

COUNCIL MINUTES

22 OCTOBER 2015

APPROVED FOR RELEASE

**GARY STEVENSON PSM
CHIEF EXECUTIVE OFFICER**



CITY of PERTH

COUNCIL MINUTES

22 OCTOBER 2015

**THESE MINUTES ARE HEREBY CERTIFIED AS
CONFIRMED**

**PRESIDING MEMBER'S
SIGNATURE**

DATE:-----

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Minutes of the **Special Meeting** of the Council of the City of Perth held in the Council Chamber, Ninth Floor, Council House, 27 St Georges Terrace, Perth, on **Thursday, 22 October 2015**.

Presiding: The Rt Hon Lord Mayor, Ms Lisa-M. Scaffidi

Councillors Present: Adamos, Chen, Davidson, Green, Harley, Limnios, McEvoy and Yong

In Attendance:

Gary Stevenson PSM	-	Chief Executive Officer
Paul Crosetta	-	Director Construction and Maintenance
Michael Carter	-	Director Economic Development and Activation
Martin Mileham	-	Director Planning and Development
Robert Mianich	-	Director Corporate Services
Margaret Smith	-	Manager Approval Services
Mark Ridgwell	-	Manager Governance
Natasha Smart	-	Governance Coordinator

Observers:

16 members of the public.
1 member of the press.

458/15 PRAYER

The Lord Mayor took the Chair and the prayer was read by the Chief Executive Officer.

459/15 DECLARATION OF OPENING

5.00pm The Lord Mayor declared the meeting open.

Close of Nominations

The Chief Executive Officer advised that in accordance with Schedule 2.3, Division 2, Part 8(3) of the *Local Government Act 1995*, nominations for the office of Deputy Lord Mayor were about to close. The following nominations had been received:

Cr Harley nominated himself.
Cr Limnios nominated himself.

The Chief Executive Officer queried if there were any further nominations to be received and, there being none, declared nominations closed.

460/15 APOLOGIES

Nil

461/15 QUESTION TIME FOR THE PUBLIC

Nil

**462/15 MEMBERS ON LEAVE OF ABSENCE AND APPLICATIONS
FOR LEAVE OF ABSENCE**

Nil

463/15 DISCLOSURE OF MEMBERS' INTERESTS

Nil

464/15 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

465/15 ELECTION OF THE DEPUTY LORD MAYOR

BACKGROUND:

FILE REFERENCE:	P1008969
REPORTING UNIT:	Governance
RESPONSIBLE DIRECTOR:	Robert Mianich, Director Corporate Services
DATE:	1 October 2015
MAP / SCHEDULE:	N/A

LEGISLATION / STRATEGIC PLAN / POLICY:

Legislation	Schedule 2.3, Division 2, and Section 2.29(2) of the <i>Local Government Act 1995</i>
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Integrated Planning and Reporting Framework Implications	Corporate Business Plan Council Four Year Priorities: Community Outcome Capable and Responsive Organisation A capable, flexible and sustainable organisation with a strong and effective governance system to provide leadership as a capital city and deliver efficient and effective community centred services.
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DETAILS:

Schedule 2.3, Division 2, of the *Local Government Act 1995* (Act) requires that the first item of business at the meeting of the Council following the local government election is to be the appointment of Deputy Lord Mayor.

The appointment is for a two year term, with the position being considered following every ordinary election.

Should there be more than one nomination, a secret ballot will be held to elect a member to the position in accordance with the Act.

Under Schedule 2.3, Parts 8 and 9 of the Act, the procedure for electing the Deputy Lord Mayor is as follows:

8. How deputy mayor or deputy president is elected

- (1) The Council is to elect a councillor (other than the mayor or president) to fill the office.
- (2) The election is to be conducted in accordance with the procedure prescribed, by the mayor or president, or if he or she is not present, by the Chief Executive Officer.
- (3) Nominations for the office are to be given to the person conducting the election in writing, before the meeting or during the meeting before the close of nominations.
- (3a) Nominations close at the meeting at a time announced by the person conducting the election, which is to be a sufficient time after the announcement by that person that nominations are about to close to allow for any nominations made to be dealt with.
- (4) If a Councillor is nominated by another Councillor the person conducting the election is not to accept the nomination unless the nominee has advised the person conducting the election, orally or in writing, that he or she is willing to be nominated for the office.
- (5) The Council members are to vote on the matter by secret ballot as if they were electors voting at an election.
- (6) Subject to clause 9(1) the votes cast under subclause (5) are to be counted, and the successful candidate determined, in accordance with Schedule 4.1 as if those votes were votes cast at an election.
- (7) As soon as is practicable after the result of the election is known, the CEO is to declare and give notice of the result in accordance with regulations, if any.

9. Votes may be cast a second time

- (1) If, when the votes cast under clause 8(5) are counted, there is an equality of votes between 2 or more candidates who are the only candidates in, or remaining in, the count, the count is to be discontinued and, not more than 7 days later, a special meeting of the council is to be held.

- (2) Any nomination for the office may be withdrawn, and further nominations may be made, before or when the special meeting is held.
- (3) When the special meeting is held the council members are to vote again on the matter by secret ballot as if they were voting at an election.
- (4) The votes cast under subclause (3) are to be counted, and the successful candidate determined, under Schedule 4.1 of the *Local Government Act 1995* as if those votes were votes cast at an election as follows:
 - “1. The number of votes given for each candidate is to be ascertained.
 2. If the election is to fill the office of mayor or president, the candidate who receives the greater or greatest number of votes is elected.
 3. If the election is to fill one office of councillor, the candidate who receives the greater or greatest number of votes is elected.
 4. If the election is to fill 2 or more offices of councillor, the candidates —
 - (a) the candidate who receives the greatest number of votes; and
 - (b) the candidate who receives the next highest number of votes; and
 - (c) the candidate who receives the next highest number of votes, and so on up to the number of offices to be filled.
 5. If 2 or more candidates receive the same number of votes so that clause 2, 3 or 4 cannot be applied, the returning officer is to draw lots in accordance with regulations to determine which candidate is elected.”

COMMENTS

In accordance with Schedule 2.3 of the *Local Government Act 1995* and Regulation 11F of the *Local Government (Constitution) Regulations 1998*, the Deputy Lord Mayor will be sworn in immediately following the declaration of the election result.

Election of Deputy Lord Mayor

The Chief Executive Officer advised that at the Close of Nominations, two nominations for the position of Deputy Lord Mayor had been received being Cr Harley and Cr Limnios.

In accordance with Schedule 2.3, Parts 8 and 9 of the *Local Government Act 1995*, a secret ballot was conducted to determine the successful candidate.

Following the count of the votes cast, the Chief Executive Officer, as Returning Officer for the election of Deputy Lord Mayor, declared that Cr Limnios received seven total votes in favour of appointment and was therefore elected to the position of Deputy Lord Mayor for a term ending 21 October 2017

Cr Limnios took the Declaration of Office pursuant to Section 2.29 of the *Local Government Act 1995*.

**466/15 AMENDMENT TO TERMS OF REFERENCE - MARKETING
SPONSORSHIP AND INTERNATIONAL RELATIONS
COMMITTEE AND FINANCE AND ADMINISTRATION
COMMITTEE**

BACKGROUND:

FILE REFERENCE: P1030366
REPORTING UNIT: Governance
RESPONSIBLE DIRECTOR: Robert Mianich, Director Corporate Services
DATE: 12 October 2015
MAP / SCHEDULE: Schedule 1 – Proposed Amendments – Terms of Reference

At the Council meeting held on **4 June 2013**, Council adopted a revised Committee of Council structure, establishing the resulting Committees and adopting revised Terms of Reference for each Committee.

At the Special Council meeting held on **22 October 2013**, Council appointed membership to its Committees following the 2013 Local Government Elections.

LEGISLATION / STRATEGIC PLAN / POLICY:

Legislation Section 5.8 of the *Local Government Act 1995*

Integrated Planning and Reporting Framework Implications **Corporate Business Plan**
Council Four Year Priorities:
Capable and Responsive Organisation

A capable, flexible and sustainable organisation with a strong and effective governance system to provide leadership as a capital city and provide efficient and effective community centred services.

DETAILS:

In undertaking the statutory 2015 annual review of the City's Delegated Authority Register, it has been recommended that Council adopt changes to the delegated authorities to the Marketing, Sponsorship and International Relations Committee and Finance and Administration Committee delegated authorities.

The Delegations to Committees are also currently included within the text of the current Terms of Reference for each committee and therefore it will be necessary to amend the Terms of Reference to reflect the changes to delegations.

In addition, Council has an adopted Strategy - Looking West: An International Engagement Strategy for the City of Perth. This new strategy makes the distinction between "international relations" and "international engagement", identifying that

“international relations” is a political science that is predominantly the domain of nation states, while “international engagement” involves a wide range of activities that can be implemented at a local government or city level.

It is considered appropriate that as Council endorsed this strategy, that the name of the Marketing, Sponsorship and International Relations Committee should be amended to align with the change in focus.

Further, amendment to the Finance and Administration Committee Terms of Reference is also proposed arising from a number of occasions whereby other Committee meetings have had to be cancelled due to Committee Member and Deputy unavailability through their other commitments on behalf of the City of Perth.

Whilst the majority of matters considered by a Committee can be deferred to the next scheduled meeting, there are occasions where urgent operational matters are required to be resolved.

The Finance and Administration Committee has the broadest Terms of Reference scope of all the City’s standing committees. Whilst the use of Deputies will continue to be the first option to ensure that a Committee meeting can proceed, it is proposed to amend the Finance and Administration Committee’s Terms of Reference to ensure that where necessary for urgent operational matters they can be dealt with by the Finance and Administration Committee.

The effect of the proposed amendment is that matters under the scope of Terms of Reference for other Committees would only be referred to the Finance and Administration Committee if a delay in the decision making will negatively impact on operational outcomes.

FINANCIAL IMPLICATIONS:

There are no financial implications related to this report.

COMMENTS:

The proposed amendments to the Terms of Reference for the Marketing, Sponsorship and International Relations Committee and the Finance and Administration Committee are detailed in Schedule 1 and a précis is provided below:

Marketing, Sponsorship and International Relations Committee	<ul style="list-style-type: none">• Rename the Committee to reflect the change in strategic focus to now be named: Marketing Sponsorship and International Engagement Committee.• Remove details of delegated authority from the Terms of Reference text and include this information as an advisory note. This ensures that any future amendments to Delegated Authorities can occur consequentially as an administrative task rather than
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	requiring a further resolution of Council to amend the Terms of Reference.
Finance and Administration Committee	<ul style="list-style-type: none">• Amend cl.1(i) to expand the role of the Committee to enable it to consider matters which are included in the Terms of Reference of other Committees of Council only where the substantive Committee is unable to be convened and a decision is required to ensure operational outcomes can be achieved in a timely manner.• As per above – remove details of delegated authority from the Terms of Reference text.

OFFICER RECOMMENDATION:

That Council:

1. renames the Marketing, Sponsorship and International Relations Committee as the Marketing, Sponsorship and International Engagement Committee;
2. adopts the revised Terms of Reference for the Marketing, Sponsorship and International Engagement Committee and Finance and Administration Committee, inclusive of the amendments, as detailed in Schedule 1.

MOTION TO AMEND

Moved by Cr Davidson, seconded by Cr Chen

That Council:

1. ***renames the Marketing, Sponsorship and International Relations Committee as the Marketing, Sponsorship and International Engagement Committee;***
2. ***refers the revised Terms of Reference for the Marketing, Sponsorship and International Engagement Committee and Finance and Administration Committee, inclusive of the amendments, as detailed in Schedule 1, to these said Committees; and***
3. ***refers all other City of Perth Committees to their said Committees for appropriate review.***

The motion to amend was put and carried

The votes were recorded as follows:

For: The Lord Mayor, Crs Adamos, Chen, Davidson, Green, Harley, Limnios, McEvoy and Yong

Against: Nil

Reason: The Council considered that it would be beneficial, being a new Council, that Council review all Terms of References for all Committees especially in light of developing a strategic planning process.

467/15 APPOINTMENT TO COMMITTEES OF COUNCIL

BACKGROUND:

FILE REFERENCE: P1008969
REPORTING UNIT: Governance
RESPONSIBLE DIRECTOR: Robert Mianich, Director Corporate Services
DATE: 1 October 2015
MAP / SCHEDULE: Schedule 2 – Terms of Reference for Committees of the Council and previous representation by Elected Members

In accordance with Section 5.11(2) of the *Local Government Act 1995* (Act), the term of appointment to Committees of Council (except those appointments made under Sections 5.10(4) or (5) of the Act) continue until:

- (a) *the term of the person's appointment as a committee member expires;*
 - (b) *the local government removes the person from the office of committee member or the office of committee member otherwise becomes vacant;*
 - (c) *the committee is disbanded; or*
 - (d) *the next ordinary elections day,*
- whichever happens first.*

It is usual practice at the first meeting of the Council following the Local Government Elections to appoint members to Committees of Council. The details of current Committees of Council is detailed in Schedule 2.

