

📍 Council House, 27 St Georges Terrace, Perth  
✉ GPO Box C120, Perth WA 6839  
☎ (08) 9461 3352  
@ [planning@cityofperth.wa.gov.au](mailto:planning@cityofperth.wa.gov.au)  
🖱 [www.perth.wa.gov.au](http://www.perth.wa.gov.au)  
ABN 83 780 118 628



# Written Planning Advice

**Instructions:** Please print clearly in the spaces provided.

## 1. Customer Details

First Name

Surname

Address

State

Postcode

Mobile

Telephone (business)

Email

## 2. Property Details

Address

State

Postcode

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### 3. Information Required

Please describe, in detail, the specific planning advice or information required (e.g. current zoning, plot ratio, land user etc.) and the purpose for which it is intended

### 4. Payment Details

Please indicate your preferred payment method:

- Cash (payable at the Customer Service Centre, Ground Floor, Council House)
- Cheque (made payable to the City of Perth)
- Money Order (made payable to the City of Perth)
- Credit Card (Visa, Mastercard or Amex)

**Credit Card payment:**

**For security reasons,** the City of Perth cannot accept written credit card details. Therefore, please provide the name as displayed on your credit card, and tick below to authorise the City of Perth to debit that credit card. **The City of Perth will contact you to obtain your credit card number.**

Name on card (Your form cannot be accepted with credit card numbers).

Date (DD/MM/YYYY)	
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### 5. Customer Authorisation

- By ticking this box, I confirm I understand that this form authorises the City of Perth to reproduce any documents associated with this application for internal purposes only.
- By ticking this box, I confirm I have read and agree to abide by the associated Terms and Conditions. I also confirm the information I have provided in this form is accurate. (A signature is not required on forms lodged electronically and submissions will be treated in accordance with the Electronic Transactions Act 2011 (WA).)

Response Time: 14 working days from date of receipt.

Signature _____ (for hardcopy submission only)	Date (DDMMYYYY)	
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**This form is available in alternative languages and formats on request**

## 6. Lodgement Options

### By Email:

Email the completed form to [planning@cityofperth.wa.gov.au](mailto:planning@cityofperth.wa.gov.au)

### In Person

City of Perth

Customer Service Counter

Ground Floor, 27 St Georges Terrace, PERTH

Payments can be made by Cash, Cheque, EFTPOS or by credit card

### By Post

Development Approvals Unit

City of Perth, GPO Box C120

PERTH WA 6839

Cashier Hours – Monday to Friday 8.30am to 4.30pm (Except Public Holidays)