

# **MINUTES**

## **SPECIAL FINANCE AND ADMINISTRATION COMMITTEE**

**29 OCTOBER 2015**

**APPROVED FOR RELEASE**



-----  
**GARY STEVENSON PSM  
CHIEF EXECUTIVE OFFICER**



CITY of PERTH

## MINUTES

# SPECIAL FINANCE AND ADMINISTRATION COMMITTEE

29 OCTOBER 2015

THESE MINUTES ARE HEREBY CERTIFIED AS  
CONFIRMED

PRESIDING MEMBER'S  
SIGNATURE

J. E. Davidson

DATE: 17/11/15

# SPECIAL FINANCE AND ADMINISTRATION COMMITTEE

## INDEX

<b>Item</b>	<b>Description</b>	<b>Page</b>
FA197/15	DECLARATION OF OPENING	1
FA198/15	FINANCE & ADMINISTRATION COMMITTEE – ELECTION OF PRESIDING MEMBER	1
FA199/15	APOLOGIES AND MEMBERS ON LEAVE OF ABSENCE	5
FA200/15	QUESTION TIME FOR THE PUBLIC	5
FA201/15	CORRESPONDENCE	5
FA202/15	DISCLOSURE OF MEMBERS' INTERESTS	5
FA203/15	MATTERS FOR WHICH THE MEETING MAY BE CLOSED	5
FA204/15	OCTOBER BUDGET REVIEW – FORECAST OF THE OPERATING AND CAPITAL BUDGET FOR THE YEAR ENDING 30 JUNE 2016	6
FA205/15	TENDER 28-15/16: SUPREME COURT GARDENS UPGRADE WORKS – CONSTRUCTION	13
FA206/15	TENDER 003-15/16 – LIFT UPGRADE, COUNCIL HOUSE	19
FA207/15	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	24
FA208/15	GENERAL BUSINESS	24
FA209/15	CLOSE OF MEETING	24

Minutes of the special meeting of the City of Perth **Finance and Administration Committee** held in Committee Room 2, Ninth Floor, Council House, 27 St Georges Terrace, Perth on **Thursday, 29 October 2015**.

## **MEMBERS IN ATTENDANCE**

Cr Davidson                    -     Presiding Member  
Cr Chen  
Cr Harley

## **OFFICERS**

Mr Stevenson                -     Chief Executive Officer  
Mr Mianich                   -     Director Corporate Services  
Mr Richards                 -     Manager Finance  
Ms Mannolini                -     Interim Manager Coordination and Design  
Mr Brehaut                   -     Manager Property Management  
Mr White                     -     Chief Accountant  
Mr Mulcahy                  -     Senior Management Accountant  
Ms Best                        -     Governance Officer

## **GUESTS AND DEPUTATIONS**

Nil

## **FA197/15     DECLARATION OF OPENING**

**4.00pm**     The Chief Executive Officer declared the meeting open.

## **FA198/15     FINANCE   &   ADMINISTRATION   COMMITTEE   – ELECTION OF PRESIDING MEMBER**

### **BACKGROUND:**

FILE REFERENCE:	P1026043
REPORTING UNIT:	Governance
RESPONSIBLE DIRECTORATE:	Corporate Services
DATE:	12 October 2015
MAP / SCHEDULE:	N/A



**LEGISLATION / STRATEGIC PLAN / POLICY:**

<b>Legislation</b>	Section 5.12 of the <i>Local Government Act 1995</i>
<b>Integrated Planning and Reporting Framework Implications</b>	<b>Strategic Community Plan</b> Council Four Year Priorities: Capable and Responsive Organisation S18 Strengthen the capacity of the organisation

At its meeting held on **4 June 2013**, Council resolved to establish the Finance and Administration Committee with the following Terms of Reference:

1. To oversee and make recommendations to the Council on matters related to:
  - a. the financial management of the City including budgeting, payment of accounts, collection of debts, investment of funds and write-offs;
  - b. strategic and annual plans;
  - c. management of local government property, including issues relating to the City's civic buildings (Council House, Perth Town Hall, Perth Concert Hall and the City of Perth Library);
  - d. business opportunities and proposals, including those related to parking, having the potential to achieve new income or savings for the City, which may have been initiated by other Committees of the Council;
  - e. fees and charges levied by the City in accordance with Sections 6.16 or 6.32 of the *Local Government Act 1995*;
  - f. Elected Members, including protocols and procedures, benefits and allowances;
  - g. Council's policies, local laws and Register of Delegations;
  - h. the management and enforcement of permanent and temporary on-street parking proposals or restrictions and any associated fees or signage;
  - i. any other issues requiring a decision of the Council and not specifically defined in the Terms of Reference for any other Committee of the Council.
2. To determine:
  - a. public art, art purchases and management of the City's art collection with the authority to purchase artworks over \$5,000 (excluding GST) and the deaccession of artworks in accordance with Policy 18.2 - Collection Management;
  - b. requests for receptions referred to the Committee by the Lord Mayor, with authority to approve or decline requests of \$5,000 or less.

It is noted that at the Special Council meeting held on **22 October 2015**, Council considered a review of the Committees' Terms of Reference and resolved that this review be referred back to the Committee for consideration. The review will be presented at the first ordinary meeting of the Finance and Administration Committee.

**Membership:**

Membership (Members appointed 22 October 2015):

<b>Members:</b>	<b>1<sup>st</sup> Deputy:</b>	<b>2<sup>nd</sup> Deputy:</b>
Cr Chen	Cr Green	Cr Yong
Cr Davidson		
Cr Harley		

**Quorum:**

Two

**Terms Expire:**

Local Government Elections October 2017

**DETAILS:**

Section 5.12 of the *Local Government Act 1995* requires the members of the Committee to elect a Presiding Member.

The procedure that is required to be followed is detailed in Schedule 2.3, Division 1 of the Act which is as follows:

**2. When Committee elects Presiding Member**

- (1) The office is to be filled as the first matter dealt with —
  - (a) at the first meeting of the Committee after an inaugural election or a section 4.13 or 4.14 election or after an ordinary elections day; and
  - (b) at the first meeting of the Committee after an extraordinary vacancy occurs in the office of Presiding Member.
- (2) If the first ordinary meeting of the Committee is more than 3 weeks after an extraordinary vacancy occurs in the office of Presiding Member, a special meeting of the Committee is to be held within that period for the purpose of filling the office of Presiding Member.

**3. CEO to preside**

The CEO is to preside at the meeting until the office is filled.

**4. How Presiding Member is elected**

- (1) The Committee is to elect a Committee member to fill the office.
- (2) The election is to be conducted by the CEO in accordance with the procedure prescribed.

- (3) Nominations for the office of Presiding Member are to be given to the CEO in writing before the meeting or during the meeting before the close of nominations.
- 3a) Nominations close at the meeting at a time announced by the CEO, which is to be a sufficient time after the announcement by the CEO that nominations are about to close to allow for any nominations made to be dealt with.
- (4) If a Committee member is nominated by another Committee member the CEO is not to accept the nomination unless the nominee has advised the CEO, orally or in writing, that he or she is willing to be nominated for the office.
- (5) The Committee members are to vote on the matter by secret ballot as if they were electors voting at an election.
- (6) Subject to clause 5(1), the votes cast under subclause (5) are to be counted, and the successful candidate determined, in accordance with Schedule 4.1 (which deals with determining the result of an election) as if those votes were votes cast at an election.
- (7) As soon as is practicable after the result of the election is known, the CEO is to declare and give notice of the result in accordance with regulations, if any.

**5. Votes may be cast a second time**

- (1) If when the votes cast under clause 4(5) are counted there is an equality of votes between 2 or more candidates who are the only candidates in, or remaining in, the count, the count is to be discontinued and the meeting is to be adjourned for not more than 7 days.
- (2) Any nomination for the office of Presiding Member may be withdrawn, and further nominations may be made, before or when the meeting resumes.
- (3) When the meeting resumes the Committee members are to vote again on the matter by secret ballot as if they were electors voting at an election.
- (4) The votes cast under subclause (3) are to be counted, and the successful candidate determined, in accordance with Schedule 4.1 as if those votes were votes cast at an election.

The votes are to be counted in accordance with Schedule 4.1 of the *Local Government Act 1995* as if those votes were cast at an election. If two or more candidates receive the same number of votes so that Clause 2, 3 or 4 cannot be applied, the CEO, or his nominee, is to draw lots in accordance with regulations to determine which candidate is elected.

**COMMENTS:**

The Finance and Administration Committee is required to elect a Presiding Member.

**Election of Presiding Member**

The Chief Executive Officer advised that in accordance with Section 5.12(1) of the *Local Government Act 1995*, Committee members were required elect a Presiding Member to the Finance and Administration Committee.

The Chief Executive Officer advised that one written nomination (TRIM reference 192473/15) had been received from Cr Davidson nominating herself for the position of Presiding Member.

**There being only one nomination the Chief Executive Officer declared that Cr Davidson was elected Presiding Member of the Finance and Administration Committee.**

**Cr Davidson assumed the chair.**

**4.02pm** The Chief Executive Officer departed the meeting.

**FA199/15      APOLOGIES AND MEMBERS ON LEAVE OF ABSENCE**

Nil

**FA200/15      QUESTION TIME FOR THE PUBLIC**

Nil

**FA201/15      CORRESPONDENCE**

Nil

**FA202/15      DISCLOSURE OF MEMBERS' INTERESTS**

Nil

**FA203/15      MATTERS FOR WHICH THE MEETING MAY BE  
CLOSED**

Nil

**FA204/15      OCTOBER BUDGET REVIEW – FORECAST OF THE  
OPERATING AND CAPITAL BUDGET FOR THE YEAR  
ENDING 30 JUNE 2016**

**BACKGROUND:**

FILE REFERENCE:	P1030134
REPORTING UNIT:	Finance
RESPONSIBLE DIRECTORATE:	Corporate Services
DATE:	27 October 2015
MAP / SCHEDULE:	Schedule 1 – Operating Statement by Nature and Type Schedule 2 – Operating Statement by Directorate and Unit 2015/16 Schedule 3 – Capital Works – October Budget Review 2015/16 Schedule 4 – Revised Rate Setting Statement

**LEGISLATION / STRATEGIC PLAN / POLICY:**

<b>Legislation</b>	Section 6.8 of the <i>Local Government Act 1995</i> Regulation 33A of the <i>Local Government (Financial Management) Regulations 1996</i>
--------------------	--

<b>Integrated Planning and Reporting Framework Implications</b>	<b>Strategic Community Plan</b> Council Four Year Priorities: Capable and Responsive Organisation S 18      Strengthen the capacity of the organisation
---	--

**Organisational Development Plan:**

G10	Establish structured efficiency continuing program
-----	--

**Policy**

Policy No and Name:	9.6 - Budget Variations
---------------------	-------------------------

The City has conducted a budget review to forecast its results to the end of the financial year and to approve changes to the budget emerging from the review. The October Budget Review is based on the actual results for the 3 months to 30 September 2015.