LEGISLATION / STRATEGIC PLAN / POLICY:

Legislation Sections 5.9(2), 5.10 and 5.11 of the *Local Government Act 1995*

Integrated Planning and Reporting **Corporate Business Plan**
Council Four Year Priorities: Community Outcome

**Framework
Implications**

Capable and Responsive Organisation

A capable, flexible and sustainable organisation with a strong and effective governance system to provide leadership as a capital city and deliver efficient and effective community centred services.

Section 5.10 of the Act deals with the appointment of committee members and states (*inter alia*):

“A committee is to have as its members:-

- (a) persons appointed* by the local government to be members of the committee (other than those referred to in paragraph (b)); and*
- (b) persons who are appointed to be members of the committee under subsection (4) or (5).*

** Absolute majority required.*

- (2) At any given time each council member is entitled to be a member of at least one committee referred to in section 5.9 (2) (a) or (b) and if a council member nominates himself or herself to be a member of such a committee or committees, the local government is to include that council member in the persons appointed under subsection (1) (a) to at least one of those committees as the local government decides.*
- (5) If at a meeting of the council a local government is to make an appointment to a committee that has or could have a council member as a member and the mayor or president informs the local government of his or her wish to be a member of the committee, the local government is to appoint the mayor or president to be a member of the committee.*

Section 5.11A of the Act details that Council may also appoint deputies to the Committees. It has been past practice of Council to appoint two deputies to each Committee to ensure that a quorum can be attained where possible in the absence of a Committee member.

DETAILS:

Currently the following Committees are required to be open to the public in accordance with Section 5.23 of the Act as they have been delegated authority by the Council:

- Marketing, Sponsorship and International Relations Committee.
- Finance and Administration Committee.
- Audit and Risk Committee.

- Planning Committee.¹

COMMENTS:

Schedule 2 provides information on the Committees established by Council including meeting details, the role of the Committee and previous membership. The terms of reference detailed for the Committees were approved by Council at its meeting held on **4 June 2013** where Council gave consideration to a report detailing a review of the Committee system.

The Lord Mayor called for nominations for Members of each of the Council's established Committees.

Marketing, Sponsorship and International Engagement Committee

Cr Davidson nominated Cr Green.

Cr Green declined the nomination.

Cr Chen nominated herself.

Cr Limnios nominated Cr Yong.

Cr Yong accepted the nomination.

The Lord Mayor nominated herself.

Cr Limnios nominated himself.

There being more than three nominations for membership to the Marketing, Sponsorship and International Engagement Committee, the Lord Mayor requested that a vote be taken.

After counting the votes the Lord Mayor declared that Crs Chen, Limnios and Yong be appointed as members of the Marketing, Sponsorship and International Engagement Committee.

Cr Davidson nominated herself for First Deputy.

The Lord Mayor nominated Cr Green for Second Deputy.

Cr Green accepted the nomination.

¹ It is noted that whilst the Planning Committee does not have delegated authority for decision making, it has been past practice for this meeting to be open to the public to enable greater community involvement and feedback in the Council's planning decision process.

There being no further nominations the Lord Mayor declared that Cr Davidson be appointed as First Deputy and Cr Green be appointed as Second Deputy of the Marketing, Sponsorship and International Engagement Committee.

Works and Urban Development Committee

The Lord Mayor requested that she be appointed in accordance with Section 5.10(4) of the *Local Government Act 1995*.

Cr Yong nominated Cr Limnios.

Cr Limnios accepted the nomination.

Cr McEvoy nominated herself.

Cr Harley nominated himself.

There being more than three nominations for membership to the Works and Urban Development Committee the Lord Mayor requested that a vote be taken.

After counting the votes the Lord Mayor declared that herself and Crs Limnios and McEvoy be appointed as members of the Works and Urban Development Committee.

Cr Harley nominated himself for First Deputy.

Cr Chen nominated herself for Second Deputy.

There being no further nominations the Lord Mayor declared that Cr Harley be appointed as First Deputy and Cr Chen be appointed as Second Deputy of the Works and Urban Development Committee.

Finance and Administration Committee

Cr Davidson nominated herself.

Cr Yong nominated Cr Chen.

Cr Chen accepted the nomination.

Cr Davidson nominated Cr Harley.

Cr Harley accepted the nomination.

Cr Green nominated herself.

There being more than three nominations for membership to the Finance and Administration Committee the Lord Mayor requested that a vote be taken.

After counting the votes the Lord Mayor declared that Crs Chen, Davidson and Harley be appointed as members of the Finance and Administration Committee.

Cr Green nominated herself for First Deputy.

Cr Yong nominated himself for Second Deputy.

There being no further nominations the Lord Mayor declared that Cr Green be appointed as First Deputy and Cr Yong be appointed as Second Deputy of the Finance and Administration Committee.

Planning Committee

Cr Limnios nominated Cr Yong.

Cr Yong accepted the nomination.

Cr McEvoy nominated herself.

Cr Chen nominated Cr Adamos.

Cr Adamos accepted the nomination.

Cr Green nominated herself.

There being more than three nominations for membership to the Planning Committee the Lord Mayor requested that a vote be taken.

After counting the votes the Lord Mayor declared that Crs Adamos, McEvoy and Cr Yong be appointed as members of the Planning Committee.

Cr Harley nominated Cr Green for Deputy.

Cr Green accepted the nomination.

Cr Harley nominated himself for Deputy.

Cr Yong nominated Cr Limnios for Deputy.

Cr Limnios accepted the nomination.

There being more than two nominations for Deputy to the Planning Committee the Lord Mayor requested that a vote be taken.

After counting the votes the Lord Mayor declared that Cr Green be appointed as First Deputy and Cr Limnios be appointed as Second Deputy of the Planning Committee.

Audit and Risk Committee

Cr Davidson nominated herself.

Cr Davidson nominated Cr Green.

Cr Green accepted the nomination.

Cr Davidson nominated the Lord Mayor.

The Lord Mayor accepted the nomination.

There being no further nominations the Lord Mayor declared that herself, Crs Davidson and Green be appointed as members of the Audit and Risk Committee.

Cr Adamos nominated himself for First Deputy.

Cr Harley nominated himself for Second Deputy.

There being no further nominations the Lord Mayor declared that Cr Adamos be appointed as First Deputy and Cr Harley be appointed as Second Deputy of the Audit and Risk Committee.

CEO Performance Review Committee

The Lord Mayor requested that she be appointed in accordance with Section 5.10(4) of the *Local Government Act 1995*.

Cr Davidson nominated herself.

The Lord Mayor nominated Cr Limnios.

Cr Limnios accepted the nomination.

Cr Green nominated herself.

There being more than three nominations for membership to the CEO Performance Review Committee the Lord Mayor requested that a vote be taken.

After counting the votes the Lord Mayor declared that herself and Crs Davidson and Limnios be appointed as members of the CEO Performance Review Committee.

The Lord Mayor nominated Cr Green for First Deputy.

Cr Green accepted the nomination.

Cr Limnios nominated Cr McEvoy for Second Deputy.

Cr McEvoy accepted the nomination.

There being no further nominations the Lord Mayor declared that Cr Green be appointed as First Deputy and Cr McEvoy be appointed as Second Deputy of the CEO Performance Review Committee.

Moved by Cr Davidson, seconded by Cr Yong

That Council, in accordance with Section 5.10 and Section 5.11A of the Local Government Act 1995, APPROVES BY AN ABSOLUTE MAJORITY the appointment of three members and two deputy members to each of the following Committees:

- 1. Marketing, Sponsorship and International Engagement Committee – Crs Chen, Limnios and Yong as members and Cr Davidson as First Deputy and Cr Green as Second Deputy;***
- 2. Works and Urban Development Committee – The Lord Mayor and Crs Limnios and McEvoy as members and Cr Harley as First Deputy and Cr Chen as Second Deputy;***
- 3. Finance and Administration Committee – Crs Chen, Davidson and Harley as members and Cr Green as First Deputy and Cr Yong as Second Deputy;***
- 4. Planning Committee – Crs Adamos, McEvoy and Yong as members and Cr Green as First Deputy and Cr Limnios as Second Deputy;***
- 5. Audit and Risk Committee – The Lord Mayor and Crs Davidson and Green as members and Cr Adamos as First Deputy and Cr Harley as Second Deputy;***
- 6. CEO Performance Review Committee – The Lord Mayor and Crs Davidson and Limnios as members and Cr Green as First Deputy and Cr McEvoy as Second Deputy.***

The motion was put and carried by an absolute majority

The votes were recorded as follows:

For: The Lord Mayor, Crs Adamos, Chen, Davidson, Green, Harley, Limnios, McEvoy and Yong

Against: Nil

468/15 APPOINTMENT OF MEMBERS TO THE DESIGN ADVISORY COMMITTEE

BACKGROUND:

FILE REFERENCE: P1002002-6
REPORTING UNIT: Governance
RESPONSIBLE DIRECTORATE: Corporate Services
DATE: 1 October 2015.
MAP / SCHEDULE: Schedule 3 – Terms of Reference and Current Membership (Design Advisory Committee)

The Design Advisory Committee (DAC) is established under Section 5.8 of the *Local Government Act 1995* and is therefore subject to the same legislative requirements as other Committees established by the Council. Schedule 3 details the terms of reference for the DAC.

At its meeting held on **29 January 2013**, at the Chief Executive Officer's request, Council removed the position of Chief Executive Officer from the DAC membership and appointed the City Architect as deputy member for the Director City Planning and Development.

The current membership arrangement of the DAC is as follows:

1. Two Architects and One Deputy to be selected from a panel of five nominations presented by the Australian Institute of Architects;
2. Two Town Planners and One Deputy to be selected from a panel of four nominations from the Planning Institute of Australia;
3. One Landscape Architect and One Deputy to be selected from a panel of two nominations presented by the Landscape Architects Institute of Australia;
4. The State Government Architect or their nominee;
5. The Director City Planning and Development and the City Architect (as Deputy) of the City of Perth.

LEGISLATION / STRATEGIC PLAN / POLICY:

Legislation Clause 40, City Planning Scheme No. 2
Sections 5.9(2) and 5.10 of the *Local Government Act 1995*

Integrated Planning and Reporting Framework Implications **Corporate Business Plan**
Council Four Year Priorities: Capable and Responsive Organisation
A capable, flexible and sustainable organisation with a strong and effective governance system to provide leadership as a capital city and deliver efficient and effective community centred services.

DETAILS:

Clause 40 of the City Planning Scheme No. 2 requires the establishment of the DAC to provide independent technical advice and recommendations to the Council in respect to applications requesting a Plot Ratio Bonus in the central area and design issues on other applications referred to it for consideration.

The membership criteria for the DAC requires members to demonstrate the following:

- expertise in central city built environment outcomes;
- good standing in the professional community;
- expertise and interest in green buildings or environmentally sensitive design.

At its meeting held **23 June 2011**, Council resolved in relation to the DAC membership that (inter alia):

“1.7 no member or deputy member other than the Chief Executive Officer, Director Planning and Development or State Government Architect shall serve terms in excess of 8 continuous years on the Committee to ensure turnover of membership of the Committee;”

The membership criteria and limitation on membership term aim to broaden the diversity of experience of the DAC to ensure that it represents the values of the design community and balances the continuity of membership whilst still attracting new members to represent a range of professional experience in the city.

The following membership arrangement of the Design Advisory Committee expired on 17 October 2015:

Member	Organisation	Appointments	Term
Peter Ciemitis	Planning Institute of Australia	Oct 2009 - Oct 2011 Oct 2011 - Mar 2012 Mar 2012 - Oct 2013	6 years

Member	Organisation	Appointments	Term
		Oct 2013 – Oct 2015	
Malcolm Mckay	Planning Institute of Australia	Mar 2012 - Oct 2013 Oct 2013 – Oct 2015	3 Years and 7 months
Vacant (Deputy)	Planning Institute of Australia	-	-
David Karotkin	Australian Institute of Architects	Mar 2012 - Oct 2013 Oct 2013 – Oct 2015	3 Years and 7 months
Warren Kerr	Australian Institute of Architects	Mar 2012 - Oct 2013 Oct 2013 – Oct 2015	3 Years and 7 months
John Paul Davies (Deputy)	Australian Institute of Architects	Oct 2009 - Oct 2011 Oct 2011 - Mar 2012 Mar 2012 - Oct 2013 Oct 2013 – Oct 2015	6 years
Andy Sharp	Landscape Architects Institute of Australia	Oct 2009 - Oct 2011 Oct 2011 - Mar 2012 Mar 2012 - Oct 2013 Oct 2013 – Oct 2015	6 years
Stuart Pullyblank (Deputy)	Landscape Architects Institute of Australia	Oct 2009 - Oct 2011 Oct 2011 - Mar 2012 Mar 2012 - Oct 2013 Oct 2013 – Oct 2015	6 years
State Government Architect, or their nominee	Office of the State Government Architect	On-going (ex officio)	N/A
Director City Planning and Development	City of Perth	On-going (ex officio)	N/A
City Architect (Deputy)	City of Perth	On-going (ex officio)	N/A

With the exception of Mr John Paul Davies, all members listed above have accepted their nomination by the relevant Institutes to be reappointed for a further two year term on the DAC. Mr John Paul Davies declined to be reappointed to the role of deputy member.

