

Agenda Briefing Session

Notice of Meeting

Tuesday, 22 May 2018

4.00pm

Council Chamber
Level 9
Council House
27 St Georges Terrace, Perth WA
6000



City of Perth

Agenda

ORDER OF BUSINESS AND INDEX

- 1 Acknowledgment of Country
- 2 Declaration of Opening
- 3 Apologies
- 4 Disclosure of interests
- 5 Matters for which the session may be closed

In accordance with Section 5.23(2) of the *Local Government Act 1995*, should Council wish to ask questions on the content of the confidential attachments listed below, it is recommended that the session close to the public prior to asking questions on the following:

Attachment No.	Item No. and Title	Reason
Confidential Attachment 6.2A	Item 6.2 - Amendment of the Heritage Rates Concession Policy, Adoption of the Proposed Heritage Adaptive Reuse Grants Guidelines and Administration, Policy and Process Post Legal Advice	s5.23 (2)(d)
Confidential Attachment 6.5D	Item 6.5 - Proposed Entry of the Grand Central Hotel, 379 Wellington Street, Perth, in the City Planning Scheme No. 2 Heritage List	s5.23 (2)(b)

- 6 Items
 - 6.1 Business Event Sponsorship – 2018 Western Australian Industry & Export Awards
 - 6.2 Amendment of the Heritage Rates Concession Policy, Adoption of the Proposed Heritage Adaptive Reuse Grants Guidelines & Administration, Policy and Process Post Legal Advice
 - 6.3 Industry / Sector Development Sponsorship – Perth Angels: Angel Investing Series
 - 6.4 Strategic Partnership Agreement – Perth Public Art Foundation Incorporated
 - 6.5 Proposed Entry of the Grand Central Hotel, 379 Wellington Street, Perth, in the City Planning Scheme No. 2 Heritage List
 - 6.6 Telstra Perth Fashion Festival - Major Events & Festivals
 - 6.7 Delegated Authority Review 2018/2019

Please convey apologies to Governance on 9461 3250
or email governance@cityofperth.wa.gov.au

- 6.8 Transport Planning, Engineering and Modelling Panel Contract
 - 6.9 East End Revitalisation Program – 2018 Masterplan Council Report
 - 6.10 Preliminary Budget 2018/19 and Differential Rate Setting
- 7 Closure



ROBERT MIANICH
ACTING CHIEF EXECUTIVE OFFICER

17 April 2018

This meeting is open to members of the public

INFORMATION FOR THE PUBLIC ATTENDING AGENDA BRIEFING SESSIONS

Welcome to this evening's Agenda Briefing Session. This information is provided on matters which may affect members of the public. If you have any queries on procedural matters please contact a member of the City's staff in attendance tonight.

Presentations

Applications for presentations to an Agenda Briefing Session must be in writing to the CEO and sent to info.city@cityofperth.wa.gov.au and received by midday on the day of the meeting.

Please refer to the City's website www.perth.wa.gov.au for further information on making a presentation.

Disclaimer

Members of the public should note that in any discussion regarding any planning or other application that any statement or intimation of approval made by any Commissioner or Officer of the City during the course of any meeting is not intended to be and is not to be taken as notice of approval from the City. No action should be taken on any item discussed at a Agenda Briefing Session prior to written advice on the resolution of the Council being received.

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EMERGENCY GUIDE

Council House, 27 St Georges Terrace, Perth



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ALERT ALARM

beep beep beep

All Wardens to respond.

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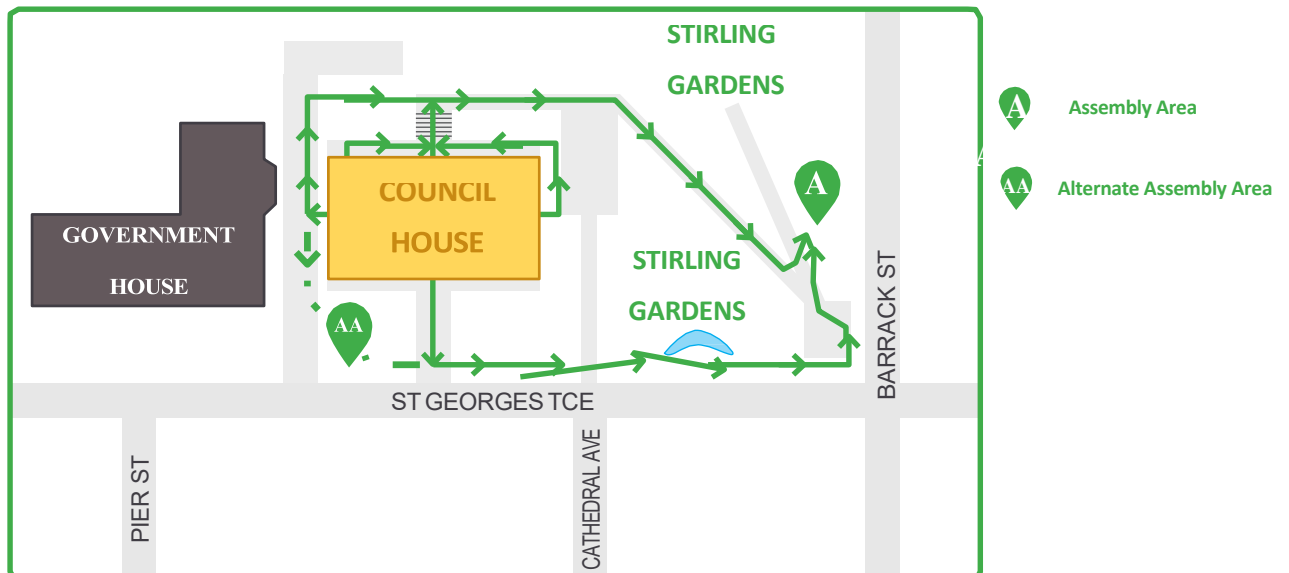
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whoop whoop whoop

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1. Move to the floor assembly area as directed by your Warden.
2. People with impaired mobility (those who cannot use the stairs unaided) should report to the Floor Warden who will arrange for their safe evacuation.
3. When instructed to evacuate leave by the emergency exits. **Do not use the lifts.**
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EVACUATION ASSEMBLY AREA



Agenda
Item No 6.1 **Business Event Sponsorship – 2018 Western Australian Industry & Export Awards**

FILE REFERENCE: P1010627-33
REPORTING UNIT: Economic Development
RESPONSIBLE DIRECTORATE: Economic Development & Activation
ATTACHMENT/S: N/A

Purpose and Background:

The City of Perth has received a request for a Business Event Sponsorship of \$10,000 (excluding GST) from the Export Council of Australia to support the 30th Western Australian Industry & Export Awards to be held on 18 October 2018 at the Hyatt Regency, Perth.

Summary:

The Export Council of Australia (ECA) is the peak export body in Australia with a focus on the small to medium enterprise (SME) sector. The primary goal of ECA is to develop Australia's export capability, via the promotion of Australian industry in international markets.

The ECA has been hosting the Industry & Export Awards, on both a national and state level, for the past 30 years. The Award program forms a key strategy to engage with and recognise Australia's key exporters.

The Western Australian Industry & Export Awards is an annual programme aimed at recognising Western Australian business excellence in the field of international trade. With 18 award categories, regardless of size or location, there are multiple opportunities for businesses across the state to enter the awards.

These awards help open doors for emerging and established exporters and provide well-earned recognition for companies that are true leaders in international trade.

The City of Perth has sponsored the WA Industry & Export Awards since 2016. The City has gained useful information, market intelligence and formed productive relationships with local exporters such as Linear Clinical Research through participation and sponsorship of the Export Awards in previous years.

The City's proposed sponsorship of the event is aligned to Goal 5 of the City's Strategic Community Plan, by promoting Perth as a leader in business excellence, across a variety of industries and sectors, including tourism, biomedical, agriculture, education, technology and trade. Export trade is particularly important to the WA economy and the associated relationships with local exporters involved with this event are considered to be a benefit of this sponsorship.

Amendment of the Heritage Rates Concession Policy, Adoption of the Proposed Heritage Adaptive Reuse Grants Guidelines and Administration, Policy and Process Post Legal Advice

FILE REFERENCE: P1033196
 REPORTING UNIT: Arts, Culture and Heritage
 RESPONSIBLE DIRECTORATE: Economic Development and Activation
 ATTACHMENT/S: Confidential Attachment 6.2A –Legal Advice Nov 2017
 (Confidential Attachments are distributed to Commissioners under separate cover)

Purpose and Background:

This report seeks Council approval to amend the current Heritage Rates Concessions Policy (Adaptive Reuse component) to incorporate legal advice received in relation to the intent and administration of the policy.

In tandem with this legal advice, this report seeks Council approval for a revision to the Heritage Grants Program Guidelines (prepared under Policy 18.13 – Sponsorship and Grants) to include Heritage Adaptive Reuse Grant Guidelines and for the application of these revised guidelines to the Council approved “in principal support” to the Piccadilly Theatre.

At the **26 June 2012** Ordinary Council Meeting, Council endorsed Policy 9.2 – Heritage Rates Concessions which provided for maintenance incentives for heritage buildings. At the **14 February 2017** Ordinary Council Meeting, Council considered a review of the Policy and endorsed a further five year extension on the trial application period. As a part of this review, Council requested that a business case for trial projects be developed to add an adaptive reuse component to the Heritage Rates Concession Policy.

At the **1 August 2017** Ordinary Council Meeting, Council approved the Amended Council Policy 9.2 – Heritage Rates Concession. The amended policy included provisions to apply a rates concession to heritage buildings that are subject to adaptive reuse works that activate vacant upper floors and underutilised spaces, principally within the Malls area of the City. Eleven target buildings were financially modelled for the report along with detailed analysis of adaptive reuse examples within the business case. The approved concession is a five year rolling reduction of the property’s base general rates, based on the Gross Rental Value (GRV) immediately prior to improvements. The detailed business case demonstrated an overall net benefit to the City with the concession being repaid in rates growth over the lifecycle of the works.

At the **1 August 2017** Ordinary Council Meeting, Council subsequently approved the application of the adaptive reuse concession to the Piccadilly Theatre and Arcade at 700 – 704 Hay Street Mall, Perth (item 13.6). This was for a maximum of \$665,575 (being \$133,114 the current rates levied for five years) spread over five years subject to formal application and a signed heritage agreement.

The approval of the amended policy and in principal support for its application to the historic Piccadilly Theatre was generally applauded by the public and received support from the State Government including a letter of support from the Minister for Heritage, David Templeman. The decision by Council also had the desired effect of encouraging the proponents of the Piccadilly Theatre to lodge a formal Development Application for the alteration and refurbishment of the Piccadilly Theatre and Arcade (at a cost of \$7.5 million). The proposal includes the restoration and reuse of the theatre (\$2.5 million) and a comprehensive upgrade of the existing retail arcade.

As officers worked with the proponents to operationalise the adaptive reuse concession it was flagged that there were implications under the *Commercial Tenancy (Retail Shops) Agreement Act 1985* that were not known by Council, nor by officers when implementing Council's policy request. This was because up to this point, the Heritage Rates Concession Policy has been applied largely to residential properties or properties without a commercial tenant, so there was not a precedent that flagged this matter.

Legal advice has subsequently confirmed that the preferred approach would be to undertake the rates relief as a grant and not a concession. This approach allows the same method of calculation as the adaptive reuse concession and all elements of the financial implications to remain in accordance with the business case presented to Council on **1 August 2017**.

This approach better realises the intent of the original concession which was to incentivise landowners willing to undertake often complex and costly adaptive reuse projects in the central area of the City to improve activation, tourism and employment outcomes. Lawyers have confirmed this approach also meets the requirement of the *Local Government Act*, the *City of Perth Act 2016* and the *Commercial Tenancy (Retail Shops) Agreement Act 1985* and applicable Council policies.

The financial implication of this new approach will be the requirement to annually budget for the Heritage Adaptive Reuse grants within the standard budget process. These amounts would have been required regardless of the program being a concession (cost of rates foregone) or a grant. The financial implications can be met from the existing heritage budget along with the heritage reserve (if required) as it is unlikely that financial impacts will exceed the current forecast maximum exposure to the City, given not all target buildings within the forecast are likely to participate. Any changes to the potential exposure for the City can be assessed and reported at the time of any recommending report to Council.

Summary:

Officers consider that adaptive reuse outcomes and subsequent rates growth will not occur without an initial grant to bridge the feasibility gaps of such projects. Additional benefits from the adaptive reuse grants including improved heritage fabric, enhanced visual amenity and a positive contribution to the local economy. In the case of the Piccadilly, specifically, there are additional benefits for the night time economy, activation and reduced antisocial activity resulting from increased footfall and associated passive surveillance.

The proposed measure is consistent with the 'Objects' under Section 8(1) of the *City of Perth Act 2016*, particularly the City's responsibilities in the areas of providing a safe, clean and aesthetic environment, a thriving centre of business with vibrant cultural and entertainment precincts, and an appropriate balance among the complementary and competing civic, economic, social, cultural and environmental considerations, including considerations to visitors and tourists.

CONFIDENTIAL ATTACHMENT 6.2A

**ITEM 6.2 – AMENDMENT OF THE HERITAGE RATES CONCESSION
POLICY, ADOPTION OF THE PROPOSED HERITAGE ADAPTIVE REUSE
GRANTS GUIDELINES AND ADMINISTRATION, POLICY AND PROCESS
POST LEGAL ADVICE**

FOR AGENDA BRIEFING SESSION

22 MAY 2018

DISTRIBUTED TO COMMISSIONERS UNDER SEPARATE COVER

FILE REFERENCE:	P1034443-03
REPORTING UNIT:	Economic Development
RESPONSIBLE DIRECTORATE:	Economic Development and Activation
ATTACHMENT/S:	Attachment 6.3A – 2018 Angel Investing Series Calendar of Events

Purpose and Background:

The City of Perth has received a request for Industry / Sector Development Sponsorship, from Western Australian Angel Investors trading as Perth Angels, to support the Perth Angels: Angel Investing Series 2018-2020, for \$35,000 per year until 2020, a total triannual funding request of \$105,000 (excluding GST).

About Perth Angels

Western Australian Angel Investors Inc. (WAAI) are a group of investors actively investing in early stage technology companies, primarily in Perth, Western Australia. The group, a registered not-for-profit organisation, formed in 2010 and began trading as Perth Angels in 2016.

Angel Investors

'Angel Investors' are defined as individuals who invest their own money in an entrepreneurial or early stage company, generally technology based. These investors do not seek direct control in the running of the company and are willing to accept risk regarding the investment, believing that their investment in the company will grow and be worth more in the future.

Importantly, in addition to financial investment, angel investors also provide value to early stage technology companies, through experience and access to professional networks, and operate in a mentoring capacity, providing guidance and advice to the company executives to assist in developing the business and helping it to scale.

Summary:

The Angel Investing Series is a multi-event program held annually, between February and December.

Series program events include:

- Annual Perth Angels Breakfast event;
- Investing in New Economy Technologies Series;
- Angel Investor Masterclasses;
- Entrepreneur Masterclass; and
- Boardroom Lunches (hosted by Perth Angels sponsors).

These events are complemented by regular pitch nights, which provide local startup companies the opportunity to promote their businesses to attract funding from attendees.

A full schedule of the 2018 programmed events is detailed within Attachment 6.3A.

The proposed Angel Investing series brings private investors together to support the local entrepreneurial and innovation sector by providing an opportunity for these investors to understand best practise in identifying, filtering, selecting and structuring an investment portfolio with early stage companies, which will in-turn, support further investment in Western Australian based innovation, local job creation and the city's office market.

Collaboration with the Perth Angels and support for the Angel Investing Series is in strong alignment with the City's Corporate Business Plan, particularly the initiatives related to the Strategic Objective to create "an ambitious environment for education, research and flagship businesses".

Programmed events included as part of the series are also aligned to findings reported within Startup WA's 2016 report on the local startup ecosystem (co-funded by the City). This report suggests that such events and activities be supported via funding, so to "encourage education and networking events for investors, brokers, financial planners and other financial service professionals on the startup sector", which inevitably functions to further enable Perth's emerging technology sector in a climate where economic diversification is critical.

The lack of local funding capital has been identified by members of the local innovation ecosystem, as a barrier to the development of a strong local innovation and technology sector in Perth, which often results in WA and Perth-based startup companies relocating to the Eastern States.

A three year triennial sponsorship arrangement with Perth Angels, will assist in developing a more coordinated program, to strengthen local awareness of issues regarding angel investment as well as knowledge of the innovation and startup companies as an investment class.



2018 Calendar - Program of Events

2018

EVENT	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Date		21 st		18 th		20 th		22 nd	19 th	17 th		12 th
Pitch Night		Pitch Night #24		Pitch Night #25		Pitch Night #26		Pitch Night #27		Pitch Night #28		Pitch Night #29
Date		21 st	21 st	18 th	16 th	18 th	18 th	22 nd	19 th	21 st	21 st	
New Economy Series			Block chain/ Crypto		Drones		A.I.		Auto- mation		AR/VR	
Date			25 th	25 th		20 th		22 nd				
Angel Investing				Entreprene urs Master Class		Breakfast		Investor Master class		Entreprene urs Master Class		
Date			28 th	30 th	30 th			26 th	26 th		28 th	
Boardroom Lunch			Sponsor Boardroom Lunch		Sponsor Boardroom Lunch			Sponsor Boardroom Lunch		Sponsor Boardroom Lunch		Sponsor Boardroom Lunch
Date		28 th			2 nd			29 th			14 th	
New Member Induction		Induction			Induction			Induction			Induction	
OTHER PROGRAMS			WAIITA Finalists			WAIITA Gala						West Tech Festival

FILE REFERENCE: P1012262-10
REPORTING UNIT: Arts, Culture and Heritage
RESPONSIBLE DIRECTORATE: Economic Development and Activation
ATTACHMENT/S: N/A

Purpose and Background:

The City of Perth currently has a three year principal partnership with the Perth Public Art Foundation (PPAF), which expires on 30 June 2018. The City has received a request for renewal of its principal partnership with PPAF for an additional three years, for the period of 1 July 2018 to 30 June 2021.

PPAF is a unique organisation independently structured to support the City of Perth Public Art Strategy (2015) with a focus on developing partnerships that invest in cultural endeavour.

PPAF is an independent charity, which was established as an initiative of the City, charged with the aim of developing partnerships to fund and realise public art projects. PPAF is registered as a cultural charity with the Department of Mines, Industry Regulation and Safety WA and is a deductible gift recipient status as defined by the Australian Taxation Office.

The principal partnership funding supports the operations of PPAF. Funding for projects is negotiated separately, in line with the City's strategic aims, which affords the opportunity for PPAF to leverage other sources of funding to deliver particular public art initiatives on behalf of the City. PPAF raised \$160,000 last financial year and have the capacity to raise funds for public art initiatives.

Principal Partnership Renewal Details

It is recommended that the City commit \$627,070 cash and \$24,277 in-kind for the City's principal partnership funding of the PPAF for an additional three year period commencing 1 July 2018 through to June 2021.

This is an increase of \$30,020 from the current funding agreement (2015-18) due to the proposed PPAF operational changes which will see PPAF employing their own staff, plus provision for salary on-costs for the next three years for the Executive Director. This provides transparency and ensures no conflict of interest.

The in-kind commitment includes office accommodation at the Northbridge Piazza or similar suitable, City owned space.

The Chief Executive Officer (or an appointed delegate) will have the authority to execute with PPAF the funding agreement according to the Council approved funding amount.

Proposed PPAF operational changes for 2018-21

PPAF staff are currently employed by the City and informally seconded to PPAF, which poses a number of logistical, administrative and governance issues for both organisations. To minimise these issues, it is recommended that for 2018-21, PPAF directly employ and provide payroll and related human resources services for its staff.

The costs associated with this change will be met over the term of the 2018-21 funding agreement. The intention is that this additional support will no longer be required for future agreements. To reflect this intention, the PPAF has a KPI to reduce the annual contribution over the life of the funding agreement, resulting in 100% reduction for future agreements. This gradual approach is necessary to ensure the incumbent is not unfairly disadvantaged by the change in employment arrangements.

Summary:

Approval of the 2018-2021 PPAF principal partnership will ensure continued support from PPAF in relation to the City of Perth Public Art Strategy and PPAF's independence to develop strategic partnerships that deliver public art initiatives on behalf of the City. Furthermore it will sustain PPAF's capacity to raise funds for such initiatives.

The increased cost of the 2018-21 partnership funding reflects PPAF directly employing and providing payroll and related human resources services for its staff. Resultantly, this will minimise logistical, administrative and governance issues for both the City and PPAF. The additional costs associated with this change will be reduced over the life of the funding agreement, through a KPI assigned to PPAF, resulting in 100% reduction for future agreements post 2021.

The City and PPAF will continue to work collaboratively towards a sustainable future for PPAF and the development and delivery of strategic public art initiatives.

FILE REFERENCE:	P1023133
REPORTING UNIT:	Arts, Culture and Heritage
RESPONSIBLE DIRECTORATE:	Economic Development and Activation
ATTACHMENT/S:	Attachment 6.5A – State Heritage Office Assessment Attachment 6.5B – City of Perth Assessment Attachment 6.5C – Consultant Assessment Confidential Attachment 6.5D – Owner Submission (Confidential Attachments are distributed to Commissioners under separate cover)

Purpose and Background:

In 2015, the City identified a number of places for possible heritage listing, on the basis that they have a construction date prior to 1940 and have been classified as having cultural heritage significance by the National Trust (WA) and/or the Heritage Council has determined that the place does not meet the threshold for entry in the State Register but still could have important local heritage values requiring protection.

Grand Central Hotel, 379 Wellington Street, Perth, was identified as a place of interest given that it was constructed in circa 1900, is classified by the National Trust (WA) and has been determined to be below threshold for State Registration but had cultural heritage significance at a local level.

Prior to Council considering the listing of this place, the City undertook informal consultation with the affected landowner regarding formal protection. The owner did not support the place being entered in the Heritage List.

At its meeting held **1 November 2016**, Council considered a report in relation to the place and resolved to give the affected owner and occupier a description of the place, the reasons for the proposed entry and 21 days to make a submission on the proposal.

Council reached the above decision based on the following information:

State Heritage Office (SHO) Heritage Assessment

The Heritage Council of Western Australia (the Board of the SHO) found that the Grand Central Hotel did not meet the threshold for inclusion on the State Register. However, the SHO assessment showed it to have cultural heritage significance at a local level.

City of Perth Draft Heritage Place Assessment

Officers undertook an assessment including an internal site inspection of the Grand Central Hotel in order to further determine the cultural heritage significance of the place. This assessment demonstrated that the Grand Central Hotel has cultural heritage significance at a local level for its aesthetic and historic values and meets objective h(i) of the City Planning Scheme. The place is also considered rare and has a moderate degree of integrity and authenticity.

Independent Heritage Consultant Advice

The City commissioned a heritage consultant to undertake an additional, complete and independent assessment of the place.

The advice provided by the independent heritage consultant found that the place has cultural heritage significance at a local level for its aesthetic and historic values. The place is also considered rare and has a moderate degree of integrity and authenticity.

The Independent Heritage Consultant concluded *“In our view the place is worthy of inclusion in the CPS2 Heritage List.”*

Neither the owner nor the planning consultant representing the owner have provided a submission to the City of Perth.

As a result of an administrative oversight a report was not progressed to Council regarding the heritage listing of the place at the conclusion of the advertising period.

Details:

On its meeting held **1 November 2016**, Council considered a report in relation to the place and resolved, in accordance with Part 3 Clause 8 of the *Planning and Development (Local Planning Scheme) Regulations 2015*, to include Grand Central Hotel, 379 Wellington Street, Perth in the City Planning Scheme No. 2 Heritage List, giving the affected owners and occupiers 21 days to make a submission on the proposal.

Council reached this decision based on the findings of three heritage assessments, outlined above, agreeing that the Grand Central Hotel met the threshold for entry on the Heritage List.

ATTACHMENT 6.5A

REGISTER OF HERITAGE PLACES

Below Threshold

1. **DATA BASE No.** 2135
2. **NAME** *Grand Central Hotel* (c. 1900)
FORMER NAME(s) Grand Central Coffee Palace
Grand Hotel
Grand Central YWCA
3. **LOCATION** 379 Wellington Street, Perth
4. **DESCRIPTION OF PLACE**
Portion of Perth Town Lots Q1 and Q1^{1/2} being part of the land in Diagram 1734, and being the whole of the land comprised in Certificate of Title Volume 1586 Folio 085.
5. **LOCAL GOVERNMENT AREA** City of Perth
6. **OWNER** Wintide (Australia) Pty Ltd
7. **HERITAGE LISTINGS**
 - Register of Heritage Places: Below Threshold 25/08/1995
 - National Trust Classification: -----
 - City of Perth Planning Scheme -----
 - Register of National Estate: -----
8. **CONSERVATION ORDER**

9. **HERITAGE AGREEMENT**

10. **STATEMENT OF SIGNIFICANCE**
Grand Central Hotel has cultural heritage significance at a local level as one of Perth's last remaining coffee palaces which, although substantially changed, is still being used for the purposes similar to the original.

11. ASSESSMENT OF CULTURAL HERITAGE SIGNIFICANCE

The criteria adopted by the Heritage Council in September, 1991 have been used to determine the cultural heritage significance of the place.

11.1 AESTHETIC VALUE

Grand Central Hotel is a landmark when viewed from the northern side of the railway line because of its austere facade. (Criterion 1.3)

11.2. HISTORIC VALUE

Grand Central Hotel is an example of the style of alcohol free hotel built for the Temperance Movement to provide accommodation. (Criterion 2.1)

Grand Central Hotel was constructed at the time of the Goldboom, a significant cultural and development phase in the history of the State, and a period of rapid development of Perth. (Criterion 2.2)

11.3. SCIENTIFIC VALUE

11.4. SOCIAL VALUE

12. DEGREE OF SIGNIFICANCE

12.1. RARITY

Grand Central Hotel is one of the last remaining coffee palaces constructed in the city which, although substantially changed, is still being used for the purposes similar to the original.

12.2 REPRESENTATIVENESS

Grand Central Hotel is representative of the 1930s modernisation of buildings constructed during the Goldboom period. (Criterion 6.1)

12.3 CONDITION

Grand Central Hotel is in good condition.

12.4 INTEGRITY

Substantial alteration to *Grand Central Hotel* has occurred over the years and although the function of many rooms within the building has changed, the layout of the original section of the building is evident. The place is still used for unlicensed accommodation and retains a moderate degree of integrity.

12.5 AUTHENTICITY

Although some original features of the interior of the building remain, substantial refurbishment and alterations to the building fabric has occurred. Original interior fittings and fixtures and those that date from the 1930s refurbishment no longer exist. *Grand Central Hotel* retains a low degree of authenticity.

13. SUPPORTING EVIDENCE

13.1 DOCUMENTARY EVIDENCE

The Grand Central Coffee Palace was constructed as a three-storey building at the turn of the century in Wellington Street, in close proximity to the Perth Railway Station.

The site of *Grand Central Hotel* comprises portion of Perth Town lots Q1 and Q1^{1/2}. In 1884, Perth Town lots Q1, Q2 & Q3 extended the length of Barrack Street from Murray Street in the south, to Wellington Street in the north.¹ Prior to the coffee palace, which was constructed circa 1900, the site was occupied by another building which may have been the premises of the Western Australian Manufacturing Company.²

In 1891, John Besley Veryard purchased the property from Ferguson. In 1898, John Veryard, inherited the property. It seems likely that the coffee palace was constructed after 1898.³

The discovery of gold in the Western Australia led to Goldrushes in the 1890s which quadrupled the colony's population. The increased population and prosperity created a buoyant economy. Hotels and accommodation facilities proliferated throughout Perth to provide for the surging population. From 1890, Western Australia was a self governing colony and Perth developed rapidly after construction of the railway and Perth Central Railway Station in 1894.

The influx of immigrants from throughout Australia and overseas brought political changes with new trade unions, lodges, sporting bodies and women's organisations developing in the community during the 1890s. Influential and outspoken minority groups lobbied their causes with varying degrees of success. One such cause was the Women's Christian Temperance Union, which together with other temperance movements, espoused the evils of liquor.⁴ In response to the temperance movement, coffee palaces were constructed during

1 CT Vol 14 Fol 1.

2 *ibid.*

3 J Veryard was a building contractor, he acquired the property in 1898, CT Vol 14 Fol 1, CT Vol 14 .Fol 1, John Veryard (1851-1924): 5th son of the John Besley Veryard. He worked in *The Inquirer* office(1866-69), was a building contractor, produce merchant, the second Mayor of Leederville(1904/5) and later a MLA for Balcatta(1905-1908) and Leederville(1914-21). Battye Library Biographical Index. In 1901 a state concert took place in the coffee palace. 1897/98 Wise's Postal Directory lists John B Veryard, 335 Wellington Street.

4 Crowley, F. K. *Australia's Western Third* (1960) , pp. 142-145.

the gold rush period in addition to hotels. The coffee palaces offered similar accommodation and facilities to hotels but were unlicensed.

The Grand Central Coffee Palace was one of the many coffee palaces constructed during the late 1890s and into the early 1900s in Perth. It reflected the architecture of the period with its impressive gabled parapet and Victorian filigree verandahs on the first and second floors. The words, 'The Grand Central Coffee Palace' were painted on the west side of the building in large bold lettering, clearly visible in the Wellington Street streetscape from the Perth Central Railway Station.

In 1903, the premises were leased to Elizabeth Ellis and for a period of ten years continued to be under the management of the Ellis's.⁵ During 1907, and 1908, J. H. and Mrs E. Robinson were listed in the postal directory for that establishment.⁶

In 1918 Veryard sold the property to William Padbury, a merchant of Guildford.⁷ Padbury leased the coffee palace to Thomas Kelly and Amelia Cecilia Kelly.⁸ In 1925, Padbury had to sell the property and Albert Harvey and John Olley became the owners.⁹

In 1938, the name of Grand Central Coffee Palace changed to Grand Central Hostel.¹⁰ An extensive refurbishment of the building took place about this time, resulting in a facade bearing little resemblance to that of the original.¹¹ After the death of Albert Olley, in 1941, probate was granted to his widow Lydia Olley.¹²

Mrs Olley owned the property until 1947 when Thomas Deane, a hotel proprietor, and Julia Stack of the Majestic Hotel became equal owners of the property.¹³

In 1956, the Board of Management of Royal Perth Hospital purchased the property. 'The Grand Hostel', as the place was then known, was purchased by Royal Perth Hospital to accommodate the residential requirements of the nursing staff at Royal Perth Hospital. Some alterations were made to the property at that time in response to fire and safety requirements of Perth City Council.¹⁴

⁵ 1905 & 1906 Wise's Postal directory lists A. L. Ellis as the manager of Grand Central Coffee Palace at 335 Wellington Street. CT Vol 41 Fol 285 and CT Vol 41 Fol 285.

⁶ Wise's Postal Directory: 1906 & 1907.

⁷ CT Vol 601 Fol 58 Third generation of Veryards; Nairn, J., *Walter Padbury*, 1986.

⁸ CT Vol 601 Fol 58 Lease from 1918 Wise's Postal Directory 1918 Mrs Amelia C Kelly

⁹ Padbury's Morgator died, and the estate administrator organised a sale of the property. Licensed Victualler of the Shaftesbury Hotel CT Vol 896 Fol 116. With a mortgage in the favour of Walter Clark CT Vol 896 Fol 116.

¹⁰ Wise's Postal Directory 1937 Coffee Palace: 1938 AH Olley Grand Central Hostel.

¹¹ The style of the extensive refurbishment, particularly the facade, indicates an architectural style of the late 1930s, suggesting that the name and image of the place changed.

¹² CT Vol 896 Fol 116.

¹³ Morgator was Lydia Olley CT Vol 1060 Fol 316.

¹⁴ *Servio News* No. 11 Vol 1 30 Oct 1975 also see Conservation Plan for Royal Perth Hospital by Considine & Griffiths Architects Pty Ltd.

In 1971, with the completion of Jewell House, a purpose built residential facility for the nursing staff in Goderich Street, the Grand Hostel was no longer required by the Royal Perth Hospital. Mr Alan Farnham leased it and operated a guest house until the property was sold to 379 Pty Ltd in 1976.¹⁵

For a short period from 1978, Garry and Kerry Hoar owned the property, however a mortgage lapsed, and a power of sale was exercised in March 1981. The property was auctioned and subsequently sold to the highest bidder (undisclosed amount) after being passed in at the auction when bidding reached \$360,000.¹⁶ Valmay Pty Ltd purchased the site at that time.¹⁷ In 1988, Feluga Pty Ltd purchased the property.¹⁸

During the 1980s, the hostel operated as a lodging house with low cost accommodation, in the basement, offered to backpackers, in addition to the regular rooms. Bathrooms were converted to accommodation facilities with boards over the baths providing additional sleeping spaces.¹⁹

The Young Women's Christian Association of Perth (Inc) purchased the property in 1992, with financial assistance from the Lotteries Commission.²⁰ They proposed to provide budget accommodation for up to 80 people as well as provide a base for many of its support programs, thereby enabling an increase in the services offered to young men and women. It was also envisaged that the 'Grand Central YWCA', the new name introduced by YWCA, would become a 'City Safe House' for people of all ages.²¹

They commissioned Architects Bateman Groom & Jones to refurbish the building. The refurbishment involved an upgrade of the first and second floor accommodation rooms and bathroom facilities on those floors. The third floor was converted from a residential function to offices. A new kitchen block was constructed, and the dining room was refurbished. The Wellington Street ground floor rooms were altered and converted to a cafe.²² In September and October 1993, overseas delegates attending the 2nd World Congress on Art Deco: 'Deco Down Under', stayed at the 'Hotel'.

The YWCA were unable to provide a viable return from the place and sold the property to Wintide (Australia) Pty Ltd in May 1995.²³ Wintide (Australia) Pty Ltd have subsequently commissioned Architects Woodhead Firth and Lee to refurbish the third floor which will increase the capacity of the place by converting the third floor from offices to accommodation.²⁴

15 *Servio News* No. 11 Vol 1 30 October, 1975. CT Fol 1440 Fol 849

16 *The West Australian* 22 January 1981, p. 33.

17 CT Vol 1440 Fol 849.

18 Brian Coppin Company *Sunday Times* 28 August 1994.

19 YWCA Oral history.

20 YWCA Media Release 20 July, 1992. CT Vol 1586 Fol 085.

21 YWCA Media Release 20 July, 1992.

22 *Express Magazine*. undated

23 A company registered in Queensland, CT Vol 1586 Fol 085

24 Woodhead Firth & Lee, Tender advertisement *The West Australian* 22 July 1995.

13.2 PHYSICAL EVIDENCE

The four-storey brick building is constructed to the building line of the south side of Wellington Street.²⁵ It is flanked on the west by a two-storey commercial building (now disused), and abuts a multi-storey commercial building on the east that is almost double the height of *Grand Central Hotel*.

A sealed right-of-way to the west of the building continues to a rear court. The rear of the building is now protected by a brick wall that seals the building from the right-of-way and rear court.

The building has an austere 1930s exterior with a flat street facade that is rendered. Evidence of two brick chimneys, corrugated clad pitched roof with dormer windows, and the fenestration treatment on the west elevation, indicate that the street facade, as it stands today, is an edifice to an earlier structure. The street facade has a central vertical section that projects slightly forward of the face of the wall to accentuate the entrance. This central feature projects above the parapet level and finishes in a gable shape - which now bears the name 'Grand Hotel' - and hides the roof behind. The street facade is symmetrical and the facade is divided into three bays.

The fenestration on the building is rectangular in shape and recessed. The end bays on the street facade contain blocks of three separate windows at the first and second floors with two smaller windows on the third floor. The central section comprises glass panelled doors, a small balcony on the first and second floors, and three separate windows on the third floor. The small balconies are protected by a fine metal balustrade.

The street elevation features exposed downpipes that run down the face of the building, and a suspended metal awning that extends the full frontage of the building and over the footpath. The downpipes are angled to provide a decorative element.

The interior of the building comprises twenty-eight rooms that are in the basement and on the first and second floors. The interior comprises: reception, cafe, kitchen and dining room on the ground floor; and, lounges on the first and second floors. The rooms on the second floor contain bathroom facilities. Shared toilet and laundry facilities are to the rear of the corridors in the basement and on the first floor. Three are also offices within the roof space of the third floor.

Circulation routes within the interior of the building are located towards the front of the building. A carved timber stair is at the eastern end of the interior while a lift well (believed to contain the original lift cars) is at the western end. On each floor there is a foyer created between the stair landing and the lift well. In front of the foyer is a wide passage that leads to the balcony (first and second floors), and behind the foyer is the entrance to a large single space that accommodates a lounge (first and second floors), dining room (ground floor) and large office (third floor). Corridors either side of the foyer give access to

²⁵ Originally built as a three-storey building, the roof space was converted to accommodate offices.

offices and rooms and run the length of the 'arms' of the building. A metal external stair links the building at three levels.

The interior of the building is simply detailed with decorative cornices and plain arched openings in the foyer on each floor, and decorative arches in the foyer on the first floor. Remnant anaglypta ceilings are visible in the lobby of the ground and first floors. The main feature of the interior is the dining room. The ceiling is divided by beams that intersect over support columns. The beams are decorated with mouldings and painted in different colours. The columns are grecian inspired but are not classical. In the reception area on the ground floor, more simply detailed columns (not true orders) are featured. The windows in the dining room are semi-circular arches with decorative mouldings. The stairwell, on each level, also contains semi-circular arched windows divided into six lights, all are now sealed in a closed position. Sections of the third floor ceiling are sealed on the rake, reflecting the shape of the roof including the original dormer windows that are no longer extant.

The building is 'U'-shaped in plan, which encloses verandahs. Extensive refurbishment took place in 1938, which included the remodelling of the street facade to that which we see today. Further works were carried out, in 1956, and in the 1980s, when the west 'arm' of the building was extended and some bathrooms were converted to rooms. The interior stair from the basement was relocated and evidence of this remains in the bricked-up arched headed door and window openings on the south and west elevations. Steps in the rear court, that once led to a doorway, are now redundant.

In 1992, the rear balconies off the first and second floor lounge, were enclosed with weatherboard cladding. A paved balcony has been created at the first floor with a criss-cross timber balustrade. Further weatherboard cladding has been fixed to the west wall of the internal court. The roof was re-clad including the plant room roof. Exposed air conditioning ducts and water pipes are evident on the south wall and the walls that form the internal court.

Other works carried out in 1992 included: removing existing window frames and doorway on the street elevation and installing bi-fold windows; the creation of a cafe with a servery access to the dining room behind; reglazing existing stained glass windows; removal of two brick chimneys from the east elevation, at the southern end; removal of the external illuminated sign; new highlight windows; upgrading the bathrooms; new brick screen wall to rear; new downpipes to north elevation; and, new floor coverings and repainting to all levels.²⁶

13.3 REFERENCES

²⁶ See Bateman Grundmann Wilson Jones Architects Drawing Nos 91.16.04 to 91.16.07 incl. and 91.16.11, dated 16 July 1992, for plans and elevations.

Heritage Place Assessment

ATTACHMENT 6.5B

NAME AND LOCATION DETAILS

Building Name	Grand Central Hotel
Former Name	Ellis's Grand Central Coffee Palace, Grand Hotel, Grand Central YWCA
Street Name and Suburb	Wellington Street, Perth
Street Number	379
Former Location	-
Lot Details	Lot 31 DP26502
Property Key	177100
Location Description	South side of Wellington Street in close proximity to the Perth Railway Station and Barrack Street.

Location Diagram



BUILDING DETAILS

Building Type	Heritage Building
Heritage listings	Below Threshold State Register 25 August 1995
Place Type	Building
Construction Date	c.1900
Date Source	State Heritage Office Place Assessment 25 August 1995 City of Perth Site Inspection 10 May 2016

IMAGES

Current Images (go to www.akarahotels.com for more photos)



Archival Images



State Library of Western Australia

C1900



c.1905




State Library, 1906



State Library, 1927

Grand Central Hostel



Phone B 4200

Phone B 4209

One Minute from Railway Station and Post Office.
Excellent Accommodation Hot and Cold Baths
Electric Lift.
Under New Management.

WELLINGTON STREET :: **PERTH**
(One Door from Barrack Street, Perth.)

1930



State Library of Western Australia

State Library, 1956

STATEMENT OF SIGNIFICANCE

Aesthetic Value

The place is an example of a commercial building constructed during the period of economic affluence and increased development that followed the gold boom.

The place is a landmark when viewed from the northern side of the railway line because of its austere façade.

The place is an example of how Perth was transformed by the Art Deco movement.

Historic Value

The place reflects the way of life of the wealthier residents of Perth in the late nineteenth and early twentieth century.

The place reflects the expansion and development of commerce and trade in the City of Perth in the early years of the twentieth century.

The place is an example of the style of alcohol free hotel built for the Temperance Movement to provide accommodation.

The place was constructed at the time of the Goldboom, a significant cultural and development phase in the history of the State, and a period of rapid development of Perth.

Research Value

-

Social Value

-

Rarity

The place is one of Perth's last remaining coffee palaces which, although substantially changed, it is still being used for the purposes similar to the original.

Representativeness

The place is representative of the 1930s modernisation of buildings constructed during the Goldboom period.

PHYSICAL DESCRIPTION

Materials

Rendered brick and concrete.

External

Four-storey building with original tuck pointed façade, gabled parapet and Victorian filigree verandahs on the first and second floors replaced with a 1930s rendered façade which reflects the original symmetry and fenestration.

Features of the original building behind the 1930s façade are visible from the west including brick chimneys, corrugated clad pitched roof with dormer windows and window fenestration.

Internal

The building has been refurbished multiple times however the original external form, up-shaped plan and internal layout remain evident.

Extant original features include decorative arched openings and decorative glazed panel arched doors, carved timber staircase, semi-circular arched windows, decorative cornices, anaglypta ceilings and columns decorated with mouldings.

Architectural Period	Inter-War Stripped Classical
USE	
Original use	Coffee Palace and Hotel
Present Use	Hotel
Other Use	Hostel, Backpackers, Budget Accommodation
DESCRIPTION NOTES	
Condition	The place is in good condition and is being well maintained.
Integrity	The place is still used for unlicensed accommodation and therefore retains a moderate degree of integrity.
Authenticity	<p>Although substantial refurbishment and alteration has occurred, some original features remain and the layout of the original section of the building is evident.</p> <p>The place retains a moderate degree of authenticity.</p>
HISTORICAL NOTES	
History	<p>The building dates from the period of commercial expansion in Perth following the gold rush of the 1890's, when a large number of hotels or 'pubs' were built in Perth, on the outskirts of the city and in country towns. They provided accommodation and refreshment to travelers and the increasing number of immigrants arriving in the state, including the large proportion of working men from Victoria. Typically a hotel was constructed on a corner with entrance to the public bar addressing the corner and the entrance for residents on one of the streets. There was often a tower or other feature on the corner and a verandah with elaborate cast iron decoration along the street facades. (Extracted from M. Pitt Morrison and J. White in C.T. Stannage, A New History of Western Australia; U.W.A. 1981).</p> <p>In response to the temperance movement, coffee palaces and hotels were constructed during the gold rush period. The coffee palaces offered similar accommodation and facilities to hotels but were unlicensed. The Grand Central Coffee Palace was one of many coffee palaces constructed during the late 1890s and into the early 1900s in Perth.</p> <p>From 1903 – 1913 the premises were leased to Elizabeth Ellis. A newspaper article from the Sunday Times on 15 November 1903 (Trove) announced the new management:</p> <p><i>To residents and visitors alike the want of a first-class coffee palace has been long felt – somewhere to go for those who desire to get away from the ordinary hotel or hash-house life. Many persons, both male and female, ladies especially, object to go to hotels; to many of them the surroundings are objectionable. Then the ordinary boarding houses – well, they need not to be described, as they are too well known to most of us. Dirty kitchens, badly-cooked food, dirty, slovenly owners that make one sick to look at is the usual type. Mrs Ellis has started the Grand Central</i></p>

Coffee Palace in Wellington Street, near Barrack Street. It is a first class four-storey building, quite new and fresh, has splendid accommodation, single rooms, hotel and cold baths, good cuisine, a large and lofty dining room, reading and smoke rooms, ladies' room, drawing room, special verandahs, and everything up to date. The chargers are reasonable, and as there is a rush on for rooms, those who wish to secure first-class accommodation, civility, and comfort should pay Mrs Ellis a visit at once.

During 1907, and 1908 J. H and Mrse E. Robinson were listed in the postal directly for that establishment. In 1938, the name Grant Central Coffees Palace changed to Grand Central Hostel. After the death of Albert Olley, in 1941, probate was granted to his widow Lydia Olley. Mrs Olley owned the property until 1947 when Thomas Dean, a hotel proprietor, and Julian Stack of the Majestic Hotel, became equal owners of the property.

In 1956, the Board of Management of Royal Perth Hospital purchased the property. 'The Grand Hostel as the place was then known was purchased by Royal Perth Hospital to accommodate the residential requirements of the nursing staff at the Royal Perth Hospital. Some alterations were made to the property at the time in response to fire and safety requirements of Perth City Council.

In 1971 Jewell House, a purpose built residential facility for the nursing staff in Goderich Street, was constructed and the Grant Hostel was no longer required by the Royal Perth Hospital. Mr Alan Farnham leased it and operated a guest house until the property was sold to 379 Pty Ltd in 1976.

For a short period from 1987, Garry and Kerry Hoar owned the property however a mortgage lapsed, and a power of sale was exercised in March 1981. The property was auctioned and subsequently sold to the highest bidder (undisclosed amount) after being passed in at the auction when bidding reached \$360,000. VImay Pty Ltd purchased the site at that time. In 1988 Feluga Pty Ltd purchased the property.

During the 1980s, the hostel operated as a lodging house with low cost accommodation in regular rooms and the basement offered to backpackers. Bathrooms were converted to accommodation facilities with boards over the baths providing additional sleeping spaces.

The Yong Women's Christian Association of Perth (Inc) purchased the property in 1992, with financial assistance from the Lotteries Commission. They proposed to provide budget accommodation for up to 80 people as well as a base for many of its support programs, thereby enabling an increase in the services offered to young men and women. It was also envisaged that the Grand Central YWCA the new name introduced by YWCA, would become City Safe House for people of all ages.

They commissioned Architects Bateman Groom & Jones to refurbish the

building. The refurbishment involved an upgrade of the first and second floor accommodation rooms and bathroom facilities. The third floor was converted from a residential function to offices. A new kitchen block was constructed, and the dining room was refurbished. The Wellington Street ground floor rooms were altered and converted to a cafe. In September and October 1993, overseas delegates attending the 2nd World Congress on Art Deco 'Deco Down Under' stayed at the 'Hotel.'

The YWCA was unable to provide a viable return from the Palace and sold the property to Wintide (Australia) Pty Ptd in May 1995. Wintide (Australia) Pty Ltd subsequently commissioned Architects Woodhead Firth and Lee to refurbish the third floor which will increase the capacity of the place by converting the third floor from offices to accommodation.

The building has been owned by Central City Pty Ltd since October 2007 and is now operating as Akara Hotel.

Comparative Evidence - other Coffee Palaces in the City of Perth

Name	Address	Constructi on Date	Place Status
Horseshoe Coffee Palace	corner Murray and Pier Street. Perth	c.1900	Demolished (carpark)
Burnett's Coffee Palace and Temperance Hotel (Perth's first 'Coffee Palace') although the building, constructed, was previously the (licensed) Devonshire Arms, prior to that The Mason's Arms.	corner Hay and Barrack Streets, diagonally opposite Town Hall, Perth WA	c1900	Existing
Continental (Windsor) Coffee Palace	575 Wellington St, Perth	Further research required	
Rechabite Coffee Palace	Wellington St, Perth	c.1900	Demolished (Forest Chase)
Royal Coffee Palace	165-167 Murray St, Perth	c.1900	Demolished (David Jones)
Musson's (Sydney) Coffee Palace (Hotel)	Murray St, Perth	c.1900	Demolished (Forest Chase)
Cornwall Coffee Palace (previously the Yankee Coffee Palace)	239 Murray St (between William and Barrack Sts), Perth	c.1900	Demolished (Piccadilly Arcade)
Prince of Wales Coffee Palace	Murray St, Perth	Further research required	
(Shafto's) Victoria Coffee Palace	Wellington St, Perth	Further research required	
Wilson's Coffee Palace	King St, Perth	Further research required	
Paris Coffee Palace	corner of James and Pier Street, Northbridge	c.1900	Demolished
Metropolitan Coffee Palace	18 Stirling St, Northbridge	c.1900	Existing
Brittania Coffee Palace	245 William St, Northbridge	c.1897	Existing
Perth Coffee Palace (Rechabite Hall)	224 William St, Northbridge	1924	Existing

31 July 2016
Job Number: 16143
Our Reference:01GCH

Chief Executive Officer
City of Perth
27 St Georges Terrace
Perth WA 6000

Griffiths Architects



GRAND CENTRAL COFFEE PALACE, 379 WELLINGTON STREET, PERTH-HERITAGE VALUE FOR POSSIBLE CPS2 HERITAGE LIST

Thank you for your enquiry with respect to the above premises, and for the opportunity to examine the heritage value of the place. The City seeks independent advice on whether or not the place has sufficient heritage value to meet threshold for entry into City Planning Scheme 2 Heritage List.

Background

This evaluation I based on a review of previous assessments and a site visit in the company of the owner's representative [REDACTED], on 29 July 2016.

Two assessments have been prepared in relation to The Grand Central Coffee Palace.

The first assessment was prepared by the Heritage Council of Western Australia (Heritage Place no 2135) and set out to examine whether or not the place had State Heritage value. Standards applicable to assessment have shifted somewhat since that assessment was prepared. However,

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Architecture
Heritage
Interiors

the assessment was considered by the Heritage Council's Register Committee and in August 1995 it was determined that the place did not meet threshold for entry in the State Register. The committee did conclude that the place had local heritage value.

The second assessment was prepared by the City of Perth, using information from the Heritage Council's assessment and providing additional comparative information, and it concluded that the place is significant for the following reasons:

The place is an example of a commercial building constructed during the period of economic affluence and increased development that followed the gold boom.

The place is a landmark when viewed from the northern side of the railway line because of its austere façade.

The place is an example of how Perth was transformed by the Art Deco movement.

The place reflects the way of life of the wealthier residents of Perth in the late nineteenth and early twentieth century.

The place reflects the expansion and development of commerce and trade in the City of Perth in the early years of the twentieth century.

The place is an example of the style of alcohol free hotel built for the Temperance Movement to provide accommodation.

The place was constructed at the time of the Gold boom, a significant cultural and development phase in the history of the State, and a period of rapid development of Perth.

The place is one of Perth's last remaining coffee palaces which, although substantially changed, it is still being used for the purposes similar to the original.

The place is representative of the 1930s modernisation of buildings constructed during the Gold boom period.

Documentary Evidence

The requirement for documentary evidence for local heritage places only needs to provide a brief history of the place relevant to its significance. Details include the historical evolution of the place, dates of importance, past and current uses, and associated persons or events.

Other than providing a context for the coffee house phenomenon and its importance, the historic background provides an adequate basis for assessment at the City level. The information draws on the Heritage Council's below threshold assessment, as previously noted, and adds historic photographs and a good deal of comparative information.

To get a better understanding of the theme of Coffee Palaces, some further research was undertaken.

Coffee palace was a term used for temperance hotels, which were fairly widespread in Australia commencing in the 1880s. The places included most of the same facilities that were offered in licenced hotels, including accommodation, function rooms, dining rooms, ballrooms and the like. The Australian movement was associated with the gold boom starting in Victoria, as a reaction to the behaviour generated by the boom. Grand and Royal were terms commonly included with place names and styling was frequently lavish. They were designed to appeal to the wealthy.

Moreover, the gold rush also generated a divide in social class and gender; prompting the beginning of a long contest for cultural dominance which, among other factors, led to increasing social unrest surrounding alcohol consumption, particularly public drinking within the 'male world of primary industries'.¹

This divide between the drinking culture and the temperance movement led to a century long struggle for the overriding cultural style in Australia. Temperance activists in Australia mainly

¹ R Room, 'The Long Reaction against the Wowser: The Prehistory of Alcohol Deregulation in *Australia*' *Health Sociology Review*, vol.19, no.2, 2010, p.151

consisted of religious groups directing their cause towards mutual help and persuasion. Part of their solution was the spread of coffee palaces in effort to eventually substitute the tavern.²

Even though the movement's influence in Perth had been somewhat dormant, this changed as the eastern states fell into an economic depression and gold was discovered at Coolgardie and Kalgoorlie in Western Australia in 1892 and 1893.³ Within two years, the west began to emulate the rest of the continent and serving alcohol drinking was limited to the 'six o' clock swill.'⁴ By 1904, 20 ornately detailed Coffee Palaces had been completed in Perth.⁵

As the movement gained traction nationwide in the 1880's, its support broadened and The Women's Christian Temperance Union (WCTU) became a formidable force in the movement as it leaned towards political action. Their influence brought a progression in suburbanisation and increased effort to achieve complete abolition of the liquor trade to counter the high rates of arrest for public drunkenness on the streets of Australian cities and towns. By the 1890's state laws allowed voters to secure a 'local option' of restrictions on alcohol sales in every state except Western Australia. Perth eventually followed suit in 1911.⁶

Even though the coffee palace era was relatively short-lived, the long struggle for cultural dominance 'brought thousands onto the streets in demonstrations, and influenced the outcome of elections'.⁷ Though moves to bring about abolition eventually failed, the temperance movement made a significant mark in Australian history as 'almost one in three

² Ibid. p.154.

³ DC Noyce, 'Coffee Palaces in Australia: A Pub with no Beer' *M/C Journal*, vol.15, no.2, 2012, p.464

⁴ Room, op.cit. p.155.

⁵ Noyce, loc. cit.

⁶ Room, loc. cit.

⁷ Noyce, loc. cit.

Australian voters expressed their support for prohibition of alcohol in their State' prior to the outbreak of World War II.⁸

Ironically, most Coffee Palaces applied for licences in later years, and some, including The Grand Central Coffee Palace, were investigated from time to time for having alcohol on unlicensed premises.

From this one can conclude that the coffee palace was an important historic theme for short duration. A number survive as various forms of short-term accommodation in the City and Northbridge, as the comparative information notes.

Construction date

The actual date of construction is not material to determining significance. However, there has been some conjecture about the construction date and while exhaustive research was not undertaken to establish it, a photograph taken in 1895 from the Barrack Street bridge (BL 009631D) indicates it had not been built and then a further photograph taken in 1900 (BL5323B/122) reproduced in *The History of Perth Electric Tramways* by I Pleydell (p35) shows it complete. So the construction dates can be narrowed to between 1895-1900. A title search may clarify the issue.

The assessment doesn't manage to locate the Art Deco makeover in time. However, photograph from 1935 (BL 041361PD) shows the original design still in place. There was a name change in 1938 and this was also a time when confidence was returning to the West Australian economy which probably puts the re-styling date at around that time. Numerous other buildings were remodelled in the Art Deco style at that time. For example, the State Theatre in Beaufort Street, Mount Lawley underwent a thorough remodelling to re-emerge as

⁸ R Fitzgerald & T Jordan, *Under the Influence: A History of Alcohol in Australia*, Harper Collins, Sydney, 2009, p.145.

the Astor Theatre. The makeover at the Grand Central Coffee Palace was largely confined to restyling the façade.

In addition to the works to adapt the place that were documented in the assessment, plaques in the lobby indicate that works were carried out to design by Cameron Chisholm and Nichol and built by R. J. Davies in 1963, and by Bateman Grundmann Wilson Jones Architects and completed by Cooper and Oxley in 1993. The works include general refurbishment and upgrades to the kitchen, bathrooms and some external upgrades.

Physical Evidence

Exterior

The physical evidence offered is very brief and matter of fact and makes no judgement on design quality. The Art Deco make over is not described, but an examination of the Art Deco elements would indicate that they are fairly perfunctory. There have been other changes to the exterior, including the replacement of windows and café style windows inserted into the frontage.

The building has a full block width frontage and then two wings leading off the south comprising bedrooms and bathrooms. The wings would appear to have been extended. As with many hotels, the main design effort was at the street frontage and in the main rooms on the ground and first floors, including the entrance and stair hall, reception, dining room and lounges.

Interior

The assessment notes that the building has been refurbished multiple times. However, the original external form, 'U'-shaped plan and internal layout remain evident. The bedroom rooms in the two south wings are replicated in numerous hotels of the period and are unremarkable.

However, in the front or northern section of the building, the spatial arrangements and rooms, particularly at ground floor retain some very fine qualities, including the dining room, hall, stairs and first floor lounge. In these areas, the Art Deco makeover barely impacted on the spaces or features. Remaining original features include decorative arched openings with dossierets, and archivolt, and decorative glazed panel arched doors, carved timber staircase, semi-circular arched windows to the staircase, decorative cornices, pressed metal ceilings and columns decorated with mouldings. The dining room and stair would be the finest elements in the building.

Comparative

The comparative analysis reveals that the type was once a common one, though the analysis does not distinguish between those with accommodation and those that may simply have provided refreshments. The Britannia Coffee Palace, 245 William Street, designed by Thomas Anthoness would be the largest and most intact surviving of the type in the City of Perth and would be a possible candidate for inclusion in the State Register. By virtue of its inclusion on the State Register, Rechabites Coffee Palace is included as part of Rechabites Hall.

Burnett's Coffee Palace is also listed and noted as existing, however, this was built in 1883 and subsequently acquired by T. Quinlan and demolished in 1891 for the present building that stands on that site.

Of the list of coffee houses noted in the assessment as possibly being extant, those identifiable from digital mapping are modest in scale, generally two storey and of those that it was possible to locate, they would all appear to have been re-purposed.

Threshold for entry

CPS 2 provides guidance on what might be entertained for entry in the Scheme List of Places of Cultural Heritage Significance.

30 Declaration of Places of Cultural Heritage Significance

(1) If, in the opinion of the Council, a place -

(a) is of cultural heritage significance or has special interest related to or associated with the cultural heritage; and

(b) should be conserved or enhanced,

the Council may, by resolution, declare the place to be significant and worthy of conservation.

The clause does not specify criteria by which council might make its judgement.

The State Heritage Office has developed a guide to assist local government assess its heritage in a document titled *Criteria for the assessment of local heritage places and areas; a practical guide to identifying, grading, and documenting places and areas in local government inventories*.

The guide sets out criteria for consideration and notes that a place is only required to meet one criterion to be considered to be of local heritage value. Pages 6-12 of the guide provide the four criteria and then pages 13 -15 provide guidance on degrees of significance.

The City's practice with assessments has been to follow this guide and the recommended criteria and the criteria qualifiers.

Discussion

This section tests the assessed values against the assessment criteria noted above. To be considered for entry, the place need only meet one of the criteria, and this accords with accepted practice.

Aesthetic value.

The assessment has a number of values in the statement of significance that relate to the aesthetic criteria.

The criteria are as follows; -

A place or area included under this criterion will have characteristics of scale, composition materials, texture and colour that are considered to have value for the local district.

This may encompass:

- creative or design excellence
- the contribution of a place to the quality of its setting
- landmark quality
- a contribution to important vistas.

A place will not necessarily need to conform to prevailing 'good taste', or be designed by architects, to display aesthetic qualities. Vernacular buildings that sit well within their cultural landscape due to the use of local materials, form, scale or massing, may also have aesthetic value.

For a place to be considered a local landmark, it will need to be visually prominent and a reference point for the local district.

A number of aesthetic values are included in the City's statement of significance statement of significance

The place is a landmark when viewed from the northern side of the railway line because of its austere façade.

The place is an example of how Perth was transformed by the Art Deco movement.

The place is representative of the 1930s modernisation of buildings constructed during the Gold boom period.

In terms of aesthetic value claims are not made as to design excellence and certainly externally the aesthetic value is not particularly strong. However, it does meet the landmark criteria and is certainly a city entry landmark on the northern approach, particular since Beaufort Street traffic flows were made dual once more.

The interiors of the front portion of the building do, however exhibit some fine aesthetic qualities and could be included as elements of design excellence.

Historic values

A place or area included under this criterion should:

- Be closely associated with events, developments or cultural phases that have played an important part in the locality's history.
- Have a special association with a person, group of people or organisation important in shaping the locality (either as the product or workplace of a person or group, or the site of a particular event connected with them).
- Be an example of technical or creative achievement from a particular period.

Contributions can be made in all walks of life including commerce, community work and local government. Most people are associated with more than one place during their lifetime and it must be demonstrated why one place is more significant than others. The associations should be strong and verified by evidence and, ideally, demonstrated in the fabric of the place.

Several historic values have been brought to the statement

The place is an example of a commercial building constructed during the period of economic affluence and increased development that followed the gold boom.

The place reflects the way of life of the wealthier residents of Perth in the late nineteenth and early twentieth century.

The place is an example of the style of alcohol free hotel built for the Temperance Movement to provide accommodation.

The place was constructed at the time of the Gold boom, a significant cultural and development phase in the history of the State, and a period of rapid development of Perth.

The first, second and fourth values suggest that the building is representative of a significant era of the City's development and the third represents a particular thrust in reaction to the perceived degenerative influence of the Gold Boom. While the first, second and fourth values are a matter of fact and important enough, the value related to the Temperance movement is very strong.

Research and Social values

No claims are made for values under these headings.

Rarity

This criterion encompasses places that either are rare from the time of their construction, or subsequently become rare due to the loss of similar places or areas.

A place or area of rarity value should:

- Provide evidence of a defunct custom, way of life or process; or
- Demonstrate a custom, way of life or process that is in danger of being lost; or
- Demonstrate a building function, design or technique of exceptional interest.

The statement of significance says:

The place is one of Perth's last remaining coffee palaces which, although substantially changed, it is still being used for the purposes similar to the original.

This claim is true to the extent that there are not many left in the City. What is certainly true is that the place represents a lost custom and a very small number of places do that too. Rarity could therefore stand as an indication of the degree of significance.

Representativeness

This qualifier assesses whether a place is significant in demonstrating the characteristics of a class of cultural places or environments in the local district.

- A place included under this criterion should provide a good example of its type.
- A place may be representative of a common building or construction type, a particular period or way of life, the work of a particular builder or architect, or an architectural style.
- To be considered a good representative example, the place should have a high level of authenticity.

The statement of significance notes:

The place is representative of the 1930s modernisation of buildings constructed during the Gold boom period.

This statement makes no claim in respect of quality, but is rather a statement of fact. However, it might also be said that it is representative of temperance hotels.

Condition, Integrity and Authenticity

While Condition and Integrity are considerations in assessing the significance of a place, it is possible for a place of poor condition or poor integrity to be identified as significant on the basis of a value to which Condition and Integrity are relatively unimportant (eg. a ruin with high historic value).

Places identified in an inventory will usually have a Medium to High degree of Authenticity.

However it is possible to include places of low Authenticity if they exhibit evolution of use and change that is harmonious with the original design and materials.

The three terms are defined as follows:

Condition The current state of the place in relation to the values for which that place has been assessed, and is generally graded on the scale of Good, Fair or Poor.

Integrity The extent to which a building retains its original function, generally graded on a scale of High, Medium or Low.

Authenticity The extent to which the fabric is in its original state, generally graded on a scale of High, Medium or Low.

The City's assessment concludes the following:

Condition-The place is in good condition and is being well maintained.

Integrity- The place is still used for unlicensed accommodation and therefore retains a moderate degree of integrity.

Authenticity-Although substantial refurbishment and alteration has occurred, some original features remain and the layout of the original section of the building is evident.

The place retains a moderate degree of authenticity.

We affirm these assessments.

Grading of Significance

For each place that meets one or more of the above criteria, the Degree/Level of Significance section should be applied to assist in determining a level of management that might be appropriate to protect heritage values. Each heritage place can then be graded with one of the following levels of significance.

Level of Significance	Description	Desired Outcome
Exceptional significance	Essential to the heritage of the locality. Rare or outstanding	The place should be retained and conserved.

	example.	Any alterations or extensions should reinforce the significance of the place, and be in accordance with a Conservation Plan (if one exists for the place).
Considerable significance	Very important to the heritage of the locality. High degree of integrity/ authenticity	Conservation of the place is highly desirable. Any alterations or extensions should reinforce the significance of the place
Some/Moderate significance	Contributes to the heritage of the locality. Has some altered or modified elements, not necessarily detracting from the overall significance of the item.	Conservation of the place is desirable. Any alterations or extensions should reinforce the significance of the place, and original fabric should be retained wherever feasible
Little significance	Does not fulfil the criteria for entry in the local Heritage List.	Photographically record prior to major development or demolition. Recognise and interpret the site if possible.

Using these criteria, one would have to conclude that the place has at least some significance.

It is possible for the front section of the building to represent the values and the degree of significance. In other words, the front portion of the building has the highest significance and the remaining sections much less significance.

Conclusion

In our view the place is worthy of inclusion in the CPS2 Heritage List. There is the capacity for a fairly high degree of intervention, as the degree of significance suggests, notably the rear portion of the building. However, the first order issue is for the City to determine whether or not the place is to be included in the list.

Yours sincerely,



PHILIP GRIFFITHS FRAIA RIBA M.ICOMOS
ABWA Reg.No. 1071
for Griffiths Architects

CONFIDENTIAL ATTACHMENT 6.5D
ITEM 6.5 – PROPOSED ENTRY OF THE GRAND CENTRAL HOTEL, 379
WELLINGTON STREET, PERTH, IN THE CITY PLANNING SCHEME NO.
2 HERITAGE LIST

FOR AGENDA BRIEFING SESSION

22 MAY 2018

DISTRIBUTED TO COMMISSIONERS UNDER SEPARATE COVER

FILE REFERENCE: P1035824-4
 REPORTING UNIT: Business Support and Sponsorship
 RESPONSIBLE DIRECTORATE: Economic Development and Activation
 ATTACHMENT/S: N/A

Purpose and Background:

Sponsorship request

The City of Perth has received a request for Major Events and Festivals Sponsorship of \$275,000 (excluding GST) from the Fashion Council of Western Australia to support the 2018 Telstra Perth Fashion Festival.

Background

Telstra Perth Fashion Festival (TPFF) is an annual consumer-facing fashion event which has been held annually since 1999. 2018 marks the 20th anniversary of the Festival.

TPFF is presented annually by Fashion Council WA (FCWA), an Australian Public Company and not for profit industry body which aims to represent, promote and champion the fashion and creative industries in Western Australia.

Until 2016, the Fashion Paramount event was located in various venues through the City of Perth. In 2017, a commercial decision was made by event organisers that this component was held outside the City of Perth Local Government area for the first time, at Crown Perth. Organisers have confirmed that Fashion Paramount will again be held outside of the City of Perth in 2018, within the Burswood Parks precinct.

Previous City of Perth Support

Year	Sponsorship
1999	Declined due to all sponsorship funds having been committed
2000	\$50,000
2001	\$35,000
2002	Sponsorship request declined
2003	No sponsorship request received
2004	No sponsorship request received
2005	\$132,000
2006	\$166,000
2007	\$214,485
2008	\$260,000
2009	\$265,200
2010	\$286,835
2011	\$275,500
2012	\$285,000
2013	\$305,000
2014	\$313,000

2015	\$313,000
2016	\$270,000 cash + \$29,316 in kind
2017	\$255,000 cash + \$29,000 in kind
TOTAL	\$3,484,336.00

Recent Funding Changes

The City's sponsorship of TPFf peaked in 2015 when cash sponsorship of \$313,000 (excluding GST) was provided for support of the festival in its entirety.

In 2016 the Council requested the administration review the City's sponsorship and grants program to ensure that it was closely aligned with the City's Strategic and Business plans. The newly reviewed program places greater emphasis on measuring outcomes, return on investment and value through benchmarking sponsorships against local and nationally comparable events. This model has been applied to the TPFf sponsorship application and has resulted in consecutive funding cuts totalling \$58,000 over the past two sponsorship agreements. The value of the historical support provided to FCWA was assessed as being too high for the visitation and economic returns expected from such a large sponsorship investment.

In 2017 City of Perth sponsorship contributed to 9.8% of the overall revenue of the entire event.

