attachment 13.11C – Risk Management Matrix. Tender for Supply of Food Business Assessment and Inspection. Confidential Attachment 13.11D – Food Technology Services pricing schedule. Tender for Supply of Food Business Assessment and Inspection. (Confidential Attachments distributed to Elected Members under separate cover)

Council Role:

- | | | |
|-------------------------------------|-------------|--|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input checked="" type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| <input type="checkbox"/> | Legislative | <i>Includes adopting local laws, town planning schemes and policies</i> |

- ☐ **Quasi-Judicial** *When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- ☐ **Information** *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation

Food Act 2008
Food Regulations 2009
 Australian and New Zealand Food Standards Code

Integrated Planning and Reporting Framework Implications

Strategic Community Plan

Goal 2 An exceptionally well designed, functional and accessible city

Policy

Policy No and Name: 9.7 — Purchasing Policy

Purpose and Background:

The purpose of this report is to seek Council approval of an appointment of a tenderer for the provision of Routine Food Business Assessment and Inspection Services. The City of Perth has approximately 998 registered food businesses to date requiring risk assessments once or twice per year, depending on the risk level of the business. The Contract is for the routine risk assessment of registered food businesses as defined in the *Food Act 2008*.

In 2016, it was identified in an Audit of the Environmental Public Health Team, there were concerns that the requirements under the *Public Health Act 2016* were not being achieved to an acceptable standard. The following steps were immediately put in place:

1. Consultant Environmental Health Officers were brought in to complete all outstanding inspections which were closed out in two months.
2. The City Business Improvements Team assessed all processes and procedures and made recommendations, one of which was:
 - the outsourcing of inspection for food premises. The following up of improvement notices, any prohibition orders, issuing of infringement notices and prosecution to remain internal to allow the City to have the best control. The City oversees premises that are non-complying, provides training and takes action when required. This also allows for City of Perth Environmental Health Officers (EHOs) to provide assistance and advice for premises to make improvements and to ensure City Staff retain the full skill set in relation to enforcement of the *Food Act 2008*.

Outsourcing the food inspections allows the City to mitigate the risk of not completing the inspections to an acceptable standard. The consultants have access to a sizable quantity of good quality EHO's who are available to perform the regular work. Maintaining a large trained and quality team of EHO's has proven troublesome for the City in the past.

Maintaining a smaller focused team who work with food businesses to improve their standards will have a better outcome.

The outsourcing of inspection for food premises for some Local Governments has been ongoing in WA for 20 years. Western Australian Local Governments known to outsource presently are City of Swan, Town of Claremont, City of Kalamunda, Town of Bassendean, City of Melville, and Town of Victoria Park. Most of the Local Governments that outsource the food inspections follow up improvement notices with their own EHO's issuing fines and education. However over the last two years this practise has been expanded to some Local Governments obtaining delegated authority for the contractors to issue fines and prohibition notices.

3. The following steps are in place to manage the appointed tender:
 - Performance training and assessment checks to ensure consistency.
 - Inspection forms linked into City systems, including records from iPads.
 - Risk management assessment (Confidential Attachment 13.11C).
 - Customer Service expectations as the tenderers represent the City.
 - Uniforms for consistency with City Environmental Health Officers.
 - KPIs and reporting on performance.
4. Completion of a Risk Matrix (Confidential Attachment 13.11C)

Details:

The tender was advertised from the 2 August 2017 to 31 August 2017. By the close of the submission period six tenders were received as follows (in alphabetical order):

1. Food Technology Services;
2. Kernow Environmental Services;
3. Perth Workplace Safety Consultants Pty Ltd;
4. Resolute Fencing;
5. Superclean WA; and
6. Switched on Safety (SOS).

Tender Compliance Assessment

The following issues were identified in relation to the Tender Compliance Assessment:

- Resolute Fencing did not respond to the Qualitative Selection Criteria.
- Superclean WA did not respond to sections relating to the Compliance Criteria or the Selection Criteria.

Response to the Qualitative Selection Criteria (Confidential Attachment 8.6B)

The detailed Qualitative Selection Criteria for the tender focussed on the following key areas:

- Human Resources.
- Technical and Professional Proficiency.
- Demonstrated Understanding.

The assessment of each tender was as follows:

Food Technology Services

- Equal highest for Human Resources.
- Equal highest for Technical and Professional Proficiency.
- Equal highest for Demonstrated Understanding.

The tender was considered to be a very good offer with no deficiencies which met the criterion. The tender was ranked equal first overall against the qualitative selection criteria.

Kernow Environmental Services

- Equal highest for Human Resources.
- Equal highest for Technical and Professional Proficiency.
- Equal Highest for Demonstrated Understanding.

The tender was considered to be a very good offer with no deficiencies which met the criterion. The tender was ranked equal first overall against the qualitative selection criteria.

Perth Workplace Safety Consultants Pty Ltd

- Equal third highest for Human Resources.
- Equal third highest for Technical and Professional Proficiency;.
- Equal third highest for Demonstrated Understanding.

The tender was considered to be a marginal offer with some deficiencies which partly met the criterion. The tender was ranked fourth overall against the qualitative selection criteria.

Resolute Fencing

- Equal third highest for Human Resources.
- Equal fourth highest for Technical and Professional Proficiency.
- Equal fourth highest for Demonstrated Understanding.

The tender was considered an inadequate offer which did not meet the criterion. The tender was ranked equal fifth overall.

Superclean WA

- Equal third highest for Human Resources.
- Equal fourth highest for Technical and Professional Proficiency.
- Equal fourth highest for Demonstrated Understanding.

The tender was considered an inadequate offer which did not meet the criterion. The tender was ranked equal fifth overall.

Switched on Safety (SOS)

- Second highest for Human Resources.
- Second highest for Technical and Professional Proficiency.
- Second highest for Demonstrated Understanding.

The tender was considered a fair offer with few deficiencies which almost met the criterion. The tender was ranked third overall against the qualitative selection criteria.

Price Comparison

A pricing comparison (Confidential Attachment 13.11A) was prepared based on the Form of Tender responses which was categorised by price.

Referee Feedback

Feedback was obtained from referees for both Food Technology Services and Kernow Environmental Services. Positive feedback against the selection criteria was received from referees for both tenderers.

Conclusion

In reviewing the Tender Compliance Assessment, Response to the Qualitative Selection Criteria (Confidential Attachment 13.11B) and also Referee Feedback, the top two overall ranked tenderers (Food Technology Services and Kernow Environmental Services) provided comparative submissions. However, in the Price Comparison Assessment (Confidential Attachment 13.11A), Food Technology Services provided a considerable cost benefit.

Food Technology Services have been the service provider for food inspections for City of Swan for over 20 years. They also service Shire of Kalamunda, Town of Claremont, City of Fremantle and Town of Bassendean.

Financial Implications:

ACCOUNT NO:	11D880007268
BUDGET ITEM:	Outsourced Premise Inspections
BUDGETED AMOUNT:	\$150,000
AMOUNT SPENT TO DATE:	\$ 0
PROPOSED COST:	\$125,000
BALANCE REMAINING:	\$ 25,000
ANNUAL MAINTENANCE:	-
ESTIMATED WHOLE OF LIFE COST:	\$675,345.60

The expected cost in 2017/18 for the last six months of the financial year is \$125,000.

All figures quoted in this report are exclusive of GST.

Comments:

The Food Technology Services tender was considered to be the best value for money. Food Technology Services addressed the selection criteria professionally and were assessed equal highest. The tender is considered to be a good offer with no deficiencies.

**CONFIDENTIAL ATTACHMENTS 13.11A – 13.11D
ITEM 13.11 – TENDER 019 – 17/18 – FOOD BUSINESS ASSESSMENT
AND INSPECTION**

FOR THE ORDINARY COUNCIL MEETING

21 NOVEMBER 2017

DISTRIBUTED TO ELECTED MEMBERS UNDER SEPARATE COVER

Agenda **Tender 064-17/18 Auditorium and Façade Lighting Perth**
Item 13.12 **Concert Hall**

Recommendation:

That Council:

1. ***ACCEPTS the most suitable tender, being that submitted by Insight Electrical Technology Pty Ltd for a lump sum cost of \$715,160.00 excluding GST, for Tender 064-17/18 Auditorium Lighting and Façade Lighting Perth Concert Hall; and***
2. ***NOTES that the lump sum cost is made up of the tendered price of \$688,485.00 (excluding GST) plus \$26,675.00 (excluding GST) for additional works requested.***

The Committee recommendation to the Council for this report was resolved by the Finance and Administration Committee at its meeting held on 14 November 2017.

The Committee recommendation to the Council is the same as that recommended by the Officers.

FILE REFERENCE:	P1034606
REPORTING UNIT:	Properties
RESPONSIBLE DIRECTORATE:	Construction and Maintenance
DATE:	3 November 2017
ATTACHMENT/S:	Attachment 13.12A – Synopsis Confidential Attachment 13.12B – Tender Evaluation Matrix (Confidential Attachments distributed to Elected Members under separate cover)

Council Role:

- | | | |
|-------------------------------------|-------------|--|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input checked="" type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| <input type="checkbox"/> | Legislative | <i>Includes adopting local laws, town planning schemes and policies</i> |

- ☐ Quasi-Judicial *When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- ☐ Information *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation Section 3.57 of the *Local Government Act 1995*

Integrated Planning and Reporting Framework Implications Policy **Strategic Community Plan**
 Goal 4 A future focused and resilient city
 Policy No and Name: CP 9.7 - Purchasing

Purpose and Background:

The auditorium and façade lighting at the Perth Concert Hall has reached the end of its useful life and requires replacement.

The Perth Concert Hall existing auditorium house lighting fixtures shall be replaced with new LED colour changing fixtures mounted within the heritage timber ceiling. The exterior façade lighting shall be upgraded to incorporate exterior LED animated gobo projectors, and exterior LED wall washers, each capable of individual programmable colour changing.

Details:

Tender 064-17/18 for the above scope of works was advertised on Saturday, 14 October 2017 and closed at 2.00pm on Tuesday, 31 October 2017. The following tenders were received:

Tenderer	Lump Sum Price Submitted (ex GST)
Insight Electrical Technology Pty Ltd	\$688,485.00
Stiles Electrical & Communications Services Pty Ltd	\$962,983.08
Michael Ratcliffe	\$1,058,119.30

The tender submissions were assessed against the following qualitative and quantitative criteria:

Relevant Experience and Structure of the Company

For this criterion, tenderers were asked to:

- Provide details of the management and coordination capacity for this project;
- Provide details of at least three recent contracts of similar size and scope completed by their company;
- Demonstrate that they have the capacity to resource the work during the required December 2017 to January 2018 period;

- Provide details of any proposed subcontractors; and
- Provide details of their organisation's quality management system.

Insight Electrical Technology Pty Ltd and Stiles Electrical & Communications Services Pty Ltd met all requirements of this criterion with no deficiencies.

Stiles Electrical & Communications Services Pty Ltd scored the highest for this criterion as they demonstrated that they have a lot of experience with large high profile government projects. Insight Electrical Technology Pty Ltd scored slightly lower for this criterion as the previous projects were of a smaller size and scope than those presented by Stiles Electrical & Communications Services Pty Ltd. Both Stiles Electrical & Communications Services Pty Ltd and Insight Electrical Technology Pty Ltd have demonstrated that they have the capacity and relevant experience to undertake the required scope of works at the Perth Concert Hall.

Michael Ratcliffe scored the lowest for this criterion barely meeting the requirements of this criterion having provided only a very brief description of their experience.

Relevant Experience of Key Personnel

For this criterion, tenderers were asked to provide detailed curriculum vitae (CVs) for key management and operational personnel that will be involved in the project.

Insight Electrical Technology Pty Ltd and Stiles Electrical & Communications Services Pty Ltd met all requirements of this criterion with no deficiencies.

Stiles Electrical & Communications Services Pty Ltd scored the highest for this criterion having provided detailed CVs for its personnel, clearly demonstrating each person's relevant experience. Insight Electrical Technology Pty Ltd scored slightly lower for this criterion as the CVs provided are somewhat briefer than those provided by Stiles Electrical & Communications Services Pty Ltd.

Michael Ratcliffe barely met the requirements of this criterion having provided very brief information, therefore they scored the lowest for this criterion.

Equipment, Performance and Methodology

For this criterion tenderers were asked to provide details of the major equipment included in their lump sum price, provide a proposed methodology and program of works, provide details regarding how they will ensure safety of employees and general public, and detail their ability to respond to work requests.

Insight Electrical Technology Pty Ltd and Stiles Electrical & Communications Services Pty Ltd meeting the requirements of this criterion with no deficiencies.

Insight Electrical Technology Pty Ltd and Stiles Electrical & Communications Services Pty Ltd scored equally for this criterion. Both tenderers have proposed equipment that meets the technical requirements of the scope of works, a methodology and scope of works that achieves practical completion by 19 January 2018, and successfully demonstrated that they have sound safety procedures and can respond to work requests.

Michael Ratcliffe barely met the requirements of this criterion having provided only a very brief information, therefore they scored the lowest for this criterion.

Price

Insight Electrical Technology Pty Ltd submitted the lowest price and therefore received the highest score for this criterion.

Compliance Criteria

All tenderers satisfied the requirements of the compliance check.

Following the qualitative and quantitative assessments, a financial capacity assessment and an Occupational Health and Safety (OH&S) assessment were conducted on the highest ranking tenderer, being Insight Electrical Technology Pty Ltd. Insight Electrical Technology Pty Ltd satisfied the requirements of the financial capacity assessment and OH&S assessment.

It is recommended that Council appoints Insight Electrical Technology Pty Ltd as they have demonstrated that they meet the requirements of the assessment criteria and their tendered price represents good value for money for the City.

Insight Electrical Technology Pty Ltd's submitted lump sum price was \$688,485.00 (excluding GST). During the tendering period it was identified that additional lights would be required in the auditorium to increase the lighting levels during activities such as set up and cleaning. Insight Electrical Technology Pty Ltd, as the shortlisted tenderers, were asked to submit a quotation for the additional lighting requested, and their price submitted is \$26,675.00 (excluding GST). It is recommended to appoint Insight Electrical Technology Pty Ltd for the tendered amount of \$688,485.00 plus the additional lights quoted at \$26,675.00, totalling \$715,160.00 (excluding GST).

Financial Implications:

ACCOUNT NO:	CW1874
BUDGET ITEM:	Electrical Works – Perth Concert Hall
BUDGETED AMOUNT:	\$1,919,274.00
AMOUNT SPENT TO DATE:	\$ 115,845.60
PROPOSED COST:	\$ 715,160.00
BALANCE REMAINING:	\$1,088,269.00
ANNUAL MAINTENANCE:	N/A
ESTIMATED WHOLE OF LIFE COST:	N/A

All figures quoted in this report are exclusive of GST.

Capital Works Project CW1874 also includes the replacement of switchboards and distribution boards within the Perth Concert Hall in 2017/18.

Comments:

It is recommended that Council appoints Insight Electrical Technology Pty Ltd as they have demonstrated that they meet the requirements of the assessment criteria and their tendered price represents good value for money for the City.

Tender 064-17/18 Auditorium and Façade Lighting Perth Concert Hall – Synopsis

Both the auditorium and façade lighting at the Perth Concert Hall have reached the end of its useful life and require replacement.

Safety risks have been identified in the main auditorium as the current system (incandescent bulbs) is unsafe and outdated; furthermore, continuous heating-cooling fluctuation due to operation has also affected the integrity of the perspex cubes that work as cover to the bulbs, making them fall off the ceiling in various occasions. Although no patrons have resulted injured, the risk still remains extremely high.



Main auditorium lighting feature.

According to the U.S. Department of Energy, Compared to traditional incandescent, energy-efficient lightbulbs and light emitting diodes (LEDs) have the following advantages:

- Typically use about 25%-80% less energy than traditional incandescent
- Can last 3-25 times longer.

This facts were considered as highly contributory at the moment of making a decision. Moreover, once the replacement of incandescent bulbs for LED fittings was identified as the right one, two options were evaluated:

- A like-for-like (yellow light) replacement, which would minimise the risks, modernise the lighting infrastructure, and provide savings to the operation of the Concert Hall.
- An RGB-LED fitting replacement, which would do as the like-for-like option but being RGB (i.e. colourful capability) would add value by enhancing the ability to play light

shows integrating lighting to presentations and viceversa. This was the preferred option for the Concert Hall Management Team.

Both options have a similar final project cost, therefore the City pursues THE RGB option as it represents best value for money.

Additionally, the Perth Concert Hall is closing between 17 December 2017 and 31 January 2018 for the replacement of the cooling towers. This is the most opportune time to undertake the auditorium lighting replacement as the physical replacement is expected to take 10 working days, during which time the auditorium will not be usable for events.

CONFIDENTIAL ATTACHMENT 13.12B
ITEM 13.12 – TENDER 064-17/18 AUDITORIUM AND FAÇADE
LIGHTING PERTH CONCERT HALL

FOR THE ORDINARY COUNCIL MEETING

21 NOVEMBER 2017

DISTRIBUTED TO ELECTED MEMBERS UNDER SEPARATE COVER

Agenda **Activation of the City**
Item 13.13

Recommendation:

That Council:

1. ***APPROVES BY AN ABSOLUTE MAJORITY the transfer of operating budget between Units as detailed in this report; and***
2. ***NOTES that the adjustment to the budget has a nil impact on the total operating budget for the City for the year ended 30 June 2018.***

The Committee recommendation to the Council for this report was resolved by the Finance and Administration Committee at its meeting held on 14 November 2017.

The Committee recommendation to the Council is the same as that recommended by the Officers.

FILE REFERENCE:	P1033508
REPORTING UNIT:	Finance
RESPONSIBLE DIRECTORATE:	Corporate Services
DATE:	11 September 2017
ATTACHMENT/S:	N/A

Council Role:

- | | | |
|-------------------------------------|----------------|---|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| <input checked="" type="checkbox"/> | Legislative | <i>Includes adopting local laws, town planning schemes and policies</i> |
| <input type="checkbox"/> | Quasi-Judicial | <i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i> |
| <input type="checkbox"/> | Information | <i>For the Council/Committee to note.</i> |

Legislation / Strategic Plan / Policy:**Legislation**Section 6.2 and 6.8 of the *Local Government Act 1995***Integrated Planning and Reporting Framework Implications****Strategic Community Plan**

Goal 7 An open and engaged city

Policy

Policy No and Name:

9.6 – Budget Variations

Purpose and Background:

The City Activation Plan has been prepared with a view to attracting an increased number of visitors to the City and sets out the proposed 12 month plan to activate the Northbridge Piazza and surrounding areas. In addition to standalone activations, opportunities have been identified to leverage third party activations to strengthen the Piazza offering. The City of Perth activations range from screen-based movie seasons, live sports, live-streaming of events and City of Perth produced digital content and the inclusion in planned campaigns; Christmas, New Year's and Eat Drink Perth or Piazza specific activations. The plan highlights opportunities to collaborate with third party events and organisations, leveraging sponsored events and identifying other opportunities. The Plan is expected to cost \$1.5 million, which has not been included in the 2017/18 budget.

Details:

In order to fund the City Activation Plan, budget savings have been identified in other areas. These budget savings are due to a number of reasons including:

- Operating projects that have been identified as not proceeding in 2017/18;
- Activities that have been delayed meaning the full 2017/18 budget will not be expensed this year; and
- Re-prioritisation of activities to achieve budget savings.

It should be noted that the majority of the Plan will be funded through the re-prioritisation of the marketing, communications and engagement program. Areas which have transferred budget to fund the plan will be prioritised for funding in the mid-year budget review. If insufficient funding is identified in the budget review process, the Winter Arts, Let's Thursday Like We Friday and Eat and Drink Perth campaigns will be severely scaled back or cancelled.

Summary breakdown of initiatives:

Project	Reallocation of approved Budget	Notes
Northbridge Piazza	\$278,823	Increased activation for Northbridge at the Piazza in addition to the movies. Four specific activations, Sunday pinwheels, eat drink Perth activations, winter arts season activations and fitness classes.

Project	Reallocation of approved Budget	Notes
		It also covers the provision of a Piazza Screen Operator which does not exist in our workforce plan.
Spring in the City	\$280,000	Implementation of an eight week activation plan across the City to increase vibrancy. Requirement for additional \$280,000 to extend the current activations. Some examples include; giant kaleidoscope, flower canopy, pinwheels, lasertag and ninja warrior.
Christmas	\$180,000	Extension of Christmas Activations from one central location to at least 13 locations across the City in the form of the Christmas Lights Trail. Existing budget utilised but additional required topping up the collaborations.
New Year	\$120,000	The addition of Fireworks to the existing New Year's Eve event in Northbridge and additional activations across the week of the New Year.
Australia Day Weekend	\$180,000	Extension from one day to four days across a long weekend. Focus on the wider City and installation of some key activation to bring weekend visitors. Increases in media spend to support the additional activity.
Serious Business Moves	\$430,000	An economic development cross unit collaboration, to support business and ratepayers through the promotion of the City as a destination for all areas of business. By promoting success stories and putting people in touch with leasing agents and landlords.
TOTAL	\$1,468,823	

Financial Implications:

The adjustments to the budget have a nil overall change to the operating budget for the City; with the following changes made to the Units:

Unit	Change to budget 2017/18
Finance Unit	(\$20,000)
Property Unit	(\$92,125)
Community Services Unit	(\$100,000)
Activity Approvals Unit	(\$150,000)
Sustainability Unit	(\$230,000)
Coordination and Design Unit	(\$97,519)
Community and Commercial Services Directorate Office	(\$50,000)
Marketing	(\$729,179)
Northbridge Activation	\$1,468,823

Unit	Change to budget 2017/18
Overall impact on 2017/18 budget	\$0,00

All figures quoted in this report are exclusive of GST.

Agenda

Heritage Rate Concession Criterion Hotel 560 Hay Street

Item 13.14

Recommendation:

That Council APPROVES an exemption to Policy CP9.2 Heritage Rate Concessions subclause 2.2.5 (eligibility criteria) and grant a rate concession to the Criterion Hotel, 560 Hay Street, noting the heritage floor space is less than 50% of the property's total floor space.

The Committee recommendation to the Council for this report was resolved by the Finance and Administration Committee at its meeting held on 14 November 2017.

The Committee recommendation to the Council is the same as that recommended by the Officers.

FILE REFERENCE:	P1028425
REPORTING UNIT:	Arts, Culture and Heritage
RESPONSIBLE DIRECTORATE:	Economic Development and Activation
DATE:	26 October 2017
ATTACHMENT/S:	N/A

Council Role:

- | | | |
|-------------------------------------|----------------|---|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input checked="" type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| <input type="checkbox"/> | Legislative | <i>Includes adopting local laws, town planning schemes and policies</i> |
| <input type="checkbox"/> | Quasi-Judicial | <i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i> |
| <input type="checkbox"/> | Information | <i>For the Council/Committee to note.</i> |

Legislation / Strategic Plan / Policy:

Legislation	Sections 7.47 and 2.7 (2) (b) of the <i>Local Government Act 1995</i>
--------------------	---

Integrated Planning and Reporting Framework Implications

Strategic Community Plan

Goal 6 A city that celebrates its diverse cultural identity

Policy

Policy No and Name: 9.2 – Heritage Rate Concession

Purpose and Background:

In August 2017, the City of Perth received an application from the proprietor of the Criterion Hotel, seeking a Heritage Rate Concession and further information about the application and acquittal process.

At its meeting held on **14 February 2017**, Council approved a number of amendments to the Heritage Rate Concession eligibility criteria, and agreed to continue the program for a further five financial years. One of these amendments (3.4), was to make properties ineligible where the *'original floor space of the property (strata and non-strata) comprises less than 50% of the property's total floor space'*.

In this case, the Criterion comprises approximately 15% of the property's total floor space. The majority of the floor space on the site is located within the tower block. This is demonstrated by the fact that despite only being around 15% of the total floor space, the Criterion occupies approximately 53% of the lot in terms of its footprint.

The policy amendment does specify that exemptions could be granted by Council if adequate financial justification was provided. Eligibility criteria 2.2.5 indicates that the financial justification should adequately demonstrate to the satisfaction of Council *'with respect to strata complexes, that strata fees are unduly high due to the cost of maintaining heritage fabric'* (2.2.5.2).

Prior to this amendment to the Heritage Rate Concession eligibility, the Criterion Hotel had been a recipient of the concession.

Details:

The applicant has provided relevant information about the strata fees and associated costs of the heritage building.

With reference to point 2.2.5.2, the strata fees for the Criterion Hotel are \$24,977.80 in 2017/18. Assessing whether these are unduly high is not straightforward and the applicant has not been able to provide clear evidence to demonstrate this point, either in comparison to other strata in the building or comparative buildings nearby. The scale of its strata area is also an important factor in comparing the costs of their strata to others.

The applicant has provided evidence to illustrate that the strata titling and development has created additional costs for the operators of the business in the heritage building. For example, upon being required to join the strata's insurance policy this year its insurance premiums have risen from \$31,866.63 to \$42,106.14 per annum.

It is also worth considering that the Criterion Hotel is a relatively unique example of strata development where the heritage building was retained as part of the redevelopment. The development of the apartment block has had little physical effect on the original heritage building.

This differentiates the building from most strata title redevelopments, where the heritage buildings are typically demolished or altered to a higher degree. In this respect, the building is more similar to other non-strata buildings than it is typical strata titled buildings where the heritage building is less than 50% of the developed site due to greater loss of heritage fabric.

The owners of the Criterion Hotel are also currently in discussions with the City of Perth about subdivision in order to separate the heritage building and the modern residential tower block into separate titles. A Report was presented to Council on this matter on at its meeting held **26 September 2017**. This may remove the need for an exemption in future years.

Financial Implications:

ACCOUNT NO:	50B350006101
BUDGET ITEM:	Heritage Rate Relief Concession
BUDGETED AMOUNT:	\$225,890.00
AMOUNT SPENT TO DATE:	\$202,998.25
PROPOSED COST:	\$ 2,649.25
BALANCE REMAINING:	\$ 20,242.50
ANNUAL MAINTENANCE:	N/A
ESTIMATED WHOLE OF LIFE COST:	N/A

All figures quoted in this report are exclusive of GST.

Comments:

While the information does not conclusively demonstrate that the strata fees are unduly high, it does outline the unique circumstances of the building whereby the owner is effectively dis-incentivised for retaining the heritage fabric in its entirety in spite of a significant residential re-development being the main use.

It is therefore recommended that a rate concession is granted to the Criterion Hotel until or in place of the City of Perth granting the subdivision of the heritage and residential components of the building as outlined earlier.

The applicant has provided evidence to demonstrate that being part of the strata has increased costs for the applicant in terms of strata fees, insurance premiums and other issues that make operating the long-running hospitality use of the building more difficult. These add to standard challenges that those operating in heritage buildings face, related to maintenance costs, operational limitations and restrictions on modifying fabric.

The retention of the original heritage building almost in its entirety also differentiates the building from other examples where the original heritage floor space makes up less than 50% of the total redeveloped floor space.

The applicant meets the other eligibility criteria of Policy 9.2. The cost of the rates concession to Council will be \$2,649.25 in reduced revenue.