It is considered acceptable to leave the two deputy member positions vacant for the time being as it is unlikely to affect the attainment of quorate. However, it is recommended that new deputies be sourced in future reviews to allow more flexibility and to ensure sufficient representation from the relevant Institutions.

None of the other members listed above have served terms in excess of eight continuous years on the DAC. However it is worth noting that if the Officer Recommendation is approved by Council that, at the end of the new term concluding October 2015, four of the existing members will not be eligible for reappointment.

FINANCIAL IMPLICATIONS:

There are no financial implications associated with this report.

COMMENTS:

Two positions remain vacant, being a deputy from the Planning Institute of Australia and the Australian Institute of Architects.

Moved by Cr Davidson, seconded by Cr Adamos

That Council:

- 1. in accordance with Section 5.10 of the Local Government Act 1995, APPROVES BY AN ABSOLUTE MAJORITY the appointment of the members of the Design Advisory Committee with the term of appointment to expire on 21 October 2017, as follows:***

- 1.1 Planning Institute of Australia:***

- a. Peter Ciemitis;***
- b. Malcolm Mackay;***

- 1.2 Australian Institute of Architects:***

- a. David Karotkin;***
- b. Warren Kerr;***

- 1.3 Australian Institute of Landscape Architects:***

- a. Andy Sharp;***
- b. Stuart Pullyblank (Deputy);***

(Cont'd)

1.4 State Government Architect (or his nominee);

1.5 City of Perth:

- a. Director City Planning and Development;**
- b. City Architect (Deputy);**

The motion was put and carried by an absolute majority

The votes were recorded as follows:

For: The Lord Mayor, Crs Adamos, Chen, Davidson, Green, Harley, Limnios, McEvoy and Yong

Against: Nil

469/15 APPOINTMENT OF ELECTED MEMBER REPRESENTATIVES TO REGIONAL LOCAL GOVERNMENTS, STATUTORY BODIES, CITY CONVENED WORKING GROUPS AND EXTERNAL ORGANISATIONS

BACKGROUND:

FILE REFERENCE: P1008969
RESPONSIBLE UNIT: Governance
RESPONSIBLE DIRECTOR: Robert Mianich, Director Corporate Services
DATE: 1 October 2015
MAP / SCHEDULE: Schedule 4 – Elected Member Representation on Regional Local Governments, City Convened Working Groups, External Organisations and Statutory Bodies

It is usual practice at the first meeting of Council following the Local Government Elections to appoint representatives to a number of Regional Local Governments, City Convened Working Groups, External Organisations and Statutory Bodies.

LEGISLATION / STRATEGIC PLAN / POLICY:

Integrated Planning and Reporting Framework Implications

Corporate Business Plan 2013/14 to 2017/18
Council Four Year Priorities: Community Outcome Capable and Responsive Organisation
A capable, flexible and sustainable organisation with a strong and effective governance system to provide leadership as a capital city and deliver efficient and effective community centred services.

DETAILS:

Schedule 4 provides information for Elected Member's consideration regarding the roles of and meeting requirements for the Regional Local Governments, City Convened Working Groups, External Organisations and Statutory Bodies on which the City has representation.

FINANCIAL IMPLICATIONS:

There are no direct financial implications related to this report.

COMMENTS:

Council is requested to consider appointment of Elected Members to the Regional Local Governments, City Convened Working Groups, External Organisations and Statutory Bodies detailed in Schedule 4.

In accordance with Clause 4.13 of the City of Perth Standing Orders Local Law 2009, any invitations for appointment to an external body will be referred by the Chief Executive Officer to Council via the appropriate Committee, for consideration.

Meeting Note:

The Chief Executive Officer distributed a memorandum dated 21 October 2015 (refer TRIM 186859/15) to the Elected Members to advise of proposed amendments to the following parts of the Officer Recommendation:

~~1.6 Australia Day Council of Western Australia — One Elected Member;~~

~~1.16 Perth Cultural Centre and City Link Planning Steering Committee — One Elected Member;~~

~~1.17 Perth International Arts Festival — Board of Management — One Elected Member;~~

~~1.18 Perth Fashion Festival Advisory Board — One Elected Member;~~

~~1.20 Returned Services League WA Branch — Centenary ANZAC Day Committee — One Elected Member;~~

5. notes that depending on the result of the Local Government Elections as a result of the local government election, a vacancy or vacancies may result one vacancy exists on the Perth Local Development Assessment Panel and therefore, a nomination for Ministerial approval ~~may be~~ *is* required;

7. notes that, depending on the result of the Local Government Elections, Cr Davidson OAM JP is a representative on the national and state the President of

the Australian Local Government Women's Association Board (ALGWA) and a representative on the National ALGWA Board;

8. notes that the Lord Mayor is the representative on the ~~Council of Capital City Lord Mayors (CCCLM)~~; following external boards, committees and groups:

8.1 Council of Capital City Lord Mayors (CCCLM),

8.2 the Perth City Link Steering Committee; and

8.3 the RPH Royal Perth Hospital – Inner City Homelessness Working Group.

The Lord Mayor called for nominations for representatives to each of the Regional Local Governments, Statutory Bodies, City Convened Working Groups and External Organisations as listed in the Council Agenda.

Regional Local Governments:

Mindarie Regional Council – One Elected Member and One Deputy

Cr Davidson nominated Cr Adamos.

Cr Adamos accepted the nomination.

Cr Davidson nominated herself as Deputy representative.

Tamala Park Regional Council – One Elected Member and One Deputy

Cr Adamos nominated Cr Davidson.

Cr Davidson accepted the nomination.

Cr Adamos nominated himself as Deputy representative.

City Convened Working Groups:

Library Project Working Group – One Elected Member

Cr McEvoy nominated Cr Davidson.

Cr Davidson accepted the nomination.

Perth Liquor Accord Sub-Committee – One Elected Member

Cr Yong nominated Cr Limnios.

Cr Limnios accepted the nomination.

The Lighting Taskforce – One Elected Member

Cr Limnios nominated himself.

External Boards, Committees and Groups:

Committee for Economic Development of Australia (CEDA) – One Elected Member

Cr Adamos nominated the Lord Mayor.

The Lord Mayor accepted the nomination.

Chamber of Commerce and Industry – WA Tourism Committee – One Elected Member

Cr Chen nominated the Lord Mayor.

The Lord Mayor declined the nomination.

Cr Harley nominated himself.

Cr Davidson nominated Cr Yong.

Cr Yong accepted the nomination.

There being more than one nomination the Lord Mayor requested that a vote be taken.

After counting the votes, the Lord Mayor declared Cr Yong to be the City's representative to Chamber of Commerce and Industry – WA Tourism Committee.

East Perth Community Safety Group Inc. – One Elected Member

Cr Chen nominated Cr Davidson.

Cr Davidson accepted the nomination.

Heirisson Island Sculpture Park Committee – One Elected Member

The Lord Mayor nominated Cr Chen.

Cr Chen accepted the nomination.

Heritage Perth Inc. – Two Elected Members

Cr Davidson nominated Cr Green.

Cr Green accepted the nomination.

Cr Harley nominated himself.

Local Chambers Perth City Executive Committee – Two Elected Members

Cr Davidson nominated herself.

Cr Chen nominated Cr Yong.

Cr Yong accepted the nomination.

Metropolitan Regional Road Group – One Elected Member

Cr Adamos nominated Cr Green.

Cr Green accepted the nomination.

Open House Perth Board – One Elected Member

The Lord Mayor nominated herself.

Perth Convention Bureau Board – One Elected Member

Cr Limnios nominated Cr Chen.

Cr Chen accepted the nomination.

Perth Public Art Foundation Inc. Board – One Elected Member

Cr Adamos nominated himself.

Swan Bells Foundation Inc. – One Elected Member

Cr McEvoy nominated the Lord Mayor.

The Lord Mayor accepted the nomination.

Taxi Council of Western Australia Incorporated – Executive Council – One Elected Member

Cr Yong nominated Cr Limnios.

Cr Limnios accepted the nomination.

WA Local Government Association – Central Metropolitan Zone – Two Elected Members as Voting Delegates and one Elected Member as Deputy

Cr Davidson nominated herself.

Cr Limnios nominated Cr Yong.

Cr Yong accepted the nomination.

Cr Yong nominated Cr Limnios for Deputy representative.

Cr Limnios accepted the nomination.

Statutory Bodies

City of Perth and Kings Park and Botanic Gardens Local Emergency Management Committee – One Elected Member and One Deputy

Cr Chen nominated Cr Green.

Cr Green declined the nomination.

Cr Limnios nominated Cr Harley.

Cr Harley declined the nomination.

Cr Yong nominated himself.

Cr Davidson nominated herself as Deputy representative.

Heritage Council of Western Australia – One Elected Member

Cr Davidson nominated Cr Harley.

Cr Harley accepted the nomination.

Statutory Bodies for Ministerial approval and approval by the Governor:

Elected Members for the consideration of the Minister for Planning; Culture and the Arts to appoint one member to the Central Perth Land Redevelopment Committee – Three Elected Members

Cr Limnios nominated himself.

Cr Adamos nominated the Lord Mayor.

The Lord Mayor accepted the nomination.

Cr Davidson nominated Cr McEvoy.

Cr McEvoy accepted the nomination.

Elected Members for the consideration by the Governor of Western Australia to the Perth Theatre Trust – Three Elected Members

Cr Yong nominated Cr Adamos.

Cr Adamos accepted the nomination.

Cr Davidson nominated herself.

Cr Davidson nominated the Lord Mayor.

The Lord Mayor accepted the nomination.

Elected Members for the consideration of the Minister for Planning; Culture and the Arts to appoint one member to the Perth Local Development Assessment Panel – One Elected Member

Cr Adamos nominated himself.

As Cr Adamos was the existing Second Deputy representative of the Perth Local Development Assessment Panel, the Lord Mayor called for nominations for a replacement Second Deputy representative.

Cr Davidson nominated Cr McEvoy for Second Deputy representative.

Cr McEvoy accepted the nomination.

Moved by Cr Davidson, seconded by Cr Adamos

That Council:

- 1. appoints Elected Members to the following Regional Local Governments, City Convened Working Groups and External Organisations:***

Regional Local Governments:

- 1.1 Mindarie Regional Council – Cr Adamos and Cr Davidson as Deputy;***
- 1.2 Tamala Park Regional Council – Cr Davidson and Cr Adamos as Deputy;***

(Cont'd)

City Convened Working Groups:

- 1.3 *Library Project Working Group – Cr Davidson;***
- 1.4 *Perth Liquor Accord Sub-Committee – Cr Limnios;***
- 1.5 *The Lighting Taskforce – Cr Limnios;***

External Boards, Committees and Groups:

- 1.6 *Committee for Economic Development of Australia (CEDA) – the Lord Mayor;***
- 1.7 *Chamber of Commerce and Industry – WA Tourism Committee – Cr Yong;***
- 1.8 *East Perth Community Safety Group Inc. – Cr Davidson;***
- 1.9 *Heirisson Island Sculpture Park Committee – Cr Chen;***
- 1.10 *Heritage Perth Inc. – Crs Green and Harley;***
- 1.11 *Local Chambers Perth City Executive Committee – Crs Davidson and Yong;***
- 1.12 *Metropolitan Regional Road Group – Cr Green;***
- 1.13 *Open House Perth Board – the Lord Mayor;***
- 1.14 *Perth Convention Bureau Board – Cr Chen;***
- 1.15 *Perth Public Art Foundation Inc. Board – Cr Adamos;***
- 1.16 *Swan Bells Foundation Inc. – the Lord Mayor;***
- 1.17 *Taxi Council of Western Australia Incorporated – Executive Council – Cr Limnios;***
- 1.18 *WA Local Government Association – Central Metropolitan Zone – Crs Davidson and Yong as Voting Delegates and Cr Limnios as Deputy;***

2. *appoints Elected Members to the following Statutory Bodies:*

Statutory Bodies:

- 2.1 *City of Perth and Kings Park and Botanic Gardens Local Emergency Management Committee – Cr Yong and Cr Davidson as Deputy;***
- 2.2 *Heritage Council of Western Australia – Cr Harley;***

3. *nominates Elected Members to the following Statutory Bodies for Ministerial approval and approval by the Governor respectively:*

Statutory Bodies:

- 3.1 *three Elected Members for the consideration of the Minister for Planning; Culture and the Arts to appoint one member to the Central Perth Land Redevelopment Committee – the Lord Mayor and Crs Limnios and McEvoy;***

(Cont'd)

- 3.2 three Elected Members for the consideration by the Governor of Western Australia to the Perth Theatre Trust – the Lord Mayor and Crs Adamos and Davidson;*
- 4. notes that the Lord Mayor and the Presiding Member of the Planning Committee (to be elected at the Planning Committee meeting scheduled to be held on 17 November 2015), are appointed by the Minister for Planning; Culture and the Arts as ex-officio members of the Central Perth Planning Committee;*
- 5. notes that as a result of the local government election, one vacancy exists on the Perth Local Development Assessment Panel and therefore, a nomination for Elected Member for Ministerial approval is required – Cr Adamos with Cr McEvoy nominated to replace him as Second Deputy;*
- 6. notes that Cr Davidson OAM JP is appointed by the Governor as representative on the Library Board of Western Australia until 8 February 2017;*
- 7. notes that Cr Davidson OAM JP is the President of the Australian Local Government Women’s Association Board (ALGWA) WA and a representative on the National ALGWA Board;*
- 8. notes that the Lord Mayor, Scaffidi is the representative on the following external boards, committees and groups:*
- 8.1 Council of Capital City Lord Mayors (CCCLM),*
8.2 the Perth City Link Steering Committee; and
8.3 the RPH Royal Perth Hospital – Inner City Homelessness Working Group.