This review was signed off by relevant Managers and Directors who are accountable and have taken responsibility for the forecasts.

The budget has the following objectives:

- To project the results to 30 June 2016.
- To identify surplus resources.
- To redeploy resources to new projects and projects that generates scope increments.

- To allocate surplus funds to reserves where they are identified.

**DETAILS:**

The net income of the City will increase by \$854,186 to \$17.8 million. Revenue is projected to fall by (\$2.9 million) following the reduction in parking revenue of (\$2.4 million). Expenditure reduces by \$3.8 million. However, if depreciation is excluded, there is an increase in operating expenses of (\$410,651).

**Revenue (by Nature and Type)**

- Rates have been forecast to reduce by (\$186,000). The interim rates outlook is more favourable but there are a number of appeals against valuations outstanding.
- Grants and contributions have increased by \$890,000 with additions due to a Grant from the Metropolitan Redevelopment Authority (MRA) of \$620,000 for the Supreme Court Gardens upgrade and additional Federal Roads to Recovery Grants declared after the budget adoption.
- Rubbish collection fees are now budgeted to increase by \$481,000 following the strategy adopted in the budget and revised pricing. The introduction of additional services to include co-mingled recycling and extra 660 litre bins has the objective of competing effectively with the commercial sector to reverse the recent erosion of the City's customer base.
- Parking fees have been projected to reduce by (\$2.4 million). The budget estimates which were based on more optimistic revenue assumptions following a review of the pricing structure which have been eroded by lower patronage due to the slowing economic conditions and the ongoing construction activity in the City causing some disruption to traffic flows. The continuing increases in the Parking Levy leading to parking fee increases have also impacted on patronage.
- It is noted that the City has traditionally been insulated from the material impact of these factors, particularly price increases, because it has been the price leader in off-street car parking and has been able to point to more secure parking with its network of CCTV cameras. Competitors in some areas near the City's car parks have now reduced fees to well below Commercial Parking charges.
- The revised budget forecasts assume that the City will implement measures to address the reduction in patronage across the City's car parks.
- Fines and costs have been adjusted down by (\$985,000) due to a number of vacant parking information officer positions and also affected by the lower level of parking revenue.

- Community Services have not materially adjusted their revenue budget with a \$30,000 reduction arising from increased Child Care revenue of \$39,000, offset by reduced estimates of (\$69,000) for the Community and Rest Centres.
- Investment income projections reduce by (\$321,000) or 6%. This adjustment has come about by taking into account a more prudent view of the overall returns on investments as lower term deposit rates continue and lower revenues.
- Other revenue has also reduced overall by (\$417,000). Planning fees are running below budget as are Building Registration and Licensing totalling (\$454,000). Increased revenue from parks and gardens and hire of facilities of \$151,000 and Affordable Housing \$130,000 are offset by declines elsewhere. Perth City Library declines (\$77,000), Undercover Car Parks (\$65,000), Parking Leased Properties (\$24,000), Advertising Revenue and Discounts (\$131,000), plus a range of smaller variances.

#### **Operating Expenditure (by Nature and Type)**

- Employee costs have remained unchanged. The impact of additional employees arising from the restructure to the New City of Perth has been negated by removal of a vacancy allowance at the time the budget was prepared and \$800,000 entitlement costs accrued into the 30 June 2015 financial statements.
- Materials and Contracts are projected to increase by (\$746,000). (\$1,619,000) arises from an increase in external contractors including increased in administration areas such as Information Services (\$330,000), Planning and Development Directorate (\$116,000) and Approvals (127,000), with other main areas being operational including Commercial Parking (\$246,000), Parking Technical Services (\$135,000), undercover car parks (79,000) and Security Services (\$86,000). Some significant reductions have been forecast in Rental and Outgoings \$739,000, Property Maintenance \$409,000, other Security Services, such as the Perth City Library and open air car parks \$161,000, and other Professional Fees \$140,000.
- Utilities increase by (\$189,000) due to uptake of additional power costs (\$142,000), including Council House.
- Insurance is close to budget.
- Amortisation and depreciation is an area of substantial reduction over the budget mainly as a result of the budget calculations incorrectly understating the average useful life of infrastructure assets which resulted in higher depreciation estimates than actually occurred. In addition, because of systems limitations, depreciation can only be calculated from the month they are entered onto the system against budget estimates which were based on the assets' date of being capitalised. Increases are forecast in other asset classes including Fixed Plant

(\$352,000) and Buildings (\$137,000) as new projects are expected to be completed.

- Interest expenses have been reduced by estimated capitalisation of loan interest for the Perth City Library and will continue until the project is completed.
- Expense provisions have not changed.
- Other expenditure is in line with the annual budget.
- The loss on disposal of assets has been aligned to the actual loss for the first three months.
- The distribution from the City's share of sales of land at Tamala Park has not changed.

### **Operating Expenditure (by Directorate and Unit)**

In this breakdown the accompanying schedule in the comments column explains the reason for increases and decreases in the forecast.

In brief the following additional comments are applicable:

- Executive Support included a vacancy pool established during the annual budget process to accommodate future requirements arising during the restructure of the organisation to the New City of Perth. The pool has been distributed among the directorates and business units to meet authorised recruitment.
- Corporate Services have increased expenditure by (\$207,000). Employee costs have increased with some temporary additional staff and the impact of contractors in temporary roles. An allowance of (\$55,000) for employee costs associated with the restructure has also been included.
- Community and Commercial Services have increased their forecast by (\$1,610,000) with additional staff mainly in Community Amenity and Safety, Community Facilities, Commercial Parking, Perth City Library and an allowance for restructure costs of (\$83,000). Additional external contractors are also required for Customer Service and Commercial Parking, with some reductions in security and maintenance expenses. Commercial Parking increased their budget by (\$839,000) in spite of revenue falling by (\$2.4 million). Additional rental and outgoings were incurred as a result of anticipated delays to the completion of the new Perth Library.
- Construction and Maintenance marginally reduced expenditure by \$211,000. Street Presentation and Maintenance have the highest increase of (\$513,000) being increased employee costs and materials. Parks reduction is mainly due to lower depreciation of \$402,000 against increases in printing, consultancy and utilities. The other main contribution to the overall reduction was in Properties



where maintenance expenditure declines by \$414,000. Forecasts for the other units largely balance each other out in their changes to employee costs and contractor expenditure.

- Planning and Development increased its budget by (\$915,000) mainly due to changes in employee expenditure, where reductions in Coordination and Design and Strategic Planning are taken up in the new Transport unit, the Directorate Office and expansion of Environment and Public Health.
- Economic Development and Activation is a new directorate with a budget increase of (\$1,524,000). The directorate comprises a new Directorate Office and the Economic Development and Marketing units. Increases occur mainly in employee costs including a (\$222,000) allowance for restructure costs, with more minor increases in travel, donations and subscriptions.
- Depreciation of infrastructure assets is reduced by \$5.1 million following a correction to the estimates of 'average useful life' used in the budget calculations.

### **Capital Expenditure**

- The capital expenditure budget increased by a net \$4.2 million taking the revised capital budget to \$71,954,135. This figure comprises two projects previously approved by Council for additional funding prior to the October Budget Review amounting to \$420,000 and the net increases to capital projects identified in the review. These were for the upgrades to the Citiplace switchboard and replacement of City Station Concourse Air Conditioning.
- Ongoing projects requiring additional funds amounting to \$6.1 million are detailed in Schedule 3. The major projects include Perth City Library and Plaza, Council House Office Reconfigurations, Stormwater Drain Investigation and Streetscape Enhancement – Wellington Street Stage 2A (King to William Streets). Two of the projects reflect expenditure brought forward in regards to future plans, being the Wellington Street Stage 2A and Concert Hall Fire Equipment Audit work. Also in the schedule are new projects which amount to \$222,000.
- Projects releasing surplus funds amount to \$2.1 million. The bulk of this relates to the deferral of spending \$1.0 million in respect of the 2 Way Murray Street (Elder to Thomas Streets) project. This project is subject to further deliberation for possible work to be included in March 2016 Budget Review and it is unlikely that any significant expenditure will be incurred in the current financial year. Certain other projects have released funds to be transferred to other projects requiring more funds or will not commence until a future period. Additionally, there are a number of projects that have been completed or are advanced to the stage where savings are identified.

- Ongoing projects requesting the reallocation of funds for capital projects within a unit are detailed in Schedule 3 such as in Information Services and Commercial Parking. Where savings have been identified or projects cancelled, funds have been applied to projects over budget or new projects that have arisen. These reallocations are not material.

### **Non-Current Annual Leave**

Where employees of the City have significant annual leave accrued, the portion over six weeks has been classified as a non-current liability. This liability will be backed by the employee entitlement reserve.

### **Revised Rate Setting Budget Statement**

This statement details the impact on the closing funds of the changes above. There is a net reduction of (\$6,158,910) in closing funds. These have been impacted by the increased operating expenditure of (\$410,000) (excluding depreciation) and the decrease in operating revenue of (\$3.7 million) to give an increase in the operating deficit of (\$3.9 million) - not including the change in depreciation. Additionally there are changes to capital expenditure and funding. Transfers to and from reserves reflect the changes to capital spending.

### **FINANCIAL IMPLICATIONS:**

All figures quoted in this report are exclusive of GST.

The budget review does not change the overall position of the City materially because the operating deficit and increase in capital expenditure has been offset by capital funding. It is however of concern that parking revenue has reduced.

### **COMMENTS:**

The reduction in parking revenue is the main item to note of this budget review. A focus on restoring the revenue is important and it is recognised that action has to be taken to protect this vital revenue source. The increase in operating expense, if the adjustment to depreciation is segregated, is disappointing especially as, at 30 September, the City was \$2.8 million underspent on operating expense, not including depreciation. Although an element of this underspend reflects timing differences, permanent savings have been made.

Capital spending has been increased and appropriate funding adjustments made.

The City remains in a strong financial position.