2018 Telstra Perth Fashion Festival

The 2018 event will run from 5 - 15 September. The Festival consists of a number of components including the City of Perth based component, Fashion Central (free to the public events in Forrest Place), and Fashion Paramount (evening ticketed events held in the Burswood Parks precinct).

With Fashion Paramount events occurring outside the City of Perth Local Government area, the City's sponsorship is strategically focused on the Fashion Central activity in Forrest Place.

Fashion Central

Fashion Central is a custom-built marquee in Forrest Place that hosts a three day program of free to the public runway shows and activations.

The 2018 Fashion Central is planned from Friday 7 - Sunday 9 September, and the program will include a series of eleven free daytime runway shows, activations and entertainment activities. In 2018, organisers anticipate 4,300 attendees.

Organisers aim for Fashion Central to be:

- A showcase of new season collections for retailers, including current offerings available instore, to encourage consumers to visit the shops and to stimulate visitor spend within the city; and
- Free and highly accessible, attracting a broad demographic and generating digital and traditional media coverage that drives awareness of Perth as a destination.

Summary:

The application was assessed by a three person assessment panel, consisting of members from the City of Perth administration, against the criteria in the Major Events and Festivals Guidelines, which include:

- Prestige and Significance;
- Economic Impact and Attendance;
- Media Impact;
- Other Funding and Private Sector Investment;
- Commercial Sponsorship; and
- Community Involvement.

As part of the assessment process, the application is also evaluated and benchmarked against:

- The funding level of other sponsorships the City undertakes and the perceived value;
- The estimated return on investment on the City's sponsorship; and
- The expected economic, social and cultural return of TPF in the City of Perth.

FILE REFERENCE:	P1023849
REPORTING UNIT:	Governance
RESPONSIBLE DIRECTORATE:	Office of the CEO
ATTACHMENT/S:	Attachment 6.7A – Delegated Authority Register 2018/2019

Purpose and Background:

Sections 5.16 and 5.42 of the *Local Government Act 1995* (Act), prescribe that Council may delegates its powers or duties to a Committee of Council or the Chief Executive Officer (CEO). Sections 5.17 and 5.43 respectively, outline the limitations on such delegations.

The Governance Unit has undertaken a review of the City's existing delegations in consultation with all City of Perth Business Units, to ensure all proposals for amendments have been collated and presented in line with the below principles:

- Operational requirements and efficiencies; and
- Compliance and statutory decision making requirements.

The outcome of this review is presented for Council to fulfil its obligation to review delegations at least once per financial year, in accordance with sections 5.18 and 5.42 of the Act.

The proposals for new and amended delegations are within the proposed Delegated Authority Register 2018/2019 (Attachment 6.7A) with deletions shown by a ~~striketrough~~ and new text show with **yellow highlight**.

Following the discontinuation of the Marketing, Sponsorship and International Engagement Committee and Finance Administration Committee in March 2018, functions delegated to the Committees have been reviewed and either deleted or incorporated into existing delegations from Council to the CEO.

Summary:

A summary of proposed amendments is listed below:

Delegations to the Chief Executive Officer (various legislation) – existing

Delegation	Proposed Amendment
1.2.9 Expressions of Interest and Tenders	<p>Function Delegated</p> <p>Authority to determine:</p> <ol style="list-style-type: none"> 1. to call tenders [F&G Reg 11] or tender exemption [F&G Reg 11(2)] in accordance with the City's Purchasing Policy requirements, where the total consideration under any resulting contract is in accordance with the Council Conditions on Delegation and the expense is included in the adopted Annual Budget. 2. to call tenders for the disposal of impounded goods in accordance with section 3.58 [s.3.47]. 3. to invite tenders though not required to do so [F&G Reg 13]

4. in writing before tenders are called, the criteria for deciding which tender/s should be accepted tenders [F&G Reg 14(2a)].
5. to vary tender information after public notice of invitation to tender and before the close of tenders [F&G Reg.14(5)].
6. seek clarification from tenderers in relation to information contained in their tender submission [F&G Reg.18(4a)].
7. to accept or reject tenders [F&G Reg18 (1), (2), (4) and (4a)].
8. to decline any tender [F&G Reg.18(5)].
9. that a variation proposed is minor in context of the total goods and services sought through the invitation, and to make minor variations before entering into a contract [F&G Reg 20, and 11 (2) (j)(k)].
- 10a execution of extension options and variations to contract for the supply of goods or service that does not materially change the scope of the original contract beyond a variation [F&G Reg 21a]
10. to accept another tender where within 6-months of either accepting a tender a contract has not been entered into or the successful tenderer agrees to terminate the contract [F&G Reg.18 (6) and (7)].
11. when to seek Expressions of Interest and to invite Expressions of Interest to supply goods or services [F&G Reg 21].
12. consider Expressions of Interest which have not been rejected and determine those which are capable of satisfactorily providing the goods or services, for listing as acceptable tenderers [F&G Reg.23].
13. the information that is to be disclosed to those interested in submitting a tender [F&G Reg.14(4)(a)].

Council's Conditions on Delegation

~~Excludes functions delegated to Committees of Council – refer Delegated Authorities:~~

- ~~1.1.1 Finance and Administration Committee;~~
- ~~1.1.2 Marketing, Sponsorship and International Engagement Committee.~~

May only call tenders or expressions of interest where there is an adopted budget for the proposed procurement, with the exception being in the period immediately prior to the adoption of a new Annual Budget where the proposed procurement is required to fulfil a contract of the City, with an imminent expiry date or work that must commence within ~~two~~ three months of the proposed adoption date of the new Annual Budget and the value of the proposed contract has been included in the draft Annual Budget papers.

May only accept a tender where the consideration under the

	<p>proposed resulting contract is \$1,000,000 (ext GST) or less per annum or less and is covered in the annual budget.</p> <p>May only accept a tender where the consideration under the resulting contract is \$500,000 per annum of the proposed contract or less and the item is identified in the adopted Annual Budget.</p> <p>Accept any Tender exempt procurement process under Council Policy 9.7 to the value where there is an adopted budget for the proposed procurement.</p> <p>May only agree to variations before of a contract is entered into in accordance with Policy 9.8 - Contract Variations – Authority to Incur a Liability.</p> <p>Reason</p> <p>To clarify the delegation and improve operational efficiency.</p>
<p>1.2.10 Disposing of Property</p>	<p>Council’s Conditions on Delegation</p> <ol style="list-style-type: none"> 1. This delegation may only be used where the disposal complies with the requirements of: <ol style="list-style-type: none"> a) Section 3.58 of the <i>Local Government Act 1995</i>; and b) Regulation 30 of the <i>Local Government (Functions and General) Regulations 1996</i>. 2. Authority for the Disposal of land and / or building assets is limited to matters specified in the Annual Budget or Corporate Business Plan and in any other case, requires a specific resolution of Council. 3. The Chief Executive Officer is limited to determining disposals of property (including land assets) for any single project, or where not part of a project a single event, to an aggregated maximum material value of \$1,500,000 \$500,000. 4. Authority to determine the method of disposal: <ol style="list-style-type: none"> a. Where a public auction is determined as the method of disposal: <ol style="list-style-type: none"> i. a reserve price has been set through independent valuation; ii. where the reserve price is not achieved at auction negotiation may be undertaken to achieve the sale of the property at up to a 10% variation on the set reserve price. b. Where a public tender is determined as the method of disposal and the tender does not achieve a reasonable price for the disposal of the property, then the CEO is to determine if better value could be achieved through another disposal method and if so, must determine not to accept any tender

	<p>and use an alternative disposal method.</p> <p>c. Where a direct negotiation is determined [s.3.58(3)] as the method of disposal, authority to:</p> <ol style="list-style-type: none"> i. negotiate the sale of the property up to a 10% variance on the valuation; and ii. consider any public submissions received and determine if to proceed with the disposal, ensuring that the reasons for such a determination are recorded. <p>5. Where the material market value of the property is determined as being less than \$20,000 (Reg.30(3) excluded disposal) may be undertaken:</p> <ol style="list-style-type: none"> i. without reference to Council resolution; and ii. in any case be undertaken to ensure that best value return is achieved for the City however, where the property is determined as having a Nil material market value, then the disposal must ensure the City achieves an environmentally responsible disposal. <p>Reason</p> <p>To improve operational efficiency.</p>
<p>1.2.13 Payments from Municipal or Trust Fund</p>	<p>Council’s Conditions on Delegation</p> <p>Excludes functions delegated to Committees of Council – refer Delegated Authorities:</p> <ul style="list-style-type: none"> • 1.1.1 Finance and Administration Committee; • 1.1.2 Marketing, Sponsorship and International Engagement Committee. <p>Approval of civic functions in accordance with policy 10.12 is limited to up to \$5,000 per function, subject to sufficient appropriate budget.</p> <p>Reason</p> <p>A delegation to the Finance and Administration Committee included ‘Approve or decline officer recommendations for receptions of up to \$5,000 in value referred to the Committee by the Lord Mayor.’ It is proposed that the delegation be transferred to the CEO to reduce the administrative burden of reports to Council regarding civic functions.</p>
<p>1.2.13A Payments from Municipal or Trust Fund – Artwork Acquisitions – Purchase of Artworks</p>	<p>Council’s Conditions on Delegation</p> <p>Purchase works of art up to the value of \$30,000 \$60,000 in accordance with Council Policy 18.2 Cultural Collections and within the Annual Budget allocations.</p> <p>Where approval to purchase is required at short notice (i.e. auction), purchase artwork valued greater than \$30,000 and less</p>

	<p>than \$100,000 in accordance with Council Policy 18.2 Cultural Collections and Annual Budget allocations, subject to the prior agreement of a majority of members of the Finance and Administration Committee.</p> <p>Decisions to purchase works of art must evidence consideration of the recommendations of the City's Manager Arts, Culture and Heritage and / or Collections and Infrastructure Coordinator as appropriate.</p> <p>Reason</p> <p>The Finance and Administration Committee had delegated authority to 'approve or decline recommendations to purchase works of art valued at over \$30,000 and less than \$100,000'. Due to the discontinuation of the Committee, the proposed delegation to the CEO is to approve the purchase of works of art to the value of \$60,000.</p> <p>It is proposed that the delegation to purchase of works of art at auction greater than \$30,000 and less than \$100,000 is removed. Based on current expenditure and practice it has been determined that a delegation to purchase works over \$60,000 is not required.</p>
<p>1.2.13B Payments from Municipal or Trust Fund – Determine Grants, Sponsorship and Donation Allocations</p>	<p>Function Delegated</p> <p>Authority to determine allocation [FM Reg.12(1)(a)] of the City's:</p> <ol style="list-style-type: none"> 1. Grants up to the value of \$5,000 \$25,000, in accordance with Council Policy 18.13 Sponsorship and Grants; 2. Sponsorships up to a value of \$5,000 \$25,000, in accordance with Council Policy 18.13 Sponsorship and Grants; 3. Donation up to a value of \$1,000 \$25,000, in accordance with Council Policy 18.4 Donations. <p>Reason</p> <p>Following the discontinuation of the Marketing, Sponsorship and International Engagement Committee the delegation to approve grants, sponsorships and donations it is proposed that the delegation be transferred to the CEO and increased to improve operational efficiency.</p>
<p>2.9.1 Appoint Authorised Officers</p>	<p>Function Delegated</p> <ol style="list-style-type: none"> 1. Appoint a qualified person to be an environmental health officer [17]. 2. Designate environmental health officers (either as a person or as a class of persons) to be authorised officers for the

	<p>purposes of the <i>Public Health Act 2016</i> or another specified Act or for the purposes of the specified provisions of this Act or another specified Act [24].</p> <p>3. Designate a qualified person (either as a person or as a class of persons) who is not an environmental health officer to be an authorised officer for the purposes of the <i>Public Health Act 2016</i> or another specified Act or for the purposes of the specified provisions of this Act or another specified Act [24].</p> <p>Reason</p> <p>To clarify the function delegated by confirming the delegation includes authorisation for the purposes of a relevant Act as a whole or just for specified provisions of a relevant Act.</p>
<p>2.5.1 City Planning Scheme No.2 Planning Approval</p>	<p>Function Delegated</p> <p>1. Authority to determine development applications for the commencement or continuation of any development or use of any land or building and apply discretion where provided. Authority to determine an application for planning approval for the commencement or continuation of any development or use of any land or building where the application:</p> <p>a. complies with all applicable standards and requirements of the Scheme, planning policies and precinct plans, including a change of use to a use classified under the Scheme as a preferred (P) use;</p> <p>b. includes a change of use to a use classified under the Scheme as a contemplated (c) use or constitutes a non-complying application for the purposes of clause 36 of the Scheme and clause 64 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015 - Schedule 2 Deemed Provisions for Local Planning Schemes</i> - where the non-compliance is considered minor.</p> <p>2. Authority to require or waive the requirement for an applicant to advertise a proposal.</p> <p>3. Authority to comment on applications referred to the Council by other authorities.</p> <p>4. Authority to determine the advertising content of a proposed sign at:</p> <p>a. 267 (Lot 10) St Georges Terrace, Perth (OCM 01/04/14).</p> <p>b. 81 (Lot 81) St Georges Terrace, Perth (OCM 01/04/14).</p> <p>5. Determine, in accordance with clause 77 of the Deemed Provisions, whether to approve, refuse, or approve with conditions an application by an owner to:</p>

- a. to amend an approval so as to extend the period within which any development approved must be substantially commenced;
- b. to amend or delete any condition to which an approval is subject;
- c. to amend an aspect of the development approved which, if amended, would not substantially change the development approved; or
- d. to cancel an approval.

Reason

To simplify the delegation and improve operational efficiency.

Council's Conditions on Delegation:

~~In relation to Delegated Authority 1(b) above, approval may only be granted where no significant objections are received during the public submission period.~~

In relation to Delegated Authority 1 above:

1. The delegation of power may not be exercised where:
 - a) The application is a non-complying application for the purposes of clause 36 of the Scheme and clause 64 of the *Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 Deemed Provisions for Local Planning Schemes*, where the non-compliance is considered major or involves a request for bonus plot ratio other than in accordance with clause 28(6) of the Scheme;
 - b) the application is for development that may have a detrimental impact on a place that is:
 - i. entered on the Heritage List or is located within a Heritage Area prepared in accordance with clauses 8 and 9 of the *Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 Deemed Provisions for Local Planning Schemes*; or
 - ii. entered in the Register of Heritage Places under the *Heritage of Western Australia Act 1990*, or is the subject of an order under Part 6 of the *Heritage of Western Australia Act 1990*;
2. Where any objection(s) to an application has been received from a landowner/occupier as a result of public consultation, approval or conditional approval shall only be issued where, in the opinion of the Delegated Officer, the issue(s) raised in the submission(s):

	<p>a) can be resolved through the placement of reasonable conditions on the approval; or</p> <p>does not relate to valid planning and development considerations associated with the proposal;</p> <p>In relation to Delegated Authority 3 above, comment may only be made on proposals that are considered minor in nature.</p> <p>Authority may not be exercised where the application is for planning approval where the development may have a detrimental impact on a place which entered on the Heritage List or Heritage Area under clauses 8 and 9 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 Deemed Provisions for Local Planning Schemes</i>.</p> <p>Authority may not be exercised where any elected member has requested that the application be referred to the Council for determination.</p> <p>Details of approvals issued under delegated authority are to be made available to elected members on a weekly basis.</p> <p>Reason</p> <p>To clarify Council's conditions on the delegation.</p>
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Delegations to the CEO - New

Delegation	Proposed Amendment
2.10.1 Appoint Authorised and Approved Persons – <i>Health (Asbestos) Regulations 1992</i>	<p>Function Delegated</p> <p>The authority to appoint in writing, persons or classes of persons to be authorised officers or approved officers for the purposes of the <i>Criminal Procedure Act 2004</i> Part 2.</p> <p>Reason</p> <p>Provides authority to appoint persons to be authorised officers or approved officers for the purposes of the <i>Criminal Procedure Act 2004</i> Part 2 following amendments to the <i>Health (Asbestos) Regulations 1992</i> in 2017.</p>
2.8.3 <i>Dog Act 1976</i> – Appoint Authorised Officers	<p>Function Delegated</p> <ol style="list-style-type: none"> 1. Appoint a person to be an authorised officer for the purposes of the <i>Dog Act 1976</i> [29(1), 11] 2. Appoint a person to be a registration officer for the purposes of the <i>Dog Act 1976</i> [29(1), 11(3)].

	<p>Reason</p> <p>Provides authority to appoint persons as authorised officers and registration officer for the purposes of <i>Dog Act 1976</i>. This delegation was omitted from previous delegated authority review due to administrative oversight.</p>
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Delegations to the CEO and Officers – Amendment to officers’ power delegated to

Delegation	Proposed Amendment
2.2.1 Prohibition Orders	<p>Power Delegated To</p> <p>Chief Executive Officer Director Planning and Development Director Community and Commercial Services Manager Health and Activity Approvals Activity Approvals – Coordinator Health Coordinator Environmental Health</p> <p>Reason</p> <p>During the 2017/2018 Financial Year, the Health and Activity Approvals Unit moved from the Planning and Development Directorate to the Community and Commercial Services Directorate. The delegation has been amended to reflect the organisational structure change.</p> <p>The position title Activity Approvals - Coordinator Health has changed to Coordinator Environmental Health.</p>
2.2.3 Registration of Food Business	<p>Power Delegated To</p> <p>Chief Executive Officer Director Planning and Development Director Community and Commercial Services Manager Health and Activity Approvals Activity Approvals – Coordinator Health Coordinator Environmental Health Environmental Health Officer Senior Environmental Health Officer</p> <p>Reason</p> <p>During the 2017/2018 Financial Year, the Health and Activity Approvals Unit moved from the Planning and Development Act to the Community and Commercial Services Directorate. The delegation has been</p>

	<p>amended to reflect the organisational structure change.</p> <p>The position title Activity Approvals - Coordinator Health has changed to Coordinator Environmental Health.</p> <p>The Senior Environmental Health Officer has been added to improve operational efficiency.</p>
2.2.4 Appoint Authorised Officers	<p>Power Delegated To</p> <p>Chief Executive Officer Director Planning and Development Director Community and Commercial Services Manager Health and Activity Approvals Activity Approvals – Coordinator Health Coordinator Environmental Health</p> <p>Reason</p> <p>During the 2017/2018 Financial Year, the Health and Activity Approvals Unit moved from the Planning and Development Act to the Community and Commercial Services Directorate. The delegation has been amended to reflect the organisational structure change.</p> <p>The position title Activity Approvals - Coordinator Health has changed to Coordinator Environmental Health.</p>
2.2.5 Prosecutions	<p>Power Delegated To</p> <p>Chief Executive Officer Director Planning and Development Director Community and Commercial Services Manager Health and Activity Approvals Activity Approvals – Coordinator Health Coordinator Environmental Health Environmental Health Officer Senior Environmental Health Officer</p> <p>Reason</p> <p>During the 2017/2018 Financial Year, the Health and Activity Approvals Unit moved from the Planning and Development Act to the Community and Commercial Services Directorate. The delegation has been</p>

	<p>amended to reflect the organisational structure change.</p> <p>The position title Activity Approvals - Coordinator Health has changed to Coordinator Environmental Health.</p> <p>The Senior Environmental Health Officer has been added to improve operational efficiency.</p>
2.3.6 Inspection and Copies of Building Records	<p>Power Delegated To</p> <p>Manager Development Approvals Applications Team Leader Principal Building Surveyor Senior Building Surveyor</p> <p>Reason</p> <p>Internal restructure within the Development Approvals Unit.</p>



Delegated Authority Register 2018/19

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Note 3: *All documents are kept in accordance with the Local Government Act 1995; the Local Government (Administration) Regulations 1996, other relevant legislation and the City of Perth’s record keeping policies and procedures.*



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1. Statutory Delegations – Local Government Act 1995

1.1. Delegations to Committees of Council

1.1.1. Finance and Administration Committee		
Function Delegated:	1. Approve or decline officer recommendations for receptions of up to \$5,000 in value referred to the Committee by the Lord Mayor [FM Reg.12(1)(b)]. 2. Authority to approve or decline recommendations to purchase works of art valued at over \$30,000 and less than \$100,000 and the deaccession of art [FM Reg.12(1)(b) and s.3.58(2) and (3)].	
Statutory Power Delegated:	Local Government Act 1995: <ul style="list-style-type: none"> • Section 3.58(2) and (3) Disposing of property Local Government (Financial Management) Regulations 1996: <ul style="list-style-type: none"> • Regulation 12(1)(b) Payments from municipal fund or trust fund, restrictions on making 	
Power Originally Assigned to:	The Local Government	
Statutory Power of Delegation:	Local Government Act 1995: <ul style="list-style-type: none"> • Section 5.16 Delegation of some powers and duties to certain committees • Section 5.17 Limits on delegation of powers and duties to certain committees 	
Power Delegated to:	Finance and Administration Committee	
Council's Conditions on Delegation:	1. Sufficient funds being allocated in the Council's budget. 2. In determining to approve or decline a recommendation to purchase works of art, consideration will be given to the assessment undertaken in accordance with Policy 18.2 – Cultural Collections of the value, benefit or otherwise of the purchase.	
Statutory Power to Sub-delegate:	Nil.	
Compliance Links:	Local Government Act 1995: <ul style="list-style-type: none"> • Section 6.2 Local government to prepare annual budget • Section 6.8 Expenditure from municipal fund not included in annual budget Policy 10.12 – Provision of Hospitality Policy 18.2 – Cultural Collections	
Version Control		
Version	Decision Reference	Date Delegated
1	88/10	16/02/2010
1	Annual Review	26/06/12 294/12
2	Annual Review / Amended	25/06/13 319/13
2	Annual Review	24/06/14 270/14
3	Annual Review / Amended	09/06/15 OCM Trim 99056/15



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4	Annual Review / Amended	28/06/16 OCM Trim 109222/16
5	Annual Review / Amended	01/08/17 OCM Trim 196152/17



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1.1.2. Marketing, Sponsorship and International Engagement Committee	
Function Delegated:	<ol style="list-style-type: none"> 1. Oversee all aspects of the management of the Australia Day Celebrations including: <ul style="list-style-type: none"> • Determine an appropriate name; • Determine location of selling points and negotiate exclusive selling rights for catering, amusements and merchandise; • Engage appropriate consultants; • Negotiate advertising and promotion campaign; • Negotiate rights to broadcast the event [s.3.57 and F&G Reg18(2) and (4)]. 2. Approve or decline officer recommendations for donations, grants or sponsorships of up to \$15,000 [FM Reg.12(1)(b)]. 3. Approve or decline requests to waive fees for the hire of the City's exhibition screens with a value in excess of \$5,000 [s.6.12].
Statutory Power Delegated:	<p>Local Government Act 1995:</p> <ul style="list-style-type: none"> • Section 3.57 Tenders for providing goods or services • Section 6.12 Power to defer, grant discounts, waive or write off debts <p>Local Government (Financial Management) Regulations 1996:</p> <ul style="list-style-type: none"> • Regulation 12(1)(b) Payments from municipal fund or trust fund, restrictions on making <p>Local Government (Functions and General) Regulations 1996:</p>
Power Originally Assigned to:	The Local Government
Statutory Power of Delegation:	<p>Local Government Act 1995:</p> <ul style="list-style-type: none"> • Section 5.16 Delegation of some powers and duties to certain committees • Section 5.17 Limits on delegation of powers and duties to certain committees
Power Delegated to:	Marketing, Sponsorship and International Engagement Committee.
Council's Conditions on Delegation:	<p>Negotiation of Australia Day advertising and promotions campaign and rights to broadcast the event, being undertaken in accordance with Section 3.57 of the Local Government Act 1995 and Council Policy 9.7 Purchasing. Appropriate funds being allocated in the Council's budget.</p> <p>Approval of sponsorship, grants and donations to be in accordance with Council Policies.</p>
Statutory Power to Sub-delegate:	Nil.
Compliance Links:	<p>Local Government Act 1995</p> <ul style="list-style-type: none"> • Section 6.2 Local government to prepare annual budget • Section 6.8 Expenditure from municipal fund not included in annual budget



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		Council Policy 9.7 Purchasing Council Policy 18.8 – Provision of Sponsorships and Donations CMS Procedure PR0720 Exhibition Screen Hire
Version Control		
Version	Decision Reference	Date Delegated
1	88/10	16/02/2010
1	Annual Review	26/06/12 294/12
2	Annual Review / Amended	25/06/13 319/13
2	Annual Review	24/06/14 270/14
3	Annual Review	09/06/15 OCM Trim 99056/15
7	Annual Review / Amended	28/06/16 OCM Trim 109222/16
7	Amended	13/12/16 OCM SCH 38 TRIM 230806/16
8	Annual Review / Amended	01/08/17 OCM Trim 196152/17



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1.1.3. Audit and Risk Committee		
Function Delegated:	The authority to meet with the City's Auditor at least once every year [s.7.12A(2)].	
Statutory Power Delegated:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 7.12A(2) Duties of local government with respect to audits 	
Power Originally Assigned to:	The Local Government	
Statutory Power of Delegation:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.16 Delegation of some powers and duties to certain committees Section 5.17 Limits on delegation of powers and duties to certain committees Section 7.1B Delegation of some powers and duties to audit committees 	
Power Delegated to:	Audit and Risk Committee.	
Council's Conditions on Delegation:	Nil. Sub-delegation is prohibited by s.7.1B.	
Compliance Links:	Department of Local Government Guideline No.9 Audit in Local Government	
Version Control		
Version	Decision Reference	Date Delegated
1	232/10	11/05/2010
1	Annual Review	294/12 26/06/12
1	Annual Review	25/06/13 319/13
1	Annual Review	24/06/14 270/14
2	Annual Review	09/06/15 OCM Trim 99056/15
2	Annual Review	01/08/17 OCM Trim 196152/17



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1.2. Delegations to the CEO

1.2.1. Appoint Authorised Persons		
Function Delegated	Authority to appoint persons or classes of persons as authorised persons for the purpose of fulfilling prescribed functions within the Local Government Act 1995.	
Statutory Power Delegated:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 3.24 Authorising persons under this subdivision (Part 3, Division 3, Subdivision 2 – Certain provisions about land) Section 9.10 Appointment of authorised persons 	
Power Originally Assigned to:	The Local Government.	
Statutory Power of Delegation:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.42 Delegation of some powers or duties to the CEO Section 5.43 Limitations on delegations to the CEO 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	Nil	
Statutory Power to Sub-delegate:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.44 CEO may delegate some powers and duties to other employees 	
Compliance Links:	<i>Local Government Act 1995</i> <i>Local Government (Functions and General) Regulations 1996:</i> <ul style="list-style-type: none"> Regulation 32A Excluded authorisations (Act s. 9.2) City of Perth Local Laws	
Version Control		
Version	Decision Reference	Date Delegated
1	88/10	16/02/10
1	Annual Review	29/12 26/06/12
2	Annual Review / Amended	25/06/13 319/13 CEO Trim 77838/13
2	Annual Review	24/06/14 270/14 CEO Trim 234521/14
3	Annual Review	09/06/15 OCM Trim 99056/15
3	Amend / Review	CEO Trim 114331/15
3	Annual Review	01/08/17 OCM Trim 196152/17
3	CEO Annual Review	16/08/17 CEO Trim 204825/17
4	CEO amendment	21/09/17 CEO Trim 237249/17
5	CEO Sub-delegation amended	09/04/18 CM 90076/18



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1.2.2. Additional powers when notice is given to the owner or occupier of Land Under Section 3.25		
Function Delegated:	<p>Authority to do anything necessary to achieve the purpose for which a notice has been given. [s.3.26(2)]</p> <p>Authority to recover costs associated with achieving the purpose for which a notice has been given.[s.3.26(3)]</p>	
Statutory Power Delegated:	<p><i>Local Government Act 1995:</i></p> <ul style="list-style-type: none"> Section 3.26 Additional powers when notices given. 	
Power Originally Assigned to:	The Local Government	
Statutory Power of Delegation:	<p><i>Local Government Act 1995:</i></p> <ul style="list-style-type: none"> Section 5.42 Delegation of some powers or duties to the CEO Section 5.43 Limitations on delegations to the CEO 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	Nil.	
Statutory Power to Sub-delegate:	<p><i>Local Government Act 1995:</i></p> <ul style="list-style-type: none"> Section 5.44 CEO may delegate some powers and duties to other employees 	
Compliance Links:	<p><i>Local Government Act 1995:</i></p> <ul style="list-style-type: none"> Section 3.25 Notices requiring certain things to be done by owner or occupier of land Schedule 3.1 Powers under notices to owners or occupiers of land 	
Version Control		
Version	Decision Reference	Date Delegated
1	88/10	16/02/2010
1	Annual Review	26/06/12 294/12
1	Annual Review	25/06/13 319/13 CEO Trim 77838/13
1	Annual Review	24/06/14 270/14
2	Annual Review / Amended	CEO Trim 234521/14
3	Annual Review	09/06/15 OCM Trim 99056/15
3	Amend / Review	CEO Trim 114331/15
3	Annual Review	01/08/17 OCM Trim 196152/17
4	CEO Annual Review/Amended	16/08/17 CEO Trim 204825/17



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1.2.3. Particular Things Local Governments Can Do on Land that is Not Local Government Property		
Function Delegated:	Authority to do any of the things prescribed in Schedule 3.2 of the <i>Local Government Act 1995</i> . [s.3.27]	
Statutory Power Delegated:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 3.27 Particular things local governments can do on land that is not local government property 	
Power Originally Assigned to:	The Local Government	
Statutory Power of Delegation:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.42 Delegation of some powers or duties to the CEO Section 5.43 Limitations on delegations to the CEO 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	Nil.	
Statutory Power to Sub-delegate:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.44 CEO may delegate some powers and duties to other employees 	
Compliance Links:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 3.25 Notices requiring certain things to be done by owner or occupier of land Schedule 3.2 Particular things local governments can do on land even though it is not local government property 	
Version Control		
Version	Decision Reference	Date Delegated
1	88/10	16/02/2010
1	Annual Review	294/12 26/06/12
1	Annual Review	25/06/13 319/13 CEO Trim 77838/13
1	Annual Review	24/06/14 270/14 CEO Trim 234521/14
2	Annual Review	09/06/15 OCM Trim 99056/15
2	Amend / Review	CEO Trim 114331/15
2	Annual Review	01/08/17 OCM Trim 196152/17
3	CEO Annual Review/ Amended	16/08/17 CEO Trim 204825/17



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1.2.4. Powers of Entry		
Function Delegated:	Authority to: <ol style="list-style-type: none"> 1. enter on to land to perform any function of the local government under the Act. [refers s.3.28] 2. give a notice of entry. [s.3.32] 3. seek and execute an entry under warrant. [s.3.33] 4. execute entry in an emergency. [s.3.34] 5. give notice and effect entry by opening a fence. [s.3.36] 	
Statutory Power Delegated:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> • Section 3.32 Notice of entry • Section 3.33 Entry under Warrant • Section 3.34 Entry in an emergency • Section 3.36 Opening fences 	
Power Originally Assigned to:	The Local Government	
Statutory Power of Delegation:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> • Section 5.42 Delegation of some powers or duties to the CEO • Section 5.43 Limitations on delegations to the CEO 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	Nil.	
Statutory Power to Sub-delegate:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> • Section 5.44 CEO may delegate some powers and duties to other employees 	
Compliance Links:	<i>Local Government Act 1995</i> <ul style="list-style-type: none"> • Part 3, Division 3, Subdivision 3, Section 3.31 	
Version Control		
Version	Decision Reference	Date Delegated
1	88/10	16/02/2010
1	Annual Review	26/06/12 294/12
2	Annual Review / Amended	25/06/13 319/13 CEO Trim 77838/13
2	Annual Review	24/06/14 270/14 CEO Trim 234521/14
3	Annual Review	09/06/15 OCM Trim 99056/15
3	Amend / Review	CEO Trim 114331/15
3	Annual Review	01/08/17 OCM Trim 196152/17
4	CEO Annual Review/ Amended	16/08/17 CEO Trim 204825/17



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1.2.5. Disposing of Confiscated or Uncollected Goods		
Function Delegated:	1. Sell or otherwise dispose of confiscated or uncollected goods in accordance with Section 3.58 of the <i>Local Government Act 1995</i> [s.3.47]. 2. Authority to recover expenses incurred for removing and impounding and in disposing of confiscated or uncollected goods [s.3.48].	
Statutory Power Delegated:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 3.47 Confiscated or uncollected goods, disposal of Section 3.48 Impounding expenses, recovery of 	
Power Originally Assigned to:	The Local Government	
Statutory Power of Delegation:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.42 Delegation of some powers or duties to the CEO Section 5.43 Limitations on delegations to the CEO 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	Nil.	
Statutory Power to Sub-delegate:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.44 CEO may delegate some powers and duties to other employees 	
Compliance Links:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Part 3, Division 3, Subdivision 3 Section 3.58 Disposing of Property 	
Version Control		
Version	Decision Reference	Date Delegated
1	88/10	16/02/2010
1	Annual Review	26/06/12 294/12
1	Annual Review	25/06/13 319/13 CEO Trim 77838/13
1	Annual Review	24/06/14 270/14 CEO Trim 234521/14
2	Annual Review	09/06/15 OCM Trim 99056/15
2	Amend / Review	CEO Trim 114331/15
2	Annual Review	01/08/17 OCM Trim 196152/17
3	CEO Annual Review/ Amended	16/08/17 CEO Trim 204825/17



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1.2.6. Disposal of Sick or Injured Animals		
Function Delegated:	Authority to destroy and dispose of an animal that is determined to be too sick or injured to treat [s.3.47A(1)].	
Statutory Power Delegated:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 3.47A(1) Sick or injured animals, disposal of 	
Power Originally Assigned to:	The Local Government	
Statutory Power of Delegation:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.42 Delegation of some powers or duties to the CEO Section 5.43 Limitations on delegations to the CEO 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	Nil.	
Statutory Power to Sub-delegate:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.44 CEO may delegate some powers and duties to other employees 	
Compliance Links:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Part 3, Division 3, Subdivision 3 	
Version Control		
Version	Decision Reference	Date Delegated
1	88/10	16/02/2010
1	Annual Review	26/06/12 294/12
1	Annual Review	25/06/13 319/13 CEO Trim 77838/13
1	Annual Review	24/06/14 270/14 CEO Trim 234521/14
2	Annual Review	09/06/15 OCM Trim 99056/15
2	Amend / Review	CEO Trim 114331/15
2	Annual Review	01/08/17 OCM Trim 196152/17
3	CEO Annual Review/ Amended	16/08/17 CEO Trim 204825/17
4	CEO Sub-Delegation Amendment	09/04/18 CEO CM 90076/18



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1.2.7. Close Thoroughfares to Vehicles		
Function Delegated:	Determine to: <ol style="list-style-type: none"> 1. Close a thoroughfare (wholly or partially) to vehicles or particular classes of vehicles [s.3.50(1), (1a) and (2)]. 2. Give public notice, and provide to the Commissioner of Main Roads and consider submissions relevant to road closures for proposed closures of thoroughfares for a period exceeding 4- weeks [s.3.50(4)]. 3. Where level or alignment of a thoroughfare is fixed or altered or where draining water from a thoroughfare to private land, notify affected owners and consider any submissions made [s3.51]. 	
Statutory Power Delegated:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> • Section 3.50 Closing certain thoroughfares to vehicles • Section 3.50A Partial closure of thoroughfare for repairs or maintenance • Section 3.51 Affected owners to be notified of certain proposals 	
Power Originally Assigned to:	The Local Government	
Statutory Power of Delegation:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> • Section 5.42 Delegation of some powers or duties to the CEO • Section 5.43 Limitations on delegations to the CEO 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	Nil.	
Statutory Power to Sub-delegate:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> • Section 5.44 CEO may delegate some powers and duties to other employees 	
Compliance Links:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> • Part 3, Division 3, Subdivision 5 	
Version Control		
Version	Decision Reference	Date Delegated
1	88/10	16/02/2010
1	Annual Review	26/06/12 294/12
2	Annual Review / Amended	25/06/13 319/13 CEO Trim 77838/13
2	Annual Review	24/06/14 270/14 CEO Trim 234521/14
3	Annual Review	09/06/15 OCM Trim 99056/15
3	Amend / Review	CEO Trim 114331/15
3	Annual Review	01/08/17 OCM Trim 196152/17
4	CEO Annual Review/ Amended	16/08/17 CEO Trim 204825/17
5	CEO Sub-Delegation Amended	09/04/18 CM 90076/18



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1.2.8. Reserves under Control of Local Government		
Function Delegated:	Authority to do anything for the purposes of controlling and management land that is vest in or under the management of the City [s.3.54(1)].	
Statutory Power Delegated:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 3.54 Reserves under control of a local government 	
Power Originally Assigned to:	The Local Government	
Statutory Power of Delegation:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.42 Delegation of some powers or duties to the CEO Section 5.43 Limitations on delegations to the CEO 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	Nil.	
Statutory Power to Sub-delegate:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.44 CEO may delegate some powers and duties to other employees 	
Compliance Links:	<i>Local Government Act 1995</i> <ul style="list-style-type: none"> Section 3.53 Control of certain unvested facilities 	
Version Control		
Version	Decision Reference	Date Delegated
1	88/10	16/02/2010
1	Annual Review	26/06/12 294/12
1	Annual Review	25/06/13 319/13 CEO Trim 77838/13
1	Annual Review	24/06/14 270/14 CEO Trim 234521/14
2	Annual Review	09/06/15 OCM Trim 99056/15
2	Amend / Review	CEO Trim 114331/15
2	Annual Review	01/08/17 OCM Trim 196152/17
3	CEO Annual Review/ Amended	16/08/17 CEO Trim 204825/17



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1.2.9. Expressions of Interest and Tenders	
Function Delegated:	<p>Authority to determine:</p> <ol style="list-style-type: none"> 1. to call tenders [F&G Reg 11] or tender exemption [F&G Reg 11(2)] in accordance with the City's Purchasing Policy requirements, where the total consideration under any resulting contract is in accordance with the Council Conditions on Delegation and the expense is included in the adopted Annual Budget. 2. to call tenders for the disposal of impounded goods in accordance with section 3.58 [s.3.47]. 3. to invite tenders though not required to do so [F&G Reg 13] 4. in writing, before tenders are called, the criteria, for deciding which tender/s should be accepted tenders [F&G Reg 14(2a)]. 5. to vary tender information after public notice of invitation to tender and before the close of tenders [F&G Reg.14(5)]. 6. seek clarification from tenderers in relation to information contained in their tender submission [F&G Reg.18(4a)]. 7. to accept or reject tenders [F&G Reg18 (1), (2), (4) and (4a)]. 8. to decline any tender [F&G Reg.18(5)]. 9. that a variation proposed is minor in context of the total goods and services sought through the invitation, and to make minor variations before entering into a contract [F&G Reg 20, and 11 (2) (j)(k)]. 10a execution of extension options and variations to contract for the supply of goods or service that does not materially change the scope of the original contract beyond a variation [F&G Reg 21a] 10. to accept another tender where within 6-months of either accepting a tender a contract has not been entered into or the successful tenderer agrees to terminate the contract [F&G Reg.18 (6) and (7)]. 11. when to seek Expressions of Interest and to invite Expressions of Interest to supply goods or services [F&G Reg 21]. 12. consider Expressions of Interest which have not been rejected and determine those which are capable of satisfactorily providing the goods or services, for listing as acceptable tenderers [F&G Reg.23]. 13. the information that is to be disclosed to those interested in submitting a tender [F&G Reg.14(4)(a)].
Statutory Power Delegated:	<p><i>Local Government Act 1995:</i></p> <ul style="list-style-type: none"> • Section 3.57 Tenders for providing goods or services • Section 3.47 Confiscated or uncollected goods, disposal of <p><i>Local Government (Functions and General) Regulations 1996:</i></p> <ul style="list-style-type: none"> • Regulation 11 When tenders have to be publicly invited • Regulation 13 Requirements when local government invites tenders



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	<p>though not required to do so</p> <ul style="list-style-type: none"> • Regulation 14(2a) and (5) Publicly inviting tenders, requirements for • Regulation 18(2), (4), (4a), (5), (6) and (7) Rejecting and accepting tenders • Regulation 20 Variation of requirements before entry into contract • Regulation 21 Limiting who can tender, procedure for • Regulation 23 Rejecting and accepting expressions of interest to be acceptable tenderer
Power Originally Assigned to:	The Local Government
Statutory Power of Delegation:	<p><i>Local Government Act 1995:</i></p> <ul style="list-style-type: none"> • Section 5.42 Delegation of some powers or duties to the CEO • Section 5.43 Limitations on delegations to the CEO
Power Delegated to:	Chief Executive Officer
Council's Conditions on Delegation:	<p>Excludes functions delegated to Committees of Council – refer Delegated Authorities:</p> <ul style="list-style-type: none"> • 1.1.1 Finance and Administration Committee; • 1.1.2 Marketing, Sponsorship and International Engagement Committee. <p>May only call tenders or expressions of interest where there is an adopted budget for the proposed procurement, with the exception being in the period immediately prior to the adoption of a new Annual Budget where the proposed procurement is required to fulfil a contract of the City, with an imminent expiry date or work that must commence within two three months of the proposed adoption date of the new Annual Budget and the value of the proposed contract has been included in the draft Annual Budget papers.</p> <p>May only accept a tender where the consideration under the proposed resulting contract is \$1,000,000 (ext GST) per annum or less and is covered in the annual budget.</p> <p>May only accept a tender where the consideration under the resulting contract is \$500,000 per annum of the proposed contract or less and the item is identified in the adopted Annual Budget.</p> <p>Accept any Tender exempt procurement process under Council Policy 9.7 to the value here where there is an adopted budget for the proposed procurement.</p> <p>May only agree to variations before of a contract is entered into in accordance with Policy 9.8 - Contract Variations – Authority to Incur a Liability.</p>
Statutory Power to Sub-delegate:	<p><i>Local Government Act 1995:</i></p> <ul style="list-style-type: none"> • Section 5.44 CEO may delegate some powers and duties to other employees
Compliance Links:	<p><i>Local Government (Functions and General) Regulations 1996:</i></p> <ul style="list-style-type: none"> • Part 4, Division 2



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<p><i>Local Government (Functions and General) Regulations 1996:</i></p> <ul style="list-style-type: none"> Regulation 31 Anti-avoidance provision for Act s. 3.58 <p>Council Policy 9.7 – Purchasing Council Policy 9.8 - Contract Variations – Authority to Incur a Liability Council Policy 12.1 - Council Vehicles - Lord Mayor and Employees Council Policy 9.5 - Sponsorship</p>		
Version Control		
Version	Decision Reference	Date Delegated
1	88/10	16/02/2010
1	Annual Review	26/06/12 294/12
2	Amended	04/06/12 282/13
2	Annual Review / Amended	25/06/13 319/13 CEO Trim 77838/13
2	Annual Review	24/06/14 270/14
3	Annual Review / Amended	CEO Trim 234521/14
4	Annual Review	09/06/15 OCM Trim 99056/15
4	Amend / Review	CEO Trim 114331/15
5	Annual Review / Amended	28/06/16 OCM Trim 109222/16
6	Annual Review / Amended	01/08/17 OCM Trim 196152/17
7	CEO Annual Review/ Amended	16/08/17 CEO Trim 204825/17
8	CEO Amend / Review	12/12/17 CEO CM 350759/17



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1.2.10. Disposing of Property	
Function Delegated:	<ol style="list-style-type: none"> 1. Authority to dispose of property to: <ol style="list-style-type: none"> (a) the highest bidder at public auction [s.3.58(2)(a)]; or (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender [s.3.58(2)(b)]. 2. Authority to dispose of property by direct negotiation only in accordance with section 3.58(3) of the Act [s3.58(3)].
Statutory Power Delegated:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> • Section 3.58(2) and (3) Disposing of property
Power Originally Assigned to:	The Local Government
Statutory Power of Delegation:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> • Section 5.42 Delegation of some powers or duties to the CEO • Section 5.43 Limitations on delegations to the CEO
Power Delegated to:	Chief Executive Officer
Council's Conditions on Delegation:	<ol style="list-style-type: none"> 1. This delegation may only be used where the disposal complies with the requirements of: <ol style="list-style-type: none"> a) Section 3.58 of the <i>Local Government Act 1995</i>; and b) Regulation 30 of the <i>Local Government (Functions and General) Regulations 1996</i>. 2. Authority for the Disposal of land and / or building assets is limited to matters specified in the Annual Budget or Corporate Business Plan and in any other case, requires a specific resolution of Council. 3. The Chief Executive Officer is limited to determining disposals of property (including land assets) for any single project, or where not part of a project a single event, to an aggregated maximum material value of \$1,500,000 \$500,000. 4. Authority to determine the method of disposal: <ol style="list-style-type: none"> a. Where a public auction is determined as the method of disposal: <ol style="list-style-type: none"> i. a reserve price has been set through independent valuation; ii. where the reserve price is not achieved at auction negotiation may be undertaken to achieve the sale of the property at up to a 10% variation on the set reserve price. b. Where a public tender is determined as the method of disposal and the tender does not achieve a reasonable price for the disposal of the



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	<p>property, then the CEO is to determine if better value could be achieved through another disposal method and if so, must determine not to accept any tender and use an alternative disposal method.</p> <p>c. Where a direct negotiation is determined [s.3.58(3)] as the method of disposal, authority to:</p> <ol style="list-style-type: none"> i. negotiate the sale of the property up to a 10% variance on the valuation; and ii. consider any public submissions received and determine if to proceed with the disposal, ensuring that the reasons for such a determination are recorded. <p>5. Where the material market value of the property is determined as being less than \$20,000 (Reg.30(3) excluded disposal) may be undertaken:</p> <ol style="list-style-type: none"> i. without reference to Council resolution; and ii. in any case be undertaken to ensure that best value return is achieved for the City however, where the property is determined as having a Nil material market value, then the disposal must ensure the City achieves an environmentally responsible disposal. 	
Statutory Power to Sub-delegate:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> • Section 5.44 CEO may delegate some powers and duties to other employees 	
Compliance Links:	<i>Local Government (Functions and General) Regulations 1996:</i> <ul style="list-style-type: none"> • Regulation 30 Dispositions of property excluded from Act s.3.58 	
Version Control		
Version	Decision Reference	Date Delegated
1	88/10	16/02/2010
1	Annual Review	29/12 26/06/12
2	Annual Review / Amended	25/06/13 319/13 CEO Trim 77838/13
3	Annual Review / Amended	24/06/14 270/14 CEO Trim 234521/14
4	Annual Review	09/06/15 OCM Trim 99056/15
4	Amend / Review	CEO Trim 114331/15
4	Annual Review	01/08/17 OCM Trim 196152/17
4	CEO Annual Review	16/08/17 CEO Trim 204825/17
5	CEO Sub-delegation amendment	09/04/18 C< 90076/18



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1.2.11. Electors' General Meeting		
Function Delegated:	Authority to determine the day, date and time of the annual Electors' General Meeting [s.5.27(2)].	
Statutory Power Delegated:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.27(2) Electors' general meetings 	
Power Originally Assigned to:	The Local Government	
Statutory Power of Delegation:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.42 Delegation of some powers or duties to the CEO Section 5.43 Limitations on delegations to the CEO 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	Nil.	
Statutory Power to Sub-delegate:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.44 CEO may delegate some powers and duties to other employees 	
Compliance Links:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Part 5, Division 2, Subdivision 4 – Electors' meetings 	
CEO's Sub-delegation to:	Nil.	
CEO's Conditions on Sub-delegation:	Nil.	
Version Control		
Version	Decision Reference	Date Delegated
1	88/10	16/02/2010
1	Annual Review	26/06/12 294/12
1	Annual Review / Amended	25/06/13 319/13 CEO Trim 77838/13
2	Annual Review	24/06/14 270/14 CEO Trim 234521/14
3	Annual Review	09/06/15 OCM Trim 99056/15
3	Amend / Review	CEO Trim 114331/15
3	Annual Review	01/08/17 OCM Trim 196152/17
3	CEO Annual Review	16/08/17 CEO Trim 204825/17



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1.2.12. Senior Employees		
Function Delegated:	Authority to advertise the position of a senior employee if the position becomes vacant [s.5.37(3)].	
Statutory Power Delegated:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.37(3) Senior employees 	
Power Originally Assigned to:	The Local Government	
Statutory Power of Delegation:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.42 Delegation of some powers or duties to the CEO Section 5.43 Limitations on delegations to the CEO 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	Nil.	
Statutory Power to Sub-delegate:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.44 CEO may delegate some powers and duties to other employees 	
Compliance Links:	<i>Local Government (Administration) Regulations 1996:</i> <ul style="list-style-type: none"> Regulation 18A Vacancy in position of CEO or senior employee to be advertised (Act s. 5.36(4) and 5.37(3)) Regulation 18B Contracts of CEOs and senior employees, content of (Act s. 5.39(3)(c)) Council Policy 12.6 – Staff – Local Government Employees – Senior Employees	
CEO's Sub-delegation to:	Nil.	
CEO's Conditions on Sub-delegation:	Nil.	
Version Control		
Version	Decision Reference	Date Delegated
1	88/10	16/02/2010
1	Annual Review	26/06/12 294/12
1	Annual Review	25/06/13 319/13 CEO Trim 77838/13
2	Annual Review	24/06/14 270/14 CEO Trim 234521/14
3	Annual Review	09/06/15 OCM Trim 99056/15
3	Amend / Review	CEO Trim 114331/15
3	Annual Review	01/08/17 OCM Trim 196152/17
3	CEO Annual Review	16/08/17 CEO Trim 204825/17



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1.2.13. Payments from Municipal or Trust Fund		
Function Delegated:	Authority to make payments from the municipal or trust fund [FM Reg.12(1)(a)].	
Statutory Power Delegated:	<i>Local Government (Financial Management) Regulations 1996:</i> <ul style="list-style-type: none"> Regulation 12(1)(a) Payments from municipal fund or trust fund, restrictions on making 	
Power Originally Assigned to:	The Local Government	
Statutory Power of Delegation:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.42 Delegation of some powers or duties to the CEO Section 5.43 Limitations on delegations to the CEO 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	Excludes functions delegated to Committees of Council – refer Delegated Authorities: <ul style="list-style-type: none"> 1.1.1 Finance and Administration Committee; 1.1.2 Marketing, Sponsorship and International Engagement Committee. Approval of civic functions in accordance with policy 10.12 is limited to up to \$5,000 per function, subject to sufficient appropriate budget. 	
Statutory Power to Sub-delegate:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.44 CEO may delegate some powers and duties to other employees 	
Compliance Links:	<i>Local Government (Financial Management) Regulations 1996:</i> <ul style="list-style-type: none"> Regulation 5 CEO's duties as to financial management Regulation 11 Payments, procedures for making etc. Policy 10.12 – Provision of Hospitality	
Version Control		
Version	Decision Reference	Date Delegated
1	88/10	16/02/2010
1	Annual Review	294/12 26/06/12
2	TRIM 123459/12	04/10/12
3	TRIM: 137658/12	05/11/12
4	Annual Review / Amended	25/06/13 319/13 CEO Trim 77838/13
4	Annual Review	24/06/14 270/14
5	Annual Review / Amended	CEO Trim 234521/14
6	Annual Review	09/06/15 OCM Trim 99056/15
6	Amend / Review	CEO Trim 114331/15
6	Annual Review	01/08/17 OCM Trim 196152/17
6	CEO Annual Review	16/08/17 CEO Trim 204825/17



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1.2.13. Artwork Acquisitions		
A. Purchase Artworks		
Function Delegated:	Authority to determine and purchase works of art for the City's collections [FM Reg.12(1)(a)].	
Statutory Power Delegated:	<i>Local Government (Financial Management) Regulations 1996:</i> <ul style="list-style-type: none"> Regulation 12(1)(a) Payments from municipal fund or trust fund, restrictions on making 	
Power Originally Assigned to:	The Local Government	
Statutory Power of Delegation:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.42 Delegation of some powers or duties to the CEO Section 5.43 Limitations on delegations to the CEO 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	<p>Purchase works of art up to the value of \$30,000 \$60,000 in accordance with Council Policy 18.2 Cultural Collections and within the Annual Budget allocations.</p> <p>Where approval to purchase is required at short notice (i.e. auction), purchase artwork valued greater than \$30,000 and less than \$100,000 in accordance with Council Policy 18.2 Cultural Collections and Annual Budget allocations, subject to the prior agreement of a majority of members of the Finance and Administration Committee.</p> <p>Decisions to purchase works of art must evidence consideration of the recommendations of the City's; Manager Arts, Culture and Heritage and / or Collections and Infrastructure Coordinator as appropriate.</p>	
Statutory Power to Sub-delegate:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.44 CEO may delegate some powers and duties to other employees 	
Compliance Links:	<i>Local Government (Financial Management) Regulations 1996:</i> <ul style="list-style-type: none"> Regulation 5 CEO's duties as to financial management Regulation 11 Payments, procedures for making etc. Delegation 1.1.1 Finance and Administration Committee	
Version Control		
Version	Decision Reference	Date Delegated
1	New Delegation	25/06/13 319/13 CEO Trim 77838/13
1	Annual Review	24/06/14 270/14 CEO Trim 234521/14
2	Annual Review	09/06/15 OCM Trim 99056/15
2	Amend / Review	CEO Trim 114331/15
3	Annual Review / Amended	CEO Trim 111873/16
4	Annual Review / Amended	01/08/17 OCM Trim 196152/17
5	CEO Annual Review/ Amended	16/08/17 CEO Trim 204825/17



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1.2.13. Determine Grants, Sponsorship and Donation Allocations

B. Determine allocation

Function Delegated:	Authority to determine allocation [FM Reg.12(1)(a)] of the City's: <ol style="list-style-type: none"> Grants up to the value of \$5,000 \$25,000, in accordance with Council Policy 18.13 Sponsorship and Grants; Sponsorships up to a value of \$5,000 \$25,000, in accordance with Council Policy 18.13 Sponsorship and Grants; Donation up to a value of \$1,000 \$25,000, in accordance with Council Policy 18.4 Donations. 	
Statutory Power Delegated:	<i>Local Government (Financial Management) Regulations 1996:</i> <ul style="list-style-type: none"> Regulation 12(1)(a) Payments from municipal fund or trust fund, restrictions on making 	
Power Originally Assigned to:	The Local Government	
Statutory Power of Delegation:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.42 Delegation of some powers or duties to the CEO Section 5.43 Limitations on delegations to the CEO 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	Decisions must be in accordance with the requirements of relevant Council Policies, be within Annual Budget allocations and records evidencing assessment against criteria must be retained.	
Statutory Power to Sub-delegate:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.44 CEO may delegate some powers and duties to other employees 	
Compliance Links:	<i>Local Government (Financial Management) Regulations 1996:</i> <ul style="list-style-type: none"> Regulation 5 CEO's duties as to financial management Regulation 11 Payments, procedures for making etc. Council Policy 18.13 – Sponsorship and Grants Council Policy 18.14 – Donations	
Version Control		
Version	Decision Reference	Date Delegated
1	New Delegation	25/06/13 319/13 CEO Trim 77838/13
2	Annual Review / Amended	24/06/14 270/14 CEO Trim 234521/14
3	Annual Review	09/06/15 OCM Trim 99056/15
3	Amend / Review	CEO Trim 114331/15
4	Annual Review / Amended	CEO Trim 111873/16
5	Amended	CEO Trim 126067/16
6	Amended	13/12/16 OCM SCH 39 TRIM 230806/16
7	Annual Review / Amended	01/08/17 OCM Trim 196152/17
8	CEO Annual Review/ Amended	16/08/17 CEO Trim 204825/17



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1.2.13. Determine Application for Payment of Legal Representation Costs

C. Authority to Determine

Function Delegated:	Authority to determine an application for payment of legal representation costs [FM Reg. 12(1)(a)]	
Statutory Power Delegated:	<i>Local Government (Financial Management) Regulations 1996:</i> <ul style="list-style-type: none"> Regulation 12(1)(a) Payments from municipal fund, restrictions on making 	
Power Originally Assigned to:	Local Government	
Statutory Power of Delegation:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.42 Delegation of some powers or duties to the CEO Section 5.43 Limitations on delegations to the CEO 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	<p>The determination of the application must only occur:</p> <ol style="list-style-type: none"> In circumstances where a delay until the next Council Meeting would be detrimental to the rights of the applicant; In accordance with Council Policy 10.16 – Legal Representation for Members and Employees; and For an amount not exceeding \$5,000. <p>The determination must be reported to Council at the next Ordinary Council Meeting.</p>	
Statutory Power to Sub-delegate:	Nil	
Compliance Links:	<i>Local Government (Financial Management) Regulations 1996:</i> <ul style="list-style-type: none"> Regulation 5 – CEO's duties as to financial management Regulation 11 – Payments, procedures for making etc. 	
Version Control		
Version	Decision Reference	Date Delegated
1	New Delegation	13/12/16 OCM SCH 52 TRIM 230806/16
1	Annual Review	01/08/17 OCM Trim 196152/17
2	CEO Annual Review/ Amended	16/08/17 CEO Trim 204825/17



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1.2.14. Power to Defer, Grant Concessions, Waive or Write Off Debts		
Function Delegated:	1. Waive or grant a concession in relation to any amount of money which is owed to the City. 2. Write off any amount of money which is owed to the City. <i>Note: Section 6.12(2) of the Local Government Act 1995 does not allow money owed to the City in respect of rates and services charges to be waived or for a concession in relation to such money to be granted.</i>	
Statutory Power Delegated:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 6.12 Power to defer, grant discounts, waive or write off debts 	
Power Originally Assigned to:	The Local Government	
Statutory Power of Delegation:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.42 Delegation of some powers or duties to the CEO Section 5.43 Limitations on delegations to the CEO 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	All necessary measures have been taken to recover the debt. The debt remained unpaid for a period of 90 days after its due date for payment.	
Statutory Power to Sub-delegate:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.44 CEO may delegate some powers and duties to other employees 	
Compliance Links:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 6.12 Power to defer, grant discounts, waive or write off debts 	
Version Control		
Version	Decision Reference	Date Delegated
1	88/10	16/02/2010
1	Annual Review	26/06/12 294/12
2	CEO sub-delegation Amended	04/12/12 152809/12
3	Amended	282/13 - 04/06/13
3	Annual Review / Amended	25/06/13 319/13 CEO Trim 77838/13
3	Annual Review	24/06/14 270/14
4	Annual Review / Amended	CEO Trim 234521/14
5	CEO sub-delegation Amended	ELG 30/06/2014 234542/14
6	Annual Review	09/06/15 OCM Trim 99056/15
6	Amend / Review	CEO Trim 114331/15
7	Annual Review / Amended	CEO Trim 111873/16
7	Annual Review	01/08/17 OCM Trim 196152/17
8	CEO Annual Review/ Amended	16/08/17 CEO Trim 204825/17
9	CEO Sub-Delegation Amended	09/04/18 CM 90076/18



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1.2.15. Power to Invest and Manage Investments		
Function Delegated:	1. The authority to invest money held in the municipal or trust fund that is not, for the time being, required for any other purpose [S.6.14(1)]. <ol style="list-style-type: none"> a. Including, where, as result of amendment to legislation or the ability arises to invest to the advantage of the City contrary to the provisions of Council Policy 9.3 Management of Investments. 2. The authority to establish and document internal control procedures to be followed by employees to ensure control over investments, enabling the identification of the nature and location of all investments and the transactions related to each investment [FM Reg.19].	
Statutory Power Delegated:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> • Section 6.14(1) Power to invest <i>Local Government (Financial Management) Regulations 1996:</i> <ul style="list-style-type: none"> • Regulation 19 Investments, control procedures for 	
Power Originally Assigned to:	The Local Government	
Statutory Power of Delegation:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> • Section 5.42 Delegation of some powers or duties to the CEO • Section 5.43 Limitations on delegations to the CEO 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	Investments must be in accordance with Council Policy 9.3 Management of Investments. Procedures must be documented and reviewed to the Chief Executive Officer's satisfaction within each two-year period.	
Statutory Power to Sub-delegate:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> • Section 5.44 CEO may delegate some powers and duties to other employees 	
Compliance Links:	<i>Trustees Act 1962</i> <ul style="list-style-type: none"> • Part III Investments 	
Version Control		
Version	Decision Reference	Date Delegated
1	88/10	16/02/2010
1	Annual Review	26/06/12 294/12
2	Annual Review / Amended	25/06/13 319/13 CEO Trim 77838/13
2	Annual Review	24/06/14 270/14
3	Annual Review / Amended	CEO Trim 234521/14
4	Annual Review	09/06/15 OCM Trim 99056/15
4	Amend / Review	CEO Trim 114331/15
4	Annual Review	01/08/17 OCM Trim 196152/17
5	CEO Annual Review/ Amended	16/08/17 CEO Trim 204825/17
6	CEO Amend	13/09/17 CEO Trim 231179/17



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1.2.16. Agreement as to Payment of Rates and Service Charges		
Function Delegated:	Authority to make an agreement with a person for the payment of rates or service charges [s.6.49].	
Statutory Power Delegated:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 6.49 Agreement as to payment of rates and service charges 	
Power Originally Assigned to:	The Local Government	
Statutory Power of Delegation:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.42 Delegation of some powers or duties to the CEO Section 5.43 Limitations on delegations to the CEO 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	Agreements must be in accordance with the requirements of Council Policy 9.9 Overdue Rates	
Statutory Power to Sub-delegate:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.44 CEO may delegate some powers and duties to other employees 	
Compliance Links:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Part 6, Division 6, Sub-division 4 Payment of rates and service charges <i>Local Government (Financial Management) Regulations 1996:</i> <ul style="list-style-type: none"> Part 5 Rates and Service Charges Council Policy 9.9 Overdue Rates	
Version Control		
Version	Decision Reference	Date Delegated
1	88/10	16/02/2010
2	Annual Review	26/06/12 294/12
3	CEO	27/03/13 35892/13
4	Annual Review / Amended	25/06/13 319/13 CEO Trim 77838/13
5	Annual Review	24/06/14 270/14 CEO Trim 234521/14
6	Annual Review	09/06/15 OCM Trim 99056/15
7	Amend / Review	CEO Trim 114331/15
7	Annual Review	01/08/17 OCM Trim 196152/17
8	CEO Annual Review/ Amended	16/08/17 CEO Trim 204825/17
9	CEO Review Amend	13/09/17 CEO Trim 231179/17



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1.2.17. Determine the Date that Rates or Service Charges are Due or Payable		
Function Delegated:	Authority to determine the date on which rates or service charges become due and payable [s.6.50(1)].	
Statutory Power Delegated:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 6.50(1) Rates or service charges due and payable 	
Power Originally Assigned to:	The Local Government	
Statutory Power of Delegation:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.42 Delegation of some powers or duties to the CEO Section 5.43 Limitations on delegations to the CEO 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	Nil.	
Statutory Power to Sub-delegate:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.44 CEO may delegate some powers and duties to other employees 	
Compliance Links:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Part 6, Division 6, Sub-division 4 Payment of rates and service charges <i>Local Government (Financial Management) Regulations 1996:</i> <ul style="list-style-type: none"> Part 5 Rates and Service Charges 	
Version Control		
Version	Decision Reference	Date Delegated
1	88/10	16/02/2010
1	Annual Review	26/06/12 294/12
1	Annual Review	25/06/13 319/13 CEO Trim 77838/13
1	Annual Review	24/06/14 270/14 CEO Trim 234521/14
2	Annual Review	09/06/15 OCM Trim 99056/15
2	Amend / Review	CEO Trim 114331/15
2	Annual Review	01/08/17 OCM Trim 196152/17
2	CEO Annual Review	16/08/17 CEO Trim 204825/17



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1.2.18. Local Government May Require Lessee to Pay Rent		
Function Delegated:	<p>Authority to give notice to a lessee of land in respect of which there is an unpaid rate or service charge requiring the lessee to pay its rent to the local government [s.2.6.60(2)].</p> <p>Authority to recover the amount of the rate or service charge as a debt from the lessee if rent is not paid in accordance with the notice [s6.60(4)].</p>	
Statutory Power Delegated:	<p><i>Local Government Act 1995:</i></p> <ul style="list-style-type: none"> Section 6.60(2) Local government may require lessee to pay rent Section 6.60(4) Local government may recover the amount of the rate or service charge as a debt if rent not paid 	
Power Originally Assigned to:	The Local Government	
Statutory Power of Delegation:	<p><i>Local Government Act 1995:</i></p> <p>Section 5.42 Delegation of some powers or duties to the CEO Section 5.43 Limitations on delegations to the CEO</p>	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	Nil.	
Statutory Power to Sub-delegate:	<p><i>Local Government Act 1995:</i></p> <ul style="list-style-type: none"> Section 5.44 CEO may delegate some powers and duties to other employees 	
Compliance Links:	<p><i>Local Government Act 1995:</i></p> <ul style="list-style-type: none"> Part 6, Division 6, Sub-division 4 Payment of rates and service charges <p><i>Local Government (Financial Management) Regulations 1996:</i></p> <ul style="list-style-type: none"> Part 5 Rates and Service Charges 	
Version Control		
Version	Decision Reference	Date Delegated
1	88/10	16/02/2010
1	Annual Review	26/06/12 294/12
1	Annual Review	25/06/13 319/13 CEO Trim 77838/13
1	Annual Review	24/06/14 270/14 CEO Trim 234521/14
2	Annual Review	09/06/15 OCM Trim 99056/15
2	Amend / Review	CEO Trim 114331/15
2	Annual Review	01/08/17 OCM Trim 196152/17
3	CEO Annual Review/ Amended	16/08/17 CEO Trim 204825/17
4	CEO Review Amend	13/09/17 CEO Trim 231179/17



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1.2.19. Actions Against Land Where Rates or Service Charges Unpaid		
Function Delegated:	<p>Authority to take possession of land and hold the land as against a person having an estate or interest in the land where any rates or service charges in respect of the rateable land have been unpaid for at least three years [s.6.64(1)].</p> <p>Authority to lodge (and withdraw) a caveat to preclude dealings in respect of land where payment of rates or service charges imposed on that land is in arrears [s.6.64(3)].</p>	
Statutory Power Delegated:	<p><i>Local Government Act 1995:</i></p> <ul style="list-style-type: none"> Section 6.64(1) and (3) Actions to be taken 	
Power Originally Assigned to:	The Local Government	
Statutory Power of Delegation:	<p><i>Local Government Act 1995:</i></p> <ul style="list-style-type: none"> Section 5.42 Delegation of some powers or duties to the CEO Section 5.43 Limitations on delegations to the CEO 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	Nil.	
Statutory Power to Sub-delegate:	<p><i>Local Government Act 1995:</i></p> <ul style="list-style-type: none"> Section 5.44 CEO may delegate some powers and duties to other employees 	
Compliance Links:	<p><i>Local Government Act 1995:</i></p> <ul style="list-style-type: none"> Part 6, Division 6, Sub-division 4 Payment of rates and service charges <p><i>Local Government (Financial Management) Regulations 1996:</i></p> <ul style="list-style-type: none"> Part 5 Rates and Service Charges 	
Version Control		
Version	Decision Reference	Date Delegated
1	88/10	16/02/2010
1	Annual Review	26/06/12 294/12
1	Annual Review	25/06/13 319/13 CEO Trim 77838/13
1	Annual Review	24/06/14 270/14 CEO Trim 234521/14
2	Annual Review	09/06/15 OCM Trim 99056/15
2	Amend / Review	CEO Trim 114331/15
2	Annual Review	01/08/17 OCM Trim 196152/17
2	CEO Annual Review	16/08/17 CEO Trim 204825/17