The amended motion was put and carried

The votes were recorded as follows:

For: The Lord Mayor, Crs Adamos, Chen, Davidson, Green, Harley, Limnios, McEvoy and Yong

Against: Nil

470/15 CLOSE OF MEETING

5.51pm The Lord Mayor declared the meeting closed.

**SCHEDULES
FOR THE MINUTES
OF THE SPECIAL
COUNCIL MEETING
HELD ON
22 OCTOBER 2015**

SCHEDULE 1

Marketing, Sponsorship and International Relations *Engagement* Committee

TERMS OF REFERENCE

OCM 04/06/13

1. To oversee and make recommendations to the Council on matters related to:
 - a. marketing of the city (including marketing of the City's car parks);
 - b. initiatives to promote Perth as a tourist destination;
 - c. events held in Forrest Place and the Hay and Murray Street Malls and other Council reserves and parks;
 - d. international relations including Sister City relationships and U.S. Naval visits and the World Energy City Partnership;
 - e. the implementation of the Christmas Decorations Strategy;
 - f. the management of the Australia Day Celebrations;
 - g. street busking in the City;
 - h. use of the City's banner and flag sites;
 - i. corporate communications and public relations.
- ~~2. To assess and determine:

 - a. requests made to the Council for donations and sponsorship, with authority to approve or decline requests of \$10,000 or less;
 - b. requests to waive fees associated with the hire of the City's exhibition screens in accordance with Procedure PR0720, with authority to approve or decline requests over \$5,000.~~

NOTE:
Delegated Authority 1.1.2 – Marketing, Sponsorship and International Engagement Committee provides authority for the Committee to:

1. Approve or decline requests for donations, grants or sponsorships of up to \$10,000 [FM Reg.12(1)(b)].
2. Approve or decline requests to waive fees for the hire of the City's exhibition screens with a value in excess of \$5,000 [s.6.12].

Committee Membership: [SpCM 22/10/13]			
Members:	Cr Chen (Presiding Member) Cr Adamos Cr Limnios	1st Deputy: Cr Harley	2nd Deputy: Cr McEvoy
Term Expires:	Local Government Elections October 2015		
Quorum:	Two members		
Established:	OCM 17/05/05		
Last Established:	SpCM 22/10/13		
Terms of Reference History:	Last Amended OCM 04/06/13		
Delegated Authority:	Yes		
Open to the Public	Yes		
Support Staff:	Governance Officers		
Meeting Frequency:	4.00pm on the first Tuesday in a three week continuous cycle		

SCHEDULE 1

Finance and Administration Committee

TERMS OF REFERENCE:

OCM 04/06/13

1. To oversee and make recommendations to the Council on matters related to:
 - a. the financial management of the City including budgeting, payment of accounts, collection of debts, investment of funds and write-offs;
 - b. strategic and annual plans;
 - c. management of local government property, including issues relating to the City's civic buildings (Council House, Perth Town Hall, Perth Concert Hall and the City of Perth Library);
 - d. business opportunities and proposals, including those related to parking, having the potential to achieve new income or savings for the City, which may have been initiated by other Committees of the Council;
 - e. fees and charges levied by the City in accordance with Sections 6.16 or 6.32 of the Local Government Act 1995;
 - f. Elected Members, including protocols and procedures, benefits and allowances;
 - g. Council's policies, local laws and Register of Delegations;
 - h. the management and enforcement of permanent and temporary on-street parking proposals or restrictions and any associated fees or signage;
 - i. any other issues requiring a decision of the Council and not specifically defined in the Terms of Reference for any other Committee of the Council **or where the substantive Committee is unable to be convened and a decision is necessary to fulfil operational requirements.**
- ~~2. To determine:~~
 - ~~a. public art, art purchases and management of the City's art collection with the authority to purchase artworks over \$5,000 (excluding GST) and the deaccession of artworks in accordance with Policy 18.2 - Collection Management;~~
 - ~~b. requests for receptions referred to the Committee by the Lord Mayor, with authority to approve or decline requests of \$5,000 or less.~~

NOTE:

Delegated Authority 1.1.1 – Finance and Administration Committee provides authority for the Committee to:

1. Approve or decline requests for receptions of up to \$5,000 in value referred to the Committee by the Lord Mayor [FM Reg.12(1)(b)].
2. Purchase artworks worth over \$5,000 and the deaccession of artworks [FM Reg.12(1)(b) and s.3.58(2) and (3)].
3. Determine matters assigned by delegated authority to the Marketing, Sponsorship and International Engagement Committee and the Audit and Risk Committee, only where the respective Committee is unable to be convened and a decision is necessary to fulfil operational requirements.

SCHEDULE 1

Committee Membership: [SpCM 22/10/13]			
Members:	Cr Davidson OAM JP (Presiding Member)	1st Deputy: Cr Adamos	2nd Deputy: Cr Harley
	Cr Butler		
	Cr Yong		
Term Expires:	Local Government Elections October 2015		
Quorum:	Two members		
Established:	SpCM 17/05/05		
Last Established:	SpCM 22/10/13		
Terms of Reference History:	Last Amended OCM 04/06/13		
Delegated Authority:	No		
Open to the Public:	No		
Support Staff:	Governance Officers		
Meetings:	4.00pm on the second Tuesday in a three week continuous cycle.		



CITY of PERTH

Committees of Council Membership and Appointments

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STANDING COMMITTEES OF COUNCIL

Convened in accordance with s.5.8 of the Local Government Act 1995

Marketing, Sponsorship and Engagement Relations Committee

TERMS OF REFERENCE

OCM 04/06/13

1. To oversee and make recommendations to the Council on matters related to:
 - a. marketing of the city (including marketing of the City's car parks);
 - b. initiatives to promote Perth as a tourist destination;
 - c. events held in Forrest Place and the Hay and Murray Street Malls and other Council reserves and parks;
 - d. international relations including Sister City relationships and U.S. Naval visits and the World Energy City Partnership;
 - e. the implementation of the Christmas Decorations Strategy;
 - f. the management of the Australia Day Celebrations;
 - g. street busking in the City;
 - h. use of the City's banner and flag sites;
 - i. corporate communications and public relations.
2. To assess and determine:
 - a. requests made to the Council for donations and sponsorship, with authority to approve or decline requests of \$10,000 or less;
 - b. requests to waive fees associated with the hire of the City's exhibition screens in accordance with Procedure PR0720, with authority to approve or decline requests over \$5,000.

Committee Membership: [SpCM 22/10/13]			
Members:	Cr Chen (Presiding Member)	1st Deputy: Cr Harley	2nd Deputy: Cr McEvoy
	Cr Adamos		
	Cr Limnios		
Term Expires:	Local Government Elections October 2015		
Quorum:	Two members		
Established:	OCM 17/05/05		
Last Established:	SpCM 22/10/13		
Terms of Reference History:	Last Amended OCM 04/06/13		
Delegated Authority:	Yes		
Open to the Public	Yes		
Support Staff:	Governance Officers		
Meeting Frequency:	4.00pm on the first Tuesday in a three week continuous cycle		

Works and Urban Development Committee

TERMS OF REFERENCE:

OCM 04/06/13

To oversee and make recommendations to the Council on matters related to:

1. works required to construct, upgrade and maintain streets, footpaths, thoroughfares and other public places, including streetscape upgrades, landscaping initiatives and directional signage and graffiti;
2. design, construction and upgrading of parks, reserves, recreational and civic amenities and facilities and Council owned buildings, excluding Council House, the Perth Town Hall, City of Perth Public Lending Library and the Perth Concert Hall;
3. the façade lighting of buildings;
4. waste management.

Committee Membership: [SpCM 22/10/13]			
Members:	Cr Limnios (Presiding Member)	1st Deputy: Cr Butler	2nd Deputy: Cr Yong
	The Lord Mayor, Scaffidi		
	Cr McEvoy		
Term Expires:	Local Government Elections October 2015		
Quorum:	Two members		
Established	SpCM17/05/05		
Last Established:	SpCM 22/10/13		
Terms of Reference History:	Last Amended OCM 04/06/13		
Delegated Authority:	No		
Open to the Public:	No		
Support Staff:	Governance Officers		
Meeting Frequency:	5.30pm on the first Tuesday in a three week continuous cycle		

Finance and Administration Committee

TERMS OF REFERENCE:

OCM 04/06/13

1. To oversee and make recommendations to the Council on matters related to:
 - a. the financial management of the City including budgeting, payment of accounts, collection of debts, investment of funds and write-offs;
 - b. strategic and annual plans;
 - c. management of local government property, including issues relating to the City's civic buildings (Council House, Perth Town Hall, Perth Concert Hall and the City of Perth Library);
 - d. business opportunities and proposals, including those related to parking, having the potential to achieve new income or savings for the City, which may have been initiated by other Committees of the Council;
 - e. fees and charges levied by the City in accordance with Sections 6.16 or 6.32 of the Local Government Act 1995;
 - f. Elected Members, including protocols and procedures, benefits and allowances;
 - g. Council's policies, local laws and Register of Delegations;
 - h. the management and enforcement of permanent and temporary on-street parking proposals or restrictions and any associated fees or signage;
 - i. any other issues requiring a decision of the Council and not specifically defined in the Terms of Reference for any other Committee of the Council.

2. To determine:
 - a. public art, art purchases and management of the City's art collection with the authority to purchase artworks over \$5,000 (excluding GST) and the deaccession of artworks in accordance with Policy 18.2 - Collection Management;
 - b. requests for receptions referred to the Committee by the Lord Mayor, with authority to approve or decline requests of \$5,000 or less.

Committee Membership: [SpCM 22/10/13]			
Members:	Cr Davidson OAM JP (Presiding Member)	1st Deputy: Cr Adamos	2nd Deputy: Cr Harley
	Cr Butler		
	Cr Yong		
Term Expires:	Local Government Elections October 2015		
Quorum:	Two members		
Established:	SpCM 17/05/05		
Last Established:	SpCM 22/10/13		
Terms of Reference History:	Last Amended OCM 04/06/13		
Delegated Authority:	No		
Open to the Public:	No		
Support Staff:	Governance Officers		
Meetings:	4.00pm on the second Tuesday in a three week continuous cycle.		

Planning Committee

TERMS OF REFERENCE:

OCM 04/06/13

To oversee and make recommendations to the Council on matters related to:

1. development, building, demolition, sign and alfresco dining applications and proposals for subdivision or amalgamation;
2. the City Planning Scheme and planning policies;
3. identification of long term planning opportunities and major projects, including the Perth City Link, Elizabeth Quay and Waterbank;
4. strategic town planning initiatives and economic development;
5. Heritage, including:
 - 5.1 the City of Perth Municipal Inventory;
 - 5.2 the Register of Places of Cultural Heritage Significance referred to in City Planning Scheme No 2, and management of same;
 - 5.3 heritage incentive initiatives;
6. transport and traffic network planning issues;
7. environmental improvement strategies including environmental noise management;
8. liquor licensing;
9. land administration issues, such as street names, closures of roads and rights-of-way and vesting of reserves;
10. applications for events held within the City of Perth that require planning approval as a result of excessive noise or traffic management proposals.
11. legislation and compliance in relation to land use planning.