**4.15pm** The Chief Executive Officer returned to the meeting.

*Moved by Cr Harley, seconded by Cr Chen*

*That Council:*

- 1. in accordance with Regulation 33A(3) of the Local Government (Financial Management) Regulations 1996 approves BY AN ABSOLUTE MAJORITY:**
  - 1.1 the October Budget Review 2015/16 as detailed in Schedules 1, 2, 3 and 4 noting the impact of reduced revenue and increased operating expenses excluding depreciation;**
  - 1.2 capital expenditure for work on projects as listed in Schedule 3 as “Ongoing Projects Requiring Additional Funds” (\$6,137,357) and “New Projects Requiring Funding” (\$222,000) respectively that will be partly funded out of the overall savings of \$2,139,411 in “Ongoing Projects with Surplus Funds Available” as detailed in Schedule 3;**
- 2. notes that:**
  - 2.1 the budgeted operating surplus has increased by \$854,186 to \$17,797,268;**
  - 2.2 savings of \$2,139,411 on capital projects reduces funding required from reserves of \$1,000,000, and an additional \$206,000 proceeds from sale of assets;**
  - 2.3 the net cash surplus in accordance with the revised Budget Rate Setting Statement has been reduced by (\$6,158,910) and this will be carried in the Accumulated Surplus;**
- 3. approves:**
  - 3.1 the change in the specific purpose of the Employee Entitlements Reserve – established to fund the non-current entitlements for long service leave - to also include the non-current Annual Leave entitlements; and**
  - 3.2 the transfer of the amount of \$838,090 representing the non-current portion of Annual leave entitlements at 1 July 2015 to this reserve.**

*The motion was put and carried*

**The votes were recorded as follows:**

**For: Crs Davidson, Chen and Harley**

**Against: Nil**

**4.30pm** The Chief Executive Officer departed the meeting.

## **FA205/15 TENDER 28-15/16: SUPREME COURT GARDENS UPGRADE WORKS – CONSTRUCTION**

### **BACKGROUND:**

FILE REFERENCE:	P1031855
REPORTING UNIT:	Coordination and Design
RESPONSIBLE DIRECTORATE:	City Planning and Development Directorate
DATE:	21 October 2015
MAP / SCHEDULE:	Schedule 5 - Supreme Court Gardens Upgrade Plan Schedule 6 - Comparative Price Schedule Confidential Schedule 7 - Tender Evaluation Matrix

As part of the overall development of Elizabeth Quay, the State Government committed to funding upgrading works to Supreme Court Gardens to ensure that various public events could continue to be accommodated on the Foreshore. This undertaking was formalised in the Perth Esplanade Reserve and Associated Land Agreement 2012.

Discussions between the Metropolitan Redevelopment Authority (MRA) and the City resulted in an agreed approach whereby the City, in liaison with the MRA, will deliver the upgrade of the Supreme Court Gardens within a budget of \$3.1 million, funded by the State Government.

At its meeting of **9 December 2014** Council received a report containing the final design concept for the Supreme Court Gardens Upgrade and the MRA's advice that no further funds would be committed for the upgrade works. The final concept was approved and the detailed documentation for tender was progressed accordingly.

External and internal stakeholder consultation continued during the documentation phase. As MRA and City's reviews determined the final design was not to a satisfactory standard, the final detailed design has consequently been refined to accommodate funding constraints and agreed key design principles (Schedule 5).

The overall aim of the current tender package is to respect the historic and cultural value of the place, and build on the original design intent of providing a robust place for public recreation within the city, including:

- Installation of a meandering pathway network and formal garden entrances;
- Universal access and Crime Prevention through Environmental Design (CPTED) compliance to public toilet outdoor area;
- Services, stormwater drainage and irrigation improvements;
- Electrical infrastructures and public lighting upgrade;
- Memorials and heritage elements renovation including settings improvement;
- Demolition of existing maintenance sheds and setting up new Parks depot;
- Turf installation including soil testing and improvement;
- Garden bed rationalisation, planting and maintenance (*Paradise Garden* style);
- Tree removal, transplanting, pruning planting and maintenance; and
- Wi-Fi conduits installation.

The public toilet refurbishment works have been removed from this tender and will be completed under a separate contract.

**LEGISLATION / STRATEGIC PLAN / POLICY:**

**Legislation**

Part 4 of the *Local Government Act 1995*

**Integrated Planning  
and Reporting  
Framework  
Implications**

**Corporate Business Plan**

Council Four Year Priorities: Major Strategic Investments.

S1 Ensure that major developments effectively integrate into the city with minimal disruption and risk.

Council Four Year Priorities: Living in Perth.

S9 Promote and facilitate CBD living.

**Strategic Community Plan**

Council Four Year Priorities: Community Outcome

Major Strategic Investments

The planning and integration of major infrastructures and developments to maximise their net benefit and minimise risk and future costs to the City.

Living in Perth

The City is a place where a diverse range of people choose to live for a unique sustainable urban lifestyle and access to government and private services.

**Policy**

Policy No and Name: 9.7 - Purchasing

**DETAILS:**

A public invitation to tender for the Supreme Court Gardens Upgrade Works was advertised on 5 September 2015, and 12 contractors attended the non-mandatory site briefing meeting held on 10 September 2015.

At the close of tender on 1 October 2015, 6 submissions were received with lump sum prices (excluding GST) from the following companies:

<b>Tender Submission</b>	<b>Tender Lump Sum Price (Exc. GST)</b>
BCL Building Civil and Landscapes Pty Ltd	\$2,497,109.69
Civcon Civil & Project Management Pty Ltd	\$2,585,476.00
Le Grove Landscaping	\$2,979,866.33
Ertech Pty Ltd	\$3,045,346.00
ADD Business Group	\$3,076,813.83
CPD Group Pty Ltd	\$3,189,784.00

Schedule 6 shows a detailed comparative price schedule of the six tenderers.

**Qualitative Criteria and Ranking**

All the submitted tenders were deemed conforming tenders and then assessed and scored against the following qualitative criteria:

- Relevant experience and history of practise;
- Project appreciation and methodology of work;
- Qualifications of individual personnel and management;
- Resources capability and ability to meet the City's timeframe.

**Ertech Pty Ltd**

Ertech's proposal demonstrated a clear understanding of the extent of the works involved and ability to work to the City's programme. Their construction methodology included a detailed staging plan along with a comprehensive matrix indicating their ability to meet the project milestones. Ertech have previous experience working with the City of Perth having completed the Harold Boas Gardens Lakes' refurbishment and Langley Park earthworks.

**BCL Building Civil and Landscapes Pty Ltd**

BCL's proposal also demonstrated a clear understanding of the extent of the works involved and ability to work to the City's programme. BCL's comprehensive construction methodology confirmed that crucial milestones would be addressed as per the scope of works. BCL have experience working in heritage listed areas and have completed several major sporting oval projects for various local government authorities. They also provide in-house arboricultural and landscape services.

### **Civcon Civil & Project Management Pty Ltd**

Civcon's proposal also demonstrated an understanding of the extent of the works involved. Civcon submitted an accelerated 18-weeks construction programme however their nominated management and personnel have no qualifications and experience in the type of landscape, arboriculture and irrigation works required for this project.

### **CPD Group Pty Ltd**

CPD's proposal demonstrated an understanding of the extent of the works involved and ability to work within a constrained environment. Their construction methodology confirmed that while crucial milestones would be addressed as per City's scope of works and programme, nominated staff lacked relevant experience for a project of this scale and complexity.

### **Le Grove Landscaping**

Le Grove's proposal demonstrated a clear understanding of the extent of the works involved and ability to work to the City's programme. Their comprehensive construction methodology confirmed that crucial milestones would be addressed as per the City's scope of works. Their arboricultural and landscape experience, however, was limited to small, less complex projects.

### **ADD Business Group**

ADD's experience, history of practise, personnel qualifications and management skills were not provided in their tender submission. Their submission revealed several deficiencies including a lack of appreciation of the extent of the works and site constraints.

Following the assessments of tenders against the qualitative selection criteria, the tenders were then ranked as follows:

<b>Tender Ranking</b>	<b>Tenderer</b>
1	Ertech Pty Ltd
2	BCL Building Civil and Landscapes Pty Ltd
3	Civcon Civil & Project Management Pty Ltd
4	CPD Group Pty Ltd
5	Le Grove Landscaping
6	ADD Business Group

### **Value for Money Assessment**

Prior to tendering the Supreme Court Gardens Upgrade, the project consultant team provided a cost estimate for the works. Schedule 6 shows a comparative price schedule of the six tenderers against the City's pre-tender Opinion of Probable Cost (OPC).

**Ertech** has **ranked first** against qualitative criteria however the submitted lump sum price was considered too high, therefore not offering value for money.

**BCL** has **ranked second** against the qualitative criteria and submitted the **lowest lump sum price** amongst the 6 tenders. BCL also offered in-house landscape, arboriculture and irrigation expertise required for the project scale and complexity, therefore it offered best value for money.

### **Lump Sum Price & Provisional Sum Items**

When the value for money assessment was finalised, the Tender Evaluation Panel concluded that the 6 tendered lump sum prices exceeded the project budget for the upgrade works.

The lump sum breakdown was reassessed and advice sought from the consultant team for cost savings. The following unforeseen works will not be undertaken by main contractor:

- indigenous construction monitoring (provisional item 4);
- supply and installation of transformer (provisional item 57);
- supply and installation of site main switchboard (provisional item 58);
- internal refit to two City of Perth Parks sheds (provisional item 130); and
- supply and installation of switchboard DB3 (item 59).

With regard to provisional item 4, the indigenous monitoring scope and procedures will be dependent on the findings (if any) during construction, and will be undertaken under City's construction administration scope.

The item 59 is not a provisional sum however the works cannot be undertaken as a result of item 57 and 58 deletion from the scope of works. Nonetheless, the decision will not impact the intended outcome for the Supreme Court Gardens upgrade.

The referred works to be removed from the tender scope of works with the allocated provisional sums to be reduced from tender lump sum prices.

Accordingly, the table below shows the original tender lump sum price and the adjusted lump sum price of the 6 tenderers:

<b>Tender Submission</b>	<b>Tender Lump Sum Price (Exc. GST)</b>	<b>Lump Sum Price Excluding Prov. Sums (Exc. GST)</b>
BCL Building Civil and Landscapes Pty Ltd	\$2,497,109.69	<b>\$2,239,990.44</b>
Civcon Civil & Project Management Pty Ltd	\$2,585,476.00	\$2,322,148.00
Le Grove Landscaping	\$2,979,866.33	\$2,725,996.33



Ertech Pty Ltd	\$3,045,346.00	\$2,764,676.00
ADD Business Group	\$3,076,813.83	\$2,797,156.63
CPD Group Pty Ltd	\$3,189,784.00	\$2,907,915.00

Schedule 6 shows a comparative price schedule with lump sum prices and excluded provisional sum items and removed items detailed.