Agenda **Bicentenary Project Feasibility Study – Project Overview and**
Item 13.15 **Funding Request from Perth Public Art Foundation**

Recommendation:

That Council:

1. ***APPROVES BY ABSOLUTE MAJORITY the request from Perth Public Art Foundation (PPAF) to enter into partnership to undertake an in-depth feasibility study for The Bicentenary Project and contribute a lump sum of \$50,000 City funding for this purpose; and***
2. ***NOTES that funding is subject to the mid-year budget review process.***

The Committee recommendation to the Council for this report was resolved by the Finance and Administration Committee at its meeting held on 14 November 2017.

The Committee recommendation to the Council is the same as that recommended by the Officers.

FILE REFERENCE:	P1029513-3
REPORTING UNIT:	Arts, Culture and Heritage
RESPONSIBLE DIRECTORATE:	Economic Development and Activation
DATE:	19 September 2017
ATTACHMENT/S:	Confidential Attachment 13.15A – Perth Public Art Foundation, The Bicentenary Project Feasibility Study – Project Overview and Funding Request Confidential Attachment 13.15B – Bicentenary Project - Feasibility Study – Workshop Pack (Confidential Attachments distributed to Elected Members under separate cover)

Council Role:

- | | | |
|-------------------------------------|-------------|--|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input checked="" type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| <input type="checkbox"/> | Legislative | <i>Includes adopting local laws, town planning schemes and policies</i> |

- ☐ Quasi-Judicial *When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- ☐ Information *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation

N/A

Integrated Planning and Reporting Framework Implications

Strategic Community Plan

Goal 6 A city that celebrates its diverse cultural identity

Policy

Policy No and Name:

CP 1.5 – Public Art

CP 1.6 – Commemorative Works

CP 18.1 – Arts and Culture

Purpose and Background:

In its Strategic Community Plan and Corporate Business Plan, the City has stipulated the need to identify an initiative for the 200th year of the City of Perth. The City has been in conversation with the Perth Public Art Foundation, via its Board of Directors and its Executive Officer, about the possibility of commissioning a significant landmark as part of this 200th anniversary initiative. PPAF has sent a written request to the City, asking to formalise the partnership between the City and PPAF for *The Bicentenary Project*, including confirmation of a \$50,000 contribution from the City to complete a feasibility study.

It is noted that PPAF have commenced the feasibility study, with Deloitte being awarded the contract following the tender process. PPAF have secured a \$30,000 in kind contribution from Deloitte.

Details:

The Project

The Bicentenary Project was incepted through an initial conversation between PPAF, the Lord Mayor, Elected Members, and various City Officers. The aim at this stage is to determine the feasibility, and community and stakeholder appetite, for a significant landmark to celebrate Perth's Bicentenary.

The project would be a celebration of Perth's history, a symbol of what it is to be Western Australian and an expression of our aspirations for the future. As such, it has the potential to engage the local and the broader Western Australian community. The project would also incorporate corporate, government and rate-payer engagement through partnership and community fundraising for this significant icon; a gift to the people of Western Australia.

The vision for this statement piece is to become an iconic symbol for the City, helping to position Perth in the global context, and instantly recognisable by sight in the same way Sydney has the Opera House, Paris the Eiffel Tower and New York the Statue of Liberty.

The City of Perth's *Community Vision 2029+* aims to establish Perth as a clear leader in diverse facets of the built and natural environments and in the nurturing of a sustainable and culturally vibrant international city. The Bicentenary Project supports the achievement of this aspiration.

The Feasibility Study

The Bicentenary Project Feasibility Study will define, evaluate and analyse the impact and value of the project for the City of Perth. It will empower the City, in consultation with relevant partners and stakeholders, to determine whether the project should proceed.

The study will be co-commissioned by the PPAF in partnership with the City. Deloitte have been commissioned by PPAF to commence the feasibility study.

The study will be based on extensive research, current practices, industry trends, economic impact, financial modelling, community benefits, political, social and cultural issues and include a set of recommendations on the project.

The study will provide extensive data related to the financial, operational, community, social and political impacts and include advantages and disadvantages along with a proposed project implementation plan. In alignment with the City's open government approach, the study will include an appropriate level of community engagement and stakeholder consultation, which will provide the City with an indication of the political landscape, community appetite, artistic options, social issues and cultural issues in relation to the project.

This study is an important tool as it formalises the openness of brainstorming and stakeholder engagement and encourages thinking in quantifiable terms about the potential of the project. It will also provide a clear and concise view about the project from all representational stakeholder groups.

A full list of the extensive feasibility study objectives can be found on page 5 of the attached Confidential Attachment 13.15A.

The PPAF/City Project Partnership

Resourcing such an extensive and in-depth feasibility study is demanding. The Perth Public Art Foundation has committed to funding 50% of the costs of commissioning the study, in principal partnership with the City of Perth (see Confidential Attachment 13.15A).

Positioned as an independent not-for-profit cultural charity, enjoying a strategic partnership with City of Perth, PPAF is in a unique and ideal position to commission the feasibility study, of which, an important component will be leveraging key partnerships.

It is envisaged that The Bicentenary Project itself would eventually be funded by a combination of funding streams including State, Federal and Local Government; corporate partnership; community fundraising; and philanthropy. PPAF has a proven track record of

identifying, sourcing, securing, and receipting such funds whilst managing stakeholder engagement, contract management, commissioning and associated deliverables.

In partnering with the City of Perth on The Bicentenary Project – Feasibility Study, PPAF will:

- Develop the draft scope of the feasibility study;
- Recommend membership for the Executive Steering Group (ESG);
- Identify organisation to conduct the feasibility study (Deloitte);
- Maintain primary contact with commissioned organisation;
- Ensure ongoing stakeholder engagement;
- Provide executive support services for the project and manage all liaison with the commissioned organisation; and
- Receipt and manage funds.

The City's Arts, Culture and Heritage Team would provide support to the project in connecting to internal stakeholders, assisting with access to research materials and data, and providing general administrative support for the study.

Financial Implications:

ACCOUNT NO:	N/A
BUDGET ITEM:	N/A
BUDGETED AMOUNT:	\$Nil
AMOUNT SPENT TO DATE:	\$Nil
PROPOSED COST:	\$50,000
BALANCE REMAINING:	\$N/A
ANNUAL MAINTENANCE:	N/A
ESTIMATED WHOLE OF LIFE COST:	N/A

Funding for this project has not been included in the 2017/18 budget. All figures quoted in this report are exclusive of GST.

**CONFIDENTIAL ATTACHMENTS 13.15A – 13.15B
ITEM 13.15 – BICENTENARY PROJECT FEASIBILITY STUDY – PROJECT
OVERVIEW AND FUNDING REQUEST FROM PERTH PUBLIC ART
FOUNDATION**

FOR THE ORDINARY COUNCIL MEETING

21 NOVEMBER 2017

DISTRIBUTED TO ELECTED MEMBERS UNDER SEPARATE COVER

Report to the Audit and Risk Committee**Agenda
Item 13.16****Risk Management Quarterly Update – August 2017****Recommendation:**

That Council RECEIVES the Risk Management Quarterly Update for August 2017.

The Committee recommendation to the Council for this report was resolved by the Audit and Risk Committee at its meeting held on 27 September 2017.

The Committee recommendation to the Council is the same as that recommended by the Officers.

FILE REFERENCE:	P1013822-3
REPORTING UNIT:	Governance
RESPONSIBLE DIRECTORATE:	Office of the CEO
DATE:	3 August 2017
ATTACHMENT/S:	Confidential Attachment 13.16A – High and Extreme Risk Update (Confidential Attachments are distributed to Elected Members under separate cover)

Council Role:

- | | | |
|-------------------------------------|----------------|---|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| <input type="checkbox"/> | Legislative | <i>Includes adopting local laws, town planning schemes and policies</i> |
| <input type="checkbox"/> | Quasi-Judicial | <i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i> |
| <input checked="" type="checkbox"/> | Information | <i>For the Council/Committee to note.</i> |

Legislation / Strategic Plan / Policy:

Legislation	<i>Local Government Act 1995 Regulation 17 of the Local Government (Audit) Regulations 1996</i>
--------------------	---

Integrated Planning and Reporting Framework Implications

Strategic Community Plan

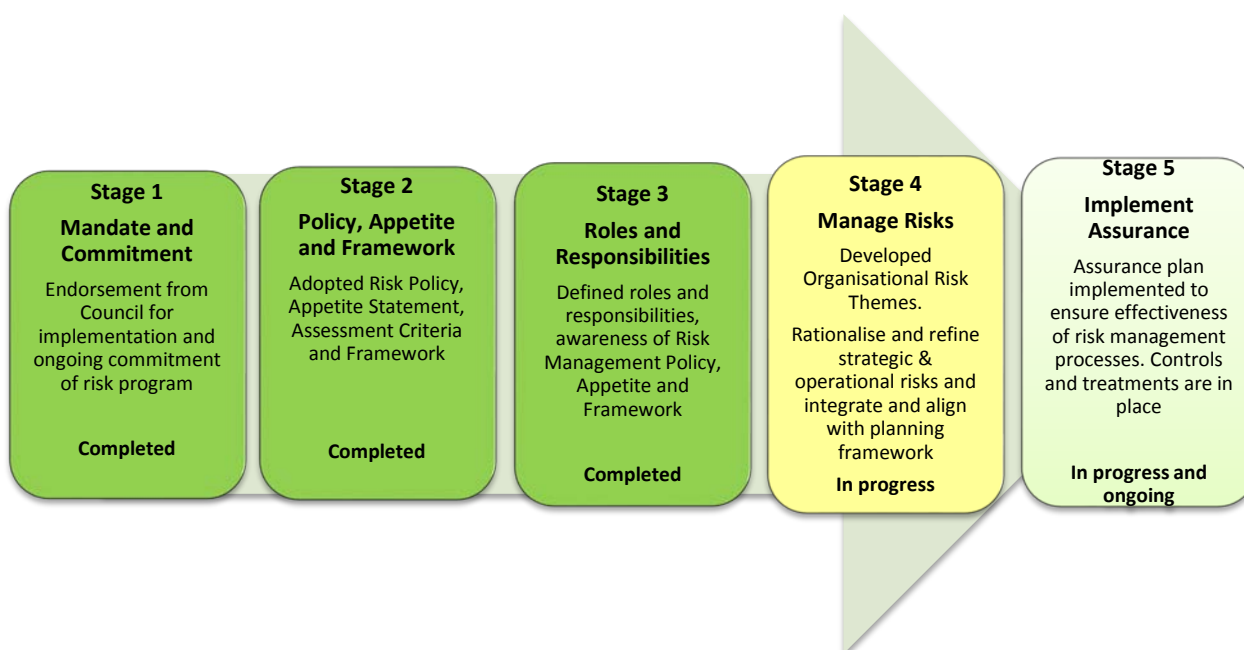
Goal 7 An open and engaged city

Policy

Policy No and Name: 19.1 – Enterprise Risk Management

Purpose and Background:

The City is progressing in implementing the recommendations contained in the Risk Management Maturity Assessment Report. The following table is a representation of the progress in implementing the “road map” from the Maturity Assessment.



Stage 1: Mandate and Commitment (Complete)

The recommendations and findings of the risk maturity assessment were received by Council on **30 August 2016**, with endorsement of the implementation of the recommendations and ‘road map’.

Stage 2: Policy, Appetite and Framework (Complete)

The amended Risk Management Policy 19.1, risk assessment criteria and risk appetite were endorsed by Council on **22 November 2016**.

Stage 3: Roles and Responsibilities (Complete)

Risk management awareness sessions were held with Managers to highlight the new risk management processes and reporting as outlined in the risk assessment criteria. The new City of Perth Risk Management Framework was endorsed by Council on **27 February 2017**.

Stage 4: Manage Risks (In Progress)

Operational

Operational Risk assessment workshops commenced and are well underway with the City’s Business Units. Detail from this process is provided within this report.

Strategic

Work to develop the City's new Strategic Risk Profile in line with the new Risk Management Framework will begin in August 2017 following the completion of the community engagement process and the endorsement of the new Strategic Community Plan by Council on **28 June 2017**.

Stage 5: Implement Risk Assurance (In progress and ongoing)

The City's Internal Audit Plan 2017/18 was endorsed by the Audit and Risk Committee on **22 May 2017**. Within it is the Risk Assurance Audit item below;

- **Validation of Critical/Major Risk Mitigation Strategies** - To determine whether risk mitigation strategies are adequately resourced (budget and HR), address the root cause (Controls) of the nominated risks, and are effective.

This activity has commenced and will be conducted by the Internal Audit Team in two parts, being in July and February of every year;

Details:**OPERATIONAL RISK UPDATE**

As at 21 July 2017, 12 of the City's 30 Business Units' operational risk assessments have been completed.

Process: 2.5 hour risk assessment workshops with each Unit, with the process aligned with the new Risk Management Framework and Risk Assessment & Acceptance Criteria (included in Confidential Attachment 13.16A).

Context for the operational risk assessments: Key Services (as contained in the 2017/18 Unit Business Plans)

Objective: Working through each key service, defining the critical success factors and the uncertainty (risks) to the delivery of Units' key services.

Output: Unit Operational Risk Registers with identified risk owners, risk review & monitoring actions. Further risk mitigation identified for high and extreme risks & risks with inadequate controls in place.

Monitoring: All risk registers are being uploaded into RMSS upon completion of each workshop, progressively. Concurrently, all responsible officers for risk actions are being trained on updating action on RMSS, progressively as the City works through the process.

Risk reviews and Reporting: Following completion of workshops all risks will be subject to ongoing review & reporting to ELG and the Audit & Risk Committee (Council) as per the City's Risk Acceptance Criteria (below).

Risk Assessment and Acceptance Criteria

RISK RATING	DESCRIPTION	CRITERIA FOR RISK ACCEPTANCE	RESPONSIBILITY
EXTREME	Urgent Attention Required	Risk only acceptable with effective controls and all treatment plans to be explored and implemented where possible, managed by highest level of authority and subject to <u>monthly</u> continuous monitoring. Quarterly reports will be provided to Council on all Extreme Risks.	CEO
HIGH	Attention Required	Risk acceptable with effective controls, managed by senior management / executive and subject to <u>quarterly</u> monitoring. Quarterly reports will be provided to Council on all High Risks.	Director / CEO
MEDIUM	Monitor	Risk acceptable with adequate controls, managed by specific procedures and subject to <u>semi-annual</u> monitoring.	Business Unit Manager / Director
LOW	Acceptable	Risk acceptable with adequate controls, managed by routine procedures and subject to <u>annual</u> monitoring.	Business Unit Manager

The Business Units completed are listed below;

- | | |
|--------------------------|--------------------------|
| 1. Parks | 7. Development Approvals |
| 2. Properties | 8. City Planning |
| 3. Waste & Cleansing | 9. Library |
| 4. Construction | 10. Customer Services |
| 5. Plant & Equipment | 11. Asset Management |
| 6. Coordination & Design | 12. Parking Services |

The remaining Business Unit Risk Assessment Workshops have been scheduled to be completed over the next three months. The risk team will continue to reconstruct the risk information with key stakeholders to ensure the information is reflective of current processes and will progressively upload completed registers into the City's Risk Management System (RMSS). Interim risk reports will continue to be provided to the Corporate OSH & Risk and Audit & Risk Committees during the process.

HIGH AND EXTREME RISKS UPDATE (interim)

As at 21 July 2017, there are 39 operational risks:

- 4 EXTREME risks
- 3 HIGH risks
- 27 MEDIUM risks
- 5 LOW risks

The detailed updates on the HIGH / EXTREME risks is provided in Confidential Attachment 13.13A of this report.

INTERIM OPERATIONAL RISK PROFILE

The distribution of risk ratings for the operational risks is shown in the below risk matrix and pie chart, in Figure 1 and 2 respectively. Figure 1 demonstrates the overall image of the City's operational risks (as identified to date) categorised into Low, Medium, High and Extreme risks.

Figure 1: City of Perth Risk Profile (as at 21 July 2017)



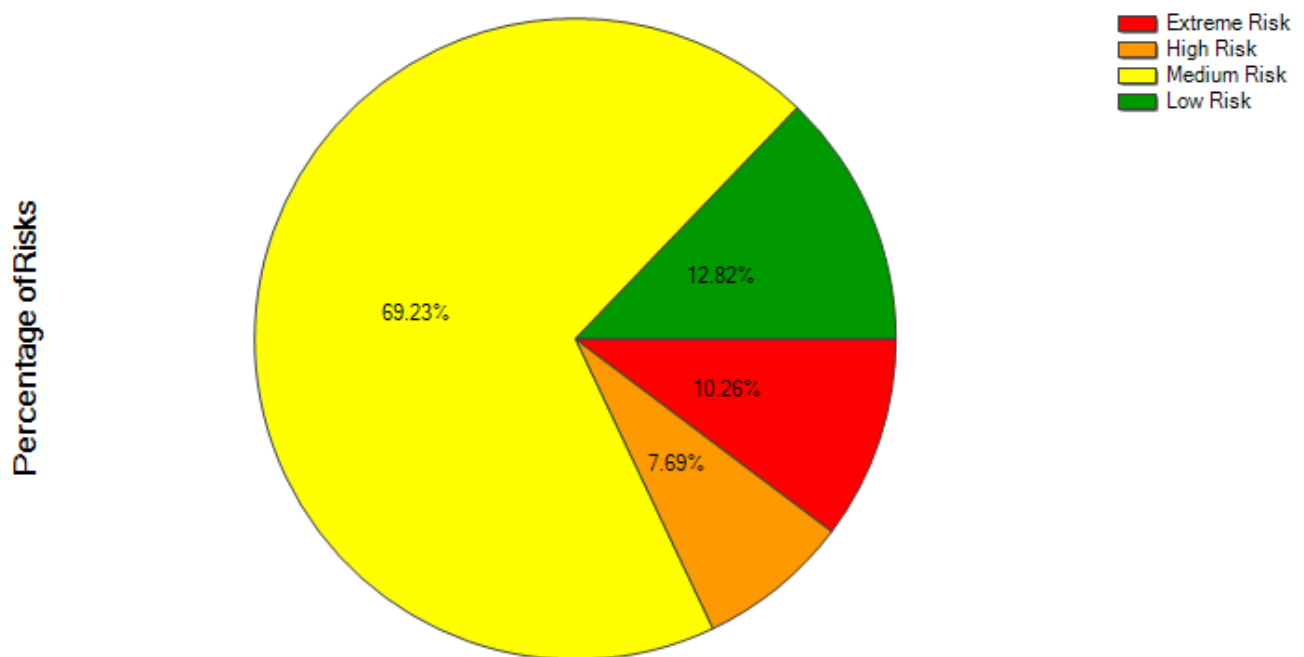
City of Perth

Residual Risk Matrix

Risk Area Operational

		Consequence				
		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood	Almost Certain	M	1 Risk(s)	H	1 Risk(s)	E
	Likely	M	M	1 Risk(s)	2 Risk(s)	1 Risk(s)
	Moderate	L	3 Risk(s)	6 Risk(s)	1 Risk(s)	E
	Unlikely	L	4 Risk(s)	10 Risk(s)	6 Risk(s)	1 Risk(s)
	Rare	L	1 Risk(s)	L	1 Risk(s)	M

L	Low	Risk acceptable with adequate controls, managed by routine procedures and subject to annual monitoring
M	Medium	Risk acceptable with adequate controls, managed by specific procedures and subject to semi-annual monitoring
H	High	Risk acceptable with effective controls, managed by senior management / executive and subject to quarterly monitoring. Quarterly reports will be provided to Council on all high risks
E	Extreme	Risk only acceptable with effective controls and all treatment plans to be explored and implemented where possible, managed by highest level of authority and subject to monthly continuous monitoring. Quarterly reports will be provided to Council on all Extreme Risks.

Figure 2: Distribution of risk ratings as at 21 July 2017

EXTREME Risks – 10.26%

HIGH Risks – 7.69%

MEDIUM Risks – 69.23%

LOW Risks – 12.82%

STRATEGIC RISK UPDATE

Currently the City is reviewing the Strategic Community Plan using principles from Open Government and Deliberative Democracy Approaches. A strategic risk analysis will be conducted to feed into this process.

This will be done in three parts as follows:

- Post community feedback following the community engagement process;
- During the development of community aspirations, goals and performance measures; and
- Upon finalisation of the Strategic Community Plan.

It is anticipated this analysis will commence in August 2017, with the outcomes of this process subsequently being reported through the Corporate OSH & Risk, and Audit & Risk Committees.

Once finalised, the strategic risks will also be subject to monitoring and reporting in line with the Risk Acceptance Criteria.

Financial Implications:

Each risk identified may have its own financial implications which will be the subject of normal budget consideration.

Comments:

The remaining Business Unit Risk Assessment Workshops have been scheduled within the next three months.

Over the next three months the Risk workshops will be scheduled and reconfiguration of existing risks will continue to occur to ensure they evolve, however, interim risk reports will continue to be provided to the Corporate OSH & Risk and Audit & Risk Committees during the process.

CONFIDENTIAL ATTACHMENT 13.16A
ITEM 13.16 – RISK MANAGEMENT UPDATE – AUGUST 2017

FOR THE ORDINARY COUNCIL MEETING

21 NOVEMBER 2017

DISTRIBUTED TO ELECTED MEMBERS UNDER SEPARATE COVER

Report to the Audit and Risk Committee

Agenda **Internal Audit 2016/17 – Validation of Critical/Major Risk**
Item 13.17 **Mitigation Strategies Review Part 1**

Recommendation:

That Council APPROVES the Validation of Critical/Major Risk Mitigation Strategies Review Part 1 as part of the Internal Audit Plan 2016/17 as detailed in Confidential Attachment 13.17A.

The Committee recommendation to the Council for this report was resolved by the Audit and Risk Committee at its meeting held on 27 September 2017.

The Committee recommendation to the Council is the same as that recommended by the Officers.

FILE REFERENCE:	P102969-8
REPORTING UNIT:	Corporate Services Office
RESPONSIBLE DIRECTORATE:	Corporate Services
DATE:	28 July 2017
ATTACHMENT/S:	Confidential Attachment 13.17A – Validation of Critical / Major Risk Mitigation Strategies Review – Part 1 (Confidential Attachments distributed to Elected Members under separate cover)

Council Role:

- | | | |
|-------------------------------------|----------------|---|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input checked="" type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| <input type="checkbox"/> | Legislative | <i>Includes adopting local laws, town planning schemes and policies</i> |
| <input type="checkbox"/> | Quasi-Judicial | <i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i> |
| <input type="checkbox"/> | Information | <i>For the Council/Committee to note.</i> |

Legislation / Strategic Plan / Policy:

Legislation

Local Government (Audit) Amendment Regulations 2013/

Integrated Planning and Strategic Community Plan

Reporting Framework Goal 8 A city that delivers for its community

Implications

Policy

Policy No and Name: 19.1 – Risk Management

Purpose and Background:

Approval of the Validation of Critical/Major Risk Mitigation Strategies Review Part 1 completed in accordance with the Internal Audit Plans for 2016/17 and 2017/18.

Details:

The findings of the review are detailed in the attached Confidential Attachment 13.17A.

Financial Implications:

There are no financial implications related to this report.

Comments:

Nil

**CONFIDENTIAL ATTACHMENT 13.17A
ITEM 13.17A – INTERNAL AUDIT 2016/17 – VALIDATION OF
CRITICAL/MAJOR RISK MITIGATION STRATEGIES REVIEW PART 1
REVIEW**

FOR THE ORDINARY COUNCIL MEETING

21 NOVEMBER 2017

DISTRIBUTED TO ELECTED MEMBERS UNDER SEPARATE COVER

Report to the Audit and Risk Committee

Agenda Item 13.18 Organisational Capability and Compliance Assessment – Implementation Plan

Recommendation:

That Council RECEIVES the Implementation Plan to address findings from the Deloitte Organisational Capability and Compliance Assessment.

The Committee recommendation to the Council for this report was resolved by the Audit and Risk Committee at its meeting held on 27 September 2017.

The Committee recommendation to the Council is the same as that recommended by the Officers.

FILE REFERENCE:	P1033447
REPORTING UNIT:	Governance
RESPONSIBLE DIRECTORATE:	Office of the CEO
DATE:	18 September 2017
ATTACHMENT/S:	Attachment 13.18A – Organisational Capability and Compliance Assessment - Implementation Plan Overview

Council Role:

- | | | |
|-------------------------------------|----------------|---|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| <input type="checkbox"/> | Legislative | <i>Includes adopting local laws, town planning schemes and policies</i> |
| <input type="checkbox"/> | Quasi-Judicial | <i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i> |
| <input checked="" type="checkbox"/> | Information | <i>For the Council/Committee to note.</i> |

Legislation / Strategic Plan / Policy:

Legislation	<i>Local Government Act 1995 Regulation 17 of the Local Government (Audit) Regulations 1996</i>
--------------------	---

Integrated Planning and Strategic Community Plan Reporting Framework

Goal 8 A city that delivers for its community

Purpose and Background:

At the Ordinary Council Meeting held on **11 October 2016**, Council resolved to engage an external agency through a public tender process, to conduct a comprehensive assessment of the City's operations, including – but not limited to – the City's procurement processes, compliance with legislation, governance and decision making processes, finance and financial systems, business structure and performance measurement, and reporting processes.

Subsequent to this Council Resolution, the City of Perth appointed Deloitte to fulfil the assessment, focusing on the following elements:

- Legislative compliance.
- Organisational capability maturity.
- Organisational spend.
- Governance.
- Finance.
- Procurement.

The findings identified through the process, by Deloitte, resulted in a comprehensive assessment report, submitted to Council in June 2017. At the Ordinary Council Meeting held on **6 June 2017**, Council resolved to:

1. *receive the Deloitte Organisational Capability and Compliance Assessment of the City of Perth.*
2. *note that an organisational response and prioritisation plan will be prepared and submitted to the Audit & Risk Committee, then Council for adoption of an implementation plan.*

The purpose of this 'Organisational Capability and Compliance Assessment - Implementation Plan' report, is to provide the Audit and Risk Committee a clear implementation plan for the organisation to address the findings and recommendations, as identified in the Assessment.

Details:

In July 2017, the Chief Executive Officer announced a specialised project group to provide oversight and responsibility for responding to the Organisational Capability and Compliance Assessment (OCCA). This select group OCCA Management Office, sponsored by the Director of Community and Commercial Services, engaged with the City of Perth Executive in the development of the attached implementation plan.

The implementation plan produced by the City of Perth administration indicates some tactical responses and indicative timeframes for the organisation to work towards. Full detail can be found in the attached document.

Key Initiatives

The OCCA Implementation plan identifies significant investment of time and effort on the organisations behalf, to address the key findings from the OCCA. Some of these key initiatives include:

- Developing and implementing a clear strategic planning hierarchy and framework.
- Reviewing the organisations service delivery requirements, based on legislative compliance.
- Developing an organisational business strategy (Corporate Business Plan) to provide operational focus, including performance measures.
- Developing the City of Perth Parking (CPP) Major Undertaking and Business Plan.
- Reviewing current business model and developing the aspired target model for discussion with Council.
- Reviewing the City's procurement model and systems.
- Undertake a cultural refresh program.

Whilst cultural elements were not identified as a key finding within the OCCA, the organisation acknowledges that culture plays a significant part in organisational transformation. An organisational culture refresh program is being conducted in parallel with the planning and implementation of initiatives to respond to the OCCA findings, however culture initiatives will not be reported to Audit and Risk Committee.