Committee Membership: [SpCM 22/10/13]			
Members:	Cr Butler (Presiding Member)	1st Deputy: Cr Adamos	2nd Deputy: Cr Davidson OAM JP
	Cr Harley		
	Cr McEvoy		
Term Expires:	Local Government Elections October 2015		
Quorum:	Two members		
Established:	SpCM 17/05/05		
Last Established:	SpCM 22/10/13		
Terms of Reference History:	Last Amended OCM 04/06/13		
Support Staff:	Governance Officers		
Delegated Authority:	No		
Open to the Public:	Yes		
Meeting Frequency:	5.30pm on the second Tuesday in a three week continuous cycle		

OCCASIONAL COMMITTEES OF COUNCIL

Convened in accordance with s.5.8 of the Local Government Act 1995

Audit and Risk Committee

TERMS OF REFERENCE:

OCM 19/11/13

1. The Audit and Risk Committee's role, in accordance with Regulation 16 of the Local Government (Audit) Regulations 1996, is to provide guidance and assistance to the local government regarding:
 - a. the matters to be audited;
 - b. the scope of audits; and
 - c. financial, risk and compliance management functions as prescribed in the Local Government Act 1995; as well as
 - d. other matters specified in these Terms of Reference.
2. The Committee may resolve to request the Chief Executive Officer (CEO) to provide any information or make arrangements to provide independent expert advice, as appropriate and required by the Committee in order to fulfil its duties and responsibilities.
3. The Committee is to review and make recommendations to the Council regarding:
 - a. Financial Management**
 - i. the annual Financial Statements with a view to being satisfied as to their accuracy and timeliness and the inclusion of prescribed disclosures and information;
 - ii. changes in accounting practices, policies and material changes in accounting treatment, providing advice on the appropriateness of implementation strategies; and
 - iii. the City's financial status and performance.
 - b. Risk Management**
 - i. the City's risk management strategies and policies;
 - ii. the adequacy of the City's risk management systems and practices; and
 - iii. the management of strategic risks, identifying as appropriate, specific risks for more detailed review and response.

c. Internal Controls

- i. the standard and effectiveness of the City's corporate governance and ethical considerations; and
- ii. the integrity, adequacy and effectiveness of the City's financial and administration policies, systems and controls in providing financial and governance information which:
 - is accurate and reliable;
 - complies with legislative obligations and requirements; and
 - minimises the risk of error, fraud, misconduct or corruption.

d. Legislative Compliance

- i. the integrity, adequacy and effectiveness of the City's systems and controls for legislative compliance;
- ii. the level of compliance with legislative obligations as well as the City's policies;
- iii. the CEO's report on the review of the City's legislative Compliance systems, at least once biennially; and
- iv. the annual statutory Compliance Audit.

e. Internal and External Audit Planning and Reporting

- i. the process to select and the appointment of an External Auditor;
- ii. the integrity, adequacy and effectiveness of the City's Internal Audit Plan and External Audit Plan;
- iii. reports, findings and recommendations arising from Internal and External Audits;
- iv. the audit of the City's Annual financial statements;
- v. the integrity, adequacy and effectiveness of the management response and any actions proposed to be taken to address issues raised by the Internal or External Auditor; and
- vi. the oversight and monitoring of implementation of agreed actions.

Delegated Authority 1.1.3 – Audit and Risk Committee provides authority for the Committee to fulfil the duty of the Council to meet with the City's External Auditor at least once per year [s.7.12A(2)].

Committees of Council Membership and Appointments



Committee Membership: [SpCM 22/10/13]			
Members:	Cr Davidson OAM JP (Presiding Member)	1st Deputy: Cr Linnios	2nd Deputy: Cr Yong
	Cr Butler		
	Cr Harley		
	Mr Stephen Linden (Independent)	[appointed vide OCM 03/06/14-233/14]	
Term Expires:	Local Government Elections October 2015		
Quorum:	Two members		
Established:	SpCM 11/05/10		
Last Established:	SpCM 22/10/13		
Terms of Reference History:	Last Amended OCM 04/06/13, OCM 19/11/13		
Delegated Authority:	Yes		
Open to the Public:	Yes		
Support Staff:	Governance Officers		
Meeting Frequency:	As required		

CEO Performance Review Committee

TERMS OF REFERENCE:

OCM 04/06/13

To:

1. Undertake an annual review of the performance of the Chief Executive Officer as required by Section 5.38 of the Local Government Act 1995;
2. Establish annual performance objectives for the Chief Executive Officer;
3. Report the outcome of the review referred to in part 1 above to Council.

Committee Membership: [OCM 22/10/13]			
Members:	Cr Davidson OAM JP (Presiding Member)	1st Deputy Cr McEvoy	2nd Deputy Cr Limnios
	The Lord Mayor, Scaffidi		
	Cr Butler		
Term Expires:	Local Government Elections October 2015		
Quorum:	Two members		
Established:	SpCM 17/05/05		
Last Established:	SpCM 22/10/13		
Terms of Reference History:	Last Amended OCM 04/06/13		
Delegated Authority:	No		
Open to the Public:	No		
Support Staff:	Director Corporate Services		
Meeting Frequency:	As required		

SCHEDULE 3

Design Advisory Committee

TERMS OF REFERENCE (OCM 17/02/04)

Introduction

The Design Advisory Committee has been appointed by the Council in accordance with the requirements of Clause 40 of the City Planning Scheme No. 2, which was gazetted on 9 January 2004.

The Design Advisory Committee is required to provide independent technical advice and recommendations to the Council in respect to applications requesting a Plot Ratio Bonus in the Central Area and design issues on other applications referred to it for consideration.

The Committee membership will comprise [inserted OCM 23/06/09]:

- two Architects (plus one Deputy) to be selected from a panel of five nominations presented by the Australian Institute of Architects;
- two Town Planners (plus one Deputy) to be selected from a panel of four nominations from the Planning Institute of Australia;
- one Landscape Architect (plus one Deputy) to be selected from a panel of two nominations presented by the Landscape Architects Institute of Australia;
- State Government Architect or their nominee; and
- Director Planning and Development of the City of Perth.

No member or deputy member other than the Director Planning and Development and the State Government Architect shall serve terms in excess of eight continuous years on the Committee to ensure turnover of membership [amended OCM 06/12/11].

Fifty percent of the members are required to attend a meeting to represent a quorum.

With the exception of Council officers, the membership of the Committee will be for a two year period and the Council reserves the right to reappoint any member nominated by the respective institutes.

The Council may terminate the appointment of any member of the Committee prior to the expiry of the term of office.

Referral of Applications

The following applications will be referred to the Design Advisory Committee:

1. Applications for development which are seeking bonus plot ratio. whether inside or outside the Central Area.
2. Applications for major developments within the city.

3. Applications for other developments where the advice of the Design Advisory Committee is considered by the Manager Approval Services to be of assistance in the assessment of the application.
4. Any application referred to the Committee by the Council's Planning Committee or by the Council at a Council meeting.

Applications for plot ratio bonuses or major developments requiring design advice will be presented to the Committee in the form of a written report from Approval Services Unit.

For design advice on other minor developments, a verbal presentation of the application will be made by the City's Planning Officers at the Committee meeting.

Plot Ratio Bonuses

The Committee will be guided by the Council's Bonus Plot Ratio Policy adopted pursuant to Clause 56 of the City Planning Scheme 2.

This Policy defines the following considerations in assessing applications for bonus plot ratio:

- The awarding of bonus plot ratio presents an opportunity for the City to encourage development that will assist in realising specific aims and objectives for the future development of the city, having particular regard to the City of Perth Urban Design Framework.
- Plot ratio is a measure of development intensity and is an incentive based mechanism that permits the City to award additional plot ratio, or floor area, to be developed on a site in return for the provision of identified benefits.
- The means of earning a plot ratio bonus is the provision of public facilities, priority land uses and the conservation of heritage places within the city which are considered to be desirable and advantageous to the needs, enhancement and enjoyment of Perth as a capital city.

The policy identifies the following list of categories eligible for bonus plot ratio:

- Public spaces;
- Pedestrian links;
- Conservation of heritage places;
- Provision of specific facilities on private land;
- Residential Use: Maximum 20% bonus; and
- Special Residential use: Maximum 40% bonus (20% for special residential use or 40% for high quality hotel use).

Note: Consequential amendment of the eligible category list has been included here resulting from the gazettal of Amendment No. 25 to the City Planning Scheme No. 2 (Plot Ratio and Bonus Plot Ratio) on 26 February

Reference should be made to the Bonus Plot Ratio Policy for details of how applications for bonus plot ratio will be assessed.

Design Advisory Matters

The Committee will also consider applications put before it for advice on design elements. In making any recommendation on these applications, the Committee will have due regard to the provisions of the City Planning Scheme No. 2 and any Planning Policy adopted under the Scheme.

Register of Decisions of the Design Advisory Committee

In order to ensure that bonus plot ratio is awarded consistently, effectively and equitably and that design advice is similarly provided on a consistent basis, the Committee will establish a register recording the following information:

- Details of the development and facility seeking bonus plot ratio;
- Details of the development and major design issues to be addressed;
- The Committee's recommendation of the proposal;
- The Council's decision in regard to each application.

Committee Membership: SpCM 22/10/13	
Members:	Deputy:
Peter Ciemitis (Presiding Member)	(Vacant)
Malcolm Mackay	
David Karotkin	
Warren Kerr	John Paul Davies
Andy Sharp	Stuart Pullyblank
State Government Architect (or nominee)	N/A
Director Planning and Development	City Architect
Term Expires:	Local Government Elections October 2015
Quorum:	Four members
Established:	OCM 27/01/04
Last Established:	OCM 22/10/13
Terms of Reference History:	Last Amended OCM 04/06/13
Term Expires:	To be reviewed every two years
Delegated Authority:	No
Open to the Public:	No
Support Staff:	Governance Officers
Meeting Frequency:	4.00pm second Thursday in a three week continuous cycle.

SCHEDULE 4

External Boards, Committees & Groups Membership and Appointments

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REGIONAL LOCAL GOVERNMENT MEMBERSHIP

Mindarie Regional Council	
City Representative:	Cr Davidson OAM JP Cr Harley (Deputy)
Appointed:	OCM 03/06/14 (TRIM 187340/14)
Term of Appointment:	Term expires October 2015
Role / Objective:	The purpose of the MRC is to provide effective and cost efficient waste disposal consistent with safeguarding all environmental elements for the benefit of the constituent local governments and their residents, which form the regional district.
Convening Arrangements:	<p>MRC is established under Part 3, Division 4 of the <i>Local Government Act 1995</i>, with the Regional Council's membership arrangements prescribed in the Constitution with the City of Perth as a member local government.</p> <p>In accordance with the Amended Schedule, Item 2, of the Constitution, the City of Perth is to have one Elected Member representative on the MRC. Historically the City of Perth has also appointed a deputy in the case where the member is unable to attend.</p> <p>In accordance with the MRC Constitution, membership is from 1 July to 30 June.</p> <p>Note: MRC Constitution does not preclude Councillor who has already been members from being appointed as the City of Perth Elected Member representative for a further term.</p>
Meeting Frequency / Timing:	<p>Fourth Thursday, every two months</p> <p>Start times vary between daytime / evening to suit the requirements of the membership</p>
Avg. Meeting Duration:	2 hours
Meeting Venue:	Alternates between Member Council Offices
Sitting Fees:	<p>Elected Member – \$10,000 (annual) and ITC allowance \$1,000 (annual) paid in two equal instalments in July and December of each financial year (in accordance with MRC Policy CP 01).</p> <p>Deputy Member – \$140 per meeting attended.</p> <p>Expenses (Reimbursable only) – Childcare \$25 maximum hourly rate and Travel costs in accordance with Regulations 31 and 32. of the Local Government (Administration) Regulations 1996. (The above is effective from 1 July 2013 in accordance with MRC OCM 05/09/13, Minute reference 9.3).</p>

External Boards, Committees & Groups Membership & Appointments



Mindarie Regional Council

Responsible Officer:	Paul Crosetta Director Construction and Maintenance Ph. 9461 3109
Record Keeping:	P1011777-68

