



Council Policy Manual

CP11.3 Sister City Relationships

POLICY OBJECTIVE

1. to foster international peace and goodwill.
2. to seek a wider understanding of other nations, their traditions, customs and cultures.
3. to promote Perth and, where appropriate, assist in fostering economic development, tourism and trade relations.

POLICY STATEMENT

The Council desires to maintain a small number of active sister city relationships, based upon benefits which can accrue, including trade, tourism, cultural, educational and sporting activities.

The Council considers that the abovementioned objectives can be achieved by:-

1. educational, cultural, trade, tourism and sporting exchanges;
2. official visits;

Accordingly, the Council's role will be:-

1. to encourage exchanges;
2. to facilitate and assist visits and exchanges (such as providing letters of introduction to the Sister City);
3. to arrange an exchange of greetings on the occasion of visits from Sister Cities;
4. to facilitate exchange of educational, cultural and promotional material;
5. to encourage students to learn about a Sister City by carrying out school projects on that city;
6. to provide information to visitors from Sister Cities on places of interest.

The question as to whether to establish additional sister cities should consider the possibility and benefits to be gained out of City/State Relationships.



Council Policy Manual

CP11.3 Sister City Relationships

In establishing a new relationship the Council is to first establish a Friendship Agreement.

The agreement is to be reviewed comprehensively by the Council after a period of five years, or earlier if appropriate, to determine if a Sister City relationship would be beneficial to the City.

In order to be considered for a Sister City Relationship the friendship is to have demonstrated considerable activity in the areas of trade, tourism, education, cultural and sporting exchanges.

Furthermore, the Lord Mayor and Partner, accompanied by the Chief Executive Officer, may, subject to appropriate provisions being made in the adopted budget, visit the Sister Cities once during the Lord Mayor's term of office.

Upon approval of the Council, Councillors may, subject to appropriate provisions being made in the adopted budget, accompany the Lord Mayor.

TRAVEL

Travel for official Sister City visits is to be provided by appropriate provision being made in the adopted budget.

Sister City visits should be conducted to groups of cities as suggested below. No more than two grouped visits should occur in any four year term of office of the Lord Mayor. It is the Lord Mayor's prerogative to determine the timing of Sister City visits.

In considering multiple city visits, the following combinations are considered appropriate, but may vary due to particular circumstances:-

1. Taipei, Nanjing and Kagoshima;
2. Houston and San Diego;
3. Kastellorizzio/Rhodes, Vasto, and Perth and Kinross.

The Lord Mayor and partner, accompanied by the Chief Executive Officer, will lead all official delegations to cities where a formal relationship has been established, or where the establishment of a formal relationship is to be signed.

Up to three additional Councillors may accompany the Lord Mayor on each official delegation. To ensure that attendance by Councillors is rotational, the selection of Councillors to join the official delegation is to be determined by:-



Council Policy Manual

CP11.3 Sister City Relationships

1. Councillors submitting their interest to join the delegation through the Chief Executive Officer.
2. If more than three Councillors submit an advice of interest, then a ballot is to be held by the drawing of names in the presence of those in the ballot.
3. If a Councillor has previously joined a delegation, then that Councillor is ineligible to enter the ballot.
4. When there is a vacancy within a delegation and multiple nominations are received from Councillors who have already attended a delegation, then the vacancy is to be filled by ballot of those Councillors only.
5. When all Councillors have joined a delegation, then the process recommences with all single attendances being zeroed for the selection process described in step 3 above.
6. A register of delegates attending Sister City visits is to be maintained by the administration from 1 July 2006 and distributed to Councillors with the calling of expressions of interest for delegations. (Refer to TRIM 15947/08).

The Chief Executive Officer is authorised to make the arrangements for official travel under this policy and the expenditure of appropriate funds to meet the costs involved without further reference to the Council.

A Councillor may, as part of other travel, be provided with a letter of introduction to call on a Sister City. Such a call is not considered to be an official Sister City visit and is not to be funded from the Sister City budget.

Any travel related to Sister Cities that is not in accordance with this policy is to be formally considered by the Council.



Council Policy Manual

CP11.3 Sister City Relationships

| Document Control Box | | | | | | | |
|-----------------------------------|----------------------------|--------------------------|-------------------------------------|------------------|--|------------------|----------|
| Document Responsibilities: | | | | | | | |
| Custodian: | | Custodian Unit: | Economic Development | | | | |
| Decision Maker: | | | | | | | |
| Compliance Requirements: | | | | | | | |
| Legislation: | | | | | | | |
| Industry: | | | | | | | |
| Organisational: | | | | | | | |
| Document Management: | | | | | | | |
| Risk Rating: | | Review Frequency: | | Next Due: | | TRIM Ref: | P1007014 |
| Version # | Decision Reference: | | Synopsis: | | | | |
| 1. | OCM 18/03/91 (277/91) | | Previous Policy No. GP16, CS15, CS4 | | | | |
| 2. | OCM 13/04/92 | | | | | | |
| 3. | OCM 15/06/92 (755/92) | | | | | | |
| 4. | OCM 28/04/98 (353/92) | | | | | | |
| 5. | OCM 22/09/98 (832/98) | | | | | | |
| 6. | OCM 23/04/02 (280/02) | | | | | | |
| 7. | OCM 18/07/06 (492/06) | | | | | | |