Reporting on Progress

A status report on how each of the initiatives identified in the attached implementation plan are progressing will be provided to the Audit and Risk Committee, on a quarterly basis. It is intended that this will be provided as a component in the usual reporting process provided by the Internal Auditor.

It is worth acknowledging that the following actions from the Implementation Plan have already been completed by the organisation:

- Established a dedicated team for oversight and delivery of Organisational Capability and Compliance Assessment response.
- Legislative Compliance Review.
- Foundation review of all policies.
- Foundation review of all City of Perth Services.
- Conducted organisational culture survey.
- Executive Leadership Group Strategic Priority Setting Workshops.
- Decision Making Matrix for operational decision making abilities (Short Term Action Group).

Financial Implications:

It is acknowledged that there may be financial implications associated with the delivery of some initiatives, as part of the implementation plan. These financial implications will be assessed and considered as part of the budget planning process.

Comments:

The City of Perth has already made significant traction in the planning and resource allocation in delivery of tactical actions to address the findings from the Organisational Capability and Compliance Assessment. It is acknowledged that the planning and full implementation of all the indicative initiatives to address the findings will take time, with typical programs of transformation taking numerous years to implement.

The City of Perth administration is committed and focussed on this body of work to set a solid foundation for the future, allowing the organisation to deliver better outcomes for the City's ratepayers, businesses and community at large.



City of Perth

Implementation Plan

Organisational Capability and Compliance Assessment

September 2017

Introduction

The City of Perth is committed to working towards addressing the findings from the Organisational Capability and Compliance Assessment, produced by Deloitte. The following section provides the high level initiatives that will be conducted, with indicative timeframes, to address each recommendation and findings.

Implementation Plan initiatives

Recommendation 1:

Recommendation	Clarify the City's legislative framework and corporate governance framework to improve transparency in how legislative obligations and objectives are interpreted and applied
Associated Findings	1. One instance of previously undisclosed non-compliance with in-scope legislation was identified (CPP)
	3. The high degree of interpretation required means the City must rely on strategy and policy to guide decision making, however the City's current strategy and policy frameworks are insufficient in their current form
	5. Certain corporate business controls are weak
	7. Aspects of governance and risk are being improved through the development and rollout of new tools and frameworks
	8. Compliance risks remain, particularly in the context of an unprecedented number of changes in the workforce
	13. Business processes are at varying stages of redesign and levels of maturity

Initiatives to address the recommendation and subsequent findings are:

High Level Initiatives	Indicative Timeframe
Development of CPP Major undertaking and Business Plan	Oct 2017
Conduct a Legislative Compliance Review	July 2017
Conduct a foundation review of all policies (Short Term Action Group Phase 1)	July-Sept 2017
Propose changes and initiate new policies based on Phase 1 work (Short Term Action Group Phase 2)	Oct-Nov2017
Identify cross Business Unit processes	Nov-Dec 2017
Define Control Frameworks and Accountabilities	Oct 2017
Develop on-boarding program	Oct 2017 - Mar 2018
Define corporate compliance unit role and soft skill training/requirements	Sept-Dec 2017
Review delegation requirements based on new business model	Nov-Dec 2017
Implement actions associated with high level initiatives	Jan-Dec 2018

Recommendation 2:

Recommendation	Complete the development of a clear organisational strategy that makes explicit strategic choices on the City's priorities and how it balances competing expectations
Associated Findings	6. Management reporting is inconsistent and does not provide the executive leadership with the information required to make effective decisions
	9. There is no clear alignment between organisational strategy and business unit strategies
	10. The organisation is managing to overall budget, not to business outcomes

Initiatives to address the recommendation and subsequent findings are:

High Level Initiatives	Indicative Timeframe
Develop Strategy Hierarchy	July-Sept 2017
Development of Integrated Corporate Planning and Reporting Framework	July-Dec 2017
Development of Organisational Business Strategy (Corporate Business Plan)	July-Sept 2017
Implementation of Integrated Corporate Planning and Reporting Framework	Oct 2017 – Jun 2018
Develop appropriate Management Reports (Short Term Action Group)	Oct 2017 – Jun 2018
Develop Directorate KPIs and dashboards	Oct 2017 – Jun 2018
Development of KPI framework aligned to Strategic and Corporate Reporting (Hierarchy and Structure)	Oct-Nov 2017
Develop Corporate Planning Calendar	Oct – Dec 2017
Implement actions associated with high level initiatives	Jan-Dec 2018

Recommendation 3:

Recommendation	Based on a clear organisational strategy, make deliberate choices about the organisations business future
Associated Findings	2. The majority of the City's services are discretionary in nature and not prescribed by legislation

Initiatives to address the recommendation and subsequent findings are:

High Level Initiatives	Indicative Timeframe
Conduct a foundation review of all City of Perth Services (Short Term Action Group Phase 1)	July-Sept 2017
Conduct ELG Strategic Priority Setting/Workshops	Sept 2017
Review Customer Channels	Oct-Nov 2017
Develop Target Business Model	Sept–Nov 2017
Implement actions associated with high level initiatives	Jan-Dec 2018

Recommendation 4:

Recommendation	Strengthen the City's operating model design, aligning in-flight and planned work towards a common and consistent target state
Associated Findings	4. Decision making process vary leading to inefficient decision making
	11. The City is limited in its ability to make informed decisions on workforce management (PD standardisation)
	12. New roles and responsibilities are not well understood across the organisation, particularly for processes that are executed across multiple business units
	14. Procurement spend could be optimised through improved sourcing, consolidation and contract compliance

Initiatives to address the recommendation and subsequent findings are:

High Level Initiatives	Indicative Timeframe
Develop a Decision Making Matrix for operational decision making abilities (Short Term Action Group)	July-Sept 2017
Clarify Position Description Structure and role titles for consistency	Oct-Dec 2017
Align roles and responsibility to services	Oct-Dec 2017
Review the Procurement model and System	Sept 17 – Dec 18
Implement actions associated with high level initiatives	Jan-Dec 2018

Recommendation 5:

Recommendation	Align the leadership in support of the transformational change
Associated Findings	15 While the restructure is nearing completion, other important elements of successful change have not yet been addressed, representing a major risk in terms of performance, culture and retention
	16. The ELG is insufficiently aligned to support successful transformation
	17. The ELG's capacity to shape and lead the change is constrained by a high proportion of time devoted to operational matters

Initiatives to address the recommendation and subsequent findings are:

High Level Initiatives	Indicative Timeframe
Establish OCCA Management Office for oversight and delivery of OCCA response	July 2017
Conduct ELG workshops on key elements – Strategic Priorities; Corporate Strategy/Business Plan; Target Business Model	July-Nov 2017
Conduct organisational culture survey	July-Sep 2017
Develop and deliver culture refresh program	Aug-Nov 2017
Implement actions associated with high level initiatives	Jan-Dec 2018

It is worth acknowledging that many initiatives will work towards more than one recommendation and/or finding. Whilst it is listed under a best fit 'recommendation' this does not reduce its impact across multiple areas.

Recommendation:

That Council ACCEPTS the most suitable submissions, being those submitted by the following, in order of rank, to form a panel of pre-qualified providers:

- ***Warp Pty Ltd T/A Warp Traffic Management***
- ***ATM Advanced Traffic Management WA Pty Ltd***
- ***Quality Traffic Management Pty Ltd T/A QTM Traffic Management***

for the provision of temporary traffic management services for a period of three years commencing 1 December 2017 with the option to extend for a further two years in accordance with Confidential Attachment 13.19A - Comparative Schedule of Rates for the first year with each subsequent year increase based upon the Consumer Price Index for the preceding year.

The Committee recommendation to the Council for this report was resolved by the Works and Urban Development Committee at its meeting held on 7 November 2017.

The Committee recommendation to the Council is the same as that recommended by the Officers.

FILE REFERENCE:	P1034906
REPORTING UNIT:	Street Presentation and Maintenance
RESPONSIBLE DIRECTORATE:	Construction and Maintenance
DATE:	23 October 2017
ATTACHMENT/S:	Confidential Attachment 13.19A – Comparative Schedule of Rates Confidential Attachment 13.19B – Evaluation Matrix (Confidential attachments distributed to Elected Members under separate cover)

Council Role:

- | | | |
|-------------------------------------|-------------|--|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input checked="" type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| <input type="checkbox"/> | Legislative | <i>Includes adopting local laws, town planning schemes and policies</i> |

- ☐ **Quasi-Judicial** *When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- ☐ **Information** *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation Part 4 of the *Local Government (Functions and General) Regulations 1996*

Integrated Planning and Reporting Framework Implications

Strategic Community Plan

- Goal 1 A city for people
Goal 5 A prosperous city
Goal 8 A city that delivers for its community

Policy

Policy No and Name: 9.7 – Purchasing Policy

Purpose and Background:

Tender 043-17/18 - Temporary Traffic Management Services was advertised in the West Australian on Wednesday, 6 September 2017. Tenders closed at 2.00pm on Thursday, 21 September 2017, with the following tenders received:

- Warp Pty Ltd trading as Warp Traffic Management.
- Tru-Line Traffic Management Pty Ltd.
- TMSW Pty Ltd ATFT TMSW Unit Trust trading as Traffic Force.
- Quality Traffic Management Pty Ltd trading as QTM Traffic Management.
- LGC Group Pty Ltd trading as LGC Traffic Management.
- JAG Traffic Pty Ltd.
- Evolution Traffic Control Pty Ltd.
- Contraflow.
- Complete Cabling and Construction Pty Ltd trading as Complete Traffic.
- Carrington's WA Pty Ltd trading as Carrington's Traffic Services.
- ATM Advanced Traffic Management WA Pty Ltd

The City utilises temporary traffic management services for a wide range of ventures, including events, construction works, asset maintenance and emergencies. The successful traffic management companies must be able to provide resources capable of undertaking a diverse range of jobs from minor works, such as banner installations, through to major public events, such as Sky Works.

Details:

Tenderers were required to address the selection criteria in the specification in detail to demonstrate both their experience and ability to provide temporary traffic management services and to submit a Form of Tender that included a Schedule of Rates.

The criteria were:

- Procedure for Provision of Services.
- Ability to Provide Services.
- Key Personnel and Equipment.
- Quality Assurance and MRWA Registration.
- Price.

The 11 submissions were assessed and ranked according to the criteria with particular emphasis on the ability and procedure to provide relevant services. Each submission was assessed individually and ranked in order of merit against the qualitative criteria.

1. Quality Traffic Management Pty Ltd (QTM)

QTM supplied a very informative offer meeting all criteria particularly in respect to the ability to provide services. QTM provide services to a number of local governments and have previously been contracted to the City. Pricing was amongst the more expensive offered.

2. Warp Traffic Management (Warp)

Warp provided a very thorough and informative submission meeting or exceeding the criteria. The company provides similar services to numerous local governments and state government agencies. Warp is a previous service provider to the City and are familiar with working in highly visible and highly trafficked areas. Cost modelling demonstrated the company as supplying the most cost effective pricing.

3. ATM Advanced Traffic Management WA Pty Ltd (ATM)

ATM supplied a good offer meeting all criteria with no deficiencies. ATM is an experienced traffic management provider and undertakes similar works throughout the state. ATM has previously provided services to the City including for the Sky Works event. Prices offered were considered quite competitive.

4. Contraflow

Contraflow provided a fair offer meeting two of the criteria with some deficiencies in two others. Contraflow are an experienced company providing traffic management services to numerous government agencies and local governments. Prices offered were quite competitive.

5. Traffic Force

Traffic Force supplied a fair submission almost meeting all criteria. The company failed to adequately demonstrate its ability to provide the required services and appear to undertake most traffic management on country or outer suburban road networks. Pricing offered was in the cost mid-range.

6. LGC Group Pty Ltd (LGC)

LGC provided a fair offer with some deficiencies. Most traffic management works have been undertaken in regional Western Australia with only one metropolitan council noted. LGC pricing was considered in the mid-range.

7. Evolution Traffic Control Pty Ltd (Evolution)

Based on the east coast of Australia, Evolution appear to have limited resources available to undertake the requirements of this contract. The submission provided failed to adequately address all criteria while pricing was generally the most expensive offered.

8. JAG Traffic Pty Ltd (JAG)

JAG provided a fair offer but failed to provide sufficient information in respect to the ability to provide services. Price comparisons showed JAG as being one of the more expensive service providers.

9. Carrington's WA Pty Ltd (Carrington)

Carrington's failed to address most criteria sufficiently particularly that related to key personnel and resources. Prices were considered to be within the mid-range.

10. Complete Cabling and Construction Pty Ltd (Complete Cabling)

Complete Cabling failed to adequately address the selection criteria with numerous deficiencies apparent. Pricing offered was considered to be competitive.

11. Tru-Line Traffic Management Pty Ltd (Tru-line)

Tru-Line provided marginal offer with substantial deficiencies in all but one of the criteria. Pricing was generally amongst the most competitive offered.

Financial Implications:

ACCOUNT NO:	Various Operational Accounts
BUDGET ITEM:	
BUDGETED AMOUNT:	\$484,902.58
AMOUNT SPENT TO DATE:	\$ 41,234.63
PROPOSED COST:	\$443,667.95
BALANCE REMAINING:	\$ 0
ANNUAL MAINTENANCE:	NA
ESTIMATED WHOLE OF LIFE COST:	NA

ACCOUNT NO:	Various Capital Accounts
BUDGET ITEM:	
BUDGETED AMOUNT:	\$68,916,040
AMOUNT SPENT TO DATE:	\$ 3,640,479
PROPOSED COST:	\$ 262,000
BALANCE REMAINING:	\$65,013,561
ANNUAL MAINTENANCE:	NA
ESTIMATED WHOLE OF LIFE COST:	NA

All figures quoted in this report are exclusive of GST.

In order to confirm best value for money, each tenderer's pricing was applied to an actual works scenario. Table 1 demonstrates the comparative price modelling for the top five ranked submissions.

Based on price modelling, the pricing offered by the preferred service provider represents a decrease of 5.9% over the current Contract pricing.

		QTM	Warp	ATM	Contraflow	Traffic Force
	Rank	1	2	3	4	5
3 Man Crew Mon to Fri 6.00am to 6.00pm (8 hours)	Rate \$	143.00	128.98	127.00	125.98	123.50
	Total \$	1144.00	1031.84	1016.00	1007.84	988.00
Arrow Board (8h)	Rate \$	75.00	40.00	40.00	38.90	56.00
	Total \$	600.00	320.00	320.00	311.20	448.00
3 Man Crew Sat First 2 Hours (2h)	Rate \$	188.00	145.91	181.00	173.08	169.06
	Total \$	376.00	297.82	362.00	346.16	338.12
3 Man Crew Sat after 2 Hours (6h)	Rate \$	188.00	168.25	181.00	173.08	169.06
	Total \$	1128.00	1009.50	1086.00	1038.48	1014.36
Arrow Board (8h)	Rate \$	75.00	40.00	40.00	38.90	56.00
	Total \$	600.00	320.00	320.00	311.20	448.00
	TOTAL \$	3848.00	2973.16	3104.00	3014.88	3236.48

Table 1 – Price Modelling – Top Five Ranked Submissions

Comments:

The top three ranked service providers all clearly met or exceeded the qualitative criteria with two offering very competitive pricing. Those ranked four and five were both considered good offers with some minor deficiencies while still providing fair prices.

Under the terms of this Tender, the City may engage up to four companies to form a panel of service providers with the company offering the best service and value for money being utilised first and, if unable to undertake the works, then the next company in rank being offered the work.

Therefore, based on the rank of each company against the qualitative criteria and the value for money offered, it is recommended the following companies, in order of utilisation, be appointed to undertake temporary traffic management services commencing 1 December 2017 for a period of three years with the option to extend for a further two years.

1. Warp Pty Ltd trading as Warp Traffic Management.
2. ATM Advanced Traffic Management WA Pty Ltd.
3. Quality Traffic Management Pty Ltd.

**CONFIDENTIAL ATTACHMENTS 13.19A AND 13.19B
ITEM 13.19 – TENDER 043-17/18 – TEMPORARY TRAFFIC
MANAGEMENT SERVICES**

FOR THE ORDINARY COUNCIL MEETING

21 NOVEMBER 2017

DISTRIBUTED TO ELECTED MEMBERS UNDER SEPARATE COVER

Report to the Works and Urban Development Committee

Agenda **Increase Capital Works Budget – CW2018 Windan Bridge**
Item 13.20 **Riverbank Erosion Control**

Recommendation:***That Council APPROVES BY AN ABSOLUTE MAJORITY:***

- 1. The transfer of the budgeted amount of \$164,990 budget from CW1878 Pedestrian Walkways to CW2018 Foreshore Restoration – Windan Bridge, Mardalup Park; and***
- 2. The increase in budget to secure an additional \$78,940 in grant funding.***

The Committee recommendation to the Council for this report was resolved by the Works and Urban Development Committee at its meeting held on 7 November 2017.

The Committee recommendation to the Council is the same as that recommended by the Officers.

FILE REFERENCE:	P1034025
REPORTING UNIT:	Parks
RESPONSIBLE DIRECTORATE:	Construction and Maintenance
DATE:	20 October 2017
ATTACHMENT/S:	Confidential Attachment 13.20A – Confirmation of Riverbank Funding received from Department of Biodiversity, Conservation and Attractions Confidential Attachment 13.20B – Estimate of Construction Costs provided by MP Rogers and Associates. (Confidential attachments distributed to Elected Members under separate cover)

Council Role:

- | | | |
|-------------------------------------|-------------|--|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input checked="" type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| <input type="checkbox"/> | Legislative | <i>Includes adopting local laws, town planning schemes and policies</i> |

- ☐ **Quasi-Judicial** *When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- ☐ **Information** *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation Part 4 of the *Local Government (Functions and General) Regulations 1996*

Integrated Planning and Reporting Framework Implications **Corporate Business Plan / Strategic Community Plan**
 Goal 2 Increase accessibility to green networks in the City
 Goal 3 A city connected to its natural beauty
 Corporate Asset Management Plan 2016

Policy

Policy No and Name: 15.2 – Protection and Enhancement of Open Space

Purpose and Background:

The purpose of this report is to seek Council endorsement to reallocate \$164,990 from CW1878 Pedestrian Walkways to CW2018 Foreshore Restoration – Windan Bridge, Mardalup Park. These funds will then be returned to CW1878 at the mid-year budget review.

A budget of \$50,000 for CW2018 was approved in June 2017 provided that additional external funding was received. The City applied for external funding through the Department of Biodiversity Conservation and Attractions Riverbank Funding Programme and was notified on 11 October 2017 that the application for \$186,140 had been successful (Confidential Attachment 6.1A). The City has also secured a contribution of \$42,800 from Main Roads WA for this project (Confidential Attachment 13.20B).

The external funding received through the Riverbank Programme requires the City to match the funding with a co-contribution. This requires a minimum contribution from the City of \$186,140.

Total project costs for CW2018 – Windan Bridge Riverbank Erosion Control is estimated at \$429,415 (excluding GST) including \$33,500 contingency (Confidential Attachment 13.20B).

Details:

The section of riverbank that this project addresses is located adjacent Windan Bridge and extending 100 linear metres south to Mardalup Park. This section of riverbank is subject to erosion resulting in significant loss of materials and a loss of visual amenity. Several trees are at risk of failure, with exposed roots due to scarping. The revetment surrounding the bridge pylons has eroded and needs to be replaced.

Financial Implications:

ACCOUNT NO:	CW2018
BUDGET ITEM:	Foreshore Restoration – Windan Bridge, Mardalup Park
BUDGETED AMOUNT:	\$ 50,000
AMOUNT SPENT TO DATE:	\$ 14,990
PROPOSED COST:	\$ 200,000
BALANCE REMAINING:	\$-164,990 (To Be Funded from CW1878)
ANNUAL MAINTENANCE:	N/A
ESTIMATED WHOLE OF LIFE COST:	N/A

ACCOUNT NO:	CW1878
BUDGET ITEM:	Pedestrian Walkways - ISPT
BUDGETED AMOUNT:	\$1,200,000
AMOUNT SPENT TO DATE:	Nil
PROPOSED COST:	Nil (2017/18)
BALANCE REMAINING:	\$1,035,010
ANNUAL MAINTENANCE:	N/A
ESTIMATED WHOLE OF LIFE COST:	N/A

All figures quoted in this report are exclusive of GST.

The budget for Forrest Place Pedestrian Walkway project (ISPT) contribution is currently catered for in CW1878. On 18 September 2017, ISPT confirmed the Stage 1 work will be completed in November 2018, so the contribution to ISPT will not be expected until then. Therefore, the current years remaining budget for CW1878 will be returned during the mid-year budget review.

Comments:

The City requires additional budget of \$164,990 to co-fund CW2018 Foreshore Restoration – Windan Bridge, Mardalup Park; in order to take advantage of the grant funding on offer from Department of Biodiversity, Conservation and Attractions, and to successfully deliver this project.

**CONFIDENTIAL ATTACHMENTS 13.20A AND 13.20B
ITEM 13.20 – INCREASE CAPITAL WORKS BUDGET – CW2018
WINDAN BRIDGE RIVERBANK EROSION CONTROL**

FOR THE ORDINARY COUNCIL MEETING

21 NOVEMBER 2017

DISTRIBUTED TO ELECTED MEMBERS UNDER SEPARATE COVER

**Agenda
Item 13.21**

Tender 047–17/18 Supply and Installation of Irrigation Systems

Recommendation:

That Council ACCEPTS the most suitable tender, being that submitted by Horizon West Landscape and Irrigation Pty Ltd to supply and install irrigation systems (Tender 047-17/18) on an as required basis for a period of three years with the option of two single year extension periods as per the Schedule of Rates detailed in Confidential Attachment 13.21A, with annual CPI increases.

The Committee recommendation to the Council for this report was resolved by the Works and Urban Development Committee at its meeting held on 7 November 2017.

The Committee recommendation to the Council is the same as that recommended by the Officers.

FILE REFERENCE:	P1034946
REPORTING UNIT:	Parks
RESPONSIBLE DIRECTORATE:	Construction and Maintenance
DATE:	16/10/2017
ATTACHMENT/S:	Confidential Attachment 13.21A – Schedule of Rates Confidential Attachment 13.21B – Qualitative Selection Criteria Evaluation Matrix (Confidential attachments distributed to Elected Members under separate cover)

Council Role:

- | | | |
|-------------------------------------|----------------|---|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input checked="" type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| <input type="checkbox"/> | Legislative | <i>Includes adopting local laws, town planning schemes and policies</i> |
| <input type="checkbox"/> | Quasi-Judicial | <i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i> |
| <input type="checkbox"/> | Information | <i>For the Council/Committee to note.</i> |

Legislation / Strategic Plan / Policy:

Legislation	Part 4 of the <i>Local Government (Functions and General) Regulations 1996</i>
Integrated Planning and Reporting Framework Implications	Strategic Community Plan Goal 3 A city connected to its natural beauty
Policy	
Policy No and Name:	15.2 – Protection and Enhancement of Open Space 9.7 – Purchasing Policy

Purpose and Background:

The purpose of this report is to recommend that Horizon West Landscape and Irrigation Pty Ltd be awarded the contract for the supply and installation of irrigation systems for a period of three years with two single year extension periods exercisable at the sole discretion of the City of Perth (the City).

Due to the specialist nature of installing irrigation systems the City has outsourced these works for approximately 11 years. The City's current contract for the supply and installation of irrigation systems held by Horizon West Landscape and Irrigation Pty Ltd is due to expire on 18 December 2017.

Details:

Tender 047-17/18, Supply and Installation of Irrigation Systems, was advertised in the West Australian on Wednesday, 13 September 2017.

At the close of tender on Thursday, 28 September 2017, five submissions were received. Each contractor submitted a conforming tender submission.

For comparative purposes the tender submissions were assessed by a tender assessment panel against the following qualitative criteria:

- Relevant experience in completing similar works.
- Skills and experience of staff.
- The relevant resources including plant and equipment.
- Demonstrated understanding of the required works.
- Tendered price.

Confidential Attachment 13.20B provides a summary of the assessment against the qualitative criteria. Scoring emphasis was in accordance with the selection criteria listed above.

1. Horizon West Landscape and Irrigation Pty Ltd

Horizon West Landscape and Irrigation Pty Ltd rated highest against the qualitative selection criteria which included a scenario based evaluation on the submitted schedule of rates. Horizon West Landscape and Irrigation Pty Ltd have the required

experience, fleet, equipment and personnel to successfully achieve the City's requirements in a cost effective manner.

2. Elliotts Irrigation

Elliotts Irrigation provided a sound response to the selection criteria and rated fifth against the qualitative selection criteria. Elliotts Irrigation has the required equipment and staff experience to complete the required works.

3. Total Eden

Total Eden provided a sound response to the selection criteria and rated fourth against the qualitative selection criteria. Total Eden outlined a suitable range of plant and equipment to complete the required works.

4. LD Total

LD Total provided a good response to the selection criteria and rated second against the qualitative selection criteria. In reviewing the potential costs over the life of the contract the schedule of rates provided by LD Total were the least competitive of the submissions evaluated.

5. Thinkwater

Thinkwater provided a good response to the selection criteria. Thinkwater outlined a sound understanding of the contract requirements, with staff having the relevant skills and experience.

Financial Implications:

ACCOUNT NO:	Various
BUDGET ITEM:	Capital
BUDGETED AMOUNT:	\$137,000 (2017/18 Capital Budget)
AMOUNT SPENT TO DATE:	\$118,182
PROPOSED COST:	\$ 18,818
BALANCE REMAINING:	\$ 0
ANNUAL MAINTENANCE:	N/A

All figures quoted in this report are exclusive of GST.

The costs associated with this tender are subject to funding of future capital budgets.

Comments:

The conforming tender received from Horizon West Landscape and Irrigation Pty Ltd complies with the compliance criteria and rates suitably against the qualitative selection criteria.

The City has 94 irrigation systems that irrigate a total of 120 hectares of turf, gardens and landscape. Irrigation systems are typically replaced when they reach the end of their safe and useful life.

As Perth and the greater WA region are experiencing climate change and a trend towards a drying climate, the Western Australian Department of Water and Environment (Department) is in the process of developing groundwater allocation plans to reduce the overall abstraction amount across the Perth metropolitan groundwater area. It is anticipated that the total reduction in groundwater allocations will be around 10%. Further to this it has been indicated by the Department that all irrigation systems managed by local governments must achieve the minimum industry standards.

To ensure the City has the ability to successfully maintain and manage the City's greenspaces in a drying environment with reduced groundwater allocations, it is proposed to initiate a capital improvement program to upgrade all irrigation systems to ensure compliance with the minimum industry standards. By doing this, it is anticipated that the City will further reduce its groundwater usage by 10% or 78,510kL, along with a reduction of \$20,547.00 per annum in power from a reduction in pumping costs.