Tamala Park Regional Council

City Representative:	Cr Davidson OAM JP Cr Adamos (Deputy)
Appointed:	SpCM 22/10/13
Term of Appointment:	<p>Until the Friday before the Local Government Election October 2015.</p> <p>Section 6.2 of the Tamala Park Regional Council Establishment Agreement states that a member is to hold office until:</p> <p>(a) <i>the Friday before the ordinary local government elections that are held every 2 years;</i></p> <p>(b) <i>the member's office, as a member of the council of the Participant, becomes vacant; or</i></p> <p>(c) <i>the member's appointment is terminated by the Participant;</i></p> <p><i>whichever of the above occurs first.</i></p>
Role / Objective:	<p>The regional purpose of the TPRC is to establish an urban development of 170 hectares of land immediately south of Neerabup Road, Tamala Park:</p> <p>(a) to undertake, in accordance with the objectives, the rezoning, subdivision, development, marketing and sale of the land;</p> <p>(b) to carry out and do all other acts and things which are reasonably necessary for the bringing into effect of the matters referred to in paragraph (a) of this clause.</p> <p>The objectives of the TPRC are:</p> <ul style="list-style-type: none"> • to develop and improve the value of the land; • to maximise, within prudent risk parameters, the financial return to the participants; • to balance economic, social and environmental issues; • to produce a quality development demonstrating the best urban design and development practice.
Convening Arrangements	<p>TPRC is established under Part 3, Division 4 of the Local Government Act 1995, with the Regional Council's membership arrangements prescribed in the Establishment Agreement with the City of Perth as a member local government.</p> <p>In accordance with Clause 6.1 of the TPRC Establishment Agreement, the City of Perth is to appoint one Elected Member representative and one Deputy representative to the TPRC.</p>

External Boards, Committees & Groups Membership & Appointments



Tamala Park Regional Council	
Meeting Frequency / Timing:	Fourth Thursday, every two months at 6.00pm.
Avg. Meeting Duration:	2 hours
Meeting Venue:	Alternate venues between the seven member Councils.
Sitting Fees:	Elected Member – \$10,000 (annual) to be paid quarterly in arrears. Deputy Member – \$140 per meeting. Expenses – None applicable. (The above is in accordance with TPRC OCM 22/08/13, Minute reference 9.9 and will be reviewed following the October 2013 Local Government Elections).
Responsible Officer:	Gary Stevenson PSM Chief Executive Officer Ph. 9461 3262
Record Keeping:	P1021307-2

STATUTORY BODIES

Representatives appointed by City of Perth Council

City of Perth and Kings Park and Botanic Gardens Local Emergency Management Committee

City Representative:	Vacant (Member) Vacant (Deputy)
Appointed:	No EM appointed on SpCM 22/10/13
Term of Appointment:	Local Government Election October 2015
Role / Objective:	Section 39 of the <i>Emergency Management Act 2005</i> prescribes the functions of a local emergency management committee as, in relation to its district or the area for which it is established: <i>(a) to advise and assist the local government in ensuring that local emergency management arrangements are established for its district;</i> <i>(b) to liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements; and</i> <i>(c) to carry out other emergency management activities as directed by the SEMC or prescribed by the regulations.</i>
Convening Arrangements:	Convened by the City in accordance with Section 38 of the <i>Emergency Management Act 2005</i> : <i>An Elected Member as Chairperson. The Committee consists of City of Perth Officers, Kings Park and Botanic Gardens Officers, members of the Western Australia Police, members of emergency services organisations, a number of State Government Departments and community organisations.</i>
Meeting Frequency / Timing:	Quarterly, every third Thursday of the month. (Timing TBC)
Avg. Meeting Duration:	2 hours
Meeting Venue:	Committee Room 1, Council House
Sitting Fees:	Nil
Responsible Officer:	Rebecca Moore Director Community and Commercial Services Ph. 9461 3155
Record Keeping:	P1011251

Heritage Council of Western Australia

City Representative:	Cr Adamos
Appointed:	SpCM 22/10/13
Term of Appointment:	Local Government Election October 2015
Role / Objective:	A nominee of the local authority is invited to participate in relation to heritage matters within the City of Perth and vote in certain circumstances.

External Boards, Committees & Groups Membership & Appointments



Convening Arrangements:	<p>In accordance with 19(1)(c) of the <i>Heritage of Western Australia Act 1990</i>:</p> <p>19. Membership and quorum of Council</p> <p>(1) <i>The membership of the Council shall be appointed by the Governor on the recommendation of the Minister, having regard to subsections (4) and (5), and shall comprise..... (c) a person appointed to represent the interests of local government; ...having qualifications particularly relevant to, or expertise or experience or a practical interest in, matters within the functions of the Council.</i></p> <p>Note: In accordance with the <i>Heritage of Western Australia Act 1990</i>, membership is on-going and it is not required that an Elected Member be the representative on the Heritage Council. The City's Principal Heritage Officer is also a member of the Heritage Council of WA.</p>
Meeting Frequency / Timing:	<p>Generally, the second Friday of the month (varies) 9.00am-12.00pm</p>
Avg. Meeting Duration:	<p>30 minutes (City of Perth representation only required for matters related to land/properties within City boundaries)</p>
Meeting Venue:	<p>Heritage Council Building 108 Adelaide Terrace Perth WA 6000</p>
Sitting Fees:	<p>Nil</p>
Responsible Officer:	<p>Michael Carter Director Economic Development and Activation Ph. 9461 3490</p>
Record Keeping:	<p>P1003213-6</p>

External Boards, Committees & Groups Membership & Appointments



Representatives Appointed by a Minister or the Governor of WA

Central Perth Land Redevelopment Committee	
City Representative:	The Lord Mayor, Scaffidi Cr McEvoy Cr Butler
Appointed:	Nominated by Council at SpCM 22/10/13 Appointed by Minister on TBC (TRIM ref. 79818/14)
Term of Appointment:	Local Government Election October 2015 In accordance with Section 80 of the <i>Metropolitan Redevelopment Act 2011</i> , City of Perth must nominate three Elected Members for the Minister's consideration. In accordance with Section 84 of the <i>Metropolitan Redevelopment Act 2011</i> , the Ministerial appointment of an Elected Member as a member of an LRC is to be no longer than two years.
Role / Objective:	The role of Central Perth Land Redevelopment Committee (CPLRC) is to: <ul style="list-style-type: none"> • Advise the MRA Board; and • Refer matters to the MRA Board. <p>The objective and responsibility of the CPLRC is to determine significant Development Applications relevant to the Redevelopment Area as well as approve amendments to Planning Policies, Design Guidelines and the Heritage Inventories, in accordance with Parts 5 and 6 of the Metropolitan Redevelopment Authority Act 2011 and 2012 Central Perth Redevelopment Scheme. The MRA Board can also refer matters to the Committee.</p>
Convening Arrangements:	In accordance with Part 3 of the <i>Metropolitan Redevelopment Act 2011</i> .
Meeting Frequency / Timing:	Meetings held as necessary, but not less than four times a year. (The Board decides the meeting calendar in October of previous year.)
Avg. Meeting Duration:	1-2 hours
Meeting Venue:	12 Lindsay Street Perth WA 6000
Sitting Fees:	Confidential (fees are determined by the Public Sector Commission)
Responsible Officer:	Martin Mileham Director Planning and Development Ph. 9461 3100

Central Perth Land Redevelopment Committee

Record Keeping:	P1001602
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Perth Theatre Trust

City Representative:	Cr Davidson OAM JP Cr Butler Cr Adamos
Appointed:	Nominated by Council at SpCM 18/10/11 Appointed by Minister on TBC (TRIM ref. TBC) with term ending 31/12/15
Term of Appointment:	In accordance with Section 6(4) of the <i>Perth Theatre Trust Act 1979</i> , each Elected Member shall hold office <i>for such period not exceeding 3 years as is specified in the instrument of his appointment</i> , being appointment by the Governor.
Role / Objective:	To maximise the effectiveness of Performing Arts Resources to enhance cultural life in Western Australia.
Convening Arrangements:	Perth Theatre Trust is established by the <i>Perth Theatre Trust Act 1979</i> . Section 5 prescribes that the City shall nominate three members who are required to be appointed by the Governor.
Meeting Frequency / Timing:	First Thursday, every second month. (Timing TBC)
Avg. Meeting Duration:	3 hours
Meeting Venue:	Varies between the PTT's venues of Albany Entertainment Centre, His Majesty's Theatre, Perth Concert Hall, Subiaco Arts Centre and the State Theatre Centre of Western Australia.
Sitting Fees:	<u>Board members</u> \$410 (PTT meetings under 4 hours) \$620 (PTT meetings over 4 hours) \$300 (PTT sub-cttee meetings under 4 hours) \$460 (PTT sub-cttee meetings over 4 hours) Travel expenses are reimbursable (for travel outside of metropolitan area only) in accordance with the recommendation of the Public Sector Commission.
Responsible Officer:	Michael Carter Director Economic Development and Activation Ph. 9461 3490
Record Keeping:	P1009704

Central Perth Planning Committee

City Representative:	The Lord Mayor, Scaffidi (ex officio) Cr Butler (as Presiding Member of Planning Committee) CEO (deputy)
Appointed:	SpCM18/10/11
Term of Appointment:	Both representatives are ex-officio and in accordance with

Central Perth Planning Committee

	<p>Schedule 2(1) of the <i>Planning and Development Act 2005</i>, remain committee members as long as they are an Elected Member of the City of Perth.</p> <ul style="list-style-type: none"> • Lord Mayor appointed with WAPC resolution dated 26/10/99; • Presiding Member of Planning Committee appointed with WAPC resolution 28/08/07.
Role / Objective:	<p>The CPPC has been established in accordance with the Planning and Development Act 1995, to oversee and provide direction for planning in the Perth Central Area.</p> <p>The CPPC has delegated authority to deal with City of Perth town planning scheme and scheme amendments; Metropolitan Region Scheme and scheme amendments; subdivisions; strata titles; leases; licences and developments on reserve land within the City of Perth.</p>
Convening Arrangements:	Convened by the Western Australian Planning Commission in accordance with Schedule 2 of the <i>Planning and Development Act 2005</i> as a special purposes committee.
Meeting Frequency / Timing:	Three meetings per year (TBC) at 4.00pm.
Avg. Meeting Duration:	1 hour
Meeting Venue:	Committee Room 1 Council House
Sitting Fees:	Dependent on meeting attendance. \$300 full day, \$200 full day Travel - Public Sector Commission
Responsible Officer:	Martin Mileham Director Planning and Development Ph. 9461 3100
Record Keeping:	P1006803

Library Board of Western Australia

City Representative:	Cr Davidson OAM JP
Appointed:	OCM 09/10/12 (TRIM ref. 4467/13)
Term of Appointment:	<p>Four year term</p> <p>At its meeting held on 9 October 2012, Cr Davidson OAM JP was nominated by Council as representative and later appointed by the Governor on 9 February 2013 until 8 February 2017.</p> <p>Also, term expires if the member is no longer an Elected Member for the City.</p>
Role / Objective:	Section 15 of the Library Board of Western Australia Act 1951 prescribes the duties of the Board as including the control and

Library Board of Western Australia

	<p>management of The State Reference Library and the oversight of and provision of assistance to registered public libraries. The Board:</p> <ul style="list-style-type: none"> • may provide, control and manage libraries and library services; and • may provide for the training of persons to carry out the duties of librarians and library assistants, such training to conform to the requirements of the Library Association of Australia.
Convening Arrangements:	Section 5(4) of the Library Board of Western Australia Act 1951 provides that the City of Perth is to provide one representative to the Board. The City is required to provide a panel of three names to the Minister for Culture and the Arts for selection of one representative. Current member must resign for new member to serve on the Board. Minister for Culture and the Arts to approve.
Meeting Frequency / Timing:	First Thursday each month at 8.45am
Avg. Meeting Duration:	2- 3 hours
Meeting Venue:	Board Room, Third Floor, Alexander Library Northbridge
Sitting Fees:	Reimbursement of travelling and out of pocket expenses in accordance with Section 5(15) of the <i>Library Board of Western Australia Act 1951</i> .
Responsible Officer:	Rebecca Moore Director Community and Commercial Services Ph. 9461 3155
Record Keeping:	P1008671-1

Perth Local Development Assessment Panel

City Representative:	The Lord Mayor, Scaffidi (Member) Cr Butler (Member) Crs Adamos (Alternate Member) Cr Limnios (Alternate Member)
Appointed:	OCM 19/02/13 (Minute reference 69/13)
Term of Appointment:	<p>Term expires 26/04/17</p> <p>Term of office is for a period of no more than two years or as described in the instrument of appointment (Reg.29).</p> <p>At its meeting held 19 February 2013, Council nominated the Lord Mayor and Cr Butler as members and Crs Adamos and Limnios as Alternate members on the Perth Local Development Assessment Panel. These nominations were subsequently appointed by the Minister for Planning on 29 July 2013. All</p>