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1.2.20. Objection and Review – Objection to Rate Record		
Function Delegated:	<p>Authority to extend the time for a person to make an objection to a rate record [s.6.76(4)].</p> <p>Authority to consider an objection to a rate record and either allow it or disallow it wholly or in part [s6.76(5)].</p>	
Statutory Power Delegated:	<p><i>Local Government Act 1995:</i></p> <ul style="list-style-type: none"> Section 6.76(4) and (5) Grounds of objection 	
Power Originally Assigned to:	The Local Government	
Statutory Power of Delegation:	<p><i>Local Government Act 1995:</i></p> <ul style="list-style-type: none"> Section 5.42 Delegation of some powers or duties to the CEO Section 5.43 Limitations on delegations to the CEO 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	Nil.	
Statutory Power to Sub-delegate:	<p><i>Local Government Act 1995:</i></p> <ul style="list-style-type: none"> Section 5.44 CEO may delegate some powers and duties to other employees 	
Compliance Links:	<p><i>Local Government Act 1995:</i></p> <ul style="list-style-type: none"> Part 6, Division 6, Sub-division 4 Payment of rates and service charges <p><i>Local Government (Financial Management) Regulations 1996:</i></p> <ul style="list-style-type: none"> Part 5 Rates and Service Charges 	
Version Control		
Version	Decision Reference	Date Delegated
1	88/10	16/02/2010
1	Annual Review	26/06/12 294/12
1	Annual Review	25/06/13 319/13 CEO Trim 77838/13
1	Annual Review	24/06/14 270/14 CEO Trim 234521/14
2	Annual Review	09/06/15 OCM Trim 99056/15
2	Amend / Review	CEO Trim 114331/15
2	Annual Review	01/08/17 OCM Trim 196152/17
2	CEO Annual Review	16/08/17 CEO Trim 204825/17



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1.2.21. General Review of Imposition of Rate or Service Charge		
Function Delegated:	Authority to refer to the State Administrative Tribunal a question of general interest as to whether a rate or service charge was imposed in accordance with the Act [s.6.82(1)].	
Statutory Power Delegated:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 6.82(1) General review of imposition of rate or service charge 	
Power Originally Assigned to:	The Local Government	
Statutory Power of Delegation:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.42 Delegation of some powers or duties to the CEO Section 5.43 Limitations on delegations to the CEO 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	Nil.	
Statutory Power to Sub-delegate:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.44 CEO may delegate some powers and duties to other employees 	
Compliance Links:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Part 6, Division 6, Sub-division 4 Payment of rates and service charges <i>Local Government (Financial Management) Regulations 1996:</i> <ul style="list-style-type: none"> Part 5 Rates and Service Charges 	
Version Control		
Version	Decision Reference	Date Delegated
1	88/10	16/02/2010
1	Annual Review	26/06/12 294/12
1	Annual Review / Amended	25/06/13 319/13 CEO Trim 77838/13
1	Annual Review	24/06/14 270/14 CEO Trim 234521/14
2	Annual Review	09/06/15 OCM Trim 99056/15
2	Amend / Review	CEO Trim 114331/15
2	Annual Review	01/08/17 OCM Trim 196152/17
2	CEO Annual Review	16/08/17 CEO Trim 204825/17



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1.2.22. Dangerous Excavations in or Near Public Thoroughfares		
Function Delegated:	<p>Authority to fill in or fence an excavation, or request the owner or occupier to fill in or fence an excavation, on land that adjoins a thoroughfare if it is considered to be dangerous [ULP Reg.11(1)].</p> <p>Grant permission, and impose conditions as thought fit, to make or make and leave an excavation of specified dimensions and in a specified way in a specified part of a public thoroughfare or on a specified part of land adjoining a public thoroughfare [ULP Reg.11(4), (6), (7) and (8)].</p>	
Statutory Power Delegated:	<p><i>Local Government (Uniform Local Provisions) Regulations 1996:</i></p> <ul style="list-style-type: none"> Regulation 11(1), (4), (6), and (7) Dangerous excavation in or near public thoroughfare – Sch.9.1 cl.6 	
Power Originally Assigned to:	Local Government	
Statutory Power of Delegation:	<p><i>Local Government Act 1995:</i></p> <ul style="list-style-type: none"> Section 5.42 Delegation of some powers or duties to the CEO Section 5.43 Limitations on delegations to the CEO 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	Nil.	
Statutory Power to Sub-delegate:	<p><i>Local Government Act 1995:</i></p> <ul style="list-style-type: none"> Section 5.44 CEO may delegate some powers and duties to other employees 	
Compliance Links:	<p><i>Local Government Act 1995:</i></p> <ul style="list-style-type: none"> Section 3.37 Contraventions that can lead to impounding <p><i>Local Government (Uniform Local Provisions) Regulations 1996:</i></p> <ul style="list-style-type: none"> Regulation 11 Dangerous excavation in or near public thoroughfare – Sch.9.1 cl.6 	
Version Control		
Version	Decision Reference	Date Delegated
1	88/10	16/02/2010
1	Annual Review	26/06/12 294/12
2	Annual Review / Amended	25/06/13 319/13 CEO Trim 77838/13
2	Annual Review	24/06/14 270/14 CEO Trim 234521/14
3	Annual Review	09/06/15 OCM Trim 99056/15
3	Amend / Review	CEO Trim 114331/15
3	Annual Review	01/08/17 OCM Trim 196152/17
4	CEO Annual Review/ Amended	16/08/17 CEO Trim 204825/17



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1.2.23. Crossing from Public Thoroughfare to Private Land or Private Thoroughfare		
Function Delegated:	Authority to approve the construction of a crossing giving access from a thoroughfare to private land or a private thoroughfare serving the land [ULP Reg.12(1)].	
Statutory Power Delegated:	<i>Local Government (Uniform Provisions) Regulations 1996:</i> <ul style="list-style-type: none"> Regulation 12(1) Crossing from public thoroughfare to private land or private thoroughfare — Sch. 9.1 cl. 7(2) 	
Power Originally Assigned to:	The Local Government	
Statutory Power of Delegation:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.42 Delegation of some powers or duties to the CEO Section 5.43 Limitations on delegations to the CEO 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	Nil.	
Statutory Power to Sub-delegate:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.44 CEO may delegate some powers and duties to other employees 	
Compliance Links:	<i>Local Government (Uniform Local Provisions) Regulations 1996:</i> <ul style="list-style-type: none"> Regulation 14(2) Role of Commissioner of Main Roads in some cases — Sch. 9.1 cl. 7(2) 	
Version Control		
Version	Decision Reference	Date Delegated
1	88/10	16/02/2010
1	Annual Review	26/06/12 294/12
1	Annual Review	25/06/13 319/13 CEO Trim 77838/13
1	Annual Review	24/06/14 270/14 CEO Trim 234521/14
2	Annual Review	09/06/15 OCM Trim 99056/15
2	Amend / Review	CEO Trim 114331/15
2	Annual Review	01/08/17 OCM Trim 196152/17
3	CEO Annual Review/ Amended	16/08/17 CEO Trim 204825/17



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1.2.24. Requirement to Construct or Repair Crossing		
Function Delegated:	Authority to issue a notice requiring an owner or occupier to construct, repair or remove a crossing from a public thoroughfare to private land or a private thoroughfare serving that land [ULP Reg.13(1)].	
Statutory Power Delegated:	<i>Local Government (Uniform Local Provisions) Regulations 1996:</i> <ul style="list-style-type: none"> Regulation 13(1) and (2) Requirement to construct or repair crossing — Sch. 9.1 cl. 7(3) 	
Power Originally Assigned to:	The Local Government	
Statutory Power of Delegation:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.42 Delegation of some powers or duties to the CEO Section 5.43 Limitations on delegations to the CEO 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	Nil.	
Statutory Power to Sub-delegate:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.44 CEO may delegate some powers and duties to other employees 	
Compliance Links:	Nil	
Version Control		
Version	Decision Reference	Date Delegated
1	88/10	16/02/2010
1	Annual Review	26/06/12 294/12
1	Annual Review	25/06/13 319/13 CEO Trim 77838/13
1	Annual Review	24/06/14 270/14 CEO Trim 234521/14
2	Annual Review	09/06/15 OCM Trim 99056/15
2	Amend / Review	CEO Trim 114331/15
2	Annual Review	01/08/17 OCM Trim 196152/17
2	CEO Annual Review/ Amended	16/08/17 CEO Trim 204825/17



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1.2.25. Private Works on, over or under Public Places		
Function Delegated:	<p>Authority to grant permission to construct anything on, over, or under a public thoroughfare or other public place that is local government property, subject to any conditions.</p> <p>Authority to grant permission and impose conditions, to construct a specified thing on, over, or under a specified public thoroughfare or public place that is local government property [ULP Reg.17(3) and (5)].</p>	
Statutory Power Delegated:	<p><i>Local Government (Uniform Local Provisions) Regulations 1996:</i></p> <ul style="list-style-type: none"> Regulation 17 (3) and (5) Private works on, over, or under public places — Sch. 9.1 cl. 8 	
Power Originally Assigned to:	The Local Government	
Statutory Power of Delegation:	<p><i>Local Government Act 1995:</i></p> <ul style="list-style-type: none"> Section 5.42 Delegation of some powers or duties to the CEO Section 5.43 Limitations on delegations to the CEO 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	<p>Approval is to be granted subject to a bond for work being performed and the payment of costs for trench resurfacing as required.</p> <p>Owners and occupiers of adjoining properties are to be advised of the works.</p> <p>In the case of major infrastructure works, where there may be objections for owners or occupiers of adjoining properties, the matter is to be referred to Council for determination.</p> <p>This Delegation applies to, but is not limited to, the following:</p> <ul style="list-style-type: none"> ground anchors; verandas and awnings; pilings; and signs. 	
Statutory Power to Sub-delegate:	<p><i>Local Government Act 1995:</i></p> <ul style="list-style-type: none"> Section 5.44 CEO may delegate some powers and duties to other employees 	
Compliance Links:	<p><i>Local Government (Uniform Local Provisions) Regulations 1996:</i></p> <ul style="list-style-type: none"> Regulation 17 Private works on, over, or under public places Sch. 9.1cl. 8 	
Version Control		
Version	Decision Reference	Date Delegated
1	88/10	16/02/2010
1	Annual Review	26/06/12 294/12
2	Annual Review / Amended	25/06/13 319/13 CEO Trim 77838/13
2	Annual Review	24/06/14 270/14 CEO Trim 234521/14
3	Annual Review / Amended	09/06/15 OCM Trim 99056/15
3	Amend / Review	CEO Trim 114331/15
3	Annual Review	01/08/17 OCM Trim 196152/17
4	CEO Annual Review/ Amended	16/08/17 CEO Trim 204825/17



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1.2.26. Sole Supplier of Goods and Services		
Function Delegated:	Authority to determine that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier [F&G Reg.11(2)(f)].	
Statutory Power Delegated:	Local Government (Functions and General) Regulations 1996: Regulation 11(2)(f) When tenders have to be publicly invited	
Power Originally Assigned to:	The Local Government	
Statutory Power of Delegation:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.42 Delegation of some powers or duties to the CEO Section 5.43 Limitations on delegations to the CEO 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	The Chief Executive Officer being satisfied that: <ol style="list-style-type: none"> adequate market research has been undertaken to verify that no alternative supplier of the goods or services is available; and sufficient investigation into the use of potential substitute goods or services has been undertaken. 	
Statutory Power to Sub-delegate:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.44 CEO may delegate some powers and duties to other employees 	
Compliance Links:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 3.57 Tenders for providing goods or services <i>Local Government (Functions and General) Regulations 1996:</i> <ul style="list-style-type: none"> Part 4, Division 2 Tenders for providing goods or services (s. 3.57) Council Policy 9.7 – Purchasing	
Version Control		
Version	Decision Reference	Date Delegated
1	Annual Review	26/06/12 294/12
2	Annual Review / Amended	25/06/13 319/13 CEO Trim 77838/13
2	Annual Review	24/06/14 270/14 CEO Trim 234521/14
3	Annual Review	09/06/15 OCM Trim 99056/15
3	Amend / Review	CEO Trim 114331/15
3	Annual Review	01/08/17 OCM Trim 196152/17
4	CEO Annual Review/ Amended	16/08/17 CEO Trim 204825/17



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1.2.27. Rate Exemptions		
Function Delegated:	Authority to determine applications for rate exemptions that accord with the Local Government Act 1995 and Council Policy 9.13 –Not Rateable Properties (Rate Exemptions) and Partial Exemptions.	
Statutory Power Delegated:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 6.26 - Rateable land. 	
Power Originally Assigned to:	Local Government	
Statutory Power of Delegation:	<i>Local Government Act 1995</i> <ul style="list-style-type: none"> Section 5.44. Delegation by local government 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	The exempt properties are to be reviewed on a triennial or in some case an annual basis for continued eligibility	
Statutory Power to Sub-delegate:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.44 CEO may delegate some powers and duties to other employees 	
Compliance Links:	<i>Local Government Act 1995</i> <ul style="list-style-type: none"> City of Perth Council Policy 9.13 - Not Rateable Properties (Rate Exemptions) and Partial Rate Exemptions. 	
Version Control		
Version	Decision Reference	Date Delegated
1	New Delegation	OCM 18/02/14
2	CEO Sub-Delegation	TRIM 80283/14
2	Annual Review	24/06/14 270/14 CEO Trim 234521/14
3	Annual Review	09/06/15 OCM Trim 99056/15
3	Amend / Review	CEO Trim 114331/15
3	Annual Review	01/08/17 OCM Trim 196152/17
3	CEO Annual Review	16/08/17 CEO Trim 204825/17



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1.2.28. Heritage Rate Concessions		
Function Delegated:	Authority to determine applications for Heritage Rate Concessions only that accord with the Local Government Act 1995 and Council Policy CP 9.2 – Heritage Rate Concessions (LGA s.6.47)	
Statutory Power Delegated:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 6.47 - Concessions. 	
Power Originally Assigned to:	Local Government	
Statutory Power of Delegation:	<i>Local Government Act 1995</i> <ul style="list-style-type: none"> Section 5.44. Delegation by local government 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	For clarity: <ol style="list-style-type: none"> The Delegation is limited to only determining Heritage Rate Concessions. A Waiver of Rates must be determined by Council. Where an application has merit and does not accord with Council Policy CP 9.2 - Heritage Rate Concession, the application must be referred to Council for decision. 	
Statutory Power to Sub-delegate:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> Section 5.44 CEO may delegate some powers and duties to other employees 	
Compliance Links:	<i>Local Government Act 1995</i> City of Perth Council Policy CP 9.2 – Heritage Rate Concessions	
Version Control		
Version	Decision Reference	Date Delegated
1	New Delegation	OCM 09/06/2015
2	CEO Sub-delegation	TRIM 96414/15
3	Annual Review	09/06/15 OCM Trim 99056/15
3	Amend / Review	CEO Trim 114331/15
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2. Statutory Delegations – Other Legislation

2.1. Bush Fires Act 1954

2.1.1. Powers, Duties and Functions of a Local Government		
Function Delegated:	All powers, duties and functions of the local government under the <i>Bush Fires Act 1954</i> .	
Statutory Power Delegated:	<i>Bush Fires Act 1954</i>	
Power Originally Assigned to:	The Local Government	
Statutory Power of Delegation:	<i>Bush Fires Act 1954</i> : <ul style="list-style-type: none"> Section 48 Delegation by local governments 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	Authority excludes powers and duties that: <ol style="list-style-type: none"> Are prescribed in the Act with a requirement for a resolution of the local government; or Are prescribed by the Act for performance by designated offices. 	
Statutory Power to Sub-delegate:	Nil.	
Compliance Links:	<i>Bush Fires Act 1954</i> <i>Bush Fires Regulations 1954</i> <i>Bush Fires (Infringement) Regulations 1978</i>	
Version Control		
Version	Decision Reference	Date Delegated
1	88/10	16/02/2010
1	Annual Review	26/06/12 294/12
1	Annual Review	25/06/13 319/13 CEO Trim 77838/13
1	Annual Review	24/06/14 270/14 CEO Trim 234521/14
2	Annual Review	09/06/15 OCM Trim 99056/15
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2.2. Food Act 2008

2.2.1. Prohibition Orders		
Function Delegated:	Determine to: <ol style="list-style-type: none"> 1. Serve a Prohibition Order on the proprietor of a food business in accordance with s65 of the <i>Food Act 2008</i> [s65]. 2. Give a Certificate of Clearance, where inspection demonstrates compliance with a Prohibition Order and any Improvement Notices [s66]. 3. Give written notice to proprietor of a food business on whom a Prohibition Order has been served of the decision not to give a certificate of clearance after an inspection [s67(4)]. 	
Statutory Power Delegated:	<i>Food Act 2008:</i> <ul style="list-style-type: none"> • Section 65(1) Prohibition Order • Section 66 Certificate of Clearance • Section 67(4) Request for Re-Inspection 	
Power Originally Assigned to:	Enforcement Agency (The Local Government)	
Statutory Power of Delegation:	<i>Food Act 2008</i> <ul style="list-style-type: none"> • Section 118(2)(b) Local government (enforcement agency) may delegate a function conferred on it • Section 118 (3) Delegation subject to conditions [s119] and guidelines adopted [s120] • Section 118(4) Sub-delegation only permissible if expressly provided in regulations 	
Power Delegated to:	Chief Executive Officer Director Planning and Development Director Community and Commercial Services Manager Health and Activity Approvals Activity Approvals – Coordinator Health Coordinator Environmental Health	
Council's Conditions on Delegation:	Nil.	
Statutory Power to Sub-delegate:	Nil. The <i>Food Regulations 2009</i> do not provide for sub-delegation.	
Compliance Links:	<i>Food Act 2008</i> <i>Food Regulations 2009</i> Department of Health: Food Act 2008 Regulatory Guideline No.1: Introduction of Regulatory Food Safety Auditing in WA Department of Health: Food Unit Fact Sheet 8: Guide to Regulatory Guideline No.1 Department of Health: WA Priority Classification System Department of Health: Food Act 2008 Verification of Food Safety Program Guideline	
Version Control		
Version	Decision Reference	Date Delegated
1	354/10	16/02/2010
1	Annual Review	26/06/12 294/12
2	Annual Review / Amended	25/06/13 319/13 CEO Trim 77838/13
2	Annual Review	24/06/14 270/14 CEO Trim 234521/14



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3	Annual Review	01/08/17 OCM Trim 196152/17
3	CEO Annual Review	16/08/17 CEO Trim 204825/17



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2.2.2. Determine Compensation		
Function Delegated:	Determine to refuse or pay on an application for compensation from a person on whom a prohibition notice has been served, who has suffered loss as a result of the making of the order; and considers that there were insufficient grounds for making the order [s.70(2) and (3)].	
Statutory Power Delegated:	<i>Food Act 2008:</i> <ul style="list-style-type: none"> Section 70 (2) and (3) Compensation 	
Power Originally Assigned to:	Enforcement Agency (The Local Government)	
Statutory Power of Delegation:	<i>Food Act 2008</i> <ul style="list-style-type: none"> Section 118(2)(b) Local government (enforcement agency) may delegate a function conferred on it Section 118 (3) Delegation subject to conditions [s119] and guidelines adopted [s120] Section 118(4) Sub-delegation only permissible if expressly provided in regulations 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	The level of compensation to be paid in respect of any single claim is not to exceed \$5,000.	
Statutory Power to Sub-delegate:	Nil. The <i>Food Regulations 2009</i> do not provide for sub-delegation.	
Compliance Links:	<i>Food Act 2008</i> <i>Food Regulations 2009</i> Department of Health: Food Act 2008 Regulatory Guideline No.1: Introduction of Regulatory Food Safety Auditing in WA Department of Health: Food Unit Fact Sheet 8: Guide to Regulatory Guideline No.1 Department of Health: WA Priority Classification System Department of Health: Food Act 2008 Verification of Food Safety Program Guideline	
Version Control		
Version	Decision Reference	Date Delegated
1	354/10	16/02/2010
1	Annual Review	26/06/12 294/12
2	Annual Review / Amended	25/06/13 319/13 CEO Trim 77838/13
2	Annual Review	24/06/14 270/14 CEO Trim 234521/14
3	Annual Review	09/06/15 OCM 99056/15
3	Annual Review	01/08/17 OCM Trim 196152/17
3	CEO Annual Review	16/08/17 CEO Trim 204825/17



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2.2.3. Registration of Food Businesses		
Function Delegated:	Determine: <ol style="list-style-type: none"> Applications for registration of a food business in respect of any premises for the purposes of Part 9 of the <i>Food Act 2008</i> and issue a certificate of registration [s110(1)]. After considering an application, to grant (with or without conditions) or refuse the application [s110(5)]. To vary the conditions or cancel the registration of a food business in respect of any premises under Part 9 of the <i>Food Act 2008</i> [s112(1)]. 	
Statutory Power Delegated:	<i>Food Act 2008</i> <ul style="list-style-type: none"> Section.110(1) and (5) Registration of food business Section.112 Variation of conditions or cancellation of registration of food businesses. 	
Power Originally Assigned to:	Enforcement Agency (Local Government)	
Statutory Power of Delegation:	<i>Food Act 2008</i> <ul style="list-style-type: none"> Section 118(2)(b) Local government (enforcement agency) may delegate a function conferred on it Section 118 (3) Delegation subject to conditions [s119] and guidelines adopted [s120] Section 118(4) Sub-delegation only permissible if expressly provided in regulations 	
Power Delegated to:	Chief Executive Officer Director Planning and Development Director Community and Commercial Services Manager Health and Activity Approvals Activity Approvals – Coordinator Health Coordinator Environmental Health Environmental Health Officer Senior Environmental Health Officer	
Council's Conditions on Delegation:	Nil.	
Statutory Power to Sub-delegate:	Nil. The <i>Food Regulations 2009</i> do not provide for sub-delegation.	
Compliance Links:	<i>Food Act 2008</i> <i>Food Regulations 2009</i> Department of Health: Food Act 2008 Regulatory Guideline No.1: Introduction of Regulatory Food Safety Auditing in WA Department of Health: Food Unit Fact Sheet 8: Guide to Regulatory Guideline No.1 Department of Health: WA Priority Classification System Department of Health: Food Act 2008 Verification of Food Safety Program Guideline	
Version Control		
Version	Decision Reference	Date Delegated
1	354/10	16/02/2010
1	Annual Review	26/06/12 294/12
2	Annual Review / Amended	25/06/13 319/13 CEO Trim 77838/13



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2	Annual Review	24/06/14 270/14 CEO Trim 234521/14
3	Annual Review	09/06/15 OCM 99056/15
3	Annual Review	01/08/17 OCM Trim 196152/17
3	CEO Annual Review	16/08/17 CEO Trim 204825/17



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2.2.4. Appoint Authorised Officers		
Function Delegated:	<ol style="list-style-type: none"> 1. Appoint a person to be an authorised officer for the purposes of the Food Act 2008 [s122(1)]. 2. Appoint a person to be a Designated Officer for the purposes of the Food Act 2008. [s126(13)]. 	
Statutory Power Delegated:	<i>Food Act 2008:</i> <ul style="list-style-type: none"> • Section 122(1) Appointment of authorised officers • Section 126(13) Infringement Notices 	
Power Originally Assigned to:	Local Government	
Statutory Power of Delegation:	<i>Food Act 2008</i> – Section 118(2)(b)	
Power Delegated to:	Chief Executive Officer Director Planning and Development Director Community and Commercial Services Manager Health and Activity Approvals Activity Approvals – Coordinator Health Coordinator Environmental Health	
Council's Conditions on Delegation:	Nil.	
Statutory Power to Sub-delegate:	Nil. The <i>Food Regulations 2009</i> do not provide for sub-delegation.	
Compliance Links:	<i>Food Act 2008</i> <ul style="list-style-type: none"> • Section 122(3) required the Enforcement Agency to maintain a list of authorised officers appointed by the agency. • Section 123(1) requires the Enforcement Agency to provide each authorised officer with a certificate of authority as an authorised officer. <i>Food Regulations 2009</i> Dept of Health: Guideline on the Appointment of Authorised Officers as Meat Inspectors Dept of Health: Guideline on the Appointment of Authorised Officers Dept of Health: Guideline on the Appointment of Authorised Officers - Designated Officers only (section 126) Dept of Health: Guideline on the Appointment of Authorised Officers – Appointment of persons to assist with the discharge of duties of an authorised officer.	
Version Control		
Version	Decision Reference	Date Delegated
1	354/10	16/02/2010
1	Annual Review	26/06/12 294/12
2	Annual Review / Amended	25/06/13 319/13 CEO Trim 77838/13
2	Annual Review	24/06/14 270/14 CEO Trim 234521/14
3	Annual Review	09/06/15 OCM 99056/15
3	Annual Review	01/08/17 OCM Trim 196152/17
3	CEO Annual Review	16/08/17 CEO Trim 204825/17



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2.2.5. Prosecutions		
Function Delegated:	Institute proceedings for an offence under the <i>Food Act 2008</i> [125].	
Statutory Power Delegated:	<i>Food Act 2008:</i> <ul style="list-style-type: none"> Section.125 Institution of proceedings 	
Power Originally Assigned to:	Enforcement Agency (Local Government)	
Statutory Power of Delegation:	<i>Food Act 2008</i> <ul style="list-style-type: none"> s118(2)(b) Local government (enforcement agency) may delegate a function conferred on it s118 (3) Delegation subject to conditions [s119] and guidelines adopted [s120] s118(4)Sub-delegation only permissible if expressly provided in regulations 	
Power Delegated to:	Chief Executive Officer Director Planning and Development Director Community and Commercial Services Manager Health and Activity Approvals Activity Approvals – Coordinator Health Coordinator Environmental Health Environmental Health Officer Senior Environmental Health Officer	
Council's Conditions on Delegation:	Nil.	
Statutory Power to Sub-delegate:	Nil. The <i>Food Regulations 2009</i> do not provide for sub-delegation.	
Compliance Links:	<i>Food Act 2008</i> <i>Food Regulations 2009</i> <ul style="list-style-type: none"> Food Regulation: Department of Health Compliance and Enforcement Policy 	
Version Control		
Version	Decision Reference	Date Delegated
1	New Delegation	25/06/13 319/13 CEO Trim 77838/13
1	Annual Review	24/06/14 270/14 CEO Trim 234521/14
2	Annual Review	09/06/15 OCM 99056/15
2	Annual Review	01/08/17 OCM Trim 196152/17
2	CEO Annual Review	16/08/17 CEO Trim 204825/17



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2.3. Building Act 2011

2.3.1. Grant of Building Permit		
Function Delegated:	Authority to: <ol style="list-style-type: none"> grant a building permit [s.20(1)]. refuse a building permit [s.20(2)]. impose, vary or revoke conditions on a demolition permit [s.27(1) and (3)]; determine approved alternative building solution to meet performance requirement in the Building Code relating to fire detection and early warning [Reg.55]. determine approval / refusal of battery powered smoke alarm and determine application form [Reg.61]. 	
Statutory Power Delegated:	<i>Building Act 2011:</i> <ul style="list-style-type: none"> Section 20 Grant of Building Permit Section 27 (1) and (3) Impose Conditions on Permit <i>Building Regulations 2012</i> <ul style="list-style-type: none"> Regulation 55 (Smoke Alarms) Terms used Regulation 61 Local Government approval of battery powered smoke alarms. 	
Power Originally Assigned to:	Permit Authority (Local Government in accordance with s.6(3))	
Statutory Power of Delegation:	<i>Building Act 2011:</i> <ul style="list-style-type: none"> Section 127 Delegation: special permit authorities and local governments 	
Power Delegated to:	Manager Development Approvals Principal Building Surveyor Senior Building Surveyor	
Council's Conditions on Delegation:	Nil.	
Statutory Power to Sub-delegate:	<i>Building Act 2011:</i> <ul style="list-style-type: none"> Section 127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO) 	
Compliance Links:	<i>Building Act 2011:</i> <ul style="list-style-type: none"> Section 22 Further Grounds for Not Granting an Application <i>Building Services (Registration Act) 2011:</i> <ul style="list-style-type: none"> Section 7 <i>Home Building Contracts Act 1999</i> <ul style="list-style-type: none"> Part 3A, Division 2 <i>Building Services (Complaint Resolution and Administration) Act 2011</i> <ul style="list-style-type: none"> Part 7, Division 2 <i>Building and Construction Industry Training Levy Act 1990</i> <i>Heritage of Western Australia Act 1990</i>	
Version Control		
Version	Decision Reference	Date Delegated
1	719/11	06/12/2012
1	Annual Review	294/12 26/06/12
2	Annual Review / Amended	25/06/13 319/13 CEO Trim 77838/13
2	Annual Review	24/06/14 270/14 CEO Trim 234521/14
3	Annual Review / Amended	09/06/2015 OCM Trim 99056/15



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3	Annual Review	01/08/17 OCM Trim 196152/17
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2.3.2. Grant of Demolition Permit		
Function Delegated:	Authority to: <ol style="list-style-type: none"> 1. grant a demolition permit [s.21(1)]. 2. refuse a demolition permit [s.21(2)]. 3. impose, vary or revoke conditions on a demolition permit [s.27(1) and (3)]. 	
Statutory Power Delegated:	<i>Building Act 2011:</i> <ul style="list-style-type: none"> • Section 21 Grant of Demolition Permit • Section 27 (1) and (3) Impose Conditions on Permit 	
Power Originally Assigned to:	Permit Authority (Local Government in accordance with s.6(3))	
Statutory Power of Delegation:	<i>Building Act 2011:</i> <ul style="list-style-type: none"> • Section 127 Delegation: special permit authorities and local governments 	
Power Delegated to:	Manager Development Approvals Principal Building Surveyor Senior Building Surveyor	
Council's Conditions on Delegation:	Nil.	
Statutory Power to Sub-delegate	<i>Building Act 2011:</i> Section 127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)	
Compliance Links	<i>Building Act 2011:</i> <ul style="list-style-type: none"> • Section 22 Further Grounds for Not Granting an Application <i>Building Services (Complaint Resolution and Administration) Act 2011</i> <ul style="list-style-type: none"> • Part 7, Division 2 <i>Building and Construction Industry Training Levy Act 1990</i> <i>Heritage of Western Australia Act 1990</i>	
Version Control		
Version	Decision Reference	Date Delegated
1	719/11	06/12/2012
1	Annual Review	26/06/12 294/12
2	Annual Review / Amended	25/06/13 319/13 CEO Trim 77838/13
2	Annual Review	24/06/14 270/14 CEO Trim 234521/14
3	Annual Review	09/06/15 OCM 99056/15
3	Annual Review	01/08/17 OCM Trim 196152/17
3	CEO Annual Review	16/08/17 CEO Trim 204825/17



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2.3.3. Grant Occupancy Permit or Building Approval Certificate		
Function Delegated:	Authority to: <ol style="list-style-type: none"> require an applicant to provide any document or information required in order to determine an application [s.55]. grant or modify an occupancy permit or building approval certificate [s58]. impose, add, vary or revoke conditions on an occupancy permit or building approval certificate [s.62(1) and (3)]. extend the period in which an occupancy permit or modification, or building approval certificate has effect [s.65(4)]. 	
Statutory Power Delegated:	<i>Building Act 2011:</i> <ul style="list-style-type: none"> Section 55 Further Information Section 58 Grant of Occupancy Permit, Building Approval Certificate Section 62(1) and (3) Conditions Imposed by Permit Authority Section 65(4) Extension of Period of Duration 	
Power Originally Assigned to:	Permit Authority (Local Government in accordance with s.6(3))	
Statutory Power of Delegation:	<i>Building Act 2011:</i> <ul style="list-style-type: none"> Section 127 Delegation: special permit authorities and local governments 	
Power Delegated to:	Manager Development Approvals Principal Building Surveyor Senior Building Surveyor	
Council's Conditions on Delegation:	Nil.	
Statutory Power to Sub-delegate:	<i>Building Act 2011:</i> <ul style="list-style-type: none"> Section 127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO) 	
Compliance Links:	<i>Building Services (Registration Act) 2011 – Section 11</i> <i>Building Services (Complaint Resolution and Administration) Act 2011</i> <ul style="list-style-type: none"> Part 7, Division 2 <i>Building and Construction Industry Training Levy Act 1990</i>	
Version Control		
Version	Decision Reference	Date Delegated
1	719/11	06/12/2012
1	Annual Review	26/06/12 294/12
2	Annual Review / Amended	25/06/13 319/13 CEO Trim 77838/13
2	Annual Review	24/06/14 270/14 CEO Trim 234521/14
3	Annual Review	09/06/15 OCM 99056/15
3	Annual Review	01/08/17 OCM Trim 196152/17
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2.3.4. Designate Authorised Persons		
Function Delegated:	Authority to designate an employee as an authorised person [s.96(3)].	
Statutory Power Delegated:	<i>Building Act 2011:</i> <ul style="list-style-type: none"> Section 96(3) Authorised Persons 	
Power Originally Assigned to:	Permit Authority (Local Government in accordance with s.6(3))	
Statutory Power of Delegation:	<i>Building Act 2011:</i> <ul style="list-style-type: none"> Section 127 Delegation: special permit authorities and local governments 	
Power Delegated to:	Chief Executive Officer Director Planning and Development	
Council's Conditions on Delegation:	Nil.	
Statutory Power to Sub-delegate:	<i>Building Act 2011:</i> <ul style="list-style-type: none"> Section 127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO) 	
Compliance Links:	<i>Building Act 2011</i>	
Version Control		
Version	Decision Reference	Date Delegated
1	719/11	06/12/2012
1	Annual Review	294/12 26/06/12
1	Annual Review / Amended	25/06/13 319/13 CEO Trim 77838/13
1	Annual Review	24/06/14 270/14 CEO Trim 234521/14
2	Annual Review	09/06/15 OCM 99056/15
2	Annual Review	01/08/17 OCM Trim 196152/17
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2.3.5. Building Orders	
Function Delegated:	<p>Authority to:</p> <ol style="list-style-type: none"> 1. make Building Orders [s.110] in relation to: <ol style="list-style-type: none"> a. Building work, b. Demolition Work, c. An existing building or incidental structure. 2. Give notice of a proposed building order and consider submissions received in response and determine actions [s.111(1)(c)] 3. revoke a Building Order [s.117]. 4. if there is non-compliance with a building order, cause an authorised person to: <ol style="list-style-type: none"> a. take any action specified in the order; or b. commence or complete any work specified in the order; or c. if any specified action was required by the order to cease, to take such steps as are reasonable to cause the action to cease [s.118(2)]. 5. take court action to recover as a debt, reasonable costs and expenses incurred in doing anything in regard to non-compliance with a building order [s.118(3)]. 6. initiate a prosecution pursuant to section 133(1) for noncompliance with a Building Order made pursuant to section 110 of the Building Act 2011.
Statutory Power Delegated:	<p><i>Building Act 2011</i></p> <ul style="list-style-type: none"> • Section 110(1) A Permit Authority (Local Government) may make a Building Order • Section 111(1) Notice of proposed building order other than building order (emergency) • Section 117(1) and (2) A Permit Authority (Local Government) may revoke a Building Order or notify that it remains in effect • Section 118(2) and (3) Permit authority may give effect to building order if non-compliance • Section 133(1) A Permit Authority (Local Government) may commence a prosecution for an offence against this Act
Power Originally Assigned to:	Permit Authority (Local Government in accordance with s.6(3))
Statutory Power of Delegation:	<p><i>Building Act 2011:</i></p> <ul style="list-style-type: none"> • Section 127 Delegation: special permit authorities and local governments
Power Delegated to:	<p>Director Planning and Development Manager Development Approvals Principal Building Surveyor</p>



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	Senior Development Compliance Officer	
Council's Conditions on Delegation:	Nil.	
Statutory Power to Sub-delegate:	<i>Building Act 2011:</i> Section 127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)	
Compliance Links:	<i>Building Act 2011:</i> <ul style="list-style-type: none"> • Section 111 Notice of proposed building order other than building order (emergency) • Section 112 Content of building order • Section 113 Limitation on effect of building order Section 114 Service of building order • Part 9 Review 	
Version Control		
Version	Decision Reference	Date Delegated
1	719/11	06/12/2012
1	Annual Review	26/06/12 294/12
2	Annual Review / Amended	25/06/13 319/13 CEO Trim 77838/13
2	Annual Review	24/06/14 270/14 CEO Trim 234521/14
3	Annual Review / Amendment	09/06/15 OCM Trim 99056/15
3	Annual Review	01/08/17 OCM Trim 196152/17
4	CEO Annual Review / Amended	16/08/17 CEO Trim 204825/17



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2.3.6. Inspection and Copies of Building Records		
Function Delegated:	Authority to determine an application from an interest person to inspect and copy a building record [s.131(2)].	
Statutory Power Delegated:	<i>Building Act 2011:</i> <ul style="list-style-type: none"> Section 131(2) Inspection, Copies of Building Records 	
Power Originally Assigned to:	Permit Authority (Local Government in accordance with s.6(3))	
Statutory Power of Delegation:	<i>Building Act 2011:</i> <ul style="list-style-type: none"> Section 127 Delegation: special permit authorities and local governments 	
Power Delegated to:	Manager Development Approvals Applications Team Leader Principal Building Surveyor Senior Building Surveyor	
Council's Conditions on Delegation:	Nil.	
Statutory Power to Sub-delegate:	<i>Building Act 2011:</i> <ul style="list-style-type: none"> Section 127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO) 	
Compliance Links:	<i>Building Act 2011</i>	
Version Control		
Version	Decision Reference	Date Delegated
1	719/11	06/12/2012
1	Annual Review	26/06/12 294/12
2	Annual Review / Amended	25/06/13 319/13 CEO Trim 77838/13
2	Annual Review	24/06/14 270/14 CEO Trim 234521/14
3	Annual Review	09/06/15 OCM 99056/15
3	Annual Review	01/08/17 OCM Trim 196152/17
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2.4. Planning and Development Act 2005

2.4.1. Illegal Development		
Function Delegated:	<ol style="list-style-type: none"> 1. Give a written direction to the owner or any other person undertaking an unauthorised development to stop, and not recommence, the development or that part of the development that is undertaken in contravention of the planning scheme, interim development order or planning control area requirements; 2. Give a written direction to the owner or any other person who undertook an unauthorised development: <ol style="list-style-type: none"> (a) to remove, pull down, take up, or alter the development; and (b) to restore the land as nearly as practicable to its condition immediately before the development started, to the satisfaction of the responsible authority. 3. Give a written direction to the person whose duty it is to execute work to execute that work where it appears that delay in the execution of the work to be executed under a planning scheme or interim development order would prejudice the effective operation of the planning scheme or interim development order. 	
Statutory Power Delegated:	<i>Planning and Development Act 2005:</i> <ul style="list-style-type: none"> • Section 214(2), (3) and (5) 	
Power Originally Assigned to:	Local Government	
Statutory Power of Delegation:	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> • Section 5.42 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	Nil.	
Statutory Power to Sub- delegate:	Nil.	
Compliance Links:	Part 13 of the <i>Planning and Development Act 2005</i>	
Version Control		
Version	Decision Reference	Date Delegated
1	New Delegation	527/12 30/10/12
1	Annual Review	25/06/13 319/13 CEO Trim 77838/13
1	Annual Review	24/06/14 270/14 CEO Trim 234521/14
1	Annual Review	01/08/17 OCM Trim 196152/17
1	CEO Annual Review	16/08/17 CEO Trim 204825/17



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2.5. City Planning Scheme

2.5.1. City Planning Scheme No. 2- Planning Approval	
Function Delegated:	<ol style="list-style-type: none"> 1. Authority to determine development applications for the commencement or continuation of any development or use of any land or building and apply discretion where provided. Authority to determine an application for planning approval for the commencement or continuation of any development or use of any land or building where the application: <ol style="list-style-type: none"> (a) complies with all applicable standards and requirements of the Scheme, planning policies and precinct plans, including a change of use to a use classified under the Scheme as a preferred (P) use; (b) includes a change of use to a use classified under the Scheme as a contemplated (c) use or constitutes a non-complying application for the purposes of clause 36 of the Scheme and clause 64 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 Deemed Provisions for Local Planning Schemes</i> where the non-compliance is considered minor. 2. Authority to require or waive the requirement for an applicant to advertise a proposal. 3. Authority to comment on applications referred to the Council by other authorities. 4. Authority to determine the advertising content of a proposed sign at: <ol style="list-style-type: none"> a. 267 (Lot 10) St Georges Terrace, Perth (OCM 01/04/14). b. 81 (Lot 81) St Georges Terrace, Perth (OCM 01/04/14). 5. Determine, in accordance with clause 77 of the Deemed Provisions, whether to approve, refuse, or approve with conditions an application by an owner to: <ol style="list-style-type: none"> a. to amend an approval so as to extend the period within which any development approved must be substantially commenced; b. to amend or delete any condition to which an approval is subject; c. to amend an aspect of the development approved which, if amended, would not substantially change the development approved; or d. to cancel an approval.
Statutory Power Delegated:	City Planning Scheme No.2 <ul style="list-style-type: none"> - CPS2 clauses 32,33, 36 and 37; and - Clauses 64 1(f) and 64 (1A & 1B) of the supplemental Provisions to the Deemed Provisions.



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	The relevant clauses of the <i>Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 Deemed Provisions for Local Planning Schemes</i> – including clauses, 64, 67, 68, 72 and 77 .
Power Originally Assigned to:	Local Government
Statutory Power of Delegation:	The relevant clauses of the <i>Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 Deemed Provisions for Local Planning Schemes</i> – including clauses 81 to 84.
Power Delegated to:	Chief Executive Officer Director Planning and Development Manager Development Approvals
Council's Conditions on Delegation:	<p>In relation to Delegated Authority 1(b) above, approval may only be granted where no significant objections are received during the public submission period.</p> <p>In relation to Delegated Authority 1 above:</p> <p>1. The delegation of power may not be exercised where:</p> <p>a) The application is a non-complying application for the purposes of clause 36 of the Scheme and clause 64 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 Deemed Provisions for Local Planning Schemes</i>, where the non-compliance is considered major or involves a request for bonus plot ratio other than in accordance with clause 28(6) of the Scheme; or</p> <p>b) the application is for development that may have a detrimental impact on a place that is:</p> <p>i. entered on the Heritage List or is located within a Heritage Area prepared in accordance with clauses 8 and 9 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 Deemed Provisions for Local Planning Schemes</i>; or</p> <p>ii. entered in the Register of Heritage Places under the Heritage of Western Australia Act 1990, or is the subject of an order under Part 6 of the <i>Heritage of Western Australia Act 1990</i>;</p> <p>2. Where any objection(s) to an application has been received from a landowner/occupier as a result of public consultation, approval or conditional approval shall only be issued where, in the opinion of the Delegated Officer, the issue(s) raised in the submission(s):</p>



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	<p>a) can be resolved through the placement of reasonable conditions on the approval; or</p> <p>b) does not relate to valid planning and development considerations associated with the proposal;</p> <p>In relation to Delegated Authority 3 above, comment may only be made on proposals that are considered minor in nature.</p> <p>Authority may not be exercised where the application is for planning approval where the development may have a detrimental impact on a place which entered on the Heritage List or Heritage Area under clauses 8 and 9 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 Deemed Provisions for Local Planning Schemes</i>.</p> <p>Authority may not be exercised where any elected member has requested that the application be referred to the Council for determination.</p> <p>Details of approvals issued under delegated authority are to be made available to elected members on a weekly basis.</p>	
Statutory Power to Sub-delegate:	The relevant clauses of the <i>Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 Deemed Provisions for Local Planning Schemes</i> – including clause 83.	
Compliance Links:	<i>City Planning Scheme No. 2</i> and subordinate Schemes: <ul style="list-style-type: none"> • TPS 11 City of Perth Town Planning Scheme No. 11 (Wesley Trust) • TPS 13 City of Perth Town Planning Scheme No. 13 (SGIO) • TPS 14 City of Perth Town Planning Scheme No. 14 (Withernsea) • TPS 16 City of Perth Town Planning Scheme No. 16 (AMP) • TPS 21 City of Perth Town Planning Scheme No. 21 (FAI Site) • TPS 23 City of Perth Town Planning Scheme No. 23 (Paragon) • TPS 24 City of Perth Town Planning Scheme No. 24 (131-137 Adelaide Terrace) • LPS 26 City of Perth Local Planning Scheme No. 26 (East Perth Redevelopment Area) <i>Planning and Development Act 2005 Planning and Development Regulations 2009</i> <i>Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 Deemed Provisions for Local Planning Schemes</i>	
Version Control		
Version	Decision Reference	Date Delegated
1		88/10 - 16/02/2010
1	Annual Review	294/12 - 26/06/12
1	Annual Review	319/13 - 25/06/13 CEO Trim 77838/13
2	New DA.4(a)= sign content	01/04/14
2	Annual Review	24/06/14 270/14 CEO Trim 234521/14
3	Annual Review	09/06/15 OCM 99056/15
4	New legislation – The Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 Deemed	24/11/15 OCM 509/15



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	Provisions for Local Planning Schemes	
5	Annual Review / Amended	01/08/17 OCM Trim 196152/17
5	CEO Annual Review	16/08/17 CEO Trim 204825/17



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2.5.1. City Planning Scheme No. 2 – Planning Approval	
A. City of Subiaco Town Planning Scheme No. 4 . Planning Approval	
Function Delegated:	Authority to determine an application for planning approval for the commencement or continuation of any development or use of any land or building.
Statutory Power Delegated:	<p>The relevant clauses of 'Town Planning Scheme No. 4' including but not limited to Part 4: Development Approval.</p> <p>The relevant sections/clauses of 'The Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 Deemed Provisions for Local Planning Schemes' including but not limited to Part 7: Requirement for Development Approval, Part 8: Applications for Development Approval, and Part 9: Procedure for dealing with applications for Development Approval.</p>
Power Originally Assigned to:	Local Government
Statutory Power of Delegation:	<p>Clause 80 of 'Town Planning Scheme No. 4 '</p> <p>The relevant clauses of 'The Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 Deemed Provisions for Local Planning Schemes' – including clauses 81 to 84.</p>
Power Delegated to:	Chief Executive Officer
Council's Conditions on Delegation:	<p>The delegation of power does not apply in the following circumstances:</p> <ul style="list-style-type: none"> a) applications for unauthorised development (retrospective applications), where an officers recommendation is to undertake prosecution proceedings in relation to a matter connected with the unauthorised development for which approval has been sought. b) the application is for planning approval where the development may have a detrimental impact on a place that is: <ul style="list-style-type: none"> (i) entered in the Register of Heritage Places under the Heritage of Western Australia Act 1990, or (ii) the subject of an order under the Heritage of Western Australia Act 1990, Part 6, or (iii) subject to a declaration under clause 55 of the Scheme that it is significant and worthy of preservation, or included on a Heritage List prepared in accordance of clause 8 of 'The Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 Deemed Provisions for Local Planning Schemes'; or (iv) located within an Heritage Area designated under clause 59 of the Scheme or clause 9 of 'The Planning and Development



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	<p>(Local Planning Schemes) Regulations 2015 – Schedule 2 Deemed Provisions for Local Planning Schemes’; or the subject of a heritage agreement entered into under clause 56 of the Scheme or Clause 10 of ‘The Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 Deemed Provisions for Local Planning Schemes’.</p> <p>c) where 5 or more objections are received on valid planning grounds. d) delegation may not be exercised where any elected member has requested that the application be referred to the Council for determination.</p> <p>(i) Details of approval issued under delegated authority are to be made available to elected members on a weekly basis.</p>	
Statutory Power to Sub-delegate:	Clause 83 of ‘The Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 Deemed Provisions for Local Planning Schemes’.	
Compliance Links:	<p>City of Subiaco – ‘Town Planning Scheme No.4’; ‘Planning and Development Act 2005’; ‘Planning and Development Regulations 2009’; ‘The Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 Deemed Provisions for Local Planning Schemes’; and ‘Local Government (Constitution) Regulations 1998’</p>	
Version Control		
Version	Decision Reference	Date Delegated
1	New Delegation	28/06/16 OCM Trim 109222/16 and CEO Trim 111873/16
1	Annual Review	01/08/17 OCM Trim 196152/17
1	CEO Annual Review	16/08/17 CEO Trim 204825/17



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2.5.2. City Planning Scheme No.2 – Appoint Authorised Officers		
Function Delegated:	Authority to appoint Authorised Officers for the purposes of entering any building or land to determine whether the provisions of this Scheme have been or are being observed in accordance with relevant clauses of the <i>Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 Deemed Provisions – including clause 79.</i>	
Statutory Power Delegated:	City Planning Scheme No.2: <ul style="list-style-type: none"> • Clause 63 Authorised Entry The relevant clauses of the <i>Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 Deemed Provisions for Local Planning Schemes – including clause 79.</i>	
Power Originally Assigned to:	Council (Local Government)	
Statutory Power of Delegation:	The relevant clauses of the <i>Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 Deemed Provisions for Local Planning Schemes” – including clauses 81 to 84.</i>	
Power Delegated to:	Chief Executive Officer	
Council’s Conditions on Delegation:	Nil.	
Statutory Power to Sub-delegate:	The relevant clauses of the <i>Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 Deemed Provisions for Local Planning Schemes including clause 83.</i>	
Compliance Links:	<i>Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 Deemed Provisions for Local Planning Schemes</i>	
Version Control		
Version	Decision Reference	Date Delegated
1	New Delegation	09/06/2015 OCM 99056/15
2	New legislation – The Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 Deemed Provisions for Local Planning Schemes	24/11/15 OCM 509/15
3	Annual Review / Amended	01/08/17 OCM Trim 196152/17
3	CEO Annual Review	16/08/17 CEO Trim 204825/17
4	CEO Amendment	21/09/17 CEO Trim 237249/17



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2.5.2. City Planning Scheme No.2 – Appoint Authorised Officers

A. City of Subiaco Town Planning Scheme No. 4 - Appoint Authorised Officers

Function Delegated:	Authority to appoint Authorised Officers for the purposes of entering any building or land to determine whether the provisions of this Scheme have been or are being observed.	
Statutory Power Delegated:	Clause 79 of <i>'The Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 Deemed Provisions for Local Planning Schemes'</i> .	
Power Originally Assigned to:	Chief Executive Officer	
Statutory Power of Delegation:	Clause 80 of 'Town Planning Scheme No. 4' The relevant clauses of <i>'The Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 Deemed Provisions for Local Planning Schemes' – including clauses 81 to 84.</i>	
Power Delegated to:	Nil	
Council's Conditions on Delegation:	Nil.	
Statutory Power to Sub-delegate:	Clause 83 of <i>'The Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 Deemed Provisions for Local Planning Schemes'</i> .	
Compliance Links:		
Version Control		
Version	Decision Reference	Date Delegated
1	New Delegation	28/06/16 OCM Trim 109222/16
1	Annual Review	01/08/17 OCM Trim 196152/17
1	CEO Annual Review	16/08/17 CEO Trim 204825/17
2	CEO Amendment	21/09/17 CEO Trim 237249/17



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2.6. Cat Act 2011

2.6.1. Cat Act – Registrations		
Function Delegated:	<ol style="list-style-type: none"> 1. Grant or refuse to grant the registration of the cat [s.9(1)(a)]. 2. Renew or refuse to renew the registration of the cat [s9(1)(b)]. 3. Require an applicant to provide any additional document or information required to determine the application [s9(5)]. 4. Refuse to consider an application, where the applicant has not complied with a request for information [s9(6)]. 5. Cancel the registration of a cat [s10.] 6. Give notice of decisions [s13.] 	
Statutory Power Delegated:	<i>Cat Act 2011</i> <ul style="list-style-type: none"> • Section 9. Registration • Section 10. Cancellation of registration • Section 13. Notice to be given of certain decisions made under this Subdivision. 	
Power Originally Assigned to:	Local Government	
Statutory Power of Delegation:	<i>Cat Act 2011</i> <ul style="list-style-type: none"> • Section 44. Delegation by local government 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	Nil.	
Statutory Power to Sub-delegate:	<i>Cat Act 2011</i> <ul style="list-style-type: none"> • Section 45. Delegation by CEO of local government 	
Compliance Links:	<i>Cat Act 2011</i> Part 2 Division 1 – Registration and tagging	
Version Control		
Version	Decision Reference	Date Delegated
1	New Delegation	28/06/16 OCM Trim 109222/16
1	Annual Review	01/08/17 OCM Trim 196152/17
2	CEO Annual Review / Amended	16/08/17 CEO Trim 204825/17
3	CEO Sub-delegation amended	09/04/18 CM 90076/18



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2.6.2. Cat Act - Breeder Approvals		
Function Delegated:	<ol style="list-style-type: none"> 1. Grant or refuse to grant an approval for the person to breed cats [s.37(1)(a)]. 2. Renew or refuse to renew an approval for the person to breed cats [s.37(1)(b)]. 3. Require an applicant to provide any document or information required to determine the application [s.37(3)]. 4. Refuse to consider an application, where the applicant has not complied with a request for information [s37(4)]. 5. Cancel an approval to breed cats [s.38]. 6. Give notice of decisions [s.40]. 	
Statutory Power Delegated:	<i>Cat Act 2011</i> <ul style="list-style-type: none"> • Section 37. Approval to breed cats • Section 38. Cancellation of approval to breed cats. • Section 40. Notice to be given of certain decisions made under this Subdivision. 	
Power Originally Assigned to:	Local Government	
Statutory Power of Delegation:	<i>Cat Act 2011</i> <ul style="list-style-type: none"> • Section 44. Delegation by local government 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	Nil.	
Statutory Power to Sub-delegate:	<i>Cat Act 2011</i> <ul style="list-style-type: none"> • Section 45. Delegation by CEO of local government 	
Compliance Links:	<i>Cat Act 2011</i> <ul style="list-style-type: none"> • Part 3 Division 4 Breeding of cats 	
Version Control		
Version	Decision Reference	Date Delegated
1	New Delegation	OCM 10/12/13 CEO Trim 154059/13
1	Annual Review	24/06/14 270/14 CEO Trim 234521/14
1	Annual Review	01/08/17 OCM Trim 196152/17
2	CEO Annual Review / Amended	16/08/17 CEO Trim 204825/17
3	CEO Sub-delegation Amended	09/04/18 CM 90076/18



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2.6.3. Cat Act – Appoint Authorised Persons		
Function Delegated:	<ol style="list-style-type: none"> 1. Appoint Persons or classes of persons to be authorised for the purposes of performing particular functions under this Act [s.48(1)]. 2. Determine conditions on any authorisation [s.48(3)]. 3. Cancel or vary an authorisation [s.48(4)]. 	
Statutory Power Delegated:	<i>Cat Act 2011</i> <ul style="list-style-type: none"> • Section 48. Authorised Persons 	
Power Originally Assigned to:	Local Government	
Statutory Power of Delegation:	<i>Cat Act 2011</i> <ul style="list-style-type: none"> • Section 44. Delegation by local government 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	Nil.	
Statutory Power to Sub-delegate:	<i>Cat Act 2011</i> <ul style="list-style-type: none"> • Section 45. Delegation by CEO of local government 	
Compliance Links:	<i>Cat Act 2011</i> <ul style="list-style-type: none"> • Part 4, Division 3 	
Version Control		
Version	Decision Reference	Date Delegated
1	New Delegation	OCM 10/12/13 CEO Trim 154059/13
1	Annual Review	24/06/14 270/14 CEO Trim 234521/14
1	Annual Review	01/08/17 OCM Trim 196152/17
1	CEO Annual Review	16/08/17 CEO Trim 204825/17
2	CEO amendment	21/09/17 CEO Trim 237249/17



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2.6.4. Waive or discount registration fees		
Function Delegated	1. Waive or discount prescribed fees in relation to registration of cats [Schedule 3 - cl. 1 (4)]	
Statutory Power Delegated:	<i>Cat Regulations 2011</i> <ul style="list-style-type: none"> Schedule 3 – clause 1: Fees payable 	
Power Originally Assigned to:	Local Government	
Statutory Power of Delegation:	<i>Cat Act 2011</i> <ul style="list-style-type: none"> Section 44. Delegation by local government 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	Nil	
Statutory Power to Sub-delegate:	<i>Cat Act 2011</i> <ul style="list-style-type: none"> Section 45. Delegation by CEO of local government 	
Compliance Links:	<i>Cat Act 2011</i> <i>Cat Regulations 2012</i>	
Version Control		
Version	Decision Reference	Date Delegated
1	New Delegation	01/08/17 OCM Trim 196152/17
1	CEO Annual Review	16/08/17 CEO Trim 204825/17



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2.7. Liquor Control Act 1988

2.7.1. Liquor Control Act – Liquor Licencing		
Function Delegated:	<ol style="list-style-type: none"> 1. Approve or refuse to grant a certificate that premises comply with the laws [s.39] 2. Approve or refuse to grant a certificate that premises comply with planning laws [s.40] <p>These certificates will accompany an application to the liquor licensing authority that is responsible for determining applications for Liquor Licensing.</p>	
Statutory Power Delegated:	<i>Liquor Control Act 1988</i> <ul style="list-style-type: none"> • Section 39 Certificate of local government as to whether premises comply with laws • Section 40 Certificate of planning authority as to whether use of premises complies with planning laws 	
Power Originally Assigned to:	Local Government	
Statutory Power of Delegation:	<i>Local Government Act 1995</i> <ul style="list-style-type: none"> • s5.42 Delegation of some power or duties to CEO • s5.43 Limitations on delegations to CEO 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	Nil.	
Statutory Power to Sub-delegate:	<i>Local Government Act 1995</i> <ul style="list-style-type: none"> • S5.44 CEO may delegate power and duties to other employees. 	
Compliance Links:	<i>Liquor Control Act 1988</i> <ul style="list-style-type: none"> • Part 3, Division 2 	
Version Control		
Version	Decision Reference	Date Delegated
1	New Delegation	28/06/16 OCM Trim 109222/16
2	Staff Title changes consequential amendments	10/02/2017
2	Annual Review	01/08/17 OCM Trim 196152/17
3	CEO Annual Review / Amended	16/08/17 CEO Trim 204825/17



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2.7.2. Liquor Control Act – Extended Trading Permit		
Function Delegated:	<ol style="list-style-type: none"> 1. Approved or otherwise through consultation the issue of an extended trading permit [s60 (4) (h) (ia)], [s61] and [s61A] 2. Approved or otherwise through consultations the issue of an extended trading permit for extended areas [s61] 3. Approved or otherwise through consultation the issue of an extended trading permit for the sale of wine or beer [s61A] <p>The City's advice will accompany an application to the liquor licensing authority that is responsible for determining applications for an extended trading permit.</p>	
Statutory Power Delegated:	Liquor Control Act 1988 <ul style="list-style-type: none"> • Section 60 Extended trading permit, purposes, effect and conditions of • Section 61 Extended trading permit for extended areas (s.60(4)(h)) pre-requisites for grant of • Section 61a Extended trading permit for the sale of wine or beer (s.60(4) (ia)) 	
Power Originally Assigned to:	Local Government	
Statutory Power of Delegation:	Local Government Act 1995 <ul style="list-style-type: none"> • s5.42 Delegation of some power or duties to CEO • s5.43 Limitations on delegations to CEO 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	Decisions must be in accordance with the requirements of Council Policy 14.4 – Extended Trading Permits	
Statutory Power to Sub-delegate:	Local Government Act 1995 <ul style="list-style-type: none"> • S5.44 CEO may delegate power and duties to other employees. 	
Compliance Links:	Liquor Control Act 1988 <ul style="list-style-type: none"> • Part 3, Division 4 Council Policy 14.4 – Extended Trading Permits	
Version Control		
Version	Decision Reference	Date Delegated
1	New Delegation	28/06/16 OCM Trim 109222/16
1	Annual Review	01/08/17 OCM Trim 196152/17
1	CEO Annual Review	16/08/17 CEO Trim 204825/17



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2.8. Dog Act 1976

2.8.1. Dog Act - Registrations		
Function Delegated	1. Direct a registration officer to refuse to effect or renew a registration of a dog or cancel an existing registration [s 16]. 2. Determine that a dog cannot be registered where no application has been made [s 17A]. 3. Determine, for the purposes of assessing whether a dog can be registered or remain registered, that a dog is not, or will not be, appropriately confined [s 16, s17A]. 4. Determine , for the purposes of assessing whether a dog can be registered or remain registered, that a dog is destructive, unduly mischievous, or to be suffering from an infectious or contagious disease [s 16, 17A].	
Statutory Power Delegated:	<i>Dog Act 1976</i> <ul style="list-style-type: none"> s16. Registration procedure s17A. If no application for registration made 	
Power Originally Assigned to:	Local Government	
Statutory Power of Delegation:	<i>Dog Act 1976</i> <ul style="list-style-type: none"> s10AA Delegation of local government powers and duties 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	The Chief Executive Officer may delegate the above powers.	
Statutory Power to Sub-delegate:	<i>Dog Act 1976</i> <ul style="list-style-type: none"> s10AA(3) – The delegation may expressly authorise the delegate to further delegate the power or duty. 	
Compliance Links:	<i>Dog Act 1976 s17</i> – Notices of refusal to register inform the owner of the right under section 17(1) to apply to the state Administrative Tribunal for a review of the decision.	
Version Control		
Version	Decision Reference	Date Delegated
1	New Delegation	01/08/17 OCM Trim 196152/17
1	CEO Annual Review	16/08/17 CEO Trim 204825/17



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2.8.2. Dog Act 1976 – Waive Registration Fees	
Function Delegated	1. To discount or waive a registration fee for any individual dog or any class of dogs within its district excluding a dangerous dog [s 15(4A), s15 (4B)].
Statutory Power Delegated:	<i>Dog Act 1976</i> <ul style="list-style-type: none"> s15(4A) Registration periods and fees
Power Originally Assigned to:	Local Government
Statutory Power of Delegation:	<i>Dog Act 1976</i> <ul style="list-style-type: none"> s10AA Delegation of local government powers and duties
Power Delegated to:	Chief Executive Officer
Council's Conditions on Delegation:	The Chief Executive Officer may delegate the above powers.
Statutory Power to Sub-delegate:	<i>Dog Act 1976</i> <ul style="list-style-type: none"> s10AA(3) – The delegation may expressly authorise the delegate to further delegate the power or duty.
Compliance Links:	<i>Dog Act 1976</i> <i>Dog Local Law 2011 (CONSOLIDATED – Dog Amendment Local Law 2013)</i>

Version Control		
Version	Decision Reference	Date Delegated
1	New Delegation	01/08/17 OCM Trim 196152/17
1	CEO Annual Review	16/08/17 CEO Trim 204825/17



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2.8.3. Dog Act 1976 – Appoint Authorised Officers		
Function Delegated	<p>1. Appoint a person to be an authorised officer for the purposes of the <i>Dog Act 1976</i> [29(1), 11]</p> <p>2. Appoint a person to be a registration officer for the purposes of the <i>Dog Act 1976</i> [29(1), 11(3)].</p>	
Statutory Power Delegated:	<p><i>Dog Act 1976</i></p> <ul style="list-style-type: none"> 29(1) Power to seize dogs 11 Staff and services 	
Power Originally Assigned to:	Local Government	
Statutory Power of Delegation:	<p><i>Dog Act 1976</i></p> <ul style="list-style-type: none"> s10AA Delegation of local government powers and duties 	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	The Chief Executive Officer may delegate the power to appoint an authorised officer.	
Statutory Power to Sub-delegate:	<p><i>Dog Act 1976</i></p> <ul style="list-style-type: none"> s10AA(3) – The delegation may expressly authorise the delegate to further delegate the power or duty. 	
Compliance Links:	<p><i>Dog Act 1976</i> s 11(3) – a person appointed as an authorised officer under this delegation must be provided with a certificate of authorisation and must furnish it when requested in the process of exercising any authority under the Act.</p> <p><i>Dog Regulations 2013</i> s 35(6) – a person authorised to issue an infringement cannot withdraw an infringement</p> <p><i>Dog Regulations 2013</i> – Schedule 1, Form 1 – the certificate of authorisation must be in the prescribed form) subject to section 31 of the <i>Public Health Act 2016</i>).</p>	
Version Control		
Version	Decision Reference	Date Delegated
0	New Delegation	



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2.9. Public Health Act 2016

2.9.1 Appoint Authorised Officers

Function Delegated	<p>1. Appoint a qualified person to be an environmental health officer [17]</p> <p>2. Designate environmental health officers (either as a person or as a class of persons) to be authorised officers for the purposes of the <i>Public Health Act 2016</i> or another specified Act or for the purposes of the specified provisions of this Act or another specified Act [24]</p> <p>3. Designate a qualified person (either as a person or as a class of persons) who is not an environmental health officer to be an authorised officer for the purposes of the <i>Public Health Act 2016</i> or another specified Act or for the purposes of the specified provisions of this Act or another specified Act [24]</p>
Statutory Power Delegated:	<p><i>Public Health Act 2016</i></p> <ul style="list-style-type: none"> • 24 - Designation of authorised officers • 17 - Appointment of environmental health officers
Power Originally Assigned to:	Local Government
Statutory Power of Delegation:	<p><i>Public Health Act 2016</i></p> <ul style="list-style-type: none"> • s21. Enforcement agency may delegate
Power Delegated to:	Chief Executive Officer
Council's Conditions on Delegation:	<p>The appointer of authorised officers who are not environmental health officers must be satisfied they are suitably qualified for the powers and duties they are authorised for and have regard to any guidelines issues by the Department under s 29(1)</p> <p>A person cannot be appointed as an Environmental Health Officer unless they meet the qualifications determined and published by the Department under s 18.</p>
Statutory Power to Sub-delegate:	Nil
Record Keeping Requirements:	<p>Records of authorisations to be retained in TRIM Container: P1027271 CORPORATE MANAGEMENT - AUTHORISATIONS - Register</p> <p>A list of Authorised Officers and Environmental Health Officers is to be maintained</p>
Compliance Links:	<p><i>Public Health Act 2016:</i></p> <ul style="list-style-type: none"> • s 30. Certificates of authority



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	<ul style="list-style-type: none"> • s 18. Chief Health Officer to approve qualifications and experience required by environmental health officers • s 25. Certain authorised officers required to have qualifications and experience • s 29. Chief Health Officer may issue guidelines about qualifications and experience of authorised officers • s 27. Lists of authorised officers to be maintained
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Version Control		
Version	Decision Reference	Date Delegated
1	New Delegation	11/04/17 OCM Trim 77934/17



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2.10 Health (Miscellaneous Provisions) Act 1911

2.10.1 Appoint Authorised and Approved Persons – Health (Asbestos) Regulations 1992		
Function Delegated	The authority to appoint in writing, persons or classes of persons to be authorised officers or approved officers for the purposes of the <i>Criminal Procedure Act 2004</i> Part 2.	
Statutory Power Delegated:	<i>Health (Asbestos) Regulations 1992</i> <ul style="list-style-type: none"> Regulation 15D(5) Infringement Notices 	
Power Originally Assigned to:	The Local Government.	
Statutory Power of Delegation:	<i>Health (Asbestos) Regulations 1992</i> <ul style="list-style-type: none"> Regulation 15D(7) Infringement Notices <p><i>A local government may delegate a power or duty conferred or imposed on it by this regulation to the chief executive officer of the local government.</i></p>	
Power Delegated to:	Chief Executive Officer	
Council's Conditions on Delegation:	An officer authorised to issue an infringement ('authorised officer') may not be appointed to withdraw an infringement ('approved officer').	
Statutory Power to Sub-delegate:	Nil	
Compliance Links:	<i>Health (Asbestos) Regulations 1992</i> Authorised officers must be issued with card or certificate that advised they are authorised to issue infringements for officers specified under Schedule 1 of these Regulations. <i>Criminal Procedure Act 2004</i> Part 2	
Version Control		
Version	Decision Reference	Date Delegated
1	New Delegation	



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3. Statutory Delegations to Local Government from External Agencies

2.10. Environmental Protection Act 1986

3.1.1 Noise Control – Serve Environmental Protection Notices [s65(1)]

ENVIRONMENTAL PROTECTION ACT 1986

Section 20

Delegation No. 52

Pursuant to section 20 of the Environmental Protection Act 1986, the Chief Executive Officer hereby delegates as follows -

Powers and duties delegated -

All the powers and duties of the Chief Executive Officer, where any noise is being or is likely to be emitted from any premises not being premises licensed under the Act, to serve an environmental protection notice under section 65(1) in respect of those premises, and where an environmental protection notice is so served in such a case, all the powers and duties of the Chief Executive Officer under Part V of the Act in respect of that environmental protection notice.

Persons to whom delegation made -

This delegation is made to any person for the time being holding or acting in the office of Chief Executive Officer under the Local Government Act 1995.

Pursuant to section 59(1)(e) of the Interpretations Act 1984, Delegation No. 32, dated 4 February 2000 is hereby revoked.

Dated this 9th day of January 2004.

Approved –

FERDINAND TROMP, A/Chief Executive Officer.

Dr JUDY EDWARDS MLA, Minister for the Environment.



