



# Council Policy Manual

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## CP1.10 Freeman of the City

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### POLICY OBJECTIVE

To provide guidelines for conferral of the honour of Freeman of the City and the administration of Freeman Entitlements.

### POLICY STATEMENT

Freeman of the City is a high honour which may be conferred by the City of Perth. The honour conveys no legal right.

#### 1. Nomination Criteria

- 1.1 The title of Freeman of the City may be conferred on Elected Members or employees of the City of Perth:
  - a. who have served the City for at least three consecutive Terms of Office as an Elected Member or nine years, although length of service is not the only criterion; and
  - b. whose outstanding contribution to the community is recognisable through recorded achievements, which can be seen to stand above the contributions of most other persons; and
  - c. who have consistently displayed commendable conduct.
- 1.2 Nominations are to be provided in a confidential statement that addresses the nomination criteria and submitted to the Lord Mayor or Chief Executive Officer.

#### 2. Decision Making

- 2.1 Council will consider nominations behind closed doors and determine to either:
  - a. grant or refuse the conferral of the honour of Freeman of the City; or
  - b. request that additional research into the nomination be undertaken and presented for Council's further consideration within a three-month period.
- 2.2 The nominee's acceptance of the honour is to be confirmed prior to public announcement.



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### 3. Conferral Arrangements

A formal certificate will be presented to the accepting recipient.

### 4. Freeman Recipients

Recipients of Freeman of the City honours are detailed in the Schedule appended to this policy.

### 5. Freeman Entitlements

#### 5.1 Dining Room Hospitality

- a. In accordance with clause 1.8 of Policy 10.12 Provision of Hospitality, Freeman may use the City's Dining Room:
  - i. during the City's scheduled Friday Dining Room days / hours usually being (unless otherwise determined) every Friday between 12.30pm and 3.30pm, other than the second Friday of each month when the Dining Room is open between 7.30pm and 10.30pm;
  - ii. in the company of a maximum of three guests inclusive of their spouse / partner; and
- b. Freeman are limited to total expenditure of \$2,500 per financial year, with expenditure above this amount to be reimbursed to the City by the Freeman.
- c. Freeman may not reallocate the unspent portion of their entitlement to another Freeman.
- d. Where a Dining Room booking is cancelled with less than 24-hours notice and the associated costs of the booking are incurred to the City, such costs shall be debited to the respective Freeman's Dining Room allocation.

#### 5.2 Civic Receptions

Freemen and their spouse / partner will be invited to all Civic Receptions.

#### 5.3 Parking Permits

- a. An annual parking permit will be provided to Freeman, to support their use of the Dining Room and conditioned as follows:
  - i. The Permit is only to be valid for use at the Council House Car Park on the scheduled Friday Dining Room days / opening hours usually being every



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Friday between 12.30pm and 3.30pm, other than the second Friday of each month when the Dining Room is open between 7.30pm and 10.30pm;

- ii. The Permit does not guarantee parking availability and may only be used where parking is available.

- b. A special parking permit or parking card will be provided to Freeman, following their acceptance of an invitation to a Civic Reception for a parking facility and time period appropriate to that Civic Reception.

### 5.4 Freeman Business Cards

A Freeman may apply for and be provided with City of Perth Freeman Business Cards.

#### Transitional Arrangements:

Clauses 5.1(b) and 5.3(a) become effective from 1 July 2013, with relevant existing entitlements remaining effective to the end of the 2012/13 financial year, being a \$2000 Dining Room expenditure limit and parking permits issued on an as required basis.

### POLICY 1.10 - SCHEDULE FREEMAN OF THE CITY HONOUR RECIPIENTS

Name	Service to the City	Council Decision
Mr Rod Evans (Dec'd 1998)	Service as a Councillor from 1964 to his retirement in 1990	21/05/90
Mr John MacMillan, JP	Councillor 1965 - 1993	18/10/93
Mr John Lee (Dec'd)	Councillor	18/10/93
Mr Reg Dawson, AM	Deputy Town Clerk 1965 - 1981 Town Clerk 1981 - 1994	31/05/94
Sir Ernest Lee-Steere, KBE (Dec'd 2011)	Lord Mayor 1972 - 1978	22/07/97
Sir Frederick Chaney (Dec'd 2001)	Lord Mayor 1978 - 1982	22/07/97
Mr Michael (Mick) Michael, OAM, JP	Councillor 1967 - 1982 Lord Mayor 1982 - 1988	22/07/97
Mr Charles (Chas) Hopkins	Councillor 1975 - 1988 Lord Mayor 1988 - 1991	22/07/97
Mr George O (Ossie) Edwards, OBE	Town Clerk 1966 - 1981	25/05/99



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POLICY 1.10 - SCHEDULE FREEMAN OF THE CITY HONOUR RECIPIENTS		
Name	Service to the City	Council Decision
Mr James M Leahy, OAM	Councillor 1975 – 1988 1989 – 1993 1995 -1999	25/05/99
Dr Peter Natrass	Councillor 1977 - 1995 Lord Mayor 1995 - 2007	19/02/08
Mr Michael Sutherland	Councillor 1995 - 2009 (three terms as Deputy Lord Mayor)	27/01/09
Mr Francis (Frank) Edwards	Chief Executive Officer 2002 - 2012	09/10/12

Document Control Box							
<b>Document Responsibilities:</b>							
<b>Custodian:</b>	Economic Development and Activation			<b>Custodian Unit:</b>	Marketing and Events		
<b>Decision Maker:</b>	Council						
<b>Compliance Requirements:</b>							
<b>Legislation:</b>							
<b>Industry:</b>							
<b>Organisational:</b>							
<b>Document Management:</b>							
<b>Risk Rating:</b>		<b>Review Frequency:</b>		<b>Next Due:</b>		<b>TRIM Ref:</b>	75522/04
<b>Version #</b>	<b>Decision Reference:</b>		<b>Synopsis:</b>				
1.	Council – 07/08/12 (377/12)		Previous Policy No: CS48, CS24, Policy No. 1.4				
2.	OCM – 19/02/13 (77/13)		Amended				
3.							