Perth Local Development Assessment Panel	
	current DAP members were re-appointed on 27 July 2015, for a term ending 26 April 2017.
Role / Objective:	The Perth Local Development Assessment Panel (LDAP) determines mandatory planning applications with a value over \$15 million. In addition, there is the option for applicants to “opt-in” for assessment by the LDAP on developments greater in value than \$10 million and less than \$15 million.
Convening Arrangements:	<p>The Perth Local Development Assessment Panel is established in accordance with Section 171B of the Planning and Development Act 2005. Its operations are governed by the <i>Planning and Development (Development Assessment Panel) Regulations 2011</i>.</p> <p>In accordance with the Planning and Development (Development Assessment Panel) Regulations 2011, Council is required to nominate two members and two deputies for the consideration of the Minister for Planning for appointment onto Perth Local Development Assessment Panel for a period up to 26 April 2015.</p>
Meeting Frequency / Timing:	As required.
Avg. Meeting Duration:	1 hour
Meeting Venue:	Council House (Committee Room 1 or 2 as necessary).
Sitting Fees:	<ul style="list-style-type: none"> • Member – \$400 per meeting based on attendance (determination of a development application submitted on a Form 1). • Member – \$50 per meeting based on attendance (determination of a development application submitted on a Form 2 for an amendment or cancellation). • \$400 one-off training fee for new DAP members. <p>(Above is in accordance with Schedule 2 of the <i>Planning and Development (Development Assessment Panels) Regulations 2011</i>).</p> <p>Expenses – Travel and motor vehicle expenses reimbursable only, in accordance with Regulation 31(4) of the <i>Planning and Development (Development Assessment Panels) Regulations 2011</i> which provides that the expenses must be calculated in accordance with rates decided by the Public Sector Commission, being the current “cents per kilometre car expense payments” set by the Australian Taxation Office.</p>
Responsible Officer:	Martin Mileham Director Planning and Development Ph. 9461 3100
Record Keeping:	P1027919

CITY CONVENED WORKING GROUPS

Representatives appointed by City of Perth Council

Library Project Working Group	
City Representative:	Cr Davidson OAM JP
Appointed:	SpCM 22/10/13
Appointment Expires:	Local Government Election October 2015
Role / Objective:	The Working Group oversees the coordination of various issues associated with the development of the Perth library and associated public plaza. The Group will continue to meet until January 2015 on completion of the library. NOTE: Not detailed in the Governance Structure endorsed at the OCM 05/04/11.
Convening Arrangements:	OCM 05/04/11, Minute reference 150/11 – Convened by the City Reports to Finance and Administration Committee.
Meeting Frequency / Timing:	Fortnightly (Tuesday) 2.30pm-4.00pm
Avg. Meeting Duration:	1.5 hours
Meeting Venue:	Committee Room 2, Council House
Sitting Fees:	Nil
Responsible Officer:	Mr Paul Crosetta Director Construction and Maintenance Ph. 9461 3109
Record Keeping:	P1029458

Perth Liquor Accord Sub-Committee	
City Representative:	Cr Limnios
Appointed:	SpCM 22/10/13
Appointment Expires:	Local Government Election October 2015
Role / Objective:	The Liquor Accord is chaired by the City's nominated Elected Member. The Perth City Liquor Accord includes representatives from licensed premises, businesses, Council representatives, Police, Department of Racing, Gaming and Liquor and other community organisations eg. AHA, Small Bars Association, Nightclub Association.... <i>They are part of an overall strategy that seeks to achieve a standard of practice that assists in fostering a responsible drinking culture; ensures safety in the local community; and promotes effective communication and problem solving between licensees and key stakeholders.</i> (Extract from the Department of Racing, Gaming and Liquor Website).
Convening Arrangements:	Convened by City of Perth Reports to Finance and Administration Committee
Meeting Frequency / Timing:	Bi-Monthly (First Thursday of the month) at 2.30pm
Avg. Meeting	1.5 hours

Perth Liquor Accord Sub-Committee

Duration:	
Meeting Venue:	Council House, Committee Room 2
Sitting Fees / Reimbursements:	Provision of tea, coffee and biscuits
Responsible Officer:	Martin Mileham Director Planning and Development Ph. 9461 3100
Record Keeping:	P1013572-03

The Lighting Taskforce

City Representative:	Cr Limnios
Appointed:	OCM 28/04/15
Appointment Expires:	Local Government Election October 2015
Role / Objective:	<p>The Lighting Taskforce is required to provide independent advice and recommendations to the Council and should comprise the necessary degree of political and business community influence, design knowledge and environmental awareness. The Lighting Taskforce should be headed by a 'champion' who can ensure that the subject of lighting is maintained on the agendas of those organisations whose decisions affect the developments of the night time economy of the City. During its initial 4 year term, the Taskforce will establish an Implementation Plan, guided by the Lighting Strategy Action Plan. The following strategic lighting projects are identified in the existing Action Plan and will be further developed and refined under the guidance of the Taskforce:</p> <ul style="list-style-type: none"> • Lighting Master Plan • Good Lighting Practice Guide • Lighting and Planning • Review Key Strategic Projects
Convening Arrangements:	Convened by City of Perth Reports to Works and Urban Development Committee
Meeting Frequency / Timing:	The Taskforce will determine the frequency of meetings.
Avg. Meeting Duration:	1.5hrs
Meeting Venue:	Committee Room 2, Council House
Sitting Fees:	Nil
Responsible Officer:	Martin Mileham Director Planning and Development Ph. 9461 3100
Record Keeping:	P1024916

EXTERNAL ORGANISATIONS

Representatives appointed by City of Perth Council

Australia Day Council of Western Australia	
City Representative:	Cr Davidson OAM JP
Appointed:	SpCM 22/10/13
Appointment Expires:	Local Government Election October 2015
Role / Objective:	To promote the observance and celebration of Australia Day in Western Australia and encourage all Western Australians living in Western Australia to feel pride in the nation, a sense of belonging and a desire to contribute to the future of Australia.
Convening Arrangements:	13/10/15 – Was advised by Australian Day Council WA (Anne Marie Farley) that their Constitution states that the Australia Day Council of WA appoints persons as individual member therefore individuals are invited by the Board to nominate and thus are appointed. There is no requirement in the Constitution to have a City of Perth representative.
Meeting Frequency / Timing:	Bimonthly (Timing TBC)
Avg. Meeting Duration:	2 hours
Meeting Venue:	The Lodge, Government House St Georges Terrace Perth WA 6000
Sitting Fees:	Nil
Responsible Officer:	Gary Stevenson Chief Executive Officer Ph. 9461 3262
Record Keeping:	P1008840

Australian Local Government Women's Association Board (ALGWA)	
City Representative:	Cr Davidson OAM JP
Appointed:	Local Government Election October 2013
Appointment Expires:	N/A - Ongoing
Role / Objective:	N/A
Convening Arrangements:	N/A
Meeting Frequency / Timing:	Various
Avg. Meeting Duration:	Various
Meeting Venue:	Various
Sitting Fees /	N/A

Australian Local Government Women's Association Board (ALGWA)

Reimbursements:	
Responsible Officer:	Gary Stevenson Chief Executive Officer Ph. 9461 3262
Record Keeping:	N/A

Committee for Economic Development of Australia (CEDA)

City Representative:	Cr (Vacant) CEO DPD DEDA
Appointed:	SpCM 22/10/15
Appointment Expires:	Local Government Election October 2017
Role / Objective:	CEDA is a respected independent national organisation that provides thought leadership and policy perspectives on important economic and social issues. CEDA's research raises the level of public policy debate and discourse around the country.
Convening Arrangements:	City of Perth is a fee paying member and is entitled to nominate Trustees to represent the City. Trustees are invited to attend all member and public events.
Meeting Frequency / Timing:	As required
Avg. Meeting Duration:	Various
Meeting Venue:	Various
Sitting Fees:	Member events: Nil Public events: varies
Responsible Officer:	Michael Carter Director Economic Development and Activation Ph. 9461 3490
Record Keeping:	N/A

Chamber of Commerce and Industry – WA Tourism Committee

City Representative:	Cr Yong
Appointed:	SpCM 22/10/13
Appointment Expires:	Local Government Election October 2015
Role / Objective:	To generate and influence debate on issues at a State and national level to ensure an environment exists which is beneficial to the success of WA businesses operating within the tourism sector; and to provide advice to CCI's Business Policy Forum and General Council on all matters relevant to CCI members in the tourism sector.
Convening Arrangements:	By invitation of the Chamber of Commerce and Industry
Meeting Frequency /	As required

Chamber of Commerce and Industry – WA Tourism Committee

Timing:	
Avg. Meeting Duration:	2 hours
Meeting Venue:	CCI Boardroom, Level 4, 180 Hay Street, East Perth
Sitting Fees:	Nil
Responsible Officer:	Michael Carter Director Economic Development and Activation Ph. 9461 3490
Record Keeping:	P1000265-3

Council of Capital City Lord Mayors (CCCLM)

City Representative:	The Lord Mayor, Scaffidi
Appointed:	Ongoing
Appointment Expires:	N/A - Ongoing
Role / Objective:	N/A
Convening Arrangements:	N/A
Meeting Frequency / Timing:	Various
Avg. Meeting Duration:	Various
Meeting Venue:	Various
Sitting Fees / Reimbursements:	N/A
Responsible Officer:	Gary Stevenson Chief Executive Officer Ph. 9461 3262
Record Keeping:	N/A

East Perth Community Safety Group Inc.

City Representative:	Cr Yong
Appointed:	SpCM 22/10/13
Appointment Expires:	Local Government Election October 2015
Role / Objective:	To work with the community to reduce crime and improve the quality and security of life for the people and the City of Perth.
Convening Arrangements:	By invitation of the East Perth Community Safety Group Inc.
Meeting Frequency / Timing:	5 meetings per year (when necessary) 5.30-6.30pm
Avg. Meeting Duration:	1 hour
Meeting Venue:	Various locations

East Perth Community Safety Group Inc.

Sitting Fees:	Nil
Responsible Officer:	Rebecca Moore Director Community and Commercial Services Ph. 9461 3155

Heirrisson Island Sculpture Park Committee

City Representative:	Cr Chen
Appointed:	SpCM 22/10/13
Appointment Expires:	Local Government Elections October 2015
Role / Objective:	Members of the Heirrisson Island Sculpture Park Committee have initiated various meetings with representatives of the State Government to promote the Heirrisson Island Masterplan vision and investigate funding opportunities.
Convening Arrangements:	By invitation by Herrisson Island Sculpture Park Committee. (usually Joanna Box, the Group's Secretary/Founding Board Member)
Meeting Frequency / Timing:	Monthly (every second Thursday)
Avg. Meeting Duration:	8.00am-9.30am
Meeting Venue:	Committee Room, 2 Council House
Sitting Fees:	Nil
Responsible Officer:	Martin Mileham Director Planning and Development Ph. 9461 3112
Record Keeping:	P1021567-1

Heritage Perth Inc.

City Representative:	Cr Adamos Cr Harley
Appointed:	SpCM 22/10/13
Appointment Expires:	Local Government Election October 2015
Role / Objective:	An Incorporated Association entity separate from the City of Perth to progress heritage conservation.
Convening Arrangements:	Requirement of Heritage Perth Inc. Rules of Association Clause "5 (5) <i>The City of Perth is deemed to be a member of Heritage Perth, and can only be removed as a member by the removal of this sub-rule (5) by a special resolution.</i> "
Meeting Frequency / Timing:	Bi-Monthly (last Wednesday of the month) 4.00pm-5.00pm
Avg. Meeting Duration:	1 hour
Meeting Venue:	Committee Rooms, Council House
Sitting Fees:	Nil

Heritage Perth Inc.

Responsible Officer:	Michael Carter Director Economic Development and Activation Ph. 9461 3490
Record Keeping:	P1024312

Local Chambers Perth City Executive Committee

City Representative:	Cr Butler Cr Limnios
Appointed:	SpCM 22/10/13
Appointment Expires:	Local Government Election October 2015
Role / Objective:	To represent the needs of members in their local business communities. To provide outstanding networking services for business in all sectors. To develop enterprising strategies with government and key agencies on behalf of members.
Convening Arrangements:	City of Perth is a fee paying member of the Local Chambers which entitles the appointment of two Elected Members to the Executive Committee.
Meeting Frequency / Timing:	Executive Committee (membership level): Bi-monthly around 12.00pm, (2 to 3 weekly functions)
Avg. Meeting Duration:	1.30 hours
Meeting Venue:	Various
Sitting Fees:	Nil
Responsible Officer:	Michael Carter Director Economic Development and Activation Ph. 9461 3490
Record Keeping:	N/A

Metropolitan Regional Road Group

City Representative:	Cr Limnios
Appointed:	SpCM 22/10/13
Appointment Expires:	Local Government Election October 2015
Role / Objective:	To provide input on Local Government road funding priorities to the State Road Funds to Local Government Advisory Committee, and to monitor the implementation of the Local Government Program in their own Regions.
Convening Arrangements:	Each Western Australian Local Government is represented in the appropriate Regional Road Group in accordance with the State Road Funds to Local Government Agreement 2011/12 – 2015/16. City of Perth is represented on the Metropolitan Regional Road Group and the Central Sub-Group. Main Roads WA is the Secretariat.
Meeting Frequency /	Twice yearly – Oct/Nov, then the following March.

