
3. Checklist

Please ensure you have provided the appropriate item and tick the box below:

- You must attach a copy of your Public Liability Insurance Policy 'Certificate of Currency', which is to have a minimum value of \$20,000,000 in respect to any single occurrence. In accordance with the Local Government (Uniform Local Provisions) Regulations 1996, the City of Perth is to be indemnified from any action or claim for damages arising from the works, construction, maintenance or use. The policy is to be provided by insurers having a financial performance rating of at least A- by Standard and Poor's (Australia) Pty Limited.
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4. Payment details

A rate of \$1.00 per square metre per month, in accordance with Reg 6(8) of the Local Government (Uniform Local Provisions) Regulations 1996 will be charged.

An Invoice for the fees will be issued to the applicant by email. The payment method is shown on the invoice and all fees must be paid prior to the permit being issued.

5. Applicant Authorisation

By ticking this box I confirm the following:

- that this form has been completed in full and all relevant information is attached.
- Submit the application form and checklist.
- I understand that this form authorises the City of Perth to reproduce any documents associated with this application for internal purposes only.
- I have read and agree to abide by the associated Terms and Conditions. I also confirm the information I have provided in this form is accurate. (A signature is not required on forms lodged electronically and submissions will be treated in accordance with the *Electronic Transactions Act 2011 (WA)*.)

Signature _____
(for hardcopy submission only)

Date (ddmmyy)

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Response time: 10 working days from date of 'completed' application being received

This form is available in alternative languages and formats on request

6. Lodgment Options

In Person

City of Perth
Customer Service Counter
Ground Floor, 27 St Georges Terrace, PERTH

By Post

Development Approvals Unit
City of Perth, GPO Box C120
PERTH WA 6839

Office Hours – Monday to Friday 8.30am to 4.30pm (Except Public Holidays)

By Email

Email the completed form to building@cityofperth.wa.gov.au