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3.1.2 Noise Control – Keeping of Log Books, Noise Control Notices, Calibration and Approval of Non Complying Events [Reg.16]

Government Gazette No.232, 20 December 2013

EV402*

ENVIRONMENTAL PROTECTION ACT 1986

DELEGATION NO. 112

I, Jason Banks, in my capacity as Acting Chief Executive Officer of the Department of Environment Regulation responsible for the administration of the *Environmental Protection Act 1986* (“the Act”), and pursuant to section 20 of the Act, hereby delegate to any person for the time being holding or acting in the office of a Chief Executive Officer under the *Local Government Act 1995*, my powers and duties under the *Environmental Protection (Noise) Regulations 1997*, other than this power of delegation, in relation to—

- (a) waste collection and other works—noise management plans relating to specified works under regulation 14A or 14B;
- (b) bellringing or amplified calls to worship—the keeping of a log of bellringing or amplified calls to worship requested under regulation 15(3)(c)(vi);
- (c) community activities—noise control notices in respect of community noise under regulation 16;
- (d) motor sport venues—noise management plans in relation to motor sport venues under Part 2 Division 3;
- (e) shooting venues—noise management plans in relation to shooting venues under Part 2 Division 4;
- (f) calibration results—requesting, under regulation 23(b), details of calibration results undertaken and obtained under Schedule 4;
- (g) sporting, cultural and entertainment events—approval of events or venues for sporting, cultural and entertainment purposes under Part 2 Division 7, subject to the following limitation—
- (i) Subregulation 18(13)(b) is not delegated.

Under section 59(1)(e) of the *Interpretation Act 1984*, Delegation No. 68, gazetted 22 June 2007 is hereby revoked.

Dated the 12th day of December 2013
JASON BANKS, Acting Chief Executive Officer

Approved by—
JOHN DAY, Acting Minister for Environment; Heritage.



City of Perth

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3.1.3 Noise Control – Noise Management Plans – Construction Sites [Reg.13]

Government Gazette No.71 – 16 May 2014

EV405*

ENVIRONMENTAL PROTECTION ACT 1986

DELEGATION NO. 119I, Jason Banks, in my capacity as the Acting Chief Executive Officer of the Department responsible for the administration of the *Environmental Protection Act 1986* ("the Act"), and pursuant to section 20 of the Act, hereby delegate to the holder for the time being of the offices of —

- (a) Chief Executive Officer under the *Local Government Act 1995*; and
- (b) to any employee of the local government under the *Local Government Act 1995* who is appointed as an Authorised Person under section 87 of the Act,

all my powers and duties in relation to noise management plans under regulation 13 of the *Environmental Protection (Noise) Regulations 1997*, other than this power of delegation.

Under section 59(1)(e) of the *Interpretation Act 1984*, Delegation No. 111, gazetted 20 December 2013, is hereby revoked.

Dated the 1st day of May 2014.

JASON BANKS, Acting Chief Executive Officer

Approved by— Hon ALBERT JACOBS JP MLA, Minister for Environment: Heritage



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2.11. Planning and Development Act 2005

3.2.1 Western Australia Planning Commission – Referral Arrangements

Government Gazette No. 65 – 9 May 2014 (pages 1410 - 1412)

PL403*

PLANNING AND DEVELOPMENT ACT 2005

RESOLUTION

RES 2014/01 RESOLUTION UNDER CLAUSE 32 OF THE MRS

Resolution made under clause 32 of the Metropolitan Region Scheme regarding development control powers of the Western Australian Planning Commission

On 25 March 2014, pursuant to clause 32 of the Metropolitan Region Scheme (MRS), the Western Australian Planning Commission (WAPC) resolved—

A TO REVOKE its resolution made under clause 32 of the MRS as detailed in the notice entitled “RES 2011/01 Resolution under Clause 32 of the MRS” published in the *Government Gazette* of 1 November 2011 (pages 4612-4614);

B TO REQUIRE all local governments within the MRS area to refer applications for development of the classes and in the locations specified in clauses 1 to 4 of the Schedule 1 to the WAPC for determination;

C TO REQUIRE the local governments specified in clauses 5 to 10 of Schedule 1 to refer applications for development of the classes and in the locations specified in clauses 5 to 10 of Schedule 1 to the WAPC for determination;

D TO CONFIRM that words used in the schedule to this resolution have the meanings given to them in the *Planning and Development Act 2005* (Act) and the MRS. In the case of any inconsistency, the Act prevails;

E TO DECLARE that the resolution takes effect when notice of the resolution is published in the *Government Gazette*.

TIM HILLYARD, Secretary, Western Australian Planning Commission.



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SCHEDULE 1

REFERRAL ARRANGEMENTS FOR LOCAL GOVERNMENTS IN THE AREA COVERED BY THE MRS

1. Development of State or Regional Significance

All applications made under clause 28 of the MRS for approval to commence and carry out development that the WAPC, by notice in writing in each case, advises the local government are of State or regional importance or in the public interest.

2. Development in the Rural Zone

The following classes of applications made under clause 28 of the MRS for approval to commence and carry out development on land in the Rural zone in the MRS—

- (a) Extractive industry—all applications; and
- (b) Any other use which in the opinion of the local government or the WAPC may not be consistent with the Rural zone

3. Poultry Farms

Applications made under clause 28 of the MRS for approval to commence and carry out development of new poultry farms or any extension or addition in excess of 100 square meters to the improvements of an existing poultry farm in the Rural, Urban or Urban Deferred zones in the MRS.

4. Development in Activity Centres

Applications made under clause 28 of the MRS for approval to commence and carry out development relating to a building or extension/s to an existing building for shop-retail purposes —

- (a) where the local government or the WAPC considers that the development proposed may be of State or regional significance;
- (b) where the development proposed is major development which the local government considers is appropriately located in an activity centre of a higher level of the Activity Centre Hierarchy that the activity centre in which it is proposed to be located;
- (c) where the development proposed is major development which the WAPC (after consulting the relevant local government) considers is appropriately located in an activity centre of a higher level of the Activity Centre Hierarchy that the activity centre in which it is proposed to be located;
- (d) for Strategic metropolitan centre or Secondary centre developments where the development proposed is major development;
- (e) for District centre developments, where the development is major development and where approval of the proposal would result in the shop/retail floorspace exceeding 20 000m² of shop/retail floorspace (net lettable area); or
- (f) where the development proposed is wholly or partly located in zoned land in specialised centres;

except where the application complies with an activity centre structure plan or equivalent plan or strategy for the activity centre endorsed by the WAPC.



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For the purpose of this resolution—

“*activity centre*” means the categories of activity centres set out in Table 2 and Table 3 of State Planning Policy 4.2, namely—

- Capital City;
- Strategic metropolitan centres;
- Secondary centres;
- District centres; and
- Neighbourhood centres.

“*activity centre structure plan*” means a structure plan prepared as required under 6.4 of State Planning Policy 4.2;

“*major development*” means development as defined in appendix 1 of State Planning Policy 4.2, namely—

- Development of any building where the building is used or proposed to be used for *shop-retail* purposes and where the shop-retail net lettable area of the proposed building is more than 10000m²; or
- Development of any extension/s to an existing building where the extension/s is used or proposed to be used for *shop-retail* purposes and where the shop-retail net lettable area of the extension/s is more than 5000m².

“*net lettable area*” is defined in Appendix 1 of State Planning Policy 4.2;

“*shop-retail*” means the land use activities included in “Planning land use category 5: Shop/retail” as defined by the WAPC’s Perth Land Use and Employment Survey (as amended from time-to-time);

“*specialised centres*” means the centres identified in clause 5.1.1 of State Planning Policy 4.2, which focus on regionally significant economic or institutional activities that generate many work and visitor trips, which therefore require a high level of transport accessibility;

“*State Planning Policy 4.2*” means State Planning Policy No.4.2—Activity Centres for Perth and Peel, published in the *Government Gazette* on 31 August 2010.

5. Stirling and Glendalough Station Precincts

The City of Stirling, in the areas defined in WAPC plan No. 4.1495/1, is to refer for determination by the WAPC the following classes of applications under clause 28 of the MRS for approval to commence and carry out development on land—

- (i) All applications that include non-residential uses and/or development; and All application for 5 or more residential dwellings.

6. Kwinana Industrial Area

The City of Kwinana is to refer for determination by the WAPC all applications made under clause 28 of the MRS for all classes of development for the area shown on WAPC plan No. 4.1489/1, except where development is estimated by the applicant to be less than \$250,000 in respect of which the council may decide at its discretion to submit or not to the WAPC.

7. North Coogee Industrial Area

The City of Cockburn is to refer for determination by the WAPC all application made under clause 28 of



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the MRS for all classes of development for the area shown on WAPC plan No. 4.1472/1.

8. Parliament House Precinct 6

The City of Perth is to refer for determination by the WAPC all applications for approval to commence and carry out development within—

- (a) The area depicted as the Inner Precinct on WAPC plan 3.2096; and
- (b) The area depicted as the Outer Precinct on WAPC plan 3.2096, where the development proposed will exceed the specified height limits, previously determined by the WAPC.

9. Lots 6, 8 and 9 Scarborough Beach Road, Osborne Park

The City of Stirling is to refer for determination by the WAPC those applications made under Clause 28 of the MRS for the area shown on WAPC plan 4.1544.

10. Leach Highway and Stock Road – Leach Highway to South Street

The Cities of Fremantle and Melville are to refer for determination by the WAPC those applications made under Clause 28 of the MRS for the area shown on WAPC plan 1.7068.



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3.2.2 Western Australia Planning Commission – Development Applications

Government Gazette No.83 – 10 June 2014 (pages 1810 - 1816)

PL402*

PLANNING AND DEVELOPMENT ACT 2005

INSTRUMENT OF DELEGATION

DEL 2011/02 Powers of Local Governments (MRS)

Notice of delegation to local governments, and certain officers, of certain powers and functions of the Western Australian Planning Commission relating to the Metropolitan Region Scheme

Preamble

Under section 16 of the *Planning and Development Act 2005* (the Act) the Western Australian Planning Commission (the WAPC) may, by resolution published in the *Government Gazette*, delegate any function to a local government, a committee established under the *Local Government Act 1995* or an employee of a local government.

In accordance with section 16(4) of the Act, a reference in this instrument to a function or a power of the WAPC includes and extends to, without limitation or restriction, any of the powers, privileges, authorities, discretions, duties and responsibilities vested in or conferred upon the WAPC by the Act or any other written law as the case requires.

Resolution under section 16 of the Act (delegation)

On 27 May 2014, pursuant to section 16 of the Act, the WAPC RESOLVED—

- A. TO DELEGATE to local governments, and to members and officers of those local governments, its functions in respect of the determination, in accordance with Part IV of the Metropolitan Region Scheme (MRS), of applications for approval to commence and carry out development specified in clauses 1 and 2, within their respective districts, subject to the exceptions and conditions set out in clauses 1 to 5 and Schedule 1;
- B. TO DELEGATE to the Director General of the Department of Transport, and the person or persons from time to time holding or acting in that office, its functions in respect of the determination, in accordance with Part IV of the Metropolitan Region Scheme (MRS), of applications for approval to commence and carry out development specified in clause 2A, subject to the exceptions and conditions set out in clauses 3A;
- C. TO REVOKE its delegation of powers and functions to local governments as detailed in the notice entitled “DEL 2011/02 Powers of local governments (MRS)” published in the *Government Gazette* of 23 December 2011 (pages 5462-5467) to give effect to this delegation.

TIM HILLYARD, Secretary, Western Australian Planning Commission.



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PLANNING AND DEVELOPMENT ACT 2005

Instrument of Delegation

1. Development on zoned land

Applications for development on land zoned under the MRS except—

- (i) where the land is subject to a resolution under Clause 32 of the MRS; or
- (ii) where the land is subject to the declaration of a planning control area under Section 112 of the *Planning and Development Act 2005*; or
- (iii) where that land is partly within the development control area described in section 10 of the Swan and Canning Rivers Management Act 2006 or is outside the development control area but abuts waters within the development control area; or
- (iv) where the local government is of the opinion that the application should be determined by the WAPC on the grounds that the proposal is of State or regional importance or is in the public interest, or
- (v) in respect of public works undertaken by public authorities.

2. Development on regional road reservations

Applications for development, on land reserved under the MRS for the purpose of a regional road, but excluding any application relating to large format digital signage.

- a. Applications for development in relation to large format digital signage, on land reserved under the MRS for the purpose of a regional road.
- b. Referral Requirements for development on land on or abutting a Primary Regional Roads and Other Regional Roads reservation

Development applications that are on land that abut or that are fully or partly reserved as Primary Regional Roads (PRR) or Other Regional Roads (ORR) in the MRS shall be referred to the relevant local government and/or public authority, where required, for comment and recommendation, and in this regard the following shall apply

- (i) the local government or public authority shall provide its comment and recommendation, if any, within 30 days of receipt of the application;
- (ii) If no comment or recommendation is received within that 30 day period, the delegate may determine the application in the absence of any comment and recommendation; and
- (iii) the delegate is not bound to follow any recommendation received.

3. Referral Requirements for development on land on or abutting a Primary Regional Roads and Other Regional Roads reservation

Development applications that are on land that abut or that are fully or partly reserved as Primary Regional Roads (PRR) or Other Regional Roads (ORR) in the MRS shall be referred to the relevant Public Authority, where required, for comment and recommendation, before being determined by the local government as outlined in Tables 1 and 2. The road categories 1, 2 and 3 are as shown on plans SP 693 (PRR) and SP 694 (ORR).



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Table 1—Referrals for Primary Regional Roads (Red)

PRIMARY REGIONAL ROADS (PRR)—Red		
Column 1 Primary Regional Road (PRR-Red)	Column 2 Referral of development application to Public Authority required for Category 1 and 2	Column 3 Referral of development application to Public Authority not required for Category 1 and 2.
Category 1 <i>No vehicle access permitted.</i> Public Authority Main Roads WA	1. A development application which has one or more of the following characteristics— (a) includes any earthworks, change in design levels and drainage that encroaches or impacts upon the regional road reservation.	1. In the case of a Category 1 or 2 road, a development application which the local government resolves to refuse under the MRS for reasons relating to the regional road reservation. 2. In the case of a Category 2 road,
PRIMARY REGIONAL ROADS (PRR)—Red		
Column 1 Primary Regional Road (PRR-Red)	Column 2 Referral of development application to Public Authority required for Category 1 and 2	Column 3 Referral of development application to Public Authority not required for Category 1 and 2.
	(b) has the potential for a significant increase in traffic using any access, either directly or indirectly, onto the regional road reservation; or (c) involves direct access between the subject land and the regional road reservation. 2. All other applications except those listed as non-referral for Category 1 in Column 3.	a development application of four or fewer dwellings, where the application proposes (or a condition is imposed to require) all of the following outcomes— (a) No development, including car parking, earthworks or drainage, encroaching or impacting upon the regional road reservation excepting an existing crossover or temporary landscaping and where the level of the reserved portion is constructed at the existing or planned road kerb level; (b) The access arrangements are consistent with the agreed access strategy (Refer to Note 3). (c) The rationalisation of the existing crossovers to reduce the number of crossovers to one; (d) No additional, relocated or new access between the development site and the regional road reservation; (e) The development being designed so that all vehicles can enter and exit in
Category 2 <i>Limited vehicle access permissible</i> Public Authority Main Roads WA	3. A development application which has one or more of the following characteristics— (a) proposes earthworks, change in design levels, drainage or car parking, that would encroach or impact upon the regional road reservation; (b) has the potential for a significant increase in traffic using any access, either directly or indirectly, onto the regional road reservation; (c) involves additional, relocated or new access between the subject	



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	<p>land and the regional road reservation;</p> <p>(d) proposes retention of an existing access between the subject land and the regional road reservation, where there is an alternative access to a local road or laneway; or</p> <p>(e) involves the construction of entrance ramps.</p> <p>4. All other applications except those listed as non-referral for Category 2 in Column 3.</p>	<p>a forward gear; and</p> <p>(f) Development being designed to comply with all appropriate policy and standards related to noise.</p> <p>3. A development application which has one or more of the following characteristics—</p> <p>(a) proposes the erection of a boundary fence that does not encroach into the road reservation, provided that the fence has adequate sight truncations to any access to the regional road;</p>
		<p>(b) proposes temporary or replacement signage (of no greater dimensions) relating to the use of the development building or structure and which is outside the reservation area; or</p> <p>(c) proposes a change of use with no structural modifications or additions to an authorised development and the new use does not require any additional car parking bays under the local planning scheme, provided that all of the existing development, including car parking, is situated outside of the reservation area.</p>
PRIMARY REGIONAL ROADS (PRR)—Red		
<p>Column 1 Primary Regional Road (PRR-Red)</p>	<p>Column 2 Referral of development application to Public Authority required for Category 1 and 2</p>	<p>Column 3 Referral of development application to Public Authority not required for Category 1 and 2.</p>
<p>Category 3 Public Authority Main Roads WA</p>	<p>5. All development applications except those listed as non-referral for Category 3 in Column 3.</p>	<p>4. In the case of a Category 3 road, a development application that the local government resolves to refuse under the MRS for reasons relating to the regional road reservation.</p> <p>5. A development application which has one or more of the following characteristics—</p> <p>(a) proposes temporary or replacement signage (of no greater dimensions) relating to the use of the existing development, provided it is attached</p>



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		<p>to the existing building or structure and it is outside the reservation area or any road reservation requirement plan formally adopted by the WAPC; or</p> <p>(b) proposes a change of use with no structural modifications or additions to an authorised development, and the new use does not require any additional car parking bays under the local planning scheme, provided that all of the existing development, including car parking, is situated outside the reservation area or any road reservation requirement plan formally adopted by the WAPC.</p>
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Table 2—Referrals for Other Regional Roads (Blue)

OTHER REGIONAL ROADS (ORR)—Blue		
Column 1 Other Regional Road (ORR- Dark Blue)	Column 2 Referral of development application to Public Authority required for Category 1 and 2	Column 3 Referral of development application to Public Authority not required for Category 1 and 2.
Category 1 <i>No vehicle access permitted.</i> Public Authority Department of Planning	1. A development application that has the potential to increase traffic flows by more than 100 veh/hr in peak period requiring Transport Assessment (refer to the Transport Assessment Guidelines Volume 1, Table 1— see note 6).	1. All other applications except those listed as referral on Column 2, Category 1 and 2.
Category 2 <i>Limited vehicle access permissible</i> Public Authority Department of Planning	2. A development application which has all of the following characteristics— (a) the lot is affected by a regional road reservation (b) all or part of the proposed development is within the regional road reservation. (c) has a construction value greater than \$10,000 3. A development application which has all of the following characteristics— (a) the lot is affected by a regional road reservation (b) none of the proposed development is within the regional road reservation. (c) has a construction value greater than \$100,000	
Category 3 Public Authority Department of Planning	4. All development applications except those listed as non-referral for Category 3 in Column 3.	2. In the case of a Category 3 road, a development application that the local government resolves to refuse under the MRS for reasons relating to the regional road reservation. 3. A development application which



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OTHER REGIONAL ROADS (ORR)—Blue		
		<p>has one or more of the following characteristics—</p> <p>(a) proposes temporary or replacement signage (of no greater dimensions) relating to the use of the existing development, provided it is attached to the existing building or structure and it is outside the reservation area or any road reservation requirement plan formally adopted by the WAPC; or</p> <p>(b) proposes a change of use with no structural modifications or additions to an authorised development, and the new use does not require any additional car parking bays under the local planning scheme, provided that all of the existing development, including car parking, is situated outside the reservation area or any road reservation requirement plan formally adopted by the WAPC.</p>

Notes -

1. PRR are shown coloured ‘Red’ and ORR shown coloured ‘Dark Blue’ in the MRS.
2. Plans SP 693 (PRR) and SP 694 (ORR) show regional road categories in the MRS and are amended from time to time. The latest versions are available on the Planning WA website at <http://www.planning.wa.gov.au/1212.asp>
3. Plan SP 693 also shows additional roads under the control of Main Roads WA that are not currently reserved in the MRS and sections of road where access strategies have been agreed.
4. In determining applications under this delegation, local governments shall have regard to WAPC Policy DC 5.1. Regional Roads (Vehicular Access), SPP 5.4 Road and Rail Transport Noise and Freight Considerations in Land Use Planning and any other relevant policies/advice of the relevant public authority.
5. For enquiries and assistance regarding—
 - (a) PRR Category 1, 2 and 3 call Main Roads WA on 138 138;
 - (b) ORR Category 1, 2 and 3, call Department of Planning—Infrastructure Planning and Coordination on (08) 6551 9000;
 - (c) the categories referred to in Tables 1 and 2, see the section headed “Interpretations.
6. Local Governments shall ensure that transport information is provided in accordance with the WAPC



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Transport Assessment Guidelines for Developments, (available at: <http://www.planning.wa.gov.au/publications/1197.asp>)

7. Tables 1 and 2 indicate the relevant public authority for referrals by local authorities. The relevant public authority will liaise with other authorities as required, eg. DoP, DoT, MRWA or PTA, prior to responding to local government to ensure that integrated transport planning outcomes are not adversely affected by development proposals.

4. Referral requirements for development on land abutting the Swan River Trust Development Control Area

Applications for development on land that is outside the development control area but abutting land that is in the development control area, or which in the opinion of the local government are likely to affect waters in the development control area, shall be referred to the Swan River Trust for comment and recommendation before being determined by the local government.

5. Referral requirements for development on land abutting other reservations

Applications for development on land abutting land reserved in the MRS for purposes other than regional roads or Parks and Recreation (where the reservation corresponds with the Swan River Trust development control area and is covered by Clause 4 of this notice) shall be referred to the public authority responsible for that reserved land for comment and recommendation before being determined by the local government.

In the case of land reserved for the purpose of Parks and Recreation, which is not vested or owned by another public authority, the applications shall be referred to the Department of Planning before being determined by the local government.



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Schedule 1

For the purpose of this Instrument of Delegation—

- (a) Where an application is referred by the local government to a public authority for comment and recommendation, the public authority shall provide comment and recommendation, if any, within 30 days of receipt of the application. If no comment or recommendation is received within that 30 day period the local government may determine the application on the available information.
- (b) Where the recommendation provided by the public authority specified in the delegation notice is not acceptable to the local government the application, together with the recommendations provided by all public authorities consulted and the reasons why the recommendation is not acceptable to the local government, shall be referred immediately to the WAPC for determination.
- (c) The powers delegated to a member or officer of a local government may only be exercised by a member or officer who has been delegated power from the local government to consider and determine applications for approval to commence and carry out development within the local government district under the local government's local planning scheme.

Interpretations

In this Instrument of Delegation, unless the context otherwise requires—

“access” means both entry and exit from either a road or abutting development by a vehicle.

“development” has the same meaning given to it in and for the purposes of the *Planning and Development Act 2005*.

“local government” means a local government within the area covered by the MRS.

“local road” means a road other than a private road or a road subject of reservation under Part II of the MRS.

“not acceptable” means that the local government wishes to determine the application, as a delegate of the WAPC, in a manner that is inconsistent with the recommendation received from the public authority to which the local government was required to consult under this Notice of Delegation.

“regional road” means any road designated under the Scheme as follows—

- (a) land coloured red in the Scheme Map—Primary Regional Roads; and
- (b) land coloured dark blue in the Scheme Map—Other Regional Roads. “reserved land” means land

reserved under Part II of the MRS.

“road reservation” means land reserved for the purposes of a regional road.

“category 1 road” applies where regional roads—

- (a) are constructed or planned to a fully controlled and grade separated freeway standard; or
- (b) are constructed or planned to an access controlled arterial standard, (i.e. a primary or district distributor road with widely-spaced signalised intersections or roundabouts, and few, if any, direct access points to individual sites or local streets).

“category 2 road” applies where regional roads—

- (a) are constructed or planned to a partially access controlled arterial standard, (i.e. a primary or district distributor road with direct connections to local streets and driveways to larger sites, but with some restriction of direct frontage access to individual properties); or
- (b) have direct frontage access to abutting properties due to the historic development of the road and properties.

“category 3 road” applies where regional road reservation is not accurately defined or is under review.



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3.2.3 Western Australia Planning Commission – Section 25 of Strata Titles Act 1985

Government Gazette No.98 – 9 June 2009 (Pages 1936-1937)

PI409*

PLANNING AND DEVELOPMENT ACT 2005
INSTRUMENT OF DELEGATION
DEL 2009/03 POWERS OF LOCAL GOVERNMENTS

Delegation to local governments of certain powers and functions of the Western Australian Planning Commission relating to the issuing of certificates of approval under section 25 of the Strata Titles Act 1985

Preamble

Under section 16 of the Planning and Development Act 2005 (the Act) the Western Australian Planning Commission (the WAPC) may, by resolution published in the Government Gazette, delegate any function under the Act or any other written law to a local government, a committee established under the Local Government Act 1995 or an employee of a local government.

In accordance with section 16(4) of the Act, a reference in this instrument to a function or a power of the WAPC includes and extends to, without limitation or restriction, any of the powers, privileges, authorities, discretions, duties and responsibilities vested in or imposed on the WAPC by the Act or any other written law as the case requires.

Resolution under section 16 of the Act (delegation)

On 26 May 2009, pursuant to section 16 of the Act, the WAPC RESOLVED –

- A TO DELEGATE to local governments, and to members and officers of those local governments, its powers and functions under section 25 of the Strata Titles Act 1985 as set out in clause 1 of Schedule, within their respective districts, subject to the conditions set out in clause 2 of Schedule 1.

TONY EVANS,
 Western Australian Planning Commission.



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SCHEDULE 1

1. Applications made under section 25 of the Strata Titles Act 1985

Power to determine applications for the issuing of a certificate of approval under section 25 of the Strata Titles Act 1985 for a plan of subdivision, re-subdivision or consolidation, except those applications that -

- (a) propose the creation of a vacant lot;
- (b) propose vacant air stratas in multi-tiered strata scheme developments;
- (c) in the opinion of the WAPC as notified to the relevant local government in writing, or in the opinion of the relevant local government as notified to the WAPC in writing, relate to-
 - (i) a type of development; and/or
 - (ii) land within an area, which is of state or regional significance, or in respect of which the WAPC has determined is otherwise in the public interest for the WAPC to determine the application.

2. Reporting requirements

A local government that exercises the power referred to in clause 1 is to provide WAPC with data on all applications determined under this Instrument of Delegation at the conclusion of each financial year in the format prescribed by the WAPC.



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2.12. Main Roads Western Australia

3.3.1 Control Certain Roadside Advertisements of Highways and Main Road

Refer OCM 24/04/12 – Item Reference 182/12



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3.3.2 MRWA – Traffic Management Signs (Temporary related to Maintenance and Road Works) TRIM 77239/13

**WESTERN AUSTRALIA
ROAD TRAFFIC CODE 2000
REGULATION 297(2)
INSTRUMENT OF AUTHORISATION**

Pursuant to Regulation 297(2) of the Road Traffic Code 2000 the Commissioner of Main Roads ("the Commissioner") hereby authorises the **CITY OF PERTH** ("Authorised Body") by itself, its employees, consultants, agents and contractors (together "Representatives") to, from the date indicated below, erect, establish, display, alter or take down such traffic signs and traffic control devices of whatsoever type or class (except for permanent traffic control signals) as may be required for the purpose and duration of any works, survey or inspection, associated with the construction, maintenance or repair on a road (other than a main road or highway), any adjoining land or any portion thereof within its jurisdiction, SUBJECT ALWAYS to the following terms and conditions:

- (a) the Authorised Body shall at all times observe, perform and comply with the provisions of the "Traffic Management for Works on Roads Code of Practice" (as amended or replaced from time to time in consultation with the Traffic Management for Roadworks Advisory Group) issued by Main Roads Western Australia ("the Code") referring to the version which is current at the time of the relevant works, a copy of which can be obtained from Main Roads Western Australia from www.mainroads.wa.gov.au or by contacting Main Roads by phone;
- (b) the Authorised Body shall develop and implement procedures that will satisfy the Commissioner that traffic management implemented by the Authorised Body, its employees, agents and contractors will in all respects conform to and comply with the requirements of the Code; and
- (c) the Authorised Body shall ensure that its Representatives comply with the terms and conditions identified above at paragraphs (a) and (b) as if they were named in those paragraphs in place of the Authorised Body.

By executing and returning the acknowledgment at the foot of this authorisation, the Authorised Body agrees to observe, perform and comply with the above terms and conditions.

This Instrument of Authorisation replaces any prior Instrument of Authorisation under Regulation 297(2) of the Road Traffic Code 2000 between the Commissioner and the Authorised Body. The Commissioner's delegation dated 17 July 1975 to a number of Local Governments outside the Perth metropolitan area, is not affected by this Instrument of Authorisation except that this Instrument of Authorisation prevails wherever roadworks are concerned. That 1975 delegation was made under Regulation 301 of the Road Traffic Code 1975 and related to non-regulatory signage.



City of Perth

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Dated: 15.2.2005

THE COMMON SEAL OF THE)
 COMMISSIONER OF MAIN ROADS)
 WAS AFFIXED BY)
)
)
 COMMISSIONER OF MAIN ROADS)
 FOR THE TIME BEING IN THE PRESENCE OF:)



[Signature]
 Signature of Witness

Leon Wonerzow
 Name of Witness

ACKNOWLEDGMENT BY AUTHORISED BODY

The **CITY OF PERTH** agrees to observe, perform and be bound by the above conditions.

THE COMMON SEAL OF THE)
)
 CITY OF PERTH)
)
 WAS AFFIXED PURSUANT TO A RESOLUTION)
 OF THE COUNCIL IN THE PRESENCE OF)

[Signature]
 Dr Peter Natrass
 The Right Hon the Lord Mayor of City of Perth

Dated: 7/12/04

[Signature]
 Frank Edwards
 Chief Executive Officer

Dated: 3/12/04

[Signature]
 Signature of Witness

Dated: 3/12/04

DIANE KEISPY
 Name of Witness



Delegated Authority Register 2018/19

3.3.3 MRWA – Traffic Management for Events

TRIM 77239/13

**WESTERN AUSTRALIA
ROAD TRAFFIC CODE 2000
REGULATION 297(2)**

**INSTRUMENT OF AUTHORISATION
RELATING TO
TRAFFIC MANAGEMENT FOR EVENTS**

Pursuant to Regulation 297(2) of the *Road Traffic Code 2000* the Commissioner of Main Roads ("the Commissioner") hereby authorises **CITY OF PERTH** (Authorised Body) by itself, its employees, consultants, agents and contractors (together "Representatives") to, from the date indicated below, erect, establish, display, alter or take down such road signs of whatsoever type or class (except for permanent traffic control signals) as may be required for the purpose and duration of any:

- i) "event" subject to an order from the Commissioner of Police pursuant to Part VA of the *Road Traffic Act 1974*;
- ii) race meeting or speed test for which the Minister referred to in section 83 of the *Road Traffic Act 1974* has, under that provision, temporarily suspended the operation of any provisions of the *Road Traffic Act 1974* or regulations made under that Act; or
- iii) public meeting or procession the subject of a permit granted by the Commissioner of Police under the *Public Order in Streets Act 1984*;

or as may be required for the purpose of controlling traffic on a road adjacent to, or in the vicinity of, any event or organised activity approved by the Authorised Body under its local laws, on a road (other than a main road or highway) within its jurisdiction, **SUBJECT ALWAYS** to the following terms and conditions:

- (a) the Authorised Body shall at all times observe, perform and comply with the provisions of the "Traffic Management for Events Code of Practice" (as amended or replaced from time to time in consultation with the Traffic Management for Events Advisory Group) issued by Main Roads Western Australia ("the Code") referring to the version which is current at the time of the event, a copy of which can be obtained from Main Roads Western Australia from www.mainroads.wa.gov.au or by contacting Main Roads by phone;
- (b) the Authorised Body shall develop and implement procedures that will satisfy the Commissioner that traffic management implemented by the Authorised Body, its employees, agents and contractors will in all respects conform to and comply with the requirements of the Code; and
- (c) the Authorised Body shall ensure that its Representatives comply with the terms and conditions identified above at paragraphs (a) and (b) as if they were named in those paragraphs in place of the Authorised Body.

By executing and returning the acknowledgment at the foot of this authorisation, the Authorised Body agrees to observe, perform and comply with the above terms and conditions.

The powers in this Instrument of Authorisation do not change or replace:

- 1) any prior Instrument of Authorisation from the Commissioner of Main Roads for the purposes of undertaking traffic management for works on roads; and
- 2) any powers and responsibilities of a local government provided in regulation 9 of the *Road Traffic (Events on Roads) Regulations 1991*.



City of Perth

Delegated Authority Register 2018/19

Dated: 1/9/08

THE COMMON SEAL OF THE
COMMISSIONER OF MAIN ROADS

WAS AFFIXED BY

[Signature]
COMMISSIONER OF MAIN ROADS

FOR THE TIME BEING IN THE
PRESENCE OF:



Signature of Witness

[Signature]
Name of Witness (please print)

ACKNOWLEDGMENT BY AUTHORISED BODY

The CITY OF PERTH agrees to unconditionally observe, perform and be bound by the above conditions.

THE COMMON SEAL OF THE
CITY OF PERTH

WAS AFFIXED PURSUANT TO A
RESOLUTION OF THE COUNCIL
IN THE PRESENCE OF

[Signature]
Ms Lisa Scaffidi
The Right Hon the Lord Mayor of City of Perth

Dated: 5/2/08

[Signature]
Frank Edwards
Chief Executive Officer

Dated: 5/2/08

[Signature]
Signature of Witness

Dated: 5/2/08

[Signature]
Name of Witness

Delegated Authority Register 2017/2018

3.4 Table of Amendments/Reviews

Item	Decision Reference
Created	April 2007 (TRIM 102409/07)
Review Approved	5 June 2007 (Minute 372/07)
Amended	21 August 2007 (TRIM 98419/07)
Amended	19 February 2008 (Minute 83/08)
Amended	28 April 2008 (TRIM 48490/08)
Review Approved	3 June 2008 (Minute 309/08)
Amended	16 September 2008 (Minute 843/08)
Amended	16 February 2009 (TRIM 16099/09)
Review Approved	10 March 2009 (Minute 142/09)
Amended	14 July 2009 (Minute 405/09)
Review Approved	16 February 2010 (Minute 88/10)
Amended	11 May 2010 (Minute 232/10)
Amended	22 June 2010 (Minute 315/10)
Amended	13 July 2010 (Minute 354/10)
Review Approved	7 June 2011 (Minute 265/11)
Amended	6 December 2011 (Minute 719/11)
Amended and Review Approved	26 June 2012 (Minute 294/12)
1.23 Amended	04/10/12 (TRIM:123459/12)
New Delegation	30 October 2012 (Minute 527/12)
1.23 Amended	05/11/12 (TRIM: 137658/12)
1.16 Amended	04/12/12 (TRIM:152809/12)
1.16 Amended (CEO Sub-delegation)	27/03/13 (35892/13)
Annual Review	OCM 25/06/13 319/13 TRIM: 67905/13 and CEO 77838/13
1.2.7 Amended	CEO 114417/13
2.6.1, 2.6.2 and 2.6.3 New Delegations	OCM 10/12/13 and CEO 154059/13
1.3.1 New CEO Delegation	7660/14
1.2.27 New Delegation	OCM 18/02/14
3.1.3 Replaced	as per GG 232 20/12/13
1.2.27 CEO Sub-delegation	TRIM 80283/14
2.5.1 (4)(a) New – sign content approval 267 St Georges Tce	OCM 01/04/14
2.5.1(4)(b) New sign content approval 81 St Georges Tce	OCM 22/04/14
Annual Review / Amendments	OCM 24/06/14 270/14
Annual Review / Amendments	CEO Trim 234521/14
1.3.3 new CEO delegation	CEO 292481/14
1.2.14 CEO sub-delegation Amended	ELG 30/06/2014 TRIM 234542/14
Annual Review / Amendments	OCM 09/6/14
Annual Review/Amendments	OCM 28/06/16 and CEO 111873/16
New Delegation	13/12/16 OCM SCH 52 TRIM 230806/16; 13/12/16 OCM SCH 38 TRIM 230806/16; 13/12/16 OCM SCH 39 TRIM 230806/16
Administrative amendments to Staff titles - Various	10/02/17
2.9.1 New Delegation	11/04/17 OCM Trim 77934/17
Annual Review/Amendments – 2017.	01/08/17 OCM Trim 196152/17
New Delegations 2.6.4, 2.8.1, 2.8.2	01/08/17 OCM Trim 196152/17
CEO Review / Amendments	16/08/17 CEO Trim 204825/17
CEO Amendments to 1.3.1 – Add position	04/09/17 CEO CM 221372/17
CEO Amendment to DA 1.2.15, 1.2.16, 1.2.18	13/09/17 CEO CM 231179/17
CEO Amendments to 12.2.1, 2.6.3, 2.5.2, 2.5.2A	21/09/17 CEO CM 237249/17
1.2.9 CEO Amendment	12/12/17 CEO CM 350759/17

Delegated Authority Register 2017/2018

Item	Decision Reference
CEO Amendments to 1.2.6, 1.2.7, 2.6.1, 2.6.2, 1.2.1, 1.2.10, 1.2.14, 1.2.7,	9 April 2018 (CM 90076/18)

FILE REFERENCE: P1034724
REPORTING UNIT: Transport
RESPONSIBLE DIRECTORATE: Planning and Development
ATTACHMENT/S: N/A

Purpose and Background:

The City of Perth is currently delivering a program of works within its operational and capital works budgets which requires the assistance of specialised consultants with skills and capabilities in transport planning, transport engineering and transport modelling.

As such and in accordance with Council Policy 9.7 – Purchasing, the City sought submission from consultant organisations with the aim of establishing a panel of pre-qualified suppliers (the Panel) to provide services for the delivery of various transport initiatives and projects.

Details:

The City of Perth nominated three categories for the Panel and within each of these, a number of sub-categories were defined. This was undertaken with the intention of selecting a range of consultants within each sub-category with relevant specialist skills to address the City's consultancy support requirements. The categories and sub-categories are as follows:

Category 1 – Transport Planning

- **Sub-Category A:** Strategic and policy advice relating to the City's current and future transport needs. Research on aspects of the transport sector including changing behaviour, emerging technologies, fuel types/usage, etc.
- **Sub-Category B:** Advice, feasibility studies and/or concept design services for transport infrastructure (for all transport modes relevant within the City of Perth context, including active transport, public transport etc).
- **Sub-Category C:** Collection and/or analysis of data relating to people and freight movement and/or GIS analysis of transport data and associated data sets.
- **Sub-Category D:** Review and/or prepare transport assessments associated with development approval applications

Category 2 – Transport Engineering

- **Sub-Category A:** Civil design or review for roads and intersections, including general engineering design support, concept design, traffic signal design, signage and line marking design/review and parallel walks scheme design/assessment.
- **Sub-Category B:** Review and/or develop submissions or schemes for blackspots.
- **Sub-Category C:** Studies into the provision of pedestrian crossing facilities, school zone improvements, street enhancement schemes, traffic speeds, kerbside use or other traffic engineering considerations.
- **Sub-Category D:** Traffic management advice/review and/or development of plans, including for traffic management schemes for road works or events.

Category 3 – Transport Modelling

- **Sub-Category A:** Intersection modelling using SIDRA, LinSig, and TRANSYT.
- **Sub-Category B:** Micro-simulation modelling using Aimsun, Q-PARAMICS and SCATSIM.
- **Sub-Category C:** Meso-scopic modelling using Aimsun and SATURN.
- **Sub-Category D:** Pedestrian modelling, both demand and simulation.

Consultant submissions were sought for these categories and sub-categories with the submissions subsequently assessed by a panel of officers according to the following nominated selection criteria, which were weighed in terms of importance:

- Experience of personnel/company relevant to the nominated categories (30% weighting);
- Tenderer's resources including the number of professional staff and organisational structure relevant to each category (25% weighting);
- Overview of quality assurance procedures (15% weighting);
- Appreciation of key transport issues and opportunities facing City of Perth (15% weighting); and
- Details of key Stakeholder relationships and how these will benefit the City of Perth (15% weighting).

In addition to the above selection criteria, value for money offered by each consultant firm was considered separately. Given the complexity and different methods for the presentation of hourly rates across submissions by consultant firms, some assumptions were made to determine a 'comparable cost' per submission so that value for money could be considered. Specifically, hourly fees were grouped for each consultant submission based on the seniority level of nominated personnel across categories with fees averaged into 'high' (director or principal level personnel), 'medium' (senior engineer or project officer level) and 'low' (graduate or draftsman level). A comparable cost was then determined for each firm by applying the assumption that personnel classified as 'high' would undertake 20% of project work and that 'medium' and 'low' personnel would each undertake 40% of project work. The outcome of this assessment was a single dollar value per consultant firm, which could be readily compared to consider value for money.

The cost/value for money assumptions and methodology were applied to all consultants equally to enable a fair and reasonable process of comparing value for money. Through development of the comparable cost calculations, it was confirmed that all submissions received were within a reasonable price range expected from consultant firms in the current market.

Financial Implications:

In 2017/2018 the City did not have a panel contract for Transport Planning, Engineering and Modelling. Based on last year's spend it is estimated that the Transport Unit will spend around \$1,000,000 through the panel from the 2018/2019 draft Transport Capital and Operating Budget. The panel limit is \$1,500,000 to allow for other units with the City to also use the panel and flexibility in delivery of works

Summary

The proposed panel is for specialist consultancy services for the delivery of various transport initiatives and projects in accordance with Council Policy 9.7 – Purchasing.

Agenda Item 6.9

East End Revitalisation Program – 2018 Masterplan

FILE REFERENCE:	P1032585-04
REPORTING UNIT:	Co-ordination and Design
RESPONSIBLE DIRECTORATE:	Planning and Development
ATTACHMENT/S:	Attachment 6.9A – East End Revitalisation Program – 2018 Masterplan Overview Attachment 6.9B – East End Revitalisation Program – 2018 Masterplan Attachment 6.9C – Hay Street Pedestrian Priority Zone Concept Plan

Purpose and Background:

The East End Revitalisation Program objectives are to enhance the environment, character and quality of the East End precinct streetscapes. The program's subject area is bounded by Barrack Street, Wellington Street, Victoria Avenue and St Georges Terrace. This program outlines the next steps for the upgrade of key streets within this precinct, namely Hay, Pier and Irwin Streets.

In 2014, Council approved a Masterplan for Hay Street (Barrack Street to Victoria Avenue only). Construction of the Barrack to Pier Street section only, was completed in 2015 to coincide with the upgrade and two-way conversion of Barrack Street, as well as the opening of the new City of Perth Library.

Key elements of the 2014 Hay Street Masterplan still remain relevant today and are addressed in this program, including:

- Strengthening the link between the city core, city's east and Swan River (Optus Stadium);
- Reinforcing Hay Street as a key tree-lined east-west avenue;
- Enhancing the streetscape to ensure the treatment is consistent and timeless;
- Supporting opportunities for street based activation;
- Improving safety, comfort and connectivity for pedestrians and cyclists;
- Introducing two-way movement to improve legibility in line with the two-way street program; and
- Creating a slow speed environment.

East End Revitalisation Program (2018 Masterplan)

The program is a high level plan intended to guide the staged enhancement of key streets in the East End of the city. It incorporates key strategic considerations, including the 2017 Strategic Community Plan and Corporate Business Plan. Further to the Council Approved 2014 Masterplan, this program also includes the Hay Street Pedestrian Priority Zone (PPZ) as well as the upgrade of Pier and Irwin Streets. The PPZ is a pilot project the City and Main Roads WA have been collaborating on, to provide pedestrian priority in Hay Street between and including the Pier and Irwin Street intersections. This PPZ meets the objectives of the City's Transport Strategy to prioritise pedestrians in the City.

The Plan aims to significantly improve streetscape amenity, to create streets that are comfortable, safe and tree lined with plenty of invitations to stay for longer. Community and Stakeholder feedback was sought and considered as part of the Plan's development.

Key elements of the design include:

- PPZ priority along Hay Street, between and including the Pier and Irwin Street intersections;
- Two-way street conversion of Hay Street between Pier to Victoria Avenue;
- Two-way street conversion of Irwin Street south of Hay Street ;
- Creation of social spaces for respite and relaxation;
- Creation of event spaces and associated infrastructure;
- Current on-street parking numbers are maintained;
- Widened footpaths a key locations;
- Stormwater harvesting tree pits;
- Increase tree diversity and canopy cover in line with the City's Urban Forest Plan;
- New lighting, CCTV and associated infrastructure;
- Additional way-finding;
- Cultural heritage interpretation;
- Smart technology; and
- Public art work.

The completion of works in Hay Street will also support the creation of a new walking trail, developed in partnership with the Department of Transport, from Optus Stadium to the CBD.

Summary:

This program proposes to create streets with greatly improved amenity that are comfortable, safe and tree lined with plenty of invitations to stay for longer. The Hay Street PPZ is an innovative solution that responds to the unique requirements of this preferred CBD site and aims to ensure the functionality and legibility is maintained for all users, including the visually impaired.



2018 Masterplan Overview



May 2018

Disclaimer

The information provided within this report does not claim to be comprehensive. The City of Perth has taken care to ensure that the masterplan report is accurate, however the City cannot guarantee that the report is without error. The masterplan is a snapshot in time and may change following further analysis and detailed design. The City of Perth does not accept any responsibility or liability for any loss or other consequence which may result from any reliance on the information contained in this report.

To keep updated with the East End Revitalisation moving forward please visit:
engage.perth.wa.gov.au/east-end-revitalisation

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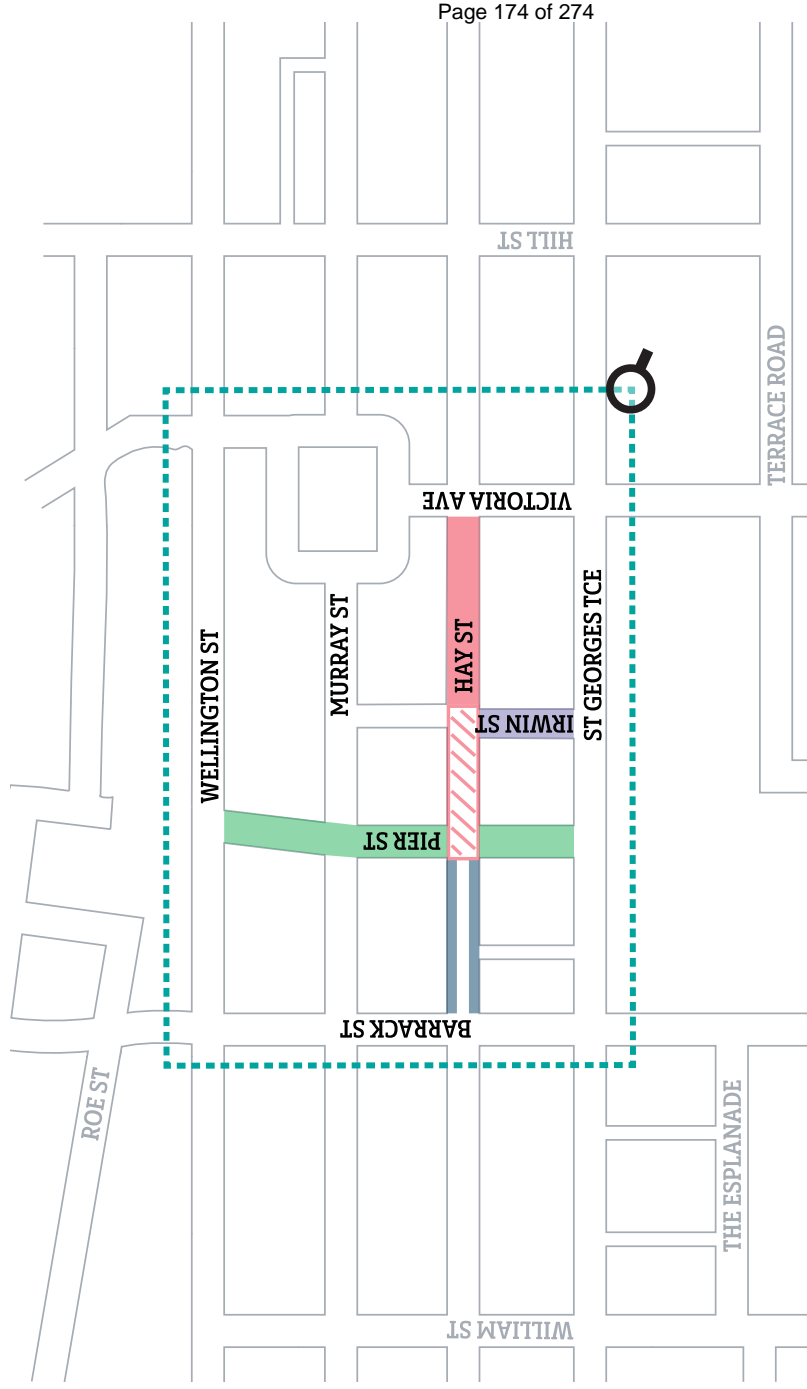
Introduction

Why do we need a Masterplan for Hay, Irwin and Pier Street?

The existing streetscape layout was constructed in the late 1990s as part of the State Government's *Perth City for People & Central Perth Access Plan*. The demand for various uses has gradually changed over time, some of which has been triggered by recent development and investment, prompting a need to revisit these streets. In 2014 Council approved the Masterplan for Hay Street, Barrack Street to Victoria Avenue.

The East End Revitalisation Project aims to enhance the environment, character and quality of the precinct through revitalisation of the streetscape in Hay, Pier and Irwin Streets. Hay Street is a key east-west avenue that links the CBD to East Perth with its ultimate connection to the river as part of the Riverbank Development.

Streets make up the majority of public space in our city. Streets play an important role as arteries to get around, as destinations, as well as offering the opportunity to socialise, conduct business, dine or sit and relax.



The East End Revitalisation will include






-  Lighting improvements and associated infrastructure along Hay Street (Barrack Street - Pier Street)
-  Streetscape enhancement of Hay Street (Pier Street - Victoria Avenue)
-  Streetscape enhancement of Irwin Street (St Georges Terrace - Wellington Street)
-  Streetscape enhancement of Pier Street (St Georges Terrace - Hay Street)
-  Pedestrian Priority Zone

Figure 1: East End Revitalisation Masterplan area

The East End So Far?

What has already been done?

- Key elements of the 2014 Masterplan remain relevant today, including:
 - Strengthening the link between the city core and city's east
 - Reinforcing Hay Street as a tree-lined east-west avenue
 - Enhancing the streetscape to ensure the treatment is consistent and timeless



Figure 2: Adopted Hay Street Masterplan 2014 - Artist Impression

- Supporting opportunities for street based activity
- Creating a slow speed environment
- Improving safety, comfort and connectivity for pedestrians and cyclists
- Introducing two-way movement to improve legibility

External stakeholder consultation in 2014 indicated a high level of support, with an understanding that the proposal would improve the environment, permeability and accessibility of the area over time.

Construction of the Barrack to Pier Street section of the Plan was completed in 2015 to coincide with the opening of the new City of Perth Library.

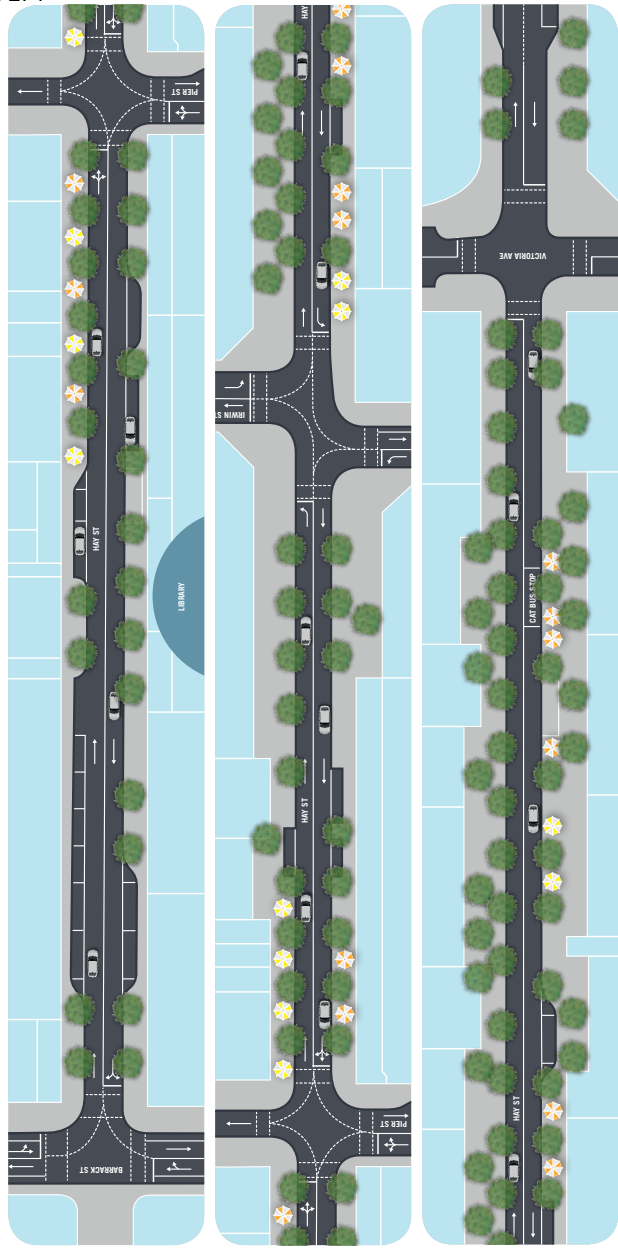


Figure 3: Adopted Hay Street Masterplan 2014



Figure 4: City of Perth Library

What projects and activities are on going or have been completed in the East End?

The City has already completed a large number of projects within the East End to support activation:

- Two way conversion Murray Street (Barrack to Pier Street) and integrated cycle route - 2014
- Two way conversion Hay Street (Barrack to Pier Street) and streetscape enhancement - 2015
- Minor Urban Interventions program - Murray Street Bird Cages and Hay Street Outdoor Dining - 2015
- 1 City of Perth Library - 2016
- Lighting enhancement project lighting upgrades - 2017
- Laneway upgrade - McLean Lane - 2017
- Urban Forest tree planting - Hay Street - 2017
- East End Business Improvement Model - ongoing

What is happening in the private realm ?

Other initiatives and developments have also been completed or are underway in the East End, highlighting the commitment to the area:

- 2 Cathedral Precinct - 2015
- 3 Westin Hotel - 2018
- 4 QT Hotel - 2018
- 5 Kings Hotel upgrade - pending
- 6 St Andrews Church development - pending
- 7 Anzac House development - pending
- 8 Student accommodation - pending

Historic Heart commissioned murals and temporary planter boxes which were installed in late 2017.

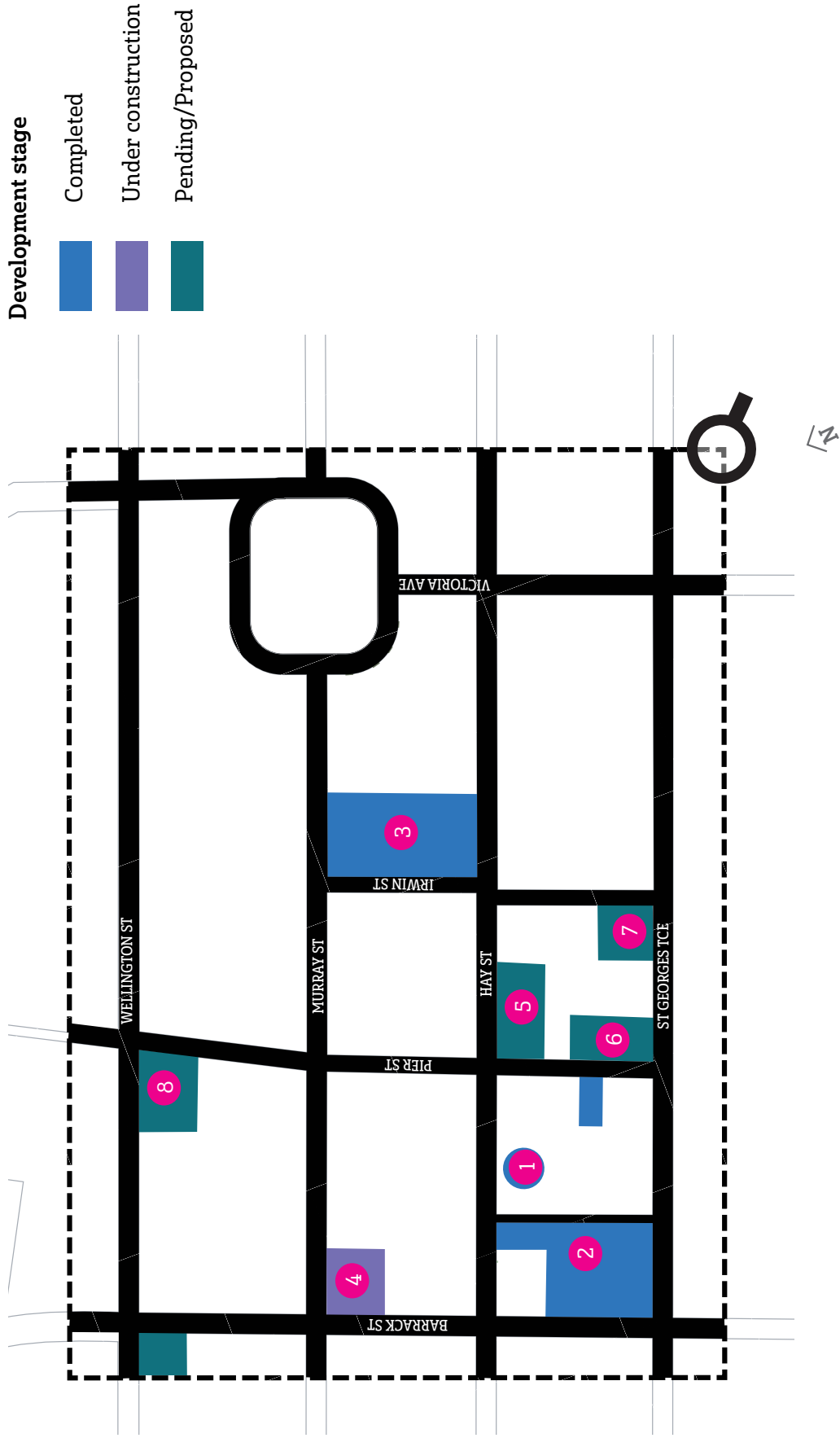


Figure 5: East End developments

A Strategic Framework

What does the Masterplan aim to achieve?

The Masterplan is a high level plan, incorporating key strategic considerations, intended to guide the staged enhancement of streets in the East End of the city. The Plan aims to create great streets; streets that are comfortable, safe and tree lined with plenty of invitations to stay.

How has the Masterplan been prepared?

The 2018 Masterplan has been informed by a detailed revision of the 2014 Hay Street Masterplan, key strategic documents, site analysis, community engagement, pedestrian metrics, detailed traffic modelling, and consultation and coordination with agencies such as Main Roads WA (MRWA).

The Plan carefully considers the needs of different uses and functions such as parking, outdoor dining, street trees, vehicle and bus movements. As some of these uses compete with others, the Plan aims to provide a balance; for example, more space can be provided for pedestrians and street activity without comprising other functions.

What are the key informing strategies and action plans?

- Strategic Community Plan - 2017
- Transport Strategy - 2016
- Cycle Plan - 2029
- Urban Forest Plan - 2016
- Two-Way Streets Program - 2008

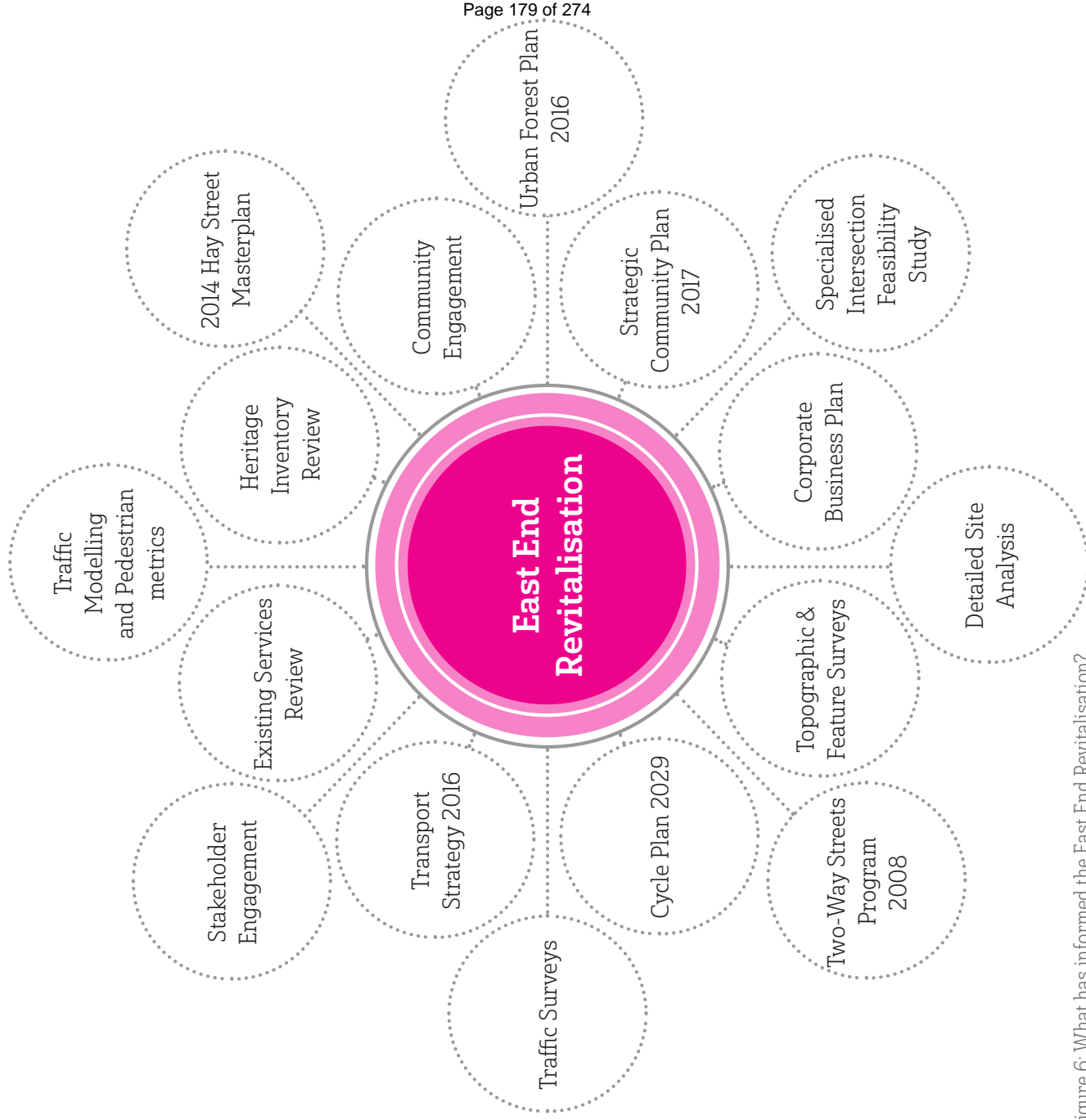


Figure 6: What has informed the East End Revitalisation?



Figure 7: Former Government Printing Office - Pier and Murray Streets

How does the Masterplan align with the Corporate Business Plan?

- | | |
|---|--|
| <p>1</p> <p>Create a safer city</p> <p><u>Strategic Objective</u>
A safe and secure city.</p> <p><u>Operational Initiative</u>
Upgrade lighting through maintenance programming and capital projects.</p> | <p>3</p> <p>A city connected to its natural beauty</p> <p><u>Strategic Objective</u>
Green networks link across the city</p> <p><u>Operational Initiative</u>
Progress the deliverables of the Urban Forest Plan</p> |
| <p>2</p> <p>An exceptionally well designed functional and accessible city</p> <p><u>Strategic Objective</u>
Public and private spaces support hospitality and vibrant activity.</p> <p>People of all ability can move into and throughout the city to access and use public spaces and places</p> | <p>7</p> <p>An open and engaged city</p> <p><u>Strategic Objective</u>
Community is involved and has trust in government</p> <p><u>Operational Initiative</u>
Improve working relationship with State Government</p> |
| <p><u>Operational Initiative</u>
Use lighting to uplift city neighbourhoods and create vibrancy.</p> <p>Complete the two-way street program</p> <p>Strengthen relationships between the City and community to better understand and deliver on accessibility expectations</p> | |



Figure 8: Moreton Bay Fig - Murray Street

How does the Masterplan align with the Strategic Community Plan?

- 1 A city for people**
 - A safe and secure city
 - Increase the amount of people that live, work, visit and stay in the city developing a strong sense of neighborhood in the community
- 2 An exceptionally well designed, functional and accessible city**
 - Public and private spaces support hospitality and vibrant activity
 - A beautiful city built on exceptional architecture and infrastructure
 - Places and Open or Green Spaces throughout the city for the community
- 3 A city connected to its natural beauty**
 - Trees and plantings are protected and increased maximising biodiversity resilience
- 4 A future focused and resilient city**
 - Sustainable principles are understood and practiced
 - A city that responds to climate change
- 5 A prosperous city**
 - Technology and Infrastructure facilitates business growth and innovation
- 6 A city that celebrates its diverse cultural identity**
 - Art and culture create activation in unused spaces
 - Built and Social Heritage that is protected, enhanced and developed, that showcases the City's story
- 7 An open and engaged city**
 - Thriving neighborhoods and communities are created by collaboration
- 8 A city that delivers for its community**
 - Business activities are aligned and compatible with the Strategic Community Plan, being continuously improved based on community feedback



Figure 9: City of Perth Strategic Community Plan: Vision and Goals

Background

Transport Strategy

A key focus of the City's Transport Strategy is to ensure walking within the City of Perth is easy, safe, enjoyable and convenient at all times; where walking becomes the preferred way of getting around. This approach can help achieve significant public health, social, environmental and economic benefits.

The Masterplan aims to create spaces that people of all ages and abilities can use with comfort without competing with other modes of transportation. These spaces will encourage people to move at their own pace and provide facilities that invite people to socialise and spend time.

Cycle Plan

Cycling is an attractive, convenient and popular option for commuting and recreation contributing to the vitality and vibrancy of the City.

The City aims to promote a culture of everyday cycling to reinforce it as an attractive mode choice (City of Perth, 2012).

The 2018 Masterplan proposes integrated, accessible and safe cycle routes, promoting cycling within the city.

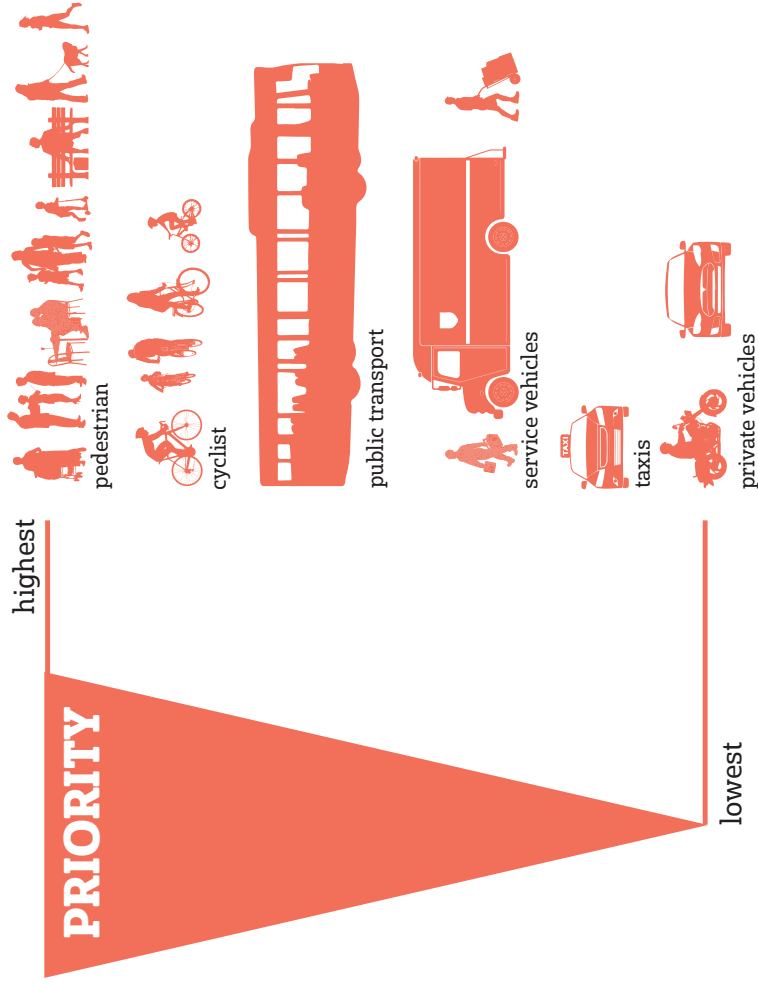


Figure 10: Making pedestrians a priority on our streets

Urban Forest Plan

The City of Perth's award winning Urban Forest Plan is a strategic action plan focused on promoting the long term health and resilience of the urban forest to help maximise the level of community benefits it delivers. New tree planting will be prioritised in 'hot-spot' areas and public spaces with high levels of pedestrian activity.