Metropolitan Regional Road Group

Timing:	
Avg. Meeting Duration:	2 hours at 10.00am
Meeting Venue:	Don Aitken Centre (Corner Waterloo Crescent and Plain Street) East Perth
Sitting Fees:	N/A
Responsible Officer:	Martin Mileham Director Planning and Development Ph. 9461 3112
Record Keeping:	P1011251

Open House Perth Board

City Representative:	The Lord Mayor, Scaffidi
Appointed:	SpCM 22/10/13
Appointment Expires:	Local Government Election October 2015 (Note: Membership is a sponsorship benefit per year the Council sponsors Open House Perth)
Role / Objective:	Open House Perth is a not-for-profit organisation and is made up of passionate board, committee and volunteer members who share a love for design and the city. Open House Perth seeks to enhance this experience through a celebration of the city by unlocking the door to great architecture and design, completely for free. Open House Perth will introduce a program of destinations, events, talks, competitions and exhibitions that celebrate your city.
Convening Arrangements:	By invitation by Open House Perth.
Meeting Frequency / Timing:	Monthly or every 4-6 weeks depending on Board members schedules 12.30pm
Avg. Meeting Duration:	1 hour
Meeting Venue:	Hassel Office Central Park Building Podium Level Central 152-158 St Georges Terrace Perth WA 6000
Sitting Fees / Reimbursements:	Nil
Responsible Officer:	Michael Carter Director Economic Development and Activation Ph. 9461 3490
Record Keeping:	N/A

Perth Convention Bureau Board	
City Representative:	Cr Harley
Appointed:	SpCM 22/10/13
Appointment Expires:	Local Government Election October 2015
Role / Objective:	The Perth Convention Bureau Board charter is to market, in conjunction with local organisations, Western Australia nationally and internationally as a destination for conventions, exhibitions and incentive travel groups.
Convening Arrangements:	City of Perth is currently a platinum member of the Perth Convention Bureau Board (TRIM reference 54767/13). In accordance with the PCBB Constitution, one Elected Member representative is required from the City of Perth.
Meeting Frequency / Timing:	Bi-monthly – Usually 8 meetings per year, 3.30pm to 5.00pm on a Wednesday
Avg. Meeting Duration:	1.5 hours
Meeting Venue:	Level 1, 41 St Georges Terrace Perth WA 6000
Sitting Fees:	Nil
Responsible Officer:	Michael Carter Director Economic Development and Activation Ph. 9461 3490
Record Keeping:	P1011251

Perth Cultural Centre and City Link Planning Steering Group	
City Representative:	The Lord Mayor, Scaffidi CEO (Deputy) [OCM 02/04/13]
Appointed:	SpCM18/10/11
Appointment Expires:	Local Government Election October 2013
Role / Objective:	To oversee the planning and implementation of the Perth Cultural Centre and Perth City Link Project.
Convening Arrangements:	By invitation
Meeting Frequency / Timing:	By invitation
Avg. Meeting Duration:	1 to 1.30 hours
Meeting Venue:	WAPC 140 William Street, Perth WA 6000
Sitting Fees:	Nil
Responsible Officer:	Gary Stevenson Chief Executive Officer Ph, 9461 3262
Record Keeping:	P1024902

Perth International Arts Festival – Board of Management

City Representative:	The Lord Mayor, Scaffidi
Appointed:	SpCM 22/10/13
Appointment Expires:	Local Government Election October 2015
Role / Objective:	To promote and encourage the Arts by conducting an International Arts Festival annually.
Convening Arrangements:	By invitation (City of Perth requested representation)
Meeting Frequency / Timing:	Six times per year (Timing TBC)
Avg. Meeting Duration:	2.5 hours
Meeting Venue:	University of Western Australia 3 Crawley Avenue, Crawley Note: Board Planning Days and Team Planning Days held off-site
Sitting Fees:	Nil
Responsible Officer:	Michael Carter Director Economic Development and Activation Ph. 9461 3490
Record Keeping:	P1026317

Perth Fashion Festival Advisory Board

City Representative:	Cr Butler
Appointed:	OCM 28/01/14
Appointment Expires:	Local Government Election October 2015 <i>“1. The independent members of the PFFAB shall serve up to three years, commencing 1 January 2014 and concluding 31 December 2016, aligned to the 3-year cycle of strategic planning. 2. Additional members may be recruited or co-opted within the three year term to assist with special projects or initiatives, or to fill a particular skills gap within the existing membership.”</i>
Role / Objective:	The Perth Fashion Festival Advisory Board (PFFAB or Advisory Board) is an advisory committee to Perth Fashion Concepts Incorporated (PFCI) and PFF, the event, established by resolution of the PFCI Board on Wednesday 6 September 2013. The focus of the Advisory Board will be to provide expert advice and information to the PFCI Board, PFF management and staff on actions and proposals. According to its Terms of Reference, its role is:

Perth Fashion Festival Advisory Board

	<p><i>"1. The PFF Advisory board provides information and advice on the Perth Fashion Festival to the PFCI Board and staff on actions and proposals.</i></p> <p><i>2. The PFF Advisory board is one of multiple sources of information and advice on the Perth Fashion Festival to PFCI and does not exercise any form of executive authority unless specifically empowered to do so."</i></p>
Convening Arrangements:	<ol style="list-style-type: none"> 1. The PFF Advisory Board is to be a board of up to 14 persons, including two PFCI staff members; General Manager Operations and Creative Director. 2. PFCI will nominate a Board Member representative to the PFFAB in order to provide a direct reporting line and enhance communication between the PFCI Board and the PFFAB. 3. The PFF Event Manager will be an ex-officio representative on the Board. The PFF Event Manager will be the Executive Officer of the PFF Advisory Board. 4. A balanced representation will be drawn from Perth's fashion, retail, business, community and public sectors. 5. Representatives from PFF funders and sponsors may also be invited to join the Board.
Meeting Frequency / Timing:	4 Meetings per year (TBA)
Avg. Meeting Duration:	2 hours
Meeting Venue:	TBA
Sitting Fees / Reimbursements:	N/A
Responsible Officer:	Michael Carter Director Economic Development and Activation Ph. 9461 3490
Record Keeping:	P1011251-9 (General file)

Perth Public Art Foundation Inc. Board

City Representative:	Cr Harley <i>Lord Mayor (Patron)</i>
Appointed:	SpCM 22/10/13
Appointment Expires:	Local Government Election October 2015
Role / Objective:	To stimulate the commissioning of quality public artworks in the City of Perth, ensuring a healthy creative dimension to the City. To attract private and other funding, and facilitate public artwork projects by private and public partnerships.
Convening Arrangements:	Perth Art Foundation Inc. Rules of Incorporation. Membership prescribed at Clause 6 as being:

Perth Public Art Foundation Inc. Board

	<p>(a) The Lord Mayor of the City of Perth (who shall also be the Patron);</p> <p>(b) the Chief Executive Officer of the City of Perth;</p> <p>(c) one Councillor of the City of Perth nominated by the City of Perth and appointed by the Governing Board;</p> <p>(d) one senior staff member of the City of Perth nominated by the City of Perth and appointed by the Governing Board and</p> <p>(e) any of the following persons which may be appointed from time to time:</p> <p>(i) Councillors of the City of Perth who are nominated by the City of Perth and appointed by the Governing Board;</p> <p>(ii) senior staff members of the City of Perth who are nominated by the City of Perth and appointed by the Governing Board;</p> <p>(iii) members representing the State Government;</p> <p>(iv) members representing the corporate sector;</p> <p>(v) artists of high standing; and</p> <p>(vi) art consultants.</p> <p>(Note: the majority of the Governing Board is to be drawn from clause (e)(iii) to (vi) above.)</p>
Meeting Frequency / Timing:	6 time a year (Once every 8 weeks) 4.30pm-5.30pm
Avg. Meeting Duration:	1 hour
Meeting Venue:	Committee Rooms, Council House
Sitting Fees:	Nil
Responsible Officer:	Michael Carter Director Economic Development and Activation Ph. 9461 3490
Record Keeping:	P1029506

Returned Services League WA Branch – Centenary ANZAC Day Committee

City Representative:	Cr Davidson OAM JP
Appointed:	SpCM 22/10/13
Appointment Expires:	Local Government Election October 2015
Role / Objective:	Established to plan the centenary celebrations of ANZAC Day in 2015. Centenary ANZAC Committee also includes Department of Veterans Affairs, State Government and Lotterywest.
Convening Arrangements:	By invitation the RSL WA Branch
Meeting Frequency / Timing:	TBC
Avg. Meeting	TBC

Returned Services League WA Branch – Centenary ANZAC Day Committee

Duration:	
Meeting Venue:	TBC
Sitting Fees:	Nil
Responsible Officer:	Michael Carter Director Economic Development and Activation Ph. 9461 3490
Record Keeping:	P1011669

Swan Bells Foundation Inc.

City Representative:	The Lord Mayor, Scaffidi
Appointed:	SpCM 22/10/13
Appointment Expires:	Local Government Election October 2015
Role / Objective:	Objectives of the Foundation are stated in its Rules of Association and include: <ul style="list-style-type: none"> • Lease and manage The Bell Tower in a commercial and successful manner. • Preserve, display and interpret the bells, and other objects of interest relating to bells and bellringing. • Gain favourable world recognition for Western Australia's role in promoting change-ringing and the art of campanology. • To educate and entertain people using the ensemble of bells. • Encourage the performance of ceremonial bellringing and to promote the use of the bells as a musical instrument on ceremonial and other occasions in a manner that adds significant cultural heritage value to the City of Perth and Western Australia. • Promote The Bell Tower as a key tourist icon in Western Australia and contribute to the Barrack Square public space in a positive and proactive manner.
Convening Arrangements:	The operations of the Foundation are governed by the Swan Bells Foundation Inc. Rules of Association, which prescribe that a representative from the City of Perth is to be a member of the Board.
Meeting Frequency / Timing:	Bimonthly (Thursday) 9.30am-10.30am
Avg. Meeting Duration:	1 hour
Meeting Venue:	Committee Rooms, Council House
Sitting Fees:	Nil
Responsible Officer:	Michael Carter Director Economic Development and Activation Ph. 9461 3490
Record Keeping:	P1012032-2

Taxi Council of Western Australia Inc. – Executive Council	
City Representative:	The Lord Mayor, Scaffidi
Appointed:	SpCM 22/10/13
Appointment Expires:	Local Government Election October 2015
Role / Objective:	The peak industry body in Western Australia - represent and promote the interests of taxi operators in WA and discuss issues and devise strategies for improving taxi industry viability and services. Membership is open to all taxi drivers, taxi owners, taxi companies, management companies and associations.
Convening Arrangements:	Taxi Council of Western Australia Inc. Rules of Association / Constitution prescribes membership of a person who is a consumer representative. The Taxi Council requested the City to nominate an Elected Member to fill the consumer representative vacancy in 2001 (TRIM 2318/01).
Meeting Frequency / Timing:	First Tuesday each month at 9.30pm
Avg. Meeting Duration:	2 hours (City of Perth items are usually first on the agenda allowing City representative to depart by 10.00am.)
Meeting Venue:	Swan Taxis Board 7 Harvey Road Victoria Park WA 6100
Sitting Fees:	Nil
Responsible Officer:	Martin Mileham Director City Planning and Development Ph. 9461 3112
Record Keeping:	N/A

WA Local Government Association – Central Metropolitan Zone	
City Representative:	Cr Butler Cr Davidson OAM JP Cr Limnios (Deputy) <i>CEO (observer)</i>
Appointed:	SpCM18/10/11
Appointment Expires:	Local Government Election October 2015
Role / Objective:	WALGA is the single association for local governments in WA, representing the political and strategic interest of local government at State and Federal levels. Member local governments are regarded as “shareholders” of WALGA and focus activities toward the provision of political advocacy and services to meet collective needs.
Convening Arrangements:	As a member of WALGA the City is entitled to nominate for membership of Zone and State Council through the Zone process and represents the Zone.

WA Local Government Association – Central Metropolitan Zone

Meeting Frequency / Timing:	Once every two months at 6.00pm (including dinner)
Avg. Meeting Duration:	1 hour
Meeting Venue:	Venues set and agreed upon at the beginning of each year
Sitting Fees:	Nil
Responsible Officer:	Gary Stevenson Chief Executive Officer Ph. 9461 3262
Record Keeping:	P1015091