**FINANCIAL IMPLICATIONS:**

The following financial table is for the 2015/16 financial year:

ACCOUNT NO:	CW1564
BUDGET ITEM:	Parks & Places - Supreme Court Gardens Upgrade
BUDGET PAGE NUMBER:	2
BUDGETED AMOUNT:	<b>\$ 2,618,158.16</b>
AMOUNT SPENT TO DATE:	\$ 123,534.52
PROPOSED COSTS:	\$ 2,239,990.44 (tender 28-15/16)
OTHER ANTICIPATED COSTS:	\$ 133,000.00
BALANCE:	\$ 121,633.20
ANNUAL MAINTENANCE:	52 weeks maintenance included in lump sum price

All figures quoted in this report are exclusive of GST.

**COMMENTS:**

Based on the qualitative ranking and assessment of tendered prices, the Tender Evaluation Panel determined that **BCL Building Civil and Landscapes Pty Ltd** submission offered the best value for money.

Acceptance of this tender represents a significant milestone in commencing the upgrade works associated with the Perth Esplanade Reserve and Associated Land Agreement 2012.

Works are scheduled to commence in Supreme Court Gardens in late November 2015. Stakeholder communication including site signage will be organised well in advance of works occurring; and archaeological monitoring will be undertaken during construction.

**4.35pm** The Chief Executive officer returned to the meeting.

***Moved by Cr Chen, seconded by Cr Harley***

***That Council:***

- 1. accepts the most suitable tender, being that submitted by BCL Building Civil and Landscapes Pty Ltd, for the Supreme Court Gardens Upgrade Works (Tender 28-15/16), at a lump sum price of \$2,239,990.44 (excluding GST);***
- 2. notes that:***
  - 2.1 commencement on site is anticipated to be the end of November 2015 with a construction period of 5 months;***
  - 2.2 the scope of works is fully coordinated with other contiguous works to be undertaken by the City and others;***
  - 2.3 appropriate signage and communication about this significant State Government funded project will continue to be undertaken with stakeholders prior to works commencing on site.***

***The motion was put and carried***

**The votes were recorded as follows:**

**For: Crs Davidson, Chen and Harley**

**Against: Nil**

## **FA206/15 TENDER 003-15/16 – LIFT UPGRADE, COUNCIL HOUSE**

### **BACKGROUND:**

FILE REFERENCE:	P1031643
REPORTING UNIT:	Properties
RESPONSIBLE DIRECTORATE:	Construction and Maintenance
DATE:	1 October 2015
MAP / SCHEDULE:	Schedule 8 – Whole of life costing Confidential Schedule 9 – Evaluation Matrix

The lifts at Council House were last upgraded when Council House underwent a major refurbishment in 1998. They are now causing reliability issues due to frequent break downs. Replacement parts have become increasingly difficult to source due to

the age of the lifts, resulting in longer down times and increasing service costs for call-outs.

An invitation seeking tenders to undertake a major upgrade of the lifts at Council House was advertised in The West Australian on Saturday, 4 July 2015.

**LEGISLATION / STRATEGIC PLAN / POLICY:**

**Legislation**

Section 3.57 of the *Local Government Act 1995*  
Part 4 of the *Local Government (Functions and General) Regulations 1996*

**Integrated Planning  
and Reporting  
Framework  
Implications**

**Corporate Business Plan**

Council Four Year Priorities: Capable and Responsive Organisation

A capable, flexible and sustainable organisation with a strong and effective governance system to provide leadership as a capital city and deliver efficient and effective community centred services.

**Policy**

Policy No and Name: 9.7 – Purchasing Policy

**DETAILS:**

Eleven sets of tender documents were collected or downloaded during the tender period and a non-mandatory site briefing was conducted on Tuesday, 14 July 2015.

The tender closed at 2.00pm on Thursday, 13 August 2015 and three submissions were received as follows:

<b>Tenderer</b>	<b>Lump Sum (excluding GST)</b>
Kone Elevators Pty Ltd	\$2,435,869.00
Schindler Lifts Australia	\$2,008,900.00
City Lifts	\$1,826,700.00

All three tenderers attended the non-mandatory site briefing.

**Assessment Criteria**

Tenders were assessed against the following criteria:

- Appreciation / Methodology of the works
- Program of works
- Equipment proposed with expected energy savings

- Experience – key personnel and similar works
- Quality assurance

The tender evaluation matrix and costings table is attached as Confidential Schedule 9.

### **Appreciation / Methodology of the works**

Schindler Lifts Australia scored the highest in this criterion as they provided a detailed response and demonstrated a good understanding of the works required. Kone Elevators Pty Ltd scored second, followed by City Lifts.

### **Program of works**

Schindler Lifts Australia scored the highest in this criterion by providing a detailed program of works with a Gantt chart outlining the proposed works. City Lifts provided a program snap shot and subsequently scored second highest in the criterion. Kone Elevators Pty Ltd did not address the criterion sufficiently and subsequently received the lowest score

### **Equipment proposed with expected energy savings**

Schindler Lifts Australia scored the highest in this criterion as they provided a comprehensive description of the equipment proposed with an estimated energy saving of 28.25% across the four lifts. Kone Elevators proposed a 30% energy saving, however did not provide any detail of the proposed equipment. City Lifts did not sufficiently address this criterion and received the lowest score as a result.

### **Experience – Key personnel and similar works**

The submission provided by Schindler Lifts Australia provided a satisfactory address of the criterion whilst both Kone Elevators Pty Ltd and City Lifts provided limited information and did not rate highly.

### **Quality assurance**

Schindler Lifts Australia and Kone Elevators provided confirmation of an ISO 9001 Certification and scored first and second respectively. City Lifts did not provide any information for this criterion and scored the lowest.

### **FINANCIAL IMPLICATIONS:**

ACCOUNT NO:	CW 1681
BUDGET ITEM:	Other Property and Services – Unclassified – Upgrade lift and equipment controls in Council House
BUDGET PAGE NUMBER:	19
BUDGETED AMOUNT:	\$ 1,400,000.00

AMOUNT SPENT TO DATE:	\$ 23,922.00
PROPOSED COST:	\$ 2,008,900.00
CONTINGENCY:	\$ 42,000.00
BALANCE:	\$ 1,376,079.00

ANNUAL MAINTENANCE:	\$ 52,887.40
ESTIMATED WHOLE OF LIFE COST:	\$ 1,421,105.00

All figures quoted in this report are excluding GST.

The additional funding of \$650,000.00 (excluding GST) can be accommodated from the Asset Enhancement Reserve.

**COMMENTS:**

Schindler ranked the highest in the tender assessment process as they have demonstrated a good understanding of the project requirements, as well as providing a suitable, modern product for installation.

The lift consultant supports the appointment of Schindler Lifts Australia as they have a proven history of installing similar products in Perth with a strong record of reliability and safety management. Schindler Lifts Australia has a Quality Management System that has been certified to ISO 9001:2008 since 1997 and an AS4801 Certified Environment Health and Safety (EH&S) Management System.

By using Schindler Lifts Australia for the upgrade of the lifts at Council House the City of Perth will ensure that all Duty of Care requirements to enable compliance with the Australian Standard AS1735 Lift Code and Occupational Safety and Health Regulations are undertaken

A full upgrade of the lifts at Council House will provide a more reliable/efficient lift system with reduced running costs. A 5 year fully comprehensive maintenance agreement will reduce maintenance costs and a new lift system will enable smoother quieter lift performance with more accurate and consistent floor levelling, this will result in less chance of break downs and reduce the incidence of passenger trappings. Overall safety risks to passengers and maintenance staff will be reduced as well as providing a further 25-30 years of service

Further benefits include:

- Machines that are fully supported technically as the existing Machines are old technology and no longer supported.
- A new control system will provide a more efficient lift service and reduce the delays faced by staff and members of the public who are accessing the lifts.
- Maintenance/unlocking devices provided at each landing, in line with current Lift Code requirements to ensure ease of passenger release in the event of lift failures.

The provision of facilities for persons with disabilities in each lift car to meet all the requirements for compliance with equal access requirements. It is recommended that the tender submitted by Schindler Lifts Australia be accepted for the lift upgrade at Council House at a cost of \$2,008,900.00 exclusive of GST.

The tender called for submissions to include an optional price for the reconfiguration of lift number four to operate as a stretcher compliant lift, that would involve extensive modifications to the existing lift shaft. The viability cannot be confirmed until further structural assessments are undertaken as part of the construction contract. Should this conversion not be viable, it will represent a saving in the region of \$178,000 excluding GST.

***Moved by Cr Chen, seconded by Cr Harley***

***That Council:***

- 1. accepts the most suitable tender, being that submitted by Schindler Lifts Australia, to replace the four lifts at Council House, at a total cost of \$2,008,900.00 (excluding GST); and***
- 2. approves by an ABSOLUTE MAJORITY the additional funding of \$650,000.00 excluding GST to fund the remaining amounts from the Asset Enhancement Reserve.***

***The motion was put and carried***

**The votes were recorded as follows:**

**For: Crs Davidson, Chen and Harley**

**Against: Nil**

**Meeting Note:**

The Finance and Administration Committee agreed it was appropriate to include the following rationale points in the report to Council in relation the Council House lift upgrade:

- Identified a high number of lift breakdowns with the current system.
- Lift outages are getting longer due to obsolescence of parts.
- Control system is no longer supported due to its age.
- Non-compliance of existing provision.
- The new system will provide more energy savings for the City.
- Guaranteed to extend useful life by 25-30 years.
- Upgrade will improve overall safety.

**FA207/15      MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN  
GIVEN**

Nil

**FA208/15      GENERAL BUSINESS**

**1.      Concert Hall Lease**

Cr Davidson queried the status of the Perth Concert Hall Lease. The Chief Executive Officer advised that this lease has been extended for a another year to allow for further negotiations.

**2.      CCTV Cameras**

Cr Harley requested a report be submitted to the Finance and Administration Committee regarding information on the CCTV cameras in the city and explores the opportunity to install more cameras in identified areas through the appropriate budget allocation. The Chief Executive Officer advise that a report on the future program for CCTV cameras will be presented at a future Finance and Administration Committee Meeting.

Cr Chen also requested a map of the locations of all CCTV in the City be provided to the Committee. The Chief Executive Officer advised that this information will be provided to the Committee.