The plan has highlighted the East End as a priority due to the existing low levels of tree canopy cover throughout the area. Pier Street, for example, is particularly poor with the southern and northern sections completely denude of street trees. Hay Street has lengthy gaps between existing trees which offers the opportunity for infill planting.

The Masterplan proposes additional street trees on all streets, which will contribute to urban cooling; and provide a better streetscape environment for all.

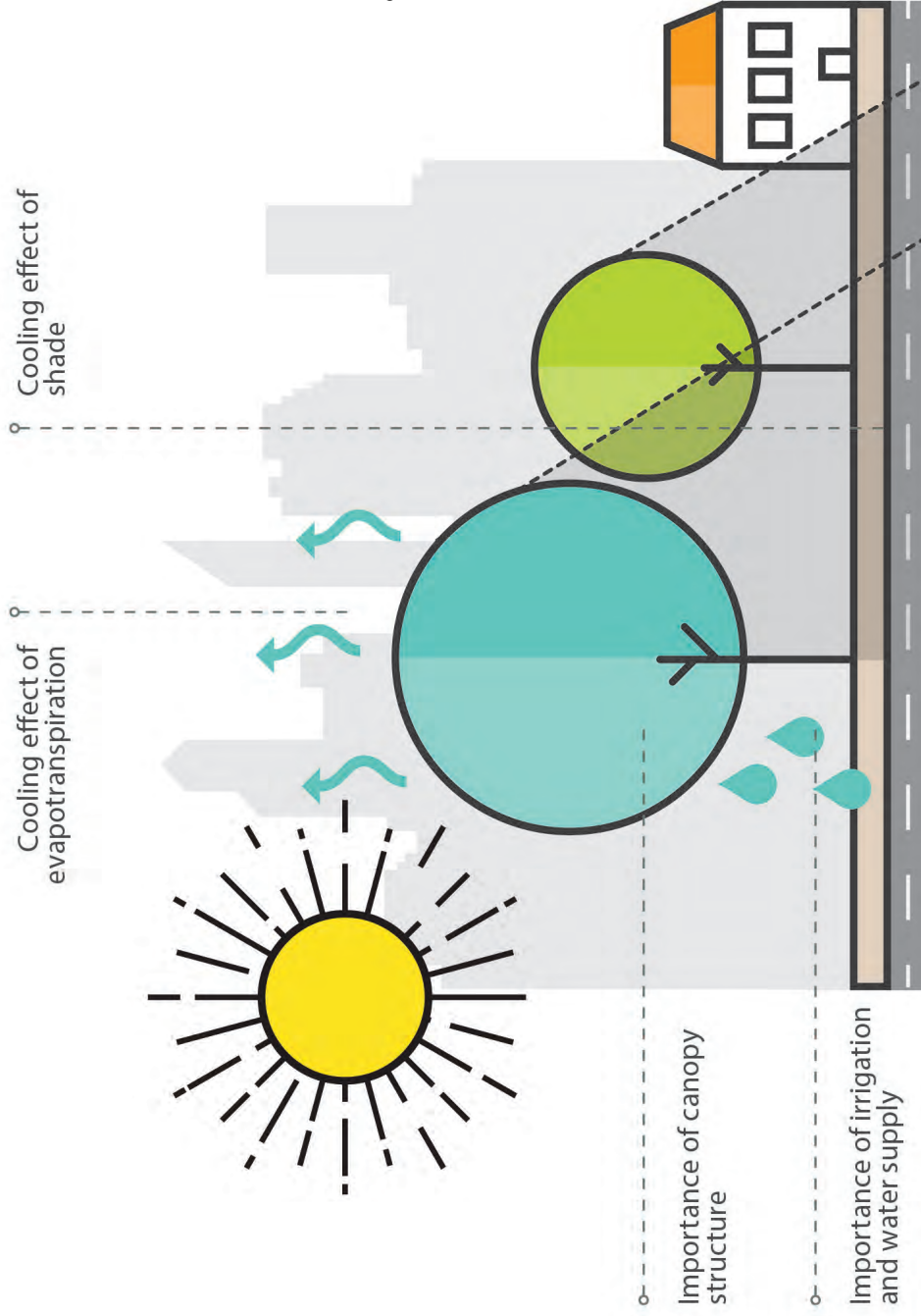


Figure 11: Cooling effect of urban trees - Urban Forest Plan 2016

Two-Way Streets Program

One of the key elements to achieving a great city that people can easily get to and move around is the re-introduction of two-way traffic.

Since 2008, the City has been changing the culture of movement by reinstating streets in Perth back to two-way traffic.

Two-way streets change the balance of use away from high speed, high volume traffic routes to pedestrian friendly spaces used by local traffic.

Other benefits include:

- A more accessible city grid - more route choice
- Improved legibility for all users including pedestrians and cyclists
- Less fast moving 'through traffic'

Current traffic movements at the Irwin Street intersection are particularly confusing for pedestrians, cyclists and motorists. The Masterplan proposes to continue to introduce the benefits of two-way movement along Hay Street to Victoria Avenue ultimately linking Bennett Street and beyond to the Swan River.



Figure 12: Two-Way Streets Program



Figure 13: Hay Street - Minor Urban Interventions - Hay Street 2015

Demographics

What are the demographics of the East End and surrounding area?

The East End is situated in the east of the Central Perth area, which has a relatively low but growing residential population. The neighbouring East Perth has a larger residential population and is within easy walking distance of the East End and the Malls.

The predominant age group of the Central Perth area is 25-29. With one and two bedroom apartments making up 70 percent of the existing building stock, it is important that the public realm encourages physical activity and social interaction; effectively becoming extensions to peoples homes. Having more people in our streets and spaces, in turn, creates a lively and safe city.

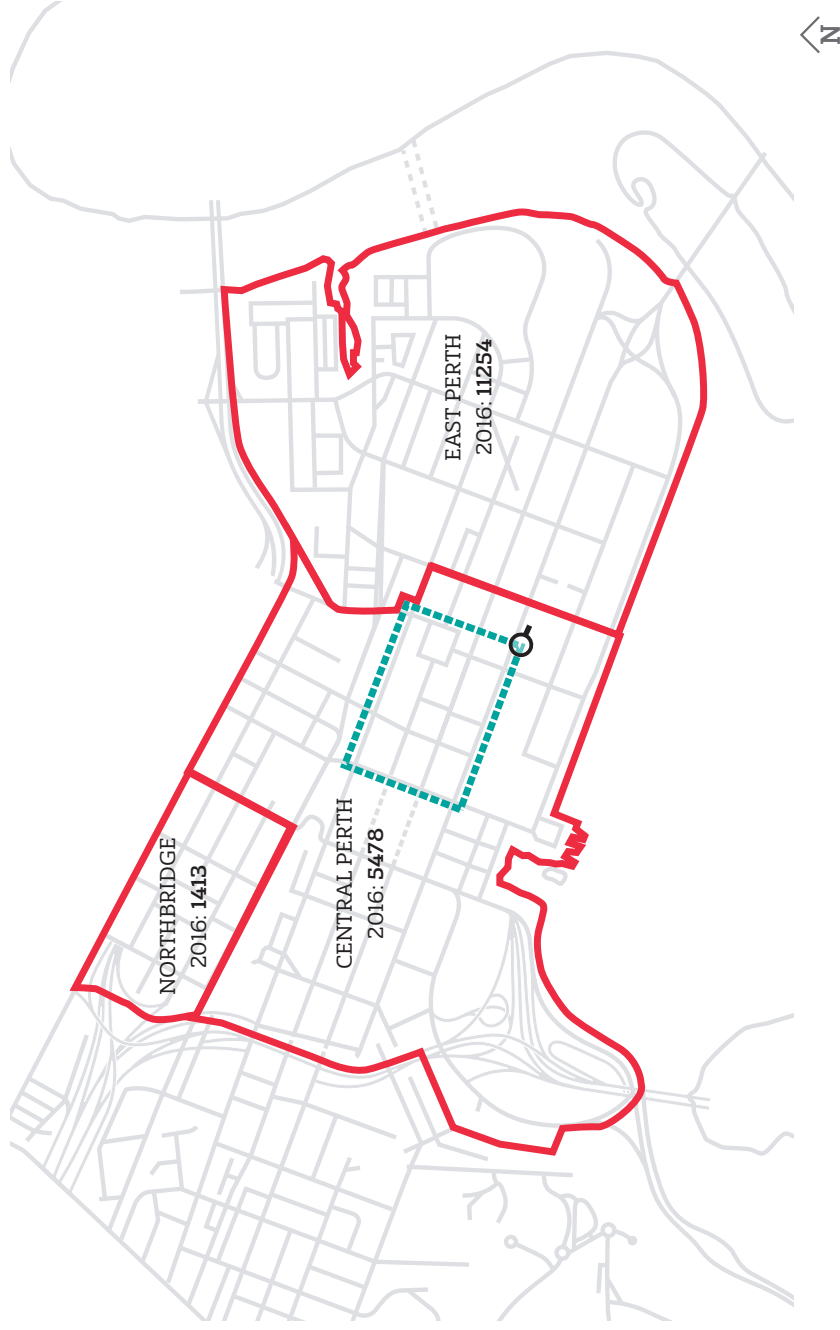


Figure 14: Population. Information sourced: ABS Census 2016

“Studies from cities all over the world illuminate the importance of life and activity as an urban attraction. People gather where things are happening and spontaneously seek the presence of other people.” (Gehl, 2010)

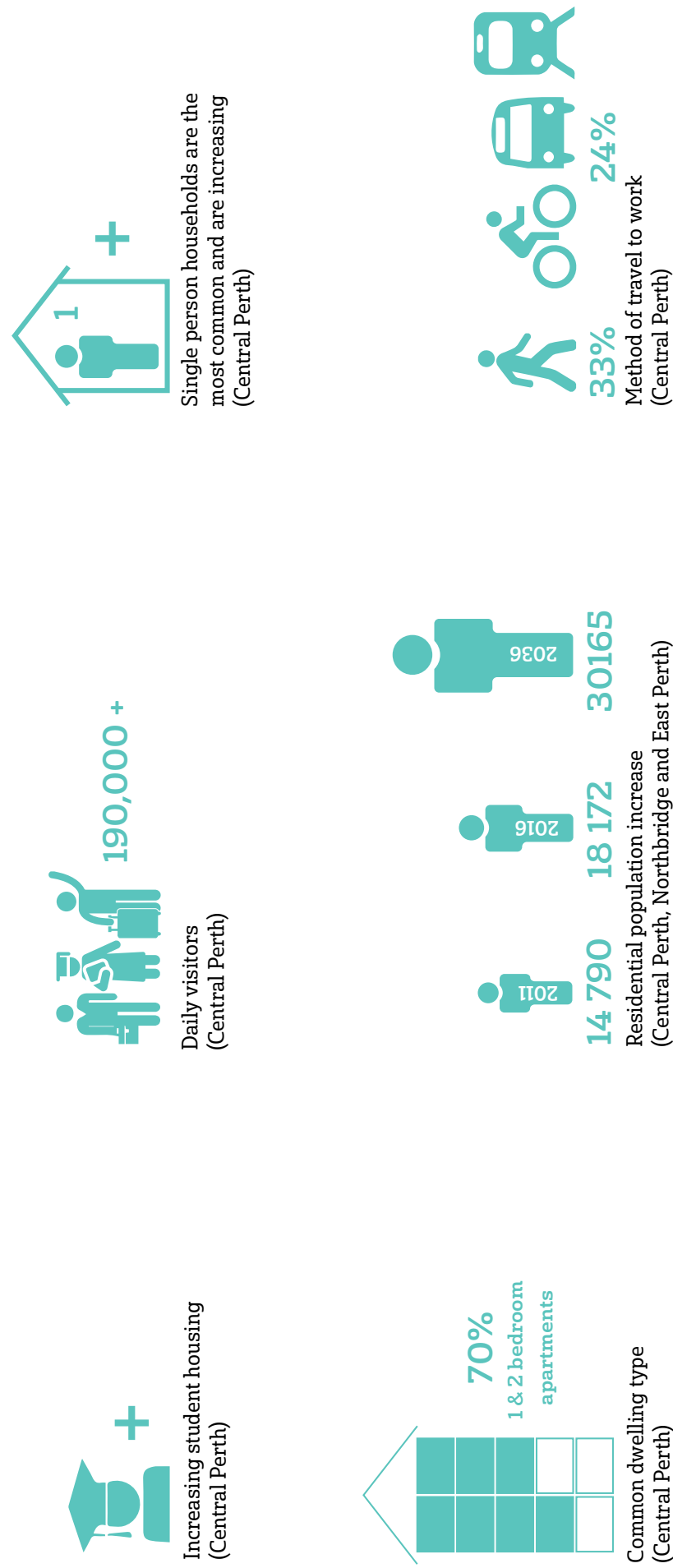


Figure 15: Population demographics. Information sourced: ABS Census 2016

Masterplan Area Heritage

What is the heritage value of the Masterplan area?

The land in and around central Perth is culturally significant to the traditional owners, the Whadjuk Nyoongar people. Whadjuk/ Balardong Custodian Tom Bennell referred to Perth as Beerit, meaning pathways, due to its importance for meetings, travel and trade.

The ridge line (Byerbrup) which runs from Mt.Eliza (Gatagup – the place down by the hillside, which was the Whadjuk Nyoongar people’s main camp) to Heirisson Island (Matagarup – the place of holes, which was a productive fishing spot) is where Hay Street now roughly lies (Hocking Planning and

Architecture, 2011) (Collard and Jones, 2014).

In recognition of cultural significance of this area to the Whadjuk community the new connection from East Perth to the stadium has been named Matagarup bridge.

The area along St Georges Terrace between Pier Street and Irwin Street is the original Perth City settlement, with the streets aligned along the old river shoreline. Before development, small streams would run down from the Hay Street ridge to the river, with the area covered in vegetation. The street block layout of the city is similar to New Town, Edinburgh. The street layout today is a legacy of the

original subdivision plan by Surveyor General Septimus Roe, with the exception of Hay Street (then named Howick Street) which originally finished at Pier Street.

Buildings of significant heritage value are found within the Masterplan area, such as the Deanery on Pier Street. Built in the 1850’s as residence for the first Dean of Perth, it is now one of the few remaining houses of this era within the city.

Whilst the area is of high heritage value, a significant number of the original building stock has been lost over time. Those few remaining have not yet been heritage listed.



Figure 16: Byerbrup - Ridge Line (Ryan, Brady, Kueh, 2015)

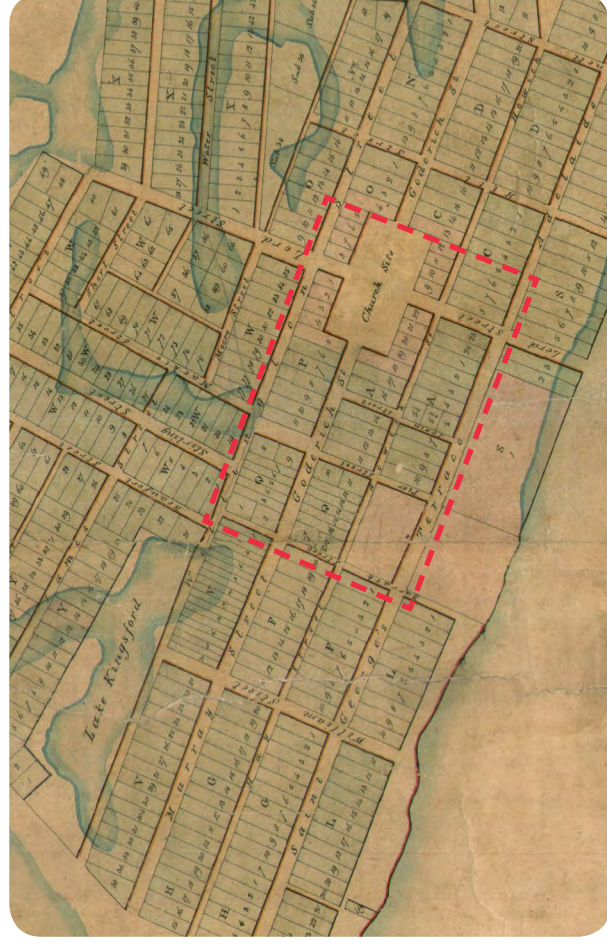


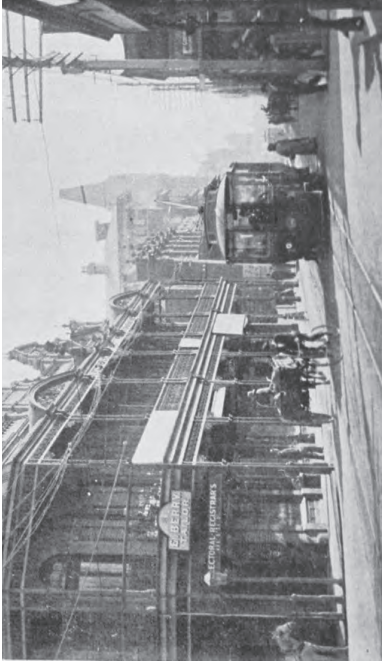
Figure 17: Perth Townsite 1838 sourced from: City of Perth - History Centre Collection



The Deanery - 1856



Hay Street - view from the Town Hall Tower - 1870-80's



Hay Street - corner of Pier Street - 1903-04



UWA - Irwin St University Building - 1918



Looking west over the East End - 1930's



Pier Street - Literary Institute - 1960's

Figure 18: All images are sourced from: City of Perth - History Centre Collection

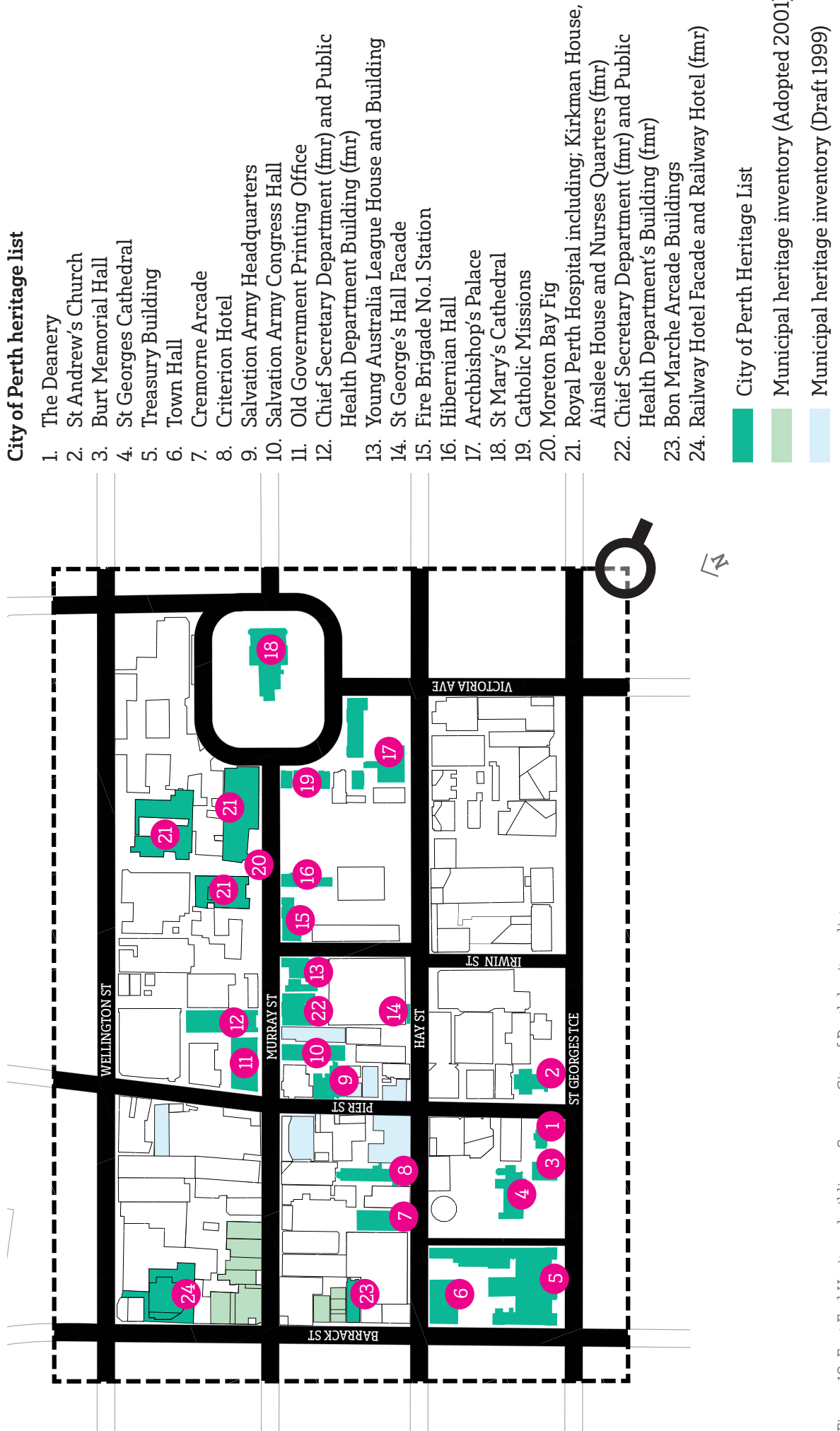


Figure 19: East End Heritage buildings. Source: City of Perth heritage list



Figure 20: St. George's Hall Facade - Hay Street

What does the community think about the East End?

How were the community involved?

2014 Masterplan

The community was initially engaged in July 2014 as part of the adopted 2014 Hay Street Masterplan. This engagement involved a consultation brochure, media release and information on facebook. The community were asked to comment on the Masterplan.

- 13 stakeholders participated through the consultation brochure
- The project had 143 likes on Facebook and was shared 7 times

External stakeholder consultation in 2014 indicated a high level of support, with the understanding that the proposal would improve the environment, permeability and accessibility over time.

2017 East End Revitalisation

A second phase of community engagement was undertaken in developing the East End Revitalisation Masterplan. This took place from the 13 November until the 8 December 2017.

The community was asked to identify what brought them to the East End on an interactive map. They were also asked to complete a survey, describing their favourite things about the East End, what their general experience is and what streetscape enhancement features they believe would improve the East End.

The purpose of the second phase of engagement was to:

- Provide information and an update to the community on the East End Revitalisation
- Understand the community's thoughts on the East End
- Allow the community the opportunity to identify what they believe will improve the area

Who got involved in 2017?

An online survey was launched on 13 November 2017 and made available via the City's online platform, Engage Perth. Residents, businesses and other key stakeholders with an interest in the project area were directly informed of the survey via a mail and email.

The Engage Perth platform captured a total of 138 visits. These visits included:

- 18 'engaged' visitors who completed the survey or placed pins on maps
- 65 'informed' visitors, who viewed a photo, downloaded a document, visited an FAQ, visited multiple project pages and contributed/engaged

What did the community tell us?

The survey asked participants to select what streetscape enhancement features they thought would improve the East End.

Common issues raised in the responses included:

- Safety and security
- Confusing to navigate
- Lack of activity

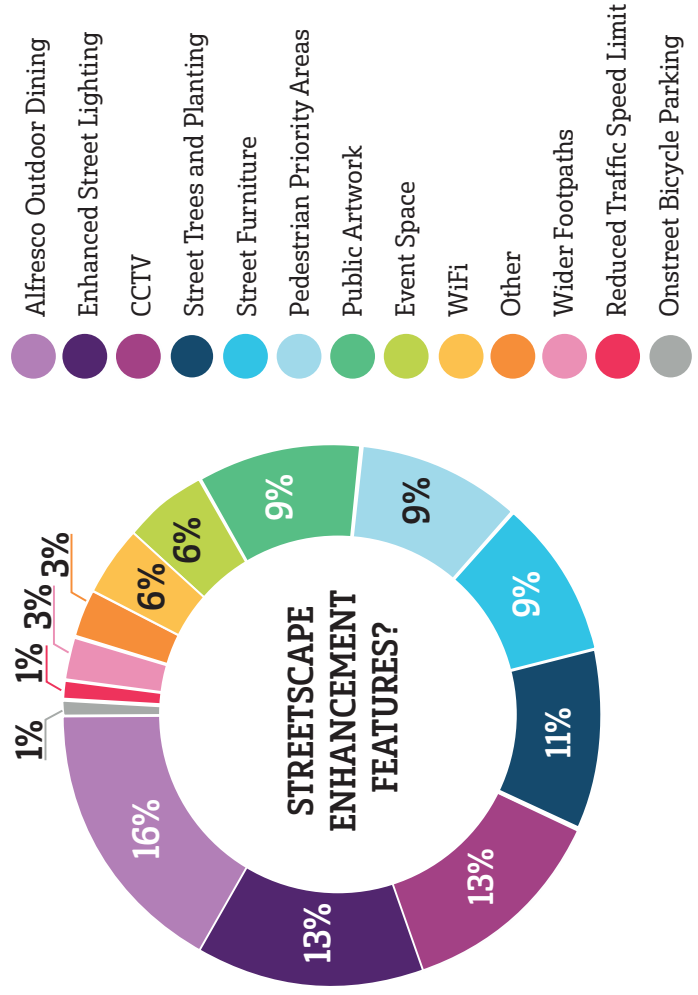
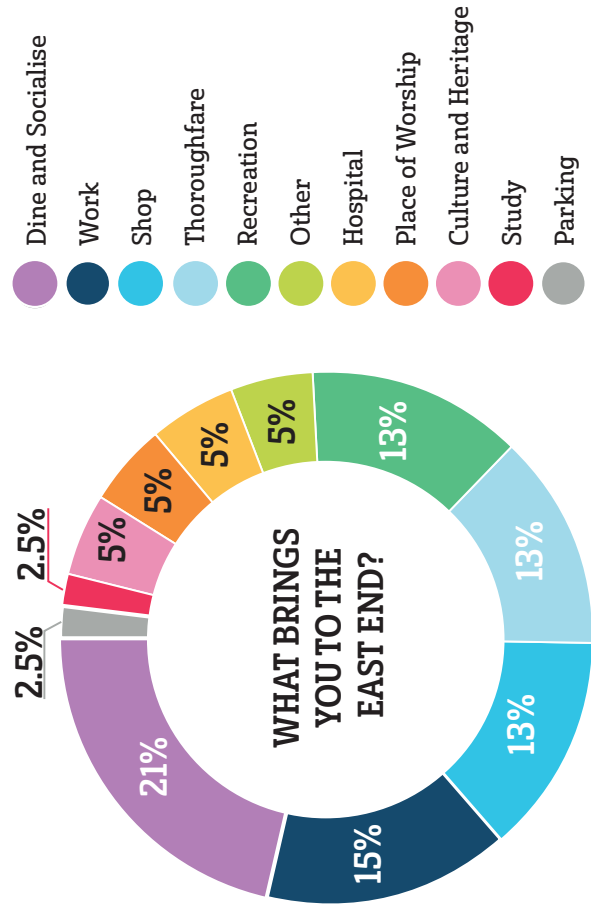


Figure 21: Community consultation snapshot

How will community consultation inform the Masterplan?

How does the East End feel?

Respondents said:

- 'The area looks quite dingy and dated'*
- 'Quiet and boring'*
- 'Dull and lifeless with little atmosphere'*
- 'Fairly barren and uninteresting'*
- 'Great place in need of improvements'*

Masterplan responses

- Hay, Pier and Irwin Street will all be updated with new granite kerbing and City grey paving, new street furniture and more street trees.
- Widened footpaths will provide more space for outdoor dining and events.
- Catenary systems at key areas will provide the opportunity for temporary art installations and feature lighting.

Safety

Respondents said:

- 'The area feels unsafe and is not enjoyable to walk around'*
- 'I don't find it entirely pleasant place after 8pm'*
- 'can be a bit rough'*
- 'Drugs, criminals and anti social behaviour'*
- 'Guests feel unsafe in the area'*

Masterplan responses

- New street lighting will be installed on Hay, Pier and Irwin Streets.
- Additional CCTV will be installed on Hay, Pier and Irwin Streets.
- The upgraded streetscape will support activation in the area.

Transport and movement

Respondents said:

- 'Irwin/Hay intersection is so alien, motorists are too busy trying to figure out signage, road markings, no left/right turns and one-way'*
- 'We enjoy the fact that it is so easy to access the CBD either by walking or by CAT buses'*

Masterplan responses

- The Masterplan will address the Irwin and Hay Street intersection by prioritising pedestrians. This philosophy will also be used at the intersection of Pier and Hay Streets.
- The CAT bus route will be maintained.

Heritage and Arts

Respondents said:

- 'Northbridge used to feel like this but it now has open spaces, public artwork'*
- 'Renovation of heritage buildings'*

Masterplan responses

- The Masterplan has identified opportunities for public art and has increased the amount of open space available for events and street based activities.
- Heritage buildings have been identified within the area. New street lighting provides the opportunity for heritage facade lighting.



Figure 22: Hay Street - Barrack Street - Pier Street

What makes a great city street?

Design Principles

A typical street ties the city together with a cohesive and well-designed urban aesthetic. It is important to provide the setting but not compete with a city's rich fabric which evolves over time; great architecture, engaging window displays, outdoor dining and most importantly, the people using the streets provide colour, vibrancy and a sense of place. Timeless and standard elements within our city streets complement these characteristics and let them shine.

1 Street trees - urban forest

- Increase canopy cover - reducing the 'Urban Heat Island Effect'
- Helps to improve air quality

2 Active buildings

- Interesting building frontages that enhance street character
- Outdoor dining increases activity on the street
- Diversity and variety of retailers, hospitality and services
- Engaging shop fronts create visual interest and facilitate commercial and social exchange
- Good design encourages street activation and public participation

Great Streets:

- Support and enhance character and heritage features
- Maintain the city's formal grid pattern
- Have a limited palette which is long lasting with proven performance under high usage
- Are cohesive and timeless
- Are inclusive of all ages and abilities

3 Wide footpaths

- Allows for a variety of activities
- Encourages people to linger and enjoy
- Improves permeability, encouraging walking as a primary transport mode

4 Sustainable transport

- Prioritising walking, cycling and public transport improves the efficiency of the transport network and reduces emissions
- Bike parking provides a convenient place for cyclists to access local businesses

5 Pedestrian priority

- Slowing traffic promotes street activity
- Wide pedestrian crossings improve the walkability of the street

- Incorporate Water Sensitive Urban Design (WSUD) principles (water harvesting tree pits)
- Are safe and comfortable at all times of the day and night
- Support and encourage different social interactions and activities

6 Lighting

- Provides safety and comfort
- Multi-function poles (MFP's)
- Facilitates SMART technology
- Contemporary design
- Accommodates for CCTV, WiFi and signage

7 Street furniture

- Encourages people to relax and spend time in the street
- Contemporary and long lasting

8 Parking

- Drop-off bays and parking slows movement making it safer for all users
- Improves access to local business and residences



Masterplan Actions

What are the large scale actions of the Masterplan?

The Masterplan has seven large scale actions to improve Hay, Pier and Irwin streets:

1. Removal of traffic lights at the intersections of Hay and Pier and Hay and Irwin Street;
2. Creation of a pedestrian priority zone on Hay Street, between Pier and Irwin Street;
3. Hay Street two-way between Pier Street and Victoria Avenue;
4. Irwin Street two-way between St Georges Terrace and Hay Street;
5. Increased outdoor dining on Pier street, between Hay and Murray Street;
6. Rationalisation of Pier Street between Murray and Wellington Streets to create a tree lined streetscape

What are the transport priorities and essential infrastructure?

The Masterplan design responds to the individual requirements of the different streets throughout the East End.

Pedestrians

Pedestrians are the foremost priority throughout the entirety of the Masterplan area. The City of Perth wants to deliver a streetscape whereby pedestrian movement is supported by an attractive and permeable streetscape environment.

On the majority of streets within the Masterplan, footpath widths are to be widened, allowing for more outdoor dining, the placement of street trees and street furniture.

Vehicles and Parking

Two-way street conversion in the project area will increase the accessibility, providing more route choices and decreasing unnecessary circling trips.

On street parking, including loading zones, has been reviewed within the Masterplan. Few changes have been suggested, with the overall on-street parking number being maintained.

Cyclists

The City's vision is for a more cycle-friendly city with a balanced and sustainable movement system. Cycling is an attractive, convenient and popular option for commuting and recreation, contributing to the vitality and vibrancy of the city. As levels of confidence varies amongst bike riders, one of the City's goals is to ensure people of various abilities can have access to an integrated and safe strategic cycle network.

The Masterplan will deliver this by providing an Integrated Cycle Route. These are characterised by slow-speed bicycle friendly routes that provide fine grain or direct connectivity to destinations in the urban environment. Cyclists will share the road with other users. In future, all local streets in the city will be reviewed for bicycle friendly improvements. In the pedestrian priority zones, urban design techniques are used to communicate appropriate cycling behaviour.

The integrated routes will connect with City Cycle Routes which bookend the Masterplan project area. City Cycle Routes are typified by dedicated cycle lanes in a number of forms, including on road and separated lanes. Barrack Street and Hill Street are both City Cycle Routes. On road cycle lanes will be added to Hill Street when it is converted to two-way traffic under a separate future project.



Buses

The Masterplan does not propose any changes to the existing public transport in the area. Currently the CAT bus runs along Hay Street in a westerly direction. The CAT bus also runs along Murray Street and regular Transperth bus services run along St Georges Terrace.

Traffic Modelling

The City has undertaken localised intersection modelling at locations throughout the East End to confirm the proposed scheme. The East End has generally low traffic volumes.

Preliminary microsimulation modelling undertaken at this stage shows the road network will continue to operate within capacity.

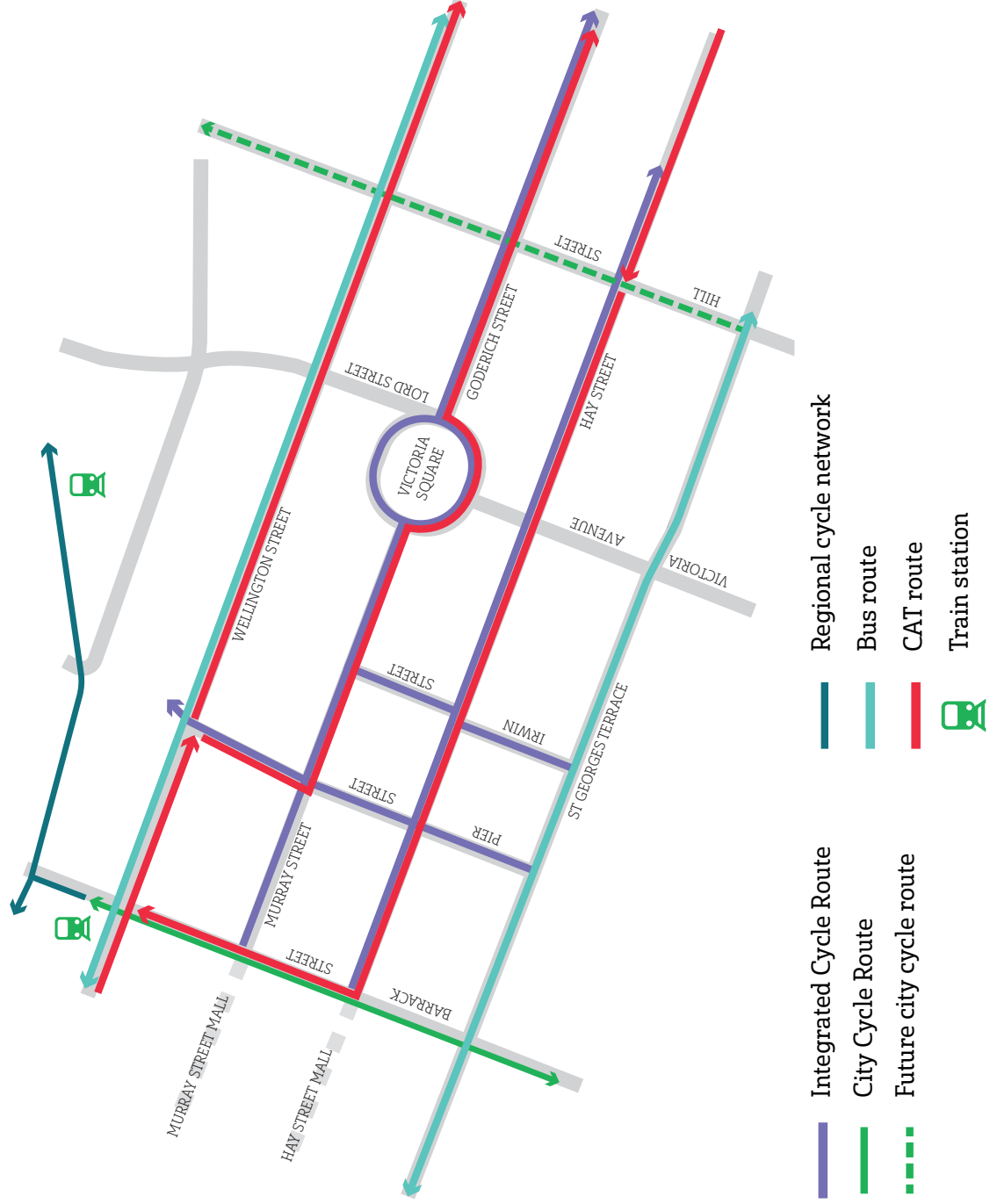


Figure 24: Public transport in the East End

Masterplan Action Areas

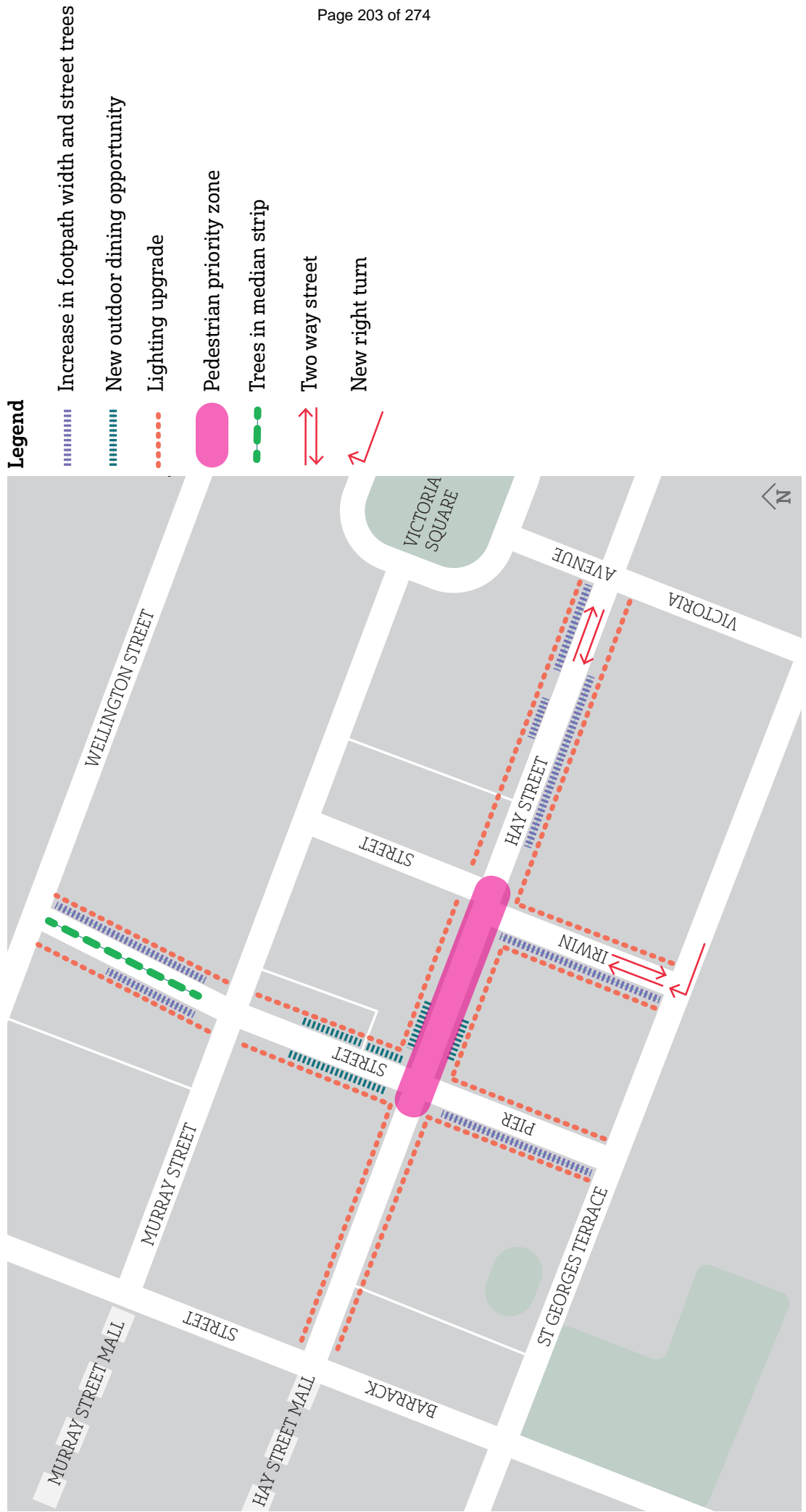


Figure 25: Masterplan Action Areas

How can the Masterplan support ongoing activation?

The Masterplan has the opportunity to provide the setting for ongoing activation strategies, turning the East End into a thriving and engaging part of the City.

Event Spaces

Specific areas will be enhanced to enable small to medium scale events. Event infrastructure such as power will be installed in key areas.

Addressing blank walls

Existing large areas of blank walls contribute little to the activity of a street. Within the project area there is the opportunity to address walls with public art; providing much needed human scale and articulation to the street.

Public Art and Heritage Interpretation

The District Court, at the intersection of Hay and Irwin Street, has a large sculpture by Anne Neil. The Pier and Hay Street intersection offers the opportunity for additional public art and heritage interpretation.

Catenary - overhead wire system

Catenary systems over pedestrian priority intersections and within Pier Street offer the opportunity for ongoing programs such as lightweight public art installations.

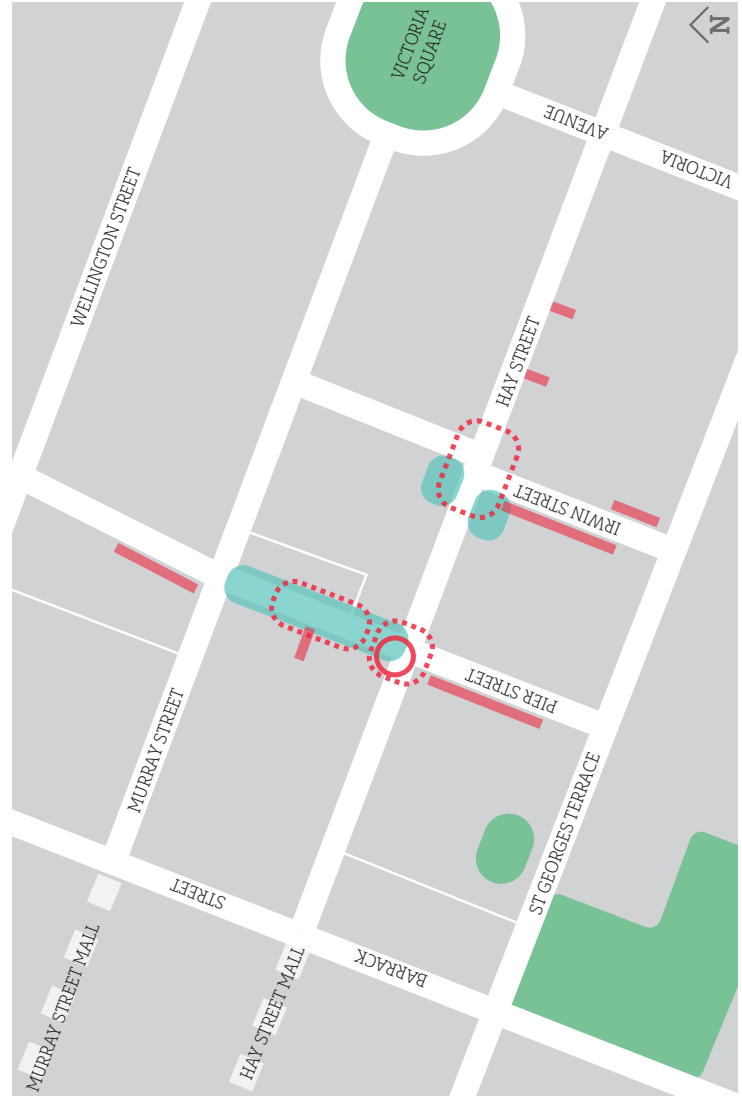


Figure 26: Activation opportunities

Snapshot - Masterplan Benefits













Place	Mobility
 <p>100+ New street trees</p>	 <p>Smart technology and WiFi</p>
 <p>1450 Square meters of additional new footpath</p>	 <p>Charging stations for phones (integrated into multi-function poles)</p>
 <p>3500m² + Pedestrian priority area (including intersections)</p>	 <p>Water sensitive urban design (Water harvesting tree pits)</p>
 <p>20+ Heritage sites (opportunities for facade lighting and facade upgrades)</p>	 <p>New street furniture and lighting throughout the masterplan area</p>
	 <p>Maintain current on-street parking</p>
	 <p>2 New Two-Way streets</p>
	 <p>Speed reduction in pedestrian priority areas to 10kph</p>
	 <p>1.02km Integrated bicycle route</p>



Figure 27: Salvation Army Headquarters - Pier Street

Pedestrian Priority Zone

What is a pedestrian priority zone?

Streets make up the majority of public space in our city. Streets play an important role as arteries to get around, as destinations, as well as offering the opportunity to socialise, conduct business, dine or sit and relax.

A Pedestrian Priority Zone will change the character of the street, providing more space and amenity for pedestrians, and less space for vehicles.

Key features of the pedestrian priority zone are:

- Low speed traffic environment
- Wide pedestrian footpaths
- Horizontal deflection within the road carriageway
- Street furniture and street trees to help delineate the carriageway
- Paving across the carriageway
- Wide designated pedestrian crossings in key areas for the visually impaired
- Greater opportunity for outdoor dining, encouraging activation within the street
- Upgrade lighting, including catenary lighting over intersections to support human scale and slow traffic

Why Pedestrian Priority?

The street already shows signs of a potential pedestrian priority space. Pedestrians frequently cross the road at intersections, without waiting for traffic signals, and cross mid block regularly.

Increased pedestrian activity is also envisaged along Hay Street due to its large scale surrounding developments in the private realm, including Westin Hotel, Kings Hotel and Pier Street Student accommodation (see Figure 5), and its link to the Optus Stadium.

Main Roads Western Australian (MRWA) has strategically set out the goal of providing a safe, reliable and sustainable road-based transport system within 'Keeping WA Moving' (MRWA 2016). As part of this and in recognition of improving community amenity, shared space concepts are being investigated.

In 2017 the MRWA engaged the Australian Road Research Board (ARRB) to undertake a feasibility study and apply a pedestrian priority concept to an intersection in Perth. In consultation with the City of Perth, ARRB and MRWA selected the Hay Street and Irwin Street intersection.

It is also noted that Hay Street, including the intersection with Irwin Street, is located within a pedestrian priority zone within the City's Transport Strategy (City of Perth 2016).

Is this a Shared Space?

The United Kingdom Department of Transport Local Transport Note 1/11 (LTN) defines a shared space/ pedestrian priority zone as:

"A street or place designed to improve pedestrian movement and comfort by reducing the dominance of motor vehicles and enabling all users to share the space rather than follow the clearly defined rules implied by more conventional designs."

Throughout the world the definition of Shared Space has led some designers to believe that the street should be a single space that is shared. LTN suggests a more accurate definition of this would be a level surface (without kerbs) from building to building. In some cases there are level surface schemes that suit the street, e.g Exhibition Road, London, however in many others it does not. Shared space cannot be a 'one size fits all' concept as every city street has unique characteristics and has its own set of functional requirements.

The Hay Street Pedestrian Priority Zone will be a hybrid design responding to its unique context. The design aims to address known flaws with shared space schemes, particularly around developing an inclusive space for all users; people with disabilities and the elderly. For these reasons the new street design will be known as a Pedestrian Priority Zone, removing the preconceptions around shared space schemes.

Pedestrian Priority Research

Pedestrian Counts

Pedestrian counts at mid block and intersections were undertaken in mid 2017 to identify the number of pedestrians using the space and the key pedestrian crossing activity.

Within the mid block pedestrian volumes peaked between 8:00 and 9:00am, followed by a peak between 16:15 and 17:15 pm. It is also worth noting that 12:00 and 16:15 still showed high levels of pedestrian activity. The total number of pedestrian movements were 2490 a day.

Observations of pedestrian movement within the proposed pedestrian priority were identified:

- high levels of jay walking at signalised intersections, due to low traffic volumes and long signal wait times
- jay walking at mid block, due to low traffic volumes

- high levels of stationary activity, including sitting and standing, outside court buildings and in outdoor dining areas

Traffic Counts

Traffic movement within the proposed pedestrian priority peaked between 8:15 and 9:15 followed by 17:00 and 18:00pm. This is similar to the pedestrian peak times.

Pedestrian and Traffic Count Evaluation

The table below identifies peak and total counts for pedestrian and traffic counts. Evening peaks indicate more pedestrian movement than vehicular movement in the mid block. Whilst total counts for Thursday and Saturday are currently higher than pedestrian counts, it is worth noting that significant development (see Figure 5) within the private realm, including new hotels, of the East End will significantly increase the amount of pedestrians within the area.

	Location	Thursday Morning Peak	Thursday Evening Peak	Thursday Total Count	Saturday Morning Peak	Saturday Evening Peak	Saturday Total Count
Pedestrian	Hay Street Mid Block (Pier to Irwin Streets) (07:00-22:00)	231	316	2490	185	231	2000
Vehicle	Hay Street Mid Block (Pier to Irwin Streets) (07:00 - 22:00)	320	312	3277	208	230	2429

Figure 28: Hay Street (Pier to Irwin Street) pedestrian and traffic counts - 2017

Road Crash Data

Crash data for Hay Street, between and including the Pier and Irwin Streets intersections has been reviewed for the five year period to 2017.

Traffic incidents within the proposed Pedestrian Priority Zone are currently low. No incidents were recorded in 2017, and only 10 property damage only incidents were recorded since 2013 (these are minor accidents, such as wing mirror clashes, resulting in damage to vehicles.)

Traffic Modelling

The City has undertaken localised intersection modelling at locations throughout the East End to confirm the proposed scheme. The East End has generally low traffic volumes.

Preliminary microsimulation modelling undertaken at this stage shows the road network will continue to operate within capacity.

Hay Street Low Traffic Volumes

Low traffic volumes and long signal waiting times encourage a large number of pedestrians to jay walk.

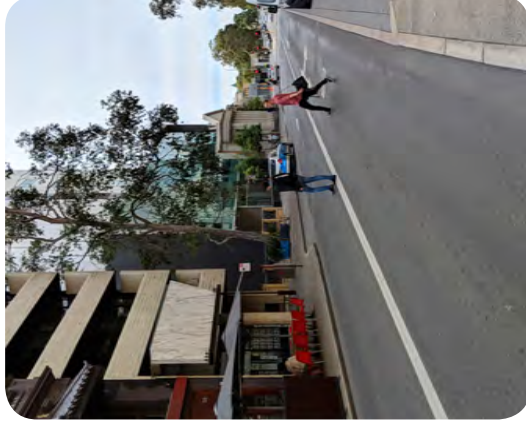
The following photographs were taken over a 7 minute period on a Thursday in April. The significant number of pedestrians highlights the suitability of the space to become pedestrian priority, whilst still maintaining the functionality of the street.



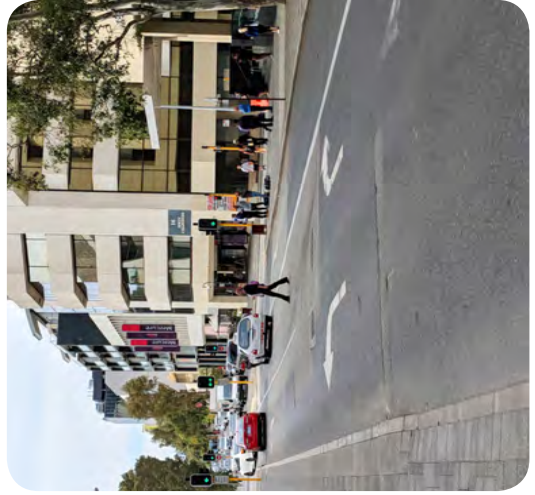
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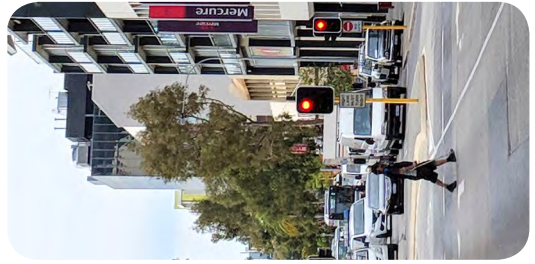
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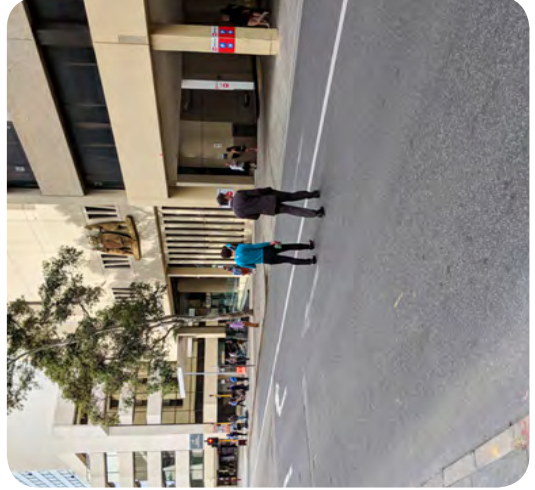
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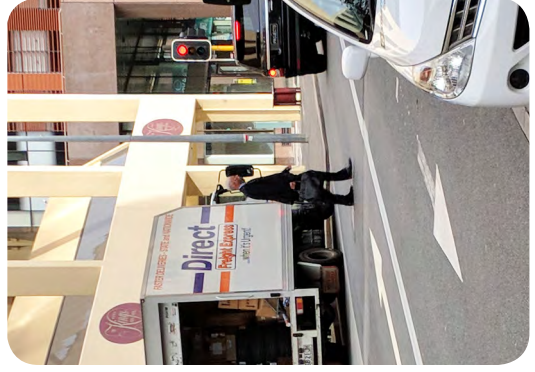
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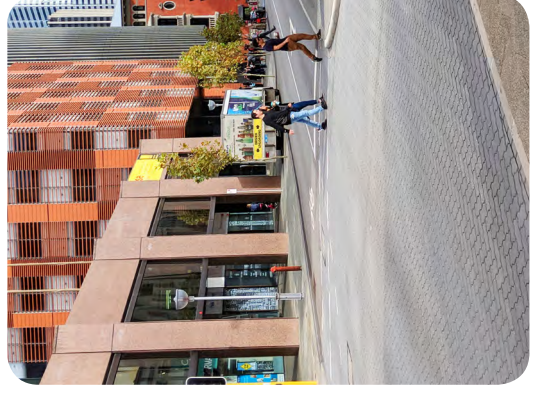
9:38am



9:40am



9:41am



9:42am

The functionality of a street

The streets make up the majority of the public space within our city. As pedestrian numbers increase the need to achieve a better balance between types of movement within our city streets is increasingly becoming more important.

‘Shared space schemes, which are designed to achieve better places where pedestrians and cyclists can move more freely, have been introduced with the aim of reducing vehicle dominance. They have been popular with some but have also attracted criticism from some users who no longer feel safe in the space.’ Chartered Institute of Highways and Transportation (UK) (CIHT), 2018.

These schemes have also created a loss of functionality and durability within city streets. Melbourne’s ‘streets for people’ in the 1980’s removed kerbs as they were seen to be unfriendly to pedestrians.

“There was a loss of functionality: vehicles were blocking access to buildings and damaging facades where kerbs had been removed, and rows of bollards has to be installed. There was a loss of legibility, where pedestrians assumed they had right of way, this led to the reinstatement of kerbs.” Urban Choreography, K.Dovey, R.Adams & R.Jones. 2018.

A street suitable for all users?

The City of Perth is committed to ensuring the city is welcoming and inclusive for all people and is committed to raising awareness, and making life in the city as safe, comfortable and accessible as possible for people with and without disability.

Shared space (level space schemes) have significant legibility problems for several users groups, including children, the elderly and visually impaired. Users with Seeing Eye Dogs (UK) have particular difficulty as the dogs use kerb alignments to guide their owner at intersections. These schemes typically clutter the intersections to differentiate between the carriageway and footpaths. This has a very negative effect for the visually impaired, as the furniture creates obstacles.

The proposed pedestrian priority area is currently under review by an accredited accessibility consultant and will be presented to the City’s Access and Inclusion Advisory Group to allow confirmation of the detailed aspects of the design.

Making the public aware

Marketing, media and monitoring

Through conversations with the ACT Government and Auckland City Council regarding their Pedestrian Priority Zones the City recognises the importance of ongoing marketing, media and monitoring. This strategy has to begin prior to construction and changes in road hierarchy of the street, to fully ensure that all users are aware and understand how it will affect them.

Prior to construction

The City of Perth will undertake the following:

- Community information advertising within the streetscape to announce the planned change in hierarchy and the removal of traffic signals
- Temporary signage including construction hoarding, digital signage and advertising
- Baseline vehicle and pedestrian counts to allow monitoring post project completion
- Review of road crash data
- Baseline economic evaluation to allow for continued economic monitoring

Implementation

Following the completion of construction and the opening of the pedestrian priority space the City will:

- Install bright, universally accessible, signage to continually inform pedestrian and motorists
- Opening media and marketing campaign, highlighting the change in road functionality and hierarchy
- Undertake driver education through temporary signage and advertising
- Hold an opening day event

Post implementation

Ongoing education and monitoring will allow the City to identify and respond to any functionality issues. The City will also look to capture:

- Vehicle and pedestrian counts
- Further economic evaluation to understand the benefits to local businesses (1 year after completion of construction)
- Further review of road crash data



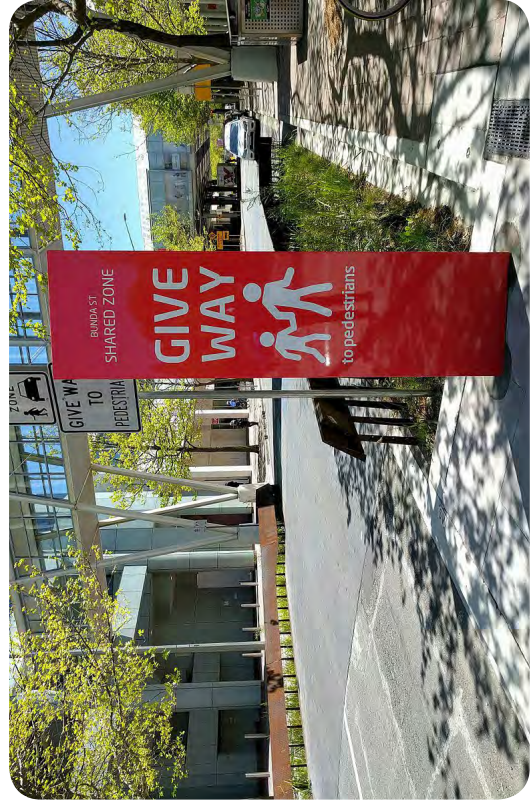
Bunda Street Shareway opening event. Source: Matt Bedford. Canberra Times 2018.



Bunda Street Shareway during construction. Source: Her Canberra 2018.



Bunda Street Shared Zone, Canberra. ACT Government 2017



Bunda Street Shareway opening event. Source: Matt Bedford. Canberra Times 2018.



Case Studies

Bunda Street Shareway, Canberra - 2015

The Bunda Street Shareway is an award winning pedestrian friendly space within Canberra city centre. The design allows for a priority space without losing the functionality of the street.

What are the key design features?

- Reduced speeds - 20kph
- Raised entry thresholds
- Wide pedestrian crossings
- Combination of small kerbs and level areas
- Removal of some parking spaces to provide additional public realm
- Localised kerb extensions to create pinch points, slowing vehicular movement and creating horizontal deflection
- Increased tree planting and street furniture to improve the public realm
- Street activation through cafes and pop-up markets
- Bright and vivid signage highlighting road rules



Bunda Street Shareway. Source: Australian National University 2018



Bunda Street Shareway. Source: BUNDA STREET SHAREWAY ELEMENTS. Fleetwood Urban 2018

Snapshot - Bunda Street Shareway Benefits



Speed reduced to 20 kph



Increased accessibility
Formal crossings for persons with a disability

60% +



Reduction in vehicle numbers



500 +

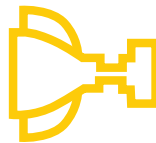
Increase in pedestrian lunch time activity



Reduced traffic accidents
and severity of accidents

10%

Increase in pedestrians throughout the day



Award winning. 2014 PIA [ACT] Planning
Award - 'The Hard Won Victory' category

~0%

Vacancy since implementation
(down from 20%)



Are there other examples of pedestrian priority like the Hay Street proposal and Bunda Street?



Maidstone Highstreet. Source: Letts Wheeler Architects 2018.

Maidstone High Street, Kent - United Kingdom 2013

The award winning design by Letts Wheeler architects, rebalanced the street to create a comfortable pedestrian environment whilst still supporting the existing public transport network.

Traffic signals were replaced with informal crossing points at key desire lines, giving priority to the pedestrians.

Post construction monitoring has shown increased retail activity in the street. The project has been so successful that Maidstone Council plans to roll out other schemes in the town centre.



Maidstone Highstreet. Source: Civic Engineers 2018.

Key features of the street design were:

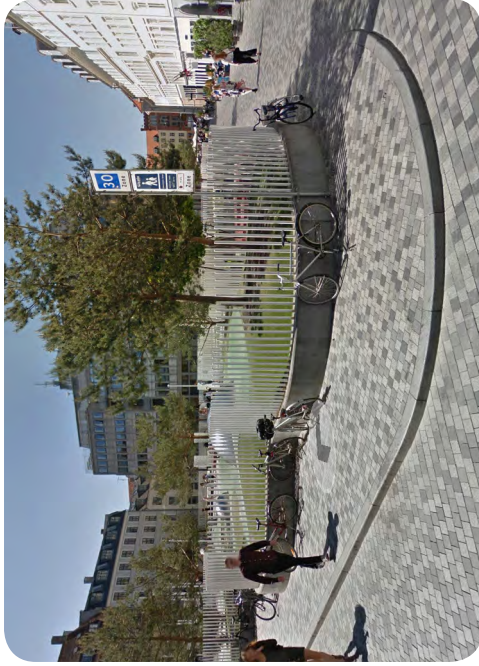
- Reduced speeds - 20mph
- Wide pedestrian crossings flush to footpath level
- Removal of some parking spaces to provide additional public realm
- Increased tree planting and street furniture to improve the public realm



Maidstone Highstreet. Source: Letts Wheeler Architects 2018.

- Continuation of footpath material through wide pedestrian crossings
- Small kerbs to aid universal accessibility
- Combination of asphalt and paved carriageway



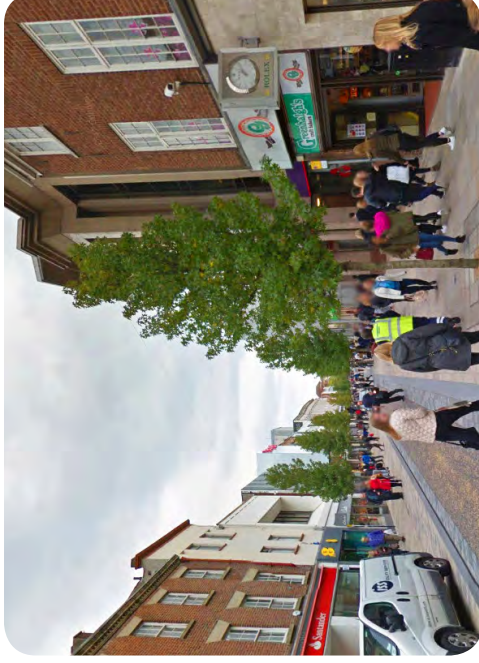


Hauser Plads, Copenhagen. Source: Google Street View.

Hauser Plads, Copenhagen - Denmark 2014

Key features:

- Footpath paving across carriageway
- 60mm kerb separates vehicles from pedestrians
- Central park area



Fishergate, Preston. Source: Google Street View.

Fishergate, Preston - United Kingdom 2015

Key features:

- Removal of traffic signals
- 40mm kerb separates vehicles from pedestrians
- Courtesy crossings are provided every 40metres
- Bus route



Exeter High Street, Exeter. Source: Visit Exeter.

Exeter High Street - United Kingdom 2010

Key features:

- Wide courtesy crossings
- 50mm kerb
- Combination of asphalt and paving
- Bus route

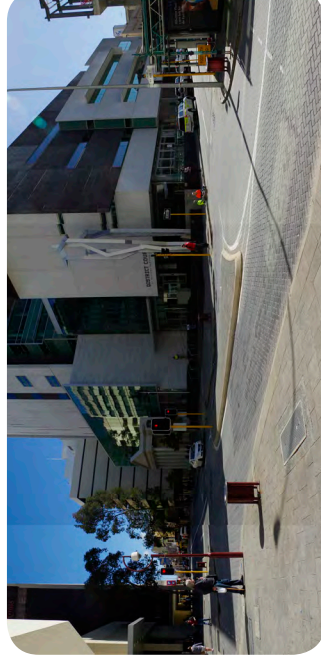
Pedestrian Priority Intersections

Intersections of Hay and Irwin Street and Hay and Pier Street

What are the existing conditions?

Irwin Street

- Currently a signalised intersection with three one-way streets; and a central raised median island.
- Confusion in traffic movement and long waits at signals conflicts with free pedestrian movement.
- Large, under utilised footpaths with no street furniture or trees prevents activation.



Pier Street

- Currently a signalised intersection with three two-way streets and one, one way street.
- Low vehicle volumes, narrow footpaths, long waiting times at pedestrian crossings creates frustration for pedestrians.



Masterplan design guidance?

- 1 Raise the intersection creating a safe, slow intersection.
- 2 Provide ramps to reduce speeds and remove traffic signals and highlight to motorists that they must yield for pedestrians.
- 3 Create horizontal deflection within the road carriageway, making vehicles travel at lower speeds
- 4 Use crossover paving to highlight to vehicles a change in road conditions.
- 5 Wide formal crossing points for the visually impaired.
- 6 Increase the pedestrian space, reducing crossing distance.
- 7 Street furniture and trees prevent traffic entering pedestrian areas and provide greater amenity at the intersection.