**CONFIDENTIAL ATTACHMENTS 13.21A AND 13.21B
ITEM 13.21 – TENDER 047–17/18 SUPPLY AND INSTALLATION OF
IRRIGATION SYSTEMS**

FOR THE ORDINARY COUNCIL MEETING

21 NOVEMBER 2017

DISTRIBUTED TO ELECTED MEMBERS UNDER SEPARATE COVER

Agenda **Tender 050 17/18 - St Georges Terrace Street Lighting Upgrade -**
Item 13.22 **Barrack to Irwin and Mill St Intersection**

Recommendation:

That Council BY AN ABSOLUTE MAJORITY:

1. ***ACCEPTS the most suitable tender, being that submitted by Civcon Civil Pty Ltd for the St Georges Terrace Street Lighting Upgrade - Barrack to Irwin and Mill St Intersection (Tender 050 17/18) at a lump sum price of \$705,856.00 (excluding GST);***
2. ***NOTES that the expenditure in Part 1 above will be charged to the account numbers CW 1797 and CW 1617;***
3. ***NOTES that the allocated budget for account number CW 1617: St Georges Tce (King St to Milligan St) is insufficient, with additional funds of \$68,000 (excluding GST) necessary to undertake the works;***
4. ***APPROVES that additional expenditure for Part 3 above to be transferred from account CW 1797: St Georges Tce (Barrack - Irwin St) which is identified as having surplus funds; and***
5. ***NOTES that the construction is anticipated to commence in late January 2018 with anticipated completion by end of June 2018.***

The Committee recommendation to the Council for this report was resolved by the Works and Urban Development Committee at its meeting held on 7 November 2017.

The Committee recommendation to the Council is the same as that recommended by the Officers.

FILE REFERENCE:	P1034963
REPORTING UNIT:	Construction
RESPONSIBLE DIRECTORATE:	Construction and Maintenance
DATE:	30 October 2017
ATTACHMENT/S:	Confidential Attachment 13.22A Compliance Assessment Check Confidential Attachment 13.22B – Tender Assessment Matrix Attachment 13.22C – Maps of lighting upgrade locations Attachment 13.22D - Synopsis (Confidential attachments distributed to Elected Members under separate cover)

Council Role:

<input type="checkbox"/>	Advocacy	<i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
<input checked="" type="checkbox"/>	Executive	<i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
<input type="checkbox"/>	Legislative	<i>Includes adopting local laws, town planning schemes and policies</i>
<input type="checkbox"/>	Quasi-Judicial	<i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i>
<input type="checkbox"/>	Information	<i>For the Council/Committee to note.</i>

Legislation / Strategic Plan / Policy:

Legislation Part 4 – Tenders for Providing Goods and Services of the Local Government (Functions & General Regulations) 1996

Integrated Planning and Reporting Framework Implications

Strategic Community Plan

Goal 2 An exceptionally well designed, functional and accessible city

Policy

Policy No and Name: 9.7 – Purchasing Policy

Purpose and Background:

As part of the City's lighting enhancement projects, it has embarked upon two projects to upgrade and enhance the existing lighting along St Georges Terrace.

St Georges Terrace, between Barrack and Irwin Streets

Works to be undertaken:

- Replacement of the existing lighting and traffic signal poles with new multi-function poles (MFPs);
- LED lighting will replace the existing discharge lighting;
- Underground services will be provided to reticulate power from a new Western Power (WP) connection; and
- Main Roads WA will upgrade the traffic signal interchange to a new star start system.

St Georges Terrace Intersection of St Georges Tce and Mill St

Works to be undertaken:

- Replacement of the existing traffic signal poles with new MFP.
- Minor civil works will be undertaken within the median and new drainage pits will be installed on the south west corner of the intersection.
- Pram ramps crossing will be upgraded at the intersection.
- Main Roads WA will upgrade the traffic signal interchange to a new star system.

Details:

The two projects were bid as two separate projects under the title “St Georges Terrace Street Lighting Upgrade – Barrack to Irwin and Mill Street Intersection,” with the opportunity of awarding the projects to two separate contractors.

For each contract, two separate companies were identified as the preferred Contractor. However, after further clarifications one of the two companies formally withdrew its tender submission. One company was then identified as the preferred contractor for both projects.

Communications

A communication plan will be developed and this will be implemented in conjunction with the contractor’s construction management plan following Council approval of the works.

Contract Arrangements

The works will be delivered under a lump sum contract (AS 2124) arrangement.

Working hours will be Monday to Saturday, 7.00am and 7.00pm for non-disruptive site activities. Night Works will be carried out for majority of the disruptive works. The construction is anticipated to commence on 22 January 2018 with the preferred contractor indicating a completion date of mid-June, assuming no unforeseen delays or latent site conditions.

Summary of Submitted Tenders

Four lump sum offers were received on Thursday, 12 October 2017 through the City of Perth’s electronic tender website from the following contractors:

	St Georges Terrace, between Barrack and Irwin Streets	Intersection of St Georges Tce and Mill St
Civcon Civil & Project Management Pty Ltd	\$445,508	\$260,348
Happy Excavations, Happy Power and Lighting (Gilmore Global)	\$170,301.67	\$141,979.62
Hender Lee Electrical Contractors Pty Ltd *	\$478,447.37	\$336,766.98
Stiles Electrical & Communication Services Pty Ltd	\$390,411.42	\$217,717.10

Lump sum offers excludes GST

*This offer formally withdrew its tender submission following further clarification.

Tender Assessment and Evaluation Summary

A Compliance Assessment was completed against all tender is attached as Confidential Attachment 13.22A. All submissions were assessed as conforming tender submission.

The remaining submissions received were assessed against the following six criteria:

- SC1: Management and Personnel;
- SC2: Project Appreciation and Methodology;
- SC3: Previous Relevant Experience;
- SC4: Quality Control Procedures;
- SC5: Ability to meet the City's Timeframe; and
- SC6: Tendered Price.

A confidential Tender Assessment Matrix (Confidential Attachment 13.22B) is attached. An evaluation summary against the qualitative selection criteria has been provided below:

Management and Personnel

Civcon provided details to evidence the qualifications and experience of its key personnel to be involved in the project. Gilmore Global and Stiles Electrical and Communication Services (Stiles Electrical) provided limited details that did not fully evidence its capabilities.

Project Appreciation and Methodology

The submission by Civcon provided a solid understanding of the project requirements and the City's expectations through the methodology detail. Stiles Electrical demonstrated a reasonable understanding of the project requirements. Gilmore Global provided a lesser understanding of the project requirements and the City's expectation.

Previous Relevant Experience

Civcon provided very good details of previous projects undertaken of similar nature in scale and complexity. The details provide by Gilmore Global and Stiles Electrical demonstrated its capabilities to complete Electrical and Lighting infrastructure projects, however, it provided limited information to demonstrate its capability on projects with similar project complexity.

Ability to meet the City's Timeframe

Civcon submitted a very comprehensive program highlighting required tasks, milestones and traffic management installation. Stiles Electrical provided a comprehensive program but details were limited. Gilmore Global provided a very basic program that mainly comprised of milestones and did not provide sufficient detail.

Further clarification was sought from all tenders regarding their ability to meet the City's timeframe: all tenders confirmed they could complete the project to the City's time frame but with some minor limitations.

Quality Control Procedures

Civcon provided a very detailed outline of the quality assurance practices to be implemented as well as a certificate of ISO 9001:2015 Quality Management System. Gilmore Global and Stiles Electrical detailed compliance to ISO 9001:2015, with no certification provided and provided limited details of in-house quality control procedures.

Tendered Price

The lump sum tender price submitted by Gilmore Global for all work sites is the lowest and is 56% lower from the highest submission. Stiles Electrical lump sum was the second highest and was 14% lower than the highest submission.

For charge-out rates however, Gilmore Global was significantly higher than other tenderers introducing additional risk. Stiles Electricals and Civcon had similar charge out rates.

Within the tender documentation the tenderers were to identify any applicable discount for the award of the contract as a whole for the two projects

- Civcon identified a percentage discount of 2% subject to a 14 day payment period – the City cannot practicably meet this timeframe.
- Gilmore Global identified a percentage discount of 2.5% with no limitations.
- Stiles Electrical identified no discount.

Combined Qualitative and Priced Based Assessment Ranking

Confidential Attachment 13.22B details the relative scores of all submissions when both the qualitative and price based criteria were taken into consideration.

Financial Implications:

ACCOUNT NO:	CW1797
BUDGET ITEM:	St Georges Tce (Barrack - Irwin St)
BUDGETED AMOUNT:	\$1,174,000
AMOUNT SPENT TO DATE:	\$ 107,742.81
PROPOSED COST:	\$ 893,000 [St Georges Terrace, between Barrack and Irwin Streets]
	\$ 68,000 [St Georges Terrace Intersection of St Georges Tce and Mill St]
BALANCE REMAINING:	\$105,257.19
ANNUAL MAINTENANCE:	
ESTIMATED WHOLE OF LIFE COST:	

ACCOUNT NO:	CW1617
BUDGET ITEM:	St Georges Tce (King St to Milligan St)
BUDGETED AMOUNT:	\$400,000
AMOUNT SPENT TO DATE:	\$157,313.01
PROPOSED COST:	\$242,000 [St Georges Terrace Intersection of St Georges Tce and Mill St]
BALANCE REMAINING:	\$ 687

ANNUAL MAINTENANCE:

ESTIMATED WHOLE OF LIFE COST:

All figures quoted in this report are exclusive of GST.

Comments:

The offer provided by Civcon Civil & Project Management Pty Ltd demonstrates the best value for money given that it has scored the highest when the tender price component is taken into consideration together with the five qualitative selection criteria.

Civcon has demonstrated it fully understands the complexity of the project, identifying its approach and methodology to deliver on all aspects of City's expectations.

Civcon has been evaluated as the preferred tenderer with the ability to complete the project within the required timeframe.



**CONFIDENTIAL ATTACHMENTS 13.22A AND 13.22B
ITEM 13.22 – TENDER 050 17/18 - ST GEORGES TERRACE STREET
LIGHTING UPGRADE - BARRACK TO IRWIN & MILL ST INTERSECTION**

FOR THE ORDINARY COUNCIL MEETING



21 NOVEMBER 2017

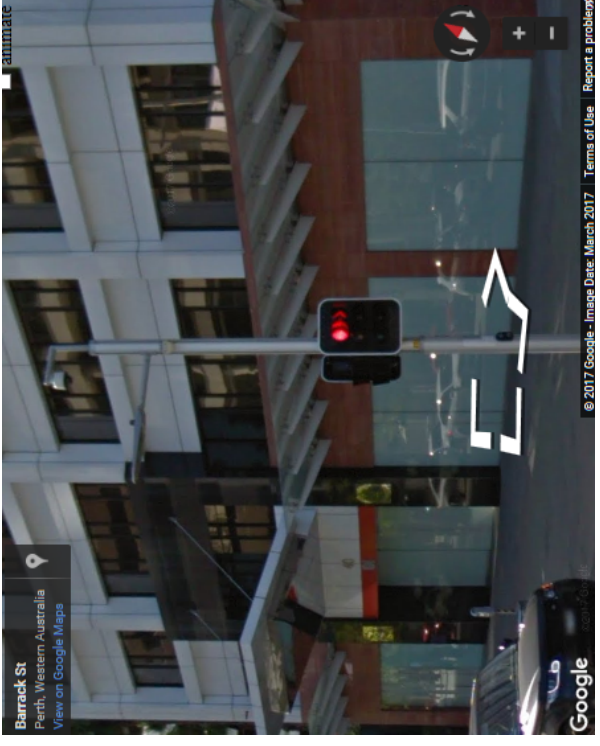
DISTRIBUTED TO ELECTED MEMBERS UNDER SEPARATE COVER



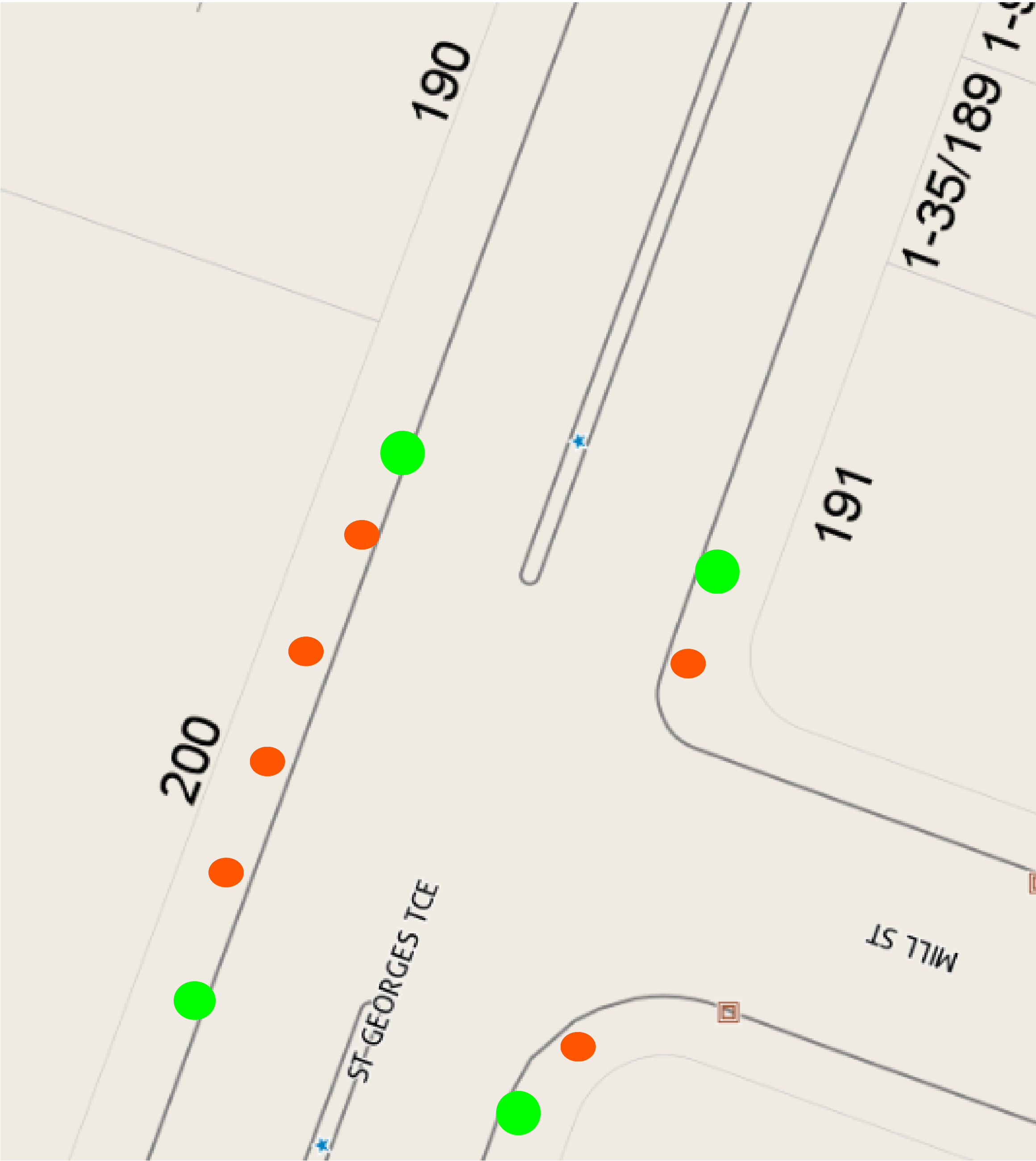
 
Typical: Existing single
out reach 400W HPS
12m streetlights to be
removed

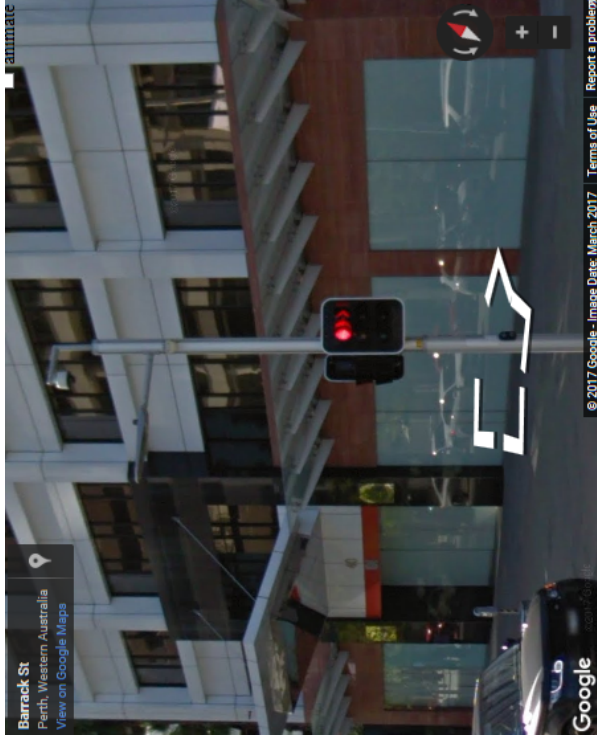
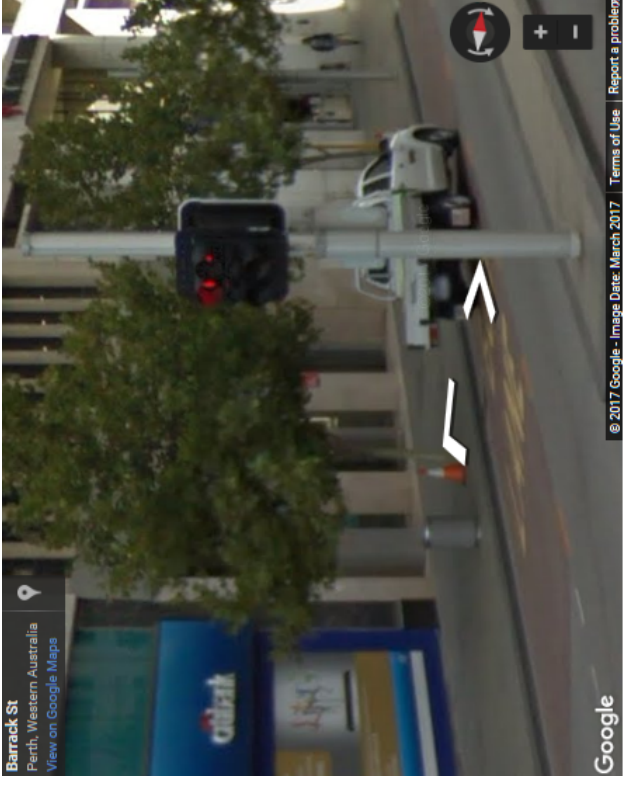
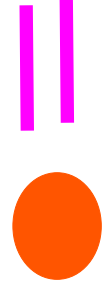
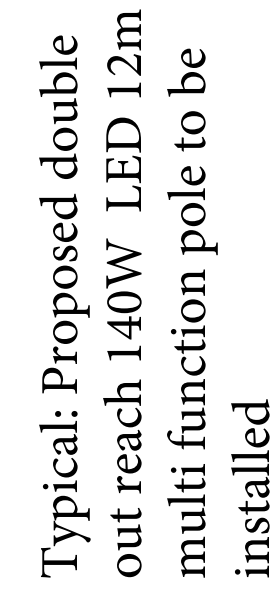
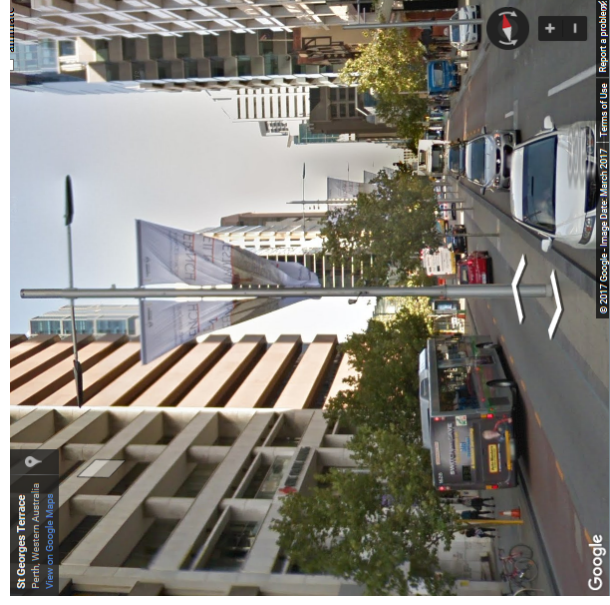
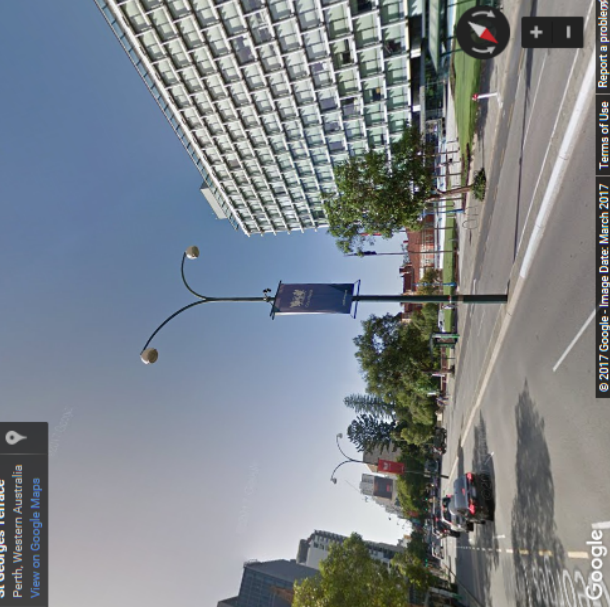
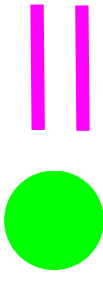


 
Typical: Existing yellow
main roads traffic
signal pole to be
removed



Typical: Proposed single
out reach 140W LED &
traffic signal on one
multi-function pole to be
installed





Tender No. 50 17/18 - St Georges Terrace Street Lighting Upgrade – Barrack to Irwin and Mill St Intersection – Synopsis

Tender No. 50 17/18 - St Georges Terrace Street Lighting Upgrade – Barrack to Irwin and Mill St Intersection comprises two street lighting upgrade projects that will be delivered at the following locations:

- St Georges Terrace, between Barrack and Irwin Streets; and
- The intersection of St Georges Terrace and Mill Street.

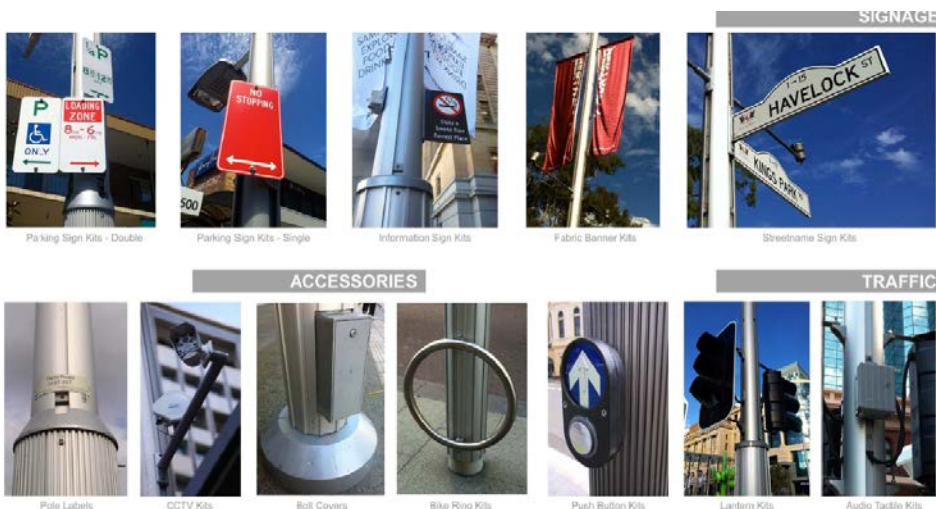
This is part of an ongoing initiative by the City of Perth to enhance these areas. These projects follow a similar design to previously upgraded areas along St Georges Terrace, between Mill Street and Barrack Street. New Multi-Function Poles (MFPs) will replace the existing separate lighting and traffic signal poles (the roll out of MFP's is one of the key objectives of the Lighting Strategy, Adopted by Council in 2014, and is reinforced in the Draft Lighting Master Plan and Good Lighting Guide).

LED lighting will replace the existing discharge HPS lighting and underground services will be provided to reticulate power from Western Power (WP) connection. A network of data ducts and pits will be provided for future use by the City.

The following tangible outcomes will be delivered by this project:

- Address aging lighting infrastructure in St Georges Terrace;
- Provide a consistent lighting treatment in St Georges Terrace;
- Improve lighting levels for safety and security and support a growing night time economy;
- Improve energy and lighting efficiency; and
- Minimise maintenance cost.

Below are some of the accessories which are constantly expanding that can be installed on multi-function poles:



It should also be noted that the Mill Street project was carried over from 16/17 when tenders were unsuccessful in achieving value for money submissions that met budget availability. Previous submissions were in excess of \$400,000 for these works. The current submission of \$260,348, now matches the City's expectation as representing value for money for this project, and justifies the earlier decision to carry over these works.

Report to the Ordinary Meeting of Council**Agenda
Item 13.23****Tender 033-17/18 Provision of Road Rehabilitation Services****Recommendation:**

That Council ACCEPTS the most suitable tender, being that submitted by Downer EDI Works Pty Ltd for the Provision of Road Rehabilitation Services for a period of one (1) year initial term with an option for a further two, one year extensions commencing 14 December 2017 in accordance with the rates supplied in Attachment 13.23A (Schedules A, C, D and F) for the first year with each subsequent year increase based upon the Consumer Price Index for each preceding year and Attachment 13.23A (Schedule B) subject to the rise and fall of bitumen prices reviewed quarterly.

At the Works and Urban Development Committee meeting held on 7 November 2017, the Committee agreed to defer consideration of the Item, to allow additional time for consideration of a review of the terms of the contract. Due to limited time being available to consider the matter, a revised report has been submitted to Council.

FILE REFERENCE:	P1034816
REPORTING UNIT:	Street Presentation and Maintenance
RESPONSIBLE DIRECTORATE:	Construction and Maintenance
DATE:	23 October 2017
ATTACHMENT/S:	Confidential Attachment 13.23A – Schedule of Rates for Profiling Confidential Attachment 13.23B – Selection Criteria Matrix Confidential Attachment 13.23C – Key Performance Indicators and the Performance Management Matrix (Confidential attachments distributed to Elected Members under separate cover)

Council Role:

- | | | |
|-------------------------------------|-------------|--|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input checked="" type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| <input type="checkbox"/> | Legislative | <i>Includes adopting local laws, town planning schemes and policies</i> |

- ☐ **Quasi-Judicial** *When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- ☐ **Information** *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation Part 4 of the *Local Government (Functions and General) Regulations 1996*

Integrated Planning and Reporting Framework Implications

Strategic Community Plan

- Goal 1 A city for people
 Goal 2 An exceptionally well designed, functional and accessible city
 Goal 5 A prosperous City of Perth
 Goal 8 A city that delivers for its community

Policy

Policy No and Name: 9.7 – Purchasing Policy

Purpose and Background:

Tender 033-17/18 Provision of Road Rehabilitation Services was advertised in the West Australian on Saturday, 19 August 2017. Tenders closed at 2.00pm on Thursday, 7 September 2017 with the following tenders received:

- Downer EDI Works Pty Ltd.
- Fulton Hogan Industries Pty Ltd.
- KEE Asphalt.
- Roads 2000 Pty Ltd.
- Dowsing Group.
- Enviro Infrastructure Pty Ltd.

Road rehabilitation works are undertaken throughout the City under an annual capital program utilising funding from both State and Federal Government grants together with City funds.