**FA209/15      CLOSE OF MEETING**

**5.00pm**      There being no further business the Presiding Member declared the meeting closed.

**SCHEDULES  
FOR THE MINUTES OF THE  
SPECIAL FINANCE AND  
ADMINISTRATION  
COMMITTEE MEETING  
HELD ON  
29 OCTOBER 2015**



## SCHEDULE 1

**2015/16 BUDGET**  
**OCTOBER 2015 OPERATING BUDGET REVIEW by NATURE and TYPE**

<b>Operating Revenue</b>	<b>Original Budget</b> (\$)	<b>Proposed Revised Budget</b> (\$)	<b>Budget Adjustment Fav/(UnFav)</b> (\$)
6100 - Rates	82,692,367	82,506,025	(186,342)
6220 - Recurrent Grants	1,508,499	1,483,539	(24,960)
6210 - Grants & Contributions	6,842,450	7,757,850	915,400
6300 - Contributions & Donations	452,347	474,671	22,323
6510 - Rubbish Collection Fees	7,158,186	7,638,983	480,797
6520 - Rental & Hire Charges	5,100,956	5,208,233	107,277
6530 - Licence & Registration Fees	2,528,287	2,101,794	(426,493)
6540 - Parking Fees	78,153,380	75,778,365	(2,375,015)
6550 - Fines & Costs	10,443,348	9,458,652	(984,696)
6560 - Community Service Fees	1,677,044	1,646,654	(30,390)
6600 - Interest Earned	5,157,319	4,835,983	(321,337)
6900 - Other Revenue	2,881,390	2,760,896	(120,494)
<b>Total Operating Revenue</b>	<b>204,595,574</b>	<b>201,651,645</b>	<b>(2,943,930)</b>
<b>Operating Expenditure</b>	<b>Current Budget</b> (\$)	<b>Proposed Revised Budget</b> (\$)	<b>Budget Adjustment Fav/(UnFav)</b> (\$)
7100 - Employee Costs	71,944,068	71,944,068	-
7200 - Material Costs	52,838,709	53,584,555	(745,845)
7300 - Utilities	3,069,080	3,258,341	(189,261)
7400 - Insurance Expenditure	1,166,259	1,113,454	52,805
7510 - Amortisation	34,211,101	30,002,334	4,208,766
7600 - Interest Expense	1,836,750	1,156,345	680,405
7700 - Loss on Disposal of Assets	1,558,253	1,769,865	(211,612)
7800 - Expense Provisions	962,345	962,345	-
7900 - Other Expenditure	24,707,761	24,704,904	2,857
Employee cost recovery - Capital Works	(2,808,502)	(2,808,502)	-
<b>Total Operating Expenditure</b>	<b>189,485,825</b>	<b>185,687,710</b>	<b>3,798,115</b>
Distribution from TPRC	1,833,333	1,833,333	-
<b>Change in Net Assets resulting from Operations - Gain/(Reduction)</b>	<b>16,943,083</b>	<b>17,797,268</b>	<b>854,186</b>

CITY of PERTH  
OCTOBER REVIEW by Directorate and Unit

	Year to Date Sep 2015		Full Year			Variance		Comments
	Rev Budget \$	Actual \$	Original Budget \$	Revised Budget \$	October Forecast Budget \$	Forecast to		
						Revised Budget \$	Variance %	
REVENUE								
Rates	\$ 80,565,810	\$ 80,379,468	\$ 82,692,367	\$ 82,692,367	\$ 82,506,025	-\$ 186,342	0%	Slower interim rates than expected
Grants & Subsidies	\$ 1,559,451	\$ 273,075	\$ 8,350,949	\$ 8,350,949	\$ 9,241,389	\$ 890,440	11%	Stirling Garden upgrade \$620k; Roads to Recovery \$300k
Rubbish Collection Fees	\$ 7,050,541	\$ 7,531,338	\$ 7,158,186	\$ 7,158,186	\$ 7,638,983	\$ 480,797	7%	Additional uptake of co-mingled re-cycling and transition from 240L to 660L bins
Parking Fees	\$ 19,981,459	\$ 18,848,275	\$ 78,153,380	\$ 78,153,380	\$ 75,778,365	-\$ 2,375,015	-3%	Lower patronage & estimates of re-pricing than expected; available bays affected through construction activity
Fines & Costs	\$ 2,811,440	\$ 2,368,156	\$ 10,443,348	\$ 10,443,348	\$ 9,458,652	-\$ 984,696	-9%	Staff vacancies affecting infringement processing lower parking revenue
Community Service Fees	\$ 455,566	\$ 407,084	\$ 1,677,044	\$ 1,677,044	\$ 1,646,654	-\$ 30,390	-2%	Child Care \$39k offset by Community Ctr (\$69k)
Interest Earned	\$ 1,565,849	\$ 1,244,513	\$ 5,157,319	\$ 5,157,319	\$ 4,835,983	-\$ 321,337	-6%	
Other Revenue	\$ 3,240,921	\$ 3,035,978	\$ 10,962,981	\$ 10,962,981	\$ 10,545,594	-\$ 417,387	-4%	Continuing lower interest rates & balanced funds returns
Total	\$ 117,231,036	\$ 114,087,887	\$ 204,595,574	\$ 204,595,574	\$ 201,651,645	-\$ 2,943,929	-1%	Reduced Planning & Building Control (\$454k)
EXPENDITURE by Directorate & Unit								
CEO								
Executive Support	\$ 1,441,281	\$ 597,131	\$ 5,691,038	\$ 5,691,038	\$ 2,351,276	-\$ 3,339,762	-59%	Restructure costs accrued in prev year (\$800K); distribution of vacancy pool (\$2.4 m)
Communication and Engagement	\$ 289,046	\$ 292,342	\$ -	\$ 1,247,026	\$ 1,580,899	\$ 333,873	27%	Increase in employee costs \$342k
Total	\$ 1,730,327	\$ 889,473	\$ 5,691,038	\$ 6,938,064	\$ 3,932,175	-\$ 3,005,889	-43%	
Corporate Services Directorate								
Director of Corporate Services	\$ 150,211	\$ 143,247	\$ 619,714	\$ 619,714	\$ 675,122	\$ 55,408	9%	Reallocated vacancy pool \$55k
Governance	\$ 405,115	\$ 441,954	\$ 1,671,678	\$ 1,671,678	\$ 1,795,357	\$ 123,679	7%	Inc in employee costs \$55k, net inc in materials and contracts expenditure \$69k
Finance	\$ 1,114,889	\$ 1,124,419	\$ 3,416,959	\$ 4,291,219	\$ 4,250,103	-\$ 41,116	-1%	Reduction in employee costs (\$95k), net inc in materials and contracts expenditure \$42k
Human Resources	\$ 602,981	\$ 535,576	\$ 2,292,300	\$ 2,398,801	\$ 2,322,912	-\$ 75,889	-3%	Increase in employee costs \$188k, reduction in external contractors (\$88k) prof fees (\$11k)
Data and Information	\$ -	\$ -	\$ -	\$ -	\$ 79,853	\$ 79,853		Restructure costs
Information Technology	\$ 2,128,973	\$ 1,831,751	\$ 8,506,482	\$ 8,506,482	\$ 8,571,466	\$ 64,984	1%	
Total	\$ 4,402,168	\$ 4,076,945	\$ 16,507,133	\$ 17,487,894	\$ 17,694,814	\$ 206,920	1%	Increase in employee costs \$135k & contractors \$330k, reduction in depreciation (\$340k), Prof Fees (31k)
Community and Commercial Services Directorate								
Director of Community and Commercial Services	\$ 133,307	\$ 153,323	\$ 529,333	\$ 529,333	\$ 763,294	\$ 233,961	44%	Increase in employee costs \$228k,(including \$83k from reallocated vacancy pool)
Customer Service	\$ 170,428	\$ 180,163	\$ 657,543	\$ 657,543	\$ 729,411	\$ 71,867	11%	Increase in contract labour \$72k
Community Facilities	\$ 2,058,296	\$ 1,855,244	\$ 8,941,085	\$ 8,941,085	\$ 9,293,918	\$ 352,833	4%	Increase in employee costs \$372k
Parking Services	\$ 1,723,513	\$ 1,658,302	\$ 6,982,336	\$ 6,906,607	\$ 6,940,005	\$ 33,398	0%	Increase in employee costs \$148k, reduction in prosecution fees (159k)
Library	\$ 1,321,727	\$ 944,276	\$ 4,481,365	\$ 4,481,365	\$ 4,146,608	-\$ 334,757	-7%	Increase in employee costs \$181k reduction in Interest Expense (535k)
Community Amenity and Safety	\$ 927,428	\$ 1,082,954	\$ 3,757,525	\$ 3,795,388	\$ 4,209,128	\$ 413,739	11%	Increase in employee costs \$242k , equip maint \$50k, external contractors \$86
Commercial Parking	\$ 9,461,322	\$ 9,479,166	\$ 37,090,598	\$ 37,066,081	\$ 37,905,315	\$ 839,234	2%	Increase in employee costs \$209k , external contractors \$246k, depreciation \$632k, reduction in security (\$100k), property management (\$54k)
Total	\$ 15,796,020	\$ 15,353,427	\$ 62,439,785	\$ 62,377,403	\$ 63,987,678	\$ 1,610,275	3%	
Construction and Maintenance Directorate								
Director of Construction and Maintenance	\$ 178,615	\$ 150,943	\$ 710,423	\$ 710,423	\$ 646,219	-\$ 64,204	-9%	Decrease in employee costs \$63k (net of \$111k reallocated vacancy pool)
Contracts and Asset Management Services	\$ -	\$ 721	\$ 6,497,631	\$ -	-\$ 721	-\$ 721		
Parks	\$ 1,941,955	\$ 1,907,084	\$ 8,040,965	\$ 8,035,230	\$ 7,887,938	-\$ 147,292	-2%	Increase in printing \$100k, consultancy \$90k, utilities \$39k, reduction in depreciation (402k)
Street Presentation and Maintenance	\$ 1,987,391	\$ 1,727,635	\$ 9,944,758	\$ 9,122,943	\$ 9,636,291	\$ 513,348	6%	Increase in employee costs \$168k, materials & contracts \$339k
Construction	\$ -	\$ -	\$ -	\$ -	\$ 96,204	\$ 96,204		Restructure costs
Waste and Cleansing	\$ 2,474,092	\$ 2,242,942	\$ 9,780,405	\$ 9,770,809	\$ 9,493,078	-\$ 277,731	-3%	Decrease in employee costs \$215k, contracting costs \$49k
Properties	\$ 3,063,411	\$ 3,580,352	\$ 12,387,582	\$ 12,387,582	\$ 11,991,587	-\$ 395,995	-3%	Decrease in property maintenance \$414k
Plant and Equipment	\$ 1,606,143	\$ 1,618,027	\$ 823,426	\$ 7,201,958	\$ 7,267,761	\$ 65,803	1%	Increase in employee expenses \$280k, decrease in depreciation (\$211k)
Total	\$ 11,251,606	\$ 11,226,261	\$ 48,185,189	\$ 47,228,945	\$ 47,018,356	-\$ 210,589	0%	
Planning and Development Directorate								
Director of Planning and Development	\$ 552,003	\$ 424,359	\$ 1,677,485	\$ 1,677,485	\$ 2,101,107	\$ 423,622	25%	
Strategic Planning	\$ 852,346	\$ 507,254	\$ 3,231,380	\$ 3,380,081	\$ 2,729,898	-\$ 650,182	-19%	Increase in employee expenses \$330k, (including \$83k reallocated vacancy pool) external contract labour \$116k
Development Approvals	\$ 800,224	\$ 708,413	\$ 3,121,837	\$ 3,121,837	\$ 3,111,118	-\$ 10,719	0%	Decrease in employee expenses \$458k, consultancy \$80k
Coordination and Design	\$ 898,541	\$ 685,587	\$ 4,944,118	\$ 3,580,856	\$ 3,038,542	-\$ 542,315	-15%	Decrease in employee expenses \$575k
Transport	\$ 298,546	\$ 301,364	\$ -	\$ 1,214,561	\$ 1,870,915	\$ 656,354	54%	Increase in employee expenses \$577k, consultancy \$74k
Environment and Public Health	\$ 445,616	\$ 445,244	\$ 1,783,070	\$ 1,820,935	\$ 2,859,218	\$ 1,038,283	57%	Increase in employee expenses \$1,003k
Total	\$ 3,847,276	\$ 3,072,221	\$ 14,757,890	\$ 14,795,754	\$ 15,710,798	\$ 915,044	6%	
Economic Development and Activation Directorate								
Director of Economic Development and Activation	\$ -	\$ 37	\$ -	\$ -	\$ 653,544	\$ 653,544		Increase in employee expenses \$591k, (including \$222k reallocated vacancy pool) Travel \$37k
Economic Development	\$ 598,702	\$ 401,906	\$ 2,465,027	\$ 2,465,027	\$ 2,803,849	\$ 338,822	14%	Increase in employee expenses \$252k, Travel \$37k, Donations \$40k, Subscriptions \$35k
Arts, Culture and Heritage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		Budget allocation to occur upon establishment of Unit
Business Support and Sponsorship	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		Budget allocation to occur upon establishment of Unit
International Engagement	\$ -	\$ -	\$ -	\$ -	\$ 425,891	\$ 425,891		Restructure costs
Marketing and Events	\$ 2,834,178	\$ 2,930,424	\$ 14,361,683	\$ 13,114,656	\$ 13,220,435	\$ 105,779	1%	Increase in employee expenses \$97k
Total	\$ 3,432,880	\$ 3,332,367	\$ 16,826,710	\$ 15,579,684	\$ 17,103,720	\$ 1,524,036	10%	
Depreciation - Buildings	\$ 1,683,628	\$ 1,737,511	\$ 6,734,511	\$ 6,734,511	\$ 6,768,590	\$ 34,079	1%	
Depreciation - Infrastructure	\$ 4,898,455	\$ 3,647,379	\$ 19,593,818	\$ 19,593,818	\$ 14,510,215	-\$ 5,083,603	-26%	Change in assessment of infrastructure asset useful life. Budget based on average across all classes
Total	\$ 6,582,082	\$ 5,384,890	\$ 26,328,329	\$ 26,328,329	\$ 21,278,805	-\$ 5,049,524	-19%	
TOTAL EXPENDITURE	\$ 47,042,359	\$ 43,335,585	\$ 190,736,074	\$ 190,736,074	\$ 186,726,347	-\$ 4,009,727	-2%	
Employee costs capitalised	-\$ 510,881	-\$ 510,881	-\$ 2,808,502	-\$ 2,808,502	-\$ 2,808,502	\$ 0	0%	
(Gain) / Loss on Sale of Assets	\$ 389,563	\$ 211,612	\$ 1,558,253	\$ 1,558,253	\$ 1,769,865	\$ 211,612	14%	
Distribution re: Development Land Tamala Park	\$ -	\$ -	-\$ 1,833,333	-\$ 1,833,333	-\$ 1,833,333	\$ -	0%	
NET INCOME/(EXPENDITURE)	\$ 70,309,995	\$ 71,051,571	\$ 16,943,083	\$ 16,943,082	\$ 17,797,268	\$ 854,186	5%	