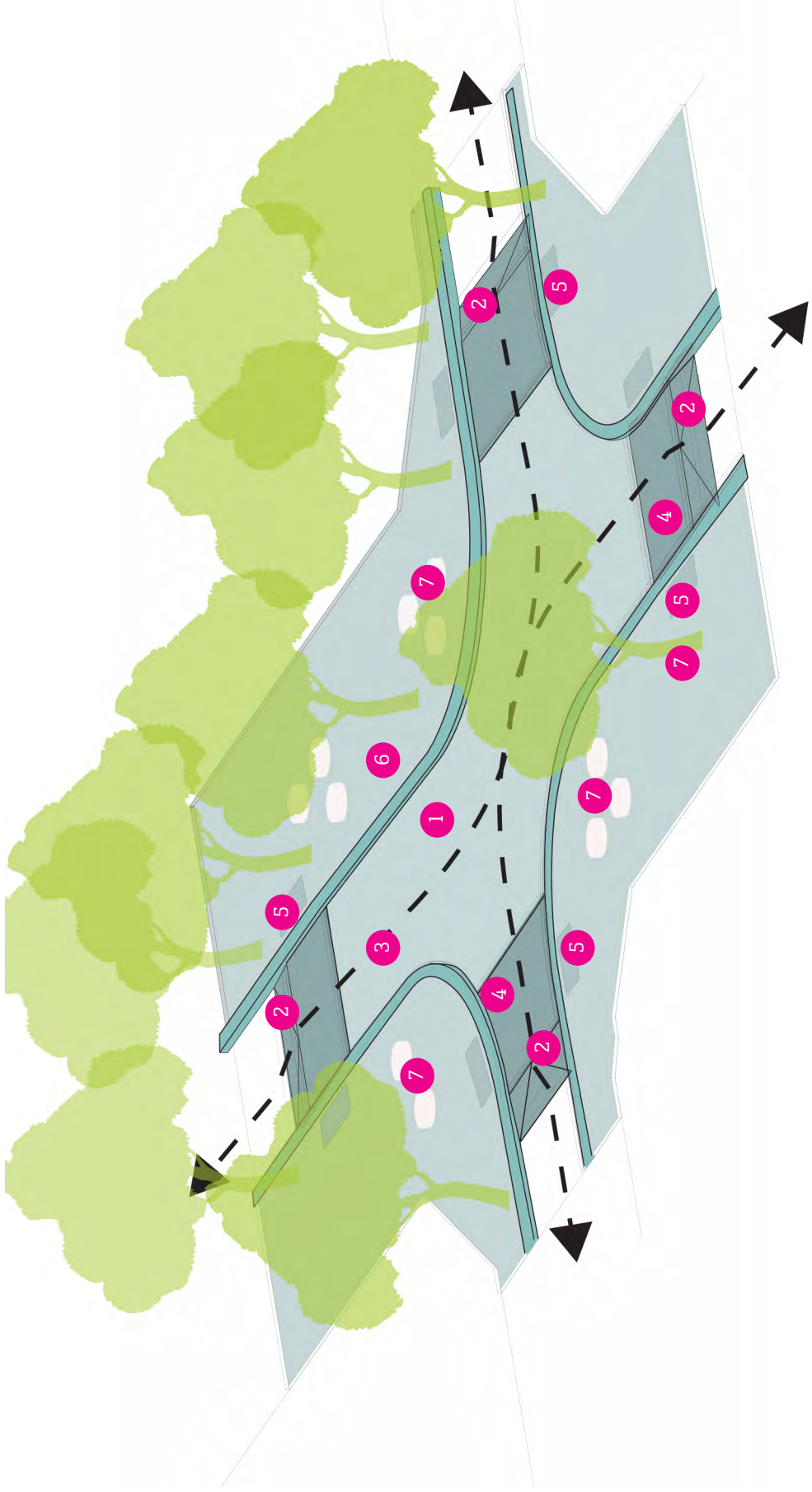


Figure 29: Pedestrian priority design features

Hay Street Pedestrian Priority Area

What are the key aims of the pedestrian priority zone?

The key aims of the project are to:

- Provide increased amenity for pedestrians
- Increase amenity and safety for people riding bikes within the on-road environment
- Ensure the area is inclusive for all people and is comfortable and is as accessible as possible for people with and without disability
- Deliver a successful road user hierarchy change, to ensure a safe and comfortable environment for pedestrians
- Cater for all users by maintaining clear wayfinding and a combination of kerbs, raised sections of road and flush crossings with tactile ground indicators

What are the key design principles?

1. Raised entry thresholds
2. Provide ramps to reduce speeds and highlight to motorists that they must yield for pedestrians
3. Removal of traffic signals at intersections
4. Create horizontal deflection within the road carriageway, making vehicles travel at lower speeds
5. Footpath paving to extend across the carriageway
6. Wide formal flush crossing points for the visually impaired
7. Widen footpaths to reduce crossing distance
8. Street furniture and trees prevent traffic entering pedestrian areas and provide greater amenity at the intersection
9. 75 - 50mm kerbs to provide visual distinction
10. 20kph speed limit
11. Clearly marked entry and exit points - with vivid signage to give visual transition. This demarcates the threshold of the pedestrian priority area
12. Tight kerb geometry at intersections to promote the slowest possible turning speed

“There is no such thing as a definitive shared space design. Each site is different and the way a street performs will depend on its individual characteristics, the features included and how these features work in combination.”

(Department of Transport. Local Transport Note 1/11, Shared Space. 2011)

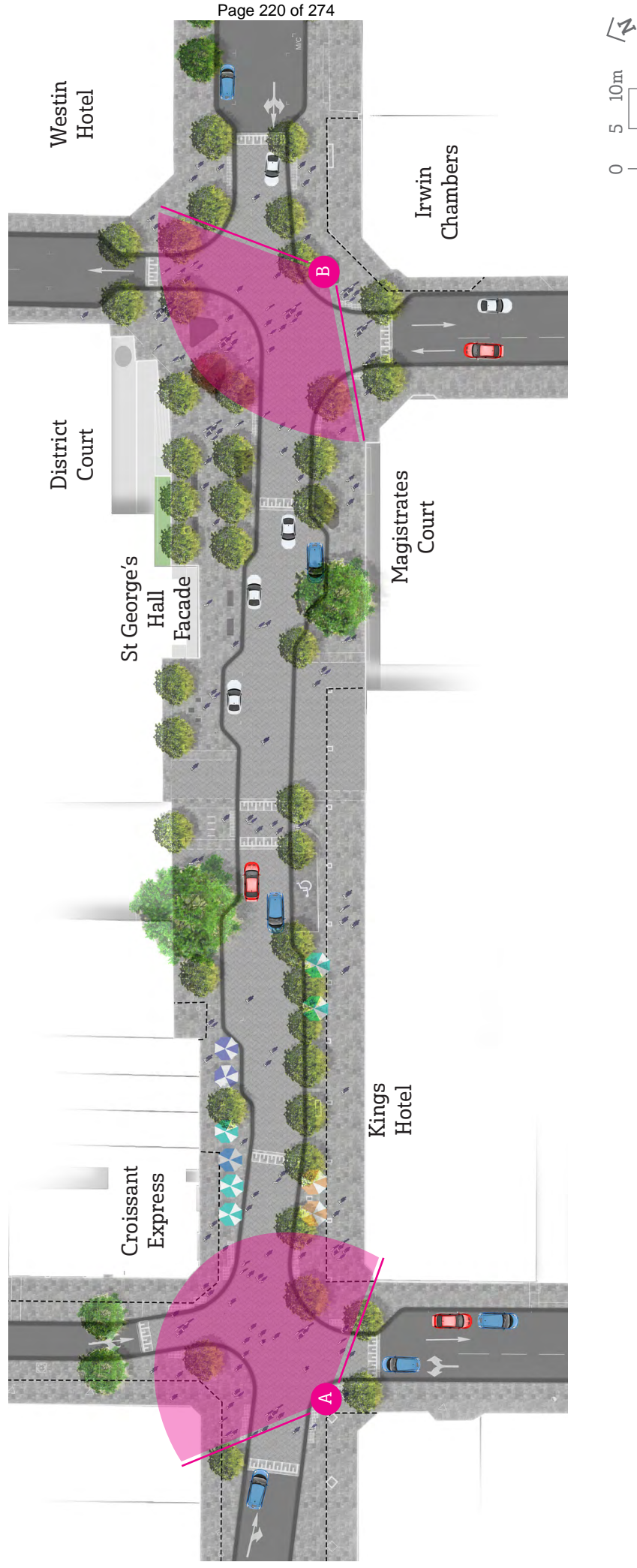
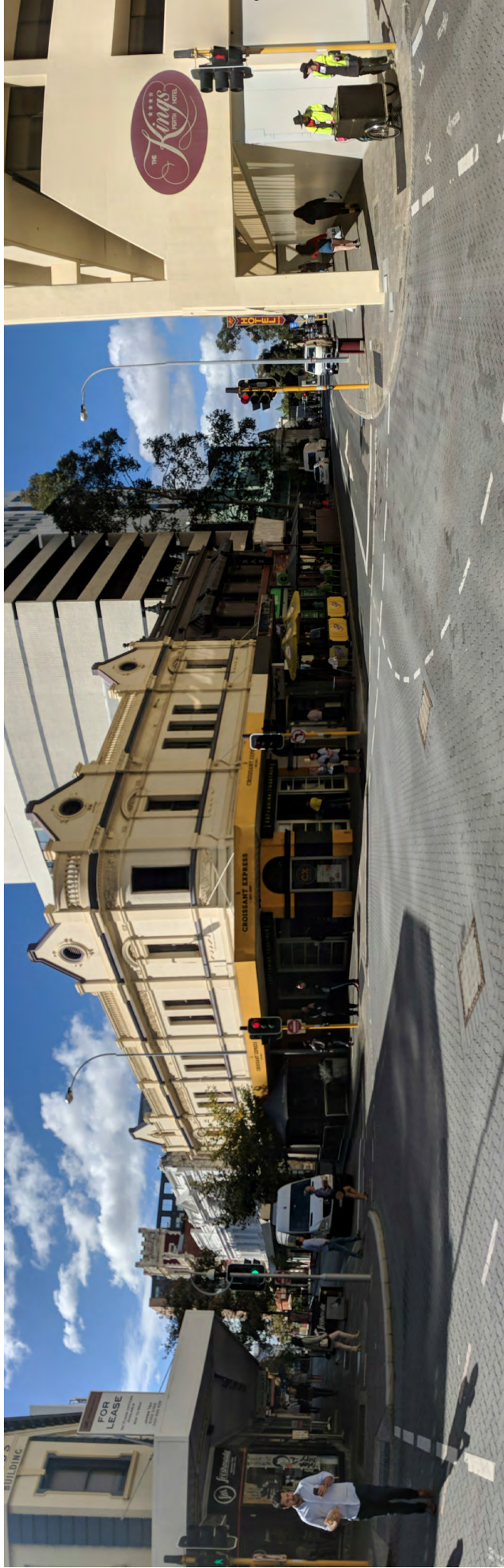


Figure 30: Pedestrian Priority Zone

Pier Street Intersection

Existing Pier Street Intersection



A Proposed Pier Street Intersection

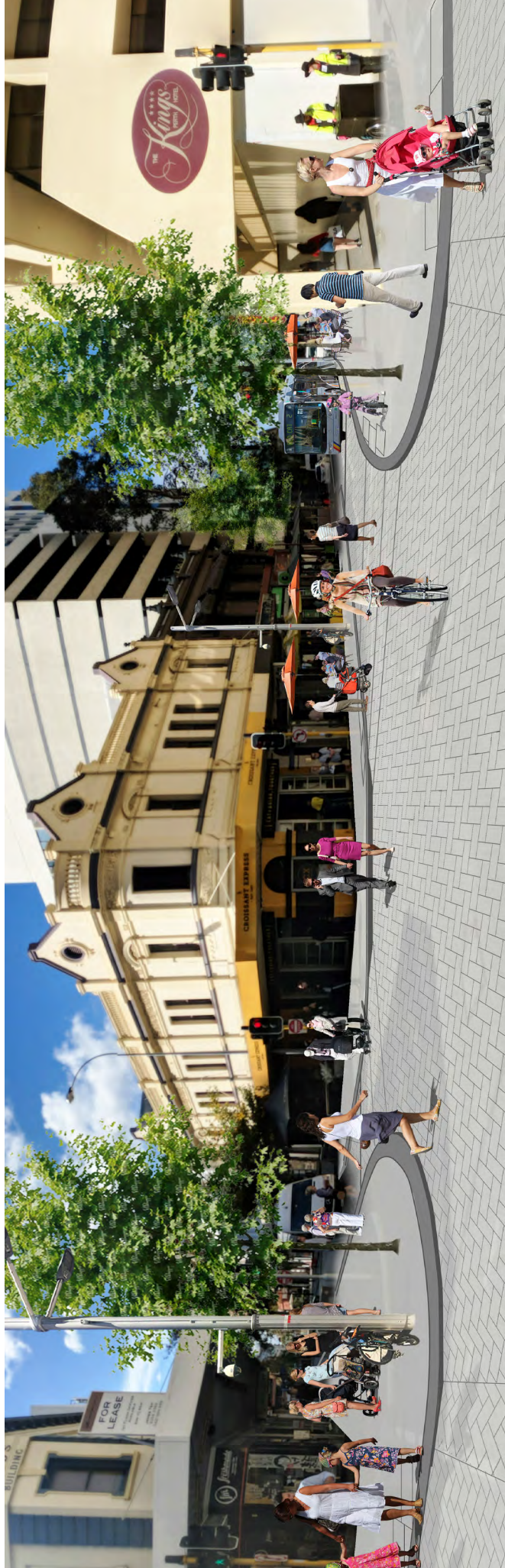
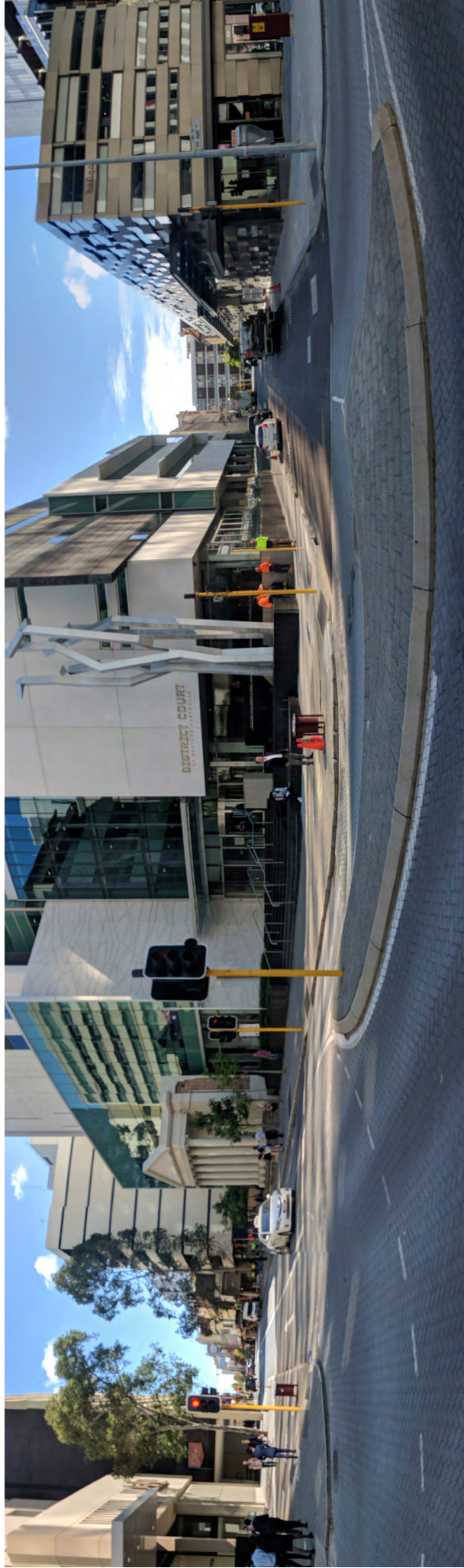


Figure 31: Proposed Pier Street Intersection

Irwin Street Intersection

Existing Irwin Street Intersection



B Proposed Irwin Street Intersection



Figure 32: Proposed Irwin Street Intersection

Streetscape Palette

What is the Masterplan streetscape palette?

Whilst the 2018 Masterplan will deliver a bespoke response to the needs and functions of the area, the City's standard palette of materials will be used through the project area. This simple and consistent palette will provide a high quality setting for other activities to take place and ensure the streets can evolve over time with minimal change. The City's award winning 'next generation' street furniture will be rolled out throughout the area. This suite provides options to help facilitate social interaction.

The streetscape palette will include the following

1. Smart technology within multi-function light poles including but not limited to WiFi, events infrastructure, CCTV and parking services capability
2. LED lighting and sensors
3. High quality street furniture, including seats, single seats, benches, bike racks, drink fountains, recycling and waste bins
4. City standard Australian black granite kerbs and 'City Grey' exposed aggregate concrete pavers
5. Street trees including water harvesting pits (WSUD)

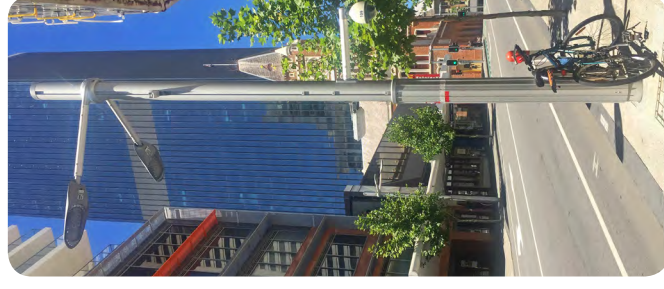
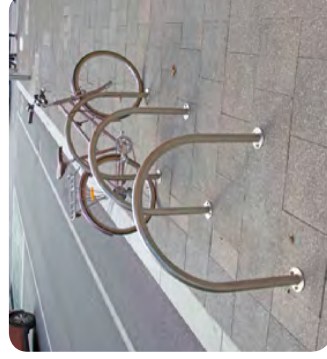


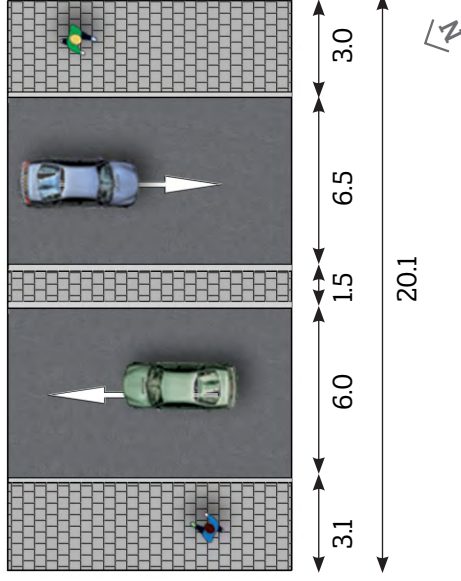
Figure 33: City of Perth street palette

Pier Street

Murray Street - Wellington Street

What are the existing conditions?

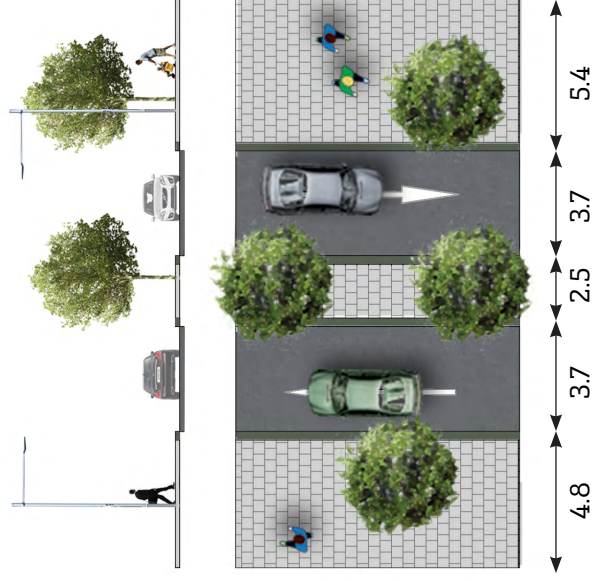
- Wide two-way carriageway
- Poor street lighting
- No street trees
- No street furniture
- Little pedestrian activity
- Two multi-storey carparks



Pier Street - Murray - Wellington - Existing (looking north)

What does the Masterplan propose?

- Wider footpaths
- Street trees
- Street furniture
- New street lighting
- Drop-off bays for new student accommodation
- Maintain carpark entry/exits



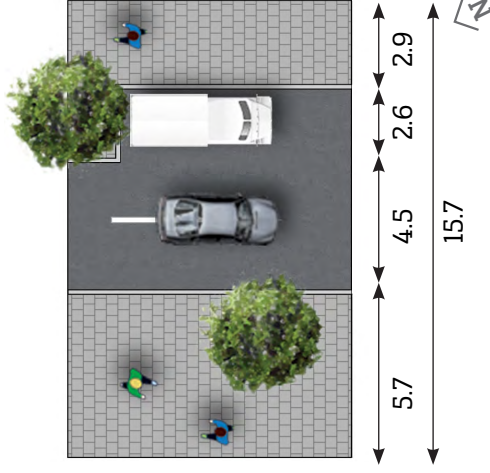
Pier Street - Murray - Wellington - Proposed

Pier Street

Hay Street - Murray Street

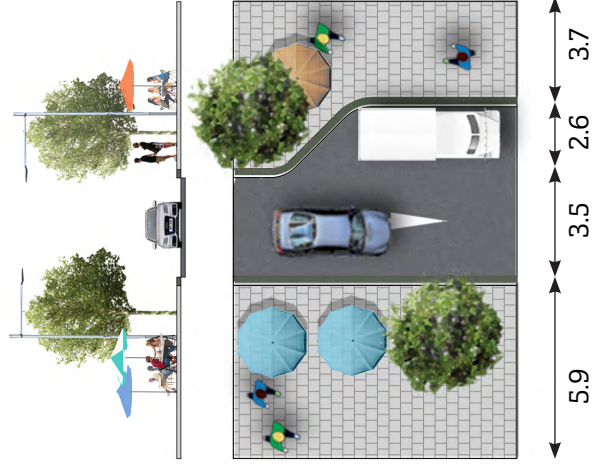
What are the existing conditions?

- Outdoor dining opportunities
- Street trees
- Poor lighting
- Heritage facades
- One-way traffic flow



What does the Masterplan propose?

- Wider footpaths
- Additional street trees
- New street furniture
- More opportunities for outdoor dining
- New street lighting
- Catenary lighting
- Heritage facade lighting
- Increased CCTV coverage
- Additional power supply for events
- Maintain one-way traffic
- Removable bollards to allow for easy street closure



Pier Street - Hay - Murray - Existing (looking south)



Pier Street - Hay - Murray - Proposed

Pier Street

Hay Street - Murray Street

What extra elements will activate Pier Street?

Catenary System

An overhead wire system attached to MFP poles and buildings within the street. The catenary system will include permanent festoon style lighting and the option for temporary lightweight artwork installations.

Event Mode

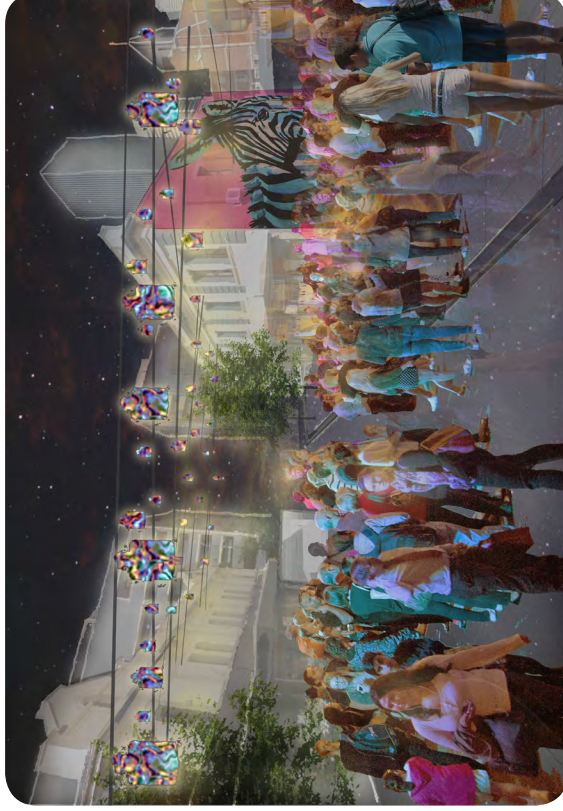
This intimate space provides the rare opportunity for street based events. Installation of removable bollards at either end of the street allows for ease of road closure.

Art

Large blank walls, wide footpaths and a catenary system provides the opportunity for permanent and temporary art installations.

Heritage Facade Lighting

Heritage facades within the street provide interest during the day and also provide the opportunity for additional feature lighting in the evening, increasing the aesthetic value of the street and aiding activation.



Event Mode - Night Event Mode - Artistic Impression

Pier Street Activation

Key benefits to the new street:

- Increased night-time activity
- Increased activation opportunities
- Pedestrians feel safer due to increased activation



Carnaby Street, London
Source: max pixel



Arles, France
Source: Stéphanie Allermé
@mademoisellepierreofficial

Catenary Art

Key responses to art activation:

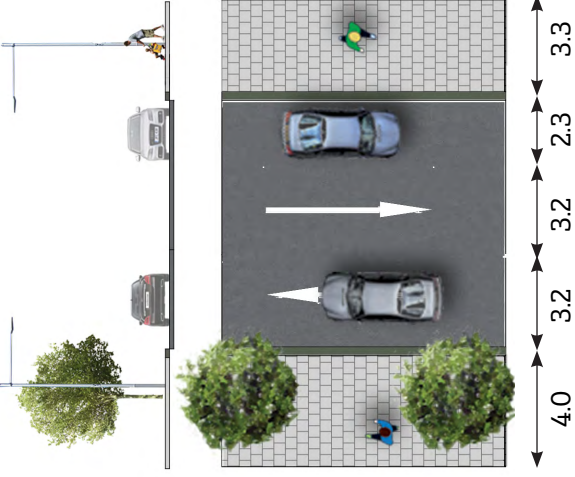
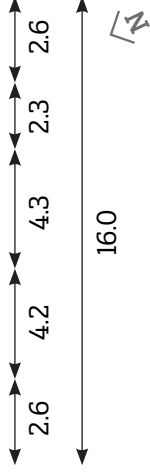
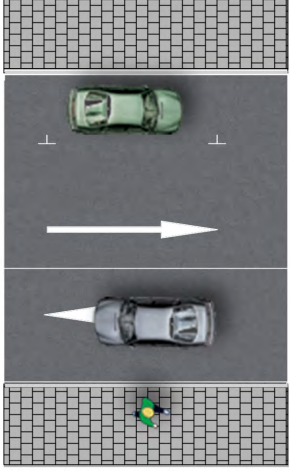
- Increased activity
- Permanent catenary system allows for easy installation

Pier Street

Hay Street - St Georges Terrace

What are the existing conditions?

- Wide two-way carriageway
- Poor street lighting
- No street trees
- No street furniture
- Little pedestrian activity



What does the Masterplan propose?

- Wider footpaths
- Street trees
- Street furniture
- Wider footpaths
- New street lighting
- Additional CCTV coverage



Pier Street - Hay - St Georges - Existing (looking south)



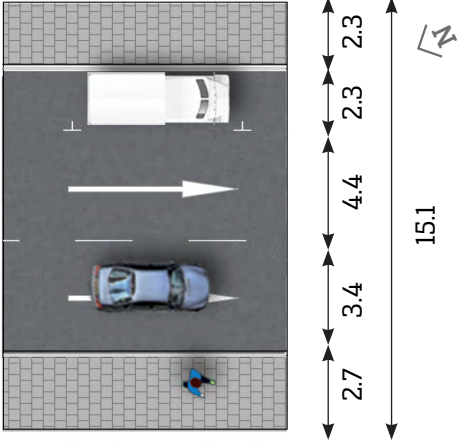
Pier Street - Hay - St Georges - Proposed

Irwin Street

Hay Street - St Georges Terrace

What are the existing conditions?

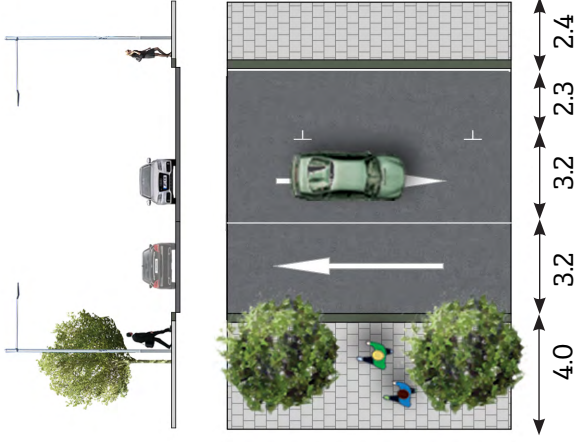
- Wide one-way carriageway
- Poor street lighting
- No street trees
- No street furniture
- Little pedestrian activity
- Hotel (Mecure)
- RSLWA Centre redevelopment (ongoing)



Irwin Street - Hay - St Georges - Existing (looking south)

What does the Masterplan propose?

- Wider footpaths
- Two-way
- Street trees
- Street furniture
- New street lighting
- Additional drop-off bays



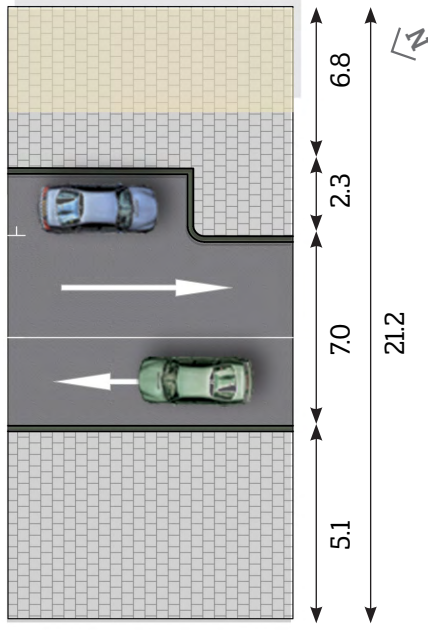
Irwin Street - Hay - St Georges - Proposed

Hay Street

Pier Street - Irwin Street

What are the existing conditions?

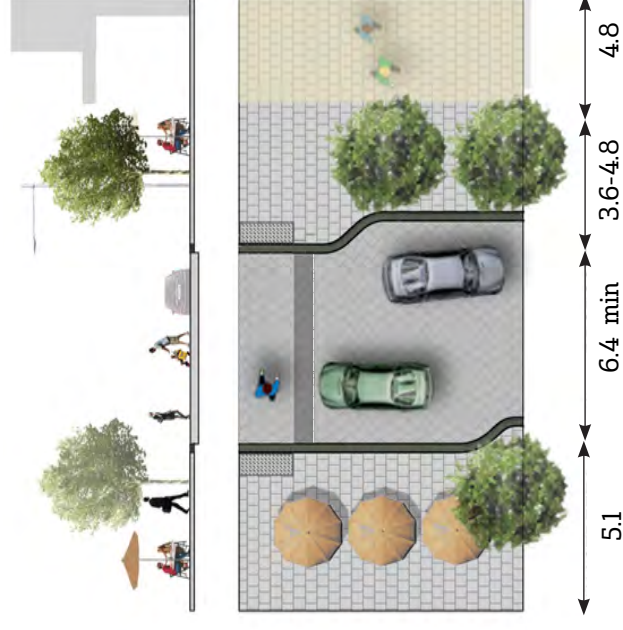
- Two-way carriageway
- Wide footpaths
- Outdoor dining opportunities
- Street trees
- Poor lighting
- Heritage facades
- Kings Hotel redevelopment
- Vehicle crossovers
- 2 existing mature trees
- Multi-storey carpark



Hay Street - Pier - Victoria - Existing (looking east)

What does the Masterplan propose?

- Upgraded paving
- Additional street trees
- New street furniture
- More opportunities for outdoor dining
- Pedestrian priority zone
- Wide pedestrian crossings
- New street lighting
- Additional CCTV coverage
- Additional power supply for events



Hay Street - Pier - Victoria - Proposed

Hay Street

Pier Street - Irwin Street

What extra elements will activate Hay Street?

Pedestrian Priority

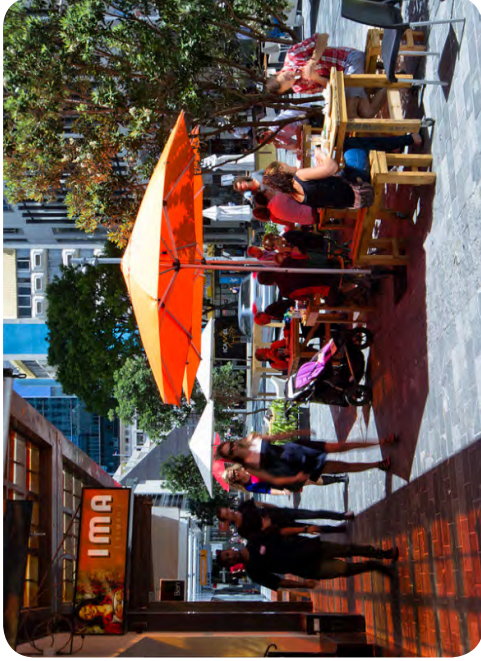
Pedestrian priority zone between and including the Pier Street and Irwin Street intersections creates wider footpaths and plaza like spaces. The spaces provide the opportunity for additional outdoor dining, street trees and the possibility of small scale events and activities.

Catenary System (Pier and Irwin Street intersections)

An overhead wire system attached to MFP's and buildings within the street. The catenary system will include permanent festoon style lighting and the option for temporary lightweight artwork installations.

Art

The intersection of Irwin Street has a large scale artwork by Anne Neil outside the District Court. There is further opportunity to provide sculpture at the intersection of Pier and Hay Streets where footpaths are to be expanded.



Fort Street Precinct. Source: SHARE THE WEALTH. SHARED SPACES MAKE GREAT BUSINESS PLACES. Auckland Design Manual. City of Auckland 2013

Fort Street Precinct - Auckland - New Zealand

Key responses to the new street:

- Increase in hospitality spending
- Increase in consumer spending
- Increase in pedestrians in peak hours
- Pedestrians feel safer in the area, especially at night
- Property owners said it was valuable being located on or near the new street (City of Auckland, 2013)



Maidstone Highstreet. Source: Letts Wheeler Architects

Maidstone Highstreet - United Kingdom

Key responses to the new street:

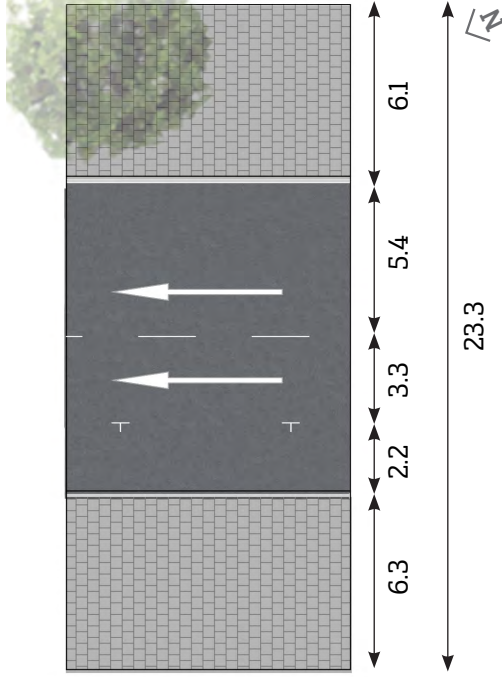
- Increased retail activity
- Decreased building vacancy
- Design rolled out further throughout the Borough

Hay Street

Irwin Street - Victoria Avenue

What are the existing conditions?

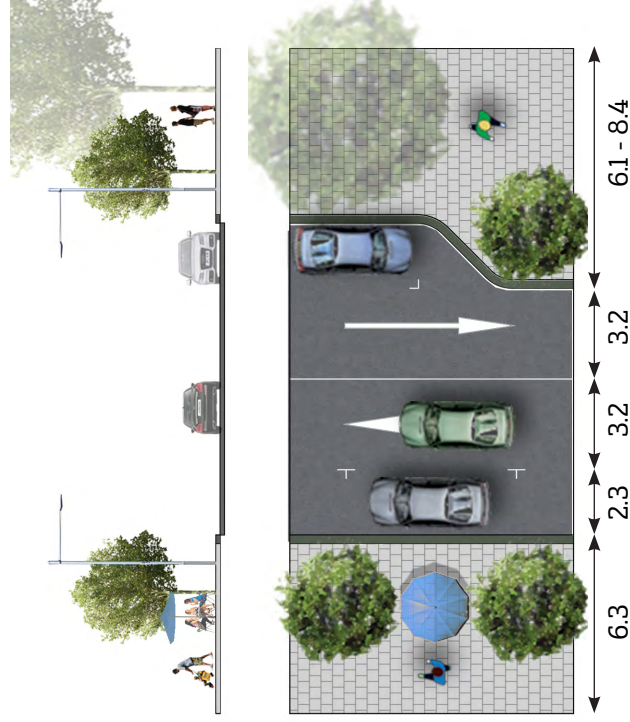
- Wide one-way carriageway
- Existing mature street trees
- Outdoor dining opportunities
- Minor Urban invention
- On-street parking
- Off-street parking
- CAT bus stop



Hay Street - Pier - Victoria - Existing

What does the Masterplan propose?

- Wider footpaths
- Two-way
- Additional street trees
- New street furniture
- More opportunities for outdoor dining
- Additional CCTV coverage



Hay Street - Pier - Victoria - Proposed



Figure 34: McLean Lane - Laneway enhancement project - 2017

Next Steps

There are a number of further steps that now need to be taken to deliver on the concept shown within the East End Revitalisation Masterplan.

The first step from this stage is detailed design. Detailed design will be broken into 2 stages:

Draft Detailed Design

Further site analysis and investigation is underway based on the Masterplan concept. This work will assist the final detailed design. This stage will include:

- Geotechnical investigation to assist road design
- Civil design, including grading and drainage
- Detailed landscape design, particularly around the pedestrian priority areas

- Independent risk and safety review to assess the risks associated with road design, particularly around the pedestrian priority areas (Road Safety Audit)

- Independent access and disability review, particularly around the pedestrian priority areas

- Detailed traffic simulation intersection modelling

- Main Roads Western Australia In-principle Approval

- Underground service confirmation for street trees

Final Detailed Design

Upon completion of the draft detailed design and site investigations the final detailed design will commence. This will confirm the design and layout throughout the Masterplan Area.

The final detailed design will be done in stages depending on the complexity of the draft detailed design and other projects around the City.

City Grants

To complement these works there are grants available from the City:

- The improvement model was adopted in 2017 to address the street block of Barrack, Murray, Hay and Pier Streets. The model utilises existing budget, grants and legislative framework to provide desired improvements to the area.
- Heritage grants are being targeted within the East End.

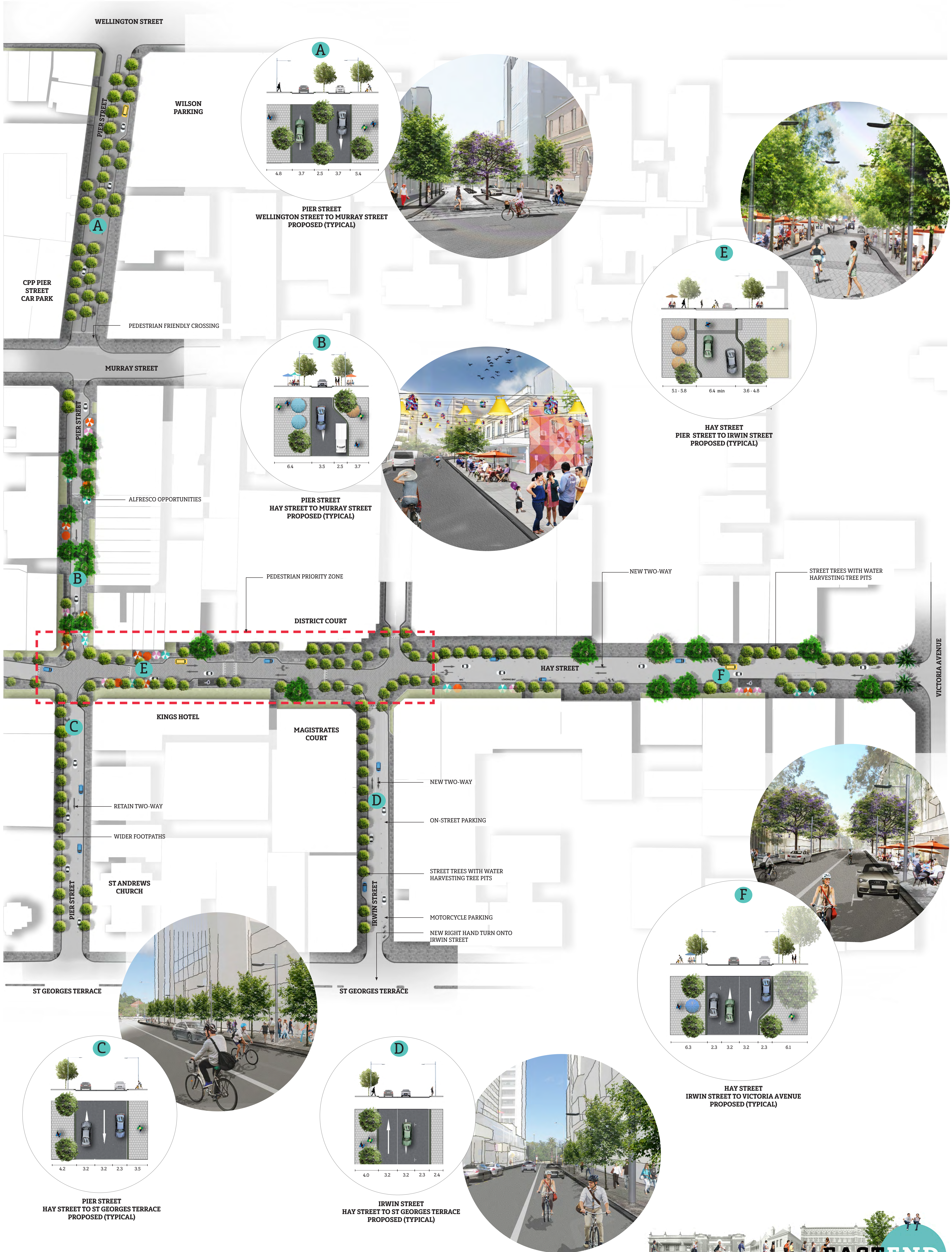


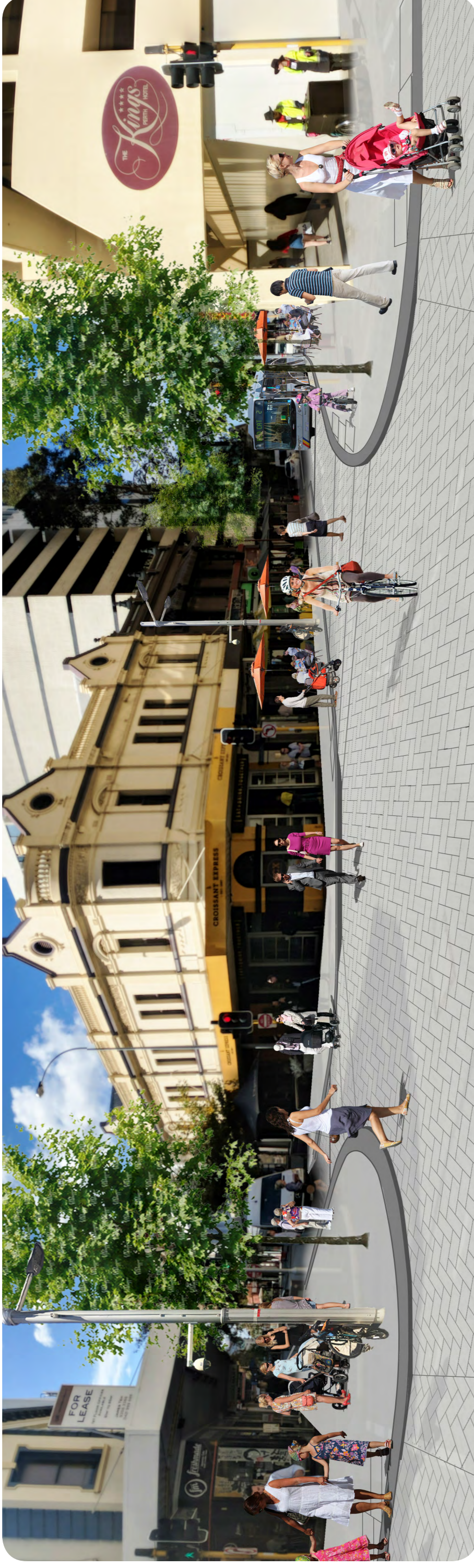
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ATTACHMENT 6.9B

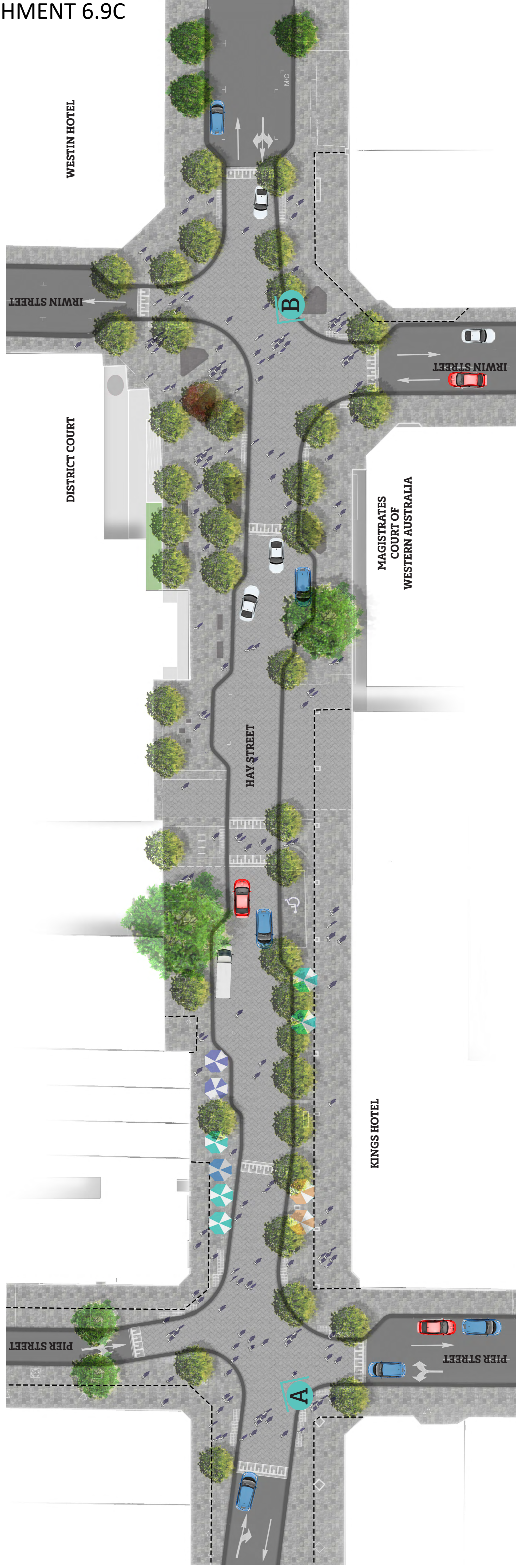




A PIER STREET INTERSECTION PROPOSED



B IRWIN STREET INTERSECTION PROPOSED



FILE REFERENCE:	P1035408
REPORTING UNIT:	Finance
RESPONSIBLE DIRECTORATE:	Corporate Services
ATTACHMENT/S:	Attachment 6.10A – Draft Operating Budget 2018/19 Attachment 6.10B – Draft Capital Budget 2018/19 Attachment 6.10C – Draft Fees & Charges Schedule

Purpose and Background:

Under Section 6.2 of the *Local Government Act 1995*, the City is required to prepare and adopt an annual budget by 31 August each year. The 2018/19 Annual Budget outlines the facilities and services to be delivered and the source of their funding. The Budget is an important part of the City's Integrated Planning process, with the intention to minimise the financial burden on ratepayers. This Budget is a product of accountable and responsible management of the City's funds.

The report will update the Council on the status of the 2018/19 Budget and contains the following information:

- Draft Operating Budget;
- Draft Capital Budget;
- Draft Fees and Charges schedule including Waste and Parking Fees; and
- Differential Rates Setting.

Under the *Local Government Act 1995*, the City is required to advertise the Differential Rates for twenty one days prior to adoption of the annual budget. The advertising period will commence when the differential rates have been approved by Council which is scheduled for the Council meeting on 29 May 2018.

The Draft Budget for 2018/19 shows:

- Total rates revenue of \$90.2 million;
- Draft Net gain resulting from operations \$2.2 million;
- Draft total comprehensive income and expenditure \$3.6 million;
- Draft capital budget of \$56.0 million; and
- Draft Fees and Charges revenue of \$99.0 million.

Section 1: Operating Budget:

SCHEDULE A: DRAFT OPERATING STATEMENT by NATURE and TYPE

The Draft Operating Statement shows an operating surplus of \$2.2 million, with a Total Comprehensive Income and Expenditure being \$3.6 million.

The following commentary compares the 2018/19 budget to the initial adopted 2017/18 budget:

Revenue

- Operating revenue will grow by 2.1% to \$201.4 million compared to the current year's budget;
- The rates for 2018/19 as set out in section 3 of this report allow for a CPI increase of 0.8% for rate in the dollar over all categories resulting in an increase in rates revenue of \$934,000, and total rates revenue of \$90.2 million;
- Rates constitute 45.0% of operating revenue and is consistent with the allocation for budget 2017/18;
- Grants and subsidies have increased by \$214,000 compared to the current budget. The budget 2018/19 is based on approved funding arrangements on selected capital works projects; such as \$675,000 for the Smarter Cities Enhancements and \$375,000 for the Ozone Reserve Artesian Bore Project;
- Recurrent Grants have decreased by \$97,000 primarily due to a decrease in Skyworks Grant funding being reduced by \$65,000 to \$435,000;
- Contributions & Donations increased by \$242,000 with a \$191,000 contribution towards Cathedral Square administration costs expected in 2018/19;
- Rubbish Collection fees are projected to go up by 2.7% or \$260,000 to recover the 13.9% increase in the City's landfill disposal charges, as set out in section 4 of this report;
- Rental and Hire charges are expected to increase by \$376,000; mainly due to an increase in revenue expected from City properties leased out;
- Parking revenue shows an increase of 1.2% to \$ 72.7 million in comparison to the Budget 2017/18 as set out in section 4 of this report;
- Fines and costs are projected to grow by \$626,000 mainly as a result of increases in parking penalties;
- Community service fees increased by \$194,000 primarily due to the increase in revenue generated from Child Care Services;
- The Interest income budget was calculated on the assumption that the low-interest rate environment is expected to continue over the medium to longer term and average investment earnings are higher than their previous levels, thus increasing by \$148,000 compared to the current budget; and
- Other Revenue is expected to be higher than the current budget by \$287,000. Additional revenue is projected for development approvals of \$48,000 and \$156,000 for fees and charges raised by the Health and Activity Unit.

Expenditure

- Operating expenditure shows growth of 4.7% over the current year budget;
- Overall Employee costs have increased by 4.5% or \$3.5 million compared to the current budget;
 - Includes and adjustment for employee costs capitalised of \$3.9 million;
 - The Enterprise Bargaining Agreement accounted for 3.0% or \$2.5 million of the increase;
 - Reclassification of agency staff from materials costs regarding contract labour added another \$600,000 to the variance; and
 - Employee costs for the proposed budget take into account a vacancies factor as determined by the Business Units based on current staff turnover information.

- Material costs have increased by 1.6% or \$821,000, and include the following:
 - Tipping fee of \$3.2 million which has increased by \$555,000 due to the increase in the Landfill levy as detailed in the section 4 of this report;
 - Commissioner's costs of \$1.1 million, which is partly offset with a reduction in Elected Members fees and associated costs of \$814,000;
 - Inquiry panel costs of \$1.6 million; and
 - Property maintenance of \$3.3 million.
- Depreciation and Amortisation increased by \$2.8 million, this is mainly due to asset revaluations. The revaluations process has affected both the fair values at which assets are held and the remaining useful life of assets, resulting in the significant increase;
- Interest Expense has reduced by \$420,000 as no new loans have been financed in the last two years; and
- Other Expenditure of \$25.1 million includes the parking bay levy of \$18.4 million, which is forecast to increase by 3.4% or \$402,000. The budget also includes \$4.7 million for the Donations and Sponsorships program.

The comparative data refers to the Adopted Budget 2017/18. An update to the forecast year end position will be incorporated into the Statutory Financial and Rate Setting Statements under the regulations which require more recent and careful estimates to be made.

Section 2: Capital Budget:

The total draft Capital Budget for 2018/19 is \$56.0 million, including \$6.0 million estimated as being carried forward from 2017/18.

This section of the report should be read in conjunction with Attachment 6.10B Draft Capital Budget 2018/19.

The Capital Budget for 2018/19 includes:

<u>Project Description</u>	<u>\$</u>
Renewals – from Asset Management Plans	18.5 million
ISPT - Forrest Place Walkways	6.0 million
Upgrade of On-Street Parking Meters	2.6 million
Smart Cities Federal & Enhancements	2.5 million
Wellington Square Enhancements	1.4 million
PCEC Equipment	1.7 million
Digital Workplace Enhancements	1.4 million
Core Systems Upgrade	1.3 million
<u>Funding</u>	<u>\$</u>
Carry Forwards from 2017/18	6.0 million
Reserves	16.8 million
Capital grants and contributions	1.5 million
Sale of assets	1.4 million
General purpose funds	30.3 million
TOTAL	56.0 million

Section 3: Differential Rate Setting:

Differential rating enables the City to vary the impact of its rates on different classes of ratepayers.

The revenue raised from rates in the Annual Budget 2017/18 was as follows:

RATE TYPE	Rate in \$	Number of properties	Rateable value \$	2017/18 Budgeted rate revenue \$	2017/18 Budgeted interim rates \$	2017/18 Budgeted back rates \$	2017/18 Budgeted total revenue \$	2016/17 Actual \$
Differential general rate or general rate								
Commercial	0.0551929	1,967	400,519,473	22,105,837		(48,000)	22,057,837	21,369,729
Office	0.0451513	2,235	1,072,484,303	48,424,043		(72,000)	48,352,043	48,049,066
Residential	0.0569477	12,951	290,558,877	16,546,672			16,546,672	15,685,358
Vacant Land	0.0620898	81	23,714,000	1,472,399			1,472,399	2,077,840
Sub-Totals		17,234	1,787,276,653	88,548,950	-	(120,000)	88,428,950	87,181,993
Minimum payment	Minimum \$							
Commercial	705	535	4,799,853	377,175			377,175	357,925
Office	705	186	2,323,222	131,130			131,130	141,780
Residential	705	771	8,504,184	543,555			543,555	840,950
Vacant Land	705	2	3,125	1,410			1,410	1,390
Sub-Totals		1,494	15,630,384	1,053,270	-	-	1,053,270	1,342,045
		18,728	1,802,907,037	89,602,220	-	(120,000)	89,482,220	88,524,038
Discounts/concessions (Refer note 11)							(225,890)	(221,406)
Total amount raised from general rates							89,256,330	88,302,632
Total rates							89,256,330	88,302,632

Landgate undertakes a Gross Rental Valuation (GRV) process on a three-year cycle. The latest valuation was applied from 1 July 2017 and reflected a reduction in GRV's across all rate classes.

The impact of last year's Landgate triennial revaluation reflected the subdued economic conditions with significant changes to GRV values over all the category. The City endeavoured to minimise the impact of the changes in GRV by setting the rate in the dollar to ensure rates generated from the various rates categories remained similar to prior years.

As the cost base for the rate categories remained relatively unchanged since the differential rate review the proportional rates revenue to be generated by categories is to remain unchanged. To that end the overall rate revenue increase of 0.8% being only CPI was allocated to each of the rate categories.

The City of Perth's Rate in a Dollar values for Residential ratepayers compares favourably with most neighbouring Councils. Residential rates have historically been kept low to attract residents to the City.

Consider the level of Minimum Rate

Section 6.35(6)(c) of the *Local Government Act 1995* gives local governments the power to raise a minimum payment in each differential rating category where a differential general rate is imposed.

Traditionally the Council has employed a general minimum rate for all categories and currently has a minimum rate of \$705, which is the lowest in the metropolitan area. Minimum ratepayers have access to the same services as other ratepayers, even though their GRV's are lower. It is justifiable for them to pay a minimum rate to cover essential services.

Recommendation

Based on the factors highlighted in this report, the recommendations for adopting Differential Rates for 2018/19 are as follows:

- The Differential rates and minimum rates will deliver an overall rate revenue increase of 1.0%;
- 0.8% of the increase in rates revenue is due to the CPI increase of 0.8% in the rate in the dollar for all the categories;
- 0.2% of the increase in rate revenue relate to interim rates raised subsequent to the adoption of budget 2017/18; and
- General minimum rate to be maintained at \$705 for all categories.

(a) Rating Information

RATE TYPE	Rate in	Number of properties	Rateable value	2018/19 Budgeted rate revenue	2018/19 Budgeted interim rates	2018/19 Budgeted back rates	2018/19 Budgeted total revenue
	\$		\$	\$	\$	\$	\$
Differential general rate or general rate							
Commercial	0.0556344	610	105,445,508	5,866,402	0	(48,000)	5,818,402
Hotel	0.0556344	829	114,259,268	6,356,750	0	(72,000)	6,284,750
Retail	0.0556344	537	182,437,069	10,149,784	0	0	10,157,220
Office	0.0455125	2,239	1,063,079,130	48,383,400	0	0	48,383,400
Residential	0.0574033	13,325	300,211,132	17,233,104	0	0	17,233,104
Vacant	0.0625865	83	24,513,000	1,534,183	0	0	1,534,183
Sub-Totals		17,623	1,789,945,107	89,523,623	0	(120,000)	89,411,059
Minimum payment							
	\$						
Commercial	705	38	169,196	26,790	0	0	26,790
Hotel	705	475	4,448,768	334,875	0	0	334,875
Retail	705	24	206,164	16,920	0	0	16,920
Office	705	183	2,271,157	129,015	0	0	129,015
Residential	705	766	8,442,304	540,030	0	0	540,030
Vacant	705	2	3,125	1,410	0	0	1,410
Sub-Totals		1,488	15,540,714	1,049,040	0	0	1,049,040
		19,111	1,805,485,821	90,572,663	0	(120,000)	90,460,099
Discounts/concessions (Refer note 1(f))							(270,000)
Total rates							90,190,099

Section 4: Draft Fees and Charges Budget 2018/19

This section of the report should be read in conjunction with the Attachment 6.10C.

Commercial Parking Fees

The 2018/19 Commercial Parking Fee Schedule has not changed significantly from 2017/18. All pricing structures have remained the same, as recommended by the Executive that "CPP Fees to remain flat (i.e. no adjustment)" except to long term fees at Mayfair Street, His Majesty's, Elder Street and night rate at Newcastle Street car parks. These are high demand car parks, increases in fees will optimise the occupancy of the car park.

As such no indexation has been included in the pricing in the current year, and there has been no inclusion of the expected increase in the Parking Levy of 3.44%. The four changes made to the schedule has been to introduce greater flexibility in offering competitive prices to patrons and to better compete with competitors.

The four changes are:

1. Parking Fee Specials - Includes a range of specific day rate specials from \$2 to \$50 (including GST) to provide greater flexibility to price the facilities to offer the public special rates, moderate the demand for the facility and better compete with competitors;
2. Corporate Permits – A monthly permit that provides a range of pricing from \$220 to \$1,100 (including GST) to provide better options for businesses and the public to park in CPP facilities and better compete with competitors with similar offerings;
3. Motorcycle permit fees have historically not aligned with the monthly vehicle permit fees. Charged at 33% of the vehicle fee, motorcycle permits can be less than the minimum chargeable fee for vehicles. The minimum range for a vehicle permit fee has been changed to account for this; and
4. Off peak parking permit introduced for residents without access to residential parking and/or on street parking permits. This provides greater flexibility to rate payers and assists to activate the City during off peak periods.

In formulating the current year budget, in-depth analysis was undertaken of patronage, revenue and competitor pricing at all City of Perth Parking (CPP) car parks. Patronage data for the past four years was considered.

Consideration of this data clearly showed patronage had considerably decreased across all CPP car parks over the four year period. While it is not possible to conclusively construe the reason for this decline, two contributing factors may be offered:

- CPP pricing is not sufficiently competitive; and
- The general economic downturn has affected car park usage.

Although the City has little control over wider economic influences, CPP can seek to increase patronage using well structured and targeted pricing methodology.”

The 2018/19 fee schedule continues a simplified pricing structure down to four fees which are hourly rate, day rate, night rate and weekend rate. This continues to be consistent with the 2017/18 fee schedule.

Waste Management Service Fees

Waste management service fees are calculated on a full cost recovery. The following considers emerging waste issues, service growth and the various costs involved in waste collection, transportation and disposal. Fees are imposed on properties utilising the City’s waste services under Section 67 of the *Waste Avoidance and Resource Recovery (WARR) Act 2007*.

Labour Costs

Labour to provide waste services to the community accounts for approximately 52% of the service cost provision and includes all related costs. Indirect labour costs such as those originating in the City’s workshop for the servicing, repair and maintenance of relevant fleet and plant are also included.

Landfill Disposal Costs

The cost to dispose of Municipal Solid Waste (MSW) to landfill accounts for over one third of the overall expenses of providing waste services. Landfill waste accounts for approximately 80% of all waste collected. The City currently pays \$180.00 per tonne of MSW delivered to the Mindarie Regional Council owned Tamala Park landfill site (GST exclusive) increasing to \$205.00 per tonne from 1 July 2018. 36% of this cost is attributable to the Western Australia State Government Waste Levy (WA SGWL). The WA SGWL will increase from \$65.00 per tonne of putrescible waste in 2017/18 to \$70 per tonne in 2018/19.

Service Demand

The demand for the City's waste collection services has a direct impact upon the cost of the service. Maintaining an acceptable level of service is directly dependent upon the number of staff and collection vehicles available. All residential properties receive a weekly bin service for both landfill/general waste (red lid) and comingled recycling (yellow lid), with residences in the new City of Perth boundaries receiving a fortnightly green waste service. These services are provided in the one residential fee. The green waste recycling service has also been slowly extended into all areas of the municipality in 2017/18.

In comparison commercial properties receive one bin service per week for each quoted fee. On 1 July 2015 the city commenced a range of new services to support the requests and needs of our ratepayers

Under the WARR Act the City is responsible for residential (domestic) collection of MSW. Commercial businesses are able to go to the market and select the operator that best matches their requirements. The City's waste and recycling services encourage a more competitive market, resulting in increased benefits for City stakeholders.

Recycling

Costs are generally payable for the processing of recyclables however these costs do not incur the WA SGWL. Co mingled recycling is taken to the Southern Metropolitan Regional Council's Material Recovery Facility in Canning Vale. The fee for processing is fixed under a 12 month contract which ends in September 2018. Under this contract the City incurs no processing fee. However, this is not expected to continue due to the change in acceptance criteria for recyclables in China. The average market cost for the processing of co mingled recycling is between \$25 to \$30 per tonne.

Organic (food) waste recycling was introduced in 2017, enabling the City to emerge as an industry leader, ensuring that businesses such as restaurants and hotels, can divert large amounts of waste from landfill. This waste is taken to RichGro in Jandakot where it is processed through an anaerobic digester, at a cost of \$60 per tonne.

Cardboard and paper recycling are processed through the Remondis Paper Recycling Facility. This recycling stream supplies an income to the City, of which the price per tonne varies. The February price was \$105.00 per tonne.

Residential properties received two bulk verge collections for the second time in the 2017/18 rates period and this will continue in 2018/19. This service was absorbed within the residential waste fee and delivered at a cost of \$4.43 per household (13,738 households) for the two collections within the financial year.

Waste Strategy

At the **22 April 2014** Ordinary Council Meeting, Council adopted the City of Perth Waste Strategy 2014 – 2024+ which included 19 prioritised actions required to meet the demands of a growing city and the pressures resulting from competition for street space. Costs associated with implementing those actions are to be funded from both annual revenue and the 'Refuse Disposal and Treatment Reserve Fund' (the Reserve) which, as at 31 March 2018, had a balance of \$3,638,247.

The Reserve was built up in previous years in anticipation of the introduction of the SGWL. The Reserve assisted in subsidising waste fees by softening the financial impact.

Fees and Charges

Assumptions for 2018/19 centre on maintaining an income that eliminates reliance on the Reserve, is robust to absorb changes in disposal costs, recovers the cost of the SGWL and adds value to City ratepayers.

The major cost impact for 2018/19 is the 13.9% increase in the City's landfill disposal charges, resulting in a total operating expenditure increase of 5.85%. When combined with the current Perth All Groups CPI indicator, which for the year ending 31st March 2018 is 0.9%, the business has a 6.75% increase in all operating expenses for 2018/19.

It is estimated that the commercial business activities will provide continued opportunity and an increase in new services of 5% is budgeted. This increase will result in approximately \$100,000 in additional revenue, which will enable the business to absorb 1.85% of the 6.75% increase in all operating expenses.

This leaves an increase of 4.9% to be applied to the residential and commercial service charges. This increase will recover operating costs and eliminate reliance on the Reserve.