Details:

Tenderers were required to address the selection criteria in the specification in detail to demonstrate both their experience and ability to provide asphalt rehabilitation and associated construction works and to submit a Form of Tender that included a Schedule of Rates.

The criteria were:

- Safety Management Expertise

- Previous Experience
- Resources – Personnel
- Resources Plant and Equipment
- Price

The six submissions were assessed and ranked in accordance with the criteria with particular emphasis on experience in the industry and safety management. Each submission was assessed individually and ranked in order of merit against the qualitative criteria.

1. Downer EDI Works Pty Ltd

This company provided a very thorough and informative submission meeting or exceeding all criteria with the emphasis on safety management expertise. Downer has provided similar services to numerous private companies and state government agencies such as Main Roads Western Australia and local governments including the City of Perth. As the current service provider the company has substantial experience in undertaking works within the City. The offered rates were considered to be very competitive.

2. Fulton Hogan Industries Pty Ltd

Fulton Hogan provided a very comprehensive submission on safety management expertise meeting or exceeding the safety management criteria. Fulton Hogan currently holds contracts with Metropolitan Local Government Authorities and is the preferred asphalt suppliers to numerous regional shires. The rates in Fulton Hogan submission were high and were not considered competitive.

3. KEE Asphalt

The KEE Asphalt submission met all of the qualitative criteria and the safety management expertise. KEE Asphalt has provided services to Main Roads Western Australia, state government agencies and local governments. The submitted rates were competitive.

4. Roads 2000 Pty Ltd

Roads 2000 submission covered all safety management expertise criteria and included information on similar services to Western Australia City Councils and local governments. The submitted rates were competitive; however the rates were high for small projects and to carry out construction during the weekends.

5. Dowsing Group

This company provided an informative submission and met the safety management criteria. Dowsing has provided limited services to state government agencies and local governments including the City of Perth. Previous experience with Dowsing was poor and the City was not satisfied with the quality of service provided by this company. The proposed rates were high and were not competitive.

6. Enviro Infrastructure Pty Ltd

All safety management criteria were addressed comprehensively in the Enviro Infrastructure Pty Ltd submission. This company has provided very limited services to

state government agencies and local governments. Some of the proposed rates e.g. asphalt rates were high and were not competitive.

Compliance Assessment

All submissions complied with the conditions of the contract and the OSH criteria.

Financial Implications:

ACCOUNT NO:	Various Capital Accounts
BUDGET ITEM:	-
BUDGETED AMOUNT:	\$ 1,328,922
AMOUNT SPENT TO DATE:	\$ 0
PROPOSED COST:	\$ 1,196,922
BALANCE REMAINING:	\$ 132,000
ANNUAL MAINTENANCE:	N/A
ESTIMATED WHOLE OF LIFE COST:	N/A

All figures quoted in this report are exclusive of GST.

Rates from each tenderer's schedule of rates were applied to a recent Road Resurfacing report in order to ascertain the best value for money.

Cost modelling (Table 1) based on the most commonly used line items indicates the rates supplied by the recommended tenderer represent a 4.6% decrease in the project cost over the current contracted pricing.

Table 1. Cost Modelling Summary

Total Estimated Road Resurfacing Cost	Downer EDI Works Pty Ltd	Fulton Hogan	KEE Asphalt	Roads 2000	Dowsing Group ('Dowsing')	Enviro Infrastructure Pty Ltd
	\$90,456.80	\$106,725.00	\$88,112.70	\$82,956.00	\$95,447.25	\$106,738.45

Comments:

The previous Contract specification had some technical issues such as constructability which was considered as the root cause for poor quality of the services. The previous Contract performance management was also not managed properly. In comparison to the previous Contract and technical specification, the technical requirements of the works were improved by revising the Contract specification and aligning them with the relevant Main Road Specification and establishing a system of Key Performance Indicators (KPIs) which are summarised in Attachment 13.23C to manage the Contract effectively. Additionally, the overall Contract cost is expected to be reduced by 4.6% over the term of the Contract.

As shown in the Schedule of Rates, Prices submitted by each of the tenderers varied considerably when compared to each other. Downer EDI Works Pty Ltd provided competitive pricing and was ranked highest against the qualitative criteria.

Following a full evaluation of the submissions, it was recommended that the tender be awarded to Downer EDI Works Pty Ltd for a period of 3 years commencing 14 December 2017 with the option to extend for a further two years.

The above recommendation was not accepted by the Works and Urban Development Committee on 7 November 2017 due to some technical concerns. Following an internal discussion, it was agreed to change the Contract term to an initial one year duration with an option to exercise two extensions each one is of one year duration subject to the Contractor provide satisfactory services in accordance with the Contract terms and conditions, specification and meeting all KPIs requirements. This variation to the Contract term has been agreed by the shortlisted Tenderer.

CONFIDENTIAL ATTACHMENTS 13.23A – 13.23C
ITEM 13.23 – TENDER 033-17/18 PROVISION OF ROAD
REHABILITATION SERVICES

FOR THE ORDINARY COUNCIL MEETING

21 NOVEMBER 2017

DISTRIBUTED TO ELECTED MEMBERS UNDER SEPARATE COVER

Agenda **Alfresco Policy, Local Law Review and Fee Review**
Item 13.24

Recommendation:

1. That Council ENDORSES:

- 1.1 *the implementation of an annual Alfresco Dining Fee Rate of \$40.00 per square metre from 1 July 2018 as detailed in this Report;***
- 1.2 *the allowance of beverage preparation and service from within the outdoor dining area;***
- 1.3 *the allowance of service of pre-packaged food from within the outdoor dining area;***
- 1.4 *the change of program name to Outdoor Dining;***
- 1.5 *the reduction of the pedestrian clearance in the new outdoor dining zones;***
- 1.6 *the permission of alcohol consumption whilst standing in an outdoor dining area;***
- 1.7 *the renewal period from annually to three yearly;***
- 1.8 *the option of a payment plan; and***
- 1.9 *the proposed future timeline as detailed in this report.***

2. That Council NOTES, subject to endorsement in Part 1 above, the following will be submitted to Council for approval as detailed in this Report:

- 2.1 *Amendments made to the City of Perth Alfresco Dining Policy 2000 and Alfresco Dining Local Law (2009);***

This report has been submitted direct to Council due to limited time being available to consider the matter.

FILE REFERENCE:	236418/17
REPORTING UNIT:	Health and Activity Approvals
RESPONSIBLE DIRECTORATE:	Planning and Development
ATTACHMENT/S:	Attachment 13.24A – Alfresco Projected Income Attachment 13.24B - Alfresco Dining Area Survey 2017 Attachment 13.24C - AHA Submission Attachment 13.24D - Member for Perth, John Carey Submission Attachment 13.24E - Footpath Clearance Recommendations Map

Council Role:

- | | | |
|-------------------------------------|----------------|---|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input checked="" type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| <input type="checkbox"/> | Legislative | <i>Includes adopting local laws, town planning schemes and policies</i> |
| <input type="checkbox"/> | Quasi-Judicial | <i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i> |
| <input type="checkbox"/> | Information | <i>For the Council/Committee to note.</i> |

Legislation / Strategic Plan / Policy:**Legislation***Food Act 2008**Australian and New Zealand Food Standards Code**City of Perth Alfresco Dining Local Law 2009***Integrated Planning and Reporting Framework Implications****Strategic Community Plan***Goal 1 A City for people**Goal 5 A prosperous City**Goal 7 An open and engaged city**Goal 8 A city that delivers for its community***Policy**

Policy No and Name:

14.4 – Alfresco Dining 2000

Purpose and Background:

At the Planning Committee meeting held on 21 June 2016, a notice of motion was put requesting:

"That the administration prepares a report for the consideration of outlining how the Alfresco Dining Local Law (2009) and Alfresco Dining Policy 2000 can be amended to allow licensees, to, on a temporary basis only, i.e. not more than once per week, be allowed to, inside their existing alfresco permit area, prepare food and drink."

At its meeting held on **1 November 2016**, the Council received a report requesting consideration on the implications of permitting the preparation of food and beverage on a temporary basis in alfresco areas and its implications on the City of Perth Alfresco Dining Local Law 2009 and Council Policy 14.4 – Alfresco Dining Policy 2000.

The Council noted that the Council Policy 14.4 – Alfresco Dining Policy 2000 and the City of Perth Alfresco Dining Local Law 2009 would be reviewed in 2017.

An Alfresco Working Group (the Group) was established in March 2017 tasked with reviewing the Local Law, Policy, fee structure and design guidelines associated with alfresco dining. This review included community engagement and submissions from external stakeholders which informed the Groups' preliminary recommendations to Council.

Details:

Community Engagement

In order to properly inform the direction of the alfresco review, a community engagement survey was hosted on the *Engage Perth* platform between 1 June 2017 and 17 July 2017 Attachment 13.24B.

External Stakeholder Submissions

The City wrote to three external stakeholder groups to invite written submissions on the alfresco policy and local law. The following groups were invited to provide a submission:

- Australian Hotels Association (WA Division).
- Member for Perth John Carey MP.
- Small Bar Association.

Submissions were received in return from John Carey MLA (Attachment 13.24D) and the Australian Hotels Association (AHA) (Attachment 13.24C).

Major Policy and Law Changes Recommended

Following review of the submissions, the community engagement survey and analysis of the current Alfresco Dining 2000 Policy and Alfresco Dining Local Law 2009, the Group proposes a suite of major changes to the Alfresco Policy and Local Law to be submitted to Council according to the timeframe outlined below.

Current Options of Fees and Charges for Alfresco

Note: The ongoing annual costs to the City to maintain alfresco areas is approximately \$2,397 - \$3,003 annually per alfresco. This includes the administration costs associated with alfresco applications, site plan assessments, photographs and inspections to ensure areas are safe and accessible for all including people with disability and the current daily – weekly services to wash, degrease, sweep and collect rubbish in alfresco areas.

Alfresco fees are levied in every capital city within Australia, and this reflects significant opportunities for a portion of business by being located within a major city and taking advantage of the substantial foot traffic and daily population.

1. Review the alfresco square metre fee – 3 options

Option 1

Abolish per square metre fees

Abolish all square metre fees associated with current alfresco and provide use of the public realm space free of charge for all businesses where applicable.

Repercussions: The current revenue implications for removing all alfresco fees would be a reduction of \$355,164 annually based on current alfresco numbers and on 2017/18 council endorsed fees and charges.

If the City waive fees there may be the perception that other City ratepayers are subsidising businesses in the City to make a profit.

There is the possibility that the design of alfresco areas will be inconsistent proving to be an eyesore instead of providing the vibrancy desired. A carte blanche approach may occur with an 'anything goes' attitude.

Current alfresco proprietors may demand a refund creating discontent and create more administration red tape.

Option 2

Reduce per square metre fees immediately

Reducing the fees but maintaining a fee structure is consistent with the feedback received from the community engagement survey. A flat rate of \$40 per square metre is proposed allowing for price reductions between 73% and 50%. It is predicted that the lower fees and charges and revised regulations will encourage more outdoor dining licenses.

Repercussions: If the City reduces the square metre fee to \$40 the revenue implications would be a reduction of \$217,261 based on current alfresco numbers and the 2017/18 council endorsed fees and charges.

Current alfresco proprietors may demand a refund creating stakeholder discontent and create more administration red tape.

Option 3

Reduce per square metre fees from 1 July 2018

Reducing the fees but maintaining a fee structure is consistent with the feedback received from the community engagement survey. A flat rate of \$40.00 per square metre is proposed allowing for price reductions between 73% and 50%. It is predicted that the lower fees and charges and revised regulations will encourage more outdoor dining licenses.

With effective and timely stakeholder engagement, current alfresco proprietors may not be inclined to demand a refund of previously paid alfresco fees which could have the potential to create stakeholder discontent and create more administration red tape.

Repercussions: If the City reduces the square metre fee to \$40 the revenue implications would be a reduction of \$217,261 based on current alfresco numbers and the 2017/18 council endorsed fees and charges.

2. Allow beverage preparation and service from within the outdoor dining area

The Group proposes that the provision of a beverage station within an outdoor dining area be allowed within the policy and local law and compliance with the City's design guidelines. The *Food Act 2008* and subsidiary legislation allows for performance-based food safety solutions, provided that the proprietor of the food business could demonstrate their compliance with the requirements of the Australian New Zealand Food Standards Code.

3. Allow pre-packaged food service from within the outdoor dining area

Due to the requirements of the *Food Act 2008* and potential for contamination, the Group proposes that instead of food preparation, the allowance of pre-packaged food sales within an outdoor dining area be allowed within the policy and local law. The *Food Act 2008* and subsidiary legislation allows for performance-based food safety solutions, provided that the proprietor of the food business could demonstrate their compliance with the requirements of the Food Standards Code.

4. Reduce the pedestrian clearance in the new outdoor dining zones

Reducing clearances will allow some of those businesses previously unable to have alfresco dining to implement it. Those businesses currently with alfresco licenses can potentially increase their allocated space with approval. The reduced clearances will still allow for free flowing pedestrian and disabled access which was clearly requested as a consideration from survey respondents.

5. Change of Program Name

The Group recommends changing the program name from "Alfresco Dining" to "Outdoor Dining". The rationale for the change is to provide a more contemporary program name and enable the City to break from previous negative connotations surrounding the alfresco program.

6. Alcohol consumption in an alfresco dining area whilst standing

The Group proposes that the allowance of patrons to consume alcohol whilst standing as opposed to only sitting within an outdoor dining area be allowed within the policy and local law and compliance with the City's design guidelines.

7. Extend the renewal licence time period

The current renewal period is one year. The Group proposes the renewal period to be extended up to three years.

8. Payment options

The option to pay the alfresco permit fee in instalments if requested.

Future timeline

The Group proposes the following timeline to conclude the review and implement the new outdoor dining policy, law and framework.

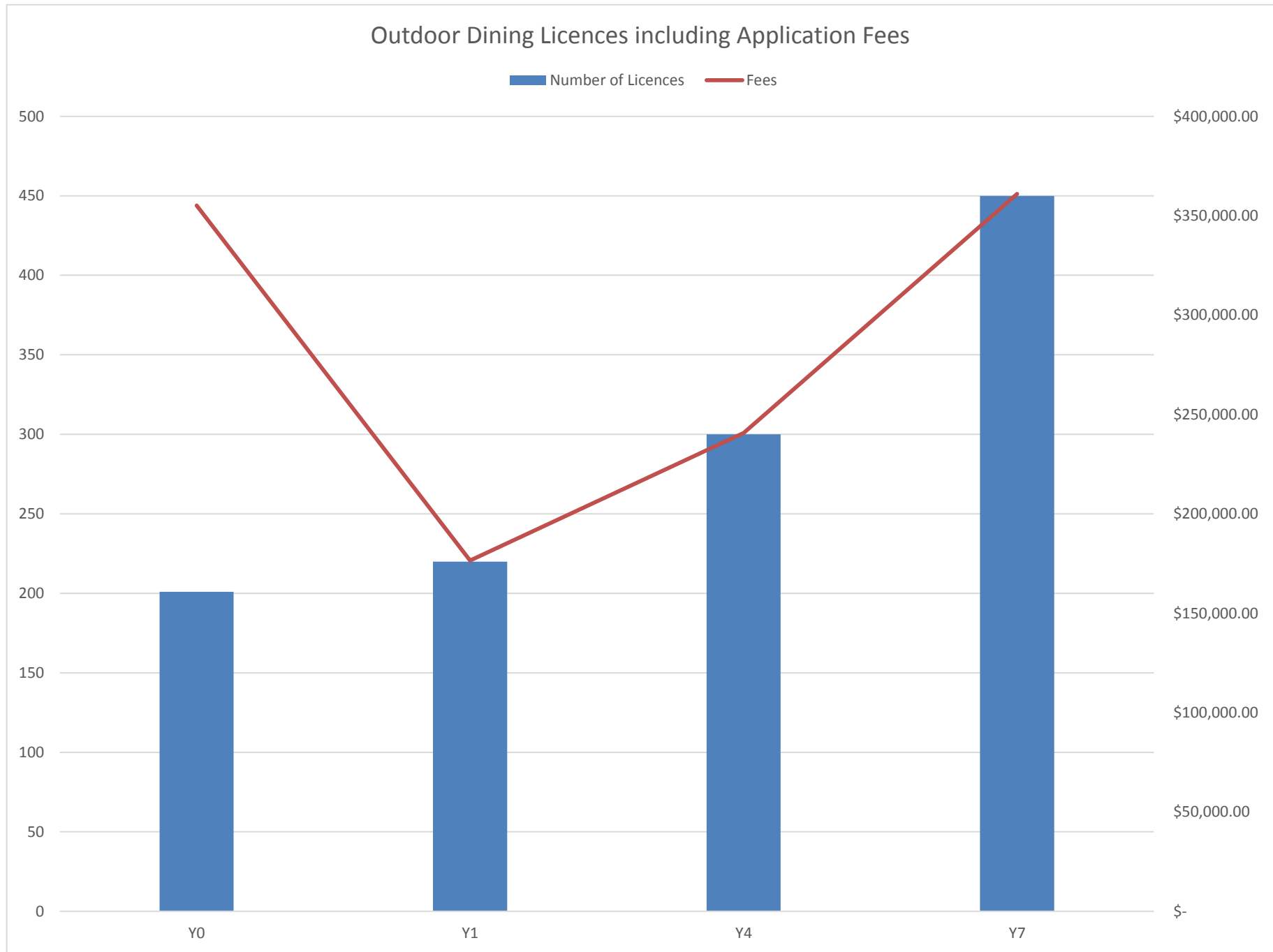
Who	Item	Dates
Council	Council meeting to present revised Policy for adoption	21 November 2017
Council	Council meeting to present revised Local Law for adoption	6 February 2018
HAA	Prepare 2018/19 budget including new fees and charges	Feb/March 2018
Governance	State-wide Public Notice of Intention to Make Local Law and notification to Ministers (6 weeks public consultation)	27 March 2018
Governance	Consideration of Submissions from Public and DLGC (3 weeks)	17 April 2018
Council	Local Law report to Council	1 May 2018
Governance	Lord Mayor sign and seal local law (2 weeks)	15 May 2018
Governance	Publish Local Law in Gazette	5 June 2018
Governance	Local Law comes into effect	26 June 2018
City	New Outdoor Dining program commences	1 July 2018

Financial Implications:

The financial implications related to the setting of fees is outlined within the report, should Council determine to set a reduced fee this is likely to be offset by an increased number of traders participating in Outdoor Dining.

Comments:

The recommendations of the administration are based on the extensive community engagement that was undertaken. Whilst abolishment of alfresco fees was considered it must also be taken into account that Outdoor Dining does incur additional cleaning and maintenance costs to the City of Perth. If some form of recovery of costs does not take place then operational costs will need to be funded from other segments of the Community.





City of Perth

Alfresco Dining Area Survey 2017



Contents

Introduction	3
At a Glance	3
Survey Results	4
Question 1	4
Question 2	5
Question 3 – 4	6
Question 5	7
Question 6	8
Question 7 – 8	9
Question 9 – 10	10
Question 11 – 13	11
Question 14 – 16	12
Question 17 – 19	13
Question 20 – 22	14
Question 23 – 24	15
Question 25 – 27	16
Question 28 – 30	17

Introduction

The City of Perth has over 1,400 registered food businesses within the Local Government Area but less than 20% of those businesses have a registered alfresco permit, which represents a significant opportunity for the City to help the sector drive activation and vitality in streets, malls and laneways.

In order to modernise the City's *Alfresco Dining Local Law 2009* and *Alfresco Dining 2000* policy, the City undertook a survey on the Engage Perth community engagement platform between 1 June and 17 July 2017 to seek community feedback on the future of alfresco dining. The survey was open to businesses, property owners, city workers, residents, regular visitors and tourists with 243 responses received in total. In addition, two written submissions were invited and received by the Member for Perth Hon John Carey MP and the Australian Hotels Association WA division.

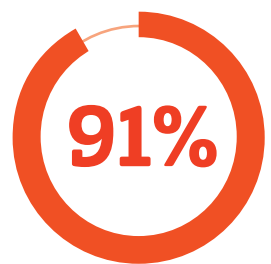
The survey results have shown a clear wish for the City to put in place mechanisms which will allow more alfresco dining to be established, with Perth's climate considered to be ideal for outdoor drinking and dining. The full survey results should act as a guide for the City to review, amend and modernise the alfresco law and policy which will reduce red tape, allow greater flexibility, improve processes and result in increased activation.

At a Glance

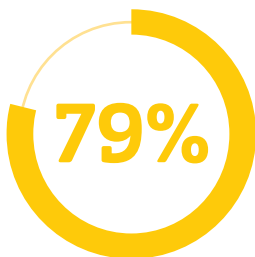
243

RESPONSES

THE BEST ALFRESCO DINING AREAS
ARE KNOWN FOR **VIBRANCY** AND
ATMOSPHERE



ARE MORE
LIKELY TO VISIT A
BUSINESS WITH
ALFRESCO DINING



BELIEVE THERE
IS NOT ENOUGH
ALFRESCO DINING
IN THE CITY

32

CURRENT ALFRESCO PERMIT
HOLDERS PARTICIPATED

MELBOURNE
IS THE CITY THAT
DOES ALFRESCO
DINING THE BEST

EAST PERTH

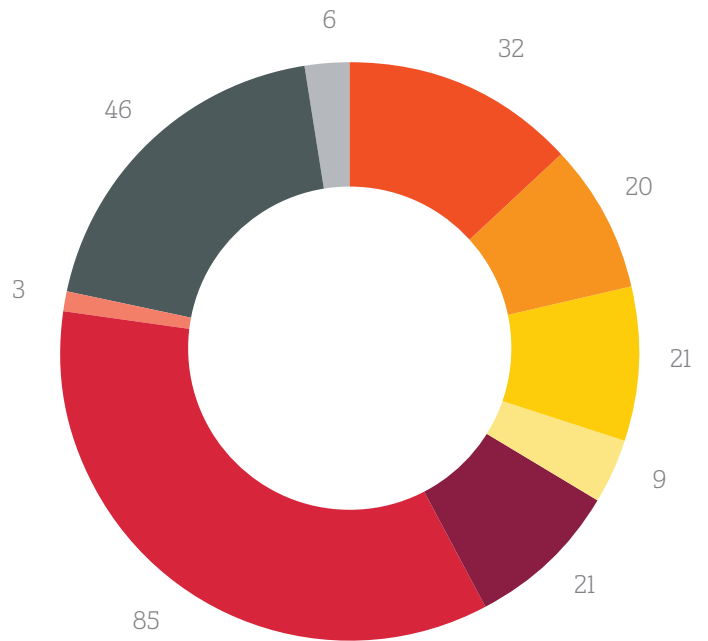
NEEDS MORE ALFRESCO DINING
FOLLOWED BY THE MALLS

Survey Results

QUESTION 1

Which best describes you?

- City of Perth food/beverage business proprietor/manager with alfresco dining area
- City of Perth food/beverage business proprietor/manager without alfresco dining area
- Other business operator eg retail
- Building owner or leasing agent within the City of Perth
- Resident within the City of Perth
- Worker within the City of Perth
- Tourist within the City of Perth
- Regular visitor to the City of Perth
- Food/beverage operator interested in starting a business in City of Perth



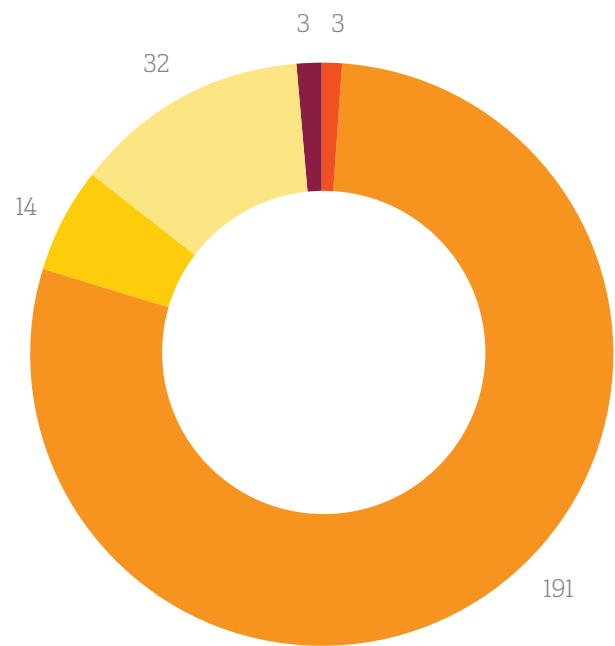
243 responses

QUESTION 2

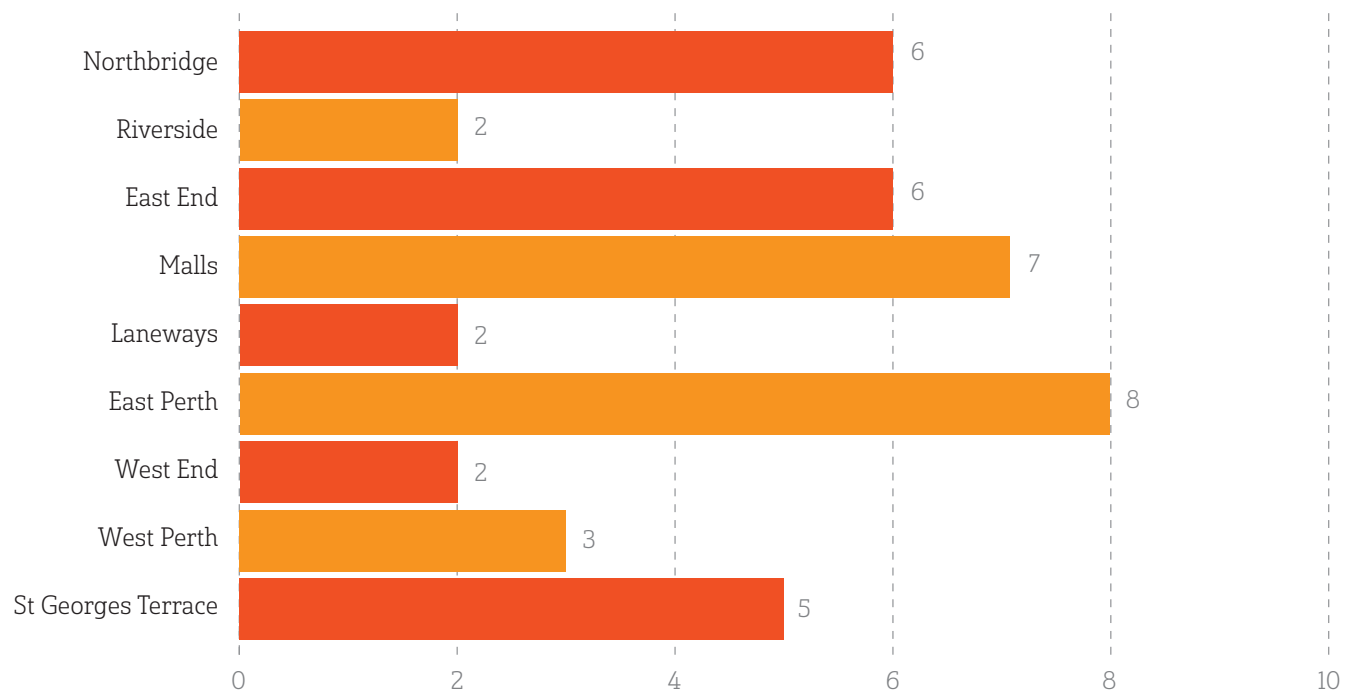
Which statement do you think best describes alfresco dining in the City of Perth?