# Capital Works Project Budget Review Update as at 23-Oct-15

Ongoing Projects with Surplus Funds Available

Project Identity			Current Financial Year			Project Status			
Account Number	Unit	Project Name	Forecast Expenditure - Current Year	Revised Budget	Budget Variance	Overall Project Status	Schedule	Budget	Budget Review Comments
1838	Arts, Culture & Heritage	Council House   Lighthouse - Create New Council House Lighting Displays	12,500	20,000	7,500	✓	✓	✓	All artists have met with lighting programmer Sean McKernan and programming has commenced. Exhibition of first work by Suzanne Blake on track for delivery 5 October - 18 October.
1822	Commercial Parking	Parking Equipment and Systems   Fibre Installation - Internal Car Park	150,000	200,000	50,000	○	○	○	Installation of Fibre commenced in Pier Street and requirement analysis complete for Roe Street Car Park. Requirements commenced for CitiPlace Car park. Transferred \$50K to CW578, proposed cost for Roe Street on Fibre shall not be used.
1787	Co-ordination & Design	Streetscape   Treasury Footpath	1,823,347	1,983,347	160,000	⚠	⚠	⚠	Projects proceeding with Built due to complete within programmed target - 30/9/2015
1800	Co-ordination & Design	Parks & Places   Minor Civil Works and Accessibility Improvements	90,000	100,000	9,999	✓	✓	✓	Design for first stage of project in progress, mainly concerning the upgrades for pram ramps and accessibility in Ord St, West Perth.
1857	Information Services	Services   HR "On Boarding" Project		60,000	60,000	✓	✓	✓	•Project plan including a strategy plan and implementation steps being worked on. •Council report being prepared to roll Time and Attendance project and budget into this project (Next council meeting November) •Funds transferred to CW 1602 due to the change in scope agreed by the Steering Group
1858	Information Services	Hardware   Records Scanning Equipment	10,000	19,000	8,999	✗	✓	✗	Quotes sourced. Costs come in around \$10k. HR have provided no confirmation they wish to proceed with acquiring a scanner for their work area, so agreed during Oct budget review to release remaining capital funds.
1630	Parks	Infrastructure   Park Furniture Upgrade Citywide	2,384	8,481	6,097	✓	✓	✓	\$6,097 to be transferred to CW1868 as project has now been capitalised.
1865	Parks	Infrastructure   Citywide Street Tree Grates, Fences and Surrounds	14,500	20,000	5,499	✓	✓	✓	Forecast less than the approved budget, surplus funds are not required for this project.
1867	Parks	East Perth   MYO Park - Paving at rest area	5,280	35,000	29,720	✓	✓	✓	Forecast less than the approved budget, surplus funds are not required for this project.
1870	Parks	Infrastructure   Upgrade park furniture Upgrade - Totterdell Park	40,836	60,000	19,164	✓	✓	✓	Forecast less than the approved budget, surplus funds are not required for this project.
1443	Properties	Council House   Replace Chillers	800	897	97	✓	✓	✓	Project completed & 12months defects inspection conducted. Awaiting final invoices to close out project. Remaining funds not required.
1651	Properties	Depot   Spray Booth Refurbishment	78,685	120,000	41,315	✓	✓	✓	Practical completion 2/9/15 and closed out. Surplus funds \$41,315 given up in Oct review.
1879	Properties	Forrest Place   Replace Lift and Escalators		40,000	39,999	✗	✗	✗	The \$1.14m for escalator replacement at Forrest Place can be deleted as this is already covered in the larger project.
1736	Street Presentation & Maintenance	Road 14-15   Prowse Street - Thomas St to Colin St	55,843	75,320	19,477	✓	✓	✓	Construction complete. Invoices awaited.
1889	Street Presentation & Maintenance	Drainage 15-16   Thomas Street - Rheola St to Kings Park Rd CW 1889	205,000	500,000	295,000	✓	✓	✓	• Tender out on 15.07.2015 and closed on 30.07.2015. • Tender awarded to Interflow (relining work) after approval from CEO on 23 Aug 2015. • Rheola section will be replaced by internal work force. • Scheduled to start on 5 Oct. 15 • Budget revised from \$500K to \$205K
1921	Street Presentation & Maintenance	Road 15-16   Wellington Street (EB) - Lord St to Hill St		89,045	89,045	✓	✓	✓	Project rescheduled and rebudgeted to FY 2017-18 in ten year plan. Funding was applied under MRRG for 2015-16 which was unsuccessful.
1945	Street Presentation & Maintenance	Footpath 15-16   Medians - Malcolm Street - Harvest Tce	20,000	41,500	21,500	✓	✓	✓	Child Account - works to occur prior to road resurfacing. Decrease in budget as a result of a reduction in the required scope of works. Excess funds to be returned to Parent Account CW1900.
1946	Street Presentation & Maintenance	Footpath 15-16   Medians - Royal Street - Fielder St to Brook St	10,000	21,000	11,000	✓	✓	✓	Child Account - works to occur prior to road resurfacing. Decrease in budget as a result of a reduction in the required scope of works. Excess funds to be returned to Parent Account CW1900.
1949	Street Presentation & Maintenance	Footpath 15-16   Medians - Sutherland Street - Plaistowe Mews to Freeway	20,000	30,000	10,000	✓	✓	✓	Child Account - works to occur prior to road resurfacing. Decrease in budget as a result of a reduction in the required scope of works. Excess funds to be returned to Parent Account CW1900.
0179	Transport	Movement   Bike Plan Implementation	345,000	600,000	255,000	⚠	✓	⚠	Project implementation on target; • Harvest Terrace stage one complete. Stage two - draft brief being developed to investigate preferred route alignment. • Barrack St cycle lanes in progress. Detailed design complete and sent to MRWA for approval. • Murray St cycle lanes concept design underway.
1637	Transport	Movement   2-Way Murray Street (Elder - Thomas)	754,063	1,754,063	1,000,000	✗	✗	✓	•Reduced bud \$1M to use in 16/17. However, may be required in March Review 2016. Schedule variance is red as resources were reassigned to other projects in 2014. Sufficient resources are now in place.
<b>Total Surplus Funds</b>			<b>3,638,238</b>	<b>5,777,653</b>	<b>2,139,411</b>				