CITY of PERTH

DRAFT OPERATING BUDGET 2018/19 by NATURE and TYPE

Description	2017/18 Adopted Budget (\$)	2018/19 Proposed Budget (\$)	Budget Fav/(UnFav) variance (\$)
Operating Revenue			
6100 - Rates	89,256,330	90,190,099	933,769
6540 - Parking Fees	71,807,578	72,705,796	898,219
6550 - Fines & Costs	9,113,255	9,739,069	625,814
6600 - Interest Earned	4,619,401	4,767,575	148,174
6560 - Community Service Fees	1,509,400	1,702,938	193,538
6510 - Rubbish Collection Fees	9,250,450	9,510,263	259,813
6520 - Rental & Hire Charges	4,993,543	5,369,901	376,357
6220 - Recurrent Grants	1,985,738	1,889,173	(96,565)
6300 - Contributions & Donations	421,783	664,172	242,389
6900 - Other Revenue	4,059,824	4,347,168	287,344
Distribution from TPRC	200,000	580,000	380,000
Total Operating Revenue	197,217,302	201,466,154	4,248,853
Operating Expenditure			
Employee Costs	74,752,665	78,297,999	(3,545,334)
7200 - Material Costs	50,733,391	52,144,397	(1,411,005)
7300 - Utilities	3,464,509	3,242,445	222,064
7400 - Insurance Expenditure	928,202	861,507	66,694
7510 - Amortisation	33,534,088	36,371,570	(2,837,482)
7600 - Interest Expense	1,380,827	961,020	419,807
7700 - Loss on Disposal of Assets	1,664,126	1,663,040	1,086
7800 - Expense Provisions	915,726	622,947	292,779
7900 - Other Expenditure	25,791,159	25,143,394	647,764
Total Operating Expenditure	193,164,692	199,308,319	(6,143,627)
Net Gain/(Reduction) resulting from Operations	4,052,610	2,157,835	(1,894,774)
6210 - Grants & Subsidies	1,275,000	1,469,412	194,412
Total Comprehensive Income and Expenditure	5,327,610	3,627,247	(1,700,362)

CITY OF PERTH Capital Projects 2018/19							
Project details by Directorate and Unit	Carry Forward Funds (\$)	Reserves (\$)	Capital Grants & Contributions (\$)	Sale of Assets (\$)	General Purpose Funds (\$)	Capital Budget 2018/19 (\$)	
Office of the CEO	0	0	0	0	100,000	100,000	
Governance Total	0	0	0	0	100,000	100,000	
Supply and Maintenance - High Capacity Colour Copier					100,000	100,000	
Construction and Maintenance Directorate	2,206,152	3,804,600	812,164	1,407,000	20,216,796	28,446,712	
Construction Total	381,152	2,084,600	0	0	1,108,089	3,573,841	
Lighting - St Georges Tce (King St to Milligan St)	46,800					46,800	
Lighting - St Georges Tce (Barrack to Irwin)	41,652					41,652	
Wellington Square Enhancement		1,726,000				1,726,000	
St Georges Tce (Irwin — Victoria St) Lighting - Upgrade					1,108,089	1,108,089	
Blackspot - Lake St and Francis St	101,300					101,300	
Depot Waste Transfer Station		358,600				358,600	
Wellington Street (Perth City Link project) Stage 2B	191,400					191,400	
Parks Total	0	0	375,000	0	1,516,000	1,891,000	
Riverbank East Perth foreshore riverbank erosion control					30,000	30,000	
East Perth Foreshore Infield Irrigation Renewal (Y1/2 – design only)					6,000	6,000	
Riverside Foreshore Infield Irrigation Renewal (Y1/2 – design only)					7,000	7,000	
Rod Evans Centre Infield Irrigation Renewal (Y1/2 – design only)					3,000	3,000	
Goderich Street Infield Irrigation Renewal					12,000	12,000	
Hay Thomas Reserve Infield Irrigation and Controls Renewal					30,000	30,000	
Heirisson Island Infield Irrigation Renewal (Partial)					101,000	101,000	
Northbridge Piazza Infield Irrigation Renewal					3,000	3,000	
Park Furniture replacements – various locations					44,000	44,000	
Point Fraser signage replacement (Y2/2)					15,000	15,000	
Reinstatement of lake connectivity – Heirisson Island (Y2/2)					50,000	50,000	
Point Fraser boardwalk replacement (Y2/2)					600,000	600,000	
Russell Square water feature refurbishment (Y1/2 – design only)					20,000	20,000	
Claisebrook Lake channels – repointing and resealing (Y1/2 – design only)					20,000	20,000	
Replacement Tree grates - various locations					200,000	200,000	
Ozone Reserve Artesian Bore Project			375,000		375,000	750,000	
Plant & Equipment Total	575,000	0	0	1,407,000	2,728,000	4,710,000	
Additional Parking Bays - Osborne Park Depot					15,000	15,000	
Commercials				213,000	86,000	299,000	
Large Sedans				329,000	220,000	549,000	
Small Sedans				430,000	298,000	728,000	
Trucks	575,000			287,000	968,000	1,830,000	
Licensed Plant				137,000	923,000	1,060,000	
Mobile Plant				11,000	78,000	89,000	
Depot Bulk Fuel Storage Tank Monitoring System					47,000	47,000	
Depot Security Camera and Cabling Upgrade					50,000	50,000	
E-Learn - Online Driver Awareness Training					20,000	20,000	
Fabrication of Certified work platforms					8,000	8,000	
Install Pallet Racking to Depot					15,000	15,000	
Properties total	1,250,000	1,450,000	0	0	8,800,000	11,500,000	
Pedestrian Walkways - Forrest Place					6,000,000	6,000,000	
Provision of Public toilets - Various locations	250,000					250,000	
Concert Hall Structural Repairs	1,000,000	1,000,000				2,000,000	
Various Replacement Works - Concert Hall		450,000				450,000	
Reconfiguration - Forrest Place loading dock					50,000	50,000	
Library Plaza Project Defect Rectification					500,000	500,000	
Toilet Refurbishments - Various locations					500,000	500,000	
Asbestos Remedial Works (Carparks)					500,000	500,000	
Office Accommodation Refurbishment - Various locations					150,000	150,000	
Tenanted Buildings, Landlord Works - Various locations					100,000	100,000	
Office Accommodation Strategy					500,000	500,000	
Façade Refurbishment - Council House					400,000	400,000	
Pump Room Upgrade (LG Managers Carpark)					100,000	100,000	
Street Presentation & Maintenance Total	0	270,000	437,164	0	6,064,707	6,771,871	
Drainage - Pit Cover Replacement Program					100,000	100,000	
Drainage - Emergency reactive renewals					100,000	100,000	
Drainage - Sherwood Court - St Georges Tce To The Esplanade					250,000	250,000	
Drainage - Plain Street - Terrace Road To Adelaide Terrace - Upgrade Existing System					100,000	100,000	
Drainage - Aberdeen St - Fitzgerald St To Parker St					300,000	300,000	
Drainage - Victoria Sq - Western Circle					170,000	170,000	
Drainage - James St – Stirling St Intersection					100,000	100,000	
Footpath - Winthrop Ave - West - Park Rd to Stirling Highway					181,415	181,415	

CITY OF PERTH
Capital Projects 2018/19

Project details by Directorate and Unit	Carry Forward Funds (\$)	Reserves (\$)	Capital Grants & Contributions (\$)	Sale of Assets (\$)	General Purpose Funds (\$)	Capital Budget 2018/19 (\$)
Footpath - Winthrop Ave - West - Aberdare Rd to Monash Ave					100,419	100,419
Footpath - Karella St - North - Hampden Rd to ROW					19,638	19,638
Footpath - Fitzgerald Street - West - James St To Roe St					125,826	125,826
Footpath - Roe Street - North - Fitzgerald Street to Sutherland Street					220,121	220,121
Footpath - Adelaide Terrace - Both - Hill St To Victoria Ave					617,094	617,094
Footpath - Harvest Terrace - West - Hay St To Murray St					102,842	102,842
Lighting - Forrest Place					119,160	119,160
Lighting - Harold Boas Gardens					300,000	300,000
Lighting - Plaistow Mews					150,000	150,000
Lighting - JH Abrahams Park					90,000	90,000
Lighting - Globe Bulk replacement programme (LIC)					170,000	170,000
Lighting - Christmas Decorations					719,000	719,000
Riverbank - Claisebrook Cove Boat Section					650,000	650,000
Roads - Adelaide Terrace (EB),Bennett St. to Plain St			120,750		60,376	181,126
Roads - Colin Street, Murray St. to Wellington St			77,669		38,834	116,503
Roads - Milligan Street (NB), Murray St. to Wellington St			46,276		23,138	69,414
Roads - Milligan Street (SB),Murray St. to Wellington St			46,276		23,138	69,414
Roads - Moore Street, Pier St. to Railway Crossing			42,275		21,138	63,413
Roads - Wellington St. & Plain St- Intersection (W/B)			21,959		10,980	32,939
Roads - Wellington St & Plain St. Intersection (E/B)			21,959		10,980	32,939
Roads - Clive St- Colin St to bend (to Murray St)					70,430	70,430
Roads - Pier Street - Moore St to Cul-de-sac (Railway Line)					97,294	97,294
Roads - Kings Park Road (EB) - Havelock St to Thomas St			60,000		115,129	175,129
Roads - Riverside Drive - Victoria Ave to Plain St Left lane (EB)					140,355	140,355
Roads - Newcastle St (WB) - Lord St to Stirling St					129,874	129,874
Roads - Fairway – Cooper St to Stirling Highway					102,307	102,307
Roads - Plain Street resurfacing-(SB-Outer Lane)-Wellington Street to Hay Street					114,471	114,471
Roads - Plain Street resurfacing-(NB-Outer Lane)- Patched area between Wellington St and Hay St					60,748	60,748
Roads - Roundabouts and medians					100,000	100,000
Litter Bin Replacement Program		270,000				270,000
Trafalgar Bridge Boardwalk					260,000	260,000
Community & Commercial Services Directorate	873,365	9,022,163	0	0	1,729,000	11,624,528
Community Amenity & Safety Total	133,000	0	0	0	1,469,000	1,602,000
Bollard Replacement in Hay & Murray St Malls	133,000				900,000	1,033,000
Server Replacement					60,000	60,000
CCTV Camera Replacement					169,500	169,500
CCTV Network Expansion					112,000	112,000
CCTV New Locations					14,000	14,000
CCTV Trailer					75,000	75,000
Loudspeaker					60,000	60,000
Ranger Emergency Equipment					10,000	10,000
West Perth CCTV Installation					68,500	68,500
Community Services Total	0	0	0	0	30,000	30,000
Citiplace Child Care Centre - Interactive Playscape					30,000	30,000
Commercial Parking Total	680,600	9,022,163	0	0	0	9,702,763
Integrated Parking Management and Enforcement System		6,587,470				6,587,470
CPP Brand Refresh		149,493				149,493
Point Fraser Car Park Hardstand	150,000	200,000				350,000
CPP VMS External Entries		90,000				90,000
Automated Door Replacement Car Parks		231,000				231,000
Point Fraser Signage		20,000				20,000
Lighting Car Parks		630,000				630,000
Replacement of sleeper wheel stops at Point Fraser		24,200				24,200
Off Street Servers Workstations various locations		30,000				30,000
Batteries - on street Ticket Machines		35,000				35,000
Access Control		10,000				10,000
Lighting Upgrade	275,000	180,000				455,000
Facilities integration in Building Maintenance Systems - Various locations		200,000				200,000
CCTV Extended Coverage		100,000				100,000
Electrical and Communications Improvements - Terrace Road Car Park		425,000				425,000
Electrical Vehicle Charging Facilities		60,000				60,000
Roof top Solar Car Port installation		50,000				50,000
Lighting upgrade Citiplace / Regal Place	255,600					255,600
Customer Services Total	0	0	0	0	200,000	200,000

CITY OF PERTH Capital Projects 2018/19						
Project details by Directorate and Unit	Carry Forward Funds (\$)	Reserves (\$)	Capital Grants & Contributions (\$)	Sale of Assets (\$)	General Purpose Funds (\$)	Capital Budget 2018/19 (\$)
Customer Experience Centre & CRM					200,000	200,000
Health & Activity Approvals Total	0	0	0	0	30,000	30,000
Sound level meters					30,000	30,000
Parking Services Total	59,765	0	0	0	0	59,765
Break room refurbishment	59,765					59,765
Corporate Services Directorate	1,163,424	0	677,000	0	6,050,474	7,890,898
Data & Information Total	853,971	0	677,000	0	3,237,474	4,768,445
Project Portfolio Management System	396,000					396,000
Feasibility for Core systems review outcomes	71,147					71,147
PMO Development	6,350					6,350
Team Perth Dashboard - Phase 1	41,774					41,774
GIS Architecture Redevelopment	34,700				190,000	224,700
Footfall	45,000					45,000
Smart Cities Federal & Enhancements	124,000		677,000		1,746,000	2,547,000
Digital Workplace Enhancements	135,000				1,301,474	1,436,474
Information Technology Total	309,453	0	0	0	2,813,000	3,122,453
Fibre optic network and Public WIFI	80,000					80,000
Core systems upgrade	100,000				1,293,000	1,393,000
ERP Implementation	23,209					23,209
Corporate MFD Replacement					400,000	400,000
Meeting Room Projectors & Workstations & Smartboards					160,000	160,000
Unified Comms Refresh & Replacement Telephone System					250,000	250,000
Desktop Refresh & Replacement					160,000	160,000
Fibre Optic Network/Public WIFI					300,000	300,000
Enterprise Architecture					250,000	250,000
Waste Management software	106,244					106,244
Planning & Development Directorate	1,346,345	3,600,000	0	0	2,188,500	7,134,845
Coordination & Design Total	341,345	2,250,000	0	0	1,433,500	4,024,845
Roe St Upgrade - Fitzgerald to Beaufort St	281,345	500,000				781,345
Hay St Mall Revitalisation		350,000				350,000
Minor Urban Interventions					150,000	150,000
Projects from Lighting Masterplan					500,000	500,000
East End Revitalisation		1,200,000				1,200,000
Notebook - Dell Alienware					6,000	6,000
Mount Street Node - Shared Space					100,000	100,000
Nedlands - Crawley Streetscape Upgrades					137,500	137,500
Pedestrian Way-Finding Signage					40,000	40,000
Street Furniture Replacement Program		200,000				200,000
Urban Forest Plan					500,000	500,000
Hay Street (Pier St to Victoria Terrace)	60,000					60,000
Sustainability Total	0	0	0	0	15,000	15,000
Smarter Cities Monitors					15,000	15,000
Transport Total	1,005,000	1,350,000	0	0	740,000	3,095,000
Two-way Streets - Hay & Murray (West end)	17,000	500,000				517,000
BlackSpot					15,000	15,000
2-Way Hill Street (St Georges Tce - Wittnoom St)	58,000					58,000
East Perth Walkability Enhancement Plan	200,000					200,000
Roads (Crawley Nedlands) Various	240,000	600,000				840,000
Kerbside review implementation	100,000				50,000	150,000
Cycle Plan Implementation					350,000	350,000
2 Way Hay Street (William St to Thomas St)	200,000					200,000
2 way Hay Street (Bennett St to Victoria Ave)	90,000	150,000				240,000
Black Spot Program Funding submission					25,000	25,000
Elizabeth Quay Safety Improvement					150,000	150,000
Spring Street Pedestrian Crossing					150,000	150,000
Point Fraser reconnection with Elizabeth Quay (Riverside Drive)	100,000	100,000				200,000
Economic Development & Activation Directorate	444,015	398,100	0	0	0	842,115
Arts, Culture & Heritage Total	294,015	398,100	0	0	0	692,115
Juniper Windows Relocation Project		200,000				200,000
Winter Arts Festival - Lighting	34,000					34,000
ACH Database and Portal Project	161,320					161,320
Public Art		123,100				123,100
Plaques		15,000				15,000
Art Acquisitions		60,000				60,000
Grow your own - Lighting restoration	98,695					98,695
Marketing & Activation Total	150,000	0	0	0	0	150,000
Website Development	150,000					150,000
Total Capital Budget	6,033,301	16,824,863	1,489,164	1,407,000	30,284,770	56,039,098

**CITY OF PERTH
MUNICIPAL FEES AND CHARGES FOR THE FINANCIAL YEAR 2018/19**

DESCRIPTION	Statutory Fee	2017/18 Fees and Charges (inclusive of GST where applicable)	2018/19			% Increase from last year
			Fees and Charges (net of GST)	GST (if applicable)	Fees and Charges (inclusive of GST)	
ARTS, CULTURE & HERITAGE - HISTORY CENTRE						
Reproduction of Historical photos						
Handling Fee		16.00	14.55	1.45	16.00	0.0%
Fee per image - private		7.75	7.05	0.70	7.75	0.0%
Handling Fee - commercial use		32.00	29.09	2.91	32.00	0.0%
Fee per image - commercial		7.75	7.05	0.70	7.75	0.0%
Handling Fee for electronic copies		10.90	9.91	0.99	10.90	0.0%
Handling Fee for additional electronic copies		6.30	5.73	0.57	6.30	0.0%
Reproduction of Oral History interviews						
Handling Fee for electronic copies - sound recording - private		10.30	9.36	0.94	10.30	0.0%
Handling Fee for electronic copies - sound recording - commercial		21.60	19.64	1.96	21.60	0.0%
Reproduction of transcript in document and digital format - private		17.55	15.95	1.60	17.55	0.0%
Reproduction of transcript in document and digital format - commercial		33.00	30.00	3.00	33.00	0.0%
Sale of Publications						
Books published by History Centre		At cost inc GST	At cost	GST is applicable	At cost inc GST	0.0%
BUSINESS SUPPORT AND SPONSORSHIP						
Educational Workshop - Introduction Course - Registration Fee		N/A	9.09	0.91	10.00	
Educational Workshop - Standard Registration Fee		N/A	18.18	1.82	20.00	
Educational Workshop - Advanced Course - Registration Fee		N/A	31.82	3.18	35.00	
Educational Workshop - Masterclass Registration Fee		N/A	45.45	4.55	50.00	
CITY PLANNING						
City Planning Scheme 2 - Policy, Scheme, Precinct Plans, Scheme Maps		412.70	415.00		415.00	0.6%
Total Cost of services for local planning scheme amendments in accordance with Schedule 3 of Planning and Development Regulations 2009	S	As per schedule 3 Planning and Development Regulations 2009	As per schedule 3 Planning and Development Regulations 2009		As per schedule 3 Planning and Development Regulations 2009	
Photocopying						
A3 per copy		1.40	1.45		1.45	3.6%
A4 per copy		0.80	0.80		0.80	0.0%
Plan Copying - plan size - AO, A1 & A2						
1st copy		15.50	15.60		15.60	0.6%
2nd to 5th copies each		11.20	11.30		11.30	0.9%
Six or more copies (copied externally-applicant pays direct to external party)						
COMMERCIAL PARKING						
PARKING FEES						
No. 15 (85 bays) Aberdeen Street						
Mon to Sun - Per Hour		4.00	3.64	0.36	4.00	0.1%
12 hour block (Mon-Fri) - 6:00am to 5:59pm		14.00	12.73	1.27	14.00	0.0%
12 hour block - Weekend & Public Holiday - 6:00am to 5:59pm		9.00	8.18	0.82	9.00	0.0%
Night Rate - 6:00pm to 5:59am		9.00	8.18	0.82	9.00	0.0%
Permits (Cars)	Monthly minimum	237.00	113.64	11.36	125.00	-47.3%
	Monthly maximum	544.00	494.55	49.46	544.00	0.0%
No. 45 (15 bays) Aberdeen Garage						
Permits (Cars)	Monthly minimum	235.00	213.64	21.36	235.00	0.0%
	Monthly maximum	464.00	421.82	42.18	464.00	0.0%
No. 16 (485 bays) Citiplace						
Mon to Sun - Per Hour		4.80	4.36	0.44	4.80	0.0%
12 hour block (Mon-Fri) - 6:00am to 5:59pm		N/A	18.18	1.82	20.00	
12 hour block - Weekend & Public Holiday - 6:00am to 5:59pm		12.00	10.91	1.09	12.00	0.0%
Night Rate - 6:00pm to 5:59am		11.00	10.00	1.00	11.00	0.0%
Permits (Cars)	Monthly minimum	N/A	113.64	11.36	125.00	
	Monthly maximum	N/A	670.00	67.00	737.00	
No. 7 (404 bays) Concert Hall						
Mon to Sun - Per Hour		4.00	3.64	0.36	4.00	0.1%
12 hour block (Mon-Fri) - 6:00am to 5:59pm		16.00	14.55	1.45	16.00	0.0%
12 hour block - Weekend & Public Holiday - 6:00am to 5:59pm		11.00	10.00	1.00	11.00	0.0%
Night Rate - 6:00pm to 5:59am		11.00	10.00	1.00	11.00	0.0%
Permits (Cars)	Monthly minimum	333.00	113.64	11.36	125.00	-62.5%
	Monthly maximum	737.00	670.00	67.00	737.00	0.0%
No. 46 (1487 bays) Convention Centre						
Mon to Sun - Per Hour		6.00	5.46	0.55	6.00	0.0%
12 hour block (Mon-Fri) - 6:00am to 5:59pm		23.00	20.91	2.09	23.00	0.0%
12 hour block - Weekend & Public Holiday - 6:00am to 5:59pm		16.80	15.27	1.53	16.80	0.0%
Night Rate - 6:00pm to 5:59am		16.80	15.27	1.53	16.80	0.0%
Permits (Cars)	Monthly minimum	318.00	113.64	11.36	125.00	-60.7%
	Monthly maximum	890.00	809.09	80.91	890.00	0.0%
Bump in Bump out Rate - Spotless Services Aust. Ltd only (as per Contract)						
1-300 Tickets (Type 1) - Multiple entry/exit	per ticket	34.00	30.91	3.09	34.00	0.0%
Congress pass (Type 2) 10 hour max - Single entry/exit		24.00	21.82	2.18	24.00	0.0%

**CITY OF PERTH
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			Fees and Charges (net of GST)	GST (if applicable)	Fees and Charges (inclusive of GST)	
No. 24 (43 bays) Coolgardie Street						
Mon to Sun - Per Hour		3.50	3.18	0.32	3.50	0.0%
12 hour block (Mon-Fri) - 6:00am to 5:59pm		13.00	11.82	1.18	13.00	0.0%
12 hour block - Weekend & Public Holiday - 6:00am to 5:59pm		11.00	10.00	1.00	11.00	0.0%
Night Rate - 6.00pm to 5.59am		9.00	8.18	0.82	9.00	0.0%
Permits (Cars)	Monthly minimum	233.00	113.64	11.36	125.00	-46.4%
	Monthly maximum	540.00	490.91	49.09	540.00	0.0%
No. 38 (94 bays) Council House						
Mon to Sun - Per Hour		5.00	4.55	0.45	5.00	0.0%
12 hour block - Weekend & Public Holiday - 6:00am to 5:59pm		14.00	12.73	1.27	14.00	0.0%
Night Rate - 6.00pm to 5.59am		11.00	10.00	1.00	11.00	0.0%
Sunday and Public Holiday - First Two Hours		6.00	5.45	0.55	6.00	-0.1%
Permits (Cars)	Monthly minimum	625.00	113.64	11.36	125.00	-80.0%
	Monthly maximum	890.00	900.00	90.00	990.00	11.2%
No. 6 (320 bays) Cultural Centre						
Mon to Sun - Per Hour		4.00	3.64	0.36	4.00	0.0%
12 hour block (Mon-Fri) - 6:00am to 5:59pm		16.00	14.54	1.45	16.00	0.0%
12 hour block - Weekend & Public Holiday - 6:00am to 5:59pm		12.00	10.91	1.09	12.00	0.0%
Night Rate - 6.00pm to 5.59am		12.00	10.91	1.09	12.00	0.0%
Permits (Cars)	Monthly minimum	384.00	113.64	11.36	125.00	-67.4%
	Monthly maximum	724.00	658.18	65.82	724.00	0.0%
No.49 (1064 bays) Elder Street						
Mon to Sun - Per Hour		5.00	4.55	0.45	5.00	0.0%
12 hour block (Mon-Fri) - 6:00am to 5:59pm		16.00	15.45	1.55	17.00	6.2%
12 hour block - Weekend & Public Holiday - 6:00am to 5:59pm		13.00	11.82	1.18	13.00	0.0%
Night Rate - 6.00pm to 5.59am		13.00	11.82	1.18	13.00	0.0%
Permits (Cars)	Monthly minimum	372.00	113.64	11.36	125.00	-66.4%
	Monthly maximum	740.00	700.00	70.00	770.00	4.1%
	Reserved Parking	758.00	N/A	N/A	N/A	
Electric Vehicle Recharge Fees		100% of cost to Council inc GST	100% of cost to Council	GST is applicable	100% of cost to Council inc GST	
Bicycle Parking Fees	per hour	0.20	0.18	0.02	0.20	-1.0%
No. 10 (161 bays) Fire Station						
Mon to Sun - Per Hour		3.50	3.18	0.32	3.50	-0.1%
12 hour block - Weekend & Public Holiday - 6:00am to 5:59pm		11.00	10.00	1.00	11.00	0.0%
Night Rate - 6.00pm to 5.59am		8.00	7.27	0.73	8.00	0.0%
Permits (Cars)	Monthly minimum	299.00	113.64	11.36	125.00	-58.2%
	Monthly maximum	647.00	588.18	58.82	647.00	0.0%
No. 43 (41 Bays) The Garage						
Permits (Cars)	Monthly minimum	180.00	113.64	11.36	125.00	-30.6%
	Monthly maximum	609.00	553.64	55.36	609.00	0.0%
No. 56 (178 bays) Goderich Street						
Mon to Sun - Per Hour		4.00	3.64	0.36	4.00	0.1%
12 hour block (Mon-Fri) - 6:00am to 5:59pm		15.00	13.64	1.36	15.00	0.0%
12 hour block - Weekend & Public Holiday - 6:00am to 5:59pm		8.00	7.27	0.73	8.00	0.0%
Night Rate - 6.00pm to 5.59am		8.00	7.27	0.73	8.00	0.0%
Permits (Cars)	Monthly minimum	211.00	113.64	11.36	125.00	-40.8%
	Monthly maximum	660.00	600.00	60.00	660.00	0.0%
No. 21 (27 bays) Hay Street East						
Mon to Sun - Per Hour		3.50	3.18	0.32	3.50	-0.1%
12 hour block - Weekend & Public Holiday - 6:00am to 5:59pm		10.00	9.09	0.91	10.00	0.0%
Night Rate - 6.00pm to 5.59am		8.00	7.27	0.73	8.00	0.0%
No. 52 (19 bays) Heirisson Island						
Mon to Sun - Per hour		3.00	2.73	0.27	3.00	0.1%
12 hour block (Mon-Fri) - 6:00am to 5:59pm		11.00	10.00	1.00	11.00	0.0%
No. 5 (654 bays) His Majesty's						
Mon to Sun - Per Hour		4.50	4.09	0.41	4.50	0.0%
12 hour block (Mon-Fri) - 5:00am to 4:59pm		20.00	19.09	1.91	21.00	5.0%
12 hour block - Weekend & Public Holiday - 5:00am to 4:59pm		12.00	10.91	1.09	12.00	0.0%
Night Rate - 5.00pm to 4.59am		11.00	10.00	1.00	11.00	0.0%
Permits (cars)	Monthly minimum	417.00	113.64	11.36	125.00	-70.0%
	Monthly maximum	823.00	748.18	74.82	823.00	0.0%
	Weekend Permit	104.00	94.55	9.45	104.00	0.0%
No. 27 (445 bays) Mayfair Street						
Mon to Sun - Per Hour		3.50	3.18	0.32	3.50	-0.1%
12 hour block (Mon-Sun) - 6:00am to 5:59pm		14.00	13.64	1.36	15.00	7.1%
Night Rate - 6.00pm to 5.59am		8.00	7.27	0.73	8.00	0.0%
Car pooling 6.00am to 8.30am (Mon to Fri, except public holidays)	12 Hour Block	13.50	13.18	1.32	14.50	7.4%
Permits (cars)	Monthly minimum	268.00	113.64	11.36	125.00	-53.4%
	Monthly maximum	632.00	574.55	57.45	632.00	0.0%
No. 12 (55 bays) James St. (Previously Milligan St)						
Mon to Sun - Per Hour		4.00	3.64	0.36	4.00	0.1%
12 hour block (Mon-Fri) - 6:00am to 5:59pm		14.00	12.73	1.27	14.00	0.0%
12 hour block - Weekend & Public Holiday - 6:00am to 5:59pm		12.00	10.91	1.09	12.00	0.0%

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Night Rate - 6.00pm to 5.59am		8.00	7.27	0.73	8.00	0.0%
Permits (cars)	Monthly minimum	207.00	113.64	11.36	125.00	-39.6%
	Monthly maximum	500.00	454.55	45.45	500.00	0.0%
No. 44 (11 Bays) Mounts Bay Rd						
Mon to Sun - Per Hour		4.00	3.64	0.36	4.00	0.1%
12 hour block - Weekend & Public Holiday - 6:00am to 5:59pm		11.00	10.00	1.00	11.00	0.0%
Night Rate - 6.00pm to 5.59am		11.00	10.00	1.00	11.00	0.0%
No. 26 (189 bays) Newcastle Street						
Mon to Sun - Per Hour		3.50	3.18	0.32	3.50	-0.1%
12 hour block (Mon-Fri) - 6:00am to 5:59pm		13.00	11.82	1.18	13.00	0.0%
12 hour block - Weekend & Public Holiday - 6:00am to 5:59pm		8.00	8.18	0.82	9.00	12.5%
Night Rate - 6.00pm to 5.59am		8.00	8.18	0.82	9.00	12.5%
Permits (Cars)	Monthly minimum	182.00	113.64	11.36	125.00	-31.3%
	Monthly maximum	454.00	412.73	41.27	454.00	0.0%
No. 9 (719 bays) Pier Street						
Mon to Sun - Per Hour		4.00	3.64	0.36	4.00	0.1%
12 hour block (Mon-Fri) - 6:00am to 5:59pm		16.00	14.54	1.45	16.00	0.0%
12 hour block - Weekend & Public Holiday - 6:00am to 5:59pm		10.00	9.09	0.91	10.00	0.0%
Night Rate - 6.00pm to 5.59am		10.00	9.09	0.91	10.00	0.0%
Permits (Cars)	Monthly minimum	406.00	113.64	11.36	125.00	-69.2%
	Monthly maximum	779.00	708.18	70.82	779.00	0.0%
No. 22 (156 bays) Plain Street						
Mon to Sun - Per Hour		4.00	3.64	0.36	4.00	0.1%
12 hour block (Mon-Fri) - 6:00am to 5:59pm		13.00	11.82	1.18	13.00	0.0%
12 hour block - Weekend & Public Holiday - 6:00am to 5:59pm		10.00	9.09	0.91	10.00	0.0%
Night Rate - 6.00pm to 5.59am		10.00	9.09	0.91	10.00	0.0%
Permits (Cars)	Monthly minimum	207.00	113.64	11.36	125.00	-39.6%
	Monthly maximum	500.00	454.55	45.46	500.00	0.0%
No. 4 (266 bays) Point Fraser						
Mon to Sun - Per Hour		4.00	3.64	0.36	4.00	0.1%
12 hour block (Mon-Fri) - 6:00am to 5:59pm		N/A	10.91	1.09	12.00	
Night Rate - 6.00pm to 5.59am		12.00	10.91	1.09	12.00	0.0%
Permits (Cars)	Monthly minimum	162.00	113.64	11.36	125.00	-22.8%
	Monthly maximum	422.00	383.64	38.36	422.00	0.0%
No. 4A (871 bays) Queens Gardens						
Mon to Sun - Per Hour		4.00	3.64	0.36	4.00	0.1%
12 hour block (Mon-Fri) - 6:00am to 5:59pm		12.00	10.91	1.09	12.00	0.0%
12 hour block - Weekend & Public Holiday - 6:00am to 5:59pm		10.00	9.09	0.91	10.00	0.0%
Night Rate - 6.00pm to 5.59am		10.00	9.09	0.91	10.00	0.0%
Permits (Cars)	Monthly minimum	168.00	113.64	11.36	125.00	-25.6%
	Monthly maximum	435.00	395.45	39.55	435.00	0.0%
Car pooling 6.00am to 8.30am (Mon to Fri, except public holidays)	12 Hour Block	11.00	10.00	1.00	11.00	0.0%
No. 41 (293 bays) Regal Place						
Mon to Sun - Per Hour		3.50	3.18	0.32	3.50	-0.1%
12 hour block (Mon-Fri) - 6:00am to 5:59pm		12.00	10.91	1.09	12.00	0.0%
12 hour block - Weekend & Public Holiday - 6:00am to 5:59pm		10.00	9.09	0.91	10.00	0.0%
Night Rate - 6.00pm to 5.59am		10.00	9.09	0.91	10.00	0.0%
Permits (Cars)	Monthly minimum	182.00	113.64	11.36	125.00	-31.3%
	Monthly maximum	500.00	454.54	45.45	500.00	0.0%
No. 8 (473 bays) Roe Street						
Mon to Sun - 6.00am to 6.00pm		4.50	4.09	0.41	4.50	0.0%
12 hour block (Mon-Fri) - 6:00am to 5:59pm		16.00	14.55	1.45	16.00	0.0%
12 hour block - Weekend & Public Holiday - 6:00am to 5:59pm		14.00	12.73	1.27	14.00	0.0%
Night Rate - 6.00pm to 5.59am		12.00	10.91	1.09	12.00	0.0%
Car pooling 6.00am to 8.30am (Mon to Fri, except public holidays)	12 Hour Block	14.00	12.73	1.27	14.00	0.0%
Permits (cars)	Monthly minimum	235.00	72.73	7.27	80.00	-66.0%
	Monthly maximum	586.00	532.73	53.27	586.00	0.0%
	Weekend Permit	87.00	N/A	N/A	N/A	
No. 4B (742 bays) Royal Street						
Mon to Sun - Per Hour		3.50	3.18	0.32	3.50	-0.1%
12 hour block (Mon-Fri) - 6:00am to 5:59pm		12.00	10.91	1.09	12.00	0.0%
12 hour block - Weekend & Public Holiday - 6:00am to 5:59pm		10.00	9.09	0.91	10.00	0.0%
Night Rate - 6.00pm to 5.59am		10.00	9.09	0.91	10.00	0.0%
Permits (Cars)	Monthly minimum	189.00	113.64	11.36	125.00	-33.9%
	Monthly maximum	469.00	426.36	42.64	469.00	0.0%
No. 35 (58 bays) Saunders Street						
Mon to Sun - Per Hour		3.50	3.18	0.32	3.50	-0.1%
12 hour block (Mon-Fri) - 6:00am to 5:59pm		12.00	10.91	1.09	12.00	0.0%
12 hour block - Weekend & Public Holiday - 6:00am to 5:59pm		10.00	9.09	0.91	10.00	0.0%
Night Rate - 6.00pm to 5.59am		10.00	9.09	0.91	10.00	0.0%
Permits (Cars)	Monthly minimum	193.00	113.64	11.36	125.00	-35.2%
	Monthly maximum	473.00	430.00	43.00	473.00	0.0%
No. 11 (614 bays) State Library						
Mon to Sun - Per Hour		4.00	3.64	0.36	4.00	0.1%
12 hour block (Mon-Fri) - 6:00am to 5:59pm		16.00	14.55	1.45	16.00	0.0%
12 hour block - Weekend & Public Holiday - 6:00am to 5:59pm		13.00	11.82	1.18	13.00	0.0%
Night Rate - 6.00pm to 5.59am		11.00	10.00	1.00	11.00	0.0%

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Permits (Cars)	Monthly minimum	261.00	113.64	11.36	125.00	-52.1%
	Monthly maximum	597.00	542.73	54.27	597.00	0.0%
No. 1 (771 bays) Terrace Road						
Mon to Sun - Per Hour		4.00	3.64	0.36	4.00	0.1%
12 hour block (Mon-Fri) - 6:00am to 5:59pm		16.00	14.55	1.45	16.00	0.0%
12 hour block - Weekend & Public Holiday - 6:00am to 5:59pm		11.00	10.00	1.00	11.00	0.0%
Night Rate - 6.00pm to 5.59am		10.00	9.09	0.91	10.00	0.0%
Permits (Cars)	Monthly minimum	275.00	113.64	11.36	125.00	-54.5%
	Monthly maximum	609.00	553.64	55.36	609.00	0.0%
No. 17 (69 bays) Wellington Street						
Mon to Sun - Per Hour		3.50	3.18	0.32	3.50	-0.1%
12 hour block (Mon-Fri) - 6:00am to 5:59pm		13.00	11.82	1.18	13.00	0.0%
12 hour block - Weekend & Public Holiday - 6:00am to 5:59pm		10.00	9.09	0.91	10.00	0.0%
Night Rate - 6.00pm to 5.59am		8.00	7.27	0.73	8.00	0.0%
Permits (Cars)	Monthly minimum	207.00	113.64	11.36	125.00	-39.6%
	Monthly maximum	500.00	454.55	45.45	500.00	0.0%
No. 50 (15 bays) Victoria Gardens						
Mon to Sun - Per Hour		3.50	3.18	0.32	3.50	-0.1%
12 hour block (Mon-Fri) - 6:00am to 5:59pm		12.00	10.91	1.09	12.00	0.0%
No. 59 (35 bays) Victory Terrace						
Mon to Sun - Per Hour		3.50	3.18	0.32	3.50	-0.1%
12 hour block (Mon-Fri) - 6:00am to 5:59pm		12.00	10.91	1.09	12.00	0.0%
No. 51 (11 bays) Mardalup Park						
Mon to Sun - Per Hour		3.00	2.73	0.27	3.00	0.1%
12 hour block (Mon-Fri) - 6:00am to 5:59pm		13.00	10.91	1.09	12.00	-7.7%
No. 53 (25 bays) John Oldham Park						
Mon to Sun - Per Hour		4.00	3.64	0.36	4.00	0.1%
12 hour block (Mon-Fri) - 6:00am to 5:59pm		16.00	14.55	1.45	16.00	0.0%
Parking Fee Specials if offered - 12 hours parking day or night (applies to any City of Perth Car Park)						
Special 1		16.00	N/A	N/A	N/A	0.0%
Special 2		15.00	N/A	N/A	N/A	0.0%
Special 3		14.00	N/A	N/A	N/A	0.0%
Special 4		12.00	N/A	N/A	N/A	0.0%
Special 5		10.00	N/A	N/A	N/A	0.0%
Special 6		9.00	N/A	N/A	N/A	0.0%
Special 7		8.00	N/A	N/A	N/A	0.0%
Special 8		5.00	N/A	N/A	N/A	0.0%
New Special 1		N/A	1.82	0.18	2.00	
New Special 2		N/A	2.73	0.27	3.00	
New Special 3		N/A	3.64	0.36	4.00	
New Special 4		N/A	4.55	0.45	5.00	
New Special 5		N/A	5.45	0.55	6.00	
New Special 6		N/A	6.36	0.64	7.00	
New Special 7		N/A	7.27	0.73	8.00	
New Special 8		N/A	8.18	0.82	9.00	
New Special 9		N/A	9.09	0.91	10.00	
New Special 10		N/A	10.00	1.00	11.00	
New Special 11		N/A	10.91	1.09	12.00	
New Special 12		N/A	11.82	1.18	13.00	
New Special 13		N/A	12.73	1.27	14.00	
New Special 14		N/A	13.64	1.36	15.00	
New Special 15		N/A	14.55	1.45	16.00	
New Special 16		N/A	15.45	1.55	17.00	
New Special 17		N/A	16.36	1.64	18.00	
New Special 18		N/A	17.27	1.73	19.00	
New Special 19		N/A	18.18	1.82	20.00	
New Special 20		N/A	19.09	1.91	21.00	
New Special 21		N/A	20.00	2.00	22.00	
New Special 22		N/A	20.91	2.09	23.00	
New Special 23		N/A	21.82	2.18	24.00	
New Special 24		N/A	22.73	2.27	25.00	
New Special 25		N/A	23.64	2.36	26.00	
New Special 26		N/A	24.55	2.45	27.00	
New Special 27		N/A	25.45	2.55	28.00	
New Special 28		N/A	26.36	2.64	29.00	
New Special 29		N/A	27.27	2.73	30.00	
New Special 34		N/A	31.82	3.18	35.00	
New Special 39		N/A	36.36	3.64	40.00	
New Special 44		N/A	40.91	4.09	45.00	
New Special 49		N/A	45.45	4.55	50.00	
Corporate Permit (per bay) - Applies to any car park		N/A	200.00	20.00	220.00	
Corporate Permit (per bay) - Applies to any car park		N/A	225.00	22.50	247.50	
Corporate Permit (per bay) - Applies to any car park		N/A	250.00	25.00	275.00	
Corporate Permit (per bay) - Applies to any car park		N/A	275.00	27.50	302.50	
Corporate Permit (per bay) - Applies to any car park		N/A	300.00	30.00	330.00	
Corporate Permit (per bay) - Applies to any car park		N/A	325.00	32.50	357.50	
Corporate Permit (per bay) - Applies to any car park		N/A	350.00	35.00	385.00	
Corporate Permit (per bay) - Applies to any car park		N/A	375.00	37.50	412.50	
Corporate Permit (per bay) - Applies to any car park		N/A	400.00	40.00	440.00	
Corporate Permit (per bay) - Applies to any car park		N/A	425.00	42.50	467.50	

**CITY OF PERTH
MUNICIPAL FEES AND CHARGES FOR THE FINANCIAL YEAR 2018/19**

DESCRIPTION	Statutory Fee	2017/18 Fees and Charges (inclusive of GST where applicable)	2018/19			% Increase from last year
			Fees and Charges (net of GST)	GST (if applicable)	Fees and Charges (inclusive of GST)	
Corporate Permit (per bay) - Applies to any car park		N/A	450.00	45.00	495.00	
Corporate Permit (per bay) - Applies to any car park		N/A	475.00	47.50	522.50	
Corporate Permit (per bay) - Applies to any car park		N/A	500.00	50.00	550.00	
Corporate Permit (per bay) - Applies to any car park		N/A	525.00	52.50	577.50	
Corporate Permit (per bay) - Applies to any car park		N/A	550.00	55.00	605.00	
Corporate Permit (per bay) - Applies to any car park		N/A	575.00	57.50	632.50	
Corporate Permit (per bay) - Applies to any car park		N/A	600.00	60.00	660.00	
Corporate Permit (per bay) - Applies to any car park		N/A	625.00	62.50	687.50	
Corporate Permit (per bay) - Applies to any car park		N/A	650.00	65.00	715.00	
Corporate Permit (per bay) - Applies to any car park		N/A	675.00	67.50	742.50	
Corporate Permit (per bay) - Applies to any car park		N/A	700.00	70.00	770.00	
Corporate Permit (per bay) - Applies to any car park		N/A	725.00	72.50	797.50	
Corporate Permit (per bay) - Applies to any car park		N/A	750.00	75.00	825.00	
Corporate Permit (per bay) - Applies to any car park		N/A	775.00	77.50	852.50	
Corporate Permit (per bay) - Applies to any car park		N/A	800.00	80.00	880.00	
Corporate Permit (per bay) - Applies to any car park		N/A	825.00	82.50	907.50	
Corporate Permit (per bay) - Applies to any car park		N/A	850.00	85.00	935.00	
Corporate Permit (per bay) - Applies to any car park		N/A	875.00	87.50	962.50	
Corporate Permit (per bay) - Applies to any car park		N/A	900.00	90.00	990.00	
Corporate Permit (per bay) - Applies to any car park		N/A	925.00	92.50	1,017.50	
Corporate Permit (per bay) - Applies to any car park		N/A	950.00	95.00	1,045.00	
Corporate Permit (per bay) - Applies to any car park		N/A	975.00	97.50	1,072.50	
Corporate Permit (per bay) - Applies to any car park		N/A	1,000.00	100.00	1,100.00	
No. 60 (83 bays) JH Abraham Reserve						
Mon to Sun - Per Hour		2.00	1.82	0.18	2.00	0.1%
10 hours - Mon-Sun		N/A	10.91	1.09	12.00	
Parking Stations:						
Operating Times : 8am-6pm Mon-Fri						
Precinct 1: UWA						
#22 Qantas Ramp	Hourly, 60c/20min	2.00	1.82	0.18	2.00	0.0%
#22 Qantas Ramp	10 hours	13.50	12.27	1.23	13.50	0.0%
#24 Hackett Drive	Hourly, 60c/20min	2.00	1.82	0.18	2.00	0.0%
#24 Hackett Drive	10 hours	13.50	12.27	1.23	13.50	0.0%
#26 Hackett Drive	Hourly, 60c/20min	2.00	1.82	0.18	2.00	0.0%
#26 Hackett Drive	10 hours	13.50	12.27	1.23	13.50	0.0%
#47 Fairway	Hourly, 60c/20min	2.00	1.82	0.18	2.00	0.0%
#47 Fairway	10 hours	13.50	12.27	1.23	13.50	0.0%
#49 Parkway	Hourly, 60c/20min	2.00	1.82	0.18	2.00	0.0%
#49 Parkway	10 hours	13.50	12.27	1.23	13.50	0.0%
#60 Myers Street	Hourly, 60c/20min	2.00	1.82	0.18	2.00	0.0%
#60 Myers Street	10 hours	13.50	12.27	1.23	13.50	0.0%
Any additional paid parking implemented or converted in Precinct 1	Hourly, 60c/20min	2.00	1.82	0.18	2.00	0.0%
Precinct 2: Hollywood - hourly fee						
Any additional paid parking implemented or converted in Precinct 2	Hourly, 60c/20min	2.00	1.82	0.18	2.00	0.0%
OTHER CAR PARK FEES						
Opening Fees for car parks						
after hours when customer service officers on duty		85.00	77.27	7.73	85.00	0.0%
for call outs		266.00	241.82	24.18	266.00	0.0%
Admin charge for prepaid tickets - All CPs		20% of cost inc GST	20% of cost	GST is applicable	20% of cost inc GST	
Card Deposits (non GST) & Replacements		15.00	15.00	N/A	15.00	0.0%
Access Remote Control Deposit & Replacements		100.00	100.00	N/A	100.00	0.0%
Paper Permit Fee		15.00	13.64	1.36	15.00	0.0%
Purchase of Parking Card		10.00	9.09	0.91	10.00	0.0%
MOTOR CYCLE PARKING (IN MOTOR CYCLE BAYS ONLY)						
Ground Level Car Parks		33% of fee inc GST or nearest dollar	33% of fee increased by nearest dollar or 50c	GST is applicable	33% of fee increased by nearest dollar or 50c inc GST	
Multi Storey Car parks	% of car parking fees	33% of fee inc GST or nearest dollar	33% of fee increased by nearest dollar or 50c	GST is applicable	33% of fee increased by nearest dollar or 50c inc GST	
On Street		33% of fee inc GST or nearest dollar	33% of fee increased by nearest dollar or 50c	GST is applicable	33% of fee increased by nearest dollar or 50c inc GST	
Motorcycle Permits	% of car parking permits	33% of fee inc GST or nearest dollar	33% of fee increased by nearest dollar or 50c	GST is applicable	33% of fee increased by nearest dollar or 50c inc GST	
RESIDENTIAL PARKING						
Monthly Night Parking for Residents		90.00	81.82	8.18	90.00	0.0%
OFF PEAK PARKING PERMIT (OPEN AIR CAR PARK ONLY SUBJECT TO AVAILABILITY)						
Monthly - Mon-Fri 5pm to 8am and Sat 6am to Mon 8am	Minimum	N/A	181.82	18.18	200.00	
	Maximum	N/A	363.64	36.36	400.00	
ON STREET PARKING FEES						
Short Term						

**CITY OF PERTH
MUNICIPAL FEES AND CHARGES FOR THE FINANCIAL YEAR 2018/19**

DESCRIPTION	Statutory Fee	2017/18 Fees and Charges (inclusive of GST where applicable)	2018/19			% Increase from last year
			Fees and Charges (net of GST)	GST (if applicable)	Fees and Charges (inclusive of GST)	
Within the inner area of the City	per hour	5.00	4.55	0.45	5.00	0.0%
	Minimum	2.00	1.82	0.18	2.00	0.0%
Within the Northbridge Area	per hour	4.20	3.82	0.38	4.20	0.0%
	Minimum	2.00	1.82	0.18	2.00	0.0%
Within the West Perth Area	per hour	4.10	3.73	0.37	4.10	0.1%
	Minimum	2.00	1.82	0.18	2.00	0.0%
Within the East Perth Area	per hour	3.80	3.45	0.35	3.80	0.0%
	Minimum	2.00	1.82	0.18	2.00	0.0%
Within Nedlands/Crawley	per hour	2.00	1.82	0.18	2.00	0.0%
PARKING WORK ZONES - OFF STREET PARKING						
Establishment Fee - set fee		245.00	222.73	22.27	245.00	0.0%
Erection and removal of sign (No Pole removal)	per sign	145.00	131.82	13.18	145.00	0.0%
Erection and removal of sign (With Pole)	per sign	520.00	472.73	47.27	520.00	0.0%
Removal of paint marking	per bay	115.00	104.55	10.45	115.00	0.0%
Workzone Permit fee - Under Cover Car Park	per bay/per day	85.00	77.27	7.73	85.00	0.0%
Workzone Permit fee - Open Air Car Park	per bay/per day	50.00	45.45	4.55	50.00	0.0%
Administration Work Zone Fees - applicable for work zone permits (Under Cover and Open Air Car Park)		85.00	77.27	7.73	85.00	0.0%
Administration Fees for Work Zone Site Visit (Including Coning)	per visit	125.00	113.64	11.36	125.00	0.0%
Minimum full day charge is applicable on work zones						
ON / OFF STREET CHARGES						
Installation of Ticket Machine - Electric Power	per machine	1,840.00	1,672.73	167.27	1,840.00	0.0%
Installation of Ticket Machine - Solar Power	per machine	1,140.00	1,036.36	103.64	1,140.00	0.0%
Total Removal of Ticket Machine - Electric Power	per machine	930.00	845.45	84.55	930.00	0.0%
Total Removal of Ticket Machine - Solar Power	per machine	780.00	709.09	70.91	780.00	0.0%
Temporary Removal and Re-Installation of Ticket machine - Electric Power	per machine	2,095.00	1,904.55	190.45	2,095.00	0.0%
Temporary Removal and Re-Installation of Ticket machine - Solar Power	per machine	1,290.00	1,172.73	117.27	1,290.00	0.0%
Removal of Parking Meter - meter only	per meter	315.00	286.36	28.64	315.00	0.0%
Removal of Parking Meter - meter and pole	per meter	520.00	472.73	47.27	520.00	0.0%
Installation of each Parking Meter	per meter	755.00	686.36	68.64	755.00	0.0%
Removal of paint marking set aside for - public bus	per bay	245.00	222.73	22.27	245.00	0.0%
Removal of paint marking set aside for - other	per bay	115.00	104.55	10.45	115.00	0.0%
BUSINESS PARKING PERMIT						
Multiple entrance to multiple car parks (not reserved) - with POF equipment only	Maximum Charge - Monthly	810.00	736.36	73.64	810.00	0.0%
Bulk Purchasing for Monthly Permits						
1-5 permits		Normal Rates	Normal Rates		Normal Rates	
6-10 Permits		5% discount	5% discount		5% discount	
11 and more Permits		10% discount	10% discount		10% discount	
Bulk Purchasing for Yearly Permits						
1- 10 permits		N/A	10% discount		10% discount	
11 and more Permits		N/A	15% discount		15% discount	
SPECIAL EVENTS PARKING (SEP) - No discounts apply for ACROD						
All Reserves	per entry as required - Minimum	7.00	6.36	0.64	7.00	0.0%
	Maximum	35.00	31.82	3.18	35.00	0.0%
Special Events Reserved Parking booking fee per bay		20% of SEP fee	20% of SEP fee		20% of SEP fee	
Events Parking on weekends/public holiday in Car Parks		10% to 40% of 10 hour block fee	N/A		N/A	
Events Parking on weekdays in Car Parks		block fee applies	N/A		N/A	
Reserve Hire Guarantee Charges		From \$400 to \$2,000	From \$400 to \$2,000		From \$400 to \$2,000	
Bulk Purchasing for Event Bays (Conditions apply, Not applicable to Monthly Permits)						
1-9 bays		Normal Rates inc GST	Normal Rates	GST is applicable	Normal Rates inc GST	
10-20 bays		10% discount inc GST	10% discount	GST is applicable	10% discount inc GST	
21-50 bays		15% discount inc GST	15% discount	GST is applicable	15% discount inc GST	
>50 bays		20% discount inc GST	20% discount	GST is applicable	20% discount inc GST	
Hire of car park bays for markets etc... (conditions apply)	per bay per day	From \$1 to \$25 inc GST	From \$1 to \$25	GST is applicable	From \$1 to \$25 inc GST	
Hotel Rate per bay 24 hour stay - single entry	Minimum	20.00	18.18	1.82	20.00	0.0%
	Maximum	65.00	59.09	5.91	65.00	0.0%
Hotel Rate - Multiple entry/exit rate per day	Minimum	30.00	27.27	2.73	30.00	0.0%
	Maximum	80.00	72.73	7.27	80.00	0.0%
ADMIN FEE						
ADMIN FEE	Minimum	30.00	27.27	2.73	30.00	0.0%
ADMIN FEE	Maximum	100.00	90.91	9.09	100.00	0.0%
PARKING CARD ANNUAL FINANCIAL YEAR STATEMENT FEE (per card)						
		31.00	28.18	2.82	31.00	0.0%
ONLINE BAY RESERVATION BOOKING FEE (per bay)						
		2.20	2.00	0.20	2.20	0.0%

**CITY OF PERTH
MUNICIPAL FEES AND CHARGES FOR THE FINANCIAL YEAR 2018/19**

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			Fees and Charges (net of GST)	GST (if applicable)	Fees and Charges (inclusive of GST)	
CREDIT CARD SURCHARGE						
Credit Card Surcharge - Visa, MasterCard and AMEX (on transaction value)		100% of Cost to Council	100% of Cost to Council		100% of Cost to Council	0.0%
RESERVED PARKING SIGNAGE						
With Pole		275.00	250.00	25.00	275.00	0.0%
Without Pole		140.00	127.27	12.73	140.00	0.0%
Signage Name Banner Insert		82.00	74.55	7.45	82.00	0.0%
Signage Relocation - same car park		52.00	47.27	4.73	52.00	0.0%
Signage Relocation - alternative car park		92.00	83.64	8.36	92.00	0.0%
CCTV FOOTAGE						
Application to Review, download or copy CCTV footage						
Initial viewing	first hour	175.00	175.00		175.00	0.0%
Reviewing CCTV Footage	per hour (after first hour)	95.00	95.00		95.00	0.0%
Event Parking signage	per sign	from \$80 to \$400 inc GST	from \$80 to \$400	GST is applicable	from \$80 to \$400 inc GST	
Discounts on Parking Fees may be granted on the following basis:						
1) Where the Council has approved in-kind support for events through the waiving of parking fees; or for events conducted by organisations incorporated in accordance with the Associations Incorporations Act 1987 and the purpose of the event is to raise funds for charity; or for promotional activities conducted in partnership with other organisations where the value of reciprocal benefits to be provided to the City is equivalent to or exceeds the value of the discount provided by the City subject to the total of discounts granted to any single organisation for any single event/promotion not exceeding \$10,000.						
Parking Card customers will receive a 5% "discount" in the form of added value to their card each time they top it up.						
2) A discount of 50% is applicable for the first 4hrs during weekends for selected car parks						
Electric Vehicle Parking Fees		80% of parking fees inc GST	80% of parking fees	GST is applicable	80% of parking fees inc GST	
Labour Rate for Customer Service and Reconciliation	Minimum	85.00	77.27	7.73	85.00	0.0%
Labour Rate for Customer Service and Reconciliation	Maximum	135.00	122.73	12.27	135.00	0.0%
Labour Rate for Technician (minimum 1 hour charge)	Minimum	94.00	85.45	8.55	94.00	0.5%
Labour Rate for Technician (minimum 1 hour charge)	Maximum	140.00	127.27	12.73	140.00	0.0%
Labour Rate for CPO/Mobile Security (minimum 1 hour charge)		94.00	85.45	8.55	94.00	0.0%
Consultancy Service Labour Rate - Project Officer		129.00	117.27	11.73	129.00	0.0%
Consultancy Service Labour Rate - Manager		268.00	243.64	24.36	268.00	0.0%
COMMUNITY AMENITY AND SAFETY						
RANGER/SECURITY SERVICES						
Animal Control - Dogs and Cats						
Dog and Cat Registrations						
Sterilised - annual pensioner	S	10.00	10.00		10.00	0.0%
Sterilised - annual adult	S	20.00	20.00		20.00	0.0%
Sterilised - three years pensioner	S	21.25	21.25		21.25	0.0%
Sterilised - three years adult	S	42.50	42.50		42.50	0.0%
Sterilised - lifetime pensioner	S	50.00	50.00		50.00	0.0%
Sterilised - lifetime adult	S	100.00	100.00		100.00	0.0%
Dogs Only						
Unsterilised - annual pensioner	S	25.00	25.00		25.00	0.0%
Unsterilised - annual adult	S	50.00	50.00		50.00	0.0%
Unsterilised - three years pensioner	S	60.00	60.00		60.00	0.0%
Unsterilised - three years adult	S	120.00	120.00		120.00	0.0%
Dog Infringements						
Unsterilised - lifetime pensioner	S	125.00	125.00		125.00	0.0%
Unsterilised - lifetime adult	S	250.00	250.00		250.00	0.0%
Dangerous dog for one year	S	50.00	50.00		50.00	0.0%
Animal Registration						
Replacement animal tag fee		6.60	6.60	0.66	6.60	0.0%
Certified copy of an entry in register	S	1.00	1.00		1.00	0.0%
Basic first aid treatment of animal		Cost recovery	Cost recovery		Cost recovery	
Dog Yard Inspection (restricted breeds or dangerous dogs only)		77.00	77.00		77.00	0.0%
Weekly Impounding Fee		100.00	100.00		100.00	0.0%
Daily Impounding Fee		24.00	24.00		24.00	0.0%
Application to keep more than the prescribed number of dogs	One off fee	80.00	80.00		80.00	0.0%
Damage of Council Property (Fences, signs and any assets)		Cost recovery plus 32%	Cost recovery plus 32%		Cost recovery plus 32%	
Impounding Fees						
Non-perishable goods impounding administration fee (hourly rate)	Local Govt Act 1995	50.00	50.00		50.00	0.0%
Impoundment storage fee (vehicles, wheeled devices, signs, street furniture or other impounded goods)		91.50	91.50		91.50	0.0%
		23.00	23.00		23.00	0.0%
Littering - Dumping of Bulk Rubbish						
Clean Up Costs	Local Govt Act 1995.	Cost recovery plus 20%	Cost recovery plus 20%		Cost recovery plus 20%	
Administration Fee - in addition to Clean Up Costs		50.00			50.00	0.0%
Fire Hazards						
Contractor clearing costs		Cost recovery plus 32%	Cost recovery plus 32%		Cost recovery plus 32%	
Fire Control Officer to attend		136.00	136.00		136.00	
Surveillance						
CCTV Monitoring at agreed events during rostered hours	per person per hour	46.00	46.00	4.60	46.00	0.0%
CCTV Monitoring at agreed events after rostered hours	per person per hour	75.00	75.00	7.50	75.00	0.0%
Hire of CCTV Mobile Trailer (minimum of 4 hours)	per hour	N/A	181.82	18.18	200.00	

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			Fees and Charges (net of GST)	GST (if applicable)	Fees and Charges (inclusive of GST)	
Application to Review, download or copy CCTV footage						
Initial viewing	first hour	175.00	175.00		175.00	0.0%
Reviewing CCTV footage	per hour (after first hour)	95.00	95.00		95.00	0.0%
Ranger Hire						
Ranger attendance during business hours (8.30am to 5.00 pm) as per agreements	per person per hour	67.00	72.00		72.00	7.5%
Ranger attendance outside business hours as per agreements	per person per hour	100.00	100.00		100.00	0.0%
COMMUNITY SERVICES						
PERTH TOWN HALL						
Commercial/private functions - 25% discount on hourly hire fees for not for profit organisations. 20% discount for bookings of 20 hours or more. Discounts do not apply on Sundays/Public Holidays						
Hire Fees						
Bond		N/A	1,000.00	N/A	1,000.00	
Booking Administration Fee		25.00	36.36	3.64	40.00	60.0%
Non-refundable wedding reception booking administration fee		109.00	100.00	10.00	110.00	0.9%
Lower Foyer - Exhibitions (per 6 hour day, Mon - Sat)		49.00	45.45	4.55	50.00	2.0%
Lower Foyer - Exhibitions (per 6 hour day, Sundays and Public Holidays)		465.00	430.91	43.09	474.00	1.9%
Main Hall or Lower Foyer/Undercroft/Supper Room/Kitchen - Hourly hire fee 6.00am - 6.00pm (Minimum 3 hour hire)		157.00	145.45	14.55	160.00	1.9%
Main Hall or Lower Foyer/Undercroft/Supper Room/Kitchen - Hourly hire fee 6.00pm - 10.00pm (Minimum 3 hour hire)		194.00	180.00	18.00	198.00	2.1%
Main Hall or Lower Foyer/Undercroft/Supper Room/Kitchen - Hourly hire fee 10:00pm - 6:00am		258.00	239.09	23.91	263.00	1.9%
Undercroft - Markets (per 6 hour day)		332.00	308.18	30.82	339.00	2.1%
Undercroft - Markets (per 6 hour day Sundays and Public Holidays)		465.00	430.91	43.09	474.00	1.9%
Surcharge for booking both Main Hall and Lower Foyer (flat fee)	reflects additional cleaning costs and to free foyer for exhibitions	184.00	170.91	17.09	188.00	2.2%
Supper Room Only (daily charge for approved events only)		184.00	N/A	N/A	N/A	
Additional Venue Supervisor or AV Operator - Hourly hire fee (required for functions 200-250 or more, or for use of projector)		52.00	48.00	4.80	52.80	1.5%
Additional Venue Supervisor or AV Operator - Hourly hire fee (required for functions 200-250 or more, or for use of projector)	Saturdays	63.00	58.14	5.81	63.95	1.5%
Additional Venue Supervisor or AV Operator - Hourly hire fee (required for functions 200-250 or more, or for use of projector)	Sundays and Public Holidays	72.00	66.45	6.65	73.10	1.5%
Reservation of Town Hall as a rain venue for functions booked on City of Perth Library Terrace		603.00	548.18	54.82	603.00	0.0%
Hire of venue for approved performing arts events		30% of net box office inc GST	N/A	N/A	N/A	0.0%
Signage Fees for Town Hall only (Fees are for display only, the charge does not include the production costs)						
Fee to wrap pillars with signage (up to 8). Does not include signage production costs.	per pillar per week	55.00	50.91	5.09	56.00	1.8%
Equipment and Supply Charges						
Grand Piano	per booking	230.00	234.55	23.45	258.00	12.2%
Grand Piano Tuning		At cost + \$10 admin fee inc GST	At cost + \$9.09 admin fee	GST is applicable	At cost + \$10 admin fee inc GST	
Grand Piano Relocation	per move	At cost + \$10 admin fee inc GST	At cost + \$9.09 admin fee	GST is applicable	At cost + \$10 admin fee inc GST	
Setup and takedown of chairs (flat fee)		178.00	181.82	18.18	200.00	12.4%
Hire of banquet tables, including setup and takedown	per table	20.00	20.00	2.00	22.00	10.0%
Reset of stage lighting by Town Hall staff	per light	15.00	15.45	1.55	17.00	0.0%
Exhibition panel hire - Hire and installation (up to 21 days)	per screen	24.00	24.09	2.41	26.50	10.4%
Exhibition light - Hire and installation (up to 21 days)	per light	12.50	12.27	1.23	13.50	8.0%
Projector and screen	per hire	630.00	572.73	57.27	630.00	0.0%
Projector for digital wallpaper	per hire	1,000.00	909.09	90.91	1,000.00	0.0%
Security Guard (per hour min 4 hours)	per hour per guard	At cost + \$2 admin fee inc GST	At cost + \$1.82 admin fee	GST is applicable	At cost + \$2 admin fee inc GST	
Additional Cleaning Fees		At cost + \$2 admin fee inc GST	At cost + \$1.82 admin fee	GST is applicable	At cost + \$2 admin fee inc GST	
Basic Instant Coffee Tea Setup	per table up to 10 people	25.00	25.45	2.55	28.00	12.0%
Notepads, Pens and Table Mints	per table up to 10 people	30.00	30.91	3.09	34.00	13.3%
Hire of barrier equipment		66.00	54.55	5.46	60.00	-9.1%
Hire of any additional equipment		At cost + \$20 admin fee inc GST	At cost + \$18.18	GST is applicable	At cost + \$20	
Hire of any additional services		At cost + \$20 per hour fee inc GST	At cost + \$1.82 per hour	GST is applicable	At cost + \$2 per hour	
Cancellation Fees						
For cancellations notified 45 or more calendar days before the event		10% of Hire Fee inc GST	10% of Hire Fee	GST is applicable	10% of Hire Fee inc GST	
For cancellations notified 44 to 10 calendar days before the event		50% of Hire Fee inc GST	50% of Hire Fee	GST is applicable	50% of Hire Fee inc GST	
For cancellations notified any time within and including 10 calendar days prior to the event		100% of Hire Fee inc GST	100% of Hire Fee	GST is applicable	100% of Hire Fee inc GST	

**CITY OF PERTH
MUNICIPAL FEES AND CHARGES FOR THE FINANCIAL YEAR 2018/19**

DESCRIPTION	Statutory Fee	2017/18 Fees and Charges (inclusive of GST where applicable)	2018/19			% Increase from last year
			Fees and Charges (net of GST)	GST (if applicable)	Fees and Charges (inclusive of GST)	
CITIPLACE REST CENTRE						
Admission		0.50	0.45	0.05	0.50	0.0%
Lockers						
Hire Fee	per day	11.50	10.45	1.05	11.50	0.0%
Overdue Administration Fee		25.00	22.73	2.27	25.00	
Shower		11.50	10.45	1.05	11.50	0.0%
Stroller Hire						
Hire Fee	per day	11.50	10.45	1.05	11.50	0.0%
Deposit		20.00	18.18	1.82	20.00	0.0%
Wheelchair Hire						
Hire Fee	per day	N/A	6.36	0.64	7.00	
Deposit		N/A	18.18	1.82	20.00	
CITIPLACE CHILD CARE CENTRES						
Long day care - full time	per week	475.00	550.00		550.00	15.8%
Long day care - daily		125.00	135.00		135.00	8.0%
Occasional Care - hourly		25.00	27.00		27.00	8.0%
Occasional Care - meal charges	per meal	17.00	5.45	0.55	6.00	-64.7%
Late Pick Up Fee		33.00	30.00	3.00	33.00	0.0%
Records Recovery Fee per individual request		165.00	150.00	15.00	165.00	0.0%
Court Appearance Fee per day or part of		550.00	500.00	50.00	550.00	0.0%
Consultative Fee per day		660.00	600.00	60.00	660.00	0.0%
CITIPLACE COMMUNITY CENTRE						
Hire Fees						
Conference Room 1 large - Commercial Rate						
	per hour	74.00	68.18	6.82	75.00	1.4%
	per half day	144.00	136.36	13.64	150.00	4.2%
	per full day	280.00	272.73	27.27	300.00	7.1%
Conference Room 1 large - Concession Rate (Community Groups)						
	per hour	37.00	33.64	3.36	37.00	0.0%
	per half day	72.00	65.45	6.55	72.00	0.0%
	per full day	140.00	127.28	12.73	140.00	0.0%
Conference Room 1 small - Commercial Rate						
	per hour	40.00	45.45	4.55	50.00	25.0%
	per half day	80.00	90.91	9.09	100.00	25.0%
	per full day	120.00	136.36	13.64	150.00	25.0%
Conference Room 1 small - Concession Rate (Community Groups)						
	per hour	20.00	18.18	1.82	20.00	0.0%
	per half day	40.00	36.36	3.64	40.00	0.0%
	per full day	60.00	54.55	5.45	60.00	0.0%
Small Meeting Room upstairs - Commercial Rate						
	per hour	30.00	31.82	3.18	35.00	16.7%
	per half day	40.00	45.45	4.55	50.00	25.0%
	per full day	60.00	72.73	7.27	80.00	33.3%
Small Meeting Room upstairs - Concession Rate (Community Groups)						
	per hour	15.00	13.64	1.36	15.00	0.0%
	per half day	20.00	18.18	1.82	20.00	0.0%
	per full day	30.00	27.27	2.73	30.00	0.0%
Dining Room						
	Commercial rate per hour	100.00	95.45	9.55	105.00	5.0%
	Concession Rate (Community Groups) per hour	50.00	45.45	4.55	50.00	0.0%
Food Charges						
Breakfast						
	Bacon & Eggs	8.00	7.27	0.73	8.00	0.0%
	Beans, Egg & Toast	4.10	4.09	0.41	4.50	9.7%
	Bacon Sandwich	4.10	4.09	0.41	4.50	9.7%
	Salads	8.00	7.27	0.73	8.00	0.0%
Beverages						
	Coffee - Cup	1.70	1.55	0.15	1.70	0.0%
	Coffee - Mug	2.00	1.82	0.18	2.00	-0.1%
	Tea - Cup	1.50	1.36	0.14	1.50	0.0%
	Tea - Mug	1.70	1.55	0.15	1.70	0.0%
	Tea - Pot for 1	2.20	2.09	0.21	2.30	4.5%
	Tea - Pot for 2	4.40	4.18	0.42	4.60	4.5%
	Milo/Milk - Cup	1.70	1.55	0.15	1.70	0.0%
	Milo/Milk - Mug	2.00	1.82	0.18	2.00	-0.1%
	Hot water - Cup	0.20	0.27	0.03	0.30	51.5%
	Hot water - Mug	0.40	0.45	0.05	0.50	26.3%
	Blackcurrant Juice	N/A	1.82	0.18	2.00	
	Apple Juice	N/A	1.82	0.18	2.00	
	Orange Juice	1.70	1.82	0.18	2.00	17.6%
	Toast - Plain	1.60	1.55	0.15	1.70	6.6%
	Toast - Raisin	2.20	2.09	0.21	2.30	4.5%
	Muffins	2.00	1.82	0.18	2.00	0.0%
	Scones with Butter	1.50	1.36	0.14	1.50	0.0%
	Fruit Cake	2.00	1.82	0.18	2.00	0.0%
	Cakes	2.60	2.36	0.24	2.60	0.2%
	Slices/Tarts	2.00	2.36	0.24	2.60	30.0%
	Jelly cup	2.00	1.82	0.18	2.00	-0.1%
	Afternoon tea (Cakes, Coffee, Tea)	3.50	3.27	0.33	3.60	2.9%
	Hot Chips - per plate	3.10	3.18	0.32	3.50	12.8%
Meals						
	Roast Dinner	8.00	7.27	0.73	8.00	0.0%
	Fish & Chips/ Meat	8.00	7.27	0.73	8.00	0.0%
	Small meal	6.00	5.45	0.55	6.00	0.1%