- There is too much alfresco dining
- There is not enough alfresco dining
- The current amount of alfresco dining is about right
- Some areas/precincts could do with more alfresco areas
- Some areas/precincts could do with less alfresco areas

243 responses



Areas identified for more alfresco dining have been summarised below:

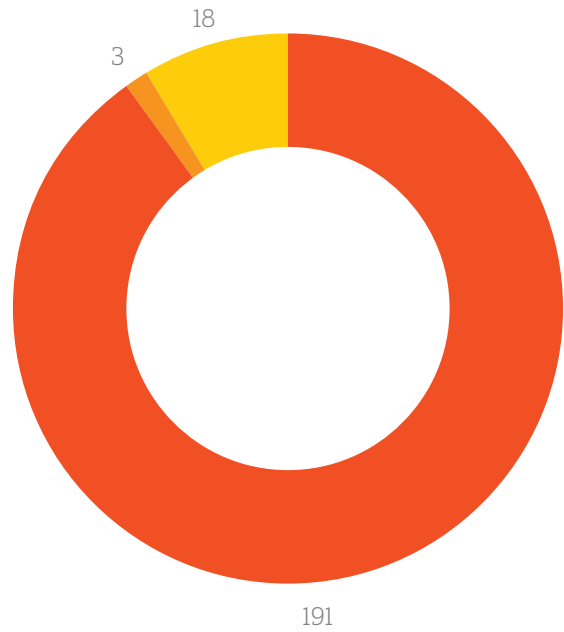


QUESTION 3

Are you more or less likely to visit a venue that has an alfresco dining area?

- More likely
- Less likely
- It would not alter my decision making

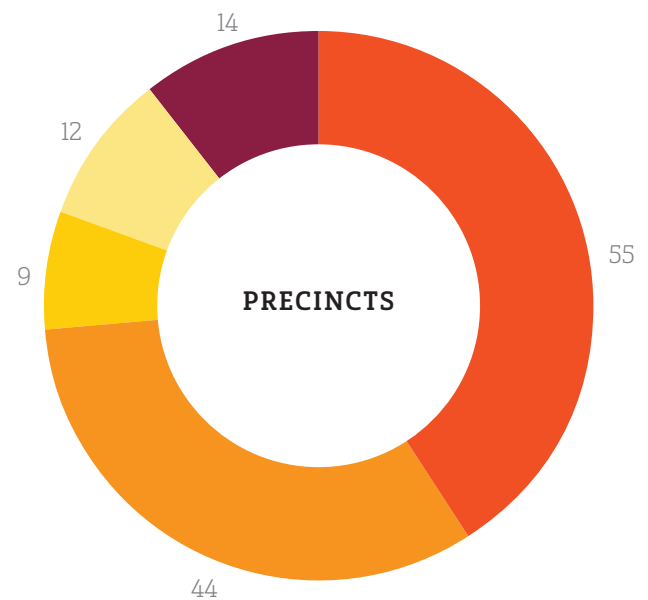
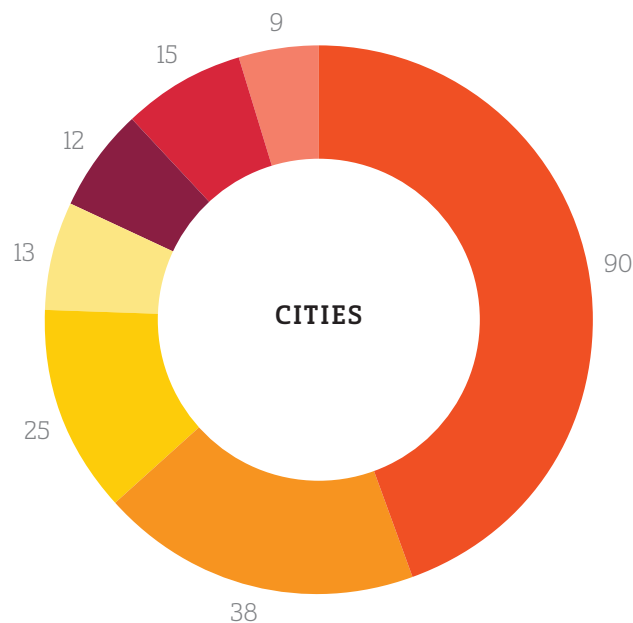
211 responses



QUESTION 4

Apart from the City of Perth, are there any other cities or precincts that you think do alfresco dining well? (This could be in the wider Perth metropolitan area, nationally or internationally)

234 responses



- | | | | |
|--|---|--|--|
| ● Melbourne | ● Rome | ● Leederville | ● Victoria Park |
| ● Paris | ● London | ● Fremantle | ● Mt Lawley |
| ● Sydney | ● Brisbane | ● Subiaco | |
| ● Barcelona | | | |

QUESTION 5

Please describe the best elements of these particular alfresco dining areas?

(e.g. appearance, locations, use of space, safety, proximity to other entertainment activities)

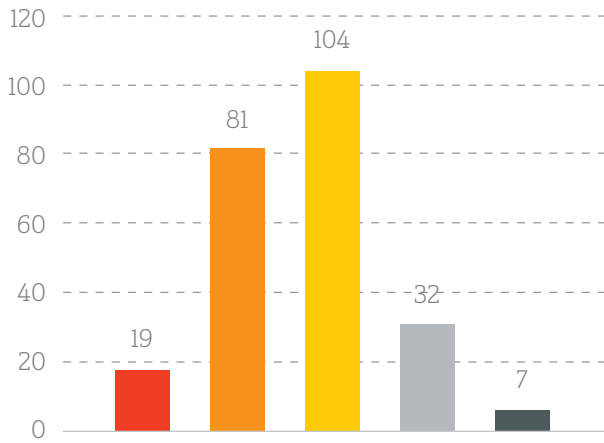
Responses were allocated to themes and are represented in the word matrix below:

Layout **Location** Lots of it
Appearance Safety
 Use of space People & Pedestrians
Vibrancy &
Atmosphere
 Views **Amenity inside alfresco**
 Maintain access Entertainment
 Cleanliness Outdoors

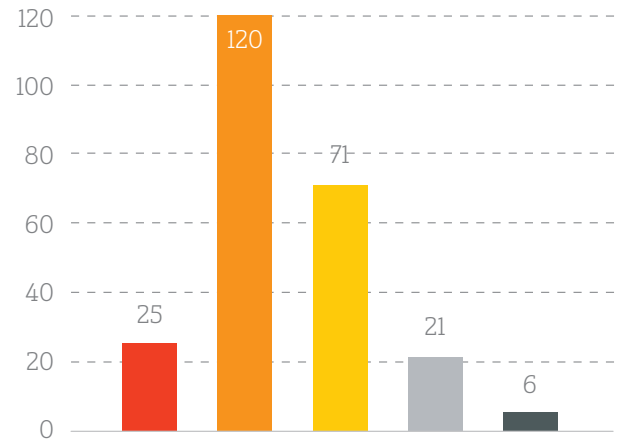
QUESTION 6

Please indicate your perception of the overall standard of alfresco dining areas within the City of Perth.

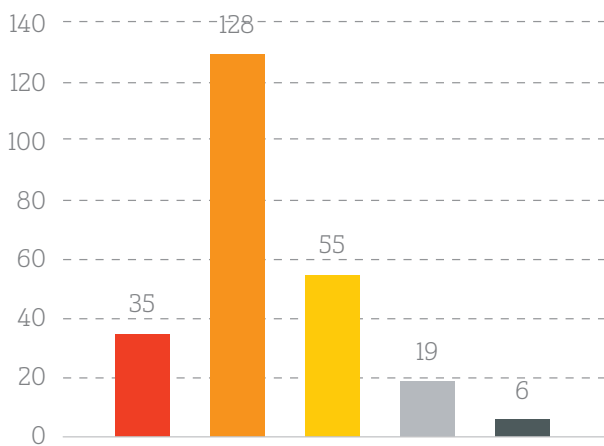
APPEARANCE



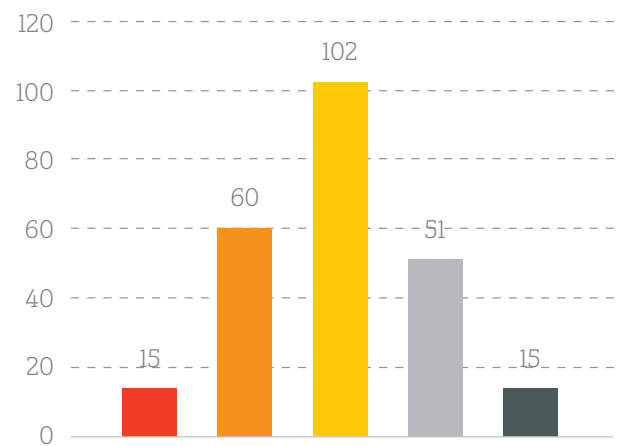
CLEANLINESS



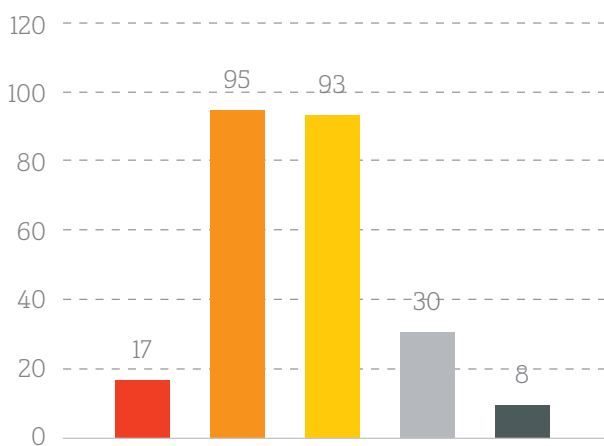
SAFETY



CHARACTER



APPROPRIATENESS



- Excellent
- Good
- Average
- Poor
- Very poor

QUESTION 7

In your opinion, what are the benefits and positive aspects of alfresco dining areas?

Responses were allocated to themes and are represented in the word matrix below:



QUESTION 8

Do you believe there are any negative aspects of alfresco dining areas?

If so, please describe

Responses were allocated to themes and are represented in the word matrix below:



*Safety refers to proximity to road reserve and vehicles and anti-social behaviour at night.

Views of Current Alfresco Dining Licensees

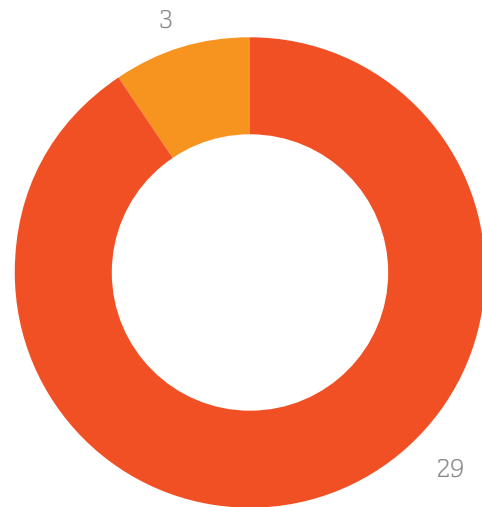
QUESTION 9

Please indicate the importance of having an alfresco dining area to your business

- Very important
- Important
- Not important*

32 responses

*Not important failed to receive a vote

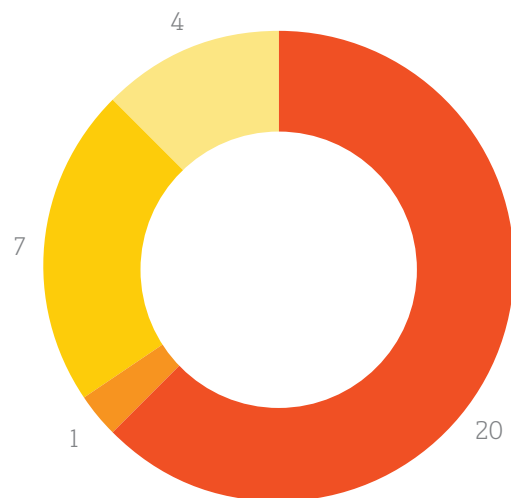


QUESTION 10

Do you understand the current alfresco dining area fee structure charged by the City of Perth?

- Yes
- No
- Somewhat
- Need more information about the fee structure

32 responses

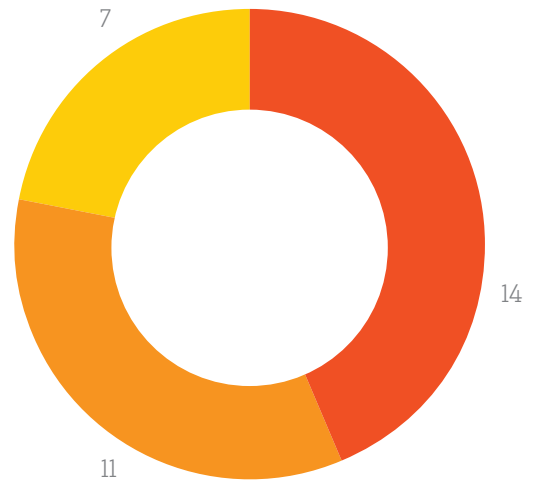


QUESTION 11

Does the current cost of an alfresco dining area permit or license impact your decision to apply for an alfresco dining license?

- Yes
- No
- Somewhat

32 responses

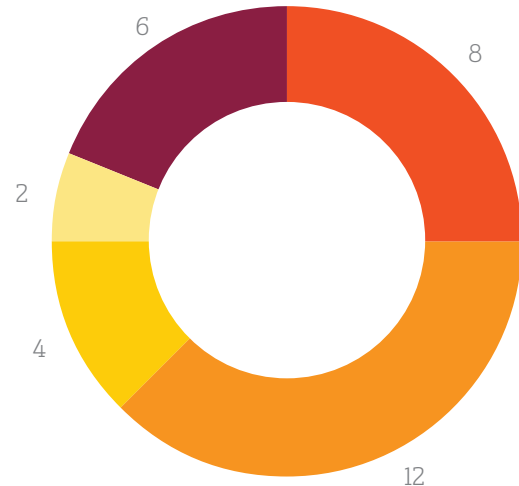


QUESTION 12

What sort of fee structure do you think is appropriate for alfresco dining areas?

- Annual fee based on the number of seats
- Annual fee based on the size of the alfresco area in square metres
- Set annual fee imposed on all alfresco dining areas regardless of size or location
- Annual fee based on which precinct the alfresco area is located in
- No fees

32 responses

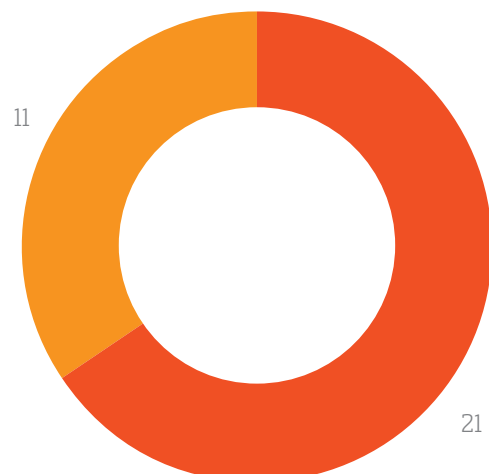


QUESTION 13

Temporary alfresco dining permit for special events i.e. Skyworks or Eat Drink Perth

- Yes, I am interested
- No, I am not interested

32 responses



QUESTION 14

Short term alfresco dining permit for seasons i.e. Summer permit

- Yes, I am interested
- No, I am not interested

32 responses



QUESTION 15

Short term trial period alfresco dining permit

- Yes, I am interested
- No, I am not interested

32 responses

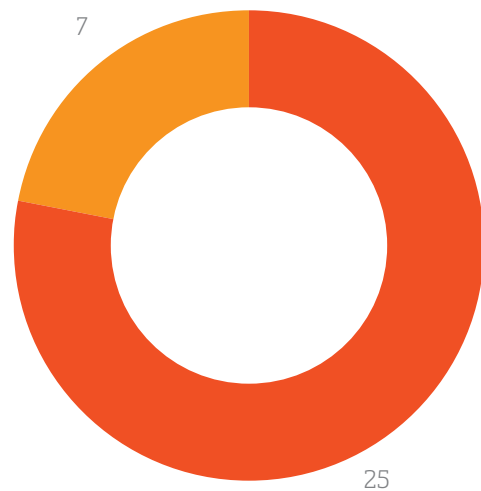


QUESTION 16

Short term extended alfresco dining permit allowing expansion of alfresco area size

- Yes, I am interested
- No, I am not interested

32 responses



QUESTION 17

Prepare and serve food from within the alfresco dining area

- Yes, I am interested
- No, I am not interested

32 responses

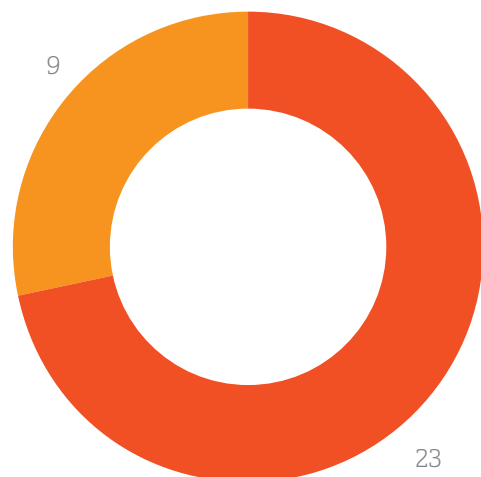


QUESTION 18

Prepare and serve beverages from within the alfresco dining area

- Yes, I am interested
- No, I am not interested

32 responses

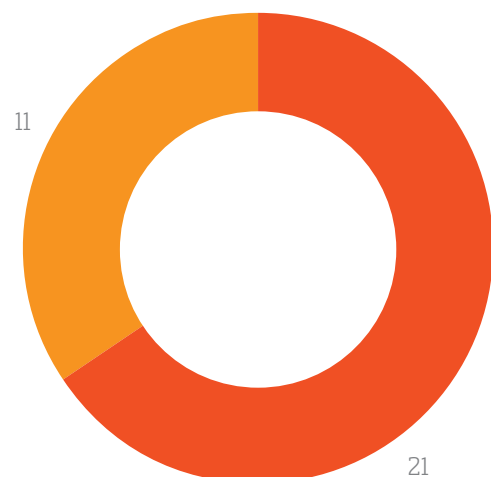


QUESTION 19

Serve pre-made packaged food and/or beverages from within the alfresco dining area where preparation is done elsewhere

- Yes, I am interested
- No, I am not interested

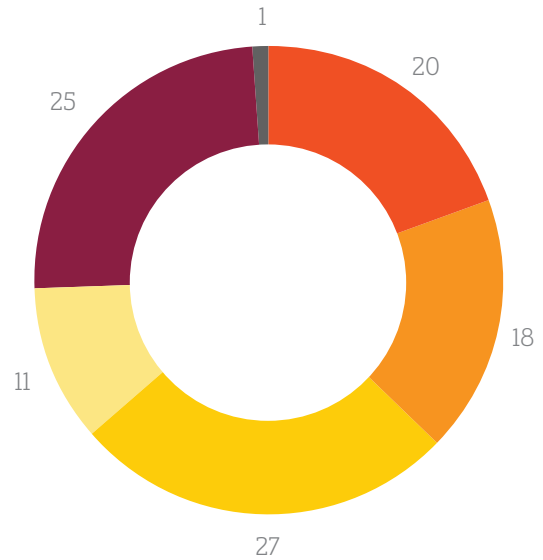
32 responses



QUESTION 20

Since introducing an alfresco dining area what benefits has your business experienced

- Increased patronage
- Increased revenue
- Increased vibrancy in the immediate area
- New, different clientele
- Increased awareness of your business
- Other



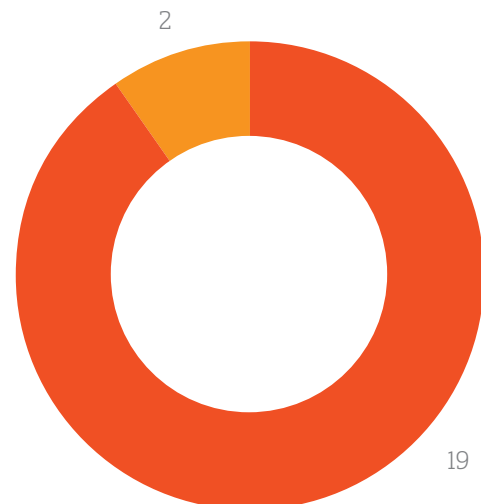
32 responses. Respondent could select all options that apply to them

QUESTION 21

Do you believe alfresco dining areas add vibrancy to the immediate area around where your business operates?

- Yes
- No

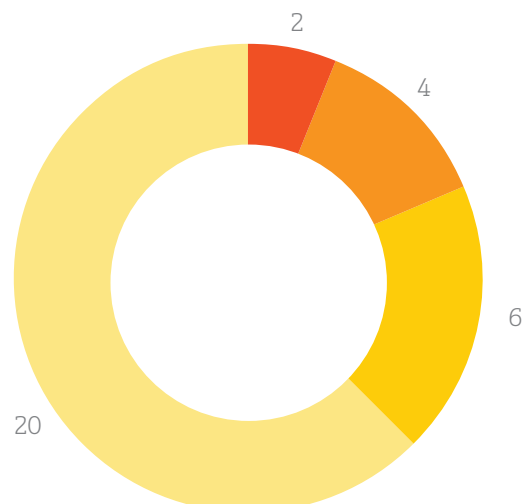
21 responses



QUESTION 22

How long do you think a City of Perth alfresco dining area license should last for?

- One year
- 2 to 3 years
- 5 years
- No expiry date. Alfresco dining area license continues indefinitely whilst business operates under same management



32 responses

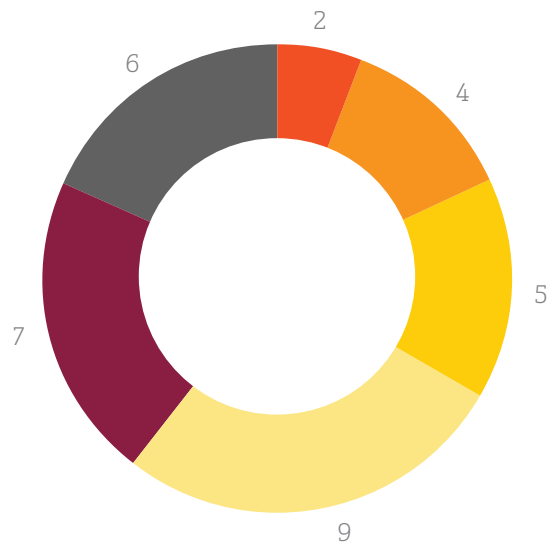
Response from Businesses without Alfresco Dining

QUESTION 23

Why do you not have an alfresco dining area?

- Not interested, will not improve my business
- City fees are prohibitive
- Establishment costs i.e. furniture, design and installation are too high
- The City of Perth alfresco local law policy does not allow it for my business
- There is no suitable sized space in front of my business to allow an alfresco dining area
- Other

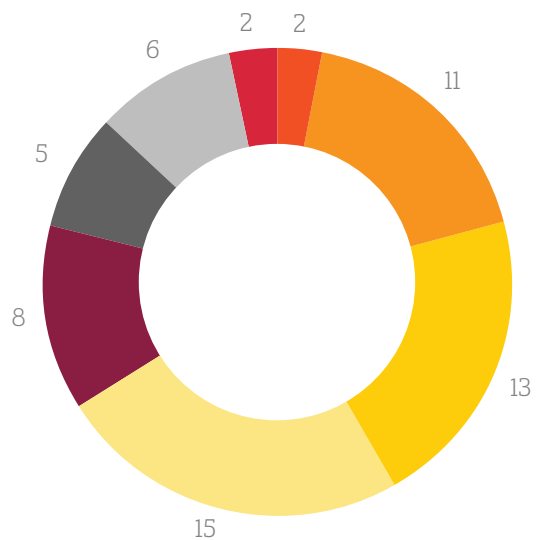
33 responses



QUESTION 24

What would encourage you to establish an alfresco dining area?

- Nothing, I am not interested
- Local Government Grant funding
- Reduced or no ongoing City of Perth fees and charges
- More flexibility in alfresco local law or policy
- Allowed temporary or short term alfresco dining licenses for special events seasons i.e. Summer and trial periods
- Opportunity to prepare food and beverages from within the alfresco dining area
- Opportunity to serve pre-made packaged food and beverages from within the alfresco dining area
- Other



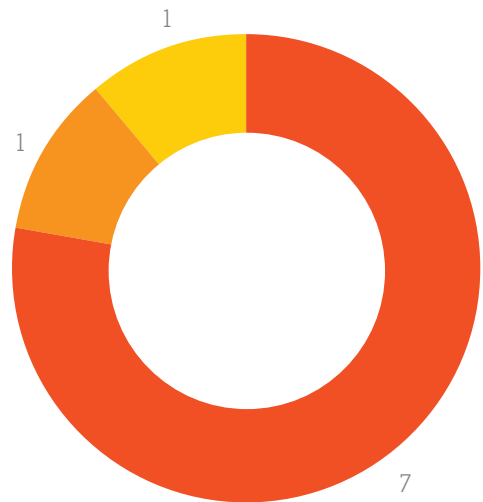
Responses from Property Managers

QUESTION 25

How important are alfresco dining areas to a building or lease in regards to vibrancy and attraction

- Very important
- Important
- Somewhat important

9 responses



QUESTION 26

Alfresco dining areas help to attract tenants

- Yes
- No
- Unsure

9 responses

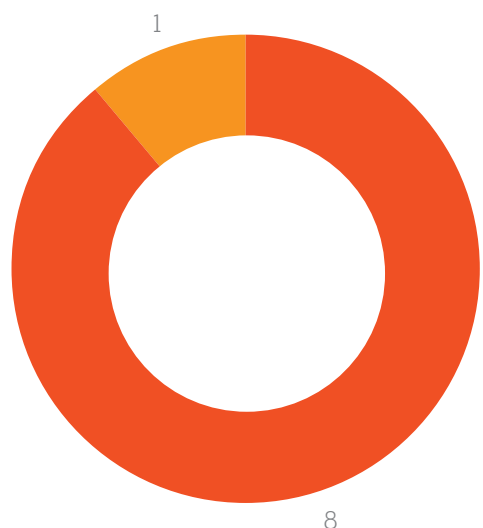


QUESTION 27

Alfresco dining areas add value to my property lease

- Yes
- No
- Unsure

9 responses

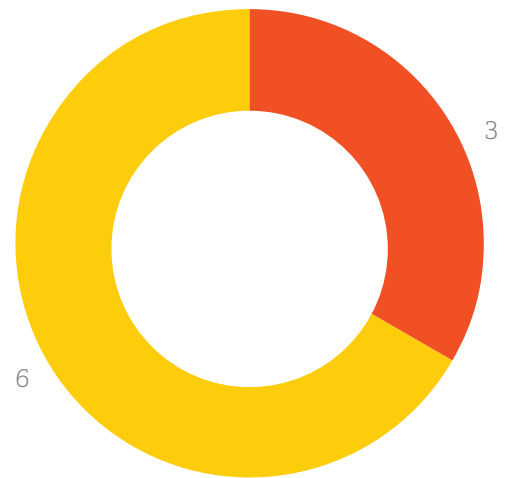


QUESTION 28

The City of Perth's current alfresco dining local law policy is confusing and complex

- Yes
- No
- Unsure

9 responses



QUESTION 29

The City of Perth should simplify the alfresco dining local law policy

- Yes
- No
- Unsure

9 responses

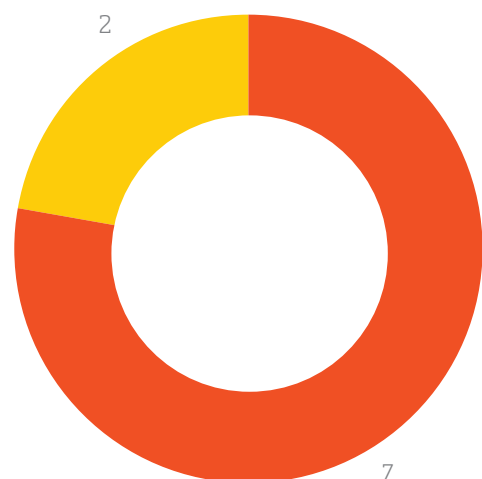


QUESTION 30

The City of Perth should make it easier for tenants to operate an alfresco dining area

- Yes
- No
- Unsure

9 responses





City of **Perth**

27 St Georges Terrace, Perth WA 6000
GPO Box C120, Perth WA 6839
(08) 9461 3333 | perth.wa.gov.au

This publication is available in alternate
formats and languages upon request



Australian Hotels Association
WESTERN AUSTRALIA

38 Parliament Place West Perth WA 6005
PO Box 660 West Perth Western Australia 6872
T: 08 9321 7701 F: 08 9321 7730 W: www.ahawa.asn.au

28 July 2017

City of Perth Alfresco Working Group
c/o City of Perth
GPO Box C120
PERTH WA 6839

REVIEW OF CITY OF PERTH

ALFRESCO DINING LOCAL LAWS & POLICIES

The Australian Hotels Association WA (AHA) supports this review of alfresco dining in the City of Perth. We welcome the opportunity to consider the local laws and policies regulating these extended eating and drinking spaces and make recommendations that balance the interests of hospitality ratepayers and the modern demands of consumers.