### Ongoing Projects Requiring Additional Funds

<b>Sub-Total Additional Funds</b>	<b>20,131,966</b>	<b>13,994,605</b>	<b>(6,137,357)</b>
-----------------------------------	-------------------	-------------------	--------------------

## Capital Works Project Budget Review Update as at 23-Oct-15

### New Projects Requiring Funds

Project Identity			Current Financial Year			Project Status			
Account Number	Unit	Project Name	Forecast Expenditure - Current Year	Revised Budget	Budget Variance	Overall Project Status	Schedule	Budget	Budget Review Comments
CDU1	Planning & Development Office	Streetscapes   Mount Street / Cliff Street	10,000		(10,000)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Request a \$10K initial budget for preliminaries for this project
FIN1	Information Services	Software   Hansen Upgrade patch 8.3v1501	100,000		(100,000)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Hansen Training to be upgraded 23/10/2015
PPM1	Properties	Council House   Replace Office Chairs	112,000		(112,000)	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	Budget moved from operating to capital works

<b>Sub-Total New Funds</b>	<b>222,000</b>	<b>0</b>	<b>(222,000)</b>
----------------------------	----------------	----------	------------------



**SCHEDULE 4  
CITY OF PERTH**

**REVISED BUDGET RATE SETTING STATEMENT for the year ending 30 June 2016**

	<b>Adopted Budget 2015/16 \$</b>	<b>Actual YTD 30-Sep-15 \$</b>	<b>October Revised Budget 2015/16 \$</b>	<b>Revised Budget Variance 2015/16 \$</b>
<b>Proceeds from Operating Activities</b>				
<b>Operating Revenue</b>				
<i>Nature of Income</i>				
Parking Fees	78,153,380	18,848,275	75,778,365	(2,375,015)
Fines and Costs	10,443,348	2,368,156	9,458,652	(984,696)
Investment Income and Interest	5,157,319	1,244,513	4,835,983	(321,336)
Community Service Fees	1,677,044	407,084	1,646,654	(30,390)
Rubbish Collection	7,158,185	7,531,338	7,638,983	480,798
Rentals and Hire Charges	5,100,956	1,281,736	5,208,233	107,277
Recurrent Grants	1,508,499	127,475	1,483,539	(24,960)
Contributions, Donations and Reimbursements	452,347	128,985	474,671	22,324
Other Income	5,409,678	1,625,255	4,862,691	(546,987)
	<b>115,060,756</b>	<b>33,562,817</b>	<b>111,387,770</b>	<b>(3,672,986)</b>
<b>Less: Operating Expenditure</b>				
<i>Nature of Expenditure</i>				
Employee Costs	69,135,566	15,948,734	69,135,566	(0)
Materials and Contracts	52,838,709	11,097,831	53,584,555	(745,846)
Utilities	3,069,080	727,022	3,258,341	(189,261)
Depreciation and Amortisation	34,211,101	7,620,044	30,002,334	4,208,767
Insurance Expenditure	1,836,750	337,974	1,113,454	723,296
Interest Expenses	1,166,259	293,229	1,156,345	9,914
Expense Provisions	962,345	243,169	962,345	-
Loss on Disposal of Assets	1,558,253	207,956	1,769,865	(211,612)
Other Expenditure	24,707,761	6,557,642	24,704,904	2,857
	<b>189,485,824</b>	<b>43,033,601</b>	<b>185,687,710</b>	<b>3,798,114</b>
Add back Depreciation	(34,211,101)	(7,620,044)	(30,002,334)	(4,208,767)
(Loss) / Profit on Disposals	(1,558,253)	(207,956)	(1,769,865)	211,612
	<b>153,716,470</b>	<b>35,205,601</b>	<b>153,915,511</b>	<b>(199,041)</b>
<b>Net Surplus/(Deficit) from Operations</b>	<b>(38,655,714)</b>	<b>(1,642,784)</b>	<b>(42,527,741)</b>	<b>(3,872,027)</b>
<b>Investing Activities</b>				
Capital Expenditure	(59,612,596)	(10,784,613)	(69,049,135)	(9,436,539)
Repayment of Borrowings	(6,441,707)	(2,019,550)	(6,441,707)	-
Transfers to Reserves	(28,095,017)	(386,273)	(28,095,017)	-
	<b>(94,149,320)</b>	<b>(13,190,436)</b>	<b>(103,585,859)</b>	<b>(9,436,539)</b>
<b>Financing Activities</b>				
Transfer from Reserves	31,752,812	19,596,577	30,752,812	(1,000,000)
Carry Forwards	13,979,765	3,419,435	21,681,358	7,701,593
Proceeds from Disposal of Assets	1,523,000	590,224	1,729,345	206,345
Distribution from TPRC	1,833,333	-	1,833,333	-
Capital Grants	6,842,450	145,600	7,757,850	915,400
	<b>55,931,360</b>	<b>23,751,836</b>	<b>63,754,698</b>	<b>7,823,338</b>
<b>Add: Opening Funds</b>	<b>1,123,643</b>	<b>636,302</b>	<b>636,302</b>	<b>(487,341)</b>
<b>Net Surplus/(Deficit) before Rates</b>	<b>(75,750,031)</b>	<b>9,554,919</b>	<b>(81,722,600)</b>	<b>(5,972,569)</b>
<b>Amount Sourced from Rates</b>	<b>82,692,367</b>	<b>80,565,810</b>	<b>82,506,025</b>	<b>(186,342)</b>
<b>Balance of Closing Funds on Hand</b>	<b>6,942,336</b>	<b>89,934,387</b>	<b>783,426</b>	<b>(6,158,910)</b>

<b>Net Cash on Hand</b>				
Cash On Hand	4,109,637	13,147,564	5,321,032	1,211,395
Money Market Investments	105,930,238	138,359,259	106,330,600	400,362
Overdraft	-	-	-	-
<b>Funds on Hand</b>	<b>110,039,875</b>	<b>151,506,823</b>	<b>111,651,632</b>	<b>1,611,757</b>
<b>Analysis of Funds on Hand</b>				
Reserves	85,600,968	65,642,399	86,669,717	1,068,749
Provisions	11,475,729	11,749,822	11,525,004	49,275
Carry forwards	-	18,261,923	-	-
Restricted Grants not yet utilised	-	-	122,250	122,250
General Funds	12,963,178	55,852,679	13,334,661	371,483
<b>Funds on Hand</b>	<b>110,039,875</b>	<b>151,506,823</b>	<b>111,651,632</b>	<b>1,611,757</b>

**REVISED CURRENT POSITION for the year ending 30 June 2016**

	<b>Adopted Budget 2015/16 \$</b>	<b>Actual YTD 30-Sep-15 \$</b>	<b>October Revised Budget 2015/16 \$</b>	<b>Revised Budget Variance 2015/16 \$</b>
<b>Current Assets</b>				
Cash and Cash Equivalents	4,109,637	13,147,564	5,321,032	1,211,395
Deposits and Prepayments	1,539,537	15,121,742	1,783,674	244,137
Money Market Investments - Municipal Funds	20,329,270	72,716,860	19,660,883	(668,387)
Money Market Investments - Restricted Funds	85,600,968	65,642,399	86,669,717	1,068,749
Trade and Other Receivables	11,535,833	34,016,123	10,243,590	(1,292,243)
Work in Progress	1,352,457	88,124	793,062	(559,395)
Inventories	1,385,321	1,053,432	2,072,928	687,607
<b>Total Current Assets</b>	<b>125,853,023</b>	<b>201,786,244</b>	<b>126,544,885</b>	<b>691,862</b>
<b>Current Liabilities</b>				
Trade and Other Payables	21,833,990	34,337,386	27,342,738	5,508,748
Employee Entitlements	10,750,892	11,053,769	11,525,004	774,112
Provisions	724,837	696,053	224,001	(500,836)
Borrowings	6,771,075	5,449,802	6,771,075	-
<b>Total Current Liabilities</b>	<b>40,080,794</b>	<b>51,537,010</b>	<b>45,862,818</b>	<b>5,782,024</b>
<b>Working Capital Position Brought Forward</b>	<b>85,772,229</b>	<b>150,249,234</b>	<b>80,682,067</b>	<b>(5,090,162)</b>
Deduct Restricted Cash Holdings	(85,600,968)	(65,642,399)	(86,669,717)	(1,068,749)
Deduct Restricted Capital Grants	-	(122,250)	-	-
Add Current Borrowings	6,771,075	5,449,802	6,771,075	-
<b>Current Funds Position Brought Forward</b>	<b>6,942,337</b>	<b>89,934,387</b>	<b>783,426</b>	<b>(6,158,910)</b>