**CITY OF PERTH
MUNICIPAL FEES AND CHARGES FOR THE FINANCIAL YEAR 2018/19**

DESCRIPTION	Statutory Fee	2017/18 Fees and Charges (inclusive of GST where applicable)	2018/19			% Increase from last year
			Fees and Charges (net of GST)	GST (if applicable)	Fees and Charges (inclusive of GST)	
Other hot meals		4.00	7.27	0.73	8.00	99.8%
Frozen meals		8.00	7.27	0.73	8.00	0.0%
Catered Meal - menu of choice eg. Christmas- tablecloths - table service		30.00	27.27	2.73	30.00	0.0%
Catered Meal - standard menu eg roasts - tablecloths - table service		20.00	22.73	2.27	25.00	25.0%
Delivered Meal - 3 course		10.20	9.27	0.93	10.20	0.0%
Sandwich - plate		4.10	3.64	0.36	4.00	-2.5%
Sandwich - container		3.10	3.82	0.38	4.20	35.4%
Soup		2.60	2.82	0.28	3.10	19.4%
Desserts		2.00	2.36	0.24	2.60	30.0%
Fruit salad & ice cream		2.60	1.82	0.18	2.00	-23.0%
Various food items at Market Prices		Market price inc GST	Market Price	GST is applicable	Market price inc GST	
Miscellaneous						
Wheelchair						
Hire Fee	per day	8.00	7.27	0.73	8.00	0.0%
Deposit		20.00	20.00	N/A	20.00	0.0%
Podiatry Fees		25.00	23.64	2.36	26.00	4.0%
Computer Training	per 1 hour session	4.00	3.64	0.36	4.00	0.0%
Shoprider (mechanised wheelchair)						
Hire Fee	per hour	5.00	5.00	0.50	5.50	10.0%
Deposit		50.00	50.00	N/A	50.00	0.0%
Photocopying (per page)		0.50	0.45	0.05	0.50	1.0%
Phone call (per call)		0.50	0.45	0.05	0.50	1.0%
Activities						
Carpet Bowls (per person) - includes afternoon tea		5.00	4.55	0.45	5.00	0.0%
Art Classes		N/A	4.55	0.45	5.00	
Brain Teasers		N/A	4.55	0.45	5.00	
Scrabble (per person)		3.00	3.18	0.32	3.50	16.6%
Fitness class (per person, 1 hour)		5.50	5.00	0.50	5.50	0.0%
Tai Chi (per person, 1 hour)		5.50	5.00	0.50	5.50	0.0%
Bus Outings						
Per customer		5.00	4.55	0.45	5.00	0.0%
Op Shop						
Socks		1.00	0.91	0.09	1.00	-0.1%
Short sleeve t-shirt, tie, belt		2.00	1.82	0.18	2.00	-0.1%
Long Sleeve t-shirt		3.00	2.73	0.27	3.00	-0.1%
Skirt/ Trousers		4.00	3.64	0.36	4.00	-0.1%
Jacket		5.00	4.55	0.45	5.00	0.0%
Suit Jacket		10.00	9.09	0.91	10.00	0.0%
COORDINATION AND DESIGN						
Colour photocopying fees						
Photocopy Fees - plan size - AO						
1st copy		26.25	24.09	2.41	26.50	1.0%
2nd to 5th copies each		19.65	18.00	1.80	19.80	0.8%
6th copy onwards - copied externally, applicant to pay copy service direct						
Photocopy Fees - plan size - A1						
1st copy		13.20	12.09	1.21	13.30	0.8%
2nd to 5th copies each		9.85	9.09	0.91	10.00	1.6%
6th copy onwards - copied externally, applicant to pay copy service direct						
Photocopy Fees - plan size - A2						
1st copy		6.55	6.00	0.60	6.60	0.8%
2nd to 5th copies each		5.05	4.64	0.46	5.10	1.1%
6th copy onwards - copied externally, applicant to pay copy service direct						
Photocopy Fees - plan size						
A3 each		3.40	3.14	0.31	3.45	1.6%
A4 each		2.20	2.05	0.21	2.26	2.5%
Black and White photocopying fees						
Photocopy Fees - plan size - AO						
1st copy		6.55	6.00	0.60	6.60	0.8%
2nd to 5th copies each		6.55	6.00	0.60	6.60	0.8%
6th copy onwards - copied externally, applicant to pay copy service direct						
Photocopy Fees - plan size - A1						
1st copy		3.40	3.14	0.31	3.45	1.6%
2nd to 5th copies each		3.40	3.14	0.31	3.45	1.6%
6th copy onwards - copied externally, applicant to pay copy service direct						
Photocopy Fees - plan size - A2						
1st copy		2.20	2.00	0.20	2.20	0.0%
2nd to 5th copies each		2.20	2.00	0.20	2.20	0.0%
6th copy onwards - copied externally, applicant to pay copy service direct						

**CITY OF PERTH
MUNICIPAL FEES AND CHARGES FOR THE FINANCIAL YEAR 2018/19**

DESCRIPTION	Statutory Fee	2017/18 Fees and Charges (inclusive of GST where applicable)	2018/19			% Increase from last year
			Fees and Charges (net of GST)	GST (if applicable)	Fees and Charges (inclusive of GST)	
Photocopy Fees - plan size						
A3 each		0.60	0.55	0.06	0.61	0.9%
A4 each		0.40	0.36	0.04	0.40	0.0%
AutoCAD Plans - Digital PDF (75% discount to students)						
Hourly rate		104.50	95.45	9.55	105.00	0.5%
Minimum Fee (for information)		17.60	16.36	1.64	18.00	2.2%
Per sheet A1 @ 1 : 200 (according to photocopies above)						
AutoCAD Plans - Digital (75% discount to students)						
Hourly rate		104.50	95.45	9.55	105.00	0.5%
Minimum Fee (for information)		609.00	559.09	55.91	615.00	1.0%
Per sheet A1 @ 1 : 200 (according to photocopies above)						
Design and Construction Notes per publication		640.00	586.36	58.64	645.00	0.8%
CUSTOMER SERVICE						
Parks and Reserves - Open Reserves (Wedding Licences)	per hour	100.00	90.91	9.09	100.00	0.0%
Settlement Enquiry Fees (Orders & Requisitions)		95.00	95.00		95.00	0.0%
Feature lighting (Special Programming) - Council House		At cost inc GST	At cost	GST is applicable	At cost inc GST	
Feature lighting (Programming) - Council House	Static colours (2 max)	N/A	95.45	9.55	105.00	
Feature lighting (Programming) - Trafalgar Bridge	Static colours (2 max)	N/A	50.00	5.00	55.00	
Feature lighting - Administration charge		29.90	27.18	2.72	29.90	0.0%
Discounts/Concessions - applicable to Feature lighting Special programming charge						
Charitable Organisations		75% discount inc GST	75% discount	GST is applicable	75% discount inc GST	
Community Organisations/Group		50% discount inc GST	50% discount	GST is applicable	50% discount inc GST	
Government Authorities		50% discount inc GST	50% discount	GST is applicable	50% discount inc GST	
Concession Definitions						
Charitable Organisations: Organisations registered with the Charitable Collections Advisory Committee.						
Community Organisations/Groups: Sporting and other types of recreational clubs, Parents & Citizen groups, Auxiliaries, Social Clubs, Special Interest Associations, etc., which are guided by a committee and constitution and could be eligible for incorporation under the Associations Act 1987.						
Government Authorities: State/Commonwealth Government Departments and other semi government instrumentalities which provide a specific public service (e.g. Police Service, Water Authority, WA Fire and Emergency Services). Does not include Government Enterprise Services.						
City of Perth Merchandise - contact Customer Service on 9461 3333						
Various items at Market Prices		Market price inc GST	Market price	GST is applicable	Market price inc GST	
Photocopying A3 per copy		1.40	1.27	0.13	1.40	0.0%
Photocopying A4 per copy		0.80	0.73	0.07	0.80	0.0%
BANNER HIRE FEES						
Ad Hoc Replacement/Repair of Banner/Flags (any site)		N/A	At cost	GST is applicable	At cost inc GST	
ST GEORGES AND ADELAIDE TERRACE SITES						
T1 (Milligan St - William St) - 26 Banners						
Installation of banners - 1 week - total cost		735.00	675.00	67.50	742.50	1.0%
Installation of banners - 2 weeks - total cost		1,100.00	1,015.00	101.50	1,116.50	1.5%
T2 (William St - Barrack St) - 16 Banners						
Installation of banners - 1 week - total cost		1,150.00	1,055.00	105.50	1,160.50	0.9%
Installation of banners - 2 weeks - total cost		1,700.00	1,560.00	156.00	1,716.00	0.9%
T3 (Barrack St - Victoria Ave) - 20 Banners						
Installation of banners - 1 week - total cost		735.00	N/A		N/A	
Installation of banners - 2 weeks - total cost		1,100.00	N/A		N/A	
T3A (Barrack St - Irwin St) - 16 Banners						
Installation of banners - 1 week - total cost		N/A	690.00	69.00	759.00	
Installation of banners - 2 weeks - total cost		N/A	1,020.00	102.00	1,122.00	
T3B (Irwin St - Victoria Ave) - 8 Banners						
Installation of banners - 1 week - total cost		N/A	320.00	32.00	352.00	
Installation of banners - 2 weeks - total cost		N/A	510.00	51.00	561.00	
T4 (Victoria Ave - Bennett St) - 26 Banners						
Installation of banners - 1 week - total cost		735.00	675.00	67.50	742.50	1.0%
Installation of banners - 2 weeks - total cost		1,200.00	1,100.00	110.00	1,210.00	0.8%
T5 (Bennett St - Plain St) - 14 Banners						
Installation of banners - 1 week - total cost		470.00	435.00	43.50	478.50	1.8%
Installation of banners - 2 weeks - total cost		700.00	650.00	65.00	715.00	2.1%
MALLS						
M1 (Hay Street Mall) - 32 Banners						
Installation of banners - 1 week - total cost		805.00	745.00	74.50	819.50	1.8%
Installation of banners - 2 weeks - total cost		1,500.00	1,380.00	138.00	1,518.00	1.2%

**CITY OF PERTH
MUNICIPAL FEES AND CHARGES FOR THE FINANCIAL YEAR 2018/19**

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			Fees and Charges (net of GST)	GST (if applicable)	Fees and Charges (inclusive of GST)	
M2 (Murray Street Mall) - 16 Banners						
Installation of banners - 1 week - total cost		348.00	320.00	32.00	352.00	1.1%
Installation of banners - 2 weeks - total cost		550.00	510.00	51.00	561.00	2.0%
M3 (Forrest Place) - 12 Banners						
Installation of banners - 1 week - total cost		348.00	320.00	32.00	352.00	1.1%
Installation of banners - 2 weeks - total cost		550.00	510.00	51.00	561.00	2.0%
M4 (William Street) 12 Banners						
Installation of banners - 1 week - total cost		598.00	550.00	55.00	605.00	1.2%
Installation of banners - 2 weeks - total cost		850.00	780.00	78.00	858.00	0.9%
FLAG SITES						
F1 (Kings Park Road) - 13 Flag Poles						
Installation of flags - 1 week - total cost		415.00	385.00	38.50	423.50	2.0%
Installation of flags - 2 weeks - total cost		685.00	630.00	63.00	693.00	1.2%
F2 (Mounts Bay Road) - 14 Flag Poles						
Installation of flags - 1 week - total cost		415.00	385.00	38.50	423.50	2.0%
Installation of flags - 2 weeks - total cost		685.00	630.00	63.00	693.00	1.2%
F3 (The Causeway) - 7 Flag Poles						
Installation of flags - 1 week - total cost		215.00	200.00	20.00	220.00	2.3%
Installation of flags - 2 weeks - total cost		300.00	275.00	27.50	302.50	0.8%
OVERHEAD STREET BANNERS						
S1 (William Street Northbridge)						
Installation of banners - 1 week - total cost		636.00	585.00	58.50	643.50	1.2%
Installation of banners - 2 weeks - total cost		980.00	900.00	90.00	990.00	1.0%
S2 (James St Northbridge)						
Installation of banners - 1 week - total cost		636.00	585.00	58.50	643.50	1.2%
Installation of banners - 2 weeks - total cost		980.00	900.00	90.00	990.00	1.0%
NORTHBRIDGE						
N1 (Northbridge Piazza) - 7 Banners						
Installation of banners - 1 week - total cost		235.00	220.00	22.00	242.00	3.0%
Installation of banners - 2 weeks - total cost		330.00	305.00	30.50	335.50	1.7%
KINGS PARK ROAD						
K1 (Kings Park Road)- 44 Banners						
Installation of banners - 1 week - total cost		1,347.00	1,235.00	123.50	1,358.50	0.9%
Installation of banners - 2 weeks - total cost		1,950.00	1,790.00	179.00	1,969.00	1.0%
Wellington St (Elder St - Little Milligan St)						
W1 14 Banners						
Installation of banners - 1 week - total cost		1,150.00	1,055.00	105.50	1,160.50	0.9%
Installation of banners - 2 weeks - total cost		1,700.00	1,560.00	156.00	1,716.00	0.9%
Wellington St (Little Milligan St - William St)						
W2						
Installation of banners - 1 week - total cost		N/A	At cost	GST is applicable	At cost inc GST	
Installation of banners - 2 weeks - total cost		N/A	At cost	GST is applicable	At cost inc GST	
STREET ENTERTAINMENT						
Buskers Permits (photo ID)						
Busker Merchandising Licence		12.00	N/A	N/A	N/A	
Short Term - Three Months (up to six people)		N/A	40.91	4.09	45.00	
Long Term - 12 Months (up to six people)		N/A	25.00		25.00	
		N/A	60.00		60.00	
Street Entertainment - Single Person						
1 person - 1 month		26.00	N/A		N/A	
1 person - 3 months		74.00	N/A		N/A	
1 person - 6 months		150.00	N/A		N/A	
1 person - 12 months		296.00	N/A		N/A	
Street Entertainment - Group						
2 person - 1 month		32.00	N/A		N/A	
2 person - 3 months		96.00	N/A		N/A	
2 person - 6 months		193.00	N/A		N/A	
2 person - 12 months		380.00	N/A		N/A	
3 person - 1 month		38.10	N/A		N/A	
3 person - 3 months		114.00	N/A		N/A	
3 person - 6 months		230.00	N/A		N/A	
3 person - 12 months		457.00	N/A		N/A	

**CITY OF PERTH
MUNICIPAL FEES AND CHARGES FOR THE FINANCIAL YEAR 2018/19**

DESCRIPTION	Statutory Fee	2017/18 Fees and Charges (inclusive of GST where applicable)	2018/19			% Increase from last year
			Fees and Charges (net of GST)	GST (if applicable)	Fees and Charges (inclusive of GST)	
4 person - 1 month		44.50	N/A		N/A	
4 person - 3 months		133.50	N/A		N/A	
4 person - 6 months		267.00	N/A		N/A	
4 person - 12 months		534.00	N/A		N/A	
5 person - 1 month		52.00	N/A		N/A	
5 person - 3 months		152.00	N/A		N/A	
5 person - 6 months		303.00	N/A		N/A	
5 person - 12 months		608.00	N/A		N/A	
6 person - 1 month		57.50	N/A		N/A	
6 person - 3 months		171.50	N/A		N/A	
6 person - 6 months		343.00	N/A		N/A	
6 person - 12 months		684.00	N/A		N/A	
DATA AND INFORMATION						
FREEDOM OF INFORMATION APPLICATION FEES - Prescribed under the Freedom of Information Act						
FOI Application Fee	S	30.00	30.00		30.00	0.0%
Advance Deposits						
Based on estimated charges which will be payable in excess of the application under section 18(1) of the FOI Act		25% of estimated cost	25% of estimated cost		25% of estimated cost	
Processing charges	per hour or pro rata for part of an hour	35.00	35.00		35.00	0.0%
Photocopying charges						
Photocopying charges - processing time	per hour or pro rata for part of an hour	30.00	30.00		30.00	0.0%
Photocopying charges - per copy (Black and White A4)		0.20	0.20		0.20	0.0%
Charge for time taken by staff to transcribe information	per hour or pro rata for part of an hour	30.00	30.00		30.00	0.0%
Charge of duplicating a tape, film, video or computer information		At Cost	At Cost		At Cost	
Charges for packaging, delivery/postage		At Cost	At Cost		At Cost	
ARCHIVE SEARCH FEES - archives older than 25 years						
Processing Fees	per hour or part thereof	55.00	55.00		55.00	0.0%
Charges for offsite retrieval, delivery, packaging and postage		At Cost	At Cost		At Cost	
Photocopying Charges (copies only - labour costs are included in the Processing Fee)						
- A3	per copy	1.40	1.40		1.40	0.0%
- A4	per copy	0.80	0.80		0.80	0.0%
DEVELOPMENT APPROVALS						
SPECIFIC DOCUMENT SEARCH						
One document		105.00	106.00		106.00	1.0%
Each additional document		16.00	16.15		16.15	0.9%
ARCHIVE SEARCH FEES						
Retrieval required within 24 hours	Includes research and collection of plans	310.00	312.00		312.00	0.6%
Retrieval required within 7 days		100.00	101.00		101.00	1.0%
PHOTOCOPYING & PLAN COPYING (costs according to plan size)						
AO, A1 & A2						
One copy		15.50	15.60		15.60	0.6%
Two to five copies	per copy	11.20	11.30		11.30	0.9%
Six or more copies (copied externally-applicant pays direct to external party)						
A3	per copy	1.40	1.40		1.40	
A4	per copy	0.80	0.80		0.80	0.0%
DIGITAL COPIES OF DEVELOPMENT / BUILDING APPLICATIONS						
Applications with cost of works less than \$100,000	maximum charge	62.00	63.00		63.00	1.6%
A4	per page	1.20	1.25		1.25	4.2%
A3	per page	1.70	1.75		1.75	2.9%
AA, A1, A2 and A0 plans	per sheet	6.20	6.25		6.25	0.8%
Electronic copying of plans and associated documents	per CD	6.20	6.25		6.25	0.8%
BUILDING PERMIT APPLICATIONS - Building Regulations 2012						
Building Permit Application						
Minimum Fee (Section 16)	S	97.70	97.70		97.70	0.0%
Class 1 & 10 - Uncertified (Section 16)	S	0.32% of estimated value (inc GST) of the proposed building work as determined by the permit authority but not less than \$97.70	Based on gross construction cost	Based on gross construction cost	Based on gross construction cost	

**CITY OF PERTH
MUNICIPAL FEES AND CHARGES FOR THE FINANCIAL YEAR 2018/19**

DESCRIPTION	Statutory Fee	2017/18 Fees and Charges (inclusive of GST where applicable)	2018/19			% Increase from last year
			Fees and Charges (net of GST)	GST (if applicable)	Fees and Charges (inclusive of GST)	
Class 1 & 10 - Certified (Section 16)	S	0.19% of estimated value (inc GST) of the proposed building work as determined by the permit authority but not less than \$97.70	Based on gross construction cost		Based on gross construction cost	
Class 2 to 9 - Certified (Section 16)	S	0.09% of estimated value (inc GST) of the proposed building work as determined by the permit authority but not less than \$97.70	Based on gross construction cost		Based on gross construction cost	
Unauthorised Building Work						
Building Approval Certificate for Unauthorised Class 1 & 10 - Certified (Section 51)	S	0.38% of the estimated current value (inc GST) of the unauthorised building work as determined by the permit authority, but not less than \$97.70	Based on gross construction cost inc GST		Based on gross construction cost inc GST	
Application for Occupancy Permit for Unauthorised Class 2 to 9 Buildings - Certified (Section 51)	S	0.18% of the estimated current value (inc GST) of the unauthorised building work as determined by the permit authority, but not less than \$97.70	Based on gross construction cost inc GST		Based on gross construction cost inc GST	
Approval/Occupancy Certificates & Permits						
Building Approval Certificate (certified) for:						
Authorised Class 1 and 10 Buildings (Section 52)	S		97.70	97.70	97.70	0.0%
Application for Occupancy Permit for Class 2 to 9 Buildings - Completed Building (Section 46)	S		97.70	97.70	97.70	0.0%
Application for Temporary Occupation Permit for Incomplete Building (Section 47)	S		97.70	97.70	97.70	0.0%
Application for Modification of Occupancy Permit for Additional Use of Building on a Temporary Basis (Section 48)	S		97.70	97.70	97.70	0.0%
Application for Replacement Occupancy Permit for Permanent Change of Building Use, Classification (Section 49)	S		97.70	97.70	97.70	0.0%
Strata Title Application						
Application for Occupancy Permit for Registration of Strata Scheme, Plan of Re-Subdivision-Class 2 to 9 Buildings (Section 50)	S	\$107.70 or \$10.80 per strata lot, whichever is greater	10.80	10.80	10.80	0.0%
Minimum Fee	S		107.70	107.70	107.70	0.0%
DEMOLITION APPLICATION						
Class 1 & 10 (Section 16)	S		97.70	97.70	97.70	0.0%
Class 2 to 9 (Section 16)	S	For each storey	97.70	97.70	97.70	0.0%
Application to extend the time during which a building or demolition permit has effect (Section 32)	S		97.70	97.70	97.70	0.0%
Application to extend the time during which an occupancy permit or a building approval certificate has effect (Section 65)	S		97.70	97.70	97.70	0.0%
Building And Construction Industry Training Fund Levy (the City is a collection agent for BCITF)						
Levy (% of construction value)	S		0.20%	0.20%	0.20%	0.0%
Collection agent charge	S	Determined by BCITF	8.25	8.25	8.25	0.0%
Building Services Levy						
Fee (collection agency only)	S	If the value of building or demolition work is not more than \$45,000	61.65	61.65	61.65	0.0%
Fee (collection agency only)	S	If the value of building or demolition work is greater than \$45,000 - 0.09% of the value of the building or demolition work	Based on gross construction cost inc GST	Based on gross construction cost	Based on gross construction cost inc GST	
Collection agent charge	S		5.00	5.00	5.00	0.0%
RE-ISSUE OF A BUILDING PERMIT WITH NEW DETAILS (name or value change) - includes document & plan preparation						
Prior to Work Commencing						
Minimum Fee			97.70	98.00	98.00	0.3%
Fee per hour (during normal officer hours)			141.00	129.09	142.00	0.7%
Fee per hour (outside normal officer hours)			200.00	185.00	203.50	1.7%
After Work Commenced						
Minimum Fee			200.00	185.00	203.50	1.7%
Fee per hour (during normal officer hours)			141.00	129.09	142.00	0.7%
Fee per hour (outside normal officer hours)			200.00	185.00	203.50	1.7%
REQUESTS FOR BUILDING CONSULTANCY/INSPECTIONS						
Fee per hour (during normal office hours)			141.00	129.09	142.00	0.7%
Fee per hour (outside normal office hours)			200.00	185.00	203.50	1.7%

**CITY OF PERTH
MUNICIPAL FEES AND CHARGES FOR THE FINANCIAL YEAR 2018/19**

DESCRIPTION	Statutory Fee	2017/18 Fees and Charges (inclusive of GST where applicable)	2018/19			% Increase from last year		
			Fees and Charges (net of GST)	GST (if applicable)	Fees and Charges (inclusive of GST)			
HOARDING/GANTRY/SCAFFOLDING APPLICATION								
Fee		per square metre, per month	1.00	1.00		1.00	0.0%	
Minimum Fee			97.70	97.70		97.70	0.0%	
Application Fee			97.70	97.70		97.70	0.0%	
SIGN APPLICATION								
Per Sign			75.00	76.00		76.00	1.3%	
FENCE APPROVAL								
Fence Approval Fee		Fencing Local laws	S	97.70	97.70		97.70	0.0%
SMOKE ALARMS								
Approval of battery powered smoke alarms		Building Regulations 2012	S	179.40	179.40		179.40	0.0%
BUILDING CERTIFICATION								
Certificate of Design Compliance		From 0 to \$19,999		330.00	302.73	30.27	333.00	0.9%
		\$20,000 to \$59,999		450.00	413.64	41.36	455.00	1.1%
		\$60,000 to \$99,999		570.00	522.73	52.27	575.00	0.9%
		\$100,000 and above		\$570.00, plus 0.1% of estimated value of works (\$1 in every \$1000)	\$575.00, plus 0.1% of estimated value of works (\$1 in every \$1000)	GST is applicable	\$575.00, plus 0.1% of estimated value of works (\$1 in every \$1000)	0.9%
Inspection service for Certificate of Construction Compliance, Building Compliance or miscellaneous inspections								
Minimum Fee			285.00	260.91	26.09	287.00	0.7%	
Additional or aborted inspections			141.00	129.09	12.91	142.00	0.7%	
When inspection period exceeds 2 hours, additional time			141.00	129.09	12.91	142.00	0.7%	
For applicant requests for inspections out of normal working hours			200.00	183.64	18.36	202.00	1.0%	
Review of fire engineered alternative solutions								
Minimum Fee			285.00	259.09	25.91	285.00	0.0%	
When assessment period expected to exceed 2 hours additional time			141.00	129.09	12.91	142.00	0.7%	
Referral to other authorities - Heritage Council, FESA etc.								
Minimum Fee			145.00	133.64	13.36	147.00	1.4%	
Where negotiations with other authorities exceed 1 hour			141.00	129.09	12.91	142.00	0.7%	
Unauthorised Structures			S	Double the fee stated above (This is consistent with the current legislated fee structure.)	Double the fee stated above (This is consistent with the current legislated fee structure.)	Double the fee stated above (This is consistent with the current legislated fee structure.)	Double the fee stated above (This is consistent with the current legislated fee structure.)	
The City will have the discretion to vary these fees by up to 70%. This will accommodate the more straight forward, simpler applications and those of a repetitive nature but in particular the very large inner city developments.								
DEVELOPMENT/PLANNING FEES								
Determination of development application (other than for an extractive industry) where the estimated cost of the development is -								
Up to the value of \$50,000			S	147.00	147.00		147.00	0.0%
\$50,001 - \$500,000			S	0.32%	0.32%		0.32%	
\$500,001 - \$2,500,000			S	1700 plus 0.25% for every \$1 over 500000	1700 plus 0.257% for every \$1 over 500000		1700 plus 0.257% for every \$1 over 500000	
\$2,500,001 - \$5,000,000		Planning and Development Amendment Regulations 2013	S	7161 plus .206% for every \$1 over \$2.5m	7161 plus .206% for every \$1 over \$2.5m		7161 plus .206% for every \$1 over \$2.5m	
\$5,000,001 - \$21,500,000			S	12633 plus 0.123% for every \$1 over \$5.0m	12633 plus 0.123% for every \$1 over \$5.0m		12633 plus 0.123% for every \$1 over \$5.0m	
More than \$21,500,001			S	34,196.00	34,196.00		34,196.00	0.0%
If the development has commenced or been carried out, an additional amount by way of penalty will be charged. This will be three times the amount of the maximum fee payable for determination of the application for the values listed above								
Pursuant to cl.48A of the Planning and Development Regulations 2009, Development Assessment Panel (DAP) applications lodged with the City will be charged a fee for service in accordance with the schedule of 'Development/Planning Fees' above.								
Provision of a subdivision clearance of -								
Not more than 5 lots		per lot	S	73.00	73.00		73.00	0.0%
6 lots - 195 lots		per lot for first 5 lots	S	73.00	73.00		73.00	0.0%
more than 195 lots		per lot after 5 lots	S	35.00	35.00		35.00	0.0%
Application for approval of home occupation				7,393.00	7,393.00		7,393.00	0.0%
Initial Fee		If the home occupation is commenced, an additional amount of \$418 by way of penalty is also charged	S	222.00	222.00		222.00	0.0%
Renewal Fee		If the approval to be renewed has expired, an additional amount of \$138 by way of penalty is also charged	S	73.00	73.00		73.00	0.0%

**CITY OF PERTH
MUNICIPAL FEES AND CHARGES FOR THE FINANCIAL YEAR 2018/19**

DESCRIPTION	Statutory Fee	2017/18 Fees and Charges (inclusive of GST where applicable)	2018/19			% Increase from last year
			Fees and Charges (net of GST)	GST (if applicable)	Fees and Charges (inclusive of GST)	
Application for change of use or for change or continuation of a non-conforming use where development is not occurring	S	295.00	295.00		295.00	0.0%
Built Strata's						
Not more than 5 lots	S	Base Rate + \$656 + fee per lot	Base Rate + \$65 per lot	Base Rate + \$65 per lot	Base Rate + \$65 per lot	
6 lots to 100 lots	S	Base Rate \$981 + fee per lot	Base Rate + \$43.50 per lot	Base Rate + \$43.50 per lot	Base Rate + \$43.50 per lot	
More than 100 lots	S	Standard fee	5113.50 for 101 or more lots	5113.50 for 101 or more lots	5113.50 for 101 or more lots	
Issue of Zoning Certificate	S		73.00	73.00	73.00	0.0%
Reply to property settlement questionnaire	S		73.00	73.00	73.00	0.0%
Issue of written planning advice	S		80.30	66.36	73.00	-9.1%
Applications for modifications to previous approvals, lodged with the Council will be charged the full scheduled fee. Minor modifications will be charged the full scheduled fee for the value of the work associated with the modification.						
Application to register a place as a donor site - transfer plot ratio		Processing fee	147.00	147.00	147.00	0.0%
REZONING, SCHEME AMENDMENTS AND MINOR TOWN PLANNING						
Total Cost for services for local planning scheme amendments in accordance with Schedule 3 of Planning and Development Regulations 2009	S		100% of cost to Council	100% of cost to Council	100% of cost to Council	0.0%
BUILDING PERMIT APPROVALS REPORT						
Issued weekly for a 12 month period (includes postage)			495.00	500.00	500.00	1.0%
LIQUOR ACT APPLICATIONS						
Section 40 Certificate			82.00	75.45	83.00	1.2%
Swimming Pool Inspections - Private pools	S	Maximum fee under the Local Government Act	57.45	58.45	58.45	1.7%
FINANCE						
Current Budget document			102.00	103.00	103.00	1.0%
Dishonour Fee			15.00	15.00	15.00	0.0%
Dishonour Fee - Australia Post			25.00	22.73	25.00	0.0%
Rates						
Property File Search - Ownership Enquiries			47.00	48.00	48.00	2.1%
Street Rolls			218.50	220.00	220.00	0.7%
Rating Statements			44.00	44.50	44.50	1.1%
Late Payment Penalty Rate	S		11%	11%	11%	0.0%
Instalment Interest - Two and Four Instalment Options	S		5.50%	5.50%	5.50%	0.0%
Administration Fee - Both Instalment Options			47.00	48.00	48.00	2.1%
Administration Fee - Arrangement for late payment (on each arrangement made)			47.00	48.00	48.00	2.1%
Late Payment Administration Fee - non Install & non arrangement			47.00	48.00	48.00	
Direct Debit Administration Fees			47.00	48.00	48.00	2.1%
Rates database extractions on request (restricted to specified agencies)		per hour	124.00	125.00	125.00	0.8%
Reprint of Rate Notices on request		per notice	10.00	10.00	10.00	0.0%
Lodgement of Caveat	S		165.80	165.80	165.80	0.0%
Administration fee for rates and services refund			25.00	25.00	25.00	0.0%
Administration fee for debt clearance letter			37.00	37.50	37.50	1.4%
Issuance of a \$6.60 Notice			50.00	50.00	50.00	0.0%
Notice of Discontinuance Administration Fee			56.00	56.50	56.50	0.9%
Company Search Fee			20.50	20.50	20.50	0.0%
Legal Document Preparation Fee			26.50	27.00	27.00	1.9%
GOVERNANCE						
ELECTORAL						
Owner and Occupier Roll			30.00	33.00	33.00	10.0%
HEALTH AND ACTIVITY APPROVALS						
WORK BONDS						
All Building Development Applications, Hoarding, Scaffolding, Gantry, Demolition and Road Obstruction Applications.			individually assessed	individually assessed	individually assessed	
ROAD/FOOTPATH OBSTRUCTION PERMIT						
Application Fee (Non Refundable)			97.00	98.00	98.00	1.0%
Late Application Processing Fee			N/A	100.00	100.00	
Basic Permit Processing Fee (Excludes residential skip bin hire)			56.00	56.45	56.45	0.8%
Road Closure Processing Fee			183.00	184.45	184.45	0.8%
Permit Date Extension Processing Fee			N/A	50.00	50.00	
Traffic Management Plan (Re-assessment)		per hour	100.00	100.00	100.00	0.0%
Students, including school, TAFE, university or those undertaking an approved course do not have to pay the application fee. Although a road obstruction fee may apply if group is =>10. Extra charges may apply for services associated with road, footpath closures or use of parking bays.						

**CITY OF PERTH
MUNICIPAL FEES AND CHARGES FOR THE FINANCIAL YEAR 2018/19**

DESCRIPTION	Statutory Fee	2017/18 Fees and Charges (inclusive of GST where applicable)	2018/19			% Increase from last year
			Fees and Charges (net of GST)	GST (if applicable)	Fees and Charges (inclusive of GST)	
PUBLIC TRADING/STALL HOLDER PERMITS/LEAFLET DISTRIBUTION						
Application Fee (Non Refundable)		97.00	98.00		98.00	1.0%
Mobile Transport Business Activity Permit (Business activity using pedicabs, segways and animals as forms of transport) (Charitable and Not for Profit Organisations are exempt from the Application fee)		395.00	800.00		800.00	102.5%
EVENTS (other Public Building fees may also apply)						
Application Fee (Non Refundable)						
Standard		97.00	98.00		98.00	1.0%
Large Commercial Events (Festivals, concerts or where a road closure and traffic management is required ; this includes fun runs, triathlons etc)		310.00	312.00		312.00	0.6%
Private Property Processing Fee (Large commercial events)		N/A	1,500.00		1,500.00	
Ticketed Events (Fees - unless otherwise approved by Council)						
Parks & Reserves						
Reserve Hire Fees - includes 6 bump in days, event day(s), 4 bump out days, all equipment and structures within the reserve and up to 10 vehicle permits during bump in and bump out.	per person, per hour, per function (per ticket sold or allocated)	0.85	0.78	0.08	0.86	1.3%
Sporting Events, Triathlons, Fun Run on the Road Reserve, commencing in the City - includes 2 bump in days, event day(s), 1 bump out days, all equipment and structures within the road reserve and 10 vehicle permits if occupying a city reserve.	based on number of people x 1 hr	0.85	0.78	0.08	0.86	1.3%
Bump in/bump out days in addition to above	per day	528.00	484.55	48.45	533.00	0.9%
Event cancellations will result in the following penalties, when advised within these timeframes before bump in date.						
Roads/ROW's						
Public Place Hire Fees	per person, per hour, per function	0.85	0.86		0.86	1.2%
Minimum Fee	per day	568.00	573.00		573.00	0.9%
Bump in and bump out	per day	528.00	532.00		532.00	0.8%
	per half day	264.00	266.00		266.00	0.8%
Base Charge - with Infrastructure on road reserve	per day	2,700.00	2,474.55	247.45	2,722.00	0.8%
Base Charge - without Infrastructure on road reserve	per day	1,350.00	1,237.27	123.73	1,361.00	0.8%
Marches and Rallies						
Processing Fee - Low impact		N/A	90.91	9.09	100.00	
Processing Fee - High impact		N/A	454.55	45.45	500.00	
High Impact / Large Scale (Public Event)						
Premier	per day	3,900.00	3,573.64	357.36	3,931.00	0.8%
Executive	per day	2,700.00	2,474.55	247.45	2,722.00	0.8%
Boutique	per day	1,500.00	1,374.55	137.45	1,512.00	0.8%
High impact fee includes two days bump in /out and up to five retail outlets Additional bump in / out days are charged at 25% of day fee.						
Low Impact Event						
Premier	per day	415.00	380.00	38.00	418.00	0.7%
Executive	per day	365.00	334.55	33.45	368.00	0.8%
Boutique	per day	315.00	289.09	28.91	318.00	1.0%
Social/Community Gathering of less than 50 people with no infrastructure		N/A			No charge	
Additional bump in / out days are charged at 25% of day fee. Casual sporting events will be calculated based on a number of hours used with a full day hire calculated at 8 hours. Low impact events operating for less than 4 hours may be eligible for 50% of day fee.						
HIRE OF THE MALLS, FORREST PLACE AND NORTHBRIDGE PIAZZA						
Murray Street Malls						
Premier	per day	330.00	302.73	30.27	333.00	0.9%
Premier	per week	1,960.00	1,796.36	179.64	1,976.00	0.8%
Executive	per day	259.00	237.27	23.73	261.00	0.8%
Boutique	per day	207.00	190.00	19.00	209.00	1.0%
Hay St Mall, Forrest Place & Northbridge Piazza						
Hire Fee - Hay Street Mall	per day	259.00	237.27	23.73	261.00	0.8%
Hire Fee - Forrest Place	per day	1,511.00	1,384.55	138.45	1,523.00	0.8%
Hire Fee - Northbridge Piazza	per day	619.00	567.27	56.73	624.00	0.8%
Discounts/concessions - applicable to base charge only						
Government Authorities, Charitable Organisations, Not for Profit Organisations and Community Organisations/Groups involved in non-commercial activities (refer to definitions below)		50% Discount			50% Discount	
Concession Definitions						
Charitable Organisations: Organisations registered with the Charitable Collections Advisory Committee.						
Community Organisations/Groups: Sporting and other types of recreational clubs, Parents & Citizen groups, Auxiliaries, Social Clubs, Special Interest Associations, etc., which are guided by a committee and constitution and could be eligible for incorporation under the Associations Act 1987.						
Government Authorities: State/Commonwealth Government Departments and other semi government instrumentalities which provide a specific public service (e.g. Police Service, Water Authority, WA Fire and Emergency Services). Does not include Government Enterprise Services.						
Commercial Organisations: Companies/individuals engaged in financial gain (e.g. Retail Outlets, Commercial Photographers, Manufacturers, Government Enterprise Services, Media Outlets, Trade Shows, Circuses, Event Promoters.)						

**CITY OF PERTH
MUNICIPAL FEES AND CHARGES FOR THE FINANCIAL YEAR 2018/19**

DESCRIPTION	Statutory Fee	2017/18 Fees and Charges (inclusive of GST where applicable)	2018/19			% Increase from last year
			Fees and Charges (net of GST)	GST (if applicable)	Fees and Charges (inclusive of GST)	
Additional Charges (Ticketed Events, Non Ticketed Events, Hire of the Malls, Forrest Place and						
On-site vehicles (commercial delivery vehicles and Concors d'Elegance vehicles are exempt)	per vehicle per day	36.00	36.30		36.30	0.8%
On site Motorcycle (Concours d'Elegance vehicles are exempt)	33% of car fee per day	16.00	16.15		16.15	1.0%
Road Closure Surcharge (to extend a licensed premises for sale of alcohol - excludes Ticketed Events and overrides the non ticketed event road reserve hire fee)	per square meter per day	16.00	16.15		16.15	1.0%
Provision of power						
Single Phase	cost per day	30.45	27.91	2.79	30.70	0.8%
3-Phase		91.30	83.68	8.37	92.05	0.8%
Large Events		100% of Cost to Council - On Peak Rate inc GST	100% of Cost to Council - On Peak Rate	GST is applicable	100% of Cost to Council - On Peak Rate inc GST	
Retail outlets, Plant and Generators greater than 20kva	per unit/per event day	65.95	60.46	6.05	66.50	0.8%
Council Services - supervision, mowing, cleaning, electrical services etc.		100% Cost to Council inc GST	100% of Cost to Council - On Peak Rate	GST is applicable	100% Cost to Council inc GST	
Refundable Bonds		Individually Assessed	Individually Assessed		Individually Assessed	
Temporary event signs have no charge for Council approved events on Local Government property, reserves or public thoroughfares.						
SPORTING COMPETITIONS - COMMUNITY ORGANISATIONS/SCHOOLS						
Season Fee per team for match play		550.00	503.64	50.36	554.00	0.7%
Season Fee per team for training (twice/week)		550.00	503.64	50.36	554.00	0.7%
Junior organisations i.e. 17 years and under and Colts teams allowed 75% discount						
PUBLIC BUILDINGS						
Application to construct, alter or extend.						
Assessment Fee	% of construction costs	S 0.02%	0.02%		0.02%	0.0%
Minimum Fee	Health (Public Buildings)	S 50.00	50.00		50.00	0.0%
Maximum Fee	Regulations 1992	S 871.00	871.00		871.00	0.0%
Inspection Fee (per inspection)		100.00	101.00		101.00	1.0%
Application to alter Certificate of Approval		N/A	101.00		101.00	
Application to construct, alter or extend a temporary public building (event)						
0 to 1,000 participants	Health (Public Buildings)	170.00	171.00		171.00	0.6%
1,001 to 2,500 participants	Regulations 1992. The City	278.00	280.00		280.00	0.7%
2,501 to 5,000 participants	has set the sliding scale.	562.00	567.00		567.00	0.9%
more than 5,001 participants		1,118.00	871.00		871.00	-22.1%
Re-assessment of Risk Management Plan	per hour/ per officer	100.00	101.00		101.00	1.0%
Preliminary inspection fee (major events)	per hour/ per officer	N/A	101.00		101.00	
Final Inspection Fee	per hour/ per officer	N/A	101.00		101.00	
Follow-up Inspection Fee	per hour/ per officer	48.00	101.00		101.00	110.4%
Surveillance Fees - Pro-rata quarterly commencing operations of public building						
High risk		N/A	159.09	15.91	175.00	
Medium risk		N/A	68.18	6.82	75.00	
HEALTH PREMISES (Beauty therapists, skin penetration and lodging house)						
Assessment Fee	Health Act (Miscellaneous Provisions) 1911	50.00	50.00		50.00	0.0%
Inspection Fee (per inspection)		100.00	101.00		101.00	1.0%
LIQUOR CONTROL ACT APPLICATIONS						
Section 39 Certificate (Health Approval)	Liquor Control Act 1988	81.50	82.15		82.15	0.8%
Section 55 Gaming Permit	Gaming and Wagering Commission Act 1987	81.50	82.15		82.15	0.8%
FIT OUTS FOR FOOD PREMISES						
Assessment Fee (per application)	Food Act 2008	50.00	45.45		50.50	1.0%
Inspection Fee (per inspection)	Food Act 2008	100.00	101.00		101.00	1.0%
Food Handling Premises Fees (Fixed)						
Food Business Surveillance Fees - Pro-rata quarterly commencing operations of food premise/business						
Registration		S 95.00	95.00		95.95	1.0%
Notification Fee		45.00	45.00		45.45	1.0%
Food Business Surveillance Fees - Pro-rata quarterly commencing operations of food premise/business						

**CITY OF PERTH
MUNICIPAL FEES AND CHARGES FOR THE FINANCIAL YEAR 2018/19**

DESCRIPTION	Statutory Fee	2018/19				% Increase from last year
		2017/18 Fees and Charges (inclusive of GST where applicable)	Fees and Charges (net of GST)	GST (if applicable)	Fees and Charges (inclusive of GST)	
High Risk		505.00	509.00		509.00	0.8%
Medium Risk		505.00	509.00		509.00	0.8%
Low Risk		263.00	265.00		265.00	0.8%
High Risk - Additional Classification		250.00	252.00		252.00	0.8%
Medium Risk - Additional Classification		250.00	252.00		252.00	0.8%
Low Risk - Additional Classification		125.00	126.00		126.00	0.8%
Issue of Improvement Notice		N/A	70.00		70.00	
Follow up inspection		N/A	101.00		101.00	
Follow up inspections		170.00	N/A		N/A	
	Food Act 2008					
Food Handling Premises Fees (Temporary)						
Food Vendor Event Notification Fee		95.00	95.95		95.95	1.0%
Inspection Fee - single		48.00	48.50		48.50	1.0%
Inspection Fee - Annual		144.00	145.45		145.45	1.0%
Charities or Not for Profit organisations or sampling stalls may be eligible for a discount						
Re-inspection Fee		48.00	48.50		48.50	1.0%
Environmental Health Surveillance Fees - Twilight Hawkers Market	Annual Fee	320.00	323.00		323.20	1.0%
Environmental Health Officer Consultation Fee (Education and training)-per hour	Local Government Act 1995	101.20	92.73	9.27	102.20	1.0%
MOBILE FOOD TRADING PROGRAM						
Mobile Food Trading Permit	Annual Fee	1,200.00	1,212.00		1,212.00	1.0%
Re-inspection Fee		100.00	101.00		101.00	1.0%
OUTDOOR DINING APPLICATIONS						
Assessment Fee	per application	50.00	101.00		50.50	1.0%
Inspection Fee	per application	100.00	101.00		1.10	-98.9%
Outdoor Eating Licence Fees (Alfresco Dining)						
Application Fee		125.00	98.00		98.00	-21.6%
Central (per sq. metre)		150.00	40.00		40.00	-73.3%
Hay Street West (per sq. metre)		130.00	40.00		40.00	-69.2%
Sub Central and Northbridge (per sq. metre)		115.00	40.00		40.00	-65.2%
Northbridge Parking Embayment (per sq. metre)		80.00	40.00		40.00	-50.0%
General (per sq. metre)		80.00	40.00		40.00	-50.0%
Transfer Fee		70.00	70.70		70.70	1.0%
Alfresco Impounding Fee - per premises	Local Govt Act 1995 (s. 3.46)	50.00	50.50		50.50	1.0%
Alfresco Daily Storage Fee - per item		12.00	12.10		12.10	0.8%
Lodging Houses Licence Fees						
Lodging Houses Licence Fees - per annum	Health Act	289.00	291.00		291.00	0.7%
Certified copy of Lodging House Register		20.30	20.00		20.00	-1.5%
Transfer Fee	Local Govt Act & Health Act	71.00	72.00		72.00	1.4%
Settlement Enquiries (Health Premises)						
Enquiry Fee		45.00	45.00		45.00	0.0%
Inspection Fee		50.00	50.50		50.50	1.0%
Change of ownership administration fee with inspection (food premises)		50.00	N/A		N/A	
Change of ownership administration fee without inspection (food premises)		45.00	N/A		N/A	
Other Licence Fees						
Offensive Trades	Set by Offensive Trades Fee Regulations. Maximum charge.	S	188.00	188.00	188.00	0.0%
Morgue Registration Fees	Health Act. Approval by Council required for fee increase. There is no maximum charge set by the Legislation.	S	142.00	141.40	141.40	-0.4%
Late Payment Administration Fee	Local Govt Act. for Licences and Registrations Fees overdue. For each 30 days past due date	S	97.00	98.00	98.00	1.0%
Water sampling						
Potable water sample	per sample	N/A	50.50		50.50	
Recreational water sample	per sample	N/A	50.50		50.50	
Aquatic Facility / Potable Water						
Start up water sample (new facility)	per sample	N/A	50.00		50.00	
1 aquatic facility (eg. Pool)	Annual fee	1,020.00	1,030.20		1,030.20	1.0%
2 aquatic facilities (eg. Pool and spa)	Annual fee	1,120.00	1,131.20		1,131.20	1.0%
3 aquatic facilities	Annual fee	1,220.00	1,232.20		1,232.20	1.0%
4 aquatic facilities	Annual fee	1,320.00	1,333.20		1,333.20	1.0%
Re-sampling for non-complying water sample	per sample	50.00	50.50		50.50	1.0%

**CITY OF PERTH
MUNICIPAL FEES AND CHARGES FOR THE FINANCIAL YEAR 2018/19**

DESCRIPTION	Statutory Fee	2017/18 Fees and Charges (inclusive of GST where applicable)	2018/19			% Increase from last year	
			Fees and Charges (net of GST)	GST (if applicable)	Fees and Charges (inclusive of GST)		
Noise							
Regulation 18 Application for a Non-Conforming Event	Environmental Protection (Noise) Regulations 1997 - Reg 18	S	1,000.00	1,000.00		1,000.00	0.0%
Noise Monitoring Fee (per hour)			200.00	202.00		202.00	1.0%
Late application fee			250.00	250.00		250.00	0.0%
Re-assessment for Noise Management Plan or Acoustic report			100.00	101.00		101.00	1.0%
Approved Venue Application Fee	Environmental Protection (Noise) Regulations 1997 - Reg 19B	S	up to 15,000.00	100% Cost to Council inc GST up to \$15,000		100% Cost to Council inc GST up to \$15,000	
Application fee for sub regulation 3 for noise pertaining to waste collection(specified events)	Environmental Protection (Noise) Regulations 1997 - Reg 14A	S	500.00	500.00		500.00	0.0%
LIBRARY							
Photocopy charges							
Black and White A4			0.20	0.18	0.02	0.20	0.0%
Black and White A3			0.40	0.36	0.04	0.40	0.0%
Colour A4			2.00	1.82	0.18	2.00	0.0%
Colour A3			3.00	2.73	0.27	3.00	0.0%
Scanning to email account - per page			0.20	0.18	0.02	0.20	0.0%
Sale of Library publications							
Books published by Library			At cost inc GST	At cost	GST is applicable	At cost inc GST	0.0%
Other charges							
Inter-Library Loan - external loan charge (cost incurred passed onto patron)			N/A	At cost	GST is applicable	At cost inc GST	
Replacement membership cards			7.00	7.00		7.00	0.0%
Printing per page from PCs			0.20	0.18	0.02	0.20	0.0%
Library bags			At cost inc GST	At cost	GST is applicable	At cost inc GST	0.0%
Headphones for digital audio books			At cost inc GST	At cost	GST is applicable	At cost inc GST	0.0%
Cover charge - special events, author talks, workshops, seminars, Book / film club membership			At cost inc GST	At cost	GST is applicable	At cost inc GST	0.0%
Repair or replace damaged items *(in addition to admin fee)	per person		N/A	At cost	GST is applicable	At cost inc GST	
Admin fee per item for items 3 or more weeks overdue			2.20	2.20		2.20	0.0%
Admin fee per item for lost / damaged items *(per item in addition to replacement / repair cost)			6.00	6.00		6.00	0.0%
Room and Equipment hire							
Day rate			5 x hourly rate inc GST	5 x hourly rate	GST is applicable	5 x hourly rate inc GST	
Meeting Room 202 (12 seats)			50.00	45.45	4.55	50.00	0.0%
Meeting Room 201 (4 seats basic room)			20.00	18.19	1.82	20.00	0.0%
Meeting Room 203 (6 seats basic room)			30.00	27.27	2.73	30.00	0.0%
Meeting Room 204 (6 seats)			30.00	27.27	2.73	30.00	0.0%
Meeting Room 205 (6 seats)			30.00	27.27	2.73	30.00	0.0%
Terrace/Auditorium hire							
Early access fee			At cost inc GST	At cost	GST is applicable	At cost inc GST	
Peak surcharge - Saturday and Sunday - after hours 6 pm - 10 pm			20% on after hours rate inc GST	20% on Commercial rate	GST is applicable	20% on Commercial rate inc GST	
Not For Profit - Auditorium	Half Day		225.00	N/A	N/A	N/A	
Not For Profit - Auditorium	Full Day - 9-5PM		375.00	N/A	N/A	N/A	
Not For Profit - Auditorium	After Hours		375.00	N/A	N/A	N/A	
20% discount off Commercial rate (on Terrace/ Auditorium bookings only)	Not for Profit only (proof of Not for Profit status to be supplied)		N/A	20% off Commercial rate	GST is applicable	20% off Commercial rate inc GST	
Commercial - Auditorium (Half Day)	upto 4 hours (8am-6pm)		300.00	272.73	27.27	300.00	0.0%
Commercial - Auditorium (Full Day) 8am-6pm			500.00	454.55	45.45	500.00	0.0%
Commercial - Auditorium (After Hours) 6pm-12pm	up to 4 hours - 6pm-12pm		500.00	454.55	45.45	500.00	0.0%
Not For Profit - Terrace & Level 4 Atrium space	After Hours - per use		880.00	N/A	N/A	N/A	
Commercial - Terrace, & Level 4 Atrium space	(per use, per space) 6pm-10pm Mon-Thurs, 6pm-11pm Fri-Sun (subject to availability)		990.00	900.00	90.00	990.00	0.0%
Commercial - Terrace & Level 4 Atrium space	(combined) 6pm- 10pm Mon-Thurs, 6pm-11pm Fri-Sun (subject to availability)		N/A	1,300.00	130.00	1,430.00	
Admin fee for arranging Security & Cleaning			20.00	18.18	1.82	20.00	0.0%
Security Fees - out of hours hiring requirement	Minimum 4 hours		cost + admin fee inc GST	cost + admin fee	GST is applicable	cost + admin inc GST	0.0%
Cleaning Fees - out of hours hiring requirement			cost + admin fee inc GST	cost + admin fee	GST is applicable	cost + admin inc GST	0.0%
Additional setup / reset fee			200.00	181.82	18.18	200.00	0.0%
Breakage fee (replacement or repair cost passed on to hirer)			N/A	At cost	GST is applicable	At cost inc GST	
Book the Town Hall for a banquet; add only fee to have 1 hour drinks on the library Terrace before dinner.*	Mon-Wed* (See cancellation fees below)		550.00	500.00	50.00	550.00	0.0%

**CITY OF PERTH
MUNICIPAL FEES AND CHARGES FOR THE FINANCIAL YEAR 2018/19**

DESCRIPTION	Statutory Fee	2017/18 Fees and Charges (inclusive of GST where applicable)	2018/19			% Increase from last year
			Fees and Charges (net of GST)	GST (if applicable)	Fees and Charges (inclusive of GST)	
Book the Town Hall for a banquet; add only fee to have 1 hour drinks on the library Terrace before dinner.*	Thur-Sat* (See cancellation fees below)	700.00	636.36	63.64	700.00	0.0%
Hire of any additional services		cost + admin fee inc GST	cost + admin fee	GST is applicable	cost + admin inc GST	0.0%
Cancellation Fees - Town Hall/Library bookings only						
Booking administration fee		60.00	54.55	5.45	60.00	0.0%
Reservation of Town Hall as a rain venue for functions booked on City of Perth Library Terrace		600.00	545.45	54.55	600.00	0.0%
Cancellation/Refund/Reschedule Policy - Library						
No Cancellation fee where notification has been given 28 or more calendar days before event date						
Deposit amount not refunded where notification has been given 27 or 8 more calendar days before event date						
Full Cost forfeited where notification has been given 7 or less calendar days before event date						
Reschedule booking can occur when 28 days notice has been provided and the new date is no more than 6 months away						
Only 1 reschedule of date will be accepted						
MARKETING, COMMUNICATIONS AND ENGAGEMENT						
NORTHBRIDGE PIAZZA COMMUNITY FACILITY						
Discounts/concessions - applicable to base charge only						
Charitable Organisations	75% discount per day	75% discount per day inc GST	75% discount per day	GST is applicable	75% discount per day inc GST	
Community Organisations/Groups	50% discount per day	50% discount per day inc GST	50% discount per day	GST is applicable	50% discount per day inc GST	
Government Authorities	50% discount per day	50% discount per day inc GST	50% discount per day	GST is applicable	50% discount per day inc GST	
Community Room - Function Rates						
Per Hour		65.50	59.55	5.95	65.50	0.0%
Half Day (up to 4 hours)		222.50	202.27	20.23	222.50	0.0%
Full Day (up to 8 hours)		388.00	352.73	35.27	388.00	0.0%
Additional Fees						
Community Space Room setup		44.20	40.18	4.02	44.20	0.0%
Equipment hire - Projector	per booking	17.10	15.55	1.55	17.10	0.0%
Refundable Bonds		Assessed amount	Assessed amount		Assessed amount	
PARKING SERVICES						
PARKING SERVICES						
Final Demand Fee	Prescribed fee under Fines, S	18.20	18.50		18.50	1.6%
Fines Enforcement Registry Lodgement Fee	Penalties, Infringement S	58.00	58.00		59.00	1.7%
Lodgement Certificate Fee	Notice Enforcement Act. S	15.50	15.75		15.75	1.6%
Vehicle Detection Sensor Removal and Reinstatement Fee - per sensor / unit		315.00	309.27	30.93	340.20	8.0%
Modified Penalties (Parking Infringements)						
Category 1	Parking Local Law	62.00	60.00		60.00	-3.2%
Category 2		77.00	75.00		75.00	-2.6%
Category 3		103.00	100.00		100.00	-2.9%
Category 4		123.00	120.00		120.00	-2.4%
Category 5		205.00	200.00		200.00	-2.4%
Category 6		N/A	300.00		300.00	
Category 7		513.00	500.00		500.00	-2.5%
Workzone Fees - Per bay (or 6 meter length where bays are not marked)						
Daily Fee	No charge applicable on Sunday's	32.00	30.91	3.09	34.00	6.3%
Monthly Fee		810.00	795.27	79.53	874.00	7.9%
Parking Reservations and Permits						
Half Day Reservations		36.00	34.55	3.46	38.00	5.5%
Full Day Reservations		70.00	68.18	6.82	75.00	7.1%
Half Day (non standard more than 100 bays)		29.00	28.18	2.82	31.00	6.9%
Full Day (non standard more than 100 bays)		57.00	55.45	5.55	61.00	7.0%
Half Day (permits) CSC		27.00	26.36	2.64	29.00	7.4%
Full Day (permits) CSC		53.00	51.82	5.18	57.00	7.6%
State Government / Utilities - Standard		36.00	34.55	3.46	38.00	5.5%
State Government / Utilities - Non-Standard		29.00	28.18	2.82	31.00	6.9%
Private Organisations - Standard		71.00	N/A	N/A	N/A	
Private Organisations - Non-Standard		57.00	N/A	N/A	N/A	
Community Events - Standard		36.00	34.55	3.46	38.00	5.5%
Community Events - Non-Standard		29.00	28.18	2.82	31.00	6.9%
Charity Events - Standard		36.00	34.55	3.46	38.00	5.5%
Charity Events - Non-Standard		29.00	28.18	2.82	31.00	6.9%
Commercial Events - Standard		71.00	N/A	N/A	N/A	
Commercial Events - Non-Standard		57.00	N/A	N/A	N/A	
Perth City Works - Standard		36.00	34.55	3.46	38.00	5.5%
Perth City Works - Non-Standard		29.00	28.18	2.82	31.00	6.9%
External applicants replacement permits		31.00	N/A	N/A	N/A	

**CITY OF PERTH
MUNICIPAL FEES AND CHARGES FOR THE FINANCIAL YEAR 2018/19**

DESCRIPTION	Statutory Fee	2017/18 Fees and Charges (inclusive of GST where applicable)	2018/19			% Increase from last year
			Fees and Charges (net of GST)	GST (if applicable)	Fees and Charges (inclusive of GST)	
RESIDENTIAL PARKING PERMIT						
Permit Fee - 0 to 6 months	per permit	56.00	60.00		60.00	7.1%
Permit Fee - 7 to 12 months		108.00	116.00		116.00	7.4%
Replacement of lost permit		27.00	35.00		35.00	29.6%
Temporary Residential Parking Permit (3 months only)		50.00	N/A	N/A	N/A	
Visitors Permit (Annual)		108.00	N/A	N/A	N/A	
Visitors Permit (6 months)		56.00	N/A	N/A	N/A	
Pensioners/Seniors are to pay 25% of the residential parking permit fee provided that they are a current holder of either a Pensioner concession card or Commonwealth Seniors Health card issued by Centre link or Veteran's Affairs or a State Concession card issued by the Department For Child Protection or a WA Seniors card. Unemployed persons shall provide evidence of their current status from Centre link. Health Care Cards are not accepted.						
PRIVATE PROPERTY						
Private Car Parking Property Assessment Fee	Title search & property inspection for new registrations of properties having car parking facilities	67.00	72.00		72.00	7.5%
Private Property Signs	Parking Local Law	62.00	60.91	6.09	67.00	8.1%
PARKS						
RECOVERABLE WORKS - Administration charges per job						
Up to the value of \$1,000		128.70	118.00	11.80	129.80	0.9%
\$1,001 to \$20,000		117.00 Plus 11% for every dollar over \$1,000 plus GST	118.00 Plus 11% for every dollar over \$1,000 plus GST	GST is applicable	118.00 Plus 11% for every dollar over \$1,000 inc GST	0.9%
\$20,001 to \$50,000		2,207.00 plus 8% for every dollar over 20,000.00 plus GST	2,208.00 plus 8% for every dollar over 20,000.00 plus GST	GST is applicable	2,208.00 plus 8% for every dollar over 20,000.00 inc GST	
Over the value of \$50,000		4,607.00 Plus 5% for every dollar over 50,000 plus GST	4,608.00 Plus 5% for every dollar over 50,000 plus GST	GST is applicable	4,608.00 Plus 5% for every dollar over 50,000 inc GST	
STREET TREES						
Tree Removal	Per Tree	Contract Rate	Contract Rate		Contract Rate	0.0%
Amenity value of Tree	Per Tree - Assessed by City	As Assessed	As Assessed		As Assessed	0.0%
Tree Replacements						
1. Replacement tree	Per Tree - 100 litre Min Size	From 404.45	From 370.64	GST is applicable	From 407.70	0.8%
2. Maintenance to establish replacement tree	Per Tree	1,706.70	1,720.45	172.05	1,892.50	10.9%
PROPERTIES						
Council House foyer (for the use of a mobile display screen)	Refundable Bond	414.00	418.00		418.00	1.0%
Assignment of Lease	plus 2% of annual rental above \$30,000 per annum plus City's reasonable legal fees	860.00	788.18	78.82	867.00	0.8%
Administration Fee - (Easement Request/Dealings, Caveat Request/Dealings, City of Perth Consent Requests/Dealings, Encroachment Dealings and Variations of Lease)	plus City's reasonable legal fees	863.00	790.91	79.09	870.00	0.8%
Licence Agreement - Generic		304.50	279.09	27.91	307.00	0.8%
Licence Agreement - Custom	plus legal charges where applicable	584.00	535.45	53.55	589.00	0.9%
Loss of Access Card		51.00	46.82	4.68	51.50	1.0%
STREET PRESENTATION AND MAINTENANCE						
RECOVERABLE WORKS - Administration charges per job						
Up to the value of \$1,000		128.70	118.00	11.80	129.80	0.9%
\$1,001 to \$20,000		117.00 Plus 11% for every dollar over \$1,000 plus GST	118.00 Plus 11% for every dollar over \$1,000 plus GST	GST is applicable	118.00 Plus 11% for every dollar over \$1,000 inc GST	0.9%
\$20,001 to \$50,000		2,207.00 plus 8% for every dollar over 20,000.00 plus GST	2,208.00 plus 8% for every dollar over 20,000.00 plus GST	GST is applicable	2,208.00 plus 8% for every dollar over 20,000.00 inc GST	
Over the value of \$50,000		4,607.00 Plus 5% for every dollar over 50,000 plus GST	4,608.00 Plus 5% for every dollar over 50,000 plus GST	GST is applicable	4,608.00 Plus 5% for every dollar over 50,000 inc GST	

**CITY OF PERTH
MUNICIPAL FEES AND CHARGES FOR THE FINANCIAL YEAR 2018/19**

DESCRIPTION	Statutory Fee	2017/18 Fees and Charges (inclusive of GST where applicable)	2018/19			% Increase from last year
			Fees and Charges (net of GST)	GST (if applicable)	Fees and Charges (inclusive of GST)	
Dewatering Application - minimum fee		371.25	340.27	34.03	374.30	0.8%
Stormwater Drainage Application - minimum fee		371.25	340.27	34.03	374.30	0.8%
GRAFFITI TREATMENT SERVICE FEE						
Service call (including treatment of up to 2 square metres)		61.60	56.55	5.65	62.20	1.0%
Areas greater than 2 square metres per additional square metre		14.30	13.18	1.32	14.50	1.4%
TRANSPORT						
Traffic Data						
Future projected traffic counts per road/intersection - 6.00am - 6.00pm		110.00	100.00	10.00	110.00	0.0%
Future projected traffic counts per road / intersection - 6.00pm - 6.00am		110.00	100.00	10.00	110.00	0.0%
Actual traffic counts per road/intersection - 6.00am - 6.00pm		110.00	100.00	10.00	110.00	0.0%
Actual traffic counts per road / intersection - 6.00pm - 6.00am		110.00	100.00	10.00	110.00	0.0%
WASTE AND CLEANSING						
RUBBISH CHARGES						
Residential- Basic Service 240L (including co-mingled recycling and green waste)		299.00	313.65		313.65	4.9%
Residential- Additional 240L		299.00	313.65		313.65	4.9%
Residential- Landfill Waste 660L		299.00	313.65		313.65	4.9%
Residential- Landfill Waste 1100L		N/A	313.65		313.65	
Residential- Additional 240L Green Waste		N/A	49.00		49.00	
Residential- Additional 660L Green Waste		N/A	147.00		147.00	
Commercial- Basic Landfill Service 240L Weekly		353.00	370.30		370.30	4.9%
Commercial- Additional Landfill Service 240L Weekly		242.00	253.86		253.86	4.9%
Commercial- Landfill Waste 660L Weekly		713.00	747.94		747.94	4.9%
Commercial- Landfill Waste 1100L Weekly		1,188.00	1,246.21		1,246.21	4.9%
Commercial- Recycling - Paper/Cardboard Service 240L Weekly		158.00	165.74		165.74	4.9%
Commercial- Recycling - Comingled Service 240L Weekly		158.00	165.74		165.74	4.9%
Commercial- Recycling - Comingled Service 660L Weekly		463.00	485.69		485.69	4.9%
Commercial- Recycling - Comingled Service 1100L Weekly		772.00	809.83		809.83	4.9%
Commercial- Recycling - Glass 240L Weekly		633.00	664.00		664.00	4.9%
Commercial- Recycling - Organic Waste 120L Weekly		182.00	190.92		190.92	4.9%
Commercial- Green Waste Service 240L Fortnight		49.00	61.25		61.25	25.0%
Commercial- Green Waste Service 660L Fortnight		N/A	183.75		183.75	
Commercial- Bin Hire 120L		41.80	39.86	3.99	43.85	4.9%
Commercial- Bin Hire 240L		53.90	51.40	5.14	56.54	4.9%
Commercial- Bin Hire - Cardboard 660L		251.90	240.22	24.02	264.24	4.9%
Commercial- Bin Hire - Cardboard 1100L		314.60	300.01	30.00	330.01	4.9%
Admin Fee (Monthly Billing)		N/A	122.23	12.22	134.45	
Admin Fee (Ad Hoc Billing)		N/A	49.22	4.92	54.14	
Bin Delivery and Removal Fee under 5 Bins (240L)		N/A	85.02	8.50	93.52	
Bin Delivery and Removal Fee from 5-10 Bins (240L)		N/A	113.36	11.34	124.70	
Bin Delivery and Removal Fee per and part there of 20 Bins (240L)		N/A	170.04	17.00	187.04	
Bin Delivery and Removal Fee 1 Bins (660L)		N/A	85.02	8.50	93.52	
Bin Delivery and Removal Fee from 2 - 4 Bins (660L)		N/A	113.36	11.34	124.70	
Bin Delivery and Removal Fee per and part there of 7 Bins (240L)		N/A	170.04	17.00	187.04	
Bin Delivery and Removal Fee under 1 Bins (1100L)		N/A	85.02	8.50	93.52	
Bin Delivery and Removal Fee from 2 - 4 Bins (1100L)		N/A	113.36	11.34	124.70	
Bin Delivery and Removal Fee per 4 and part there of (1100L)		N/A	170.04	17.00	187.04	
Bin Cleaning per Bin		N/A	2.00	0.20	2.20	
Event Bin Hire 120L / 240L per Week		N/A	1.00	0.10	1.10	
Event Bin - General Waste 240L		23.10	N/A	N/A	N/A	
Event Bin - General Waste - Additional Collection 240L		5.78	5.51	0.55	6.06	5.0%
Event Bin - General Waste 660L		60.50	N/A	N/A	N/A	
Event Bin - General Waste - Additional Collection 660L		15.40	14.69	1.47	16.16	4.9%
Event Bin - General Waste 1100L		99.00	N/A	N/A	N/A	
Event Bin - General Waste - Additional Collection 1100L		24.20	23.08	2.31	25.39	4.9%
Event Bin - Recycling 240L		23.10	N/A	N/A	N/A	
Event Bin - Recycling - Additional Collection 240L		5.78	5.25	0.53	5.78	0.0%
Event Bin - Recycling 660L		60.50	N/A	N/A	N/A	
Event Bin - Recycling - Additional Collection 660L		15.40	12.00	1.20	13.20	-14.3%
Event Bin - Recycling 1100L		99.00	N/A	N/A	N/A	
Event Bin - Recycling - Additional Collection 1100L		24.20	19.00	1.90	20.90	-13.6%
Event Bin - Recycling - Organic 120L		N/A	4.75	0.48	5.23	