As the peak industry body representing the commercial interests of tourism, accommodation hotel, licensed pubs, taverns, restaurants and small bar operators, our liquor licensed membership accounts for around 50% of all alfresco licenses in the City of Perth.

Investment by hospitality businesses in alfresco areas has played an important role in re-invigorating the City and re-activating forgotten precincts and laneways by attracting more foot traffic to coffee strips, main streets and public spaces. Outdoor dining has been able to bring together public and private spaces by allowing patrons to stop and enjoy a meal and or a drink whilst passively interacting with their surroundings and passers-by.

As a tourism destination, our climate lends itself to comparisons with European tourism favourites like Barcelona, Naples or Venice. The temperate climate in Perth attracts over 265 sunny days a year, lending itself favourably to comparisons to the Mediterranean cities that utilise alfresco dining areas extensively.

Since local laws and policies were last reviewed, the City of Perth and its hospitality landscape has changed and evolved. Private business investment by tourism, hotel accommodation, taverns, small bars and restaurant operators has contributed to a renewed interest in our capital city. New businesses strengthen the mix of hospitality options available to tourists and visitors, helping to grow the day and night-time economy.

Alongside traditional business investment, the City has embraced new and flexible food and beverage operations with more temporary events supported by the City and Metropolitan Redevelopment Authority (MRA). For example, mobile food trucks now trade at locations around the city and 'pop-up' food and beverage operators have become increasingly commonplace.

VJ16JUL001

Consumers have embraced alternative outdoor dining options, however there has been no corresponding innovation or flexibility offered to hospitality venues allowing them to offer a competitive alfresco experience.

Tough economic conditions have had the greatest impact on hospitality businesses with recent data showing the group presents the highest risk of insolvency. Recent closures represent the tip of the iceberg for the industry which has worked hard to compete for declining discretionary spend and tightening in corporate spend.

Venues have had to be more innovative to meet the challenges presented by tough economic conditions and would welcome the opportunity to better utilise these extended licensed areas.

The AHA has developed five recommendations that respond to the need for reduced administration and costs on council ratepayers and provision of alfresco areas that appeal to the evolving demands of consumers for alfresco dining.

Specific recommendations have been identified in relation to the following matters:

1. Reduction of the alfresco fee per square metre to reflect the low level of servicing of alfresco areas, with renewal periods and related fees extended to three years.
2. The minimum pedestrian clearance in the Central Perth area be reduced to 2000mm – 2400mm dependent on the zone.
3. If supported, Parklet policies must allow for the establishment of public and private parklets and establish requirements for applicants to consult to ensure the creation of these new spaces do not unfairly compete with existing business.
4. Local laws and policy be amended to provide for the preparation of beverages in alfresco areas, limited to licensed venues where the primary purpose of the license is the sale and supply of liquor.
5. City of Perth seek support from DLGSC for simultaneous processing of ETP alfresco licences, which represent a low risk to the community.

Alfresco Fees and Charges

Hospitality businesses already contribute greatly to Council rates and these venues are therefore seeking relief from the full rate and schedule of fees and charges associated with alfresco areas.

Under section 6.16 and 6.17 of the *Local Government Act 1995*, City of Perth is able to impose and set fees and charges which include but are not limited to payment of council rates, parking levies, emergency services fees, health and building inspections, and fire alarm fees.

Alfresco licenses represent an additional cost to businesses with fees and charges consisting of a fee on new applications; an annual rate applied by square metre and a further fee for renewal of licenses. A comparison of costs by capital city is outlined in Figure 1.

Figure 1 - Schedule of Capital City Alfresco Fees and Charges

	New Application	Rate per Square Metre	Renewal Fee	Renewal Period
Brisbane	\$792.45	\$128 - \$445.40	\$111.25	1 year
Sydney	\$360	\$125 - \$640	\$110	<3 years*
Adelaide	\$350	\$34 - \$39.00	\$350	1 year
Perth	\$135	\$80 - General \$115 – SubCentral & Northbridge \$130 - Hay Street West \$150 - Central	\$125	1 year
Melbourne	\$50	\$33.55 - \$69.18	\$50	2 years
Canberra	Nil	\$65.70 - \$91.25	Nil	1 year

*at the discretion of Council

Standard conditions in the Local Law and Policy relating to alfresco areas make alfresco licensees responsible for all costs. These are stated in the Local Law and Policy as follows:

2.6 l) *the payment of all fees, charges, rates and taxes levied or incurred as a result of the establishment and operation of the alfresco dining area*

m) *the payment of costs associated with the City preparing the public place for the use as an alfresco area including but not limited to the reshaping of footpaths and marking the boundaries of the alfresco dining area.*¹

2.3 (j) *be solely responsible for all rates and taxes levied upon the alfresco area*

In determining an application, officers are guided by a range of matters. Consideration is given to the safety, compatibility with existing uses, pedestrian and vehicle access, potential for nuisance, amenity, and aesthetic suitability².

Businesses cover all costs relating to any works required including any construction or roadwork required to comply with pedestrian, traffic and parking requirements, establishment of permanent or temporary barriers, sufficient lighting, provision of suitable seating and shade.

Conditions also require businesses to 'ensure that alfresco dining areas are kept in a clean and tidy condition at all times'³. To meet this condition, staff are required to remove all furniture and clear the extended areas overnight.

Businesses have observed an imbalance between the costs incurred by business to establish and maintain alfresco areas and the level of servicing provided by the City given the return these spaces provide to the city.

New applications fees consisting of an assessment and inspection fee are considered broadly competitive against application fees nationally. However, once approved, alfresco licensees pay an annual fee per square metre of footpath that can add more than \$20,000 to a business' annual operating expenses. Renewal fees also add an additional \$125 per annum.

Council is encouraged to look for opportunities to streamline administration, fees and charges to reduce the impact on business. This can be achieved by extending the renewal period and reducing the renewal fee to recover the cost of inspections.

¹ *Alfresco Dining Local Law 2009, 2.6 (j)*

² CP14.1 Alfresco Dining 200 – Council Policy Manual 2.2

³ CP14.1 Alfresco Dining 200 – Council Policy Manual 2.3 (g)

This is consistent with the approach taken in more populous capital cities like Sydney and Melbourne who offer businesses lower application fees and rates for periods of up to 3 years. A licensed period of 3 years awards operators with good records of compliance and reduces costs and administration on business.

AHA Recommendation

Reduction of the alfresco fee per square metre to reflect the low level of servicing of alfresco areas with renewal periods and related fees extended to 3 years.

Pedestrian Clearance

Public footpaths need to provide safe, dignified and equitable access to pedestrians and other users travelling along the street and footpath. However, current minimum pedestrian clearances in the City of Perth exceed national standards and may provide scope for revised safe distances between premises and alfresco areas.

National standards under the Building Code of Australia (BCA) set out requirements for access to premises that allow for a minimum of 1000 mm with passing spaces at regular intervals. This takes into consideration obligations under the *Disability Discrimination Act*.

While public footpaths are not subject to the BCA Standards, they are subject to the general non-discrimination provisions of the DDA⁴ and are used as a guide in relation to footpaths.

City of Perth currently stipulates a minimum clearance from the building line to the alfresco area of 3000 – 4000mm, a distance that generously exceeds a maximum width of 1800mm required for two people using wheelchairs to pass each other.

A comparison of minimum pedestrian clearances in other capital cities shows that Perth clearances are generous and exceed provisions in populous and vibrant city centres like Sydney and Melbourne CBD by 1000-2000mm. (See Figure 2).

Figure 2 – Schedule of Minimum Pedestrian Clearances by Capital City

MINIMUM PEDESTRIAN CLEARANCE		
Brisbane	CBD	2400mm
	Suburban	2000mm
Sydney	Streets	2000mm
	Central Laneways	1200mm
Adelaide	CBD	2000mm
Perth	Central	3000 - 4000mm
	Other	2500mm
Melbourne	Bourke, Lonsdale, Flinders, Elizabeth and Queen Sts	2000mm
	Lygon St	2000mm
	General Central	2000mm
Canberra	CBD	2000mm

⁴ <https://www.humanrights.gov.au/frequently-asked-questions-access-premises>

Businesses would benefit from an increase in the available alfresco space allowing for more seating for patrons within the required ratio of 1 patron per 1m².

AHA Recommendation

The minimum pedestrian clearance in the Central Perth area be reduced to 2000mm – 2400mm dependent on the zone.

Parklets

City of Vincent describes parklets as a “small public park set into the existing streetscape... [they] repurpose part of the street into a public space for people and enhance the streetscape by adding interest and amenity. They are for anyone to use, and to provide a place to rest, eat or work.”⁵

In design, parklets are raised platforms which are constructed over existing parking spaces. They have already been introduced in nearby City of Vincent and Town of Victoria Park, nationally in capital cities like Hobart and Adelaide and embraced internationally.

The AHA recognises the contribution parklets can make to the revitalisation of cities and communities and supports the introduction of parklets as an alternative to footpath alfresco dining. In particular, where alfresco is constrained by parking bays and insufficient pedestrian clearance.

Parklet design, materials and construction requirements, recovery of lost fees through parking, any associated expenses together with the requirements for public liability insurance significantly add to the costs of establishing a parklet. It follows that businesses be afforded the right to determine whether to make the space public or reserve it for the exclusive use of patrons.

Careful consideration needs to be given to the number of parklets approved within the City of Perth to ensure that the removal of street parking does not remove necessary street parking.

Finally, applications for parklets should be subject to requirements for consultation to ensure that the establishment of public spaces do not unfairly disadvantage adjacent or nearby businesses.

AHA Recommendation

If supported, Parklet policies must allow for the establishment of public and private parklets and establish requirements for applicants to consult to ensure the creation of these new spaces do not unfairly compete with existing business.

Preparation of Beverages in Alfresco Areas

Consumer tastes for alfresco drinking and dining have evolved with more patrons seeking alternatives to the traditional licensed built environment by patronising mobile food trucks, food festivals and temporary bars.

⁵ <https://www.vincent.wa.gov.au/business/town-centres-in-vincent/parklets.aspx>

With 'pop-up' events and venues becoming increasingly common-place, licensees are seeking the opportunity to better utilise their extended areas.

Relaxing the rules to allow full-time hospitality venues, bars and pubs to be able to mix drinks, serve drinks, prepare drinks and dispense drinks in alfresco areas makes sense. More specifically, this allows licensed venues to provide a more competitive offering.

The current alfresco dining policy prohibits licensees from preparing beverages in alfresco areas. We consider changes to this policy and any other necessary consequential amendments appropriate to allow businesses to locate temporary bars in these extended spaces to better activate and service patrons.

With respect to the service of liquor, the AHA seeks that this proposal be limited to hotels, taverns, small bars and selected special facility licenses, as this is consistent with the predominant purpose of their licence - the sale and supply of alcohol.

No limit should be imposed on the ability to prepare beverages in alfresco areas as demand would be self-regulated. If conditioned, licensees would be required to ensure the presence of additional RSA-trained staff and crowd controllers to satisfy liquor licensing regulations and licensees' interests in providing a safe and responsible licensed environment for patrons.

AHA Recommendation

Local laws and policy be amended to provide for the preparation of beverages in alfresco areas, limited to licensed venues where the primary purpose of the license is the sale and supply of liquor.

Liquor Service in Alfresco Areas

To serve liquor in alfresco areas, licensed businesses must submit to a two stage process through Council and Liquor Licensing. This method adds extra time-costs, administration and expense to businesses.

Upon receiving approval by the City, businesses apply to the Department of Local Government, Sport and Cultural Industries (DLGSC), formerly the Department of Racing, Gaming and Liquor, for an Extended Trading Permit – Alfresco.

Applicants submit a copy of their "Licence to Set Up and Conduct Dining" issued by the local authority, a written submission, public interest assessment, plans and specifications accompanied by a prescribed application fee of \$345.⁶ This process can add to the time taken to approve applications, particularly if DLGSC require the application be advertised or if it is subject to an intervention by WA Police and Health.

Predominantly, alfresco ETPs are approved by DLGSC adopting all trading conditions imposed by Council on the alfresco licence. This is largely reflective of the similar matters considered by both authorities including the impact of patrons on local amenity, noise and potential for nuisance.

It is considered that there exist some areas of duplication in the application processes of both authorities which could promote opportunities to reduce red tape on business and

⁶ http://www.rgl.wa.gov.au/docs/default-source/rgl/etp_liquor_without_a_meal.pdf?sfvrsn=2

government. Consideration should also be given to bringing renewal periods into line. Currently, DLGSC alfresco ETPs are approved for up to 10 years compared to the City's annual licence renewal.

AHA Recommendation

City of Perth seek support from DLGSC for simultaneous processing of ETP alfresco licences, which represent a low risk to the community.

The AHA appreciates the opportunity to make a submission to this review. Should you require any further information or would like to request a meeting to seek clarification on any of our recommendations, please contact Victoria Jackson, Government Relations Manager on 9321 7701.

Regards

A handwritten signature in blue ink, appearing to read 'Bradley Woods', with a long horizontal flourish extending to the right.

Bradley Woods
CEO/ Executive Director

Member for Perth

Parliamentary Secretary to the Premier



Martin Mileham
Chief Executive Officer
City of Perth
27 St Georges Terrace
PERTH WA 6000

Dear Mr Mileham

Re: Submission on City of Perth Alfresco Policy

Thank you for your letter dated 7 June 2017 regarding the City of Perth review of its existing Alfresco Policy. Please accept this letter as my formal written submission to the review.

Al fresco dining and street activation are central to building positive, engaging and friendly cities. Local Government Authorities have the power to support and empower local businesses, residents, community groups and event organisers to utilise public street space to achieve broad social, economic and environmental benefits. Your letter refers to the complexity of al fresco licensing processes currently undertaken by the City, which community feedback suggests is ineffective in delivering real amenity and prosperity for Perth. I believe this is a significant opportunity for transformative reform.

Streets as places for people are increasingly recognised as destinations in their own right, instead of, or in addition to, their role in supporting movement¹. Many City of Perth policies reflect this, with the current al fresco policies standing out as noteworthy exceptions.

International evidence strongly supports the economic development potential of prioritising the place value of streets, and enabling people to enjoy them through dining and recreation. For instance, Poynton, England, replaced the high-capacity highway junction through the heart of the town with a paved shared space, encouraging high street retailers to embrace trading to the street. This resulted in considerable economic and social benefits, including improved retail tenancy rates, while reducing the environmental impacts of heavy local traffic².

New York City has demonstrated the potential for activating city streets with public dining, with permanent al fresco projects, such as Willoughby Street Plaza, and more temporary

¹ See http://atrf.info/papers/2009/2009_Jones_Boujenko.pdf

² See <https://trid.trb.org/view.aspx?id=1398524>, p. 36.



ones, facilitated through a collaborative street activation approach³. While large, high-investment transformation schemes require strategic long-term planning, revision of existing policies is a rapid, effective and affordable way of achieving many of these benefits.

Indeed, the role of food in enhancing public spaces has been well documented by a broad range of urban thinkers⁴. Gehl Architect's 2009 *Public Spaces & Public Life* Report notes that Perth should "Provide more and better-located sidewalk cafes (600-1200 extra seats) predominantly alongside new promenade route"⁵. While the document notes that this target has been "fully or to a certain degree followed between 1994 and 2009", recent soft economic times have likely dented this figure, and certainly made the payment of al fresco fees much more onerous on business owners.

These examples underline the need for increasingly collaborative thinking. As has emerged through the Perth City Summit process, and the recent Property Council of Australia *Big and Small Ideas for Perth* report, I support the community's wish to consider and plan for the city not in the aggregate, or at the regional level – but to develop the city as a cluster of unique precincts, each developed by local people, reflecting their ambitions and identity. By reducing red tape faced by these local stakeholders, and replacing impediments with a more flexible approach, they will be enabled to further develop precinct identity. This was identified in Charles Landry's 2007 report – *Perth: Town or City*⁶, which emphasised the need to adopt a greater culture of saying "yes", particularly among governments. Of course, this is not to say that local government may not have to occasionally resolve minor issues or conflicts between uses, but a pragmatic, open and collaborative approach is likely to be most effective in ensuring these revised policies are implemented effectively.

Other precincts in Perth have illustrated the potential of taking a positive and collaborative approach towards business, residents and community groups who want to enliven their local areas. As you are aware, as a Councillor and Mayor of Vincent, I worked to establish local town teams and precinct organisations, which led the regeneration of key inner-urban street precincts, including Beaufort Street, Leederville, and Mt Hawthorn Hub.

³ See <http://www.nyc.gov/html/dot/weekendwalks/downloads/pdf/weekend-walks-guidelines-2017.pdf>

⁴ See Project for Public Spaces, <https://www.pps.org/reference/actions-streets-places-government-makes-happen/>, Jan Gehl, *Life Between Buildings: Using public space*, 2011, p. 27.

⁵ See https://www.perth.wa.gov.au/sites/default/files/PSPL_2009_2nd%20edition_1-22.pdf, p. 17.

⁶ See <http://charleslandry.com/resources-downloads/documents-for-download/perth-town-or-city/?docid=10>

Member for Perth

Parliamentary Secretary to the Premier



During my tenure as Mayor, the City effectively abolished alfresco dining fees, and replaced restrictive policies with a simple and far less regulated process⁷. I saw firsthand that local people, working together, create unique and dynamic streets and precincts, when the opportunity is made available to them. These success stories prove not only that reducing red tape and putting power back into the hands of ratepayers is possible in Perth, but that the regeneration of urban places adds to – rather than redistributes – the economic prosperity, success and vitality of our city.

I note that the City of Perth *Alfresco Local Law 2009* contains a broad exception clause, which could be useful for practically implementing this change of policy at an operational level without a protracted process of changes to local laws.

Community feedback strongly supports regulation that promotes al fresco dining. Activating our city streets and prioritising places for people must be central to the strategic thinking and forward agenda of our capital city. Abolishing al fresco dining fees is one small way that support can be given to businesses and provide residents with more amenity within closer reach of their home. It would be one positive step forward in a broader transition to taking a progressive and positive approach to citizen and community-driven activation, such as al fresco dining, street furniture, street events, and “pop up” urbanism.

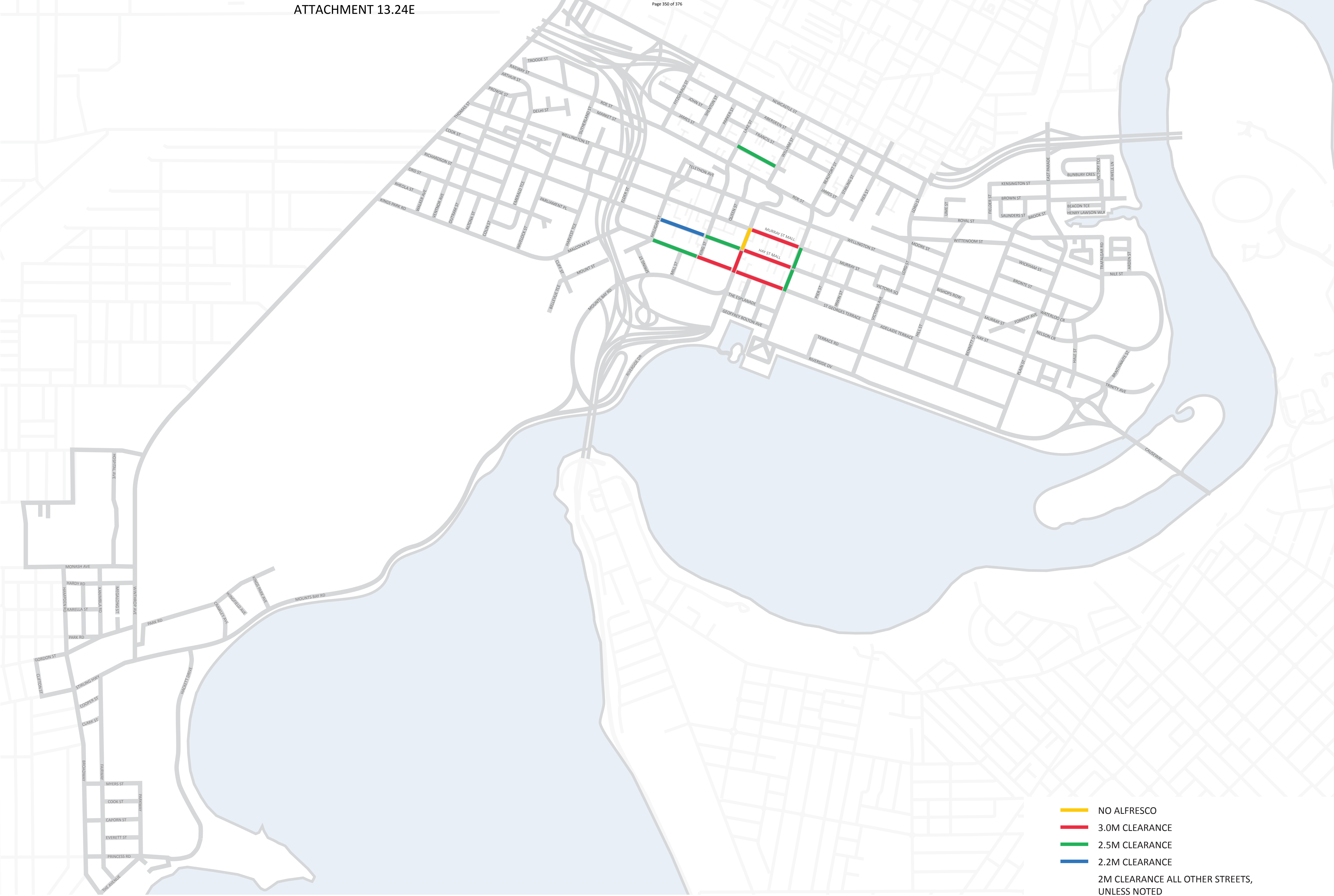
The Perth City Summit local workshops and public survey undertaken in June and July have talked of Perth city streets which are bare, uncomfortable, and uninhabited, particularly on weekends. Some precincts in the central city sometimes do lack a real sense of friendliness and community. A fresh approach to regulatory constraints can significantly address these two inter-related points.

I look forward to collaborating with you as we work to implement the outcomes of the Perth City Summit, and other initiatives of the City of Perth.

Best Regards,

John Carey MLA
Member for Perth
17 July 2017

⁷ See <https://thewest.com.au/news/wa/end-to-fees-in-plan-to-make-vincent-vibrant-ng-ya-102876>



Report to Ordinary Meeting of Council**Agenda****Review of Elected Member Expense Categories****Item 13.25**

Recommendation:

That Council CONSIDERS amending Council Policy CP10.6 – Elected Members – Reimbursement of Expenses.

This report has been submitted direct to Council due to limited time being available to consider the matter.

FILE REFERENCE:	P1007299
REPORTING UNIT:	Governance
RESPONSIBLE DIRECTORATE:	Office of the Chief Executive Officer
DATE:	15 November 2017
ATTACHMENT/S:	Attachment 13.25A – Existing Council Policy CP10.6 – Elected Members – Reimbursement of Expenses

Council Role:

- | | | |
|-------------------------------------|----------------|---|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| <input checked="" type="checkbox"/> | Legislative | <i>Includes adopting local laws, town planning schemes and policies</i> |
| <input type="checkbox"/> | Quasi-Judicial | <i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i> |
| <input type="checkbox"/> | Information | <i>For the Council/Committee to note.</i> |

Legislation / Strategic Plan / Policy:

Legislation	<i>Local Government (Administration) Regulations 1996</i>
--------------------	---

Integrated Planning and Reporting Framework Implications	Strategic Community Plan Goal 7 An Open and Engaged City
---	--

Policy

Policy No and Name: CP10.6 - Elected Members – Reimbursement of Expenses

Purpose and Background:

Following the recent City of Perth Local Government Elections a number of Elected Members expressed a desire for immediate amendments to the City of Perth Elected Member Expenses Policy, in particular the areas of clothing, apparel, personal presentation and child care.

This report provides Council with the necessary information to make an informed decision on the appropriateness or otherwise of allowable Elected Member Expenses.

A wider review of Elected Member policies is also underway and will be presented at the February 2018 Council Meeting. This review may include further amendments to the Elected Member Reimbursement of Expenses Policy.

