



Council Policy Manual

CP1.7 NAMING OF RESERVES AND BUILDINGS

POLICY OBJECTIVE

The factors to be taken into account when naming reserves and buildings under the Council's jurisdiction.

POLICY STATEMENT

Reserves

1. Local and district reserves shall be named posthumously after individuals who have contributed to the locality in which the reserve is situated.
2. Regional reserves shall be named to allow for easy identification. Features of a regional reserve may be named in honor of an individual who has made a significant contribution to the reserve.

Buildings

All buildings shall be named generally to reflect the locality in which the building is situated for easy identification.

Features of buildings (a room, courtyard or garden for example) particularly features of regional buildings, may be named in honor of an individual who has made a significant contribution to the locality in general.

In exceptional and/or unique circumstances or to recognise outstanding achievement, a building may be named after an individual.

Selection of Names

The selection of names of individuals to be used for naming facilities shall be made from a list comprising the names of former members of the Council, senior staff and community members as nominated by Councilors and/or senior staff.



Council Policy Manual

CP1.7 Naming of Reserves and Buildings

Facilities

An inventory of all reserves and buildings shall be compiled and maintained to identify those facilities already named and those requiring a name or to be renamed.

Document Control Box							
Document Responsibilities:							
Custodian:	Planning and Development			Custodian Unit:	Development Approvals		
Decision Maker:	Council						
Compliance Requirements:							
Legislation:							
Industry:							
Organisational:							
Document Management:							
Risk Rating:		Review Frequency:		Next Due:		TRIM Ref:	P1007005
Version #	Decision Reference:		Synopsis:				
1.	04/02/86		Previous policy No. GP12, SU91, SU48				
2.	16/03/92 (271/92)						
3.	28/04/98 (353/98)						