<p>THIS DWG &amp; DESIGN IS SUBJECT TO COPYRIGHT AND MAY NOT BE REPRODUCED WITHOUT PRIOR WRITTEN CONSENT. CONTRACTORS TO VERIFY ALL DIMENSIONS ON SITE BEFORE COMMENCING WORK. REPORT ALL DISCREPANCIES TO PROJECT MANAGER PRIOR TO CONSTRUCTION. FIGURED DIMENSIONS TO BE TAKEN IN PREFERENCE TO SCALED DRAWINGS.</p>		<p><b>PROJECT LEAD</b> LANDSCAPE ARCHITECT: <b>ecoscape</b> 9 Stirling Hwy, North Fremantle WA 6159 ph: (08) 9430 8955 web: www.ecoscape.com.au</p>	<p><b>PROJECT TEAM</b> HERITAGE ARCHITECT: GRIFFITHS ARCHITECTS ARCHAEOLOGIST: ARCHAEO-AUS CIVIL ENGINEER: WAVE INTERNATIONAL ELECTRICAL ENGINEER: WAVE INTERNATIONAL IRRIGATION DESIGNER: CADSULT QUANTITY SURVEYOR: WILDE AND WOOLARD</p>	<p><b>CITY OF PERTH</b> COUNCIL HOUSE 27-29 ST. GEORGE'S TERRACE, PERTH.</p>	<table border="1"><tr><td>DESIGNED</td><td>DRAWN</td></tr><tr><td>TRAFFIC ENG.</td><td>DATE</td></tr><tr><td>PROJECT ENG.</td><td>01/10/2015</td></tr><tr><td>SENIOR ENG.</td><td>SCALE</td></tr><tr><td>CO-ORD SYS.</td><td>1:500</td></tr><tr><td></td><td>MGA 50 / AHD</td></tr></table> <p>DESIGNED STATUS ISSUED FOR TENDER</p> <p>RKS FILE No. P1029653 CAD REF: SCG - Heritage Plan - 290915.dwg</p>	DESIGNED	DRAWN	TRAFFIC ENG.	DATE	PROJECT ENG.	01/10/2015	SENIOR ENG.	SCALE	CO-ORD SYS.	1:500		MGA 50 / AHD	<p><b>SUPREME COURT GARDEN UPGRADE RIVERSIDE DRIVE GENERAL PLAN SHEET 00 of 35</b></p> <table border="1"><tr><td>PROJECT No.</td><td>DISPLN</td><td>DWG TYPE</td><td>SHEET No.</td><td>REV.</td></tr><tr><td><b>15005</b></td><td><b>L</b></td><td><b>- GL - 00</b></td><td><b>00</b></td><td><b>00</b></td></tr><tr><td colspan="2">FOLDER: C:\Users\dhocal\ish_6601</td><td colspan="3">A1</td></tr></table>	PROJECT No.	DISPLN	DWG TYPE	SHEET No.	REV.	<b>15005</b>	<b>L</b>	<b>- GL - 00</b>	<b>00</b>	<b>00</b>	FOLDER: C:\Users\dhocal\ish_6601		A1		
DESIGNED	DRAWN																																
TRAFFIC ENG.	DATE																																
PROJECT ENG.	01/10/2015																																
SENIOR ENG.	SCALE																																
CO-ORD SYS.	1:500																																
	MGA 50 / AHD																																
PROJECT No.	DISPLN	DWG TYPE	SHEET No.	REV.																													
<b>15005</b>	<b>L</b>	<b>- GL - 00</b>	<b>00</b>	<b>00</b>																													
FOLDER: C:\Users\dhocal\ish_6601		A1																															



**Evaluation Panel**  
**Assessment of Tenders, Expressions of Interest and Formal Quotations**

**COMPARATIVE PRICE SCHEDULE OF SUBMISSIONS RECEIVED**

*Note: One panel member should be allocated the task of completing this Schedule. (Not normally be required for an EOI.)*


**Tender Number: 28 – 15/16**

**Lump Sum Cost**


	Submission 1	Submission 2	Submission 3	Submission 4	Submission 5	Submission 6
<b>Name:</b>	<b>CIVCON Civil &amp; Project Management</b>	<b>CPD Group</b>	<b>ERTECH</b>	<b>BCL Building Civil and Landscapes</b>	<b>ADD Business Group</b>	<b>Le Grove Landscaping</b>
<b>Lump Sum (Exc. GST)</b>	\$2,585,476.00	\$3,189,784.00	\$3,045,346.00	\$2,497,109.69	\$3,076,813.83	\$2,979,866.33
<b>Provisional Sum &amp; 59 (Exc. GST)</b>	-\$263,328.00	-\$281,869.00	-\$280,670.00	-\$257,119.25	-\$279,657.20	-\$253,870.00
<b>Total Lump Sum (Exc. GST)</b>	<b>\$2,322,148.00</b>	<b>\$2,907,915.00</b>	<b>\$2,764,676.00</b>	<b>\$2,239,990.44</b>	<b>\$2,797,156.63</b>	<b>\$2,725,996.33</b>
<b>Total Lump Sum (Inc. GST)</b>	<b>\$2,554,362.80</b>	<b>\$3,198,706.50</b>	<b>\$3,041,143.60</b>	<b>\$2,463,989.48</b>	<b>\$3,076,872.29</b>	<b>\$2,998,595.96</b>
<b>Settlement Discount ... % within ... days</b>						


For further detail please see attached **Comparative Price Lump Sum Breakdown – Schedule A and Comparative Breakdown Matrix** attached

All evaluation panel members must sign off this sheet

Signature 

Name: RITA SOUDO

Name: ALAN DOLPHIN 

Name: CHANGEEKA JAYAKODY 

RS/ Date 14/10/2015

CITY OF PERTH

Tender No.: 28 - 15/16

Tender Title: PARKS AND RESERVES - TENDERING - Supreme Court Gardens Upgrade Works - Construction

Schedule A Comparative Matrix: Lump Sum Breakdown										
REF	DESCRIPTION	CITY OF PERTH OPC	TENDERER							
			CIVCON	CPD GROUP	ERTECH	BCL	ADD	LE GROVE		
1	Preliminaries	\$ 376,180.00	\$ 318,555.00	\$ 380,000.00	\$ 415,747.00	\$ 203,380.00	\$ 343,462.40	\$ 372,976.60		
2	Demolition Works	\$ 205,494.00	\$ 197,389.00	\$ 448,563.00	\$ 190,584.00	\$ 255,773.25	\$ 227,750.68	\$ 480,580.70		
3	Earthwork and Grading	\$ 536,600.00	\$ 500,071.00	\$ 635,280.00	\$ 559,619.00	\$ 527,631.00	\$ 956,088.00	\$ 548,782.01		
4	Services Upgrades	\$ 55,613.00	\$ 41,155.00	\$ 75,000.00	\$ 25,762.00	\$ 46,269.99	\$ 66,394.00	\$ 46,740.46		
5	Drainage Treatments	\$ 99,870.00	\$ 104,064.00	\$ 207,410.00	\$ 177,820.00	\$ 92,870.79	\$ 115,317.40	\$ 207,410.99		
6	Electrical and Lighting	\$ 386,560.00	\$ 347,728.00	\$ 351,699.00	\$ 410,968.00	\$ 313,568.27	\$ 319,247.75	\$ 312,043.10		
7	Footpath, Paving and Kerb	\$ 303,440.00	\$ 332,784.00	\$ 343,320.00	\$ 473,893.00	\$ 388,773.73	\$ 384,594.59	\$ 330,069.91		
8	Furniture and Heritage Works	\$ 76,400.00	\$ 57,084.00	\$ 111,968.00	\$ 165,160.00	\$ 90,495.44	\$ 44,691.35	\$ 72,246.20		
9	Landscape Works	\$ 290,744.00	\$ 401,067.00	\$ 386,638.00	\$ 397,717.00	\$ 341,480.64	\$ 357,145.46	\$ 400,745.96		
10	Irrigation Works	\$ 123,885.00	\$ 160,194.00	\$ 118,416.00	\$ 124,930.00	\$ 124,748.96	\$ 161,733.00	\$ 120,180.40		
11	Upgrade to PARKS Depot	\$ 136,243.00	\$ 125,385.00	\$ 131,490.00	\$ 103,146.00	\$ 112,117.64	\$ 100,389.20	\$ 88,089.00		
TENDER LUMP SUM (EXC. GST)		\$ 2,591,029.00	\$ 2,585,476.00	\$ 3,189,784.00	\$ 3,045,346.00	\$ 2,497,109.69	\$ 3,076,813.83	\$ 2,979,866.33		
4	Item - Provisional Sum	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00		
57	Item - Provisional Sum	\$ 110,000.00	\$ 110,000.00	\$ 110,000.00	\$ 110,000.00	\$ 110,000.00	\$ 110,000.00	\$ 110,000.00		
58	Item - Provisional Sum	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00		
59	Item (*)	\$ 35,000.00	\$ 18,328.00	\$ 36,869.00	\$ 35,670.00	\$ 12,119.25	\$ 34,657.20	\$ 8,870.00		
130	Item - Provisional Sum	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00		
LUMP SUM TOTAL (EXC. GST)		\$ 2,311,029.00	\$ 2,322,148.00	\$ 2,907,915.00	\$ 2,764,676.00	\$ 2,239,990.44	\$ 2,797,156.63	\$ 2,725,996.33		
GST		\$ 231,102.90	\$ 232,214.80	\$ 290,791.50	\$ 276,467.60	\$ 223,999.04	\$ 279,715.66	\$ 272,599.63		
LUMP SUM TOTAL (INCL. GST)		\$ 2,542,131.90	\$ 2,554,362.80	\$ 3,198,706.50	\$ 3,041,143.60	\$ 2,463,989.48	\$ 3,076,872.29	\$ 2,998,595.96		
COMPARATIVE LUMP SUM TENDERER & COP OPC		\$ -	\$ 5,553.00 -0.2%	\$ 598,755.00 23.1%	\$ 454,317.00 17.5%	\$ 93,919.31 -3.6%	\$ 485,784.83 18.7%	\$ 388,837.33 15.0%		

Name RITA SOUDO

Signature

Name ALAN DOLPHIN

Signature

Name CHANGEKEA JAYAKODY

Signature

RS 14/10/2015

Finance and Administration Committee  
Confidential Schedule 7  
(Minute FA206/15 refers)

Distributed to Elected Members under separate cover

Bound in Consolidated Committee  
Confidential Minute Book  
Volume 1 2015

# **Estimated Whole of Life Cost - Lift Upgrade, Council House**

	Unit	Rate	Amount
<u>Project Costs</u>			
Installation Cost			\$ 2,008,900.00
Consultancy / Superintendent			\$ 27,478.00
Administration (months)	18	\$ 150.00	\$ 2,700.00
			<u>\$ 2,039,078.00</u>
Useful Life (years)	20		
<u>Annual Maintenance over useful life</u>			
<u>*based on average CPI of 3%</u>			
			<u>\$ 1,421,104.24</u> (see calculation)
<u>Other Replacement Costs over useful life</u>			
Meters			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			<u>\$ -</u>
			<u>\$ -</u>
<b>TOTAL</b>			<u>\$ 3,460,182.24</u>

## **Annual Maintenance Calculation**

Cost	\$ 52,887.40
Avg CPI	3.00%
Years	5
1	\$ 52,887.40
2	\$ 54,474.02
3	\$ 56,108.24
4	\$ 57,791.49
5	\$ 59,525.23
6	\$ 61,310.99
7	\$ 63,150.32
8	\$ 65,044.83
9	\$ 66,996.18
10	\$ 69,006.06
11	\$ 71,076.24
12	\$ 73,208.53
13	\$ 75,404.79
14	\$ 77,666.93
15	\$ 79,996.94
16	\$ 82,396.85
17	\$ 84,868.75
18	\$ 87,414.81
19	\$ 90,037.26
20	\$ 92,738.38
	<u>\$ 1,421,104.24</u>

Finance and Administration Committee  
Confidential Schedule 9  
(Minute FA207/15 refers)

Distributed to Elected Members under separate cover

Bound in Consolidated Committee  
Confidential Minute Book  
Volume 1 2015