Details:

The *Local Government Administration Regulations 1996* detail the kinds of expenses that are to be reimbursed by all local governments, which are —

- “(a) rental charges incurred by a council member in relation to one telephone and one facsimile machine; and*
- (b) child care and travel costs incurred by a council member because of the member’s attendance at a council meeting or a meeting of a committee of which he or she is also a member.*

The kinds of expenses that may be approved by any local government for reimbursement by the local government are —

- (a) an expense incurred by a council member in performing a function under the express authority of the local government; and*
- (b) an expense incurred by a council member to whom paragraph (a) applies by reason of the council member being accompanied by not more than one other person while performing the function if, having regard to the nature of the function, the local government considers that it is appropriate for the council member to be accompanied by that other person; and*
- (c) an expense incurred by a council member in performing a function in his or her capacity as a council member.”*

Through Council Policy 10.6 – “Elected Members – Reimbursement of Expenses” the expenses that are presently allowed to be reimbursed at the City of Perth are;

“1.1 Travel and parking expenses incurred by a member to and from and attending:-

- (a) meetings of the Council or a Committee of the Council, and civic functions;*

- (b) as a delegate of the Council to statutory and other boards and committees, community organisations, conferences, local government associations or industry groups, or committees of them, within the Perth metropolitan area;*
- (c) a specific request or instruction of the Council and/or including inspection, ratepayer/electors' requests or other duty;*
- (d) as a representative of the Council or the Lord Mayor (as appropriate) at any function or presentation;*

Transport costs to such meetings are to be calculated in accordance with the City of Perth Salaried Officers' Award Rate where the member's vehicle is used or when a taxi is used, the actual costs incurred will be reimbursed.

A claim for reimbursement of expenses form is to be completed by members to ensure that the transport expenses can be verified.

- 1.2 Registration, entertainment, accommodation, incidental and meal expenses incurred by members when attending conferences, seminars, study tours or conventions within the Perth metropolitan area, or within Western Australia when air travel is not required, with the exception of the WA Local Government Association's Annual Conference as detailed below:-*

WALGA Annual State Conference

- (a) The two Elected Members appointed as the Council representatives to the Central Zone Committee of WALGA are to be funded to attend the annual WALGA State Conference subject to appropriate funds being allocated in the annual budget.*
- (b) If either of the two Council designated Elected Members are unable to attend, the Deputy Delegate to the Central Zone Committee of WALGA may attend. If the Deputy Delegate is unable to attend another Elected Member may substitute subject to a decision of the Council to appoint them as a voting delegate in lieu of one of the Central Zone Committee members.*
- (c) Other than required by 1.2 (b) above, no report to the Council is required to authorise the travel.*

- 1.3 Professional development, such as courses and training aligned to their role as a member, conducted in the Perth metropolitan area, or within Western Australia when air travel is not required.*

- 1.4 Interstate and overseas travel and expenses in accordance with Policy No: 10.3 "Elected Members – Interstate and Overseas Travel Expenses."*

- 1.5 Child care costs incurred by the member because of the member's attendance at meetings of the Council or a committee of the Council, where he or she is a member, to a maximum of \$20 per hour.***

- 1.6 Costs relating to City business incurred through the use of a City provided mobile telephone and facsimile machine.*

- 1.7 *Telephone and facsimile call costs relating to City business incurred by a member through the use of a personal telephone/facsimile machine*
- 1.8 *Social functions where the:- (a) member is representing the Lord Mayor; or (b) member is attending by resolution of the Council; or (c) member is the Council's authorised representative on the board/committee/organisation hosting the function; or (d) Council is a donor to the organisation; or (e) organisation is a civic/cultural organisation; or (f) function is an otherwise authorised activity.*
- 1.9 ***Clothing, apparel, drycleaning, personal presentation and incidental costs associated with a member's attendance at Council-related functions and activities.***
- 1.10 *Protocol gifts as approved by the General Purposes Committee.*
- 1.11 *Spectacles and other aids.*
- 1.12 *Personal donations to charitable/non-profit organisations/activities, to a maximum of \$50.*
- 1.13 *An electronic diary where it is to be used in the performance of Council duties."*

Council has sought that the administration prepare a report to Council considering two categories of expenses namely clothing, apparel, personal presentation and child care expenses. These categories will be dealt with in two parts.

Child Care Expenses

The *Local Government (Administration) Regulations 1996* stipulate that the Local Government must reimburse Elected Members for "*child care and travel costs incurred by a council member because of the member's attendance at a **council meeting** or a **meeting of a committee** of which he or she is also a **member***".

The City of Perth Elected Member Expenses Policy states;

"1.5 Child care costs incurred by the member because of the member's attendance at meetings of the Council or a committee of the Council, where he or she is a member, to a maximum of \$20 per hour."

On 19 June 2013, the Salaries and Allowances Tribunal set this fee to be a maximum of \$25 per hour. Council has not reviewed this rate and following a review against other metropolitan Local Governments determined that the maximum rate set by the Tribunal is consistent with those Councils.

A second and important adjustment to be considered by Council is to allow for the claim for Child Care to be opened up from its current restriction of only allowing for reimbursements for Council Meetings or where the person is a Committee Member.

To give context, City of Perth Elected Members attend numerous Council briefings/presentations as well as Community Workshops and attend various official functions on behalf of the City of Perth. Additionally it is encouraged for Non-Committee Members to attend other Committee Meetings as observers and provide input and ask questions of the administration.

In order to address Child Care costs the following policy could be considered by Council:

Proposed Policy Amendment

1.5 Child care costs incurred by the member because of the member's requirement to fulfil the duties of a Council Member, to a maximum of \$25 per hour.

This policy amendment would be supported with operational procedures that outline the below:

- Where an Elected Member attends any other meeting, reception, citizenship or other Council function, or Council-related activity and incurs child care costs at a rate set by Council and in line with the Salaries & Allowances Tribunal determination, provided they are substantiated with details of the date, activity attended, the actual costs incurred and original receipts being provided and attached to the claim form.
- Child care costs are applicable for children, either of natural birth or guardianship determined by legal process.
- Child care costs will not be paid for where the care is provided by a relative.

Clothing/Apparel/Personal Presentation Expenses

The City of Perth Elected Member Expenses Policy states;

"1.9 Clothing, apparel, drycleaning, personal presentation and incidental costs associated with a member's attendance at Council-related functions and activities."

Council has sought information on the specific allowable expenses of clothing, apparel and personal presentation. There is presently no restriction on the maximum claimable amount for clothing, apparel, drycleaning, personal presentation and incidental costs.

The reimbursement of expenses for such items has been a regular source of negative publicity for the City of Perth and does not appear to be aligned with community sentiment, often attracting negative media attention.

Currently, the only monetary restriction on the amount that can be claimed by individual Elected Members for clothing, apparel and personal presentation is \$13,360 per annum. Claims within this category vary greatly from \$0 to \$6,000.

Council could determine to set a cap within the existing policy on such expenses, or as is the administration's position, these types of expenses be removed from being an allowable expense. General consensus is that dry-cleaning is a reasonable expense, however an annualised cap of expenses could be introduced.

The below proposed policy amendment would see the removal of clothing, apparel, personal presentation and incidental costs associated with a Member's attendance at Council-related functions and activities.

Proposed Policy Amendment

1.9 Drycleaning, (Maximum claimable amount \$250 per annum).

Financial Implications:

Whilst Elected Member expenses will continue to remain capped at \$13,360 per annum the proposed changes would see the elimination, or reduction in the expenses within the clothing, apparel and personal presentation category, but may be offset with a corresponding increase in the Child Care category.

Comments:

It is to be noted that Disclosures of Interest by Elected Members do not apply to the review of Elected Member expenses as prescribed in s5.63(1)(c) of the *Local Government Act 1995*.



Council Policy Manual

CP10.6 ELECTED MEMBERS - REIMBURSEMENT OF EXPENSES

POLICY OBJECTIVE

To provide for the reimbursement of expenses incurred by an Elected Member while performing his or her duties.

POLICY STATEMENT

1. For Elected Members the City shall meet costs associated with:-

1.1 Travel and parking expenses incurred by a member to and from and attending:-

- (a) meetings of the Council or a Committee of the Council, and civic functions;
- (b) as a delegate of the Council to statutory and other boards and committees, community organisations, conferences, local government associations or industry groups, or committees of them, within the Perth metropolitan area;
- (c) a specific request or instruction of the Council and/or including inspection, ratepayer/electors' requests or other duty;
- (d) as a representative of the Council or the Lord Mayor (as appropriate) at any function or presentation;

Transport costs to such meetings are to be calculated in accordance with the City of Perth Salaried Officers' Award Rate where the member's vehicle is used or when a taxi is used, the actual costs incurred will be reimbursed.

A claim for reimbursement of expenses form is to be completed by members to ensure that the transport expenses can be verified.

1.2 Registration, entertainment, accommodation, incidental and meal expenses incurred by members when attending conferences, seminars, study tours or conventions within the Perth metropolitan area, or within Western Australia when air travel is not required, with the exception of the WA Local Government Association's Annual Conference as detailed below:-

WALGA Annual State Conference



Council Policy Manual

CP10.6 Elected Members – Reimbursement of Expenses

- (a) The two Elected Members appointed as the Council representatives to the Central Zone Committee of WALGA are to be funded to attend the annual WALGA State Conference subject to appropriate funds being allocated in the annual budget.
 - (b) If either of the two Council designated Elected Members are unable to attend, the Deputy Delegate to the Central Zone Committee of WALGA may attend. If the Deputy Delegate is unable to attend another Elected Member may substitute subject to a decision of the Council to appoint them as a voting delegate in lieu of one of the Central Zone Committee members.
 - (c) Other than required by 1.2 (b) above, no report to the Council is required to authorise the travel.
- 1.3 Professional development, such as courses and training aligned to their role as a member, conducted in the Perth metropolitan area, or within Western Australia when air travel is not required.
- 1.4 Interstate and overseas travel and expenses in accordance with Policy No: 10.3 “Elected Members – Interstate and Overseas Travel Expenses.”
- 1.5 Child care costs incurred by the member because of the member’s attendance at meetings of the Council or a committee of the Council, where he or she is a member, to a maximum of \$20 per hour.
- 1.6 Costs relating to City business incurred through the use of a City provided mobile telephone and facsimile machine.
- 1.7 Telephone and facsimile call costs relating to City business incurred by a member through the use of a personal telephone/facsimile machine
- 1.8 Social functions where the:-
 - (a) member is representing the Lord Mayor; or
 - (b) member is attending by resolution of the Council; or
 - (c) member is the Council’s authorised representative on the board/committee/organisation hosting the function; or
 - (d) Council is a donor to the organisation; or
 - (e) organisation is a civic/cultural organisation; or
 - (f) function is an otherwise authorised activity.



Council Policy Manual

CP10.6 Elected Members – Reimbursement of Expenses

- 1.9 Clothing, apparel, drycleaning, personal presentation and incidental costs associated with a member's attendance at Council-related functions and activities.
- 1.10 Protocol gifts as approved by the General Purposes Committee.
- 1.11 Spectacles and other aids.
- 1.12 Personal donations to charitable/non-profit organisations/activities, to a maximum of \$50.
- 1.13 An electronic diary where it is to be used in the performance of Council duties.
2. Costs of activities in part 1.2 below \$250, may be paid from either the Lord Mayor's or Councillors' Office budget, as appropriate, rather than be claimed as a reimbursement of expenses.
3. The costs in part 1 above be met by the Council up to a limit of \$13,360 in each financial year. When a member reaches this limit, all requests shall be referred to the Council for approval.

The entitlement is to be made available on a pro-rata basis in those years where an Elected Member is due for election or retires before the end of their term.
4. All expenses must have been incurred and substantiated prior to reimbursement with the exception of part 5 below. All expenses are reimbursed on a monthly basis.
5. The following expenses will be paid in advance:
 - 5.1 Air travel costs approved under Policy No: 10.3 may be paid on booking of the travel.
 - 5.2 An advance for incidental travel expenses may be made as specified in Policy No. 10.3. All advances must be acquitted with receipts within one week of the Elected Member's return to Perth. Amounts not acquitted shall be refunded to the City.
6. A record of all Elected Member reimbursements is to be maintained.



Council Policy Manual

CP10.6 Elected Members – Reimbursement of Expenses

Document Control Box							
Document Responsibilities:							
Custodian:				Custodian Unit:		Executive Services	
Decision Maker:							
Compliance Requirements:							
Legislation:							
Industry:							
Organisational:							
Document Management:							
Risk Rating:				Review Frequency:			
				Next Due:			
				TRIM Ref:		P1014564	
Version #	Decision Reference:			Synopsis:			
1.	27/08/96			Previous Policy No. CS28, CS11			
2.	09/09/97						
3.	08/06/99						
4.	10/08/99						
5.	22/08/00						
6.	23/04/02						
7.	25/06/02						
8.	13/08/02						
9.	08/04/03						
10.	09/03/04						
11.	25/10/05						
12.	08/08/06						
13.	26/08/08						
14.	01/02/11						
15.	08/11/11						

Report to the Ordinary Meeting of Council**Agenda
Item 13.26****Third Party Travel Contribution – Cr Limnios – World Village
Congress, Shaanxi Province, 2017**

Recommendation:

That Council APPROVES Third Party Travel Contribution to Cr Limnios by the Shaanxi Provincial Tourism Development Commission as detailed in Attachment 13.26A.

This report has been submitted direct to Council due to limited time being available to consider the matter.

FILE REFERENCE:	P1032862
REPORTING UNIT:	Governance
RESPONSIBLE DIRECTORATE:	Office of the Chief Executive Officer
DATE:	13 November 2017
ATTACHMENT/S:	Attachment 13.26A - Brief Introduction to “World Village Congress”

Council Role:

- | | | |
|-------------------------------------|----------------|---|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input checked="" type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| <input type="checkbox"/> | Legislative | <i>Includes adopting local laws, town planning schemes and policies</i> |
| <input type="checkbox"/> | Quasi-Judicial | <i>When the Council determines an application/matter that directly affects a person’s right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i> |
| <input type="checkbox"/> | Information | <i>For the Council/Committee to note.</i> |

Legislation / Strategic Plan / Policy:

Legislation	5.83 of the <i>Local Government Act 1995</i>
--------------------	--

Integrated Planning and Reporting Framework Implications	Strategic Community Plan Goal 8 A city that delivers for its community
---	--

Policy

Policy No and Name:	10.1 – Code of Conduct
---------------------	------------------------

Purpose and Background:

Cr Limnios has been invited by the Shaanxi Provincial Tourism Development Commission to attend the “World Village Congress”. The event is to be held between 6 and 8 December 2017.

The event will be held in the Shaanxi Province. The Congress consists of a whole series of forums and other related activities, aims to build up a universal platform for villages to exchange experiences, and the theme of the congress is “The World Village Development and China Experience”.

A brief Introduction to “World Village Congress” is included in Attachment 13.26A.

Details:

At its Ordinary Council Meeting held on **17 May 2016** Council resolved that:

“That Travel being paid for by a Third Party comes to Council for Approval”.

The contribution to Travel as determined in the *Local Government Act 1995* includes airfares and accommodation incidental to a journey.

Airfare, accommodation and transportation are covered by the organisers.

Financial Implications:

There are no direct financial implications to the City of Perth arising from this report. Cr Limnios will be paying any incidental costs at his own expense. Airfares, accommodation and other incidentals (such as bus tours) will be paid for by the Third Party Contributor.

Comments:

Supplementary disclosures will be made on the City of Perth Governance and Accountability section of the City of Perth website, including the Third Party Travel Contribution Register and the Gift Register.

陕西省旅游发展委员会

Shaanxi Provincial Tourism Development Commission

Invitation of the World Village Congress

Sir / Madam James Limnios :

We warmly welcome you to the World Village Congress co-organized by Shaanxi Provincial Tourism Development Commission, Institute of Journalism and communication, Chinese Academy of social science, Xianyang municipal Government. The congress consists of a whole series of forums and other related activities, aims to build up an universal platform for villages to exchange experiences, and the theme of the congress this year is "The World Village Development & China Experiences".

The congress will be held from December 6th to 8th, 2017 (Beijing Time) in Yuanjiacun village, Shaanxi province. Shaanxi province is the hometown of the world famous Terra Cotta Warriors, Xianyang city is the imperial capital in ancient China , and Yuanjiacun village is well-known for rural tourism. Focusing on rural development, the congress warmly welcomes International organizations, China National Tourism Administration, delegates from Embassies & consulates in China, famous experts, scholars & medias to exchange ideas and notions and make more improvements in rural areas.

Please send us your registration form prior to November 20th, 2017, so that we can provide you transportation service on time. Your round-trip tickets, accommodation and translation service will be arranged by the congress uniformly. If you need more details, please contact us. We're looking forward for your attendance!

Attachments: Agenda & Registration form

Shaanxi Provincial Tourism Development Commission

October 30th, 2017



Introduction to the World Village Congress

China is one of the most outstanding agricultural countries in the world, its agricultural civilization catches the world's attention from ever lasting. Chinese government and the communist party of China take the development and the live condition improvement in rural areas seriously all the time. Recently, the government has conducted lots of policies to realize the construction, modernization, prosperity achievement of the countryside. In particular, the full implementation of the Chinese president Mr Xi Jinping's speech on agriculture, rural areas and farmers creates a new chance for the development of rural areas and the improvement of farmer's living standards. These preferential treatments provide a great opportunity to improve the countryside. By using these new policies and new notions, rustic mountains and rivers has become a powerful resource in pushing the development of the rural areas. According to the great achievements, we can easily know that the future of China is in the countryside.

The World Village Congress was jointly sponsored by the Shaanxi Tourism Development Committee, Xianyang government and the National Institute of Journalism and communication of the Chinese Academy of social sciences. And it's also an international congress supported by many international associations including the World Chinese Association, Chinese Chambers of Commerce and other organizations home and overseas. We hope we can unite all the international institutions, social organizations, economic groups, think tanks and media pioneers that concern about and support the Chinese rural development, And build up a

platform to exchange China rural culture, promote leisure life in rural areas with countries overseas.

Shaanxi province is the birthplace of Chinese rural civilization. More than 2000 years ago, Ambassador Zhang Qian opened a silk road between China and Western countries to spread ancient Chinese civilization and excellent culture in Han dynasty. Today, historical sites, colorful rural culture, and rural life in Shaanxi province is attracting the pace of tourists from all over the world . The World Village Congress will be held in Yuanjiacun (Liquan county, Xianyang city, Shaanxi province). The village is well known as the first capital of China, and it's also famous for its high quality fruit product. Nowadays, Yuanjiacun has become a typical model of China modern rural development, a practitioner of "three changes" reforms, and it's also the leader of the new “sharing” rural mode. it will be an important rural tourism destination in the future.

The first session of the World Village Congress will be held from December 6 to December 8, 2017. There will be other important activities including the Local Tourism Promotion Conference, the World Village Forum, rural leisure industry forum, China beautiful countryside construction auditorium, photography exhibition of beautiful countryside, Yuanjiacun night etc. These colorful activities will constitute a feast on rural development and rural learning exchange in this autumn. The permanent building construction project of the World Village Congress will be launched at the same time. The multifunctional building will be using for international exchanges, exhibition, rural financial research, training and rural life experience. The World Village Congress will be held

permanently in Yuanjiacun, Liquan County of Xianyang City, Shaanxi Province since 2018, and it will be held annually in mid September.

The Secretariat of the World Village Congress will be subordinate to the Institute of northwest tourism and culture. It is responsible for the World Village Congress, the coordination of international affairs and normalization projects of the forum.

We hope all the institutions, associations and enterprises that pay close attention to the Chinese rural development can take part in the Congress to create a splendid blueprint of the beautiful Chinese villages, welcome!

Agenda for the first session of the world village Congress

December 6th

Delegates check in; Investigation of Yuan Village

17:30

Promotion activity "world ancient capital —Xianyang "

20:00

"Yuanjiacun night"

December 7th

08:30

world village Congress

09:00

world Forum in rural areas

14:30

Sub Forum: rural leisure industry and co construction and sharing

December 8th

8:30-11:30

Series forum: "Originality of the characteristic B & B and Design" Dialogue between Yuanjiacun sharing mode and "three changes" mode

9:00-11:00

Lecture "China beautiful countryside construction"

December 8th afternoon

Guests return ;

Domestic representatives visit Xianyang City

Report to the Ordinary Meeting of Council**Agenda
Item 13.27****Nomination of Elected Members for the Library Board of
Western Australia**

Recommendation:

That Council NOMINATES three Elected Members for the consideration of the Minister for Culture and the Arts to appoint one member to the Library Board of Western Australia.

This report has been submitted direct to Council due to limited time being available to consider the matter.

FILE REFERENCE:	P1032066
REPORTING UNIT:	Governance
RESPONSIBLE DIRECTORATE:	Office of the Chief Executive Officer
DATE:	14 November 2017
ATTACHMENT/S:	N/A

Council Role:

- | | | |
|-------------------------------------|----------------|---|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input checked="" type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| <input type="checkbox"/> | Legislative | <i>Includes adopting local laws, town planning schemes and policies</i> |
| <input type="checkbox"/> | Quasi-Judicial | <i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i> |
| <input type="checkbox"/> | Information | <i>For the Council/Committee to note.</i> |

Legislation / Strategic Plan / Policy:

Legislation	Clause 4.13, City of Perth Standing Orders Local Law 2009
--------------------	---

**Integrated Planning and
Reporting Framework
Implications**

Strategic Community Plan
Goal 8 A city that delivers for its community

Policy

Policy No and Name: 10.2 – Delegates on Boards, Authorities and Committees

Purpose and Background:

Following the City of Perth Local Government Ordinary Election, the City does not have a representative on the Library Board of Western Australia (LBWA). Council is required to nominate a panel of three Elected Members, for the consideration of the Minister for Culture and the Arts to appoint one member to the LBWA.

At the Special Council Meeting held **24 October 2017**, Council resolved to defer consideration of nominations to the LBWA to the following Ordinary Council Meeting, to allow Elected Members time to review their commitments to regional local governments, statutory bodies and City convened working groups, before making and accepting nominations to the LBWA.

The State Librarian has requested the City provide three nominees no later than Thursday, 30 November 2017.

Details:

The LBWA is a statutory body established under the *Library Board of Western Australia Act 1951* (the Act). Section 15 of the Act states:

- (1) *It shall be the duty of the Board to —*
- (Aa) *control and manage The State Reference Library; and*
 - (a) *assist participating bodies in any scheme; and*
 - (b) *advise the Minister and participating bodies on matters of general policy relating to any scheme; and*
 - (c) *register as registered public libraries such libraries as are approved by the Board and as are controlled by participating bodies; and*
 - (d) *inspect or cause to be inspected libraries and library services, the controlling bodies of which apply for allocations in the distribution of any grant of money made available by Parliament to assist registered public libraries and registered public library services and to recommend to the Minister the allocation of any such grant as between respective applicants; and*
 - (e) *carry out such other functions in connection with registered public libraries as the Governor from time to time directs.*

Board meetings occur on the first Thursday of every other month at 9.15am, at the State Library, and last for approximately two to three hours. Nominees should have the capacity to contribute to the Board at the strategic level and across a range of areas including financial, risk management, policy and governance matters, as well as areas of professional knowledge and interest. Nominees are required to provide curriculum vitae for the consideration of the Minister for Culture and the Arts. The term of tenure of office for nominee members is four years from the date of appointment. Board Members are entitled to travel and out of pocket expenses in accordance with Section 15 of the Act.

Financial Implications:

There are no direct financial implications related to this report.

Comments:

It is recommended Council nominate three Elected Members for consideration of the Minister to ensure the City is represented on the LBWA.

Agenda **Compliance Audits – City of Perth and NSW/Victorian**
Item 13.28 **Government Transport Authority Agreements**

Recommendation:

That Council approves the Compliance Audits - City of Perth and NSW/Victorian Government Transport Authority Agreements.

The Committee recommendation to the Council for this report was resolved by the Audit and Risk Committee at its meeting held on 27 September 2017.

The Committee recommendation to the Council is the same as that recommended by the Officers.

FILE REFERENCE:	P102969-8
REPORTING UNIT:	Internal Audit
RESPONSIBLE DIRECTORATE:	Corporate Services
DATE:	11 July 2017
ATTACHMENT/S:	N/A

In accordance with Section 5.23 (2)(f)(i) of the *Local Government Act 1995*, this item is confidential and has been distributed to the Elected Members under separate cover.

**Agenda
Item 13.29****Outstanding Internal Audit Recommendations – September 2017**

Recommendation:

That Council receives the report summarising the status of outstanding internal audit recommendations as at September 2017.

The Committee recommendation to the Council for this report was resolved by the Audit and Risk Committee at its meeting held on 27 September 2017.

The Committee recommendation to the Council is the same as that recommended by the Officers.

FILE REFERENCE:	P102969-8
REPORTING UNIT:	Corporate Services Office
RESPONSIBLE DIRECTORATE:	Corporate Services
DATE:	15 September 2017
ATTACHMENT/S:	Confidential Attachment 13.29A – Outstanding Recommendations – September 2017 (Confidential Attachments distributed to Elected Members under separate cover)

In accordance with Section 5.23(2)(a) and 5.23(2)(f)(i) of the *Local Government Act 1995* this item is confidential and has been distributed to the Elected Members under separate cover.

CONFIDENTIAL ATTACHMENT 13.29A
ITEM 13.29 – OUTSTANDING INTERNAL AUDIT
RECOMMENDATIONS – SEPTEMBER 2017

FOR THE ORDINARY COUNCIL MEETING

21 NOVEMBER 2017

DISTRIBUTED TO ELECTED MEMBERS UNDER SEPARATE COVER

Agenda

McLean Lane – Approval of Claim Agreement

Item 13.30

Recommendation:***That Council:***

1. ***AGREES to the settlement of the claim with Dowsing in the amount of \$165,000 and 25 days Extension of Time;***
2. ***AUTHORISES the Chief Executive Officer to negotiate any further details of the agreement as necessary to achieve an acceptable outcome for the City;***
3. ***NOTES that the current budget is insufficient, additional funds of \$196,975 (exc. GST) are necessary to make payment of the agreed sum; and***
4. ***APPROVES that the additional expenditure be transferred from account CW 2185 – Perth Concert Hall Cooling Tower Replacement identified as having surplus funds.***

This report has been submitted direct to Council due to limited time being available to consider the matter.

FILE REFERENCE:	P1032430#09-02
REPORTING UNIT:	Construction
RESPONSIBLE DIRECTORATE:	Construction and Maintenance
DATE:	07 November 2017
ATTACHMENT/S:	N/A

In accordance with Section 5.23 (2)(d) of the *Local Government Act 1995*, this item is confidential and has been distributed to the Elected Members under separate cover.

Agenda **Appointment of Designated Senior Employee – Manager**
Item 13.31 **Coordination and Design**

Recommendation:

That Council, in accordance with Section 5.37(2) of the Local Government Act 1995, accepts the Chief Executive Officer's recommendation to appoint the recommended applicant as detailed in this report to the position of Manager Coordination and Design for a period of five (5) years under the standard contract of employment for Managers.

This report has been submitted direct to Council due to limited time being available to consider the matter.

FILE REFERENCE:	P1029377
REPORTING UNIT:	Executive Support
RESPONSIBLE DIRECTORATE:	Officer of the Chief Executive Officer
DATE:	8 November 2017
ATTACHMENT/S:	Confidential Attachment 13.31A – Advertisement Manager Coordination and Design Confidential Attachment 13.31B – Recommended Applicants Submission (Confidential Attachments distributed to Elected Members under separate cover)

In accordance with Section 5.23(2)(b) of the Local Government Act 1995, this item is confidential and has been distributed to the Elected Members under separate cover.

**CONFIDENTIAL ATTACHMENT 13.31A AND 13.31B
ITEM 13.31 – APPOINTMENT OF DESIGNATED SENIOR EMPLOYEE –
MANAGER COORDINATION AND DESIGN**

FOR THE ORDINARY COUNCIL MEETING

21 NOVEMBER 2017

DISTRIBUTED TO ELECTED MEMBERS UNDER SEPARATE COVER