

# Gantry Application Form

Application No: \_\_\_\_\_



CURRENT AS OF JULY 2011

\_\_\_\_\_/\_\_\_\_\_  
(Office Use Only)

Direct enquiries to (08) 9461 3168 or (08) 9461 3178

## Building Licence No:

Generally the City will not issue a gantry permit if a building licence has not been issued for the project. Please do not lodge a gantry application until your building license has been issued.

## Site Particulars

Name of Building:

(if applicable)

Lot No:

Street No/s:

Address:

  

## Details of Gantry

Proposed date of assembly:

Period required (ie: weeks, months):

  

Materials and External Finish:

  

Length:

Width:

Height:

Area Used:

## Company Details

Name:

Address:

  

Contact Person:

Phone:

Fax:

Mobile:

E-Mail:

**I have read and understood the 'General Information for Gantry Applications', and have enclosed the appropriate site plans and certification for structural adequacy.**

Signature of Applicant:

Date:

## Office Use Only:

Checked by Technical Officer:

Signature

Date

Checked by Building Officer:

Signature

Date

## Office Use Only:

Application Fee \$

Date Received

Receipt Number:

Work Bond \$

Date Received

Receipt Number:

## **GENERAL INFORMATION FOR GANTRY APPLICATIONS**

The City has certain expectations pertaining to the construction of a gantry used within the municipality of the City of Perth.

The following are provided as an explanation of what the City requires:-

- Two scaled copies of plans showing the position and elevations of the gantry in relation to property boundaries and all street furniture and plantings, shall be submitted to the City for approval prior to installation. Generally the City will not issue a gantry permit if a building license has not been issued for the project.
- A gantry is to be suitably designed and constructed to the highest possible standard using new quality material. The City requires all applications for gantries to be certified by a Professional Engineer, confirming that the gantry has been designed in accordance with appropriate loadings as specified in the Building Code of Australia and relevant Australian Standards. The engineer should also confirm that the gantry is fit for the purpose and will provide appropriate protection to the public. All joints, bolts, connections, protrusions are to be suitably bound or otherwise protected so as to not present a danger or nuisance to the public.
- The gantry is to be maintained to a high standard and repaired and/or repainted following vandalism or damage. Graffiti, bill posting, placards or any attached advertising is to be removed within 24 hours.
- A gantry should be designed to minimise the visual impact on the street frontage of the construction site and to provide a high degree of pedestrian interest around the site. Viewing windows on the property side could be incorporated within the gantry. Any changes to a gantry during the construction period of the site shall require approval by the City;
- The minimum internal height of the gantry shall not be lower than 2.1 metres, clear of any lighting and the minimum internal clear width shall not be less than 1.5 metres. In exceptional circumstances however, the internal width may be reduced to 1.2 metres depending on the footpath width and the volume of pedestrians. The gantry must be at least 0.5 metres off the road kerblines.
- The location of the gantry shall be designed to minimise the impact on pedestrian movement along the footpath and to minimise blind spots that may encourage criminal activity. A long gantry should be designed to have safe pedestrian crossing points located at intervals along the length of the gantry. All property owners and businesses that may be affected by the gantry must be advised prior to the structure being erected;
- The gantry shall be painted with one undercoat and one gloss finish in a colour to compliment neighbouring buildings and to be approved by the City. However, in most instances the gantry is generally painted white;
- The gantry shall have sufficient lighting that is maintained in good working order, positioned under the gantry and is switched on each night at sunset and remains on until the following sunrise;
- Any works within the road reserve require a separate approval from the Approval Services Unit. An application to obstruct road/footpath can be obtained from the City's website at [www.perth.wa.gov.au/appforms](http://www.perth.wa.gov.au/appforms);
- Adequate access for service authorities and emergency services shall be maintained.



## Checklist for documentation required at submission

1. <b>Completed Gantry Application Form</b>	<input type="checkbox"/>
2. <b>Two (2) Sets of Site Plans</b> (drawn to scale showing affected area).	<input type="checkbox"/>
3. <b>Application to Obstruct Road or Footpath</b> (A separate permit is required should the road/footpath/verge be obstructed during assembly/dismantling of the gantry. Please contact the City's Approval Services Unit on (08) 9461 3411 for further information.	<input type="checkbox"/>
4. <b>Every gantry application must be supported by certification from a practising professional engineer for structural adequacy.</b>	<input type="checkbox"/>
<b>Please check that all forms are <u>FULLY AND CORRECTLY COMPLETED</u></b>	

### **Additional submission information:**

#### **Fees:**

\$1.00 per square metre per month or part thereof (minimum fee \$85.00).

#### **Works Bond**

Works Bond will be individually assessed.

*(May not be applicable if a works bond has been paid as part of a building licence application).*

#### **Note:**

Please allow 5 full business days for processing. The City will contact you when the permit is ready to be picked up and you will be advised of the fees, which must be paid when collecting the permit.

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Please return form to:  
Council House  
27 St Georges Terrace,  
Perth Western Australia 6000  
GPO Box C120 Perth 6839

or alternatively by:-

Facsimile: (08) 9461 3082  
Email: [info.city@cityofperth.wa.gov.au](mailto:info.city@cityofperth.wa.gov.au)

**All forms are available on the City of Perth Web Site at: [www.perth.wa.gov.au](http://www.perth.wa.gov.au)**